



Tustin High School

1171 El Camino Real, Tustin, CA 92780 | Phone: (714) 730-7414

Dr. Heather Bojorquez
Principal

Thomas Giebe
Assistant Principal

Rick McKinley
Assistant Principal

Jennifer Morgan
Assistant Principal

Title I, Part A School-Level Parent and Family Engagement Policy

This policy describes the means for carrying out designated Title I, Part A parent and family engagement requirements pursuant to ESSA Section 1116(c).

Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of subsections (c) through (f). How are parents notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand? How is the policy made available to the local community? How and when is the policy updated periodically to meet the changing needs of parents and the school (ESSA Section 1116[b][1])?

- *Parents are notified in the Title 1 meeting, August 22, 2023.*
- *School website when all Title 1 items reviewed at meeting are posted under parent resources.*
- *Title 1 meeting handouts sent via AERIES Parent Communications to the community.*

To involve parents in the Title I program at *Tustin High School* the following practices have been established:

- The school convenes an annual meeting to inform parents of Title I, Part A requirements and about the right of parents to be involved in the Title I, Part A program.
- *This Title 1 Meeting is held on August 22, 2023.*

The school offers a flexible number of meetings for Title I, Part A parents, such as meetings in the morning or evening. (ESSA Section 1116[c][2]).

- *We hold at least one meeting in the evening and additional meetings during the day, as needed.*

The school involves parents of Title I, Part A students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I, Part A programs and the Title I, Part A parental involvement policy. (ESSA Section 1116[c][3]).

- *We annually review the parent involvement policy*



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- *During the annual Title I parent meeting, parents are encouraged to provide input on Title I programs and the Title I parental involvement policy*
- *The School Site Council participates in the development of the SPSA, which outlines how Title I funds will be spent to support the Title I program.*
- *The English Language Advisory Council provides input on the program for English learners, as specified in the SPSA.*
- *Parents are encouraged to participate in an annual survey of the school's Title I program, and their input is considered in SPSA and Title I program revisions.*
- *Information regarding the school's programs is shared at PTO/PTA meetings.*

The school provides parents of Title I, Part A students with timely information about Title I, Part A programs. (ESSA Section 1116(c)(4)[A]).

- *Information regarding Title I programs at our school is shared with parents at Back to School Nights, PTO meetings, SSC meetings, ELAC meetings, and on the school's website*
- *Principal's Chat, Parent Morning/Evening Classes, and Parent Booster Meetings.*

The school provides parents of Title I, Part A students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet. (ESSA Section 1116(c)(4)[B]).

- *During the annual Title I parent meeting, a PowerPoint presentation walks parents through an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet,*
- *This information is also shared with parents during Back to School Night, during SSC meetings, ELAC meetings, and PTO/PTA meetings.*
- *Our annual SARC, published and posted on the web no later than February 1 of each year, identifies our school's curriculum, assessments, and proficiency levels.*
- *This information is also shared with parents during regularly scheduled parent conferences/report card nights.*

If requested by parents of Title I, Part A students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children (ESSA Section 1116(c)(4)[C]).

- *School Site Council meetings are held at least quarterly, and are open to the public.*
- *English Learner Advisory meetings are held at least quarterly, and are open to the public.*



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- *All parents are invited to participate in parent-teacher conferences at least annually during Report Card Nights.*

The school engages Title I, Part A parents in meaningful interactions with the school. The Compact supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

The school provides Title I, Part A parents with assistance in understanding the state's academic content standards, assessments, and how to monitor and improve the achievement of their children (ESSA Section 1116[e][1]).

- *Goals and academic achievement are reviewed individually with parents during Parent-teacher conferences via Report Card Night*
- *School Goals and Achievements are reviewed at SSC meetings throughout the year allowing for parent volunteers that participate in input and are always open to Q & A discussions.*

The school provides Title I, Part A parents with materials and training to help them work with their children to improve their children's achievement (ESSA Section 1116[e][2]).

- *Parent-Teacher conferences allow for individual meeting of needs*
- *Parent classes give parents a general toolkit and training for the aid of student achievement*
- *Counseling offers various meetings through the year to distribute information regarding college applications, scholarships and financial aid.*

With the assistance of Title I, Part A parents, the school educates staff members in the value of parent contributions, and in how to work with parents as equal partners (ESSA Section 1116[e][3]).

- *The SSC and ELAC committees review and recommend parent resources.*
- *Title I parents inform the school through an annual survey and through the annual meeting, which is reviewed by the staff each year.*
- *Parent involvement resources are provided to staff by the administrator and community liaison.*
- *Discussions regarding strengthening parent involvement occur at regularly-scheduled faculty meetings.*
- *Strengthening parent involvement is a regular focus of school leadership team meetings.*



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The school coordinates and integrates the Title I, Part A parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children (ESSA Section 1116[e][4]).

- *Parent classes are regularly offered at our site, and the types of classes offered are based on parent input.*
- *The PTA/PTO coordinates with the community liaison to provide coordinated programs to encourage parent participation.*

The school distributes Information related to school and parent programs, meetings, and other activities to Title I, Part A parents in a format and language that the parents understand (ESSA Section 1116[e][5]).

- *All materials distributed to parents are provided in English and Spanish.*
- *In addition to print materials, automated telephone messages and texts are sent to parents in English and Spanish.*

The school provides support for parental involvement activities requested by Title I, Part A parents (ESSA Section 1116[e][14]).

- *Parents provide input on parental involvement activities during the annual Title I parent meeting, SSC, ELAC and through the annual Title I parent survey. Requests for activities are encouraged, and activities are planned that take parent input into consideration, which will resume once COVID-19 restrictions are lifted.*

The school provides opportunities for the participation of all Title I, Part A parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand (ESSA Section 1116[f]).

The School-Parent Compact attached to this document.

This policy was adopted by the Tustin High School on August 22, 2023 and will be in effect for the period of August 22, 2023 through May 31, 2024.

The school will distribute the policy to all parents of students participating in the Title I, Part A program on August 23, 2023.



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