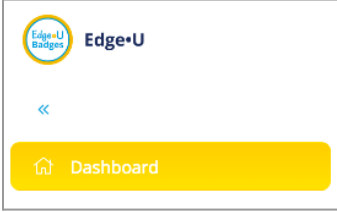



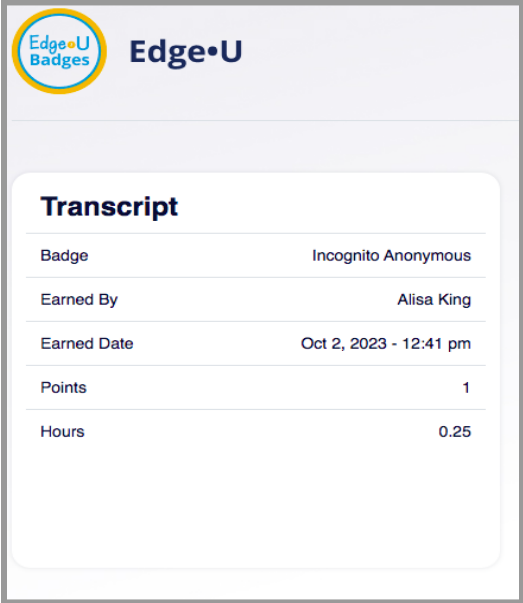
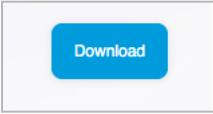
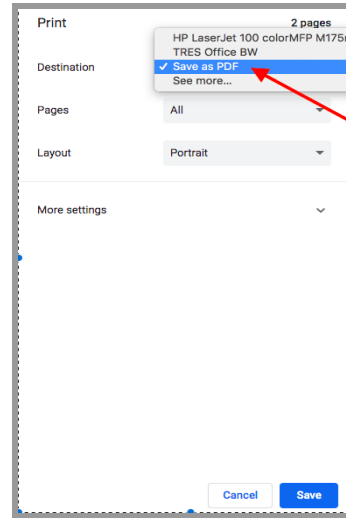


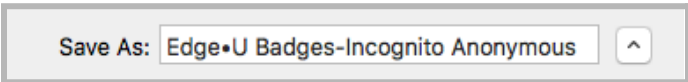
Receiving CEU's in GCPS from Edge-U Badge.

Directions	Visual
1. Log in to your Dashboard	
2. Locate Name at Top Right Corner. Click the arrow next to your name.	
3. Drop down to Transcripts	
4. Locate Course and Click arrow under VIEW	
<p>5. This will open the Transcript Box.</p> <p>It includes all of the information you will need for entering it into Wisdomwhere as an Out of District PD.</p> <p>Course Name: EdgeU-Incognito Anonymous Earned Date: Use this as your start & end date. (Unless you know the start date.) Hours: This is credit hours. 1 hour = .1 CEU To translate from hours to CEU's Add a 0 after the decimal point ie. .25 hours .025 CEU's</p>	
6. Click Download	

7. Change Destination from Printer to **SAVE as PDF**

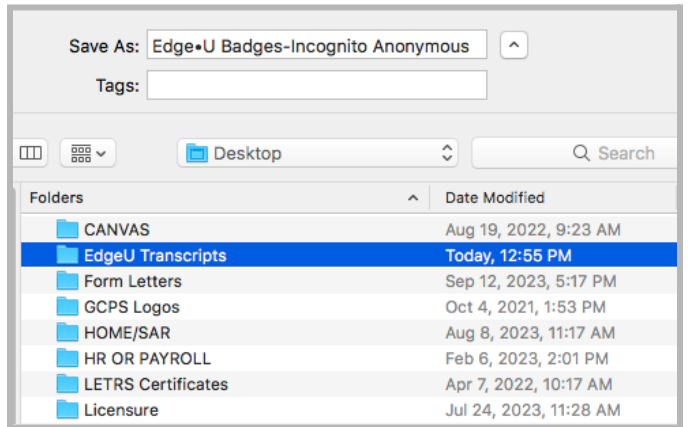


8. NAME FILE: EdgeU-Course Name

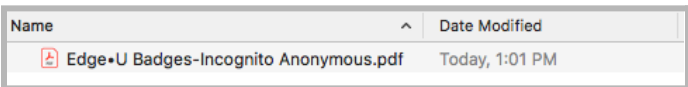


9. Select Where you want to save the file. Click **SAVE**

Note: You may want to create a folder for all of your EdgeU transcripts or work.

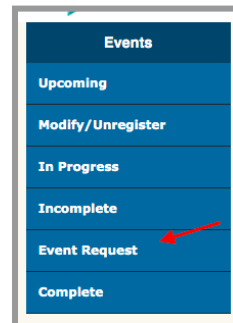


10. Email the pdf as an attachment to professional@gcs.k12.nc.us





11. **Log into Wisdomwhere.**

- Go to Event Request
- Type in the information from #5
- Save



External Transcript

This form allows you to track transcript information for programs that were registered for outside of this system. Please fill out the form and press the 'Add' Button

Description/Name	EdgeU:Incognito Anonymous		
Location	Virtual		
Start Date	10/02/2023		
End Date	10/02/2023		
Num. Credits	.025	Grade	<input type="text"/>
		Num. Hours	.25

Please select the appropriate credit type in the Credit Type dropdown menu.

Credit Type

Add

Cancel