

Board Members:

President: Nikki Flowers
Vice President: Jay Brockett
Membership: Karen Beers
Secretary: Kristi Repp
Treasurer: Juanita Gomez
Concessions Buyer(s): Erick Goins / Stacy Pickard
Concessions Inventory: Alissa Chmielewski
Communications / Spirit: Callie Gilespie

Athletic Director: Ahn Tran

North Kitsap Athletic Booster Club

August 14, 2023

- **Call to Order:** N. Flowers called to order at 6:18pm. J. Gomez seconded.
- **Officers Present:**
 - Nikki Flowers, Jay Brockett, Kristi Repp, Juanita Gomez, Erick Goins, Alissa Chmielewski
- **Members Present:**
 - Carissa Robideaux, Christina Bruns, Sophia Kennedy, Raelea Makaiwi, Greg Braun, Dave Nelson, Kristin Nelson, Monica Blackwood, Clay Blackwood, Jeff Weible
- **Treasurer Report:**
 - Financials – Coaches have requested a monthly itemized report of their team financials so they know what is in their account.
 - BSN – Any orders \$500 or above must be approved by the Boosters. How can we facilitate this change?
 - Reimbursement
 - Square – Approximately \$80 per month to connect i-pads to a cellular plan. This is too much so we're hoping school network has been improved and will work to use square with i-pads on the school network for concessions, swag sale, membership dues, etc. J. Brockett motioned to buy two new i-pads for the concession stands and other booster sales to be used with square. G. Braun seconded. Members approved.
- **Secretary Report:** J. Gomez motioned to approve the Summer 2023 minutes. G. Braun seconded.
 - Text conversations – When the executive board approves items through text or email thread, these motions will be recorded and shown separately from the monthly booster club general meeting minutes.
- **Membership Report:**
 - Update on changes – There was a discussion that some coaches might not want / be able to pay the increased membership dues. Others suggested that only having a family membership option is too much for single family households. Concern that people may not now donate to the scholarship fund since the membership price increased. Since K. Beers was not present, board will continue this conversation and Karen will discuss with coaches at the Coach's meeting on Aug. 15.
 - Sign up – Members were encouraged to join at the meeting tonight using square or a check and we will be gathering sign ups at Viking Rush on Aug. 16.
- **Concessions Report:**
 - Policy for understaffing – Currently 40% of concession sales goes to the team that is staffing the concession stand and 60% goes to the general booster fund for scholarships. If a team fails to send enough people to support their concession shift(s) and if a board member has to cover, the team percentage will be reduced to 15%. J. Brockett motioned to approve this new policy for understaffing. J. Gomez seconded.
 - Update on stands/prices – Nachos, pretzels, some candy prices have been increased. We will only have hot dogs this year, not hot dogs plus polish dogs.
 - Keys / signage – Trying to track down current keys for the new concession stand at the stadium. Since some keys might open more than one door (concession stand plus other storage areas), we may need to re-key the concessions door. Will talk to M. Sawicki to help figure this out. Would like different signage than the

heavy sandwich boards. Flags were suggested that could attach to the fence but would need to be able to de-attach easily. Not suggested to leave signs or flags out permanently.

- **Scholarship:** - Scholarship requests are coming in from previous year's winners and are getting paid. Recipients have two years to claim scholarship rewards.
- **Student Athlete of the Month:** - Hoping to recognize winners at the monthly board meetings.
- **Fundraising:**
 - Burger bash – Planned for football games 9/8, 10/6, 10/27. Grill(s) are needed. Suggested we look to purchase one 36" Blackstone grill. Need to make sure we have a place to store it. Kiwanas will staff the booth and cook the food.
 - Policies – Look into a 50/50 Raffle at the Homecoming football game 10/6. If state gambling laws allow, we could potentially do another 50/50 raffle at basketball in 2024.
 - Upcoming: volleyball – Will staff the concession stand for their tournament on Sept. 29. When teams staff concessions for tournaments, it is then a 50/50 split with boosters.
 - Flocking – Do we want to bring this back? Need to locate the flamingos and see if they are in good condition.
 - Prices on old swag – Will try to sell remaining merchandise at Viking Rush, \$5 t-shirts, \$10 sweatshirts, \$10 yard signs.
- **Social Media:**
 - Linking Instagram
- **New Business:**
 - Roles – Working on getting these defined for each board member position.
 - By-laws – Karen and Alissa are looking at to make sure we have no gray areas. Update coming.
 - Policies – separate from by-laws. Executive board will meet prior to the next Booster Meeting to vote on the by-laws.
 - Budget: Ath med / Spirit fund / Equipment – Items the athletic medicine purchases that benefit all teams should not have to come from athletic med's budget. Should amount be split by all teams or should boosters cover with general fund? Or we could create a budget for athletic med. Will get an estimate from Julie Leslie about what a year's expenses could be. Also need to see if the school should be covering these shared expenses or if ASB could cover or if it's just easier for Athletic Med to use booster funds.
 - Open / Close – Board will choose which concessions dates they will open and close.

J. Gomez motioned to close at 7:53pm. G. Braum seconded. Motion carried.

Submitted by Kristi Repp, NK Athletic Boosters Secretary