



Bellflower Unified School District

PERSONNEL COMMISSION
Agenda

Personnel Commission Members:
Chairperson, Sue Berhow * Vice-Chairperson, Kathleen Guy * Member, Stacey Chanan

DATE: NOVEMBER 16, 2021

TIME: 6:30 P.M.

BOARD ROOM
DISTRICT ADMINISTRATION BUILDING A
16703 SOUTH CLARK AVENUE, BELLFLOWER, CALIFORNIA

PLEASE NOTE: Everyone in attendance must wear a mask and practice physical distancing.

PRELIMINARY

CALL TO ORDER

FLAG SALUTE

ROLL CALL

CLOSED SESSION

Per Government Code 54954.5 (e) and 54957;
Public Employee Discipline/Dismissal/Release/Appeals

COMMUNICATIONS AND PRESENTATIONS

1.1 PERSONNEL COMMISSION MEMBERS – COMMUNICATIONS AND REPORTS

District-Related Matters
Conferences/Meetings

1.2 PERSONNEL COMMISSION STAFF

District-Related Matters
Conferences/Meetings

1.3 VISITORS – AGENDA ITEMS

Members of the public who wish to address the Personnel Commission on an item listed in the agenda, and that is within the subject jurisdiction of the Commission, may have the choice of speaking at this time or at the time the item is brought forth by the Commission for consideration.

Please complete a "Request to Address Personnel Commission" form prior to speaking (available on side table).

ACTION ITEMS

100 STAFF CORRECTIONS

101 APPROVAL OF THE AGENDA

That the Personnel Commission approve the agenda items for the regular meeting of the Personnel Commission on November 16, 2021, as presented on Item 101 (2-3).

102 APPROVAL OF MINUTES FROM THE OCTOBER 19, 2021 PERSONNEL COMMISSION MEETING

That the Personnel Commission approve the minutes of the October 19, 2021, regular meeting of the Personnel Commission as presented on Item 102 (2-4).

103 ADOPTION OF ELIGIBILITY LISTS FOR CLASSIFIED SERVICE

That the Personnel Commission adopt the Eligibility Lists for Classified Service, as presented on Item 103 (2-3).

104 PERSONNEL COMMISSION'S APPOINTMENT TO THE PERSONNEL COMMISSION

That the Personnel Commission conduct a public hearing at its meeting of November 16, 2021 to allow the public, employees, and employee organizations the opportunity to express their views on the qualifications of the person it has recommended for reappointment; announce the name of its appointment to the public; and instruct the Personnel Commission staff to notify the Board of Education of the Personnel Commission's decision.

105 REVIEW OF JOB DESCRIPTIONS

That the Personnel Commission review and amend as needed, the job descriptions for classified service.

NON-ACTION

200 INFORMATION ITEMS

200.1 VISITORS – NON-AGENDA ITEMS

This is the section where cards for non-agenda items will be addressed.

Members of the public may address the Personnel Commission at this time on non-agenda items that are within the subject jurisdiction of the Commission. The Commission can take action only on items listed in the agenda.

Please complete a "Request to Address Personnel Commission" form prior to speaking (available on side table).

ADJOURNMENT

300 ADJOURNMENT OF MEETING

NEXT REGULAR SCHEDULED MEETING OF PERSONNEL COMMISSION

BOARD ROOM, District Administration Building A
Tuesday, December 14, 2021 at 6:30 p.m.

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the Commission may be obtained from Personnel Services, 16703 South Clark Ave, Bellflower, CA 90706.

Persons requiring accommodation in order to view the agenda or participate in the meeting, may make the request for accommodation to the Associate Superintendent, Business & Personnel Services at 562-866-9011 at least 24 hours in advance of the meeting. (Government Code 54954.2 (a)1.)