

## WLC AP Testing & Registration Information 2023-2024

- **JOIN CODES** Regardless of your plan to take the AP Exam, ALL students must use the JOIN code specific to your AP Class/Hour to JOIN your AP class(es) on College Board ([www.collegeboard.org](http://www.collegeboard.org)).
- **To actually REGISTER and PAY for your exam, you must complete the following two steps:**
- **1. Confirm your exam status for each AP Classroom on the College Board Website. Please select YES if you plan on taking the AP exam or NO if not.**
- **2. If you are taking the exam use Total Registration (see box below).**

### How to Register for AP exams:

- October 2, 2023 – October 27, 2023: You can pay via credit/debit card or check using Total Registration.

**\$98 per exam (+4% fee from Total Registration)**

*\$146 for AP Seminar & AP Research Exams only (+4% fee from Total Registration)*

**AP Exam Registration Window:**

### STEPS to sign up and/or pay online for AP exams on TOTAL REGISTRATION:

1. Go to [www.TotalRegistration.net/AP/233690](http://www.TotalRegistration.net/AP/233690)
2. Select "Create An Account" or Login if you took an AP Exam last year. (Be sure to use your PERSONAL email address).
3. Complete all steps **completely and accurately**. (Make sure to enter your FULL name and address).
4. Follow the payment steps and pay online by credit/debit card or check.

*Failure to order the correct exam or failure to register by October 27th, may result in a student not being able to take the desired exam. **There are no "Spare Exams"** as our school is billed for every exam we order.*

**\*\*Students who may qualify for REDUCED EXAM FEES (due to eligibility for the Free and Reduced Lunch Program) need to indicate this in Total Registration when asked.**

- **Verification of eligibility for financial assistance takes a few days, so if you believe you qualify for reduced exam fees, please register for your AP Exam(s) by **10/27/23**.**
- **Mr. Lewandowski/Mr. Johnson will be notified of your request to receive reduced AP exam fees.**
- **In order for us to approve your request, we need to verify that you qualify for financial assistance.**
- **If your parent/guardian has NOT submitted an application for this year, he/she can do so through Family Access.** Login to Family Access, Click on Food Service, and click the Application that is at the top of the screen. Visit: <https://wlcsd.org/food-service/> for more info.
- **Once approved for a fee reduction, you will need to submit payment online via Total Registration. It is your responsibility to submit payment by October 27th, 2023.** Failure to do so may result in the cancellation of your exam registration.

## REFUNDS

**- FULL REFUND given if exam registration is cancelled PRIOR TO OCTOBER 27, 2023.**

**- PARTIAL REFUNDS given if cancel exam registration prior to February 27, 2024.**

*(\$40 will be kept for each exam cancelled between 10/27/23-2/28/24 to cover College Board's AP Exam cancellation fee).*

## Important Dates and additional information:

**Where do students test?** Most exams are conducted offsite, with a large portion of the testing being done at the ESC (Educational Service Center). Some exams may be given at WLC. The specific test site, start time, and map will be provided in each AP class in APRIL.

**Transportation:** You are responsible for your transportation to and from the exam site.

**Questions:** Contact Mr. Lewandowski in counseling (248) 956-4821 or [JohnLewandowski@wlcsd.org](mailto:JohnLewandowski@wlcsd.org) or Contact Mr. Johnson in counseling (248) 956-4829 or [TerrenceJohnson@wlcsd.org](mailto:TerrenceJohnson@wlcsd.org).

**May 6-17, 2024:** Students will take their exams at the specifically scheduled date and time. These times are set nationally and must be strictly followed. **Please note any testing conflicts (AP exams or school competitions) by February 28<sup>th</sup> and contact Mr. Lewandowski or Mr. Johnson.**

***Specific start times/exam location for each exam will be given to students in April.***

Week 1	Morning 8 a.m. Local Time	Afternoon 12 p.m. Local Time
Monday, May 6, 2024	United States Government and Politics	Art History Chemistry
Tuesday, May 7, 2024	Human Geography Microeconomics	Seminar Statistics
Wednesday, May 8, 2024	English Literature and Composition	Comparative Government and Politics Computer Science A
Thursday, May 9, 2024	Chinese Language and Culture Environmental Science	Psychology
Friday, May 10, 2024	European History United States History	Macroeconomics Spanish Literature and Culture
Art and Design: Friday, May 10, 2024 (8 p.m. ET), is the deadline for AP Art and Design students to submit their three portfolio components as final in the AP Digital Portfolio.		

Week 2	Morning 8 a.m. Local Time	Afternoon 12 p.m. Local Time	Afternoon 2 p.m. Local Time
Monday, May 13, 2024	Calculus AB Calculus BC	Italian Language and Culture Precalculus	
Tuesday, May 14, 2024	English Language and Composition	African American Studies Physics C: Mechanics	Physics C: Electricity and Magnetism
Wednesday, May 15, 2024	French Language and Culture World History: Modern	Computer Science Principles Music Theory	
Thursday, May 16, 2024	Spanish Language and Culture	Biology Japanese Language and Culture	
Friday, May 17, 2024	German Language and Culture Physics 1: Algebra-Based	Latin Physics 2: Algebra-Based	

### Recap of AP Exam Registration Process

- 1) **ALL STUDENTS IN AP CLASSES** must JOIN their AP class(es) on College Board ASAP regardless of their plan to take the AP exam. ([www.collegeboard.org](http://www.collegeboard.org))
- 2) If you are planning to take AP Exams, you must follow both steps to **register and pay for the exam(s) through Total Registration by Oct. 27, 2023** ([www.TotalRegistration.net/AP/233690](http://www.TotalRegistration.net/AP/233690)).