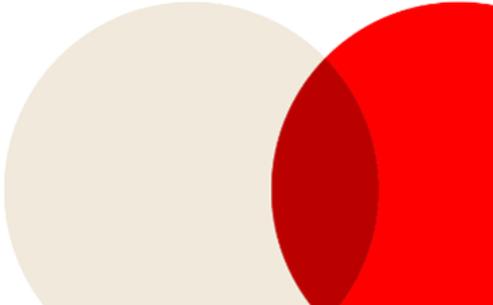# Agenda

- Overview
- Review Board Survey Results for the 3-Year Plan
- Finalize 3-year Board Governance Plan
- Closing and Shared Messages

Some Reminders & Observations

- Your 3-Year Plan is intended to help guide the agendas for your business meetings, works sessions, retreats, Professional Development and evaluations (Superintendent and self)

- There are **MANY** items on your draft of the 3-Year Board Governance Plan.

  - For new items, ensure you are spacing out the projects based on capacity (these items are noted in red on the Worksheet.) For 2023-24, for example, there are several new items. Can you develop all of these items given your capacity, schedule and the fact that you have an upcoming election?

  - Some items veer from Governance into Management - Be mindful of what you are adding/changing in this regard. For example, staff listening sessions may veer into management. How will these sessions be coordinated and what is the purpose and desired outcome? (Consider a Guiding Change document here.)

- Ensure you make time each year (preferably twice a year) to review and update your plan, as well as to have School Board Professional Development.

Draft Board 3-Year Work Plan (Revised based on 6/8/23 Board Discussion)

Color Key for the 3-Year Plan:

Black = Annually recurring items   Blue = Items that link to other processes/schedules   Red = New/to be developed

DRAFT SoWashCo Board of Education 3-Year Work Plan

Key Roles of the Board	2023-2024 SY Proposed	2024-2025 Proposed	2025-2026 Proposed
District Policy	1/3 policy manual review (add #s & frequency) - Student Handbook (annual review & revision) - Transportation policy - Revise Policy 206	1/3 policy manual review (add #s & frequency) - Student Handbook (annual review & revision)	1/3 policy manual review (add #s & frequency) - Student Handbook (annual review & revision)
Operational Oversight	5 Year Operational Plan and Vision Card for measurement of goals (consistent dashboard) - An approved Long Range Facility 5 year plan - Teaching and Learning Board monitoring Reports - Program Evaluation Process and Review of Programs - World's Best WorkForce - Achievement and Integration Plan - School and Department Improvement Process (September & February); Board Showcases - Monthly Budget Reports - Budget Approval Process: Approval of preliminary and revised budgets, preliminary and final levies, 5-year long term facilities maintenance plan - Transportation - Guiding Change Document - Contract Negotiations - establish parameters and approve contracts (Teachers, bus drivers/assistants, Office professionals, principals)	- Review Operational Plan and Progress/Review Strategic Roadmap - Review Long Range Facility Plan and Update - Teaching and Learning Board monitoring Reports - Program Evaluation Process and Review of Programs - World's Best WorkForce - Achievement and Integration Plan - School and Department Improvement Process (September & February); Board Showcases - Monthly Budget Reports - Budget Approval Process: Approval of preliminary and revised budgets, preliminary and final levies, 5-year long term facilities maintenance plan - Contract Negotiations - establish parameters and approve contracts(paraprofessionals, nutrition services, maintenance, Kid's Club, DOSS, bus mechanics) - Guiding Change Document Needed?	- Review Operational Plan and Progress/Review Strategic Roadmap - Review Long Range Facility Plan and Update - Teaching and Learning Board monitoring Reports - Program Evaluation Process and Review of Programs - World's Best WorkForce - Achievement and Integration Plan - School and Department Improvement Process (September & February); Board Showcases - Monthly Budget Reports - Budget Approval Process: Approval of preliminary and revised budgets, preliminary and final levies, 5-year long term facilities maintenance plan - Contract Negotiations - establish parameters and approve contracts (Teachers, bus drivers/assistants, Office professionals, principals) - Guiding Change Document Needed?

