

Bellflower Unified School District
Career Technical Education
Advisory Committee Meeting Minutes
September 14, 2022

Present:

Babak Amitehrani	Gilbert Castaneda
Belinda Davila	Nathan Drown
Melissa Ellis	Alan Gregory
Jasmine Lane	Joe Mulleary
Victor Palacios	Monica Saucedo
Lisa Azevedo	Lillian Nevarez

I. Call to Order:

The meeting was called to order at 5:33pm by Lisa Azevedo. The meeting was held at Bellflower High School in the Auto Shop.

II. WELCOME / INTRODUCTIONS

All members present introduced themselves.

III. COMMITTEE FUNCTION AND DUTIES

Lisa Azevedo reviewed the function and duties of the CTE Advisory Committee.

IV. ACCEPTANCE OF CTE ADVISORY MEMBERSHIP

CTE Committee Nomination Acceptance Forms were made available to all members. The forms must be signed to participate in the committee.

V. ELECTION OF FACILITATOR FOR 2022-2023 SCHOOL YEAR

At this time the position for facilitator remains vacant. The role of the facilitator is to ensure that each agenda item is addressed.

VI. APPROVAL OF MINUTES FROM FEBRUARY 15, 2022 MEETING

Melissa Ellis made a motion to approve the minutes. Joe Mulleary seconded.

VII. PROGRAM UPDATES

a. CTE INCENTIVE GRANT

The allocation for 2021-2022 was \$885,203. The funding was received in late in the

school year and it was too late to spend due to the purchasing deadline. Melissa Ellis, CTE Teacher, asked about the purchasing process for this year and when the deadline will be. Ms. Azevedo stated that a Google Doc was shared with CTE teachers to add their request for program needs. The deadline for purchasing is in April and items must be received by June. The application to apply for CTEIG this year is September 30th.

b. PERKINS V

This year the allocation for Perkins V is \$117,929. The amount is distributed among teachers and pathways. The process for purchasing items is the same as CTEIG. Teachers in the specific pathways will request their items on a Google doc. Joe Mulleary asked about Perkins and whether there was difficulty in purchasing items through this grant. Ms. Azevedo stated that for high school the needs are identified ahead of time and that are not issues in purchasing items.

VIII. CTEIG HIGH QUALITY CTE PROGRAM EVALUATION

Lisa Azevedo pointed out changes to the CTEIG High Quality CTE Program Evaluation and asked for input from members. Some of the changes mentioned are below:

Standard I.A. Page 2

- BUSD will be moving the Cabinetry, Millwork and Woodworking Pathway towards Residential and Commercial Construction to align with Los Angeles and Orange County labor market plans. The Cabinetry, Millwork and Woodworking pathway will still need to be offered to students who are finishing the pathway.
- BUSD is moving the International Finance pathway towards Entrepreneurship/Self Employment. There have been challenges with student enrollment and the teacher felt that student would be more interested in the new option.

Standard 1.B. Page 5

- Communication with parents is being added to give parents and students more information on pathways. This will include promotional videos.

Standard 3.A. Page 8

- A new counselor will be added to increase internship opportunities for students.

Standard 5.A. Page 15

- Form ongoing and meaningful industry and labor partnerships to provide more opportunities for students.

Standard 9.A. Page 27

- To ensure that CTE teachers remain highly skilled and current, one professional development opportunity will be provided each year.

Standard 9.B Page 29

- CTE Staff will have the opportunity to attend an educator extern-ship in order to maintain current industry knowledge. Ms. Azevedo informed teachers that there are funds allocated for conferences.

IX. UPDATE STEAM BUILDING AT MHS

The projected date for the opening of the STEAM building is late October. One of the CTE teachers at MHS, Nathan Drown, stated that it now looks like the projected date is January / February. There will be over twenty STEAM related classrooms.

An update was also given on the Auto Shop where the meeting was held. When the teacher retired, it was the best time to gut the room. Snap On did the educational outline. Members got a tour around the Auto Shop guided by Silvio De Armas, the new Auto Shop teacher. Mrs. Azevedo shared the painting in the background, which is Jessi Combs' jeep. Jessi Combs was a CTE business partner who passed away in car accident in 2019.

Lisa informed members that she is looking for more business partners. It is more effective when there are more business partners, because that way we get more information from the different industries. Alan Gregory is new to the CTE Advisory Committee. He does stage production and is familiar with sound, lighting and video and this can benefit the Theatre class. Internships are also available through his company, Above the Line Event Services. Ms. Azevedo will put him in contact with the Theatre teacher.

Gil Castaneda asked for marketing material by January for spring registration. He suggested that maybe Chek could create videos. Lisa Azevedo said that she will check with the video company and if they are not able to do the videos by then, then Check could do the video. Victor Palacios, who teaches eSports, said that he would like to target 6th graders on how gaming can benefit them to increase registration. He would also like to educate parents before students go on campus about eSports. In February, BHS will be having Navigation Nights set up outside by Departments to showcase their CTE pathways. Mayfair will be working together to share their pathways during Open House in February.

X. NEXT MEETING DATE – FEBRUARY 15, 2023

The meeting was adjourned at 6:25 pm.