

# Executive Summary

## AP-05 Executive Summary - 91.200(c), 91.220(b)

### 1. Introduction

This Action Plan provides the basis and strategy for the use of federal funds granted to the City of Medford by the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) program. This plan presents proposed objectives and outcomes for the fourth year of the five-year Consolidated Plan (2020-2024). The City is receiving \$1,423,649.00. The program year extends from July 1, 2023-June 30, 2024.

The City of Medford, under the leadership of Mayor Breanna Lungo-Koehn, administers Community Development Block Grant funds through the Office of Planning, Development & Sustainability. The City has identified several needs through input from agencies and residents, data collection and analysis. As part of the process to establish priorities and strategies the public is invited to provide input and identify needs. Public service agencies submit proposals to be considered for funding. The Office of Planning, Development & Sustainability works with the Mayor to develop a draft budget and plan for input including proposed projects and funding. The Medford City Council authorizes submission of the application at a public hearing.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Four priority needs were identified with goals corresponding to HUD's priority objectives by review of data, community meetings, public and stakeholder engagement, and NSC member consultations.

**Economic Development:** Create economic opportunities and thereby improve the sustainability of the City's neighborhoods, through:

- Supporting small businesses interested in improving their façades, signage, and accessibility; and
- Providing technical support to new and existing businesses through consultation services, translation, educational programming and training, and other forms of business support.

**Public Facilities, Infrastructure and Parks:** Create suitable living environments by constructing infrastructure, park, water, sewer, drainage, sidewalk, roadway and public facilities to enhance the

sustainability of neighborhoods by removing architectural barriers and eliminating slums and blight. Street and sidewalk improvements will focus on eligible low- to- moderate income areas. Improvements include:

- Street and sidewalk improvements at Pinkert Street
- Stump removal and tree planting in low and moderate-income areas
- Rehab at Logan Park, Morrison Park and McGlynn Playground
- ADA improvements at Gillis Park
- Renovations and upgrades at Medford Fire Stations 3 and 5

**Public Services:** Create suitable living environments by making public services available and accessible to low- and moderate-income individuals through a variety of programs and continued support of nonprofit community development agencies. See the AP-35 Projects section for breakdown of recommended funding. Objectives include:

- Combating social illnesses, public safety and substance abuse which weaken the stability of the City's households and neighborhoods
- Improving quality of life for Medford's school children through the provision of after school childcare programs
- Improving the resources available to the City's population at risk of homelessness, residents in crisis, local consumers, the physically and emotionally disabled population, and the homeless population
- Improving quality of life for Medford's elderly population through the provision of day health and recreational programs and transportation to reduce isolation
- Encouraging the creation of affordable housing and assisting those with emergency and transitional housing needs, including include legal aid, food pantry and meals, and referral and counseling services
- Providing vocational, social, recreational, and educational opportunities for developmentally disabled Medford residents and their families

**Affordable Housing:** Meet the objective of providing decent housing by improving affordability of housing for low- and moderate-income households through:

- Overseeing affordable housing lotteries and ensuring timely delivery of affordable units at market rate developments where affordable units have been required
- Developing affordable rental and home ownership opportunities for low to moderate income households
- Participation in local and regional housing planning
- Assisting individuals with referrals to agencies specializing in housing issues and programs
- Improving the quality of housing for low to moderate income households

- Supporting the implementation of the ordinance to create an affordable housing trust including establishing and organizing a Board of Trustees
- Coordinating the administration of the Inclusionary Housing Ordinance with Boards and proponents and identifying potential amendments to the Ordinance to increase its effectiveness and further the goals outlined in the Housing Production Plan
- Developing and implementing a housing rehab program

### **Affordable Housing Objectives**

**Affordable Housing** - The City seeks to improve the quality of housing and increase housing opportunities available to low- and moderate-income households. Specific objectives include the following:

- Oversee affordable housing lotteries and ensure timely delivery of affordable units at market rate developments where affordable units have been required;
- Develop affordable rental and home ownership opportunities for low to moderate income households;
- Participation in local and regional housing planning;
- Assist individuals with housing referrals to agencies specializing in housing issues and programs;
- Improve the quality of housing for low to moderate income households;
- Explore and support the creation of an affordable housing trust;
- Coordinate the administration of the Inclusionary Housing Ordinance with Boards and proponents;
- Develop and implement a housing rehabilitation program.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Medford uses CDBG funding to support a wide variety of projects and programs. Traditionally the City has focused on public infrastructure projects. As an old City, Medford has ongoing needs to maintain and replace aging infrastructure to maintain a suitable living environment for our residents. This includes ongoing investments in our parks, fire stations and streets projects. The City utilized CDBG funding for those projects in FY22 and will continue to do so in FY23.

In recent years the City has also made commitments to supporting housing and economic development activities. While the City had anticipated commencing economic development and housing rehabilitation activities in FY22, staff vacancies led to significant delays in launching these programs. The City now has its first full time Housing Planner who will be designing and implementing a housing rehabilitation program with the intention of implementation during FY23.

During FY22, the City's Economic Development Planner investigated and developed a façade improvement program for small businesses. During that process the City determined that initially using other funding would allow for the program to be able to serve a greater number of businesses than CDBG funding would allow. It is the City's intention to expand this newly created program to include accessibility and removing barriers to entry for businesses during FY23. However, the Economic Development Planner relocated, and is only working part time while we fill this position. Timing of a new hire will impact the City's ability to shift this program to focus on business accessibility and timing for awarding FY23 grants.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The Office of Planning, Development & Sustainability engaged Medford residents, neighborhood stakeholders and public service providers to aid in the development of the July 1, 2023-June 30, 2024 Annual Action Plan. A series of public meetings and hearings were conducted by the City of Medford and North Suburban Consortium to discuss community needs and priorities, provide an overview of CDBG and the Action Planning process and summarize year to date expenditures. Meetings are conducted throughout the year on planning and implementation of various CDBG funded projects, public meetings were held on March 29, 2023 and April 18, 2023. Additionally, a legal public hearing was held on May 9, 2023 to approve the submittal of the action plan, and the plan was made available for public comment from June 1, 2023 to July 1, 2023. The second public hearing will be held in conjunction with the development of the CAPER in/or around September 2023.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Resident of Medford Public Housing commented at the public meeting that she really likes Magan Transportation, she uses them, she lives at Walkling Court and she has been using them to get to medical appointments. It's very important to her. First time Zoom user! She also shared that she worked with CDBG 30-40 years ago in Newton.

A summary of other public comments received through the Citizen Participation and Consultation Process can be found within Section AP-12 Citizens Participation.

No public comments were received during the 30-day comment period on the action plan.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

To date, all comments received have been accepted.

**7. Summary**

n/a

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	MEDFORD	Office of Planning, Development & Sustainability

**Table 1 – Responsible Agencies**

**Narrative**

The Office of Planning, Development & Sustainability is the designated City office charged with the development and implementation of the City of Medford's Consolidated and Annual Action Plans. In addition to producing the plans that provide the strategy for the allocation of federal dollars, the office coordinates the process to recommend projects to best address priority needs of low and moderate-income residents and provides the necessary financial and programmatic oversight.

The Office of Planning, Development & Sustainability also participates in the North Suburban HOME Consortium (NSC) and the Massachusetts Balance of State (BOS) Continuum of Care, designating staff to represent and attend regular meetings. The Office ensures that the City of Medford's non-housing community development, economic development, housing, and homeless needs are addressed within the regional programs.

**Consolidated Plan Public Contact Information**

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## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The July 1, 2023 - June 30, 2024 Annual Action Plan was developed by the City of Medford, Office of Planning, Development & Sustainability through citizen participation and consultation efforts. The City engaged residents, stakeholders, and service providers to obtain input on priority needs for the year ahead. Building upon the comprehensive consultation process undertaken in the development of the 2020-2024 Consolidated Plan, the Action Plan incorporates feedback provided through community meetings and public hearings conducted by the City and North Suburban Consortium.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The Office of Planning, Development & Sustainability (PDS) works collaboratively with the Medford Housing Authority, housing providers, planning, human service and homelessness agencies in the City and region. This ongoing coordination addresses many community needs, informs investment decisions and ensures the provision of critical services including youth and elderly programming, childcare, family support services, crisis prevention, job preparedness training, transitional housing, and recreational opportunities for developmentally disabled persons. In addition, the City supports the Massachusetts Balance of State (BoS) Continuum of Care planning process by providing supportive services for those who are homeless and those in danger of becoming homeless. The City hosts weekly Hub meetings with key service providers, the police, and the Dept of Health to coordinate care for critical cases; these are confidential case meetings, therefore the Office of PDS does not participate in these meetings. In 2023, city social worker staff have started participating in regional meetings for critical housing cases as well.

Additionally, the City's Office of Outreach and Prevention holds periodic meetings with local service providers to enhance communication and determine the best way to increase coordination between said providers. The Office of PDS has been participating in those coordination meetings to better understand community-wide needs.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Medford shares the Balance of State's goals of 1. increasing the number of permanently supportive housing units; 2. improving job readiness and achieving employment; 3. providing homeless prevention and rapid rehousing assistance; and 4. providing case management services to increase the likelihood of residential stability.



The City of Medford will continue to seek opportunities to support projects and programs that further the Balance of State goals. The Consolidated Plan consultations, as well as ongoing consultation with the CoC, will continue to have a direct impact on the allocation of funding.

In 2021, as a direct result of the pandemic, the city added a Social Worker position, who has been instrumental in formulating and maintaining referral programs with local agencies. In FY23, the social worker will continue to assist with intakes and referrals to service agencies providing a rental and utility assistance program as well as a housing counseling program which serve to keep low- and moderate-income residents in their homes. The City's Social Worker also facilitates referrals to the Balance of State to secure shelter placements for unhoused residents. In addition, the City's Community Recovery Coach provides ongoing services to connect the unhoused with shelter and other services, and with developing wellness plans with achievable goals to assist them in becoming more self-sufficient.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Medford is a member of the Balance of State CoC, and will be engaged in the establishment of priorities, selection of projects, and the development of HMIS policies.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	MEDFORD HOUSING AUTHORITY
	<b>Agency/Group/Organization Type</b>	Housing PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was consulted through a series of meetings around the need for redevelopment and renovation of several of their properties over the course of 2022-2023. There is an extreme need for more affordable housing in Medford, the desired outcome is more accessible housing and an increased amount of affordable housing.
4	<b>Agency/Group/Organization</b>	THE IMMIGRANT LEARNING CENTER INC.
	<b>Agency/Group/Organization Type</b>	Services-Education Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency attended and participated in a public meeting conducted on 3/29/23. The agency identified the expanding need for English Language skills, job preparedness training and public education on the positive impact of today's immigrants. Mentioned Parole Act that is a direct path for people from a number of different countries to come to the US. They're seeing an increase in the number of people from other countries. In particular they're seeing Haitian immigrants.

5	<b>Agency/Group/Organization</b>	City of Medford Public Schools
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City Department attended and participated in a public meeting conducted on 4/18/23. The School System identified the expanding need for affordable afterschool programs that provide emotional learning, family resources and support for working parents. The anticipated outcome is the continued support of afterschool childcare and coordination between families and the Medford Public Schools.
6	<b>Agency/Group/Organization</b>	COUNCIL ON AGING
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency attended and participated in a public meeting conducted on 4/18/23. The agency discussed the need for recreational transportation, home maintenance/modification services, social work and volunteer coordination. The anticipated outcome is the continued support of senior programming and ability to keep seniors supported and in their homes.

7	<b>Agency/Group/Organization</b>	COMMUNITY FAMILY
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities Services-Health Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency attended and participated in a public meeting conducted on 4/18/23. The agency identified the need for adult day health services to support individuals with memory loss and respite for the caregivers of elders. Anticipated outcomes are an improved quality of life through a higher level of service, support and continued coordination amongst partnering agencies.
8	<b>Agency/Group/Organization</b>	MEDFORD COMMUNITY HOUSING
	<b>Agency/Group/Organization Type</b>	Services - Housing Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency speaks with office staff and the Mayor periodically, including on several occasions in 2023, as they are currently working on building an affordable housing project in Medford. The agency identified the need for more affordable housing within the City as well as education for first time homebuyers.
9	<b>Agency/Group/Organization</b>	BREAD OF LIFE
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities Services-homeless

	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency attended and participated in public meetings held on 3/29/23 and 4/18/23. The agency discussed the increasing demand for food delivery programs for low income, at-risk and isolated families, elders and immigrant populations. The anticipated outcome is an enhanced focus on food security and improved access to fresh food and nutrition programs.
10	<b>Agency/Group/Organization</b>	MALDEN YMCA
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Child Welfare Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency attended and participated in a public meeting conducted on 4/18/23. The agency provides family support services, educational and recreational resources as well as the Mystic Community Market, a food distribution center located in Medford. The anticipated outcome is an enhanced focus on food security and improved access to fresh food and nutrition programs. Note this agency has changed its name to Mystic Valley YMCA.
11	<b>Agency/Group/Organization</b>	West Medford Community Center
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Child Welfare Agency

	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency attended and participated in public meetings conducted on 3/29/23 and 4/18/23. The agency provides family support services, educational and recreational resources and a senior program. They identified the need for senior supports and community in addition to food access.
12	<b>Agency/Group/Organization</b>	SCM TRANSPORTATION INC.
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The organization attended and participated in public meetings conducted on 3/29/23 and 4/18/23. The agency identified the increasing demand for community transportation services for elderly, critically ill and disabled residents and spoke of the rides as social events for the seniors. They also discussed requests from residents on the need for more individualized transportation. The anticipated outcome agency seeks improved access to the program as a result of the consultation.

13	<b>Agency/Group/Organization</b>	HOUSING FAMILIES, INC.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The organization attended and participated in public meetings conducted on 3/29/23 and 4/18/23. Providing a full continuum of services ranging from homeless prevention and emergency shelter to permanent supportive housing, the agency identified the need for pro-bono legal assistance to support very low-income households in preventing crisis, avoiding eviction and stabilizing at-risk families. The anticipated outcome is assisting vulnerable populations to maintain their tenancies and provide access to justice and crisis mitigation.
15	<b>Agency/Group/Organization</b>	Magan Transportation
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The organization attended and participated in public meetings conducted on 3/29/23 and 4/18/23. The agency identified the increasing demand for community transportation services for elderly, critically ill and disabled residents. They specifically assist with individualized transportation. The anticipated outcome agency seeks improved access to the program as a result of the consultation.
16	<b>Agency/Group/Organization</b>	Comcast
	<b>Agency/Group/Organization Type</b>	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide
	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	During the development of the 2020-2024 Consolidated Plan, the City of Medford consulted with Comcast (July 20, 2020). Comcast's Internet Essentials program provides affordable home internet for income-eligible households, so there can be greater access to homework, job opportunities, healthcare and benefits, and education resources. Once a customer of Internet Essentials, there is the option to purchase a laptop or desktop computer at a discounted price. Internet Essentials has connected more than 8 million customers with high-speed Internet at home since 2011. Through the 2023 program year, the City of Medford will continue promoting the Internet Essentials program and encourage local community organizations and public schools throughout the City to do the same.
17	<b>Agency/Group/Organization</b>	Medford Office of Energy & Environment
	<b>Agency/Group/Organization Type</b>	Agency - Managing Flood Prone Areas Agency - Management of Public Land or Water Resources Agency - Emergency Management Other government - Local Planning organization



	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis Sustainability, Resiliency
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Office of Energy & Environment became fully engaged with consultation efforts on the Medford Consolidated Plan in January 2020, when the office merged with the Office of Community Development. Both offices are now referred to as the Office of Planning, Development & Sustainability. This partnership continued through the development of the 2023 Action Plan. Staff expert in sustainability contribute by identifying issues and initiatives to improve energy efficiency, air quality, climate change protection, wetlands protection, open space conservation and storm water management.
18	<b>Agency/Group/Organization</b>	ABCD
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-homeless Services-Education Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency attended and participated in a public meeting conducted on 4/18/23. ABCD is a nonprofit human services organization that each year provides low-income residents with the tools and resources needed to transition from poverty to stability and from stability to success. The agency identified the need for a mobile outreach team to assist homeless residents with basic necessities and counseling services to find housing.

19	<b>Agency/Group/Organization</b>	Evangelical Church of Holiness
	<b>Agency/Group/Organization Type</b>	Services-Education Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency met with city staff in an individual consultation on 12/5/22 and has had several follow-up meetings since. The agency identified the expanding need for English Language skills, job preparedness training and citizenship training for residents and refugees. In particular they work with Haitian immigrants.

**Identify any Agency Types not consulted and provide rationale for not consulting**

In January 2022, the Medford Consumer Advisory Commission was dissolved after the retirement of the co-directors. The City is working directly with the Attorney General’s Office to make sure all consumer affairs issues are heard and handled accordingly. The Attorney General’s Office is following up directly on any paperwork and inquiries that the City has received.

Local agencies serving business and civic needs have previously not focused on the needs of low- and moderate-income residents, but have been in the process of reformulating their own programs to better address those needs. With those new programs in place, the City anticipates working with those local agencies in FY23.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Massachusetts Department of Housing and Community Development	Increase affordable housing opportunities for low and very low-income households; increase supportive services for special needs households.

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Climate Action and Adaptation Plan	Medford Office of Planning, Development & Sustainability	Increase climate resiliency, stormwater mitigation and additional tree programs.
Open Space and Recreation Plan, 2019	Medford Office of Planning, Development & Sustainability	Improved open-spaces, accessibility and universal design, and increased tree programs.
Housing Production Plan	Medford Office of Planning, Development & Sustainability	Increase production of affordable housing; maintain affordability of current affordable housing, revive a home improvement program.
Medford Comprehensive Plan	Medford Office of Planning, Development & Sustainability	Increase climate resiliency and mitigation; improve quality and accessibility of public facilities, services, and open-spaces; support the city's affordable housing market; support economic development opportunities

**Table 3 - Other local / regional / federal planning efforts**

### **Narrative**

The City of Medford through the Office of Planning, Development & Sustainability, as well as other departments, is in regular contact with various public and private agencies to ensure funding priorities are in line and coordinated with current community development goals and objectives. The Office maintains continued collaboration with the relevant Medford Departments and Human Services Organizations that provide the City's youth programs, family support services, and elder programs. In addition, the City of Medford is an active participating member in the North Suburban HOME Consortium and will consult with numerous housing and real estate entities throughout the implementation of the plan.

The City of Medford recognizes that its housing and economic development initiatives must be placed in a regional context. Medford enjoys a positive relationship with its neighbors and regularly consults with neighboring jurisdictions about redevelopment initiatives.

## **AP-12 Participation - 91.401, 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

As a CDBG recipient, the City of Medford is required to adopt a detailed Citizen Participation Plan that sets forth the jurisdiction's policies and procedures for public participation. The plan is administered by the Office of Planning, Development & Sustainability and must encourage the participation of low and moderate-income residents in Consolidated and Annual Action Planning processes; provide for reasonable access to proposed plans and substantial amendments; allot for public hearings and meetings and address citizen comments and complaints.

In developing the 2023-2024 Annual Action Plan, the City and the North Suburban Consortium (NSC) conducted public meetings and hearings to solicit citizen and service provider input. This feedback contributed to the identification of priority needs and CDBG investment strategies. A variety of human service agencies, housing providers, municipal officials and residents participated, establishing the continued need for services and improvements impacting low-to-moderate income residents.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
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1	Public Meeting	Non-targeted/broad community	<p>The Office of Planning, Development &amp; Sustainability conducted a public meeting via Zoom on 3/29/23 to elicit input from residents, social service providers and the public regarding priorities for the 2023-2024 Annual Action Plan. Approximately 11 individuals were in attendance, in addition to the Office of Planning, Development &amp; Sustainability.</p>	<p>The following comments were received on the needs/uses of CDBG: continue to fund individualized transportation for seniors and disabled, very helpful; increasing numbers of Haitian immigrants need services; grocery delivery is very helpful to residents; social activities very important to bring seniors joy</p>	All comments were accepted.	<a href="https://medford.vod.castus.tv/vod/?video=0cbef48c-121d-4336-af13-a39a91f9b7c9">https://medford.vod.castus.tv/vod/?video=0cbef48c-121d-4336-af13-a39a91f9b7c9</a>
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2	Public Meeting	Non-targeted/broad community	<p>On 4/18/23 the Medford City Council conducted a Committee of the Whole meeting in hybrid format to solicit input regarding the development of the 2023-2024 Annual Action Plan and public service priorities. Approximately 15 individuals attended in addition to the Medford City Council and Office of Planning, Development &amp; Sustainability.</p>	<p>Service providers presented and discussed their respective programs with Medford City Councilors, reinforcing the collective need for supportive services, emergency assistance, affordable childcare, senior programming, homelessness prevention and transportation for low-to-moderate income Medford</p>	All comments were accepted.	<p><a href="https://medford.vod.castus.tv/vod/?video=c772ea38-1fc5-47f4-946c-63a053a00f7f">https://medford.vod.castus.tv/vod/?video=c772ea38-1fc5-47f4-946c-63a053a00f7f</a></p>
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				residents. Transportation was flagged as a very large need.		
3	Public Hearing	Non-targeted/broad community	On 5/9/23 the Medford City Council, via Zoom, conducted a public hearing to solicit public input regarding the proposed 2023-2024 Annual Action Plan and authorize submission of the PY2023 application to the U.S. Department of Housing and Urban Development.	n/a	n/a	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	Non-targeted/broad community	Advertisements to attend the public meeting, Committee of the Whole and final action Plan public hearing while also announcing the 30-day public comment period for the Draft Plan. Notices were published on 4/27/23, 5/4/23	no comments were received.	n/a	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Hearing	Non-targeted/broad community	Public meetings held by the City of Malden on April 3, 2023 and April 11, 2023 for purposes of the North Suburban Consortium (NSC) 2023 Annual Action Plan.	No comments received specific to Medford.	All comments were accepted.	
6	Internet Outreach	Non-targeted/broad community	Advertisements to attend the public meeting was published on 2/15/23			<a href="https://www.medfordma.org/about/news/details/~board/city-news/post/notice-of-public-hearing-city-of-medford-community-development-block-grant1">https://www.medfordma.org/about/news/details/~board/city-news/post/notice-of-public-hearing-city-of-medford-community-development-block-grant1</a>

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

The City of Medford anticipates receipt of CDBG funds in the amount of \$1,423,649.00 for the plan year, as well as \$1,229.28 in program income. The City has an additional \$259,527.36 in prior year resources that may be expended this year. A substantial portion of those prior year resources includes funds that had been allocated to Planning & Administration for the prior year which were not ultimately used due to unanticipated staffing changes, as well as adjustments in the amounts needed to complete certain infrastructure, public facilities, and public services projects. To maximize the impact of CDBG funds, the City expends significant general government funds and encourages all partners and projects to strategically leverage additional funds.

As a member of the North Suburban Consortium, the City has available HOME Investment Partnership funds to support direct assistance to moderate income homebuyers and to subsidize the development cost of affordable housing projects.

Through the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which was enacted to respond to the growing effects of this historic public health crisis, the City of Medford received \$926,445 in round 1 of CDBG-CV allocations and \$525,848 in round 2 for Program Year 2020. The purpose of the special allocations is to assist the City in preventing, preparing for, and responding to the coronavirus (COVID-19). Utilization

of these funds is not reflected in this plan.

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,423,649	1,229	259,527	1,684,406	1,400,000	Block grant from U.S. Department of Housing and Urban Development to address housing, community development and economic development needs.

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

To maximize the impact of the CDBG funds, the City strategically leverages additional resources and City partnerships whenever feasible. As a member of the North Suburban Consortium, the City may access HOME Investment Partnership (HOME) funds to support direct assistance to low-to-moderate-income first-time homebuyers and to subsidize an affordable housing development.

The City anticipates CDBG funds will also leverage additional resources, as well. Non-Entitlement funds, that will be used to further the goals of the Strategic Plan may include private foundations, organizations, and individuals.

The following anticipated leveraged resources, include:

**Municipal General Funds:** The annual City budget commits resources for the priority activities including Public Parks, Facilities, and Infrastructure, the Office of Outreach and Prevention, and the Disability Commission

**Affordable Housing Resources:** Affordable Housing developments are likely to utilize a variety of State Housing resources including HOME program funds, Low-Income Housing Tax Credit funds, Housing Bond funds, voucher-based Section 8 program, and private mortgage financing. Additional funds are leveraged through partnerships with private and for-profit developers.

**Community Preservation Act:** The City anticipates committing funds through the Community Preservation Act, as well as other state and federal grants that leverage spending on Affordable Housing, municipal infrastructure, parks and recreation and other CDBG-funded improvements.

**Philanthropy:** Private funding from national, state, and local funders including the United Way and private foundations/donors.

**New Market Tax Credit Programs:** The NMTC program provides tax credit incentives for equity investment.

**Section 8 Funds:** The Medford Housing Authority administers the Section 8 Housing Choice Voucher program and provides rental subsidies.

