

ATTENDANCE INFORMATION

Satisfactory school progress is dependent upon regular attendance. Parents are encouraged to call the school on the day their student is absent. **It is the parents responsibility to clear student absences within 72 hours of the absence or the student will be considered truant** (absence without valid excuse – see below). If a parent writes a note to clear an absence, the student must bring it into the office **before** school. Students who will be absent for more than one day may get their assignments from Homelink/ Google Classroom.

Unexcused Absence reasons include: Family vacations or events, sports events, doctor appointments for someone OTHER than the student, transportation issues

Excused Absence reasons include: Illness or injury of the student, or serious illness which necessitates the absence of the student, student attendance at a medical, dental, optometric, or chiropractic appointment, student attendance at a funeral service for an immediate family member, appearance in court, observance of a holiday or ceremony of his/her religion.

ATTENDANCE FUNDING: School does not receive funding for student's attendance for any reason. Absences over 10 days are considered excessive. Excessive absences may subject your student to a school level (SART) Student Attendance Review Team meeting and/or (SARB) Student Attendance Review Board at the district office.

TRUANCY: The following are considered truanancies:

1. Being absent from school without the knowledge and consent of the parent.
2. Leaving the school grounds during the day without permission.
3. Staying out of class without permission.
4. **Any absence not cleared by a parent/guardian within 72 hours.**

PERMITS TO LEAVE CAMPUS

Students may **not** leave campus during the school day without a permit to leave. The following procedures outline the steps to follow when obtaining a permit to leave and return to school.

1. Your student can bring a signed note to the office **before school** to receive a permit to leave slip, call the office, or email dvmsattend@mdusd.org.
2. **The office requires at least 1-hour notice if you do not send a note in the morning with your student.**
3. When picking up your student early, come to the attendance window with your ID and cellphone. Your cellphone will be used to access the QR code to sign your student out.
4. Report to the office for a pass to class when your student returns to school.
5. **Please avoid picking up your student during the last 15 minutes of the school day.**