

**Notice of Governing Board Meeting  
Pine Strawberry Elementary School District #12**

**Monday, Oct. 9, 2023**

**5:30PM**

**AGENDA**

Pursuant to A.R.S. §38-431.01, notice is hereby given to members of the Pine Strawberry Elementary School District #12 Governing Board and to the general public that the Pine Strawberry Elementary School District #12 Governing Board will hold a Board Meeting, open to the public, on Monday, October 9, 2023 at 5:30 PM in the Pine Strawberry School Governing Board Room, 3868 N. Pine Creek Dr. Pine, AZ. The general public will have access to the Governing Board Room at 5:15pm. Members of the Governing Board will attend the meeting either by Zoom or by telephone conference call.

The Governing Board reserves the right to move into executive session pursuant to A.R.S. §38-431.03 to review and discuss matters marked by an asterisk (\*). Additionally, the Governing Board reserves the right to move into executive session for discussion or advice from legal counsel for any item listed on the agenda, in person or by telephone, pursuant to A.R.S. §15-843 and §38-31.03(A)(3). Executive session discussions are not open to the public. All Governing Board decisions will be made as part of the open public meeting.

*Information regarding agenda items may be reviewed in the District Office during regular business hours.*

Persons with a disability may request reasonable accommodation by contacting Megan Ward at (928) 476-3283 at least 24 hours in advance of the meeting.

Members of the public wishing to address the Governing Board are required to sign the attendance sign-in sheet and complete the Public Comment card.

**BOARD OF EDUCATION  
PINE STRAWBERRY ELEMENTARY SCHOOL DISTRICT #12**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. ADOPTION OF AGENDA**
- V. INFORMATION ITEMS**

A. Superintendent's Report –Mrs. Katie Ast

- B. Transportation/Maintenance Report – Mr. Keith Howell
- C. Special Services Report- Mrs. Kirsten Ratliff
- D. Fiscal Services Report – Mrs. Aimee Manjarres
- E. Student Activities Report- Mrs. Megan Ward

**VI. CALL TO THE PUBLIC**

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01, action taken as a result of public comment will be limited to directing staff to study the matter. The Board expects that citizens who addressed the board will present concerns regarding the activities in question, rather than make personal attacks on board members, school staff or personnel, or other persons in attendance or absent.

**VII. ACTION ITEMS**

**A. Consent Agenda**

- i. Approval of Minutes  
Sept. 11, 2023

**B. New Business**

- 1. Discussion/Consideration/Approval of Payroll Vouchers
  - #6 \$ 106,539.27
  - #7 \$ 107,528.77
- 2. Discussion/Consideration/Approval of Expense Vouchers
  - #2226 \$ 75,302.56
  - #2227 \$ 17,488.37
- 3. Discussion/Consideration/Approval of Empowerment Scholarship Accounts & Public-School Athletics
- 4. Discussion/Consideration/Approval of Annual Financial Report
- 5. Discussion/Consideration/Approval of Sole Source Providers
- 6. Discussion/Consideration/Approval of Bank Account Authorized Signers
- 7. Discussion/Consideration/Approval of Travel Request

**Student Travel**

- a. Out of Africa Zoo; Camp Verde, AZ; Oct. 17, 2023; Kinder & 1st Grade
- b. Community Service Project; Payson, AZ; Oct. 20, 2023; Builders Club
- c. Northern Arizona University; Flagstaff, AZ; Nov. 30, 2023; 8th Grade

**C. Personnel Actions\***

1. Discussion/Consideration/Approval of Volleyball Coaches
2. Discussion/Consideration/Approval of Superintendent Evaluation

**D. Upcoming Conferences/Activities**

**E. Governing Board Member Updates**

**F. Future Meeting Dates/Items for Future Agendas - Nov. 13, 2023**

**G. Correspondence**

**H. ADJOURNMENT**

Dated Oct. 6, 2023

Megan Ward, Executive Secretary