

Manchester Board of Education
Building and Sites Committee
Highland Park Elementary School
Library
June 4, 2015

Attendees: Michael Crockett, Carl Stafford, Mary-Jane Pazda, Matt Geary, Michael Pierce, Pat Brooks, Peter Staye

Mr. Pierce provided the committee a tour of the facility, pointing out maintenance needs. The air conditioning system is currently off line due to a compressor failure. A new compressor is scheduled to arrive Monday, June 8 and be installed shortly thereafter. The replacement of the compressor is being completed under warranty.

The Bennet Academy Project is proceeding through the Design Development (DD) phase. At his point the project is on budget. Final DD budget and plans are expected at the next meeting of the Building Committee. The Building Committee is concerned that funds for the playscape may be needed for other items should the cost estimates change or bidding outcome be different than expected.

The process for Buildings and Grounds undertaking project work was reviewed by Mr. Staye. Given the scope of work underway for this year and being planned for future years, there is a need for a more robust system for identifying needed work, prioritizing and managing the approval and scheduling process and recording completion. Buildings and Grounds believes it can develop this system internally and expects to have a basic structure in place in time for the November budget development period.

Individual projects planned for this summer at Illing, the High School, Bowers, Martin and Campus wide were reviewed. It is likely that replacing the grounding of the transformers at MHS will be performed by outside contractors. Cabinet replacement at Illing's Family & Consumer Science area may be postponed to next year as the program is possibly changing and currently there is no firm consensus of what needs to be done to meet that program. The need to replace the asphalt at Illing was mentioned. Given that all paved surfaces at Illing are in very poor condition, this is likely to be a very expensive project.

The Habitat at Waddell remains closed, and cordoned off with caution tape. As the area will likely be demolished as part of the buildings future renovation, returning it to operation is not considered wise at this time.

The oil tank replacement project, including the BOE's contribution to funding that work was discussed. At this point the project appears to be on schedule.

The next meeting will be held at 5:30 on Thursday, August 20, 2015, at the Bennet Academy.

Respectfully Submitted,



Peter Staye
Facilities Director