



EIC Agenda and Minutes for 10/04/23



Action Items for IC members: None at this time. We will be furthering our discussion of IC Priorities.

Topics: Long Assembly Schedule

Attendees: EIC Members
Chair: Patrick McElwee
CoChair: Chelsea McCoy
Acting Secretary: Cherie Harris

Schedule 60 minutes

Meeting to Order

Time	Minutes	Activity
7:30-7:35	5	<ul style="list-style-type: none"> ● Call to order <ul style="list-style-type: none"> ○ EIC Shared Calendar ○ Parent/Teacher Conference Communication <ul style="list-style-type: none"> ■ Send out by? (10/11) - students that are failing or in danger of failing will take priority for conferences; Juan will send this out to the Eldo community on Sunday ■ NSP Second Chance/Last Chance 10/12 ○ Please Review Protocols Doc.

Decision Items

Time	Minutes	Item
7:35-7:40	5	<ul style="list-style-type: none"> ● Published Minutes: PDF v. Google Doc? - PDF would be better so there is not an accidental editing of information
7:40-7:45	5	
7:45-7:55	10	<ul style="list-style-type: none"> ● Long Assembly Schedule - Change back or maintain? (Winter Sports Next Assembly) - Next long assembly 11/28; change back to district schedule ● How to Address the following IC Priorities: <ul style="list-style-type: none"> ○ Cell Phone: Start with Admin Plan - need teacher input on what is working in the classroom (level 1) and then address as admin (layer 2) ○ Tardy/Tuancy: Start with Admin Plan - probably easier to address this first per Juan; talk with teachers to gather information about what is happening; probably implement a tardy/tuancy plan for 2nd semester

		<ul style="list-style-type: none"> ○ Discipline v. Restorative Practices: PD <ul style="list-style-type: none"> ■ Future: Review Handbook and MOU (PLC?) ○ Class Interruptions - Department Chair v. EIC - Class meetings can be disruptive, particularly in classes with multiple grade levels. Could these meetings be shifted to advisories? AP classes are impacted because they lose class time and get behind on the suggested AP timeline. ○ Shift Class Meetings to Advisory? Student reps suggested advisory may work if it is advertised ahead of time so students who skip know to go to advisory. Moving class meetings to advisory (long advisory?) is a tentative decision. ○ Snack Break - Can departments come up with a plan on how this would work? May need to be a teacher/in-class procedure.
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Discussion Items

Time	Minutes	Item
7:55-8:00	5	<p>IC Priorities: Items for Admin or Dept. Chair</p> <ul style="list-style-type: none"> ● Closed Campus Lunch - admin decision, not EIC ● Hybrid Faculty Meetings - admin decision, not EIC ● Asynchronous Expectations - APS memo is clear on expectations ● Food Delivery Box - delivery procedure for GrubHub, UberEats, etc. ● Counselor Led Advisory - counseling is supposed to have an advisory for “super” seniors; admin decision with counseling ● Bathrooms - Shut downs, takes more time to get back to class - admin decision; CTE bathrooms are typically shut down for plumbing problems such as people flushing vapes, non-flushable wipes, etc. <p>Standing: Budget Priorities and Department Ideas</p>

Adjournment

Time	Minutes	Item
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8:00-8:05	5	Brief Recap, Review Minutes Reminder and Thank yous.
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Next meeting:10/18

Attendance:

Administration: Juan Dominguez-Torres, Rachel Weihe, Angela Adcox, Paul Burrows

ATF Rep: Patrick Mcelwee (Chair)

Social Studies: Chelsea McCoy (Co-Chair)

CTE: Aaron Orosco

Math: Rachel Godwin

Language Arts: Maria Robinson/ Adrienne Royce

Science: Eric Holmes

MCL: Israel Ibarra

Fine Arts: Emery Edwards

PE/Health: Reid Figiel

Special Ed/Gifted: Cherie Harris

Counseling: **Lori Montoya/Kelsea Martinez**

Parent Rep: TBD

Student Rep: Haley King-Mead/Helena Dambmann

****Highlight in Yellow = ABSENT****