	• Bond Election		
Self-Governance	• Board Committees (Internal/External) • Annual board self evaluation • Orientation for newly elected board members • Mentoring program for new board members • School Board Handbook-outlining roles/responsibilities/expectations • Informational night about what you do as a school board member for prospective school board candidates prior to filing to be a candidate /election • Board Seats open(3) • Process for appointing/electing a board member if an existing board member can no longer serve (check statute & policies - if covered, remove) • Process for sanctions for a board member/asking for resignation (check policy) • Board PD 2X annual (or alternating): Excellence in Governance & Intercultural Development • Board Listening Session training • Work session vs. Business Mtg presentations (budget as example) - monitoring vs action items	• Board Committees (Internal/External) • Annual board self evaluation • School Board Handbook-outlining roles/responsibilities/expectations • Board PD 2X annual (or alternating): Excellence in Governance & Intercultural Development • Board Listening Session training • Review Board Handbook	• Board Seats open(4) • Board Committees (Internal/External) • Annual board self evaluation • Orientation for newly elected board members • Mentoring program for new board members • School Board Handbook-outlining roles/responsibilities/expectations • Informational night about what you do as a school board member for prospective school board candidates prior to filing to be a candidate /election • Board PD 2X annual (or alternating): Excellence in Governance & Intercultural Development • Board Listening Session training • Review Board Handbook • Election - 3 board seats open
Superintendent Relations	• Evaluation of Superintendent • Annual evaluation/goal setting • Communication with the board (Friday updates, monthly Zoom meetings, bi-monthly board calls) • Retreats 2X annually w/Exec cabinet • Crisis communication process w/board • Email communication consolidation	• Evaluation of Superintendent • Annual evaluation/goal setting • Communication with the board (Friday updates, monthly Zoom meetings, bi-monthly board calls) • Retreats 2X annually w/Exec cabinet • Email communication consolidation	• Evaluation of Superintendent • Annual evaluation/goal setting • Contract negotiations • Communication with the board (Friday updates, monthly Zoom meetings, bi-monthly board calls) • Retreats 2X annually w/Exec cabinet • Email communication consolidation

| Public Engagement	• Advisory Committees • Student Ambassadors • Community Survey by District • Quarterly District Newsletters • Livestream of Workshop and Business Meeting • Preparing to move Public Comment to Board Listening Sessions (revise Policy 206) • Staff Listening Sessions ⅓ - focus on role of Board • Communicate Role of Board & Communication sequence/whom to call with concerns or questions (on website)	• Advisory Committees • Student Ambassadors • Community Survey by District • Quarterly District Newsletters • Livestream of Workshop and Business Meeting • Board Listening Session + Special Board Listening Opportunities as needed • Staff Listening Sessions ⅓ - focus on role of Board	• Advisory Committees • Student Ambassadors • Commissioned Community Survey • Quarterly District Newsletters • Livestream of Workshop and Business Meeting • Board Listening Session + Special Board Listening Opportunities as needed • Staff Listening Sessions ⅓ - focus on role of Board

Board Member
Survey Results

Board Survey Results: Listening Sessions & Public Comment

Regarding Listening Sessions, should the school board replace Public Comment at board meetings with scheduled Listening Sessions?

Answered: 7   Skipped: 0
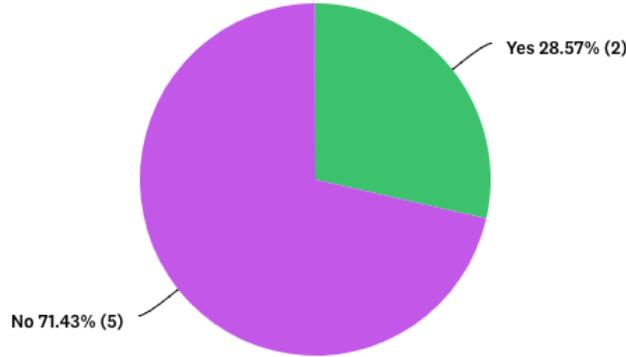
Yes 28.57% (2)

No 71.43% (5)

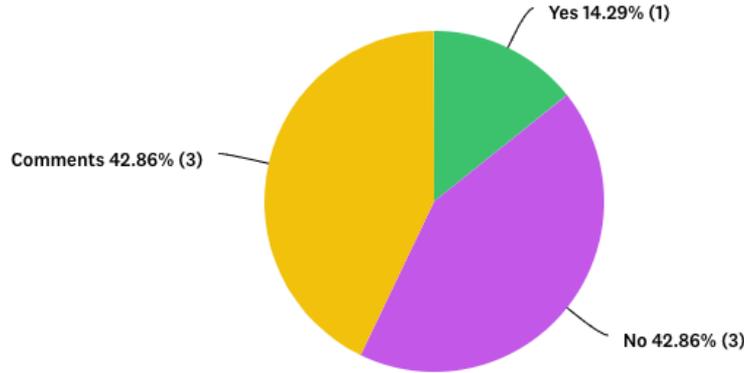| ANSWER CHOICES	RESPONSES	
Yes	28.57%	2
No	71.43%	5
TOTAL		7

Comments:
- We tried that and sometimes I was the only Board member present with the Superintendent. Sometimes no staff attended.

- Not replace - at the most maybe add in 3 times/year or 4 times/year as a supplement.

- Make them Comments to the Board.

- Stick with Comments to the Board. Do not add listening sessions on a regular basis. We should continue listening sessions for things like bonds or referendums only.

Board Survey Results: Listening Sessions & Board Mtgs

Do you recommend that the school board hold scheduled Listening Sessions (outside of board meetings)?

Answered: 7   Skipped: 0

Pie chart:
- Yes 14.29% (1)
- No 42.86% (3)
- Comments 42.86% (3)

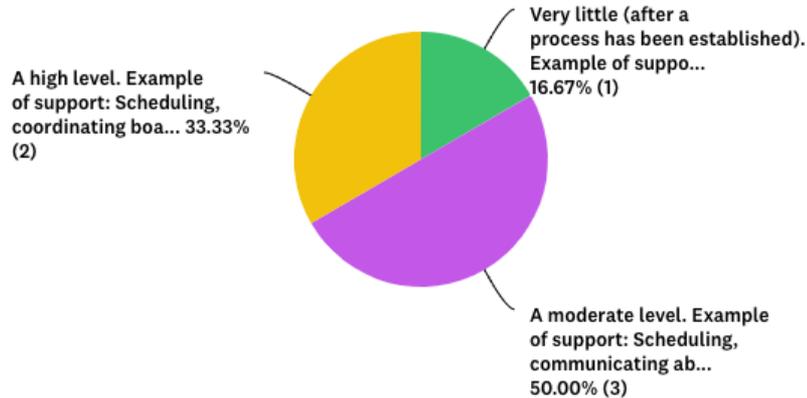| ANSWER CHOICES		RESPONSES	
Yes		14.29%	1
No		42.86%	3
Comments	Responses	42.86%	3
TOTAL			7

Comments:
- Maybe – I am not sure if this will become either no one showing up or grievance sessions
- Maybe quarterly or every other month
- I do not feel strongly either way on this question. I am fine taking part in listening sessions if they fit into my busy schedule. I could commit to just 1-2 a semester.

Board Survey Results: Listening Sessions Staff Support

If the school board were to hold Listening Sessions outside of board meetings, what level of staff support/coordination would you expect?

Answered: 6   Skipped: 1

Very little (after a process has been established). Example of suppo... 16.67% (1)

A high level. Example of support: Scheduling, coordinating boa... 33.33% (2)

A moderate level. Example of support: Scheduling, communicating ab... 50.00% (3)

Comments:

- If the Board decides to have listening sessions they should be before or after the scheduled meeting. People have many ways to communicate their complaints. They can follow the already established protocol, teacher, principal, superintendent. Board members do not have the authority to solve complaints, nor should they.

- I see the role of facilitation as a board duty but would want an administrator there for questions or follow up

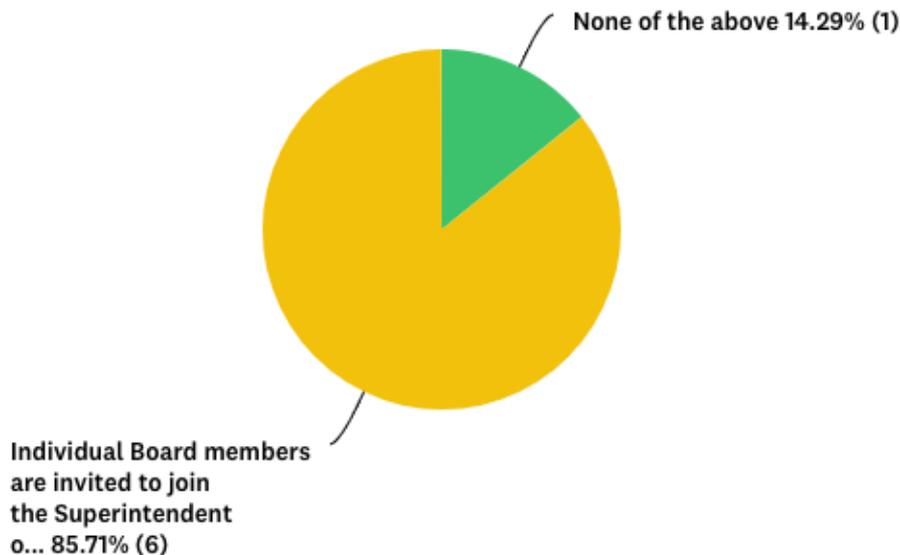# Board Suggestions for Engagement of Community Other Than Listening Sessions

- Much more community visibility - I think we need to be more proactive about announcing our presence at events and also helping people understand how to interact with us.

- I suggest that board members continue to attend community and school events when they are able to in order to engage with our community.

- I would go back to having assigned schools. Being present at a PTA/PTO meeting for assigned schools once each year would be good as well.

Board Survey Results: School Presence

Which of the following options do you prefer regarding having a presence at schools/with staff? (Please selection one of the following options.)

Answered: 7   Skipped: 0

None of the above 14.29% (1)

Individual Board members are invited to join the Superintendent o... 85.71% (6)

No comments from Board Members for the Comments Field.

Self-Governance Items *(Marked in Red on Worksheet)*

	KEEP AS IS	REMOVE	MOVE TO ANOTHER YEAR	TOTAL
Board mentoring program (beyond MSBA)	100.00% 6	0.00% 0	0.00% 0	6
Work session vs. Business Mtg presentations (budget as example) - monitoring vs action item	100.00% 7	0.00% 0	0.00% 0	7
⭐ New version of the school board handbook	57.14% 4	0.00% 0	42.86% 3	7
⭐ Informational night for school board candidates about what it means to be a school board member	42.86% 3	14.29% 1	42.86% 3	7
Process for appointing/electing a board member if an existing board member can no longer serve	100.00% 7	0.00% 0	0.00% 0	7
Board PD 2X annual (or alternating): Excellence in Governance & Intercultural Development	100.00% 7	0.00% 0	0.00% 0	7
Work session vs. Business Mtg presentations (budget as example) - monitoring vs action items	100.00% 7	0.00% 0	0.00% 0	7

	• Bond Election		

Self-Governance	• Board Committees (Internal/External)
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	• Orientation for newly elected board members
	• Mentoring program for new board members
	• School Board Handbook-outlining roles/responsibilities/expectations
	• Informational night about what you do as a school board member for prospective school board candidates prior to filing to be a candidate /election
	• Board Seats open(3)
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Discussion and Review

1. With your elbow partners: Taking the results in account, please review and discuss the Self Governance and Public Engagement items in red for 2023-24 to decide to keep them as is, remove them, or move them to another year.

2. Be prepared to share your table's recommendations.

Shared Messages