

Manchester Public Schools

RFP 022-003 Student Transportation  
Services

Addendum #2 – Responses to Submitted  
Questions and Attachments

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Manchester Public Schools  
RFP 022-003 Student Transportation Services

Questions Submitted Concerning RFP – Answers are provided below as Addendum #2

1. Item 2.6, page, refers to the 2 option years:
  - a. How are these to be priced? **2 option years will be negotiated.**
  - b. Will the district add pricing inputs to the pricing pages or will these be negotiated later?  
**2 option years will be negotiated.**
2. Item 2.9, page, defines “deadhead” – interval time, between tiers, would be included in “live” time? **That is correct.**
3. Item 4.1.6, page 7, refers to handwritten signatures. Would properly authorized electronic signatures be acceptable? **No**
4. Item 4.2.2 (g), page 12, refers to a list of vehicle inspection violations – would this information from the proposers’ most recent CT inspection be acceptable? **Yes**
5. Item 4.2.5, page 14, requires submission of an insurance broker – would an actual certificate of insurance, showing limits, be acceptable? **No**
6. Item 6.4, page 22, refers to computer routing software:
  - a. What is the student management system currently in use by the district? **The district currently utilizes the eSchool student management system but will be converting to Infinite Campus with a target completion date for the start of the 2022-23 school year.**
  - b. This section goes on to state that the Board will be provided with a “full use” license for said routing software, but then states the district would have “read only” use. Please clarify whether the Board wants “full access” or just “read only” access, as the two options are very different. **For clarification purposes, the Board requires read only access to the routing software.**
7. Item 7.4, page 23, references the installation of fuel tanks – will the district permit “wet hose/wheel to wheel” fueling? As Article 11.7, page 44, indicated diesel fuel will be paid for by the district, the additional charge for such wet hose fueling would be paid by the contractor. **No. The district currently pays for and has diesel fuel delivered to the fuel tank located at the Manchester bus yard for those buses that are fueled by diesel. The vehicles that are operated by gasoline are fueled by the current contractor and billed to the district.**
8. Article 10.3, page 34, refers to the District’s right to remove any employee. Please consider adding the following language:

“Any request to remove an employee from service under the agreement shall be in writing, with the reasons stated therein, and shall not be in violation of any federal, state, or local law.” **Any added or deleted language provisions of the contract will be negotiated with the selected contractor.**

9. Article 10.4, page 35:

- a. Manager: states that the Manager shall be available for at least 11 hours daily. Can this coverage be provided by a combination of 2 company staffers? **Yes, provided the staff assigned only perform manager functions during their assigned manager hours.**
- b. Dispatcher(s): requires the proposer to name the individual chosen for this position (and his/her substitute). If these positions are not yet filled, would a detailed job description be acceptable? **Yes, this is acceptable until the position(s) are filled, at which time name(s) will then be provided.**

10. Article 21, pages 52-55, refers to non-performance damages. Please provide the totals of such charges to the current contractor for the school years 2019-2020 and 2020-2021. **None**

11. Does DATTCO have a full roster of regularly assigned drivers for all regular education and special education routes? And do they have a full complement of sitting spare drivers? Also are the drivers organized by a union? If so, which union? **DATTCO has a roster of regularly assigned drivers for regular and special education routes however it is not a full roster. DATTCO does not have a full complement of sitting spare drivers. DATTCO drivers are organized by a union, the Teamsters.**

12. As the impact of the Delta variant indicates that COVID-19 will continue to affect school attendance and schedules, what is the district’s position on payments to the contractor during COVID related school shutdowns? **Should schools be required to shut down in the future, it is the district’s position that payment during COVID related school shutdowns would be open for discussion as was the case under the Governor’s previous order requiring districts to pay a percentage of actual costs.**

13. As the CDC still recommends sanitation/disinfection procedures for school buses, what is the procedure for charging the district for such cleaning, over and above the normal industry practice of sweeping buses after the runs? **The current contractor does not charge the district for sanitation/disinfection cleaning.** Would the district consider adding a daily rate for COVID deep cleaning to the pricing page? **Yes, please note the pricing page has been revised to include space for a daily rate for COVID cleaning.**

14. Please provide a copy of the current contract between DATTCO and the district. **Current contract attached.**

15. Please provide information on the existing routes with tiers identified and stops and times to be able to properly tabulate driver hours. **A document with the existing routes was sent to pre-bid mandatory meeting attendees and was posted on the website as Addendum #1.**

16. Item 4.2.2(f) on page 12 refers to the average fleet age requirement of no greater than 8.0 years during the contract. What would the maximum vehicle age be? Both the average and maximum



age are important details as we work on our fleet list. For clarification purposes under Section 4.2.2 (f), the age of any vehicle is not to exceed 8.0 years as stated in Sections 11.1.2 and 21.8.

17. Item 5.2.3 on page 16-17 indicates that of the 33 type 1 vehicles, 5 should be equipped with integrated child safety seats for Head Start...how many rows of seats should be so equipped? Currently, there are 4 buses with 11 rows (44 seats) and 2 buses with 12 rows (48 seats). All seats are integrated with the exception of the last row in each bus.
18. Also, regarding the type I vehicles – what is the preferred capacity? Will a 71-72px bus be acceptable? Preferred capacity is 71-72 passengers.
19. Item 5.3.6 on page 19 refers to a type 1 bus with 3 seats removed for equipment storage purposes. Would a type 1 bus with under storage compartments but no seats removed be acceptable? Yes, under storage compartments would be an acceptable alternative to removing seats for equipment storage.
20. Bus route numbering/tiering: There are 2 route 106's and 2 111's; but no 107, 116, or 117; and routes 112 and 121 are PM only. Please verify. DATTCO has collapsed / combined some routes in the short term due to driver shortage.
21. On bus 102 PM, the 1<sup>st</sup> run is E Credit, with a drop at 12:05. The next pickup is at MTC at 2:07 – the route sheet indicates that the driver stays on the clock for that 2 hour interval. However, bus 111 PM has a run at MTC with a drop at 12:42 and a clock out at 1:00. It then clocks in again at 1:39 for the Bentley Alt run. Please clarify why the route 111 driver clocks out for 39 minutes while the 102 stays on the clock for 2 hours. It appears that the route sheet for bus 102 does not indicate clocking out which may be a DATTCO error but I cannot speak to that as the DATTCO “rule” is that for an interval of over 30 minutes, a driver clocks out.
22. Page 133 shows 3 runs for bus 106 AM, Great Path, Illing MS and E Credit, while page 132 has a Buckley ES run – will this run fit between the Illing and E Credit runs, or does it require another vehicle? The Buckley 106 run fits between Illing and eCredit runs.
23. Page 142 shows 2 runs for bus 111 AM, Bentley Alt and Martin ES, while page 141 has an MTC run from 7:51 to 8:05 – will this fit between the Bentley and Martin runs, or does it require another vehicle? The MTC 111 run fits between Bentley & Martin runs.
24. Of the 12 midday runs listed, only 111 has a regular AM/PM route. Are the other 11, #201-215, buses that also perform regular AM/PM routes, or are they additional vehicles? The 12 mid-day runs listed all perform regular AM/PM routes.
25. Are any of the 12 late runs, #501-512, buses that perform regular AM/PM routes, or are they additional vehicles? The 12 late run vehicles, #501-512, perform regular AM/PM routes.
26. Could you provide a list of the routes that includes the vehicle size, aide or monitor required, and any special equipment needed (Wheelchair lift; Air Conditioning).

A copy of the Current Fleet as requested in question #29 is attached and includes the route # and corresponding vehicle size.

The district provides monitors upon request from the schools.

Type II vehicles and Type II w/Lift vehicles are equipped with air conditioning.

27. (Duplicate to question 14) Please provide a copy of the current contract including the rates charged for the current school year. **Current Contract attached.**

28. Please provide a 3-month sample of invoices that demonstrate how the rates are applied. It would be most helpful if those invoices were for months when the system was in normal operation (Non COVID). **See attached for 3-Month Sample of Invoices.**

29. Please provide a list of the current fleet being used to provide services including manufacturer, model year, vehicle type and passenger size. **Attached is the Current Fleet List.**

Column #1 is the assigned Route # - below is the type of vehicle that corresponds with Route #'s

Route #1-32 - Type I

Route #101-126 - Type II

Route #151-152 - Type II w/lift (wheelchair)

Route #201-213 - Type II (used for mid-day runs)

Vehicles not identified with a Route # are spare vehicles that are in the decommissioning process.

30. Estimate of extracurricular trip (Athletic and Field Trip) volume for the school year. Number of trips; hours and miles billed; total cost for the year. **Estimated Athletic & Field Trip Costs based on the last complete pre-COVID year, billed by trip. 2018-19 Athletic Costs \$73,003; Field Trip Costs \$45,075.**

31. Estimated Summer School transportation needs including number of routes and days operated. **Pre-COVID, summer school transportation was limited to special needs students only. Summer camp transportation costs for 2018-19 was \$119,594 and ran during the month of July.**

**Summer 2021 summer program transportation was extended to all students due to learning loss. Approximately 1,200 students attended. Transportation was offered to all students. The program ran for two 3-week sessions (8:00am-4:00pm) and one week between sessions STEAM program. Summer transportation 2021-22 costs for regular and special needs students was \$328,263.**

**We anticipate the 2022 summer program to mirror the 2021 program - however we have not yet determined transportation needs and whether busing will be offered to all students or special needs students.**

32. Are the current drivers represented by a union? **Yes**

**If so, do you have a copy of the CBA or could we get the Current Driver and Aide pay rates? I do not have a copy of the CBA. I do not have driver or aide pay rates.**

33. Did the School District pay the current contractor during the COVID-19 shutdowns (Spring 2020/SY 2020-21)? **Yes, under the Governor's order, the district paid a percentage of actual costs to DATTCO.**

- a. How are you paying the current contractor now for any partial days or non-operating days? **We do not have any partial or non-operating days at this time due to COVID-19.**
  - b. What is your intent with payment going forward if a similar situation occurs during the term of the future contract? **If a similar situation were to occur, payment would be subject to discussion.** Would you guarantee a certain number of days or a percentage of payment to cover fixed costs?? **Subject to discussion. During COVID-19, the district paid a percentage of actual costs to DATTCO based on the Governor's order.**
34. Please provide a calendar for the 2022-23 school year. If one is not available, please provide a current school year calendar and information on any anticipated changes. **2021-22 School Calendar attached. No anticipated changes at this time. The 2022-23 calendar is in draft form and has not yet been approved by the Board of Education.**
35. Has the district charged Liquidated Damages to the current vendor? **No**  
How much annually? **N/A**
36. The pricing pages (pages 66-63) list 33 Type I, 27 Type II, Type II Mini-Bus and Van Vehicle categories. Please indicate the passenger capacity for each pricing category. Please also clarify if the Type II Mini-Bus listed under Special Education is the Wheelchair vehicle noted elsewhere in the RFP. **Reference to Type II Mini Bus on Pricing Pages is a Wheelchair vehicle and has been revised as such.**
37. Are any monitors required and if so, how many and on which routes? **The district provides monitors upon request from the schools. We currently have monitors on approximately 13 vehicles, mainly covering routes for grades K-6.**
38. We believe prior contracts had a 5 year term. Will the school district consider a 5-year term for this contract? **Not for purposes of the RFP.**
39. You ask for Van pricing but there do not currently appear to be any vans operating routes. Have you used vans in the past? **We have not used vans however want to have the option available.**

## CONTRACT FOR TRANSPORTATION SERVICES

This **CONTRACT FOR TRANSPORTATION SERVICES** (the "Contract") is made as of this 1<sup>st</sup> day of August, 2017, by and between the **BOARD OF EDUCATION OF THE TOWN OF MANCHESTER, CONNECTICUT** (the "District") and **DATTCO, Inc.**, a Connecticut corporation and school bus transportation contractor having a business address at 583 South Street, New Britain, Connecticut (the "Contractor").

### WITNESSETH

**WHEREAS**, the District wishes to obtain and the Contractor wishes to provide certain transportation services pursuant to the terms and conditions of this Contract.

**NOW, THEREFORE**, in consideration of the mutual promises and covenants of the parties hereto, the District and the Contractor mutually agree as follows:

#### I. TERM

- A. The term of this Contract shall be for a period of four (4) years and eleven (11) months commencing on August 1, 2017 and terminating on June 30, 2022. Except for the first year of this Contract, a school year shall run from July 1 until June 30.

#### II. SCOPE OF WORK

- A. The Contractor will be the exclusive provider of transportation services for all students located within the Town of Manchester, Connecticut (the "Town") to and from schools located within the Town listed on **Exhibit A** attached hereto and made a part hereof (all, collectively, the "Schools" and each, individually, a "School") and those schools located outside of the Town as may be designated by the District from time to time including:
  - 1. home-to-school transportation services at such days, times, routes and stops designated and approved by the District pursuant to Section II(D) below, and
  - 2. extra-curricular events or field trip transportation services up to the Contractor's spare capacity, and
  - 3. in-district special needs transportation services. The District may elect to utilize other carriers for out of district special needs transportation.
- B. The Contractor shall furnish a sufficient number of Vehicles (as defined below) to ensure seats for all Students eligible for transportation services from the District. Standees or overloading of the Vehicles shall not be permitted. If, in the opinion of the District, a bus is overcrowded on any route, then, at the written direction of the District, the routes shall be changed to equalize busloads or another bus shall be added to relieve this condition



- C. The Contractor will develop and maintain a computerized transportation routing system, using Transfinder, Versatrans, Trapeze, MapNet or similar routing software approved by the District, which approval shall not be unreasonably conditioned, withheld or delayed. The map of the Town used in the software must be kept updated. The Contractor shall provide to the District read-only access to the routing software through the Internet and provide training, as needed, to district staff on the use of the routing software.
- D. The Contractor will further provide the District with routes in accordance with the following:
  - 1. The District shall electronically provide the Contractor with student rosters by August 1 the first year of this Contract and July 1 of each subsequent year during the term of this Contract.
  - 2. The Contractor shall electronically deliver updated routes to the District two (2) weeks prior to the start of school during the first year of this Contract, and three (3) weeks prior to the start of school each subsequent year during the term of this Contract. All routes shall be subject to the final approval of the District, which approval shall not be unreasonably conditioned, withheld or delayed. After reviewing such information and conferring with the District, the Contractor shall prepare a list of any suggested modifications for approval by the District, which approval shall not be unreasonably conditioned, withheld or delayed.
  - 3. The District reserves the right to amend, at any time, the times, routes, and/or stops to be made by the Contractor. The Contractor cannot amend the time, routes and/or stops without the prior consent of the District, which consent shall not be unreasonably conditioned, withheld or delayed.
  - 4. Walking limits for the District will be determined by the District's Transportation Policy. (Manchester Board of Education's walking limits will be based upon 1 mile for grades K-6, 1.5 miles for grades 7-8, and 2 miles for grades 9-12).
  - 5. The Contractor must provide training, as needed, to District Staff on the use of the routing software.
- E. **THE CONTRACTOR ACKNOWLEDGES THAT THE SAFETY OF CHILDREN AND OTHERS IS OF PARAMOUNT IMPORTANCE IN THE PERFORMANCE OF THIS CONTRACT.**
- F. The Contractor shall provide a qualified and experienced person who will be responsible for the general overall supervision and execution of the

transportation services required by this Contract (the "Manager"). The Manager shall:

1. not be a regularly scheduled Vehicle Operator (as defined below);
2. be available by cell phone at all reasonable times; and
3. act as the liaison between the Contractor and the District.

The Manager is subject to the approval of the District prior to hiring, which approval shall not be unreasonably conditioned, withheld or delayed. The Contractor shall replace the Manager upon the request of the District for reasonable cause.

- G. The Contractor shall provide one (1) or more dispatchers (all collectively, "Dispatchers" and each individually, a "Dispatcher"), who shall be available during all hours that Vehicles are providing the transportation services required by this Contract. The Dispatchers shall not:

1. be a regularly scheduled Vehicle Operator; or
2. drive a Vehicle or leave the vicinity of the Company's facility (the "Terminal") during morning, mid-day, or afternoon runs unless an emergency exists.

The Dispatchers shall be available by telephone at least two (2) hours before Schools open and remain available at all times during hours that Vehicles are providing the transportation services required by this Contract to receive inquiries and instructions from the District or its agent. Dispatchers are subject to the approval of the District prior to hiring, which approval shall not be unreasonably conditioned, withheld or delayed. The Contractor shall replace a Dispatcher providing transportation services to the District upon the request of the District for reasonable cause. Each new Dispatcher shall be subject to the approval of the District, which approval shall not be unreasonably conditioned, withheld or delayed.

- H. The Contractor shall provide to the District a designated telephone number to answer calls concerning daily service, including missed service and late pickups or drop-offs. The Contractor is required to provide sufficient phone lines and personnel to meet the ongoing operating needs of the transportation services required by this Contract. The Contractor shall also provide a designated phone number for the District to use only in case of emergency.
- I. The Contractor will, at its sole expense, be responsible for installing and operating a fax machine with a dedicated phone line at the Terminal, to be



utilized to transmit scheduling and routing changes, in addition to a dedicated phone line for direct telephone communications. Additionally, the Terminal will have high speed access to the Internet, with an email address made available to the District, to facilitate email communications. Said email account shall be active and checked at least hourly by the Contractor during the school day. The Contractor will have computer equipment sufficient to allow the use of common word processing and spreadsheet programs and computerized routing system software. The routing software will be located on the Contractor's server and the District will be provided read only access to such software via the Internet. The Contractor is required to use Microsoft Word, Microsoft Outlook and Microsoft Excel for communications with the District.

- J. The Contractor shall use its commercially reasonable efforts to provide the services required by this Contract for the District every day that Schools are open. The Board of Education will establish the days that Schools are open for Student attendance. Schools are, for the purposes of this Contract, open for student attendance at least 180 days per year. The District shall provide to the Contractor school calendars setting forth the days Schools are open during each year of this Contract. The Contractor shall be compensated for providing such transportation services based upon the applicable daily rate set forth in **Exhibit B** attached hereto and made a part hereof (the "Daily Rate"). District programs, such as special education and/or summer school, require transportation services during school vacations and summer. The cost for such transportation services shall be based upon the Daily Rate.
1. The Contractor shall use its commercially reasonable efforts to provide the transportation services hereunder on every day that each School is in session. When any Schools are closed for unanticipated reasons (including "Acts of God"), transportation services are to be performed for the other Schools that are open and on any such other days as the District declares official school days.
  2. The District will, at the Daily Rate, pay for any transportation services hereunder actually performed by the Contractor for the Schools that are open on days that are not official school days; provided, however, there will be no incremental costs, or additional fees, charged over and above the Daily Rate.
  3. The Contractor shall also provide transportation services at applicable rates for the following: noon dismissals when required; early dismissals as per calendars provided by the District; comparable transportation services on days when the District has other than regular dismissals; early dismissals of any and all Schools for parent conferences, special events,

weather or civil emergencies, etc., and dismissal necessitated during examination weeks.

- K. Each Vehicle Operator shall know his/her assigned route, including all stops, prior to the start of the school year and shall drive through his/her entire route prior to the start of the school year. The Contractor will identify any routes where conditions indicate an inability to regularly perform to schedule and/or to safely serve the Students, and immediately advise the District of the same. The Contractor shall have any new or substitute driver drive the entire route prior to performing the route with students. The Contractor will bear the cost of any trial runs with no additional costs to the District.
- L. During times of inclement weather, the Contractor will be required to consult with the District regarding road conditions and the potential of School closings. The Contractor shall be responsible for providing the regularly scheduled Vehicles when Schools are closed early during any school day due to weather conditions or other emergency declared by the District. It is recognized that the District shall have sole responsibility for altering bus schedules or canceling bus service for any given day. If bus service is required during inclement weather, the Contractor agrees to abide by the decision of the District and will run routes as normally as possible in light of the then-prevailing inclement weather conditions. The District will inform the Contractor, as soon as it is reasonably possible to do so, when Schools are to be closed or opened on a delayed schedule because of inclement weather or any other condition that might arise.
- M. During the term of this Contract, the District may modify routes, and the numbers of students and Schools, to ensure the most cost-efficient and effective transportation services to the District. Vehicles added over the Base Number (as defined below) will be credited \$75.00 per bus per day from the full rate. Vehicles deleted below the Base Number will be subject to a per day service charge of \$75.00 payable to the Contractor.
- N. The term "Services" shall include, collectively, all transportation services set forth in this Article II or otherwise to be performed under this Contract, and such other services required or necessary for the proper performance of the Contractor's services under this Contract.

### III. PAYMENT AND COMPENSATION

- A. Payment for each year's services is based upon the rates and terms set forth in **Exhibit B** hereto. Payment for regular transportation shall be made by the District to the Contractor in ten (10) monthly installments to be paid within thirty (30) days after receipt of an invoice from the Contractor based upon the Daily Rate. Such invoices shall include details on the number of vehicles



utilized, by vehicle category, on a daily basis. Based upon the applicable Hourly Rate, the Contractor shall provide the District with separate monthly invoices for field trips or additional Services provided by the Contractor at the direction of the District, and payment of such invoices will be due within thirty (30) days of the date of each invoice. Payments for invoices with discrepancies may be delayed.

In the alternative, during years two (2) through five (5) of the term of this Contract, the District, at its option, may elect to pre-pay an estimated amount of the entire cost of service or some portion of the service hereunder (e.g. per day per vehicle services, field trips, athletics, monitors) for a year of this Contract. In such event, the District shall provide written notice of its intent to do so to the Contractor on or before July 1 of such year and the District and the Contractor shall mutually determine the estimated amount of such service hereunder for such year (the "Estimated Cost") on or before July 15 of such year. The District shall then pay to the Contractor the entire amount of the Estimated Cost less one percent (1.0%) of the Estimated Cost (the "Pre-Payment Credit") (the Estimated Cost less the Pre-Payment Credit shall be hereinafter referred to as the "Pre-Payment") on or before August 15 of such year. The Contractor's monthly invoices will then be applied to the Pre-Payment, and one-tenth of the Pre-Payment Credit will be credited to the District's account for each of the ten (10) months from September through June.

On or before July 15 of each such year, the Contractor and the District shall reconcile any difference between (x) (the aggregate amount of the Contractor's invoices less the Pre-Payment Credit) and (y) (the amount of the Pre-Payment). Any payments reflecting such difference shall be made by the Contractor or the District, as the case may be, to the other party on or before July 31 of such year.

In the event of the termination of this Contract for any reason, the Contractor shall promptly return to the District all amounts of the Pre-Payment that have not yet been applied to invoices as of the effective date of termination of this Contract. This payment obligation shall survive the termination of this Contract until the unpaid balance, if any, of the Pre-Payment has been returned by the Contractor.

- B. The prices shown on Exhibit B are "all-inclusive", except for the cost of fuel, which is to be furnished to the Contractor at the District's cost and expense in accordance with the provisions of Section IV(U) below. The parties agree that, other than the compensation described above, no other compensation shall be due and owing to the Contractor by the District for the Services, which compensation is deemed to include, without limitation, the costs associated with the following: the Vehicles (including mileage), Vehicle

Operators, labor, materials (other than fuel), equipment, permits, licenses, and other facilities, personnel and actions necessary to provide the Services.

- C. The price payable for each Vehicle used in providing regular Services is detailed in **Exhibit B**. The number of Vehicles needed under this Contract is currently fifty-seven (57) (the "Base Number"). The fleet will be comprised of twenty-nine (29) Type I school bus vehicles with a capacity range of 71-77 passengers; twenty-six (26) Type II school bus vehicles with a capacity range of 16-29 passengers; and two (2) lift- equipped Type II school bus vehicles with a capacity of 8 ambulatory and 2 wheelchair passengers. The Contractor shall charge the District the Daily Rate for the number of Vehicles providing Services. The cost of each Vehicle will be determined by the Vehicle type, year of the Contract and the cost per day specified for that type of Vehicle as listed in **Exhibit B**. Under no circumstances is Contractor authorized to charge overtime to the District unless such overtime has been specifically authorized under this Contract or by the District. The cost for each Vehicle used in providing Services for extracurricular events or field trips under this Contract is detailed in **Exhibit B**.
- D. The prices set forth in **Exhibit B** are based on current School bell times. Changes in School bell times that result in expanded garage-to-garage route times will necessitate negotiations between the District and the Contractor to adjust the prices set forth in **Exhibit B** to reflect any added labor costs incurred by the Contractor, for which the Contractor can show proof.
- E. If determined by a global positioning system ("GPS") or otherwise that the Contractor is at fault in providing Services, such as a missed bus stop or the Vehicle arriving at a bus stop earlier or later than ten (10) minutes of the scheduled time for any reason other than as expressly permitted hereunder, the Contractor will supply an additional Vehicle or Vehicles, as applicable, at no cost to the District, to provide the transportation services required to perform the Services for the missed Students.
- F. The parties hereto mutually understand the need to meet all requirements related to the Services, including, without limitation, timeliness, as well as operating within the financial constraints that may result from limited funding. To this end, the Contractor agrees to work closely with the District staff to create the highest level of efficiency, while maintaining performance standards.
- G. The Contractor shall allow the District or its duly authorized agents to inspect the books and records of the Contractor, including, without limitation, all books and records related to invoices sent to the District. The Contractor shall consent and agree to audits of any and all books and records relating to the invoices reasonably requested by the District. At all times while the District or



its representatives are on the Contractor's premises, the District and its representatives shall comply with all Contractor rules and policies regarding access, safety, security, and confidentiality.

H. In the event that any of the conditions set forth below in this Section IV(H) occurs due to the fault of the Contractor, the District may provide the Contractor with a written Notice of Intent, which shall specify in reasonable detail the condition(s) at issue as well as the date and time that each such condition occurred. In the event that the Contractor has not corrected such condition(s) within ten (10) days of its receipt of such Notice of Intent, the District shall have the right to deduct from the Contractor's applicable monthly invoice liquidated damages in a reasonable amount to be mutually agreed upon by the District and the Contractor. The conditions that may give rise to a Notice of Intent are the following:

- If at any time the Contractor does not provide the agreed upon number of Vehicles;
- If any Vehicle does not depart at the scheduled departure time from the Terminal or from a School, or arrives later than its scheduled arrival time, except due to inclement weather or other times when hazardous conditions exist or the safety of the Students is involved;
- If any Vehicle arrives more than 20 minutes prior to the scheduled arrival time, except due to inclement weather or other times when hazardous conditions exist or the safety of the Students is involved;
- If any Vehicle does not have an operational and active radio or comparable communication device;
- If any Vehicle does not have an operational and active camera;
- If any Vehicle does not have an operational and active Global Positioning System unit;
- If, absent an emergency situation, a bus stop is made without authorization from the District;
- If a preschool through second grade Student is dropped off when the parent or other authorized person is not there to meet the Student;
- If a Student of any age is left unattended on a Vehicle (e.g., a sleeping student); or
- If any Vehicle does not meet all material contractual requirements.

#### **IV. VEHICLES**

The Contractor agrees and is responsible for the following conditions regarding buses, and other student transportation vehicles used to perform the Services (all, collectively, "Vehicles" and each, individually, a "Vehicle"), under the terms of this Contract.

- A. Subject to the provisions of Section II(M) above, Vehicles will be furnished in such number as deemed necessary by the District for the transportation of Students.
- B. All Vehicles and other equipment used to provide Services shall be maintained in compliance in all material respects with all laws, rules, regulations, and policies of Federal, State, and Local governments pertaining to Vehicles. It shall be the responsibility of the Contractor to ensure that all Contractor-employed personnel are familiar with all the aforesaid laws, rules, regulations and policies.
- C. At least one week prior to the start of each school year, and updated as necessary, the Contractor shall provide the District with a list that contains descriptions of each of the Vehicles to be used by the Contractor in the performance of the Services, including, without limitation, the following information: the fleet number, route number, year of manufacture, make of the chassis, make of body, and seating capacity. No Vehicles older than 10 years shall be used on any route during the term of the Contract. If any Vehicle is permanently replaced in the course of the school year, upon prior written notice to and approval from the District, it shall be replaced with a newer or equivalent-in-age Vehicle.
- D. All Vehicles must be maintained so as to insure proper starting, good visibility and safe operation during all types of weather.
- E. Throughout the term of this Contract, the Contractor must present to the District a copy of the most recent State Motor Vehicle Inspection for each Vehicle.
- F. The interior of all Vehicles must be kept at comfortable temperatures while providing Services for Students. All lift buses, and Type II buses must be air-conditioned.
- G. The interior and exterior of all Vehicles must be kept clean and in good repair.
- H. All Vehicles must be equipped with a two-way radio or comparable communication device (e.g., cell phone) with a range that covers the entire transportation area to ensure constant contact between Contractor and Vehicle Operators.
- I. All Vehicles must have high resolution digital video systems, in good working order, that are recording at all times Services are being performed. The recordings are to be provided, as needed, without charge to the District as a DVD, or comparable device, able to be viewed on Microsoft software. Such video systems must have enough capacity to hold the two (2) previous weeks'



recordings. Such video systems must be operable in extreme cold and hot temperatures and have automatic day and night settings. Video systems shall be installed in a tamper-proof way so they cannot be disconnected.

- J. All Vehicles must be equipped with Global Positioning Systems in good working order. The GPS must be able to show the current location of the Vehicle, exact path of the Vehicle, stops made, and the speed of the Vehicle. The District must have immediate web access to the GPS data without charge.
- K. All Vehicles that are Type I or Type II buses must be equipped with front mounted pedestrian safety arms.
- L. The Contractor must maintain Vehicles in compliance in all material respects with all Federal, State and Local laws, rules and regulations.
- M. The Contractor must provide the District, on request, copies of Vehicle maintenance records. The Contractor shall establish a daily inspection program of all Vehicles and related equipment and shall keep written records showing such inspections, as required by law, so that the District or their authorized agents may, at any time, request the written record of the inspections made by the Contractor.
- N. The Contractor shall, at its sole expense, be responsible for obtaining and maintaining a parking lot for the Vehicles and for the security and safety of the Vehicles.
- O. The Contractor shall allow the District or its duly authorized agents to inspect any and all Vehicles and their operation, at reasonable times, by: (1) riding the same as a passenger; (2) having them mechanically inspected; or (3) using any other reasonable means provided, however, that no such inspection shall unreasonably interfere with the performance by the Contractor of its obligations under this Contract. The Contractor shall assist the District and such agents in effecting said inspections and shall provide the District with access to the Vehicles for inspection purposes.
- P. The District or any authorized agent may, with written notice, require Contractor to discontinue use of any Vehicle which the District judges in good faith to be hazardous, mechanically defective or subject to frequent breakdown or delays. The Contractor shall immediately replace such Vehicle with one that can fulfill the requirements of this Contract. In such event, such Vehicle shall not be utilized to transport students until the deficiency is corrected.

- Q. Upon request from the District, the Contractor shall provide Vehicles and Vehicle Operators twice a year, or more frequently if required by applicable law, with no additional charge or cost, to all Schools for Bus Evacuation Training.
- R. Route numbers shall appear on printed forms on the side windows and rear of all Vehicles. All lettering must be in accordance with the applicable State of Connecticut regulations. The District may require permanent lettering, such as route numbers, letters, school district(s), and/or school(s).
- S. The Contractor shall provide standby Vehicles in the amount of ten percent (10%) of the Base Number of Vehicles by Vehicle type. Such standby Vehicles shall meet all of the requirements of this Contract.
- T. The District shall (i) purchase, at its cost and expense, all diesel fuel used in the performance of the Services and (ii) either (x) provide gasoline to the Contractor at the District's expense at a District or Town fueling facility located proximate to the Contractor's Terminal in Manchester, Connecticut or (y) reimburse the Contractor for the cost of gasoline used in the performance of the Services. The District will purchase diesel fuel directly from a fuel vendor and arrange for such fuel to be delivered to a diesel fuel storage tank provided by the Contractor at the Terminal where the Vehicles providing the Services are located. Any liability resulting from the diesel fuel tank or storage of diesel fuel will be solely the Contractor's. Provided that the District is in compliance with its obligations under this Section IV(U), the Contractor will be responsible for ensuring there is enough diesel fuel in the tank at all times to meet the diesel fuel needs of this Contract. For gasoline fueled Vehicles, the Contractor shall fuel all applicable Vehicles either, at the direction of the District, at (a) third party fuel stations, and shall invoice the District for the cost of all such fuel on a monthly basis or (b) District or Town fuel stations at the District's expense. Fuel supplied or purchased by the District shall be strictly limited to use for the Services. Upon request, the Contractor will provide to the District a fuel report including the following information: Route Number, Registration Number, Mileage, Number of Gallons Pumped into Vehicle, and the Date.
- U. The District assumes no responsibility for any costs imposed by Federal and State regulations during the duration of this Contract, unless compliance with such regulations by the Contractor results in an adverse financial impact on the Contractor in an amount greater than \$1,500.00, in which event the Contractor and the District shall negotiate in good faith an increase in the Contractor's prices set forth in **Exhibit B** hereto to cover the Contractor's increased costs.



## V. VEHICLE OPERATORS

The Contractor agrees and is responsible for the following conditions regarding operators of Vehicles (all, collectively, "Vehicle Operators" and each, individually, a "Vehicle Operator"):

- A. The Contractor shall take the highest degree of care in recruiting and selecting Vehicle Operators. The Contractor shall give preference to filling vacancies by hiring qualified Vehicle Operators who reside in the Town, as long as such Vehicle Operators satisfy the Contractor's eligibility requirements for employment. Vehicle Operators shall be of good character and be able to use sound judgment. Subject to any applicable confidentiality requirements, the District reserves the right to review all personnel records of personnel used in the performance of the Services. All Vehicle Operators shall be properly licensed and qualified by the State of Connecticut, and no other Vehicle Operators may be used. All Vehicle Operators shall be in compliance with all Federal, State and Local laws, rules and regulations applicable to Vehicle Operators.
- B. The Contractor shall provide the District upon request, the following information concerning each Vehicle Operator and shall keep the list of Vehicle Operators and applicable personnel information on file updated so that it is available to the District upon request, including, without limitation, the following information:
  - 1. Name of Vehicle Operator;
  - 2. Address;
  - 3. Telephone number;
  - 4. Date of birth;
  - 5. Certificate of physical examination;
  - 6. Date of School Bus Endorsement; and
  - 7. Operator's License Number.
- C. At its own expense and in accordance with all State of Connecticut and Federal requirements, the Contractor shall provide for physical examinations of those persons it shall employ as Vehicle Operators.
- D. The Contractor shall provide an ongoing program of classroom and road training, at its expense in accordance with federal, state and local laws, rules and regulations, to assure continued state certification of all Vehicle Operators. Vehicle Operators who do not meet the annual State of Connecticut minimum training requirements shall not be permitted to provide Services. The Contractor shall have a school bus safety program consisting

of regular meetings with Vehicle Operators to, in part, address driver responsibility and procedures related to the Services. Vehicle Operators will be mandated to attend such meetings. The District shall be permitted to attend and participate in the Contractor's safety meetings. Vehicle Operators hired with a current school bus license must receive a minimum of six (6) hours on-the-road training before they are eligible to provide Services.

- E. The Contractor shall make all persons providing Services, including, without limitation, the Manager, Dispatchers, Vehicle Operators and driver trainer, available for meetings with the District at reasonable times upon request.
- F. The District or its authorized agents may approve or disapprove, prior to and during employment, a Vehicle Operator, which approval shall not be unreasonably conditioned, withheld or delayed. The District shall notify the Contractor of such Vehicle Operator or Vehicle Operators that are considered unsatisfactory by the District in good faith. Such Vehicle Operator(s) shall not be allowed to operate Vehicles under this Contract and shall be immediately removed from providing Services upon notification from the District.
  - 1. The Contractor shall perform criminal record checks and driving record checks on Vehicle Operators prior to their driving for the District and the results of all such record checks shall be reported to the District upon request. These record checks are in addition to the checks the State of Connecticut performs before issuing licenses. The Contractor shall provide the District with a copy of each driver's annual driving record check.
- G. The Contractor shall comply with all Federal, State and Local laws, rules and regulations regarding drug and alcohol testing. Proof of compliance shall be available to the District upon request.
- H. No alcoholic beverages or illegal drugs or substances may be brought to or consumed upon the District's premises, School property or in any Vehicle by any employee or agent of the Contractor or Vehicle Operators, nor shall any such employee or agent or Vehicle Operator be under the influence of or impaired by any alcoholic beverages or illegal drugs or substances while in performance of Services. Additionally, no smoking is allowed on the Vehicles, or on School property by Contractor's employees and agents or Vehicle Operators.
- I. The Vehicle Operator shall exercise his or her commercially reasonable efforts to see that all Students are seated and remain seated while the Vehicle is in operation.



- J. The Vehicle Operator does not have authority to refuse any Student who is eligible for Services the right to ride in the Vehicle.
- K. Contractor will comply with minimum wage standards set by law as to all its employees while they are engaged in work under any contract or agreement between Contractor and a District.
- L. The Contractor shall employ a qualified "Driver Trainer" who will also personally travel each route with the assigned Vehicle Operator at least once a year to survey not only the Vehicle Operator's performance but route hazards and equipment efficiency. At the end of each month, the Contractor shall provide the District a report detailing the routes and Vehicle Operators that were observed by the Driver Trainer pursuant to the requirements of this section. The Driver Trainer must also perform random road checks, with Students on Vehicles, upon a School District's request and submit written reports of such checks to the District. The Driver Trainer shall not be a regularly scheduled Vehicle Operator.
- M. Each Vehicle Operator will remain aboard his or her assigned Vehicle at all times that Students are aboard said Vehicle.
- N. Each Vehicle Operator will comply with State regulations limiting the amount of time motor vehicles are allowed to idle.
- O. Under no circumstances shall a Vehicle Operator refuse to pick up or discharge a Student at an established school bus stop, unless authorized by the District, nor shall a Vehicle Operator remove a Student from a Vehicle providing Services hereunder before reaching the Student's intended destination, except in the case of an emergency.
- P. The Vehicle Operator must adhere to the established route and times. If the Vehicle Operator has to adjust due to construction, weather, or some other legitimate reason, the Operator must immediately notify the Dispatcher(s), who will immediately notify the District.
- Q. The Vehicle Operator shall not make unauthorized stops or conduct personal business while performing Services, including, without limitation, the use of a cell phone or texting or similar device, including headphones or earbuds.
- R. The District shall have the right to use monitors on a Vehicle at any time Services are being provided. Upon request, the Contractor shall facilitate the use of monitors through route modifications, monitor pick-up or delivery, monitor oversight, or such other functions as deemed necessary by the District. All such monitors shall be District employees, and shall be primarily responsible for student conduct and discipline on the Vehicle. Vehicle

Operators will be expected to assist monitors to enforce reasonable discipline on the Vehicle. On an as-needed basis, the District may request that the Contractor provide one (1) or more monitors on vehicles designated by the District, subject to the availability of such monitors.

- S. The Contractor shall have on call standby Vehicle Operators in such numbers as are necessary to ensure no lapse in Service and no less than an amount that is ten percent (10%) of the total of all Vehicle Operators. Such standby Vehicle Operators shall meet all the requirements of this Contract.
- T. The Contractor assumes all responsibility and/or liability that may arise in connection with any and all labor agreements to which the Contractor is a party.
- U. With the prior approval of the District, which approval shall not be unreasonably conditioned, withheld or delayed, Vehicle Operators may transport no more than two (2) of their own pre-school children on a Vehicle, provided that space is available. The District or its designee shall have the right to revoke such approval, on a case by case basis, for reasonable cause. Each such Vehicle Operator transporting their child(ren) on a Vehicle shall comply with all rules and regulations regarding such transportation as may be promulgated by the District in writing from time to time.

## VI. STUDENTS

- A. The Contractor must have a procedure in place to insure no Student is left on any Vehicle at the end of a run and after drop-off. In no event shall a Vehicle Operator leave a Vehicle unattended while it is occupied by any Student.
- B. Only individuals specifically designated or authorized by the District and/or the Contractor will be allowed to ride the Vehicles.
- C. The District hereby delegates to the Contractor the necessary authority to supervise and control Students on the Vehicles pursuant to such rules as are from time to time adopted by the District. If monitors are on the Vehicles, the monitor shall be primarily responsible for Student conduct and discipline, and Vehicle Operators shall assist monitors to enforce discipline. If the District supplies a rule book to the Contractor, the Contractor and its employees are responsible for knowing and enforcing such rules. Such authorization shall not, however, include the right to administer corporal punishment, nor the right to remove any Student from the Vehicle before it reaches its destination or otherwise under circumstances which may, or are likely to, result in injury or danger to any Student. Nothing herein, however, shall prevent a Vehicle Operator from reprimanding a Student for an action that might cause harm to



the Student, driver or others, or taking other actions necessary for the safety of him/herself or other passengers as allowed under policy

- D. The Contractor shall be fully responsible for the care and supervision of Students during their transportation, unless there is a monitor on a Vehicle, in which case (i) the monitor shall be primarily responsible for student conduct and discipline on the Vehicle and (ii) the Vehicle Operator shall assist the monitor to enforce reasonable discipline. The transportation of a Student shall be deemed to have begun when such Student makes physical contact with the Vehicle and shall be deemed to have ended when the Student has departed the Vehicle at the designated place and is clear of the roadway.
- E. In the event of disciplinary infractions by Students on Vehicles which in any way imperil safe operations, Vehicle Operators shall stop the Vehicle immediately, inform the Manager and, if necessary, the police via radio of the foregoing and not proceed until discipline is restored. The Vehicle Operator shall report all such occurrences to the Contractor, and the Contractor shall notify the School the student attends for action. However, a Student shall not be "put off" a Vehicle as punishment by the Vehicle Operator for any reason while the Vehicle is in transit, thereby exposing the Student to the hazards of walking either on the way to School or on the way home. The names of any Students who misbehave or who cannot be managed by the Vehicle Operator shall be reported to the appropriate School administrator. The District shall suspend riding privileges for any Student who cannot be managed by the Vehicle Operator.
- F. The Contractor agrees that, in transporting Students, absent an emergency situation, there will be no transferring of Students from Vehicles without the express permission of the District.
- G. No preschool through second grade Students are to be released from a Vehicle without supervision. If there is no one to meet the Student, the Student is to be kept on the Vehicle and the applicable Dispatcher and the Manager are to be notified IMMEDIATELY. The Dispatcher and/or Manager is to then notify the District for further instructions.
- H. Any infraction of regulations by Students will be reported to the District on such forms or in such manner as determined by the District. If a meeting is required to deal with any discipline issue, whether with the District or a destination School, the Contractor shall make the Vehicle Operator available for said meeting.

## **VII. INDEMNIFICATION**

- A. To the fullest extent permitted by law, the Contractor shall, defend, indemnify and hold harmless the District and their respective officers, employees and agents from any and all loss, liability, damage, penalty, expense or fee, including attorneys' fees, or other costs or obligations arising from or relating to: (1) the Contractor's breach of this Contract; or (2) any negligence or willful misconduct of the Contractor and its officers, employees, and agents. The Contractor agrees that the District shall have the right to participate in the defense of any such claim through counsel of their choosing. This indemnity shall not be affected by other portions of this Contract.

#### **VIII. LAWS AND BOARD POLICIES**

- A. The Contractor shall comply in all material respects with the laws, rules, regulations and policies of Federal, State, and Local governments. It shall be the responsibility of the Contractor to ensure that all personnel employed are familiar and abide with all of the aforesaid laws, rules, regulations and policies as well as the contents of any transportation manual or other rules, regulations and policies which the District might publish.
- B. The Contractor will comply in all material respects with the State Occupational Safety and Health Act ("SOSHA") and the Toxic Substance Act ("Right To Know Act") with respect to all operations or activities on School premises or otherwise in performance of the services.
- C. The Contractor must be familiar and comply in all material respects with any and all policies or regulations of the District which affect the Services and that have been or will be distributed to it during the term of this Contract.
- D. The Contractor shall comply in all material respects with the provisions of Public Act 16-189, as amended (the "Act"), applicable to it. In connection therewith, the Contractor shall not use any so-called "student information" as defined in the Act and provided to it by or on behalf of the District ("Student Information") for any purpose other than in connection with the performance of its obligations under this Contract. The Contractor and the District acknowledge and agree that the District shall not provide or otherwise furnish to the Contractor any so-called "student records" or "student-generated content" as defined in the Act, and that Student Information provided by or on behalf of the District to the Contractor shall be limited to a student's name, identification number, home address, home telephone number, emergency contact telephone number, pick-up and delivery address(es), date of birth, grade level, school attended, sports team(s), and any special transportation needs. The Contractor shall take commercially reasonable actions designed to ensure the security and confidentiality of all Student Information in its possession. The Contractor shall provide written notice to the District within



fourteen (14) days of the Contractor's becoming aware of any unauthorized release, disclosure, or acquisition of Student Information in the possession of the Contractor. The Contractor and the District shall each comply in all material respects with the requirements of the federal Family Educational Rights and Privacy Act of 1974, as amended ("FERPA").

#### **IX. COMPLAINTS**

The Contractor will investigate all complaints, keep a log of such complaints, and will report any action taken to the District or any authorized agent of the District, within 24 hours from such action.

#### **X. ACCIDENTS AND BREAKDOWNS**

Any accident involving a Student or the Services shall be **IMMEDIATELY** reported orally to the emergency number(s) provided by the District. The Contractor shall use its commercially reasonable efforts to send a Manager, Dispatcher, or Driver Trainer to the scene of each accident, who will obtain all appropriate information to fill out an accident report. The Contractor shall: (1) prepare a written report of any such event and deliver it to the District as soon as possible but not later than 24 hours after such event; and (2) provide the District with a copy of the police report issued for such event as soon as such report is available. If a Vehicle breakdown occurs, the Vehicle Operator shall immediately notify the Contractor and the Contractor shall promptly send a replacement Vehicle and notify the District.

#### **XI. INSURANCE**

A. The Contractor will, at its own cost and expense, provide, prior to the execution of this Contract and prior to July 1 during each year of this Contract thereafter, evidence of Insurance, in form and substance reasonably satisfactory to the District, written by sureties or insurers licensed in the State of Connecticut. At least twenty (20) days prior to the renewal date for such insurance coverage, the Contractor will provide, at its own cost and expense, evidence to the District of such renewal. All certificates shall be approved by the District prior to commencement of the Services, which approval shall not be unreasonably conditioned, withheld, or delayed. The Contractor shall maintain insurance of the kinds, and in the amounts specified hereunder. Such Certificates of Insurance (except for Workers' Compensation insurance) shall contain a provision that the District and the Town of Manchester and their respective agents and employees are "Additional Insureds" on all policies. In addition, the District shall be given 30 calendar days' advance notice by certified mail, return receipt requested, or by hand delivery, of any change to or cancellation of any or all insurance policies required under this Contract.

- B. The policies required under this Contract shall be with an insurance company with an AM Best Rating of AX or better, with a stable financial outlook, licensed to write such insurance in the State of Connecticut and reasonably acceptable to the District.
- C. If, at any time, any of the insurance policies shall be or become unsatisfactory to the District, in its reasonable discretion, in form or substance, or if the surety or insurer issuing any such policies is unsatisfactory to the District, the Contractor shall, within thirty (30) days, obtain a new policy and submit a Certificate of Insurance to the District for approval, which approval shall not be unreasonably conditioned, withheld, or delayed.
- D. The failure of the Contractor to maintain the required insurance or to timely furnish or deliver the insurance certificates shall give the District the right, at its election, to terminate this Contract in accordance with Article XIII hereof.
- E. The policies of insurance shall include, but not be limited to, the following:
  - 1. The Contractor shall provide and maintain in force for the full term of the Contract Worker's Compensation Insurance in accordance with the statutory requirements of the State of Connecticut and with Employer's Liability limits of at least \$1,000,000.
  - 2. The Contractor shall maintain general liability insurance for bodily injury, Personal Injury, Independent Contractors, and Contractual Liability and Property Damage, with a combined single limit of not less than \$10,000,000 per accident.
  - 3. The Contractor shall maintain automobile liability insurance for Bodily Injury, Property Damage, and Contractual Liability with a combined single limit of not less than \$10,000,000 per accident.
- F. The Contractor and its insurers (except for its Workers' Compensation insurer) shall waive all rights of subrogation against the District, the State of Connecticut, and the Town of Manchester, and their respective officers, agents, servants and employees, for losses arising from work performed under this Contract.

## **XII. PERFORMANCE BOND**

- A. The Contractor shall furnish, upon request, to the District a Surety Performance Bond ("Performance Bond") with an option to renew each succeeding year of this Contract in a form reasonably satisfactory to the District assuring the faithful performance of the Contract. The Bond shall be

equal to 100% of each year's estimated Contract price as reviewed and agreed upon by the District. The Contractor must send such Performance Bond to the District prior to the commencement of each school year, unless such requirement is waived by the District in writing. Each such Performance Bond shall be furnished by a surety company, reasonably acceptable to the District and licensed and authorized to do business in the State of Connecticut. If the District requests a Performance Bond, the Bond shall be provided at the District's cost at the rate set forth on **Exhibit A**.

- B. Failure to deliver the Performance Bond upon request shall be considered a default under this Contract. Should the Contract price for any year increase during the year, the District may require the Contractor to provide a Performance Bond for the increase in the Contract price for the remainder of the school year.

### **XIII. DEFAULT AND TERMINATION OF CONTRACT**

- A. If, at any time during the term of this Contract, the Contractor, in the sole, good faith, reasonable discretion of the District:
1. has failed to provide the level of Services required under this Contract;
  2. has failed to fulfill Services required in accordance with agreed schedules;
  3. has become insolvent;
  4. makes an assignment for the benefit of creditors;
  5. files a voluntary petition in bankruptcy;
  6. is subject to an involuntary petition in bankruptcy not discharged within sixty (60) days;
  7. abandons the Services;
  8. subcontracts, assigns, transfers, conveys or otherwise disposes of its obligations under the Contract other than as provided herein;
  9. fails to provide the insurance required under Article XI;
  10. fails to provide the Performance Bond required under Article XII, if requested by the District; or
  11. fails to comply with any other term or condition contained in the Contract;



then the District shall have the remedies described in this Section.

- B. If any item in subsection A above occurs, and any such failure, event or noncompliance has not been cured by the Contractor following thirty (30) days prior written notice thereof from the District to the Contractor (or, if such condition is not capable of being cured within such thirty (30) day period, if the Contractor has not commenced and diligently attempted to cure such condition within such thirty (30) day period), the District shall have the right to terminate this Contract upon written notice to the Contractor.
- C. If any item in subsection A.1, 2 or 11 occurs and relates to a certain route, and any such failure, event or noncompliance has not been cured by the Contractor following thirty (30) days prior written notice thereof from the District to the Contractor (or, if such condition is not capable of being cured within such thirty (30) day period, if the Contractor has not commenced and diligently attempted to cure such condition within such thirty (30) day period), the District may remove such route from the Contract and assign it to another transportation service provider.
- D. The above remedies are in addition to any other remedies the District may have against the Contractor.
- E. In the event of Contract termination by the District, the District's payment obligations under this Contract shall cease as of the last date on which Services were properly performed by the Contractor.
- F. Upon termination of this Contract pursuant to this Article, the Contractor (and its surety) will be responsible for all the District's expenses, losses and damages incurred in replacing Contractor for the remainder of the term of this Contract. The Contractor and/or surety company, if any, will be responsible to secure comparable alternate transportation for the District. If after 48 hours, comparable transportation has not been arranged, the full amount of the Performance Bond or 100% of the annual cost will be paid to the District.
- G. In the event of Contract termination by the District and the necessity to bid or otherwise negotiate a new contract for transportation services with another contractor, the Contractor will be responsible for indemnifying the District for reasonable costs incurred in obtaining a new contract including any and all increases in costs for transportation services for the duration of the term of the original Contract.

#### XIV. INDEPENDENT CONTRACTOR



The Contractor shall not be held or deemed in any way to be the agent or employee of the District and shall be, and is to be considered, an independent contractor.

#### **XV. ASSIGNMENT**

The Contractor will not assign or subcontract any part of this Contract without the prior written approval of the District, which approval shall not be unreasonably conditioned, withheld or delayed. For purposes of this Section, a transfer of more than twenty percent (20%) of the capital stock of the Contractor to any person other than (i) a person who is a current stockholder of the Contractor or (ii) to a beneficiary of any trust who is the beneficial owner of any capital stock of the Corporation, shall be deemed to be an assignment.

#### **XVI. EQUAL OPPORTUNITY**

The District is an equal opportunity employer and purchaser. The Contractor hereby agrees that, in connection with the Services, no employee, applicant for employment, or vendor will be discriminated against based upon characteristics that are considered protected classes under the applicable laws and/or regulations of the United States or the State of Connecticut (the "State") (collectively, the "Laws").

#### **XVII. NON-DISCRIMINATION AND AFFIRMATIVE ACTION**

- A. The Contractor agrees and warrants that, in the performance of this Contract, it will not discriminate or permit discrimination against any person or group of persons based upon characteristics that are considered protected classes under the applicable Laws. The Contractor further agrees to take affirmative action to ensure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to characteristics that are considered protected classes under the applicable Laws.
- B. The Contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the Contractor in connection with this Contract, to state that it is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by the Connecticut Commission on Human Rights and Opportunities (the "Commission").
- C. The Contractor agrees to provide each labor union or representative of workers with which such Contractor has a collective bargaining agreement or other contract or understanding, or each vendor with which such Contractor has a contract or understanding, a notice to be provided by the Commission, advising the labor union or workers' representative of the Contractor's commitments pursuant to Connecticut General Statutes (the "Statutes")

Section 46a-60, and to post copies of the notice in conspicuous places available to employees and applicants for employment.

- D. The Contractor agrees to comply with each provision of Sections 46a-60, 46a-60a, 46a-68f of the Statutes, and with each regulation or relevant order issued by said Commission pursuant to Statutes Section 46a-56, 46a-68e and 46a-68f, and any other applicable Statutes and/or regulations enforced by the Commission.
- E. The Contractor agrees to provide the Commission and the District with such information requested by them, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor as relate to the provisions of Statutes Sections 46a-56 and 46a-60. If this Contract is deemed a public works contract, the Contractor agrees and warrants that it will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials in performance of the Services.

#### **XVIII. AMERICANS WITH DISABILITIES ACT OF 1990**

This clause applies to those contractors or subcontractors providing the Services, which are or will come to be responsible for compliance with the terms of the Americans with Disabilities Act of 1990 (43 USCS Sections §12101-12189 and Sections §12201-12213) (Supp. 1993); 47 USCS Sections §225.611 (Supp. 1993) (the "Act"). During the term of this Agreement, the Contractor represents that it is familiar with the terms of the Act and that it is in compliance with the Act. The Contractor warrants that it will hold the District harmless from any liability, which may be imposed upon the District as a result of any failure of the Contractor to be in compliance with the Act. Where applicable, the Contractor agrees to abide by the provisions of Section §504 of the Federal Rehabilitation Act of 1973, as amended, 29 USC Section §794 (Supp. 1993), regarding access to programs and facilities by people with disabilities.

#### **XIX. MISCELLANEOUS**

- A. If any provision of this Contract is subsequently found to be illegal or invalid, all unlawful provisions shall be deemed stricken from this Contract and shall be of no effect and the remaining provisions shall not be affected thereby and shall remain in full force and effect.
- B. This Contract and all Exhibits attached hereto constitute the full and complete agreement of the parties hereto and shall be binding upon their respective permitted successors and assigns.
- C. This Contract shall be governed by, and construed and enforced in accordance with, the laws of the State of Connecticut.

- D. No amendment, change, waiver, or discharge hereof shall be valid unless in writing and signed by all parties.
- E. Notices, requests, demands and documents required or desired to be given hereunder shall be in writing and delivered: (1) personally, (2) by a nationally recognized overnight delivery service, or (3) by the United States Postal Service, postage prepaid, certified or registered mail, addressed to the party at the following addresses or at such other address as notice thereof may have been given pursuant hereto:

To the District:

Manchester Board of Education  
45 North School Street  
Manchester, CT 06042

To the Contractor:

DATTCO, Inc.  
583 South Street  
New Britain, CT 06051  
Attn: President

With a copy to:

DATTCO, Inc.  
315 South Street  
New Britain, CT 06051  
Attn: General Counsel

- F. No failure by the District to insist upon the strict performance of any agreement, term, covenant or condition hereof, or to exercise any right or remedy consequent upon a default thereof, shall constitute a waiver of such default and shall not be deemed to be a waiver of a subsequent default of such term, covenant or condition.
- G. This Contract may be executed in several counterparts, all of which shall constitute one agreement, binding on all parties hereto, notwithstanding that all the parties are not signatories to the same counterpart. A signature upon this Contract delivered by facsimile or other electronic means shall be as effective for all purposes as an original.
- H. The Contractor shall not be held responsible for any losses resulting if the fulfillment of the terms of the Contract shall be delayed or prevented by wars,



**Manchester Public Schools  
Contract for Transportation Services  
August 1, 2017 to June 30, 2022**

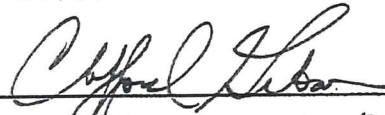
acts of public enemies, fires, floods, acts of God, inability to secure fuel, power, supplies, equipment, personnel or materials at reasonable prices or on account of shortages thereof, work stoppage or other labor unrest, or for any other acts not within the control of the Contractor, and which by exercise of reasonable diligence it is unable to prevent.

[signature page follows]

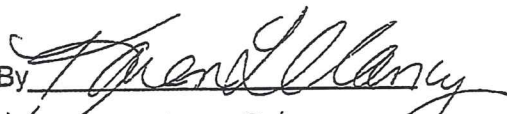
Manchester Public Schools  
Contract for Transportation Services  
August 1, 2017 to June 30, 2022

IN WITNESS WHEREOF, the parties hereto have set their hands by their duly authorized representatives to this Contract for Transportation Services as of the day and year first written above.

CONTRACTOR  
DATTCO, INC.

By   
Chief Operating Officer 8-25-17

DISTRICT  
BOARD OF EDUCATION OF THE TOWN OF MANCHESTER,  
CONNECTICUT

By   
Karen L. Clancy  
Director of Finance & Management  
8-25-2017

2017 Manchester School Bus Contract/Contract v4 (Execution Version)

EXHIBIT A


Page 26 of 30

Manchester Public Schools  
Contract for Transportation Services  
August 1, 2017 to June 30, 2022

IN WITNESS WHEREOF, the parties hereto have set their hands by their duly authorized representatives to this Contract for Transportation Services as of the day and year first written above.

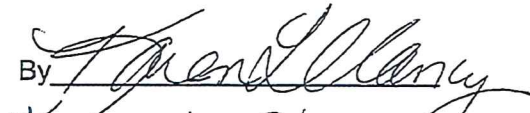
CONTRACTOR  
DATTCO, INC.

By

  
Chief Operating Officer  
8-25-17

DISTRICT  
BOARD OF EDUCATION OF THE TOWN OF MANCHESTER,  
CONNECTICUT

By

  
Karen L. Clancy  
Director of Finance & Management  
8-25-2017

2017 Manchester School Bus Contract/Contract v4 (Execution Version)

EXHIBIT A

Page 26 of 30



Manchester Public Schools  
Contract for Transportation Services  
August 1, 2017 to June 30, 2022

**IN WITNESS WHEREOF**, the parties hereto have set their hands by their duly authorized representatives to this Contract for Transportation Services as of the day and year first written above.

**CONTRACTOR**  
DATTCO, INC.

By \_\_\_\_\_  
\_\_\_\_\_

**DISTRICT**  
BOARD OF EDUCATION OF THE TOWN OF MANCHESTER,  
CONNECTICUT

By *Karen L. Clancy*  
*Karen L. Clancy*  
*Director of Finance & Management*  
*8-25-2017*

2017 Manchester School Bus Contract/Contract v4 (Execution Version)

**EXHIBIT A**

**Page 26 of 30**



acts of public enemies, fires, floods, acts of God, inability to secure fuel, power, supplies, equipment, personnel or materials at reasonable prices or on account of shortages thereof, work stoppage or other labor unrest, or for any other acts not within the control of the Contractor, and which by exercise of reasonable diligence it is unable to prevent.

[signature page follows]

## SCHOOLS

Bowers Elementary School  
Buckley Elementary School  
Highland Park Elementary School  
Keeney Elementary School  
Martin Elementary School  
Robertson Elementary School  
Verplanck Elementary School  
Waddell Elementary School  
Washington Elementary School  
Manchester Pre-K Center  
Cheney/Bennet Academy  
Illing Middle School  
Bentley Alternative School  
Manchester High School  
Manchester Regional Academy

Cheney Technical High School  
A.I. Prince Technical High School

Glastonbury High School Vo-Ag  
Rockville High School Vo-Ag

Cornerstone Christian School  
East Catholic High School  
Saint Bridget School  
Saint James School

Odyssey Community School

New Horizons School

Manchester Transition Center/E-Credit

Great Path Academy

## EXHIBIT B

### PRICE SCHEDULE

**ASSIGNED STOP TO SCHOOL AND SCHOOL TO ASSIGNED STOP (COST PER VEHICLE PER DAY PER VEHICLE TYPE)**

		2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
TYPE I		\$328.16	\$338.00	\$348.14	\$358.59	\$369.35
TYPE II		\$283.44	\$291.95	\$300.70	\$309.72	\$319.02
TYPE II LIFT		\$294.66	\$303.50	\$312.61	\$321.99	\$331.65

**MID DAY RUNS, EARLY DISMISSALS, AND LATE RUNS (COST PER HOUR)**

		2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
MID DAY RUNS, EARLY DISMISSALS, AND LATE RUNS		\$49.00	\$50.47	\$51.99	\$53.54	\$55.15

**CHARTER TRIPS/FIELD TRIPS (TWO (2) HOUR MINIMUM CHARGE PER TRIP)**

		2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
COST PER HOUR		\$50.00	\$51.50	\$53.05	\$54.64	\$56.28

**MONITORS**

		2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
COST PER HOUR		\$28.00	\$28.84	\$29.70	\$30.60	\$31.51

**PERFORMANCE BOND**

		2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
COST		\$24,500.00	\$25,250.00	\$26,000.00	\$26,750.00	\$27,600.00

20 330 007

Invoice

DATTCO, Inc.

School Bus  
583 South St.  
New Britain, CT  
06051

Tel No: 800-229-4879  
Fax No: 860-826-1115

E-mail: schoolbuscharters@dattdco.com  
Website: www.dattdco.com

FEN: 06-0813381

American Bus Association  
International Motorcoach Group

Invoice No	258829
Invoice Date	10/31/2019
Terms of Trade	20% Deposit. Full payment 14 days prior.
Client ID	569788

Manchester Public Schools 45 North School Street Manchester, CT 06042	RECEIVED NOV 12 2019 BY ACCOUNTS PAYABLE
---	--

Quantity	Description	Unit Price	Price	Tax %	Tax	Total
1	1/10th invoice - OCT 2019 32 Type 1's x \$348.14/bus per day x 18.2 days	\$202,756.74	\$202,756.74	0	\$0.00	\$202,756.74
1	26 Type 2's x \$300.70/bus per day x 18.2 days	\$142,291.24	\$142,291.24	0	\$0.00	\$142,291.24
1	2 Type 2 Lifts x \$312.61/bus per day x 18.2 days	\$11,379.00	\$11,379.00	0	\$0.00	\$11,379.00
70	Less Add/Delete Credit # Days @ \$75/per day	(\$75.00)	(\$5,250.00)	0	\$0.00	(\$5,250.00)
Invoice Totals			\$351,176.98		\$0.00	\$351,176.98

ACCOUNTS PAYABLE COPY  
IS THIS INVOICE  
"OK TO PAY?"

Ok to pay  
Karen Illary  
11-19-19



DATTCO	%	ACCOUNT	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
2019-2020															
MONTHLY															
TYPE 1'S															
Public	80%	33099270-5510		\$0.00	\$162,205.39	\$162,205.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$324,410.78
Non Public	12%	33099400-5510		\$0.00	\$24,330.81	\$24,330.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,661.62
Vo-Tech In Town	8%	15289270-5510		\$0.00	\$16,220.54	\$16,220.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32,441.08
			\$0.00	\$0.00	\$202,756.74	\$202,756.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$405,513.48
TYPE 2'S															
Public	15%	33099270-5510		\$0.00	\$21,343.69	\$21,343.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42,687.37
Non-Public	4%	33099400-5510		\$0.00	\$5,691.65	\$5,691.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,383.30
Vo-Tech Out Town	6%	15288270-5510		\$0.00	\$8,537.47	\$8,537.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,074.95
Vo-Ag Out Town	5%	15288270-5510		\$0.00	\$7,114.56	\$7,114.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,229.12
Sped	70%	33099270-5511		\$0.00	\$99,603.87	\$99,603.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$199,207.74
			\$0.00	\$0.00	\$142,291.24	\$142,291.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$284,582.48
LIFTS/WC #59 & #60	100%	33099270-5511			\$11,379.00	\$11,379.00									\$22,758.00
Total Invoice			\$0.00	\$0.00	\$356,426.98	\$356,426.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$712,853.96

\$712,853.96

TYPE 1:		\$202,756.74	\$202,756.74												
TYPE 2:		\$142,291.24	\$142,291.24												

		TENTHLY	CREDIT	PAY
PUBLIC	33099270-5510	\$183,549.08	-\$2,709.00	\$180,840.08
NON-PUBLIC	33099400-5510	\$30,022.46	-\$435.75	\$29,586.71
VO-TECH IN TOWN	15289270-5510	\$16,220.54	-\$236.25	\$15,984.29
VO-AG+OUT TOWN	15288270-5510	\$15,652.04	-\$231.00	\$15,421.04
SPED	33099270-5511	\$110,982.87	-\$1,638.00	\$109,344.87
TOTAL:		\$356,426.98	-\$5,250.00	\$351,176.98

OCTOBER 2019

PO#20330007

0 \*  
180,840.08+  
29,586.71+  
15,984.29+  
15,421.03+  
109,344.87+  
005  
351,176.98\*



20 330 004

## Invoice

## DATTCO, Inc.

School Bus  
583 South St.  
New Britain, CT  
06051

Invoice No 258830  
Invoice Date 10/31/2019  
Terms of Trade 20% Deposit. Full payment 14 days prior.  
Client ID 569788

Tel No: 800-229-4879  
Fax No: 860-826-1115

E-mail: schoolbuscharters@dattco.com  
Website: www.dattco.com

Manchester Public Schools  
45 North School Street  
Manchester, CT 06042

RECEIVED

FEN: 06-0813381

American Bus Association  
International Motorcoach Group

BY ACCOUNTS PAYABLE

Quantity	Description	Unit Price	Price	Tax %	Tax	Total
1	Mid-days & Late runs - OCT 2019 Details follow	\$17,052.72	\$17,052.72	0	\$0.00	\$17,052.72
Invoice Totals			\$17,052.72		\$0.00	\$17,052.72

ACCOUNTS PAYABLE COPY  
IS THIS INVOICE  
"OK TO PAY?"

ACCOUNTS PAYABLE COPY  
IS THIS INVOICE  
"OK TO PAY?"

Ok Khanh Giang  
12-5-19

0.\*

831.84+  
831.84+  
1,143.78+  
1,143.78+  
831.84+  
831.84+  
883.83+  
1,143.78+  
1,143.78+  
831.84+  
1,143.78+  
623.88+

012

SPEED: 11,385.81\*  
MID-DAYS

0.\*

935.82+  
1,039.80+  
935.82+

003

MU4: 2,911.44\*

0.\*

467.91+  
467.91+  
363.93+  
363.93+  
363.93+  
363.93+  
363.93+

007

LATE RUNS  
(REGULAR) 2,755.47\*



Calender Days	23
Snow Days	0
Holidays	1
Vacation Days	0
Net School days	22

October 2019 Total \$ 17,052.72

ROUTE	BUS	Bus Type	1ST SCHOOL	2ND SCHOOL	3RD SCHOOL	N/A	Days	Cost Per Day	Total Monthly Cost	Comments
MD1	MD	MD	MHS PK (IN)	M - TH	0		16	\$ 51.99	\$ 831.84	
MD2	MD	MD	MPSC (IN)	M - TH	0		16	\$ 51.99	\$ 831.84	
MD3	MD	MD	MPSC (OUT)	M - F	0		22	\$ 51.99	\$ 1,143.78	
MD4	MD	MD	BUCKLEY (OUT)	M - F	0		22	\$ 51.99	\$ 1,143.78	
MD5	MD	MD	BUCKLEY (IN)	M - TH	0		16	\$ 51.99	\$ 831.84	
MD6	MD	MD	BUCKLEY (IN)	M - TH	0		16	\$ 51.99	\$ 831.84	
MD7	MD	MD	MHS PK (IN)	M - TH	0		17	\$ 51.99	\$ 883.83	
MD8	MD	MD	MHS PK (OUT)	M - F	0		22	\$ 51.99	\$ 1,143.78	
MD9	MD	MD	KEENEY (OUT)	M - F	0		22	\$ 51.99	\$ 1,143.78	
MD10	MD	MD	KEENEY (IN)	M - TH	0		16	\$ 51.99	\$ 831.84	
MD11	MD	MD	MRA-ECREDIT	M - F	0		22	\$ 51.99	\$ 1,143.78	
MD12	MD	MD	MMA to ILLING	M - F	0		18	\$ 51.99	\$ 935.82	
MD13	MD	MD	MMA to BENNET	M - F	0		20	\$ 51.99	\$ 1,039.80	
MD14	MD	MD	ILLING to MMA	M - F	0		18	\$ 51.99	\$ 935.82	
LR15	LR	LR	MHS	M - TH	0		9	\$ 51.99	\$ 467.91	
LR16	LR	LR	MHS	M - TH	0		9	\$ 51.99	\$ 467.91	
LR17	LR	LR	ILLING	M, W, TH	0		7	\$ 51.99	\$ 363.93	
LR18	LR	LR	ILLING	M, W, TH	0		7	\$ 51.99	\$ 363.93	
LR19	LR	LR	BENNET 1	M - W	0		7	\$ 51.99	\$ 363.93	
LR20	LR	LR	BENNET 2	M - W	0		7	\$ 51.99	\$ 363.93	
LR21	LR	LR	BENNET 3	M - W	0		7	\$ 51.99	\$ 363.93	
LR22	LR	LR	ODYSSEY	T, W, TH	0		0	\$ 51.99	\$ -	
LR23	LR	LR	ODYSSEY	T, W, TH	0		0	\$ 51.99	\$ -	
MD15	MD	MD	MPSC (OUT)	M - F	0		12	\$ 51.99	\$ 623.88	

MMA \$ 2,911.44 ✓

Sped \$ 11,141.28 \* 11,385.81

Regular \* 2,755.47

0 \*

2,911.44 +

11,385.81 +

2,755.47 +

003

17,052.72 \*



**Invoice**NOV 2019 TENTHLY  
20 330 007**DATTCO, Inc.**School Bus  
583 South St.  
New Britain, CT  
06051Tel No: 800-229-4879  
Fax No: 860-826-1115E-mail: schoolbuscharters@dattdco.com  
Website: www.dattco.com

FEN: 06-0813381

American Bus Association  
International Motorcoach Group

Invoice No	261357
Invoice Date	11/30/2019
Terms of Trade	20% Deposit. Full payment 14 days prior.
Client ID	569788

Manchester Public Schools  
45 North School Street  
Manchester, CT 06042RECEIVED  
DEC 11 2019  
BY ACCOUNTS PAYABLE

Quantity	Description	Unit Price	Price	Tax %	Tax	Total
1	1/10th invoice - NOV 2019	\$202,756.74	\$202,756.74	0	\$0.00	\$202,756.74
	32 Type 1's x \$348.14/bus per day x 18.2 days					
1	26 Type 2's x \$300.70/bus per day x 18.2 days	\$142,291.24	\$142,291.24	0	\$0.00	\$142,291.24
1	2 Type 2 Lifts x \$312.61/bus per day x 18.2 days	\$11,379.00	\$11,379.00	0	\$0.00	\$11,379.00
81	Less Add/Delete Credit # Days @ \$75/per day	(\$75.00)	(\$6,075.00)	0	\$0.00	(\$6,075.00)
Invoice Totals			\$350,351.98		\$0.00	\$350,351.98

OK  
Denny Garry  
12-18-19

DATTCO	%	ACCOUNT	JUL	AUG	SEPT	OCT	NOV	DEC	JAN
2019-2020									
MONTHLY									
TYPE 1'S									
Public	80%	33099270-5510		\$0.00	\$162,205.39	\$162,205.39	\$162,205.39	\$0.00	\$0.00
Non Public	12%	33099400-5510		\$0.00	\$24,330.81	\$24,330.81	\$24,330.81	\$0.00	\$0.00
Vo-Tech In Town	8%	15289270-5510		\$0.00	\$16,220.54	\$16,220.54	\$16,220.54	\$0.00	\$0.00
			\$0.00	\$0.00	\$202,756.74	\$202,756.74	\$202,756.74	\$0.00	\$0.00
TYPE 2'S									
Public	15%	33099270-5510		\$0.00	\$21,343.69	\$21,343.69	\$21,343.69	\$0.00	\$0.00
Non-Public	4%	33099400-5510		\$0.00	\$5,691.65	\$5,691.65	\$5,691.65	\$0.00	\$0.00
Vo-Tech Out Town	6%	15288270-5510		\$0.00	\$8,537.47	\$8,537.47	\$8,537.47	\$0.00	\$0.00
Vo-Ag Out Town	5%	15288270-5510		\$0.00	\$7,114.56	\$7,114.56	\$7,114.56	\$0.00	\$0.00
Sped	70%	33099270-5511		\$0.00	\$99,603.87	\$99,603.87	\$99,603.87	\$0.00	\$0.00
			\$0.00	\$0.00	\$142,291.24	\$142,291.24	\$142,291.24	\$0.00	\$0.00
LIFTS/WC #59 & #60	100%	33099270-5511			\$11,379.00	\$11,379.00	\$11,379.00		
Total Invoice			\$0.00	\$0.00	\$356,426.98	\$356,426.98	\$356,426.98	\$0.00	\$0.00

TYPE 1:  
TYPE 2:

	\$202,756.74	\$202,756.74	\$202,756.74			
	\$142,291.24	\$142,291.24	\$142,291.24			

		TENTHLY	CREDIT	PAY	
PUBLIC	33099270-5510	\$183,549.08	-\$3,134.70	\$180,414.38	
NON-PUBLIC	33099400-5510	\$30,022.46	-\$504.23	\$29,518.23	
VO-TECH IN TOWN	15289270-5510	\$16,220.54	-\$273.38	\$15,947.16	
VO-AG+OUT TOWN	15288270-5510	\$15,652.04	-\$267.30	\$15,384.74	
SPED	33099270-5511	\$110,982.87	-\$1,895.40	\$109,087.47	
TOTAL:		\$356,426.98	-\$6,075.00	\$350,351.98	NOVEMBER 2019

PO#20330007

	0 *	MAY	JUN	TOTAL
002	8,537.47 +			
	7,114.56 +	\$0.00	\$0.00	\$486,616.18
		\$0.00	\$0.00	\$72,992.43
	15,652.03 *	\$0.00	\$0.00	\$48,661.62
		\$0.00	\$0.00	\$608,270.22
-005	0 *	\$0.00	\$0.00	\$64,031.06
		\$0.00	\$0.00	\$17,074.95
	3,134.70 -	\$0.00	\$0.00	\$25,612.42
	504.23 -	\$0.00	\$0.00	\$21,343.69
	273.38 -	\$0.00	\$0.00	\$298,811.60
	267.29 -	\$0.00	\$0.00	\$426,873.72
	1,895.40 -			\$34,137.00
000	6,075.00 *	\$0.00	\$0.00	\$1,069,280.94
	0 *			\$1,069,280.94
005	15,652.03 *			
	267.29 -			
	15,384.74 *			
	0 *			
	180,414.38 +			
	29,518.23 +			
	15,947.16 +			
	15,384.74 +			
	109,087.47 +			
	350,351.98 *			

# Invoice

20 330 004

NOV 2019 MID-DAYS & LATE RUNS

DATTCO, Inc.

School Bus  
583 South St.  
New Britain, CT  
06051

Tel No: 800-229-4879  
Fax No: 860-826-1115

E-mail: schoolbuscharters@dattdco.com  
Website: www.dattdco.com

FEN: 06-0813381

American Bus Association  
International Motorcoach Group

Invoice No 261957  
Invoice Date 12/1/2019  
Terms of Trade 20% Deposit. Full payment 14 days prior.  
Client ID 569788

Manchester Public Schools  
45 North School Street  
Manchester, CT 06042

Quantity	Description	Unit Price	Price	Tax %	Tax	Total
1	Mid-days & Late runs - NOV 2019 Details follow	\$14,557.20	\$14,557.20	0	\$0.00	\$14,557.20
Invoice Totals			\$14,557.20		\$0.00	\$14,557.20

Old Kelley  
1-2-2020





Calender Days	21
Snow Days	0
Holidays	2
Vacation Days	2
Net School days	17

November 2019 Total \$ 14,557.20

ROUTE	BUS	Bus Type	1ST SCHOOL	2ND SCHOOL	3RD SCHOOL	N/A	Days	Cost Per Day	Total Monthly Cost	Comments
MD1	MD	MD	MHS PK (IN)	M - TH	0		12	\$ 51.99	\$ 623.88	
MD2	MD	MD	MPSC (IN)	M - TH	0		12	\$ 51.99	\$ 623.88	
MD3	MD	MD	MPSC (OUT)	M - F	0		14	\$ 51.99	\$ 727.86	
MD4	MD	MD	BUCKLEY (OUT)	M - F	0		14	\$ 51.99	\$ 727.86	
MD5	MD	MD	BUCKLEY (IN)	M - TH	0		12	\$ 51.99	\$ 623.88	
MD6	MD	MD	BUCKLEY (IN)	M - TH	0		12	\$ 51.99	\$ 623.88	
MD7	MD	MD	MHS PK (IN)	M - TH	0		12	\$ 51.99	\$ 623.88	
MD8	MD	MD	MHS PK (OUT)	M - F	0		14	\$ 51.99	\$ 727.86	
MD9	MD	MD	KEENEY (OUT)	M - F	0		14	\$ 51.99	\$ 727.86	
MD10	MD	MD	KEENEY (IN)	M - TH	0		12	\$ 51.99	\$ 623.88	
MD11	MD	MD	MRA-ECREDIT	M - F	0		16	\$ 51.99	\$ 831.84	
MD12	MD	MD	MMA to ILLING	M - F	0		11	\$ 51.99	\$ 571.89	
MD13	MD	MD	MMA to BENNET	M - F	0		12	\$ 51.99	\$ 623.88	
MD14	MD	MD	ILLING to MMA	M - F	0		12	\$ 51.99	\$ 623.88	
LR15	LR	LR	MHS	M - TH	0		10	\$ 51.99	\$ 519.90	
LR16	LR	LR	MHS	M - TH	0		10	\$ 51.99	\$ 519.90	
LR17	LR	LR	ILLING	M, W, TH	0		7	\$ 51.99	\$ 363.93	
LR18	LR	LR	ILLING	M, W, TH	0		7	\$ 51.99	\$ 363.93	
LR19	LR	LR	BENNET 1	M - W	0		8	\$ 51.99	\$ 415.92	
LR20	LR	LR	BENNET 2	M - W	0		8	\$ 51.99	\$ 415.92	
LR21	LR	LR	BENNET 3	M - W	0		7	\$ 51.99	\$ 363.93	
LR22	LR	LR	ODYSSEY	T, W, TH	0		0	\$ 51.99	\$ -	
LR23	LR	LR	ODYSSEY	T, W, TH	0		0	\$ 51.99	\$ -	
MD15	MD	MD	MPSC (OUT)	M - F	0		14	\$ 51.99	\$ 727.86	
LR24	LR	LR	NEW HORIZON	M-F	0		15	\$ 51.99	\$ 779.85	
LR25	LR	LR	NEW HORIZON	M-F	0		15	\$ 51.99	\$ 779.85	

mma \$ 1819.65

sped 7486.56 8,214.42<sup>u</sup>

Regular 5,250.99 4,523.13<sup>u</sup>

0.\*

363.93+

363.93+

727.86\*

0.\*

415.92+

415.92+

363.93+

1,195.77\*

0.\*

779.85+

779.85+

1,559.70\*

0.\*

1,039.80+

727.86+

1,195.77+

1,559.70+

4,523.13\*

0.\*

1,819.65+

8,214.42+

4,523.13+

14,557.20\*

0.\*

623.88+

623.88+

727.86+

727.86+

623.88+

623.88+

623.88+

727.86+

727.86+

623.88+

831.84+

727.86+

012

8,214.42\*

0.\*

571.89+

623.88+

623.88+

003

1,819.65\*

0.\*

519.90+

519.90+

002

1,039.80\*

20 330 007

88

**Invoice**

DEC 2019 TENTHLY

**DATTCO, Inc.**School Bus  
583 South St.  
New Britain, CT  
06051Tel No: 800-229-4879  
Fax No: 860-826-1115E-mail: schoolbuscharters@dattco.com  
Website: www.dattco.com

FEN: 06-0813381

American Bus Association  
International Motorcoach Group

Invoice No	262704
Invoice Date	12/31/2019
Terms of Trade	20% Deposit. Full payment 14 days prior.
Client ID	569788

Manchester Public Schools  
45 North School Street  
Manchester, CT 06042

RECEIVED

JAN 06 2020

BY ACCOUNTS PAYABLE

Quantity	Description	Unit Price	Price	Tax %	Tax	Total
1	1/10th invoice - DEC 2019	\$202,756.74	\$202,756.74	0	\$0.00	\$202,756.74
	32 Type 1's x \$348.14/bus per day x 18.2 days					
1	26 Type 2's x \$300.70/bus per day x 18.2 days	\$142,291.24	\$142,291.24	0	\$0.00	\$142,291.24
1	2 Type 2 Lifts x \$312.61/bus per day x 18.2 days	\$11,379.00	\$11,379.00	0	\$0.00	\$11,379.00
42	Less Add/Delete Credit # Days @ \$75/per day	(\$75.00)	(\$3,150.00)	0	\$0.00	(\$3,150.00)
Invoice Totals			\$353,276.98		\$0.00	\$353,276.98

All to pay  
 [Signature]  
 1-6-2020



DATTCO	%	ACCOUNT	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
2019-2020															
MONTHLY															
TYPE 1'S															
Public	80%	33099270-5510		\$0.00	\$162,205.39	\$162,205.39	\$162,205.39	\$162,205.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$648,821.57
Non Public	12%	33099400-5510		\$0.00	\$24,330.81	\$24,330.81	\$24,330.81	\$24,330.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$97,323.24
Vo-Tech In Town	8%	15289270-5510		\$0.00	\$16,220.54	\$16,220.54	\$16,220.54	\$16,220.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$64,882.16
			\$0.00	\$0.00	\$202,756.74	\$202,756.74	\$202,756.74	\$202,756.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$811,026.96
TYPE 2'S															
Public	15%	33099270-5510		\$0.00	\$21,343.69	\$21,343.69	\$21,343.69	\$21,343.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$85,374.74
Non-Public	4%	33099400-5510		\$0.00	\$5,691.65	\$5,691.65	\$5,691.65	\$5,691.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,766.60
Vo-Tech Out Town	6%	15288270-5510		\$0.00	\$8,537.47	\$8,537.47	\$8,537.47	\$8,537.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,149.90
Vo-Ag Out Town	5%	15288270-5510		\$0.00	\$7,114.56	\$7,114.56	\$7,114.56	\$7,114.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,458.25
Sped	70%	33099270-5511		\$0.00	\$99,603.87	\$99,603.87	\$99,603.87	\$99,603.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$398,415.47
			\$0.00	\$0.00	\$142,291.24	\$142,291.24	\$142,291.24	\$142,291.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$569,164.96
LIFTS/WC #59 & #60	100%	33099270-5511			\$11,379.00	\$11,379.00	\$11,379.00	\$11,379.00							\$45,516.00
Total Invoice			\$0.00	\$0.00	\$356,426.98	\$356,426.98	\$356,426.98	\$356,426.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,425,707.92

\$1,425,707.92

TYPE 1:		\$202,756.74	\$202,756.74	\$202,756.74									
TYPE 2:		\$142,291.24	\$142,291.24	\$142,291.24									

		TENTHLY	CREDIT	PAY	
PUBLIC	33099270-5510	\$183,549.08	-\$1,625.40	\$181,923.68	
NON-PUBLIC	33099400-5510	\$30,022.46	-\$261.45	\$29,761.01	
VO-TECH IN TOWN	15289270-5510	\$16,220.54	-\$141.75	\$16,078.79	
VO-AG+OUT TOWN	15288270-5510	\$15,652.03	-\$138.60	\$15,513.43	
SPED	33099270-5511	\$110,982.87	-\$982.80	\$110,000.07	
TOTAL:		\$356,426.98	-\$3,150.00	\$353,276.98	DECEMBER 2019

PO#20330007

# Invoice

20 330 004  
DEC 2019 MID-DAYS  
& LATE RUNS

DATTCO, Inc.

School Bus  
583 South St.  
New Britain, CT  
06051

Invoice No 262154  
Invoice Date 12/30/2019  
Terms of Trade 20% Deposit. Full payment 14 days prior.  
Client ID 569788

Tel No: 800-229-4879  
Fax No: 860-826-1115

E-mail: schoolbuscharters@dattco.com  
Website: www.dattco.com

FEN: 06-0813381

American Bus Association  
International Motorcoach Group

Manchester Public Schools  
45 North School Street  
Manchester, CT 06042

RECEIVED  
JAN 06, 2020  
BY ACCOUNTS PAYABLE

Quantity	Description	Unit Price	Price	Tax %	Tax	Total
1	Mid-days & Late runs - DEC 2019 Details follow	\$12,009.69	\$12,009.69	0	\$0.00	\$12,009.69
Invoice Totals			\$12,009.69		\$0.00	\$12,009.69

Oil Langley  
1-9-2020



Calender Days	22
Snow Days	2
Holidays	2
Vacation Days	4
Net School days	14

December 2019 Total \$ 12,009.69

ROUTE	BUS	Bus Type	1ST SCHOOL	2ND SCHOOL	3RD SCHOOL	N/A	Days	Cost Per Day	Total Monthly Cost	Comments
MD1	MD	MD	MHS PK (IN)	M - TH	0		9	\$ 51.99	\$ 467.91	
MD2	MD	MD	MPSC (IN)	M - TH	0		9	\$ 51.99	\$ 467.91	
MD3	MD	MD	MPSC (OUT)	M - F	0		11	\$ 51.99	\$ 571.89	
MD4	MD	MD	BUCKLEY (OUT)	M - F	0		11	\$ 51.99	\$ 571.89	
MD5	MD	MD	BUCKLEY (OUT)	M - F	0		9	\$ 51.99	\$ 467.91	
MD6	MD	MD	BUCKLEY (IN)	M - TH	0		9	\$ 51.99	\$ 467.91	
MD7	MD	MD	MHS PK (IN)	M - TH	0		9	\$ 51.99	\$ 467.91	
MD8	MD	MD	MHS PK (OUT)	M - F	0		11	\$ 51.99	\$ 571.89	
MD9	MD	MD	KEENEY (OUT)	M - F	0		11	\$ 51.99	\$ 571.89	
MD10	MD	MD	KEENEY (IN)	M - TH	0		9	\$ 51.99	\$ 467.91	
MD11	MD	MD	MRA-ECREDIT	M - F	0		14	\$ 51.99	\$ 727.86	
MD12	MD	MD	MMA to ILLING	M - F	0		11	\$ 51.99	\$ 571.89	
MD13	MD	MD	MMA to BENNET	M - F	0		11	\$ 51.99	\$ 571.89	
MD14	MD	MD	ILLING to MMA	M - F	0		10	\$ 51.99	\$ 519.90	
LR15	LR	LR	MHS	M - TH	0		9	\$ 51.99	\$ 467.91	
LR16	LR	LR	MHS	M - TH	0		9	\$ 51.99	\$ 467.91	
LR17	LR	LR	ILLING	M, W, TH	0		8	\$ 51.99	\$ 415.92	
LR18	LR	LR	ILLING	M, W, TH	0		8	\$ 51.99	\$ 415.92	
LR19	LR	LR	BENNET 1	M - W	0		6	\$ 51.99	\$ 311.94	
LR20	LR	LR	BENNET 2	M - W	0		6	\$ 51.99	\$ 311.94	
LR21	LR	LR	BENNET 3	M - W	0		5	\$ 51.99	\$ 259.95	
LR22	LR	LR	ODYSSEY	T, W, TH	0		0	\$ 51.99	\$ -	
LR23	LR	LR	ODYSSEY	T, W, TH	0		0	\$ 51.99	\$ -	
MD15	MD	MD	MPSC (OUT)	M - F	0		12	51.99	623.88	
LR24	LR	LR	NEW HORIZON	M-F	0		12	51.99	623.88	
LR25	LR	LR	NEW HORIZON	M-F	0		12	51.99	623.88	

SPED: \* 6,446.76

MMA: \* 1,663.68

REQ: \* 3,899.25



## Vehicles - Fleet Vehicle Report

route list	Vehicle	Seats	Body Year	Make	Model	VIN	Mileage	Base	Client ID	Contract	WC Position	Vehicle Type
30	11028	71	2011	IC Bus	CE	4DRBUAAP5BA272194	133889	MANSB	DATTCO0453	04-53	0	Type 1 - School
6	11023	77	2011	IC Bus	CE	4DRBUAAP0BA256369	128321	MANSB	DATTCO0453	04-53	0	Type 1 - School
1	11025	77	2011	IC Bus	CE	4DRBUAAP0BB272405	143161	MANSB	DATTCO0453	04-53	0	Type 1 - School
19	11026	77	2011	IC Bus	CE	4DRBUAAP2BB272406	111309	MANSB	DATTCO0453	04-53	0	Type 1 - School
28	11029	77	2011	IC Bus	CE	4DRBUAAP5BB272402	119474	MANSB	DATTCO0453	04-53	0	Type 1 - School
	11030	77	2011	IC Bus	CE	4DRBUAAP8BB272409	128697	MANSB	DATTCO0453	04-53	0	Type 1 - School
11	11021	77	2011	IC Bus	CE	4DRBUSKP0BB290522	108238	MANSB	DATTCO0453	04-53	0	Type 1 - School
20	11035	77	2011	IC Bus	CE	4DRBUSKP0BB323518	78141	MANSB	DATTCO0453	04-53	0	Type 1 - School
201	1241	26	2012	Chevrolet	Express 3500	1GB3G2BG5B1176171	89681	MANSB	DATTCO0453	04-53	0	Type 2 - School
205	1242	26	2012	Chevrolet	Express 3500	1GB3G2BG8B1176987	81810	MANSB	DATTCO0453	04-53	0	Type 2 - School
	1214	26	2012	Chevrolet	Express 3500	1GB3G2BG6B1175305	87606	MANSB	DATTCO0453	04-53	0	Type 2 - School
120	1216	26	2012	Chevrolet	Express 3500	1GB3G2BG8B1174768	88570	MANSB	DATTCO0453	04-53	0	Type 2 - School
123	1221	26	2012	Chevrolet	Express 3500	1GB3G2BG4B1174797	73945	MANSB	DATTCO0453	04-53	0	Type 2 - School
213	1249	26	2012	Chevrolet	Express 3500	1GB3G2BG1B1176507	126746	MANSB	DATTCO0453	04-53	0	Type 2 - School
211	1251	26	2012	Chevrolet	Express 3500	1GB3G2BG8B1176780	133998	MANSB	DATTCO0453	04-53	0	Type 2 - School
	1252	26	2012	Chevrolet	Express 3500	1GB3G2BG3B1176654	112223	MANSB	DATTCO0453	04-53	0	Type 2 - School
	1253	26	2012	Chevrolet	Express 3500	1GB3G2BG7B1176575	133613	MANSB	DATTCO0453	04-53	0	Type 2 - School
102	1259	26	2012	Chevrolet	Express 3500	1GB3G2BG7B1176673	134821	MANSB	DATTCO0453	04-53	0	Type 2 - School
	1262	26	2012	Chevrolet	Express 3500	1GB3G2BG7C1164010	128312	MANSB	DATTCO0453	04-53	0	Type 2 - School
	1265	26	2012	Chevrolet	Express 3500	1GB3G2BG3C1166532	123372	MANSB	DATTCO0453	04-53	0	Type 2 - School
	1267	26	2012	Chevrolet	Express 3500	1GB3G2BG8C1170186	137125	MANSB	DATTCO0453	04-53	0	Type 2 - School
	1272	26	2012	Chevrolet	Express 3500	1GB3G2BG1C1182809	148340	MANSB	DATTCO0453	04-53	0	Type 2 - School
	1273	26	2012	Chevrolet	Express 3500	1GB3G2BG1C1183183	140569	MANSB	DATTCO0453	04-53	0	Type 2 - School
203	1274	26	2012	Chevrolet	Express 3500	1GB3G2BGXC1181495	151958	MANSB	DATTCO0453	04-53	0	Type 2 - School
	1276	26	2012	Chevrolet	Express 3500	1GB3G2BG2C1180759	128035	MANSB	DATTCO0453	04-53	0	Type 2 - School
206	1277	26	2012	Chevrolet	Express 3500	1GB3G2BG1C1182406	127763	MANSB	DATTCO0453	04-53	0	Type 2 - School
109	22000	26	2012	Chevrolet	Express 3500	1GB3G2BG0C1139126	128779	MANSB	DATTCO0453	04-53	0	Type 2 - School
124	12026	77	2012	IC Bus	CE	4DRBUAAP0CB396627	126196	MANSB	DATTCO0453	04-53	0	Type 1 - School
16	12028	77	2012	IC Bus	CE	4DRBUAAP2CB396628	105887	MANSB	DATTCO0453	04-53	0	Type 1 - School
18	12029	77	2012	IC Bus	CE	4DRBUAAP8CB626267	109599	MANSB	DATTCO0453	04-53	0	Type 1 - School

12025	77	2012	IC Bus	CE	4DRBUAAP5CB396624	113423	MANSB	DATTCO0453	04-53	0	Type 1 - School
12027	77	2012	IC Bus	CE	4DRBUAAP2CB626266	97806	MANSB	DATTCO0453	04-53	0	Type 1 - School
27 12054	77	2012	IC Bus	CE	4DRBUSKP0CB044233	102017	MANSB	DATTCO0453	04-53	0	Type 1 - School
32 12055	77	2012	IC Bus	CE	4DRBUSKP7CB665369	114512	MANSB	DATTCO0453	04-53	0	Type 1 - School
118 1306	24	2013	Chevrolet	Express 3500	1GB3G2BG9D1168688	133677	MANSB	DATTCO0453	04-53	0	Type 2 - School
115 1305	24	2013	Chevrolet	Express 3500	1GB3G2BG2D1168869	130558	MANSB	DATTCO0453	04-53	0	Type 2 - School
112 13009	77	2013	IC Bus	CE	4DRBUAAN2DB198289	112289	MANSB	DATTCO0453	04-53	0	Type 1 - School
14 13013	77	2013	IC Bus	CE	4DRBUAAN5DB198285	101613	MANSB	DATTCO0453	04-53	0	Type 1 - School
21 13018	77	2013	IC Bus	CE	4DRBUAAN9DB198287	159363	MANSB	DATTCO0453	04-53	0	Type 1 - School
17 13021	77	2013	IC Bus	CE	4DRBUSKP3DB160110	112201	MANSB	DATTCO0453	04-53	0	Type 1 - School
13 13022	77	2013	IC Bus	CE	4DRBUSKP9DB160113	99568	MANSB	DATTCO0453	04-53	0	Type 1 - School
119 2462	35	2014	IC Bus	CE	4DRBUSKM8EB780927	109668	MANSB	DATTCO0453	04-53	0	Type 1 - School
12 2467	72	2014	IC Bus	CE	4DRBUSKN9EB780931	80066	MANSB	DATTCO0453	04-53	0	Type 1 - School
2479	72	2014	IC Bus	CE	4DRBUSKN5EB780943	85026	MANSB	DATTCO0453	04-53	0	Type 1 - School
23 2482	72	2014	IC Bus	CE	4DRBUSKN0EB780946	95028	MANSB	DATTCO0453	04-53	0	Type 1 - School
2487	72	2014	IC Bus	CE	4DRBUSKN4EB780951	75917	MANSB	DATTCO0453	04-53	0	Type 1 - School
4 2490	72	2014	IC Bus	CE	4DRBUSKNXEB784776	86162	MANSB	DATTCO0453	04-53	0	Type 1 - School
14063	84	2014	IC Bus	RE	4DRBWAAN1EB780914	63168	MANSB	DATTCO0453	04-53	0	Type 1 - School
24 15090	77	2015	IC Bus	CE	4DRBUC8NXFB648971	99557	MANSB	DATTCO0453	04-53	0	Type 1 - School
31 15091	77	2015	IC Bus	CE	4DRBUC8N1FB648972	88786	MANSB	DATTCO0453	04-53	0	Type 1 - School
27037L	12	2017	Ford	E-450 Wagon	1FDEE4FL8GDC05175	37042	MANSB	DATTCO0453	04-53	2	Type 2 - School
152 27038L	12	2017	Ford	E-450 Wagon	1FDEE4FL3GDC05164	34531	MANSB	DATTCO0453	04-53	2	Type 2 - School
108 27052	26	2017	Chevrolet	Express 3500	1GB3GSBL4G1161004	49355	MANSB	DATTCO0453	04-53	0	Type 2 - School
104 27053	26	2017	Chevrolet	Express 3500	1GB3GSBL6G1162767	49909	MANSB	DATTCO0453	04-53	0	Type 2 - School
105 27054	26	2017	Chevrolet	Express 3500	1GB3GSBL5G1162646	53064	MANSB	DATTCO0453	04-53	0	Type 2 - School
122 27055	26	2017	Chevrolet	Express 3500	1GB3GSBLXG1161587	69098	MANSB	DATTCO0453	04-53	0	Type 2 - School
103 27056	26	2017	Chevrolet	Express 3500	1GB3GSBL4G1162766	80835	MANSB	DATTCO0453	04-53	0	Type 2 - School
114 27057	26	2017	Chevrolet	Express 3500	1GB3GSBL1G1158805	46171	MANSB	DATTCO0453	04-53	0	Type 2 - School
101 27039	29	2017	Ford	E-450 Wagon	1FDEE4FL9GDC05167	47217	MANSB	DATTCO0453	04-53	0	Type 2 - School
106 17092	35	2017	IC Bus	CE	4DRBUC8PXHB478941	50507	MANSB	DATTCO0453	04-53	0	Type 1 - School
151 20000L	12	2019	Chevrolet	Express 3500	1GB3GSBGXK1296452	4930	MANSB	DATTCO0453	04-53	3	Type 2 - School
111 29014	29	2019	Chevrolet	Express 3500	1GB3GSBG0J1320708	22484	MANSB	DATTCO0453	04-53	0	Type 2 - School
125 29015	29	2019	Chevrolet	Express 3500	1GB3GSBG1J1277433	25787	MANSB	DATTCO0453	04-53	0	Type 2 - School
113 29016	29	2019	Chevrolet	Express 3500	1GB3GSBGXJ1335426	21972	MANSB	DATTCO0453	04-53	0	Type 2 - School

126	21046	29	2020	Chevrolet	Express 3500	1HA3GSBG0LN009962	7817	MANSB	DATTCO0453	04-53	0	Type 2 - School
3	12104	77	2022	IC Bus	CE	4DRBUC8N2NB155171	4541	MANSB	DATTCO0453	04-53	0	Type 1 - School
10	12105	77	2022	IC Bus	CE	4DRBUC8N4NB155172	4924	MANSB	DATTCO0453	04-53	0	Type 1 - School
25	12106	77	2022	IC Bus	CE	4DRBUC8N6NB155173	5123	MANSB	DATTCO0453	04-53	0	Type 1 - School
7	12107	77	2022	IC Bus	CE	4DRBUC8N8NB155174	6085	MANSB	DATTCO0453	04-53	0	Type 1 - School
9	12108	77	2022	IC Bus	CE	4DRBUC8NXNB155175	4542	MANSB	DATTCO0453	04-53	0	Type 1 - School
15	12109	77	2022	IC Bus	CE	4DRBUC8N1NB155176	5219	MANSB	DATTCO0453	04-53	0	Type 1 - School
29	12110	77	2022	IC Bus	CE	4DRBUC8N3NB155177	3741	MANSB	DATTCO0453	04-53	0	Type 1 - School
26	12111	77	2022	IC Bus	CE	4DRBUC8N5NB155178	2443	MANSB	DATTCO0453	04-53	0	Type 1 - School
5	12112	77	2022	IC Bus	CE	4DRBUC8N7NB155179	4659	MANSB	DATTCO0453	04-53	0	Type 1 - School
8	12113	77	2022	IC Bus	CE	4DRBUC8N3NB155180	3505	MANSB	DATTCO0453	04-53	0	Type 1 - School

Record Count = 79

WHERE (ClientID = 'Dattco0453') ORDER BY ClientID

Distinctive Systems VMS Printed: 11/30/2021 2:34:27 PM User: New Britain Coach Garage



School Begins: September 8, 2021						
2021	M	T	W	Th	F	Days
July				1	2	
	5	6	7	8	9	
	12	13	14	15	16	
	19	20	21	22	23	
	26	27	28	29	30	
August	2	3	4	5	6	
	9	10	11	12	13	
	16	17	18	19	20	
	23	24	25	26	27	
	30	31				
September			1	2	3	
	6	7	8	9	10	
	13	14	15	16	17	
	20	21	22	23	24	
	27	28	29	30		17
October					1	
	4	5	6	7	8	
	11	12	13	14	15	
	18	19	20	21	22	
	25	26	27	28	29	20
November	1	2	3	4	5	
	8	9	10	11	12	
	15	16	17	18	19	
	22	23	24	25	26	
	29	30				18
December			1	2	3	
	6	7	8	9	10	
	13	14	15	16	17	
	20	21	22	23	24	
	27	28	29	30	31	17

School Ends: June 17, 2022						
2022	M	T	W	Th	F	Days
January	3	4	5	6	7	
	10	11	12	13	14	
	17	18	19	20	21	
	24	25	26	27	28	
	31					19
February		1	2	3	4	
	7	8	9	10	11	
	14	15	16	17	18	
	21	22	23	24	25	
	28					18
March		1	2	3	4	
	7	8	9	10	11	
	14	15	16	17	18	
	21	22	23	24	25	
	28	29	30	31		23
April					1	
	4	5	6	7	8	
	11	12	13	14	15	
	18	19	20	21	22	
	25	26	27	28	29	16
May	2	3	4	5	6	
	9	10	11	12	13	
	16	17	18	19	20	
	23	24	25	26	27	
	30	31				20
June			1	2	3	
	6	7	8	9	10	
	13	14	15	16	17	
	20	21	22	23	24	
	27	28	29	30		13

Total days = 181

### Summer Session 1: Recovery

July 6 - July 23

### Summer Session 2: Acceleration and Enrichment

August 2 - August 20

### New Teacher Orientation

(School not in session) August 25, 26, 27

### Professional Development

(School not in session) August 30 - September 3

(School not in session) November 2

### First Day of School

Grades K-4, Gr 5, Gr 7, and Gr 9: September 8

Grade 6, Grade 8, and Grades 10 - 12: September 9

Head Start (Full Day): September 13

PreSchool: September 8

### Important Dates

November 2, Election Day, Schools are NOT in session

Tentative Date High School Graduation: TBD

### Holiday/Vacation Period

July 5	Independence Day
September 6	Labor Day
September 7	Rosh Hashanah
October 11	Indigenous Peoples Day
November 11	Veterans Day
November 25 - 26	Thanksgiving Recess
December 24 - 31	Winter Vacation Period
January 6	Three Kings Day
January 17	Martin Luther King, Jr.
February 21 - 22	Presidents' Day Recess
April 11 - 14	Spring Vacation Period
April 15	Good Friday
May 3	Eid al-Fitr
May 30	Memorial Day
June 20	Juneteenth

### Abbreviated Day for Students and Staff

November 24, December 23, and June 17, or the last day of school

# 2021-2022 Manchester Public Schools Calendar

## 2021-2022 School Bell Times

	Regular Day		Early Dismissal		Emergency Dismissal		Delayed Opening - 2 Hour Delay		Delayed Opening - 3 Hour Delay	
	Start	End	Start	End	Start	End	Start	End	Start	End
Manchester High School, Grades 9 – 12	7:30 a.m.	2:00 p.m.	7:30 a.m.	12:30 p.m.	7:30 a.m.	11:00 a.m.	9:30 a.m.	2:00 p.m.	10:30 a.m.	2:00 p.m.
Bentley Alternative Education	7:30 a.m.	2:00 p.m.	7:30 a.m.	12:30 p.m.	7:30 a.m.	11:00 a.m.	9:30 a.m.	2:00 p.m.	10:30 a.m.	2:00 p.m.
Manchester Regional Academy	7:30 a.m.	2:00 p.m.	7:30 a.m.	12:30 p.m.	7:30 a.m.	11:00 a.m.	9:30 a.m.	2:00 p.m.	10:30 a.m.	2:00 p.m.
Illing Middle School, Grades 7 – 8	8:15 a.m.	2:45 p.m.	8:15 a.m.	1:15 p.m.	8:15 a.m.	11:45 a.m.	10:15 a.m.	2:45 p.m.	11:15 a.m.	2:45 p.m.
Manchester Middle Academy, Grades 5 – 8	8:15 a.m.	2:45 p.m.	8:15 a.m.	1:15 p.m.	8:15 a.m.	11:45 a.m.	10:15 a.m.	2:45 p.m.	11:15 a.m.	2:45 p.m.
Bennet Academy, Grades 5 – 6	8:15 a.m.	2:45 p.m.	8:15 a.m.	1:15 p.m.	8:15 a.m.	11:45 a.m.	10:15 a.m.	2:45 p.m.	11:15 a.m.	2:45 p.m.
Elementary Schools, Grades K – 4	9:00 a.m.	3:00 p.m.*	9:00 a.m.	2:00 p.m.	9:00 a.m.	12:30 p.m.	11:00 a.m.	3:00 p.m.*	12:00 p.m.	3:00 p.m.*
Preschool (all locations)										
AM Program: Monday through Friday	8:15 a.m.	11:00 a.m.	8:15 a.m.	11:00 a.m.	8:15 a.m.	10:45 a.m.	No AM PreK	No AM PreK	No AM PreK	No AM PreK
PM Program: Monday through Thursday	12:00 p.m.	2:45 p.m.	No PM PreK	No PM PreK	No PM PreK	No PM PreK	12:00 p.m.	2:45 p.m.	12:00 p.m.	2:45 p.m.
Head Start	8:15 a.m.	2:45 p.m.	8:15 a.m.	12:30 p.m.	8:15 a.m.	11:45 a.m.	10:15 a.m.	2:45 p.m.	11:15 a.m.	2:45 p.m.

\*Dismissal at 3:00; Bus at 3:40

Students in grades 5 - 12 will follow an early dismissal scheduled on Wednesdays beginning 10/6/2021 and ending 6/1/2022

## 2021-2022 Dates for Mid-term Progress Reports and End of Marking Periods

	Mid-term Progress Reports		End of Marking Periods	
Manchester High School, Grades 9 - 12	October 6, 2021; December 10, 2021; March 4, 2022; 11, 2022	May	November 5, 2021; January 21, 2022 (exams January 24 - 27); April 1, 2022; June 7, 2022 (exams June 8 - 10, 13)	
Illing Middle School, Grades 7 - 8	October 6, 2021; December 10, 2021; March 4, 2022; 11, 2022	May	November 5, 2021; January 21, 2022; April 1, 2022; June 17, 2022	
Manchester Middle Academy, Grades 5 - 8	October 6, 2021; December 10, 2021; March 4, 2022; 11, 2022	May	November 5, 2021; January 21, 2022; April 1, 2022; June 17, 2022	
Bennet Academy, Grades 5 - 6	October 6, 2021; December 10, 2021; March 4, 2022; 11, 2022	May	November 5, 2021; January 21, 2022; April 1, 2022; June 17, 2022	
Elementary Schools, Grades K - 4	October 20, 2021; January 28, 2022; April 29, 2022		December 3, 2021; March 11, 2022; June 10, 2022	

In compliance with Board of Education policy 6111, in the event of school closings due to bad weather, make-up days will begin June 21 through June 24, 2022. If there are three (3) or more snow days prior to January 31, 2022, school will be held on Tuesday, February 22, 2022. If more than 10 (ten) days are needed, days will be taken from April vacation starting with Friday, April 15, 2022.

**Revised**  
**Manchester Transportation Services**  
*Form of Proposal- Pricing Pages*

**REGULAR TRANSPORTATION**

<b>Type</b>	<b>2022-2023 School Year Per day/per Vehicle</b>	<b>2023-2024 School Year Per day/per Vehicle</b>	<b>2024-2025 School Year Per day/per Vehicle</b>
<b>33 Type I- Passenger Daily Rate</b>			
<b>27 Type II- Passenger Daily Rate</b>			
<b>Stand-by Shuttle Bus <i>hourly rate</i></b>			
<b>Athletic Trips - <i>hourly rate</i></b>			
<b>Field Trips – Outside of Manchester Boundary -<i>hourly rate</i></b>			
<b>Additional Cost for Digital Cameras per Bus</b>			
<b>Additional Cost for GPS per Bus</b>			
<b>Performance Bond</b>			
<b>Daily Rate for COVID Cleaning for Vehicles</b>			



**SPECIAL EDUCATION**

<b>2 Type II Wheelchair Mini Bus</b>			
<b>Van</b>			
<b>Aids, Monitors and/or Attendants per hourly rate</b>			

Bidder's Comments:

Submitted by (Please print)

Signature

Title

Date