**Continuum of Care Funds:** Non-profit human service providers that offer housing and services to homeless persons throughout Medford and Tri-City region can access resources through the Massachusetts Balance of State. These resources include, but are not limited to, non-entitlement ESG, McKinney-Vento, RAFT and HomeBASE. CSBG, LIHEAP, and Headstart are additional state and federal resources administered through the Community Action Program agency, ABCD.

In addition to these resources, the City is in the process of establishing an Affordable Housing Trust that will enable the expansion of its capacity to generate and commit revenue to affordable housing needs.

The HOME program matching requirements are met through State Housing Bond funds and the Mass Rental Voucher program. Matching funds requirements are monitored by the Malden Office of Strategic Planning & Community Development (formerly the Malden Redevelopment

Authority) as the NSC Lead Entity.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

No additional publicly owned land is anticipated to be used to address needs in the next program year, however the City will continue to evaluate city owned parcels for their feasibility for small-scale affordable infill housing and potential transfer to the affordable housing trust once it is set up. City parks and public facilities will continue to be operated to provide recreation and services to low- and moderate-income persons.

**Discussion**

The priorities identified within the Strategic Plan are the outcome of an extensive, comprehensive effort to identify community needs. The Strategic Plan assesses the available resources available to meet those needs. The City of Medford’s investments will leverage public and private funds to address economic development, affordable housing, community development, and special needs populations’ needs.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Expansion & Preservation of Affordable Housing	2020	2024	Affordable Housing		Affordable Housing Public Services	CDBG: \$128,000	Homeowner Housing Rehabilitated: 3 Household Housing Unit Direct Financial Assistance to Homebuyers: 2 Households Assisted
2	Increase Economic Development Opportunities	2020	2024	Non-Housing Community Development		Economic Development	CDBG: \$60,000	Facade treatment/business building rehabilitation: 5 Business
3	Enhance Parks, Public Facilities, & Infrastructure	2020	2024	Non-Housing Community Development		Public Facilities, Infrastructure, & Parks	CDBG: \$737,373	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 25000 Persons Assisted
4	Enhance Public Services	2020	2024	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development		Affordable Housing Public Services	CDBG: \$213,547	Public service activities other than Low/Moderate Income Housing Benefit: 5000 Persons Assisted

Table 6 – Goals Summary

#### Goal Descriptions





1	<b>Goal Name</b>	Expansion & Preservation of Affordable Housing
	<b>Goal Description</b>	<p>Support the expansion and supply of affordable homeownership and rental housing opportunities. Increase affordable housing ownership opportunities through homebuyer education programs and down-payment and closing cost assistance. Expand affordability of existing rental and owner-occupied housing through rehabilitation, thereby improving livability and ensuring homes become or remain affordable to low- to moderate-income households, by bringing units to code standard or providing safety improvements, energy efficiency improvements, access modifications, or treatment of lead or other home hazards.</p> <p>Proposed activities that the City of Medford anticipates funding through CDBG includes:</p> <ul style="list-style-type: none"> <li>• Oversee affordable housing lotteries and ensure timely delivery of affordable units at market rate developments where affordable units have been required;</li> <li>• Develop affordable rental and home ownership opportunities for low to moderate income households;</li> <li>• Participation in local and regional housing planning;</li> <li>• Assist individuals with housing referrals to agencies specializing in housing issues and programs;</li> <li>• Improve the quality of housing for low to moderate income households;</li> <li>• Support the implementation of the recently passed ordinance to create an affordable housing trust including establishing and organizing the Board of Trustees;</li> <li>• Coordinate the administration of the Inclusionary Housing Ordinance with Boards and proponents. Identify potential amendments to increase its effectiveness and that further the goals outlined in the Housing Production Plan;</li> <li>• Continue to research working with agencies to develop a housing rehab program; implement a housing rehab program if deemed feasible.</li> </ul> <p>During the 2023 program year, it is the intention of the Office of Planning, Development &amp; Sustainability to establish/design additional affordable housing programs and build internal capacity within the department to administer these programs throughout the rest of the 2020-2024 Consolidated Plan cycle.</p>

2	<b>Goal Name</b>	Increase Economic Development Opportunities
	<b>Goal Description</b>	<p>The City seeks to support its business community through programs that will promote competitiveness, resiliency and accessibility.</p> <ul style="list-style-type: none"> <li>• Explore using CDBG funds for a commercial rehabilitation program to support small businesses interested in improving their façades, signage, and accessibility.</li> <li>• Provide and/or facilitate technical support to new and existing businesses through consultation services, translation, educational programming and training, and other forms of business support. The City will explore partnerships with the Chamber of Commerce, the library and other organizations.</li> </ul> <p>The City will pair CDBG funding with other sources, such as Mass Gaming Commission and the Encore Boston Harbor Surrounding Community Agreement, to support eligible programs.</p>
3	<b>Goal Name</b>	Enhance Parks, Public Facilities, & Infrastructure
	<b>Goal Description</b>	<p>Enhance publicly owned facilities and infrastructure that improves the community and neighborhoods throughout the City of Medford. Improvements may include parks, streets, sidewalks, streetscapes, tree planting, water/sewer/flood drainage, accessibility to meet American with Disabilities Act (ADA), improvement of neighborhood/recreational facilities, and other infrastructure and facilities.</p> <p>Specific activities include:</p> <ul style="list-style-type: none"> <li>• Street and sidewalk improvements at Pinkert Street.</li> <li>• Stump removal and tree planting in low and moderate-income areas;</li> <li>• Rehab at Logan Park, Morrison Park and McGlynn Playground</li> <li>• ADA improvements at Gillis Park</li> <li>• Medford Fire Department Engine 3 and 5 renovations</li> </ul>

4	<b>Goal Name</b>	Enhance Public Services
	<b>Goal Description</b>	<p>Increase access to jobs, education, health and wellness, recreation, and health and social services activities. The City seeks to provide a variety of public service programs and to continue support of nonprofit community development agencies. City objectives include:</p> <ul style="list-style-type: none"> <li>• Combating social illness, public safety and substance abuse, which weaken the stability of the City’s households and neighborhoods;</li> <li>• Improving the quality of life for Medford’s school children, through the provision of after school childcare programs;</li> <li>• Improving the resources available to the City’s population at risk of homelessness, residents in crisis, local consumers, and the physically and emotionally disabled population;</li> <li>• Improving quality of life for Medford’s elderly population, through the provision of day health and recreational programs and transportation to reduce isolation;</li> <li>• Encouraging the expansion of affordable housing and assisting those with emergency and transitional housing needs through providing housing advocacy and assistance.</li> <li>• Provide English language and citizenship preparedness training for new residents.</li> <li>• Support food programs and the distribution and provision of food.</li> </ul> <p>The City anticipates allocating the maximum 15% of its CDBG allocations to Public Service activities during PY2023.</p>



## AP-35 Projects - 91.420, 91.220(d)

### Introduction

In FY23, the City of Medford will utilize CDBG funding to address the priority needs identified in the Strategic Plan. Priorities the City will be focusing on this year specifically include park renovations, the creation of a new housing rehabilitation program, and supporting public services for vulnerable low-to-moderate-income residents.

#	Project Name
1	Planning & Administration
2	Public Service Program
3	Economic Development Program
4	Housing Rehabilitation and Preservation Program
5	Public Infrastructure Improvements Program
6	Public and Neighborhood Facilities Programmatic Infrastructure Improvements Program

Table 7 – Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Funding has been allocated to best address the priorities identified in the Strategic Plan. The primary priority in the City of Medford, and throughout the Boston-Metro area, is the expansion and preservation of affordable housing. The City has been addressing this priority by utilizing non-CDBG funding sources which allow more flexibility for the acquisition and preservation of such housing.

The establishment of our housing rehabilitation program will also allow us to address this priority by supporting the City's aging population of homeowners by making needed improvements that allow them to remain in their homes.

In 2023, the provision of public services is also a priority. A strong network of human service providers and non-profit agencies support low- and moderate-income Medford residents in achieving self-sufficiency, permanent housing, continuing education, job preparedness, wellness and other anti-poverty initiatives. However, the need for services far exceeds the available resources. Service providers are encouraged to maximize leveraged funds and to avoid duplication of services. The primary obstacle to addressing need is funding.

In past program years, the primary priority consisted of a continued commitment to an aging infrastructure and public facilities to increase accessibility to public spaces and services, particularly for low-to-moderate income Medford residents. Despite significant investment, this continues to be an area of need and the City will look to fund additional public infrastructure projects in 2023.

