



Bellflower Unified School District

PERSONNEL COMMISSION

Agenda

Personnel Commission Members:
Chairperson, Sue Berhow * Vice-Chairperson, Kathleen Guy * Member, Stacey Chanan

DATE: AUGUST 31, 2021

TIME: 6:30 P.M.

**BOARD ROOM
DISTRICT ADMINISTRATION BUILDING A
16703 SOUTH CLARK AVENUE, BELLFLOWER, CALIFORNIA**

PLEASE NOTE: Everyone in attendance must wear a mask and practice physical distancing.

PRELIMINARY

CALL TO ORDER

FLAG SALUTE

ROLL CALL

CLOSED SESSION

Per Government Code 54954.5 (e) and 54957;
Public Employee Discipline/Dismissal/Release/Appeals

COMMUNICATIONS AND PRESENTATIONS

1.1 PERSONNEL COMMISSION MEMBERS – COMMUNICATIONS AND REPORTS

District-Related Matters
Conferences/Meetings

1.2 PERSONNEL COMMISSION STAFF

District-Related Matters
Conferences/Meetings

1.3 VISITORS – AGENDA ITEMS

Members of the public who wish to address the Personnel Commission on an item listed in the agenda, and that is within the subject jurisdiction of the Commission, may have the choice of speaking at this time or at the time the item is brought forth by the Commission for consideration.

Please complete a "Request to Address Personnel Commission" form prior to speaking (available on side table).

ACTION ITEMS

100 STAFF CORRECTIONS

101 APPROVAL OF THE AGENDA

That the Personnel Commission approve the agenda items for the regular meeting of the Personnel Commission on August 31, 2021, as presented on Item 101 (2-3).

102 APPROVAL OF MINUTES FROM THE AUGUST 17, 2021 PERSONNEL COMMISSION MEETING

That the Personnel Commission approve the minutes of the August 17, 2021, regular meeting of the Personnel Commission as presented on Item 102 (2-4).

103 ADOPTION OF ELIGIBILITY LIST FOR CLASSIFIED SERVICE

That the Personnel Commission adopt the Eligibility List for Classified Service, as presented on Item 103 (2).

104 ADOPTION OF EMPLOYMENT STANDARDS AND SALARY RECOMMENDATION: COORDINATOR OF DATA MANAGEMENT & ANALYSIS

That the Personnel Commission approve the employment standards and salary recommendation for the Coordinator of Data Management & Analysis as presented on Item 104 (2-5) and recommend the salary range of \$6,994.36-\$8,587.20 monthly on the classified salary schedule.

NON-ACTION

200 INFORMATION ITEMS

200.1 VISITORS – NON-AGENDA ITEMS

This is the section where cards for non-agenda items will be addressed.

Members of the public may address the Personnel Commission at this time on non-agenda items that are within the subject jurisdiction of the Commission. The Commission can take action only on items listed in the agenda.

Please complete a "Request to Address Personnel Commission" form prior to speaking (available on side table).

ADJOURNMENT

300 ADJOURNMENT OF MEETING

NEXT REGULAR SCHEDULED MEETING OF PERSONNEL COMMISSION

BOARD ROOM, District Administration Building A
Tuesday, October 19, 2021 at 6:30 p.m.

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the Commission may be obtained from Personnel Services, 16703 South Clark Ave, Bellflower, CA 90706.

Persons requiring accommodation in order to view the agenda or participate in the meeting, may make the request for accommodation to the Associate Superintendent, Business & Personnel Services at 562-866-9011 at least 24 hours in advance of the meeting. (Government Code 54954.2 (a)1.)