RECORD RELEASE

BERCHMANS
ACADEMY OF THE SACRED HEART
GRAND COTEAU

_____

Student Name Date of Birth Current Grade

_____

School Name School Address

Berchmans Academy cannot consider any materials that are hand-delivered via the applicant's family. Please return this form and the following information via email, fax or mail:

ACADEMIC RECORDS Current and past report cards for all years available.

STANDARDIZED TEST SCORES For all years available.

DISCIPLINE RECORDS

□ The above named student has had no issues relative to discipline.

□ The above named student has had issues relative to discipline.
(A copy of the discipline report is attached to this form).

Email: admissions@sshcoteau.org

Fax: 337.662.7064

Mail: Berchmans Academy – Admissions
P.O. Box 310
Grand Coteau, LA 70541

PARENT WAIVER
By signing below, I grant permission to Berchmans Academy to obtain my child's school records as outlined above. I agree that I will not seek access to these or any other confidential evaluation materials at any time.

_____ _____

Signature of Parent or Guardian **Date**