

2023-2024 Annual Title I & Family Engagement Meeting

Poplar Grove Middle School

Date 9/5/23

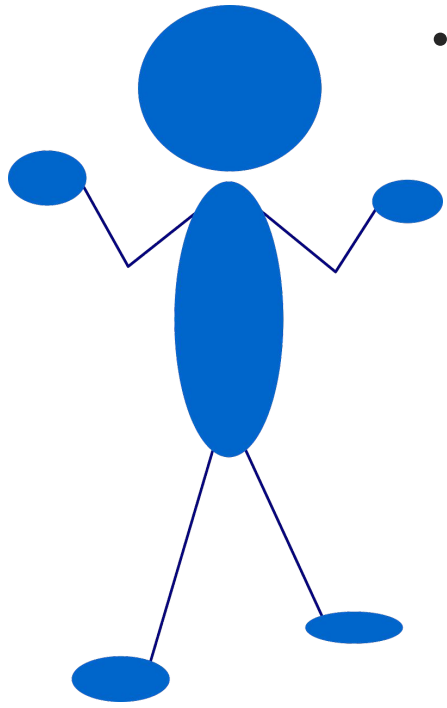
Principal Dr. JP Orman

Assistant Principal Dr. Josh Bracamontes

Updated 8.9.2022

Why are we here?

- The Every Student Succeeds Act (ESSA) requires that each Title I school hold an annual meeting of Title I families in order to:
 - Inform you of your school's participation in Title I,
 - Explain the requirements of Title I, and
 - Explain your rights as parents and family members to be involved.



What will I learn?

- What is a Title I school?
- What are my rights?
- What can Title I funds be used for?
- How does our school use Title I funds?
- What is the SIP?
- What are our schoolwide program goals?
- How is parent and family engagement funded?
- What is the Parent and Family Engagement Policy?
- What is the School-Parent Compact?
- What curriculum does our school use?
- What tests will my child be taking?
- How can I be involved?
- Who can I contact for help?



What is a Title I school?



- Title I was passed in 1965 under the Elementary and Secondary Education Act (ESEA). It is the largest federal assistance program for our nation's schools. It was reauthorized in 2015 as ESSA (Every Student Succeeds Act).
- Title I schools receive extra funding (Title I dollars) from the federal government. These dollars are used to:
 - identify students experiencing academic difficulties and provide assistance to help these students;
 - purchase additional staff, programs, materials, and/or supplies; and
 - conduct parent and family engagement meetings, trainings, events, and/or activities.

What are my rights?



- The families and parents of Title I students have a right, by law, to:
 - be involved in decisions made at both the school and district level;
 - be provided with information on your child's level of achievement on tests in reading/language arts, writing, mathematics, social studies, and science;
 - request and receive information on the qualifications of your child's teacher and paraprofessionals who are working with your child by contacting the principal
 - request opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions about the education of your child. The school is required to respond to any such suggestions as soon as practicably possible.

What can Title I funds be used for?

- In general, Title I funds may be used for:
 - smaller class sizes,
 - additional teachers and paraprofessionals,
 - additional training for school staff,
 - extra time for instruction (before and/or after school programs),
 - parent and family engagement activities, and/or
 - a variety of supplemental teaching materials, equipment, and technology.



How does our school use Title I funds?

- In 2022, our school was allotted approximately \$77,362 in Title I funding.
- We developed a **Schoolwide Program**, which means we plan to spend our funds on the following:
 - Supplemental staff:
 - o Student Support Facilitator
 - Programs/Materials/Supplies:
 - o Online subscriptions
 - o Parent Engagement
 - o Technology Upgrades
 - o Intervention Materials



What is the SIP?

- The SIP is the School Improvement Plan. It includes:
 - the identification of the school planning team and how they will be engaged in the planning process;
 - a needs assessment and summary of academic and non-academic data;
 - prioritized goals, strategies, and action steps to help address the academic and non-academic needs of students;
 - teacher and staff professional development needs; and
 - budgets and the coordination of resources.
- The Building Leadership Team and Parent Advisory Committee serve as representatives on our school planning team.



