

**Date: Tuesday, August 15, 2023**

**IC AGENDA**



**Location: Library**

**Time: 7:15 AM**

**Facilitator(s):** April Martinez (subbing for Jess Barrett)

**Time Keeper:** Counseling Representative

**Recorder:** Jess Selbee

**Members:**

**Also in Attendance:**

<p><b>Instructional Goals</b></p>	<p><b><i>Take action in support of curricular and instructional improvement at WMHS.</i></b></p> <ol style="list-style-type: none"> <li>1. Acknowledging that our students need help improving their reading, writing, critical thinking, and math abilities, teachers will integrate reading, writing, math, critical thinking, and reading visuals (charts, graphs, etc.) into their curriculum.</li> <li>2. Improve staff-student relationships: Each student will be connected with an adult on campus who can support them with their academic goals and connect them to resources to support their social, emotional, and material needs.</li> <li>3. Earlier (better) interventions for failing students including but not limited to: mandatory contracts, conferences scheduled with parents and counselors, mandatory tutoring (during lunch, after school, Grad Point, Saturday school, Early Warning System), remediation techniques for core classes.</li> <li>4. IC will continue to have a voice and collaborate with advisory</li> <li>5. IC will continue to advise and work with administration to plan PD that is of best use to our faculty and staff. This next year that will include a focus on offering resources on how to teach digital literacy.</li> </ol>
<p><b>IC Norms</b></p>	<p><b>Everyone is welcome, as are all ideas and opinions</b></p> <ul style="list-style-type: none"> <li>● <b>We will:</b> <ul style="list-style-type: none"> <li>○ Start and end on time</li> <li>○ Ground statements in evidence</li> <li>○ Assume positive intentions</li> <li>○ Show respect and consideration to one another</li> <li>○ Work hard (if we do, we'll fulfill our mission and accomplish our goals)</li> <li>○ Maximize the time we spend on issues</li> <li>○ Work as a team towards our goals</li> <li>○ Leave personal agendas in our offices/classrooms/homes</li> </ul> </li> </ul>
<p><b>Opening/Business 5 Min.</b></p>	<p><b>Approval of Previous Minutes and Agenda</b></p>

<p><b>Martinez (5-10 Min.)</b></p>	<ul style="list-style-type: none"> <li>● IC Representatives Check:             <ul style="list-style-type: none"> <li>○ Chair/ English: Jess Barrett</li> <li>○ Chair Elect: Vacant</li> <li>○ At-Large: Vacant</li> </ul> </li> </ul>
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**Martinez (1-2 min.)**

- ATF: Jorge Serrano
- Community Schools: Sharay Sullivan
- Counseling: Meagan Labuhn and Michele Hardwick
- Fine Arts: Rachel Kain and Kim Sutherland
- Math: Lava Danius and Ronald Yoder
- Science: Vacant
- Social Studies: Vacant
- CTE: Patrick Bova
- EAs: Vacant
- MCNL: Brenda Ortiz
- PE: Leo Ural
- ROTC: Mark Hendricks
- Administration: Michele Torres
- Student from Senate: Leonardo Estrada Fernandez

● **Reminder: Open House is Tuesday, September 12, 2023, from 5:30 pm-7:00 pm.**

**Martinez (5-10 min.)**

● **Amending the 90 Day Plan**

- DESIRED OUTCOME \*observable change in adult behavior: All teachers will use AVID/WICOR skills to support scaffolding of higher level thinking skills, differentiated instruction, and structures for student collaboration in order to engage students in skill development and higher order thinking.
  - Do we want to add culturally responsive instruction to the 90 Day Plan?
- IC representatives, for the next meeting please come back with feedback from your departments/content areas that explains how you all will address the following progress indicator: “As measured by attendance at BOY PD and focus strategies identified by departments with the goal being 100% of all departments reporting focus areas at the 30-day check in.”

**Martinez: IC Master Schedule (35 min.)**

● **Master Schedule**

- [https://docs.google.com/document/d/1cV6zZtHt\\_GrjYTprah0wbNltCVDE3PtQumpQMzSJk5M/edit?usp=sharing](https://docs.google.com/document/d/1cV6zZtHt_GrjYTprah0wbNltCVDE3PtQumpQMzSJk5M/edit?usp=sharing)
- Sports Assemblies Dates?
  - Can we ensure that they are not the same week as the Long Advisory?

**Agenda Items for next meeting:**

Reports outs for the 30 day check in for the 90 Day Plan

**Date and Time of  
Next IC Meetings**

**Tuesday, August 22, 2023, WMHS Library, at 7:15 AM**

**-Guidelines for Instructional Councils: <https://atfunion.org/answers-docs/>**

**-Agenda Item Request Form:**

**<https://docs.google.com/document/d/1AG2LYpebDn8fJpJ0nU0aSxeauXpe1-bZKjISZERE9is/edit?usp=sharing>**

- 1. Please make a copy of the Google Document.**
- 2. Once completed, please email the document to Jess Barrett.**