**AP-38 Project Summary**  
**Project Summary Information**

<b>1</b>	<b>Project Name</b>	Planning & Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Expansion & Preservation of Affordable Housing Increase Economic Development Opportunities Enhance Parks, Public Facilities, & Infrastructure Enhance Public Services
	<b>Needs Addressed</b>	Affordable Housing Economic Development Public Facilities, Infrastructure, & Parks Public Services
	<b>Funding</b>	CDBG: \$284,729
	<b>Description</b>	This funding is for CDBG administrative activities not covered by program activity costs.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	n/a
	<b>Location Description</b>	n/a
	<b>Planned Activities</b>	This funding is for CDBG administrative activities not covered by program activity costs.
<b>2</b>	<b>Project Name</b>	Public Service Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Enhance Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$213,547



	<b>Description</b>	Make public services available and accessible to low- and moderate-income individuals through the support of programs and services provided by nonprofit community development agencies including afterschool childcare, senior wellness, recreational and adult day health programming; transportation assistance for the elderly, disabled and critically ill; pro-bono legal aid; food pantry and emergency assistance; transitional housing, referrals and support services; recreation and vocational programming for physically and developmentally disabled persons; and ESOL classes and job preparedness training.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	6,032 families
	<b>Location Description</b>	city-wide
	<b>Planned Activities</b>	Afterschool childcare Senior wellness, recreational and adult day health programming Transportation assistance for the elderly, disabled and critically ill Pro-bono legal aid Food pantry and emergency assistance Transitional housing, referrals and support services Recreation and vocational programming for physically and developmentally disabled persons ESOL classes and job preparedness training
<b>3</b>	<b>Project Name</b>	Economic Development Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Increase Economic Development Opportunities
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	CDBG: \$60,000
	<b>Description</b>	Create economic opportunities, and thereby improve the sustainability of the City's neighborhoods, through a commercial rehabilitation program to support small businesses interested in improving their facades, signage, and accessibility; and providing and/or facilitating technical support to new and existing businesses through consultation services, educational programming and training, and other forms of business support.

	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5 businesses
	<b>Location Description</b>	city-wide
	<b>Planned Activities</b>	Commercial rehabilitation program to support small businesses interested in improving their façades, signage, and accessibility: Economic Development - Direct Financial Assistance to For-Profit Business. National Objective: LMJ  Provide and/or facilitate technical support to new and existing businesses through consultation services, educational programming and training, and other forms of business support: Economic Development - Technical Assistance. National Objective: LMJ
4	<b>Project Name</b>	Housing Rehabilitation and Preservation Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Expansion & Preservation of Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$128,000
	<b>Description</b>	Expand affordability of existing rental and owner-occupied housing through rehabilitation, thereby improving livability and ensuring homes become or remain affordable to low- to moderate-income households.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	7 households
	<b>Location Description</b>	city-wide
	<b>Planned Activities</b>	Bring units to code standard and provide safety improvements, energy efficiency improvements, access modifications, or treatment of lead or other home hazards.
5	<b>Project Name</b>	Public Infrastructure Improvements Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Enhance Parks, Public Facilities, & Infrastructure

	<b>Needs Addressed</b>	Public Facilities, Infrastructure, & Parks
	<b>Funding</b>	CDBG: \$103,512
	<b>Description</b>	This project creates suitable living environments by supporting the improvement to Medford's aging infrastructure, increasing its availability and accessibility for Medford's low- and moderate-income residents.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10,000
	<b>Location Description</b>	City wide in low-to-moderate income areas; Pinkert Street
	<b>Planned Activities</b>	Street and sidewalks improvements: upgrading and replacement, where necessary of the water, sewer, sidewalk, drainage, and street systems; specifically, sewer, water and drainage rehabilitation; fire hydrant and water gate replacement; removal and replacement of lead service connections; sidewalk reconstruction.
6	<b>Project Name</b>	Public and Neighborhood Facilities Programmatic Infrastructure Improvements Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Enhance Parks, Public Facilities, & Infrastructure
	<b>Needs Addressed</b>	Public Facilities, Infrastructure, & Parks
	<b>Funding</b>	CDBG: \$894,617
	<b>Description</b>	Supports the creation of suitable living environments through the improvement of neighborhood facilities, firehouses, and parks, which increases their availability and accessibility for Medford's low- and moderate-income residents. The City defines public and neighborhood facilities as ones either publicly owned or that are traditionally provided by the government, owned by a nonprofit, and operated to be open to the general public.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10,000

	<b>Location Description</b>	Logan Park; Morrison Park; McGlynn Playground; Gillis Park; MFD Stations 3 and 5
	<b>Planned Activities</b>	Rehabilitation of eligible neighborhood parks; ADA improvements to public facilities; improvements at eligible fire stations

## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

As the Community Development Block Grant (CDBG) is intended to predominantly serve low- to moderate-income residents, FY23 CDBG funding will be allocated to projects that are either within CDBG eligible areas, eliminate slum and blight, or directly impact low- and moderate-income beneficiaries. Projects consisting of physical improvements will be undertaken in low- and moderate-income areas or at public facilities serving low-to-moderate-income residents. Public service and housing activities are operated based upon the eligibility of the person/households, not through Geographic targeting.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Projects were prioritized based on their ability to address identified needs with the resources available. In Year 4 of the Consolidated Plan, a priority continues to be investing CDBG funds to meet City-wide needs of an aged public infrastructure system. Selected activities are those projects that are determined to be a high priority by the Office of the Mayor, Department of Public Works, and Office of Planning, Development & Sustainability, and based on the consolidated planning process.

ADA accessibility remains a long-standing commitment of the City. Locations selected for improved accessibility are a function of many factors including design and coordination with Public Works projects to identify needs within low and moderate-income areas.

Updates to public facilities, redevelopment, supporting the creation of new housing and economic development activities will have a direct impact on the quality of life for low to moderate income residents

### **Discussion**

The City of Medford will continue to target programmatic investments in low- and moderate-income areas, utilizing data analysis and input received during the citizen participation period and ongoing consultation with City departments, officials and community partners. As needs continue to far outweigh available resources, the City will seek to leverage additional resources whenever possible.



## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

The City, in coordination with the North Suburban Consortium (NSC), continues to promote policies and practices that would support quality affordable housing within their communities. HOME funds are utilized to create affordable housing within the City of Medford and other member communities. The biggest barriers are identifying available land, development costs, administrative constraints, and infrastructure limitations.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Planned Actions to remove the negative effects of these barriers include:

- Assist private and non-profit developers in identifying development sites and access funding toward development.
- Administer the City's Inclusionary Housing Ordinance.
- Review the acquisition of available buildings/homes to rehab into affordable housing.
- Work with City Council to review and modernize zoning to allow and incentivize the creation of housing developments of varying scale throughout Medford affordable to a range of income levels.

### **Discussion**

The need for affordable housing in the City exceeds the available affordable supply. The City continues to work with the NSC, private developers and non-profits to increase the affordable housing in Medford. Long-term affordability restrictions on homeowner and rental units will be maintained by adding units through the Local Initiative Program to the State's Subsidized Housing Inventory. First Time Homebuyer trainings

and programs will continue to be supported by the City through non-profits such as Medford Community Housing.



## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

The activities and goals listed within this Annual Action Plan coincide with the priorities identified in the Consolidated Plan. Activities selected for FY23 funding are those projects that will make an immediate impact to low- and moderate-income residents. Eligible public service activities are selected through a formal solicitation process, which prioritizes programming to best address identified community needs.

### **Actions planned to address obstacles to meeting underserved needs**

The primary obstacle to meeting the underserved affordable housing needs of low-and-moderate-income persons continues to be a lack of available resources compared to demand. Considering the level of public subsidy required to develop affordable housing, the City and the North Suburban Consortium are only able to fund a few projects annually. In order to provide funding to a larger number of projects and applicants, the NSC instituted a lower per unit subsidy limit. Each year HOME funds are nearly fully committed for rental developments and the regional CHDOs have mentioned plans for several new projects on the horizon. While this limitation is beyond the City's ability to address, Medford and the City of Malden are committed to working with the Medford Housing Authority and housing developers - both for-profit and non-profit to identify development opportunities and secure the necessary resources. The rising values have created an obstacle for new homebuyers and the number of properties out of reach to prospective buyers are increasing. In addition, in FY23 the City will be developing and implementing a new housing rehabilitation program to assist low- and moderate-income residents with needed safety, accessibility and weatherization improvements to allow them to stay in their homes.

A second obstacle to addressing underserved needs is the challenges of a changing job market. The demand for a higher educated workforce has shut many LMI persons out of living-wage jobs. The City will continue to seek to create local employment opportunities, and fund agencies that support self-sufficiency programs, such as the Evangelical Church of Holiness that is a Medford-based organization providing English as a Second Language, job readiness training and citizenship training.

Medford's membership within the North Suburban Consortium provides access to gap funding critical to address the lacking supply of affordable housing. The City will continue to identify projects and partners, utilizing this resource whenever viable, as developing innovative strategies. The City will also insure that selected public improvement projects are ready to proceed.

### **Actions planned to foster and maintain affordable housing**

Project coordination, monitoring expiring-use priorities, promoting affordable homeownership opportunities and ensuring long-term affordability through the addition of affordable units on the Local Initiative Program's Subsidized Housing Inventory are efforts of City staff and development boards to

foster and maintain affordable housing. Additionally, the City will explore opportunities to create housing programs that preserve the quality of Medford’s existing housing stock and support the creation of new housing. In addition, in FY22 the City adopted an ordinance to create affordable housing trust, and in FY23 will work to implement the ordinance and establish and organize a Board of Trustees. The City will also coordinate the administration of the Inclusionary Housing Ordinance, and identify potential amendments to the ordinance to increase its effectiveness and further the goals outlined in the City's Housing Production Plan, which was approved in FY22.

### **Actions planned to reduce lead-based paint hazards**

The City, in coordination with the North Suburban Consortium, will ensure compliance with Massachusetts lead laws on all homebuyer assistance and developer-driven projects, both homeowner and rental. Testing and lead-safe removal of lead-based paint hazards are required in all HOME and CDBG funded rehabilitation activities.

The City of Medford Board of Health serves as a point of contact regarding lead-based hazards and distributes pamphlets describing lead regulations and resources in their office. Whenever lead concerns arise, the Board of Health refers families to the Greater Lawrence Poisoning Prevention Program to initiate lead home inspections and blood testing.

As a part of the Housing Rehabilitation Program to be developed and implemented in FY23, the City will provide needed lead testing and remediation for properties receiving housing rehabilitation services.

### **Actions planned to reduce the number of poverty-level families**

Aligned with its commitment to reduce poverty, the City prioritizes the funding of public service programs that support low-income Medford families in achieving self-sufficiency. Continued support for these anti-poverty programs is crucial as they provide vulnerable, at-risk families access to a variety of supportive services, essentials, advocacy, recreational opportunities, transportation, affordable childcare, emergency housing, financial literacy, skill building and job preparedness. The provision of such programming is necessary in addressing the economic, housing and health challenges facing low-to-moderate income residents, helping families move out of poverty.

The City also supports efforts of the Metro-North Regional Employment Board and will continue to provide the availability of job training opportunities and employment readiness programs. The City has identified The Evangelical Church of Holiness as a provider of food, job training, ESOL and citizenship readiness to very poor families and has begun partnering with them to support their efforts

### **Actions planned to develop institutional structure**

The City will continue to enhance its program coordination functions, specifically in the areas of prioritization of projects and performance monitoring. Through inter-departmental communication, the

Office of Planning, Development & Sustainability will be readily available to identify ready-to-proceed public works and facility projects. This will be enhanced by new staff, which will increase the City's capacity to perform these functions. The City will evaluate its process for selection of public service projects to include a greater focus on outcome measures. The City will also making use of new standardized tools to improve the ability to gather outcome data and monitor the performance of projects and services.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City will continue to build on the work of the Office of Outreach and Prevention, strengthening our engagement with community partners and enhancing outreach and coordination efforts. As a part of those efforts, the City has established Medford Connects, a program to share current activities amongst local agencies, organizations, and City departments; identify opportunities for improved communication and outreach to the Medford community; and create a space for opportunities to collaborate and make connections and build relationships within the community. Participating agencies and organizations include medical and mental health service providers, civic organizations, and service agencies.

The City will also continue its ongoing efforts to improve communication with and provide additional resources for managing and coordinating housing referrals to service agencies.

The City directly operates quality programs for Medford elders, through its Council on Aging. The Council on Aging also connects elderly residents with other community resources, augmenting existing senior programming. The Council on Aging's programs include providing the services of a handyperson to provide needed small but essential repairs which allow our elderly residents to remain in their homes.

Additionally, the City continues to participate as a member of the North Suburban Consortium to effectively coordinate its housing agenda with surrounding communities. The City is also a member of the Balance of State Continuum of Care and will engage with them on the development of policies and procedures to ensure needed services are provided to Medford residents.

The City will engage with the Medford Chamber of Commerce and other business and civic organizations to facilitate coordination of efforts to provide programs and services supporting businesses operated by low- and moderate-income residents.

### **Discussion**

The City's focus will be on upgrades to aging infrastructure and public facilities, job creation and retention and economic stabilization. Funding will also support affordable housing development, transportation, and recreational and supportive services aims at special needs populations. Proposed activities fulfill HUD's priorities of providing decent affordable housing, suitable living environment and expanded economic opportunity, principally for low- and moderate-income persons. The Office of

Planning, Development, and Sustainability staff work in partnership with residents, other City departments and the public and private sectors to accomplish established goals and objectives improving the quality of life for all Medford residents.

# Program Specific Requirements

## AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

### Introduction

The City of Medford’s Action Plan, in alignment with the Strategic Plan, outlines available resources and proposed activities to be undertaken during the course of the 2023-2024 program year. As stated earlier in the AP-15, the City expects to receive \$1,423,649.00 in Community Development Block Grant entitlement funds.

### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- |  |          |
|--|----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed  | 0        |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0        |
| 3. The amount of surplus funds from urban renewal settlements  | 0        |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan   | 0        |
| 5. The amount of income from float-funded activities   | 0        |
| <b>Total Program Income:</b>   | <b>0</b> |

### Other CDBG Requirements

- |   |        |
|---|--------|
| 1. The amount of urgent need activities   | 0      |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 85.00% |

## **Discussion**

A range of activities have been identified, including creation and preservation of affordable housing, physical improvements and upgrades to infrastructure and City systems, removal of architectural barriers, improvements to public facilities, job creation and retention and public services. The City anticipates that approximately 85% of CDBG funds, over a 3-year period (PY2021, PY2022, and PY2023) will be used toward projects benefiting low-and-moderate income residents. Medford has not engaged in, nor anticipates receiving any program income from Section 108 loan proceeds, urban renewal settlements or float-funded activities.

## Attachments

## Citizen Participation Comments

Advertise in Transcript: February 9, 2023

**PUBLIC NOTICE  
CITY OF MEDFORD  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
REQUEST FOR PROPOSALS  
PUBLIC SERVICES**

The City of Medford, Office of Planning, Development & Sustainability (formally Office of Community Development), is seeking proposals for its July 1, 2023 - June 30, 2024, CDBG Public Services Program. Proposed projects must be able to demonstrate a clear role in improving the quality of life for low and moderate-income citizens of Medford and must further the goals of self-sufficiency and self-reliance for Medford residents.

**APPLICATION DEADLINE:** February 28, 2023 at 4:30 P.M.

Electronic applications and further details may be obtained by contacting Ashley Williams, CDBG Administrator, at [awilliams@medford-ma.gov](mailto:awilliams@medford-ma.gov) or (781) 393-2480. Technical Assistance will be provided by appointment only, upon written request.







HOME / ABOUT / NEWS AND EVENTS

# Community Development Block Grant Program Request for Proposals Public Services

Feb 15 2023 11:37 AM

The City of Medford, Office of Planning, Development & Sustainability (formerly Office of Community Development), is seeking proposals for its July 1, 2023 - June 30, 2024, CDBG Public Services Program. Proposed projects must be able to demonstrate a clear role in improving the quality of life for low and moderate-income citizens of Medford and must further the goals of self-sufficiency and self-reliance for Medford residents.

APPLICATION DEADLINE: February 28, 2023 at 1:30 P.M.

Electronic applications and further details may be obtained by contacting Ashley Williams, CDBG Administrator, at [awilliams@medford-ma.gov](mailto:awilliams@medford-ma.gov) or (781) 393-2480. Technical Assistance will be provided by appointment only, upon written request.

[CDBG](#) | [Planning, Development, Sustainability](#)

**City of Medford**

85 George P. Hassett Drive  
Medford, MA 02155

[Contact Us](#)

**City Hall**

Monday: 8:30 a.m. - 4:30 p.m.  
Tuesday: 8:30 a.m. - 4:30 p.m.  
Wednesday: 8:30 a.m. - 7:30 p.m.  
Thursday: 8:30 a.m. - 4:30 p.m.  
Friday: 8:30 a.m. - 12:30 p.m.



