



## EIC Agenda and Minutes for 8/23/23



**Action Items for IC members: At Risk Funds, Calendar**

**Topics: EIC Protocols, Department IC Goals**

**Attendees: EIC Members**  
**Chair: Patrick McElwee**  
**CoChair: Chelsea McCoy**  
**Acting Secretary: Rachel Godwin**

**Schedule 60 minutes**

### Meeting to Order

Time	Minutes	Activity
7:30-7:35	5	<ul style="list-style-type: none"> <li>● Call to order               <ul style="list-style-type: none"> <li>○ <a href="#">Secretary Rotation</a></li> <li>○ EIC Schedule                   <ul style="list-style-type: none"> <li>■ 1st and 3rd Wednesdays of the Month at 7:30 am in the Admin building</li> </ul> </li> </ul> </li> </ul>

### Decision Items

Time	Minutes	Item
7:35-7:40	5	<ul style="list-style-type: none"> <li>● Calendar/Days Off               <ul style="list-style-type: none"> <li>○ If there is one day off, we will drop the C day.</li> <li>○ Week of October 2- PSAT release on 10/4 so A-B-N-B-A</li> <li>○ Week of October 9, 2023- No school Monday/Friday so the schedule will be B-A-C for Tues-Thurs</li> <li>○ Week of October 16- Conferences on 10/20 so A-B-A-B-N</li> <li>○ Week of November 6 - C-N-A-B</li> <li>○ Will determine Finals Schedule later</li> </ul> </li> <li>● At Risk Funds               <ul style="list-style-type: none"> <li>○ .4 Because of Vacated Position</li> <li>○ Have to be used to support Yazzie-Martinez students. Cannot be used for facilities updates. \$35,500</li> </ul> </li> </ul>
7:40-8:00	20	
8:00-8:10	10	

		<ul style="list-style-type: none"> <li>○ .4 has been used previously to oversee 90 day plan, making sure accommodations in testing are being met, tech support, new teacher support</li> <li>○ Counseling and Sped would like the extra support so they have the time to do the other aspects of their jobs-without the .4, they feel the extra duties will fall on them</li> <li>○ Questions- why has 90 day plan been allocated to this .4, why have we lost an actual tech support person</li> <li>○ Concerns- we don't know if we'll be able to hire someone who is able to perform all the duties that have been incorporated into the .4 to this date. These other duties can be redirected to other people so that the testing coordinator is doing only that. This is an opportunity to reclaim the money to be used for things like professional development, classroom resources, subs for pd.</li> <li>○ Does the department need to show how money for resources, pd, etc. is being used to support Yazzie-Martinez? Technically, yes.</li> <li>○ What happens if we don't put it as a 1.0 and no one applies or even if it is a 1.0?</li> <li>○ Main Points- We need a testing coordinator but how do we do so without tying money up into this position?</li> <li>○ Next Steps- Get clarification on what the day-to-day of the testing coordinator looks like.</li> <li>○ In support of 1.0- MCL, CTE, Sped, Admin, Counseling, PE</li> <li>○ In support of .4- SS, FA, Sci</li> <li>○ Undecided- Math, English</li> <li>● Possible EIC Protocol Revision (TBD)</li> </ul>
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**Items to Bring Back to Constituency Groups**

Time	Minutes	Items
8:10-8:15	5	<ul style="list-style-type: none"> <li>● Department Goals for IC - Keep Timeline In Mind               <ul style="list-style-type: none"> <li>○ Goal III?</li> <li>○ Revisit .4 allotment</li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>○ Talk to departments about what IC should do to help the whole school</li> </ul>
<b>Adjournment</b>		
<b>Time</b>	<b>Minutes</b>	<b>Item</b>
	5	<b>Brief Recap, Review Minutes Reminder and Thank yous.</b>

**Next meeting: 9/6**

<b>Attendance:</b>
<p>Administration: Juan Dominguez-Torres, Rachel Weihe, Angela Adcox, Paul Burrows</p> <p>ATF Rep: Patrick Mcelwee (Chair)</p> <p>Social Studies: Chelsea McCoy (Co-Chair)</p> <p>CTE: Aaron Orosco</p> <p>Math: Rachel Godwin</p> <p>Language Arts: Maria Robinson/ Adrienne Royce</p> <p>Science: Eric Holmes</p> <p>MCL: Israel Ibarra</p> <p>Fine Arts: Emery Edwards</p> <p>PE/Health: Reid Figiel</p> <p>Special Ed/Gifted: Cherie Sartori</p> <p>Counseling: Lori Montoya/Kelsea Martinez</p> <p>Parent Rep: TBD</p> <p>Student Rep: Haley King-Mead</p> <p><b>**Highlight in Yellow = ABSENT**</b></p>