

UNION COUNTY EDUCATIONAL SERVICES COMMISSION  
BOARD OF DIRECTORS MEETING  
October 4, 2023

AGENDA

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.

1. Attendance Roll Call
2. Salute to the flag
3. Recognize the public and ask for comments on agenda items only

EXECUTIVE COMMITTEE ACTION:

4. Motion to approve the following Executive Committee Action taken on September 19, 2023

Personnel Agenda dated September 19, 2023

(Att. A)

Emergency Virtual Or Remote Instruction Plan for 2023-2024

(Att. B)

**END OF EXECUTIVE COMMITTEE ACTION**

MINUTES:

5. Motion to approve the minutes of the Board of Directors Meeting of September 6, 2023  
(Att. 1)

SUPERINTENDENT REPORT:

6. Motion to approve the report of the Superintendent for October 2023  
(Att. 2)

FINANCE:

7. Motion to approve the Secretary's Financial Reports:

Board Secretary Report dated August 2023

(Att. 3)

Budget Report dated September 30, 2023

(Att. 4)

Check Register for the month ended September 2023 in the amount of \$6,646,983.71

(Att. 5)

Budget transfers for September 2023

(Att. 6)

FINANCE: (Cont'd)

8. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of September 2023

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

9. Motion to approve a stipend of \$45 per month for a cell phone for the Head Bus Driver from July 1, 2023 - June 30, 2024
10. Motion to continue to provide a suitable specialized alternative education program with Elizabeth Board of Education for Hillcrest Academy South and Hillcrest Academy North for the 2023-2024 school year for a tuition per student of \$23,597 for 204 students totaling \$4,813,788. This is the fourth year of a five-year contract.

PROGRAMS:

11. Motion to approve the 2022-2023 NJSLA, DLM and NJGPA Score Summary Report  
(Att. 7, 8 & 9)
12. Motion to approve the syllabus and curriculum map for Algebra I Advanced  
(Att. 10)
13. Motion to approve the submission of the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2022-2023 school year to the New Jersey Department of Education  
(Att. 11)

TRANSPORTATION:

14. Motion to approve Amendments to Existing Transportation Contracts dated October 04, 2023, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles  
(Att. 12)
15. Motion to approve the Emergency Contract payments for the month of September to the listed contractors at the costs indicated  
(Att. 13)
16. Motion to approve the attached Emergency/Negotiated Contracts  
(Att. 14)

POLICIES AND REGULATIONS:

17. Motion to approve the following new and/or revised policy and regulations for a second reading and adoption:

P 1642.01	Sick Leave
R 1642.01	Sick Leave
R 2419	School Threat Assessment Teams

TRAVEL AND RELATED EXPENSES:

18. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form **(Att. 15)**

PERSONNEL:

19. Motion to approve the Personnel Agenda dated October 4, 2023 as recommended by the Superintendent **(Att. 16)**
20. Motion to approve a job description and position for Assistant Business Administrator **(Att. 17)**

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be November 1, 2023, at 7:00 pm.in the second-floor conference room at 45 Cardinal Drive, Westfield, NJ

ADJOURNMENT: