

(The Rev'd) David O. Browder, Rector | Tom Bendel, Headmaster

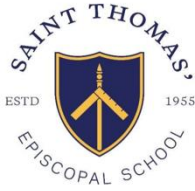
**Computer Science Teacher  
2023-24 Academic Year  
Reports to Middle School Head**

Saint Thomas' Episcopal School employs individuals who are committed to upholding our mission of forming honorable men and women through a classical education grounded in a Christ-centered worldview. All faculty are expected to understand and promote the mission, standards, and policies of the School.

Saint Thomas' Episcopal School seeks a middle school teacher to serve as an instructor, role model, and spiritual guide for the students in his/her class. We are seeking a Computer Science Teacher who is enthusiastic about Christian education, passionate about working with young students and committed to the development, growth, and success of all his/her students.

**ESSENTIAL FUNCTIONS AND BASIC DUTIES**

- Instruct students on how computers work, including the basic science and mathematics behind their operation and the hardware and the software built on those foundations.
- Instruct students how to write computer programs and create algorithms.
- Provide quality instruction and integrate their core curriculum across all students/grade levels taught.
- Differentiate instruction to meet the needs of students by using flexible grouping.
- Craft formative and summative assessments that identify student needs and measure student progress effectively.
- Promote the mission of Saint Thomas' Episcopal School individually and institutionally.
- Provide positive behavior support, manage classroom behaviors, and implement behavior plans when necessary.
- Contribute to the school community by maintaining a positive attitude, fulfilling all required duties, and attending required events throughout the year, including professional development and faculty meetings.
- Work collaboratively with other staff members.
- Follow the professional code and policies of the school and conduct oneself in a way that promotes the mission of the school.
- Support the School and its Leadership.
- Attend all faculty and staff meetings and required special events (e.g., open houses, Spaghetti Supper, Fall Fair).
- Utilize Google Suite, in particular Google Drive, Docs, and Sheets.
- Perform other duties as assigned.



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**Education / Certification:** Bachelor's degree required

**Experience Required:** Minimum of 2 years related work experience

**Required Knowledge:** Proficiency in MS Office, Google Docs

**Classification:** Exempt

**Skills / Abilities:**

- Strong customer service skills and willingness to assist others
- Ability to be compassionate, patient and adaptable.
- Able to communicate complex information clearly
- Ability to communicate with and motivate children
- Willingness to contribute to the general welfare of the school and its students beyond the classroom
- Outstanding oral and written communications skills
- Strong organizational skills & attentive to detail
- Able to coordinate well with other departments and personnel
- Maintaining confidentiality and privacy
- Ethical conduct

**Compensation and Benefits:**

Compensation is dependent upon experience and degree obtained.

Qualified applicants may submit a resume and completed application (available at [stes.org](http://stes.org)) to Jeri Wisdom, Human Resources Generalist at [wisdom.jeri@stes.org](mailto:wisdom.jeri@stes.org).

**STATEMENT OF NON-DISCRIMINATION**

Saint Thomas' Episcopal Church & School (collectively the "School") prohibits discrimination in employment because of race, color, national origin, citizenship, sex, disability, or veteran status.

The Age Discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age.