HOME > ABOUT > NEWS AND EVENTS

# Notice of Public Hearing: City of Medford Community Development Block Grant

Mar 14, 2023 10:57 AM

The City of Medford, Massachusetts, through its Office of Planning, Development & Sustainability, shall conduct a public meeting on Wednesday, March 29, 2023, from 6:00 pm to 7:00 p.m. via Zoom Remote Videoconferencing. The purpose of this meeting is to elicit input from low- and moderate-income residents, social service agencies and the public-at-large in the development of the City's Community Development Block Grant Annual Action Plan for the 2023-2024 Program Year.

To view and participate in this hearing please use the following:

Join Zoom Meeting: <https://us06web.zoom.us/j/89325271024>

Meeting ID: 893 2527 1024

Dial in: +1-309-205-3325 US

To participate remotely outside of the virtual platform, questions and comments may be submitted via email to [omb@medford-ma.gov](mailto:omb@medford-ma.gov) or via phone to 781-393-2480. For accommodations, please call 781-393-2480 in advance of the meeting. TTY: 781-393-2516.

Community Development | [Home](#) | [Planning, Development, Sustainability](#)

**City of Medford**  
85 George P. Hassett Drive  
Medford, MA 02155  
[Contact Us](#)

**City Hall**  
Monday: 8:30 a.m. - 4:30 p.m.  
Tuesday: 8:30 a.m. - 4:30 p.m.  
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Thursday: 8:30 a.m. - 4:30 p.m.  
Friday: 8:30 a.m. - 12:30 p.m.

# LOCALIQ NEW ENGLAND

PO Box 631210 Cincinnati, OH 45263-1210

## **PROOF OF PUBLICATION**

Andrea Bazile  
Attn: Accounts Payable  
Medford Office of Planning, Development, and Sustainability  
85 George P Hasset DR  
Medford MA 02155-3256

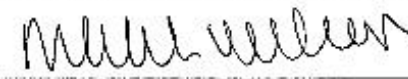
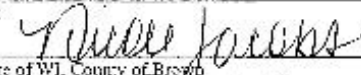
### STATE OF MASSACHUSETTS, COUNTY OF MIDDLESEX

The Medford Transcript, a newspaper printed and published in the city of Medford, and of general circulation in the County of Middlesex, State of Massachusetts, and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issue:

03/16/2023

and that the fees charged are legal.

Sworn to and subscribed before on 03/16/2023

  
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Legal Clerk  
  
\_\_\_\_\_  
Notary, State of WI, County of Brown  
8-21-23

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## CDSG LEGAL NOTICE NOTICE OF PUBLIC HEARING CITY OF MEDFORD COMMUNITY DEVELOP- MENT BLOCK GRANT

The City of Medford, Massachusetts, through its Office of Planning, Development & Sustainability, shall conduct a public meeting on Wednesday, March 29, 2023, from 6:00 pm to 7:00 p.m. via Zoom Remote Videoconferencing. The purpose of this meeting is to elicit input from low and moderate-income residents, social service agencies and the public-at-large in the development of the City's Community Development Block Grant Annual Action Plan for the 2023-2024 Program Year.

To view and participate in this hearing please use the following:

Join / Zoom Meeting:  
<https://us06web.zoom.us/j/92123211024>  
Meeting ID: 993 2527 1024  
Dial in: +1-309-205-3325 US

To participate remotely outside of the virtual platform, questions and comments may be submitted via email to [pd@medford.ma.gov](mailto:pd@medford.ma.gov) or via phone to 781-393-2460. For accommodations, please call 781-371-2460 in advance of the meeting. TTY: 781-393-2516.

Attachment:  
Transcript & Journal 3/16/23

NICOLE JACOBS  
Notary Public  
State of Wisconsin

☐

Page 1 of 1



Nicole Morell  
 City Council President  
 NMorell@medford-ma.gov

**City of Medford**  
 OFFICE OF THE CITY COUNCIL

City Hall - Room 207  
 85 George P. Hassett Drive  
 Medford, Massachusetts 02155

RECEIVED  
 CITY CLERK  
 MEDFORD, MASS.

2023 APR 13 PM 2:16

Telephone  
 (508) 548-1902

**23-093**  
**COMMITTEE OF THE WHOLE**  
**MEETING NOTICE**  
**TUESDAY, APRIL 18, 2023 @ 6:00 P.M.**

This meeting will take place in the Howard F. Alden Memorial Chambers on the second floor of Medford City Hall, and via Zoom.

Join Zoom Meeting  
<https://us06web.zoom.us/j/84156081533>

Meeting ID: 841 5608 1533  
 One tap mobile  
 +13052241968,,84156081533# US  
 +13092053325,,84156081533# US

Dial by your location

- +1 312 626 6799 US (Chicago)
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 669 900 6833 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)

Meeting ID: 841 5608 1533  
 Find your local number: <https://us06web.zoom.us/j/84156081533>

To participate remotely outside of Zoom, please e-mail [AHurtubise@medford-ma.gov](mailto:AHurtubise@medford-ma.gov).

There will be a meeting of the Medford City Council Committee of the Whole on Tuesday, April 18, 2023, at 6:00 p.m. in the Medford City Council Chamber on the second floor of Medford City Hall, and via Zoom.

The purpose of the meeting is to discuss the Community Development Block Grant Action Plan (Paper **23-093**).

0-25512-202

The Committee has invited CDBG Grant Administrator Ashley Williams and other representatives from the Office of Planning, Development, and Sustainability to attend this meeting.

For further information, aids, and accommodations, contact the City Clerk at 781-393-2425.

April 13, 2023

Sincerely yours,

*Nicole Morell (AK)*  
Nicole Morell  
Council President

LEGAL NOTICE  
CITY OF MEDFORD  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
PROGRAM YEAR 49 ANNUAL ACTION PLAN  
PUBLIC HEARING

A Public Hearing will be held by the Medford City Council on Tuesday, May 9, 2023, at 7pm in the Medford City Council Chamber, on the second floor of Medford City Hall, 85 George P. Hassett Drive, Medford, MA, and via Zoom. A link is to be posted no later May 5, 2023. The purpose of this Public Hearing will be to invite the general public and representatives of public service agencies to express comments regarding the City's Community Development Block Grant Annual Action Plan for community development and planning. The Action Plan contains the proposed use of Community Development Block Grant funds for the program year which extends from July 1, 2023, through June 30, 2024.

The Office of Planning, Development and Sustainability will be requesting that the Medford City Council authorize Mayor Breanna Lungo-Koehn, official representative of the City of Medford, to submit the Annual Action Plan for funds and all other assurances and certifications to the U.S. Department of Housing and Urban Development. The City is receiving \$1,423,649 in Block Grant funds.

Call 781-393-2480 for any accommodations/aids. T.D.D. 781-393-2516.

S/ Adam Hurtubise, City Clerk







HOME > ABOUT > NEWS AND EVENTS

# LEGAL NOTICE: CITY OF MEDFORD COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM PROGRAM YEAR 49 ANNUAL ACTION PLAN PUBLIC COMMENT PERIOD

May 25 2023 9:01 AM

The City of Medford's Community Development Block Grant (CDBG) Program Year 49 (July 1, through June 30, 2027) Draft Annual Action Plan will be available beginning June 1, 2023. The Office of Planning, Development & Sustainability invites public review and comment prior to the submission of the Annual Action Plan to the Department of Housing and Urban Development (HUD). In order to receive CDBG funds, the Annual Action Plan must be consistent with the primary objective of Title I of the Housing and Community Development Act of 1974, as amended, which is to develop viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income.

The draft Annual Action Plan was created based upon the goals and objectives outlined in the City's 5-Year Consolidated Plan. The City expects to receive approximately \$1,423,649 in new grant funds from HUD for CDBG Program Year 49. Based on the requests for funds, monies will be allocated for Affordable Housing; Economic Development; Parks, Public Facilities, & Infrastructure; Public Services; and Planning and Administration for these activities as allowed by HUD.

The Draft 1-Year Annual Action Plan will be available for review from June 1 through July 1, 2023. Copies of the plan can be obtained in Medford City Hall, Room 308, 85 George P. Hassett Dr.; or by contacting the office at 781-393-2780 or pod@medford-ma.gov; and on the City's website: <https://bit.ly/medford0012023>. All interested parties are encouraged to review and comment on the Draft Annual Action Plan. Comments must be sent in writing on or before July 1, 2023, to the Office of Planning, Development & Sustainability, 85 George P. Hassett Dr. Room 308, Medford, MA 02155, or to [bievel@medford-ma.gov](mailto:bievel@medford-ma.gov).

CDBG Planning, Development & Sustainability

## City of Medford

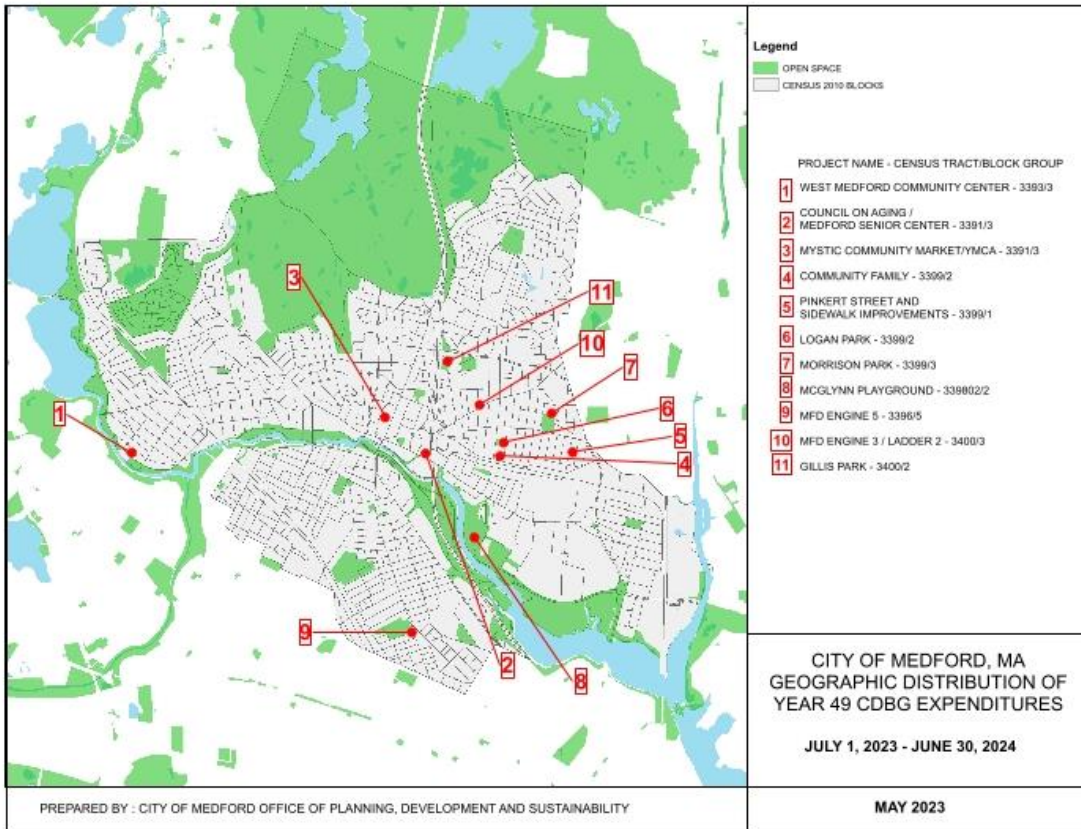
85 George P. Hassett Drive  
Medford, MA 02155  
Contact Us

## City Hall

Monday: 8:30 a.m. - 4:30 p.m.  
Tuesday: 8:30 a.m. - 4:30 p.m.  
Wednesday: 8:30 a.m. - 7:30 p.m.  
Thursday: 8:30 a.m. - 4:30 p.m.  
Friday: 8:30 a.m. - 12:30 p.m.







Grantee SF-424's and Certification(s)

OMB Number: 4340-004  
Expiration Date: 11/30/2025

Application for Federal Assistance SF-424		
*1. Type of Submission: <input type="checkbox"/> Preparation <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	*3. Revision, when appropriate use (a) _____ *3b. (Specify): _____
*5. Date Received: 09/20/2023	4. Applicant Identifier: _____	
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: _____	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
*8. Legal Name: City of Haddam		
*9. Employer/Agency Identification Number (LEIN): 64-8301403	*10. UEI: E22702K6V2M83	
d. Address:		
* Street 1: 05 George E. Eastcott Drive	Street 2: _____	
* City: Haddam	County/Parish: _____	
* State: RI	* Zip: 02883	
* Province: _____	* Country: USA: UNITED STATES	
* Zip/Postal Code: 02883-9000	_____	
e. Organizational Unit:		
Department Name: Planning, Development & Sustain	Division Name: _____	
f. Name and contact information of person to be contacted on matters involving this application:		
Title: _____	* First Name: R. Ives	
Middle Name: _____	* Last Name: Ives	
* Last Name: Ives	Suffix: _____	
Title: Director Planning, Development & Sustainability		
Organizational Address: City of Haddam		
* Telephone Number: 781 333 2466	* Fax Number: _____	
* Email: <a href="mailto:info@haddam-ri.org">info@haddam-ri.org</a>		

<b>Application for Federal Assistance SF-424</b>	
<b>* 9. Type of Applicant 1: Select Applicant Type:</b> <input type="text" value="City or Municipality Government"/> <b>Type of Applicant 2: Select Applicant Type:</b> <input type="text"/> <b>Type of Applicant 3: Select Applicant Type:</b> <input type="text"/> <b>* Other (specify):</b> <input type="text"/>	
<b>* 10. Name of Federal Agency:</b> <input type="text" value="U.S. Department of Business and Labor Development"/>	
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text" value="49.012"/> <b>CFDA Title:</b> <input type="text" value="Community Development Block Grant"/>	
<b>* 12. Funding Opportunity Number:</b> <input type="text" value="1/4"/> <b>Title:</b> <input type="text"/>	
<b>13. Competition Identification Number:</b> <input type="text"/> <b>Title:</b> <input type="text"/>	
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>* 15. Descriptive Title of Applicant's Project:</b> <input type="text" value="OMB municipal solicitation in the City of Portland"/>	
<b>Attach supporting documents to specified page by location:</b> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

**Application for Federal Assistance SF-424**

16. Congressional Districts Of:

\* a. Applicant:  \* b. Program/Project:

Attach an additional list of Program/Project Congressional Districts (if needed):

17. Proposed Project:

\* a. Start Date:  \* b. End Date:

18. Estimated Funding (\$):

* a. Federal	1,403,909.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	1,403,909.00

\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

a. This application was made available to the State under the Executive Order 12372 Process for review on:

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

Yes  No

If "Yes", provide explanation see attach

21. "By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:  \* First Name:

Middle Name:


\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  \* Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed:

[View Burden Statement](#)OMB Number: 4040-0007  
Expiration Date: 02/28/2025**ASSURANCES - NON-CONSTRUCTION PROGRAMS**

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

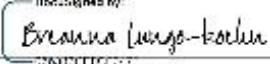
1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

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Prescribed by OMB Circular A-102

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  	TITLE  Mayor, City of Medford
APPLICANT ORGANIZATION  City of Medford, MA	DATE SUBMITTED

Standard Form 424B (Rev. 7-97) Back



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## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

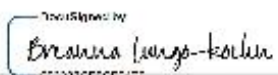
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4726-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §53601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  	TITLE  Mayor, City of Medford
APPLICANT ORGANIZATION  City of Medford, MA	DATE SUBMITTED

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**CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

  
Signature of Authorized Official

5/31/23  
Date

Mayor, City of Medford  
Title

### Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** – It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.305.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2021, 2022, 2023 \_\_\_\_\_ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

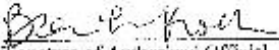
**Excessive Force** – It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
Signature of Authorized Official

5/31/23  
Date

Mayor, City of Ludford  
Title

**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

  
\_\_\_\_\_  
Signature of Authorized Official

5/31/23  
\_\_\_\_\_  
Date

Mayor, City of Medford  
\_\_\_\_\_  
Title

**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
Signature of Authorized Official

5/31/23  
Date

Mayor, City of Medford  
Title

### **Emergency Solutions Grants Certifications**

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

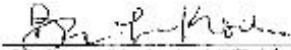
**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.



**Discharge Policy** - The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

  
\_\_\_\_\_  
Signature of Authorized Official

5/31/23  
\_\_\_\_\_  
Date

Mayor, City of Medford  
\_\_\_\_\_  
Title

**Housing Opportunities for Persons With AIDS Certifications**

The HOPWA grantee certifies that:

**Activities** – Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Brenda M. Kelly  
Signature of Authorized Official

5/31/23  
Date

Mayor, City of Medford  
Title

**APPENDIX TO CERTIFICATIONS**

**INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.