



EIC Agenda and Minutes for 9/6/23



Action Items for IC members: At Risk Funds, Finals

Topics: EIC Protocols, Department IC Goals

Attendees: EIC Members
Chair: Patrick McElwee
CoChair: Chelsea McCoy
Acting Secretary: Reid Figiel

Schedule 60 minutes

Meeting to Order

Time	Minutes	Activity
7:30-7:40	10	<ul style="list-style-type: none"> ● Call to order <ul style="list-style-type: none"> ○ Clarifying: Calendar Standing Policy ○ If missed C-Day, The schedule for the week shifts. Less Disruption ○ Working Docs: Budget and Department Priorities ○ Use these working documents to add to throughout the year with new ideas or priorities. ○ These priorities can be discussed throughout the year.

Decision Items

Time	Minutes	Item
7:40-7:55	15	<ul style="list-style-type: none"> ● At Risk Funds <ul style="list-style-type: none"> ○ .4 Because of Vacated Position ○ There will be additional duties assigned by admin (technology, Resource Teacher, new teachers, 90 Day Plan). ○ Jessica - Schools without 0.6 testing coordinator seem to lag behind schools (logistically). There are a lot of non-supported incidents that happen in this position. The work load is immense (prep and planning on own time). There is more to testing than just the PSAT or SAT (AP Testing is huge in itself, Access). ○ Social Studies - Adamant about money being put back in the classrooms. Can we use money to help benefit students more. ○ Counseling - 1.0 Testing Coordinator should be funded. Huge job with a lot of unpaid time.
7:55-8:05	10	
TBD	TBD	

		<ul style="list-style-type: none"> ○ PE - In favor of 1.0 to keep candidate around for years to come to help develop and gain experience. ○ Science & Language Arts - Not in favor of 1.0. They want money to get put back into the classroom. Money may not be helping At-Risk students. ○ Admin - Feels that this person being a resource teacher allows them to help many teachers with At-Risk students. ○ IC - Ends discussion at a stand still and Final decision is referred to administration. ● Finals Schedule Fall <ul style="list-style-type: none"> ○ Winter Break = Friday, December 22nd ○ December 18th = Short periods in the morning and 1st Final. ○ 12/19th = Finals 2, 4, 6 ○ 12/20th = Finals 3, 5, 7 ○ 12/21st = Final make up day ○ IC = Consensus to follow the above finals schedule. ● Possible EIC Protocol Revision (TBD) ●
--	--	---

Items to Bring Back to Constituency Groups

Time	Minutes	Items
8:05-8:15	10	<ul style="list-style-type: none"> ● Department Goals for IC - Keep Timeline In Mind <ul style="list-style-type: none"> ○ Goal III (AP/Honors Enrollment, Career Pathway, CTE, Bilingual Students) ○ Math: Cell Phone and Tardy Policies ○ Passionate about standardizing a cell phone and tardy policy so everyone in the school is on the same page. Many other schools have cell phone confiscation policies that seem to be working. ○ Instructional Priorities ○ Campus Safety if no access to cell phone.

		<ul style="list-style-type: none"> ○ Restorative Practice - How to help students who are falling through the cracks due to life situations (living situation, transportation, etc.). ○ ALICE TRAINING - More specifics on how to cope with active shooter situations. ○ Chromebooks handed out during the first days of the school year. Created more issues with cell phones. ○ CTE - Faster turnarounds for spending Perkins & Next Gen funding. Cell phone or restroom policy. ○ Languages - Increase AP level courses. Cell phone pouches. ○ PE - closing campus for lunches and providing lunch activity options. ○ Social Studies - Hoping to work more with feeder schools to align curriculum and goals.. Create stipend for IC reps?
Adjournment		
Time	Minutes	Item
	5	Brief Recap, Review Minutes Reminder and Thank yous. Update priorities document

Next meeting: 9/20

Attendance:
<p>Administration: Juan Dominguez-Torres, Rachel Weihe, Angela Adcox, Paul Burrows</p> <p>ATF Rep: Patrick Mcelwee (Chair)</p> <p>Social Studies: Chelsea McCoy (Co-Chair)</p> <p>CTE: Aaron Orosco</p> <p>Math: Rachel Godwin</p> <p>Language Arts: Maria Robinson/ Adrienne Royce</p> <p>Science: Eric Holmes</p> <p>MCL: Israel Ibarra</p> <p>Fine Arts: Emery Edwards</p> <p>PE/Health: Reid Figiel</p> <p>Special Ed/Gifted: Cherie Sartori</p>

Counseling: Lori Montoya/Kelsea Martinez

Parent Rep: TBD

Student Rep: Haley King-Mead

****Highlight in Yellow = ABSENT****