### **MANCHESTER BOARD OF EDUCATION**

### REGULAR MEETING MONDAY, MAY 11, 2015

Policy Committee Mtg.

Executive Session – 6:00

Conference Rm.

**Negotiations – Hall Monitors** 

**Board of Education Meeting** 

Waddell Elementary – 5:30 P.M.

**Superintendent's Evaluation Format; Contract** 

	Waddell Elementary - Gymnasium - 7:00 I	?.M1.
OF	PENING	
1)	Call to order	
2)	Pledge of Allegiance	
3)	Approval of Board of Education Minutes – April 27, 2015	A-3
<u>CC</u>	ONSENT CALENDAR	
1)	Personnel Information	B-1
2)	Transfer of Funds	B-2
3)	Establish an increase in appropriation for FY14/15 in the amount	B-3
	of \$175,000 for the Medicaid Grant bringing the new appropriation	
	total to \$375,000	
4)	Establish an appropriation for FY14/15 in the amount of \$22,000 for	B-4
	the Heisman Scholars grant at Washington Elementary School	
CC	<u>OMMITTEE REPORTS</u>	
	Policy Committee Meeting Minutes – April 27, 2015	C – 1
1)	Policy Committee Meeting Minutes – April 27, 2015  **BLIC COMMENTS (any item before the board)	C – 1
1) <u>PU</u>		C – 1
1) <i>PU SU</i>	BLIC COMMENTS (any item before the board)  PERINTENDENT'S REPORT	C – 1
1) PU SU 1)	BLIC COMMENTS (any item before the board)	C – 1
1) PU SU 1)	<u>IBLIC COMMENTS (any item before the board)</u> <u>IPERINTENDENT'S REPORT</u> Student Representative Recognition – Mr. Joseph Coyne	C – 1
1) PU SU 1) 2)	<u>PERINTENDENT'S REPORT</u> Student Representative Recognition – Mr. Joseph Coyne Introduction of two new Student Representatives - Ms. Lori Fogg (Senior)	C-1 E-3
1) PU SU 1) 2)	**EBLIC COMMENTS (any item before the board)  **PERINTENDENT'S REPORT*  Student Representative Recognition – Mr. Joseph Coyne Introduction of two new Student Representatives - Ms. Lori Fogg (Senior) and Ms. Shania Stanton (Junior)	

#### G. NEW BUSINESS -

1) Policies Revisions

The Policy Committee submits to the full Board its recommended revision for the first reading and approval in accordance with its policy on policy changes:

a) Policy 5131-81 Electronic Communication

G-1

- H. <u>PUBLIC COMMENTS</u> (comments limited to items on tonight's agenda)
- I. <u>COMMUNICATIONS</u>
  - 1) Student Representative Joseph Coyne
- J. ITEMS FOR FUTURE AGENDAS
- K. ADJOURNMENT

Welcome to the Manchester Board of Education meeting. Observers are always welcome. The following instructions are to assist those who wish to speak during the Public Comment session(s):

- 1) Print your name and address on the sign-in sheet at the podium for accurate record keeping.
- 2) State your name and address for the record. Students state name only.
- 3) First Session: Three minute time limit for any item that may come before the Board. Listen for the bell.
- 4) Second Session: Comments must be limited to items on the Board's agenda for this meeting. The Board Chair has the discretion to limit comment time.
- 5) Written statements may be substituted for Board members if time runs out for speaker.
- 6) Immediate replies to questions/concerns should not be expected (Board Chair/Superintendent's discretion).
- 7) Inappropriate topics: Confidential information, personal issues and legal concerns. Please avoid derogatory and profane language. Board of Education Policy #1220.

#### PERSONNEL ACTION

#### **APPOINTMENTS**

Confirming the appointment of Julie Tjagvad from Special Education Supervisor to Assistant Principal at Buckley Elementary School effective April 20, 2015, (Elementary Assistant Principal (210 days) Step 5, \$120,503.

Alejandra Munoz to be a STEM Specialist. