

Regional School District No. 17
Board of Education
Finance/Facilities Subcommittee
Meeting Agenda
Chair: Peter Sonski

A meeting of the Regional School District No. 17 Finance/Facilities Subcommittee was held on Tuesday, September 18, 2023, at 6:30 PM via Google Meets Virtual Meeting.

Subcommittee Members Present: Peter Sonski (Chair), Hamish MacPhail

Other Attendees: Superintendent Jeffrey Wihbey, Assistant Superintendent Jennifer Miller, Rob Albert, Brianna Hill, Director David Solin

1. Call to Order/Opening of the Meeting

The meeting was called to order at 6:39 PM by Peter Sonski (Chair).

2. Owner's Representative Request for Quotation (RFQ) Review

Attendees reviewed a formal RDQ proposal related to contracting an Owner's Representative to advise and support the Board of Education in developing a District Master Plan. The proposal, prepared by legal counsel (Shipment & Goodwin), was considered thorough and comprehensive; however, attendees determined the added service of assistance in public communication was to be included among "Major Services Covered."

The document will be amended and distributed to established firms known to provide this service in Connecticut. Responses will be requested by the end of September 2023.

3. Adjournment

The meeting adjourned at 7:06 pm.