What are our schoolwide program goals?

- Increased Academic Achievement in Reading Language Arts and Math
- Increased Student Growth in Reading Language Arts and Math
- Supporting EL Subgroup
- Supporting students' Social and Emotional well-being



How is parent and family engagement funded?

- Any district with a Title I allocation exceeding \$500,000 is required by law to set aside 1% of its Title I allocation for parent and family engagement.
- Of that 1%, 10% may be reserved at the district for system-wide initiatives related to parent and family engagement. The remaining 90% must be allocated to all Title I schools in the district.
- You, as Title I parents and family members, have the right to be involved in how this money is spent.



How is parent and family engagement funded?

- In 2022 we received approximately \$500 in parent and family engagement funding. We plan to use these funds for:
 - Parent and Family Engagement Meeting and Events
 - o Fall Family Fun Night(s)
 - o Spring Family Night(s)
 - Materials/Supplies
 - o Hands on activities and manipulatives



What is a Parent and Family Engagement Policy?

- These plans address how the district and school will implement the parent and family engagement requirements of ESSA. Components should include:
 - how parents and families can be involved in decision-making and activities;
 - how parent and family engagement funds are being used;
 - how information and training will be provided to families; and
 - how the school will build capacity in families and staff for strong parent and family engagement.
- You, as a Title I parent or family member, have the right to be involved in the development of these plans.

What is a Parent and Family Engagement Policy?

- The district Parent and Family Engagement Policy can be found here:

<https://docs.google.com/document/d/1Zy9UvhGp5rPqcT1k8lcr-hEByfavfU2Z/edit?usp=sharing&oid=108604172391532556262&rtpof=true&sd=true>

- The school Parent and Family Engagement Policy is shared in our student handbook. In addition, the policy can be found here:

https://docs.google.com/document/d/1SBc1ZK5ntB_UeVOnKOryqcgMobSgnBrh/edit?usp=sharing&oid=108604172391532556262&rtpof=true&sd=true

- On our website under the Parents and Students tab

What is a School-Parent Compact?

- A school-parent compact is a written commitment that outlines how the entire school community – teachers, families, and students will share the responsibility for improved academic achievement.
- The compact must describe how the school will:
 - provide high-quality curriculum and instruction;
 - hold parent-teacher conferences, annually in middle school;
 - provide parents with reports on their child's progress;
 - provide parents reasonable access to staff.
 - provide parents opportunities to volunteer; and
 - ensure regular two-way meaningful communication between family members and staff, to the extent practicable, in a language family members can understand.
- You, as a Title I parent or family member, have the right to be involved in the development of the compact.

What is a School-Parent Compact?

The compact is available on the PGMS website under the Parents and Students tab.

- website link-

<https://poplargrovemiddle.fssd.org/>

We are current working to create the 23-24 Compact. This will be updated when finalized.



Franklin Special School District

Poplar Grove Middle School



2022-23 School-Parent Compact

What is a School-Parent Compact?

A school-parent compact is an agreement that parents, students, and teachers develop together. It explains how parents and teachers will work in partnership to make sure all students get the individual support they need to reach and exceed grade-level standards.

Effective Compacts:

- Link goals in the School Improvement Plan;
- Focus on student learning skills;
- Describe how teachers will help students develop their skills using high-quality instruction
- Share strategies that families can use at home; and
- Explain how teachers and families will communicate about student progress.

Jointly Developed

Families, students, teachers and administrators at Poplar Grove Middle School develop this School-Parent Compact together. Each group contributes ideas about how to best support students at school and home, as well as the methods used for ongoing communication. *Families are welcome to share comments and suggestions at any time.* If you have something to contribute concerning this School-Parent Compact, please contact Dr. Treadway or Dr. Orman.

Building Community

Some events we have that continue to build school Culture and Community-

- PBS Lock-In
- House Days
- Family Movie Night
- Mother/ Son Dodgeball
- PBS End of Year Carnival
- Athletic Events
- Hispanic Heritage Teacher Lunch
- Quarterly PTO Meetings
- Fall Fest
- Be Nice Week
- Alumni Basketball Game
- Literacy Night
- Father Daughter Dance
- Homecoming
- Field Trips

Chris Treadway, Ed.D.
615-790-4721

<https://poplargrovemiddle.fssd.org/home/pgms/>

Communication about Learning and News

At Poplar Grove, we feel every child should be provided a first-class education and we firmly believe that relationships and strong communication are foundational to this mission. Some ways you can expect us to reach you are:

Daily Announcements – Live for Students/ Blackboard for Families

Frequent Blackboard Messages for Important Information and School Events

Weekly Grade Level Newsletter via Email

Sunday News from Dr. Treadway for the Week Ahead

Do you have questions about your child's progress?

The best ways to be involved are:

Email your child's teacher

Attend Parent/Teacher conferences

Be sure to check Skyward and Google Classroom often

Set reminders for Progress Reports and Report Card Dates



What curriculum does our school use?

- The Tennessee Academic Standards provide a common set of expectations for what students will know and be able to do at the end of a grade for each subject area.
- Tennessee's academic standards form the framework for everything taught at Poplar Grove Middle School.
- For more information about Tennessee's academic standards, see: <https://www.tn.gov/content/tn/education/instruction/academic-standards.html>
- FSSD has adopted the following Curriculum Resources
 - ELA- Open Up, Study Sync, SAVVAS
 - Math- Curriculum Associates
 - Science- STEM Scopes, SAVVAS
 - Social Studies- Gallopade



What tests will my child be taking?

A list of assessments given during the 2021-22 school year and the dates of the assessment window are listed in the chart to the right.

Teachers will provide information about the proficiency levels students are expected to meet for each assessment during the various benchmarking windows.

FIRST ASSESSMENT WINDOW (AUGUST 5, 2022 - OCTOBER 7, 2022): 45 DAYS		
Assessments	Grades	Assessment Dates
WIDA Screener (incoming potential EL students only)	5-8	<i>Administered as new students arrive</i>
STAR Enterprise Reading Universal Screener	5-8	August 10 - August 26, 2022
i-Ready Math Universal Screener	5-8	August 10 - August 26, 2022
SECOND ASSESSMENT WINDOW (OCTOBER 17, 2022 - DECEMBER 16, 2022): 39 DAYS		
THIRD ASSESSMENT WINDOW (JANUARY 5, 2023 - MARCH 10, 2023): 45 DAYS		
STAR Enterprise Reading Universal Screener	5-8	January 9 - January 20, 2023
i-Ready Math Universal Screener	5-8	January 9 - January 20, 2023
WIDA ACCESS (EL students only)	5-8	February 13 - March 24, 2023*
Iowa Algebra Aptitude Test (for Algebra I qualification)	6-7 (opt-out)	February 21 - February 24, 2023
Modern Language Aptitude Test-Elementary (for high school credit World Language qualification)	6 (opt-out)	February 21 - February 24, 2023
NAEP Window	8	<i>not currently scheduled for 2023</i>
FOURTH ASSESSMENT WINDOW (MARCH 20, 2023 - MAY 25, 2023): 48 DAYS		
MSAA (select Spec. Ed. Students)	5-8	March 13 - April 28, 2023*
TCAP-Alt (select Spec. Ed. Students)	5-8	March 13 - April 28, 2023*
Spring TCAP Window	5	April 17 - May 2, 2023
Spring TCAP Window	6-8	April 17 - May 5, 2023
STAR Enterprise Reading Universal Screener	5-8	April 24 - May 12, 2023
i-Ready Math Universal Screener	5-8	April 24 - May 12, 2023
High School World Language Exam	8	May 23, 2023*
Last Day of School	PreK - 8	May 25, 2023

*tentative date(s) (subject to change)

7/28/2022

How can I be involved?

- We need you! Research has proven that family engagement in education has more impact on student achievement than any other factor.
- To get involved with the SIP, Parent and Family Engagement Policy, or School Parent Compact reach out to Dr. Orman.
 - ormanjoh@fssd.org
 - 615.790.4721



Other ways families can be involved?

- Attending school sponsored events
- Monitoring grades and schoolwork
- Signing up to be a volunteer
- Joining the PTO
- Reading school and classroom newsletters
- Staying engaged through social media with our
 - Facebook
 - Twitter
 - Instagram accounts



What are the benefits of family engagement?



For students:

- Higher grades and test scores
- Better attendance
- More positive attitudes and better behavior
- Higher graduation rates
- Greater enrollment in postsecondary education

For Parents and Families:

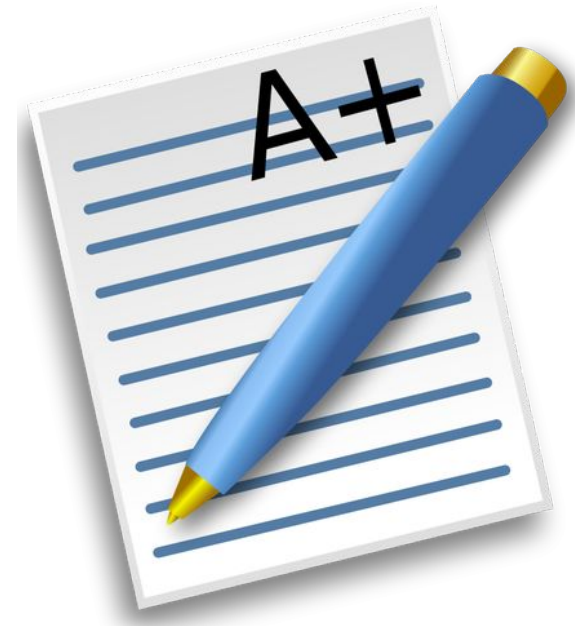
- More confidence and trust in the school
- Increased confidence in their parenting skills
- Creates a home environment that encourages learning
- Encourages families to form stronger relationships with teachers and other families

For Schools and Teachers:

- Improved teacher and staff morale
- Higher ratings of schools and teachers by families
- More support from families
- Higher student achievement
- Increased and improved relationships within the community

What is the State Report Card?

- TDOE releases an annual Report Card on Tennessee schools.
- This report displays state-, district-, and school-level data for each school year.
- It includes information on demographics, achievement, academic growth, attendance, graduation rate and more.
- You can view the data statewide, or you can choose a specific district or school.
- You can view the report card here:
<https://reportcard.tnedu.gov/>



Who can I contact for help?

- For general questions, call the front office at: 616.790.4721
- To reach the principal, Dr. Chris Treadway call: 615.472.3914
- To reach the school counselor, Mr. Keith Welch, call: 615.790.4721
- To reach our family liaison, Barrett Patton, call: 615.790.4721
- To reach our student support facilitator, Tonya Iturri call 615.790-4721
- To reach your child's teacher, call the front office or view our staff directory at: <https://poplargroovemiddle.fssd.org/>



Poplar Grove Middle School

August 25, 2022

Dear Parent(s) or Guardian(s),

As the school year begins, we would like to reintroduce returning families and welcome new families of PGMS to our Response to Instruction and Intervention for Behavior (RTI²-B) plan. Our RTI²-B plan is now in its seventh year! We also refer to this plan as our PBS (Positive Behavior Support). Our faculty and staff are committed to fostering an environment that encourages academic, social, and behavioral growth for each individual student. It is our belief that a commitment to RTI²-B will allow the school community to continue to grow and strengthen. We hope that many of you will hear more details about PBS from your students! Please do not hesitate to contact Poplar Grove Middle School staff and faculty if you have any questions and/or comments.

What is RTI²-B?

RTI²-B refers to a three-tiered model of support and prevention. The first tier of RTI²-B is a school-wide component. Each and every student is impacted by this program just by virtue of showing up to school! The goal of this school-wide plan is to equip students with meaningful tools that will ensure lasting success and change within the school environment. Students are taught school-wide expectations, practice them daily, and are rewarded for following these expectations through the use of PBS Tickets when they engage in the expected behaviors. In addition to the support Tier I offers, some students may benefit from small group interventions (Tier II) or more intensive, individual supports (Tier III). All three levels of support will be part of our school-wide RTI²-B plan.

What is the goal of RTI²-B?

The purpose of PGMS's RTI²-B plan is to improve our school culture and climate. Our goal is to acknowledge students for following our three behavioral expectations as follows: PGMS Expectations: (1) Be Responsible, (2) Be Respectful, (3) Show Pride.

How can you help?

We are accepting monetary and/or product donations that can be used as rewards for our students who display positive behavior. Please send any donations to school with your child or drop them off at our front office. Donors will be recognized in our weekly email updates from administration.

Example of items to donate:

<ul style="list-style-type: none">• Individually wrapped candy• Individually packaged Goldfish, Cheez-Its, cookies, chips, etc.• Mini soda cans (Sprite, Coke, etc.)	<ul style="list-style-type: none">• Gift cards (Starbucks, McDonalds, Sonic, iTunes, Google Play, etc.)• Slime, stickers, fun pens, Chapstick, water bottles, locker decorations, etc.• Financial support (cash/check)
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We want to thank you for your faithful support and commitment to our school, our students, and our staff. It is with eager anticipation and excitement that we look forward to the successes of the coming school year.

Sincerely,

The PGMS Faculty and Staff

**Poplar Grove Middle School – Behavior Expectations Matrix
2022-23**

	Classroom	Hallway/ Lockers	Cafeteria	Gym/ Assemblies	Bathroom	Arrival/ Dismissal	Recess	Library	Technology
Be Responsible	<ul style="list-style-type: none"> *Ask for and keep track of make-up work when absent. *Participate in class activities. *Be on time, seated, and ready to learn when class begins. *Bring all necessary materials to class, including school planner. *Complete assignments on time. *Adhere to FSSD administrative and CDC guidelines. 	<ul style="list-style-type: none"> *Go to where you are supposed to be going. *Get a hall pass signed when leaving the classroom during class time. *Avoid lingering in the locker area. 	<ul style="list-style-type: none"> *Wait your turn in the lunch line calmly and quietly. *Find your seat quickly and stay in it. *Eat only your own food. *Clean your area thoroughly when finished. 	<ul style="list-style-type: none"> *Keep hands, feet, and objects to yourself. *Participate in all activities. *Sit in assigned areas. 	<ul style="list-style-type: none"> *Use the facility, between classes or with a signed hall pass, appropriately, quickly, and quietly. *Return to class promptly. *Follow hand washing protocols after using the bathroom. *Adhere to FSSD administrative and CDC guidelines. 	<ul style="list-style-type: none"> *Keep up with all personal belongings. *Students must sit in their assigned location each day (on the bus and in designated areas). *Band/Strings students will wait until they are dismissed before retrieving their instrument from the designated area in each hallway. 	<ul style="list-style-type: none"> *Play approved games. *Use equipment appropriately. *Line-up when called by the teacher. *Play safely. *Play in designated areas only. *Only drink from your personal water bottle. *Pick-up and return all equipment. 	<ul style="list-style-type: none"> *Take good care of books and materials. *Return books on time. *Use technology appropriately. *Use library time wisely. 	<ul style="list-style-type: none"> *Use your district-assigned Chromebook only when given permission by a teacher. *Follow technology policy. *Only visit assigned websites. *Use only the guest network if you are allowed to use your personal device. *Charge your assigned Chromebook each night.
Be Respectful	<ul style="list-style-type: none"> *Listen to classmates presenting work or ideas. *Follow the dress code. *Use kind words. *Listen to and follow directions. *Be truthful. 	<ul style="list-style-type: none"> *Keep hands, feet, and objects to yourself. *Avoid gossip. *Use kind words. *Use appropriate volume. 	<ul style="list-style-type: none"> *Use appropriate volume. *Follow adult directions. *Use good table manners (ex. keep food on your tray, eat your own food, finish chewing food before talking). 	<ul style="list-style-type: none"> *Look at and listen to the speaker; pay attention. *Remain quiet between speakers. 	<ul style="list-style-type: none"> *Take care of your own business. *One person per stall. *Minimize chatting. 	<ul style="list-style-type: none"> *Be kind to bus drivers and teachers. *Listen to and follow adults' directions the first time given. *Speak in a quiet inside voice. *Remain seated after boarding the bus. *Avoid gossip. *Use kind words. 	<ul style="list-style-type: none"> *Respect other people's personal space and property. *Follow the rules of the game. *Avoid gossip. *Use kind words. 	<ul style="list-style-type: none"> *Maintain a quiet environment. *Follow library guidelines (ex. shelf markers). *Enter/Exit the library appropriately. 	<ul style="list-style-type: none"> *Put away technology when not in use. *Log off of shared computers in the library and computer lab. *Use kind and appropriate language when responding or commenting on posts. *Use appropriate background and settings on the assigned device.
Show Pride	<ul style="list-style-type: none"> *Complete all assignments to the best of your ability. *Keep desk areas clean and sanitized. *Use classroom supplies and books appropriately. *Take all of your belongings when you leave class. 	<ul style="list-style-type: none"> *Respect materials (e.g., posters, artwork). *Help maintain a clean environment. *Keep up with school materials and backpack between classes. 	<ul style="list-style-type: none"> *Throw away all trash, recycle any plastic, and place your tray in the window. *Clean area after eating. *Stay seated unless given permission by an adult. 	<ul style="list-style-type: none"> *Support all people being recognized. *Use the Poplar Grove two clap when directed. 	<ul style="list-style-type: none"> *Keep bathrooms clean. *Throw away trash. 	<ul style="list-style-type: none"> *Keep the bus clean. *Take all personal belongings when exiting. 	<ul style="list-style-type: none"> *Include others in your games. *Use self-control. 	<ul style="list-style-type: none"> *Push in chairs. *Log out of the computer. *Help maintain a clean environment. 	<ul style="list-style-type: none"> *Only use your own district-assigned device. *Put assigned devices in bags when not in use. *Leave settings and backgrounds as set on shared devices.

Poplar Grove Middle School – “At Home” Expectations Matrix

Time and Place	Bathroom Time	Bedroom Time	Meal Time	Homework Time	Arriving and Leaving Home	Car or Bus
Be Responsible	<ul style="list-style-type: none"> -Set aside enough time to get ready after waking up -Use only what you need (paper towels/toilet paper) -Wash your hands when finished 	<ul style="list-style-type: none"> -Turn off the light when you leave the room 	<ul style="list-style-type: none"> -Eat slowly and carefully -Use utensils (forks, spoons and knives) appropriately 	<ul style="list-style-type: none"> -Set aside enough time to complete homework -Bring all materials home -Use materials appropriately 	<ul style="list-style-type: none"> -Walk to the car and in the house -Turn off the lights when you leave the house -Lock the door as you leave 	<ul style="list-style-type: none"> -Keep hands and feet to yourself and in the vehicle -Stay clear of moving vehicles
Be Respectful	<ul style="list-style-type: none"> -Respect other's privacy -Flush the toilet 	<ul style="list-style-type: none"> -Respect other's privacy 	<ul style="list-style-type: none"> -Use inside voice -Keep your food on your plate -Use table manners 	<ul style="list-style-type: none"> -Attempt homework by yourself before seeking help -Do your homework at an appropriate time of night 	<ul style="list-style-type: none"> -Listen to and follow adult directions 	<ul style="list-style-type: none"> -Speak quietly -Follow all driver directions -Wait patiently to ask the driver questions until it is safe -Recognize and avoid conflict
Show Pride	<ul style="list-style-type: none"> -Clean up after yourself 	<ul style="list-style-type: none"> -Make your bed when you wake up -Keep your room clean and tidy 	<ul style="list-style-type: none"> -Be on time to meals -Clean up your space after you finish 	<ul style="list-style-type: none"> -Keep your materials together -Turn in only your own work and not that of others 	<ul style="list-style-type: none"> -Keep your materials together -Bring all your materials with you 	<ul style="list-style-type: none"> -Be on time to your bus stop -Bring all of your things with you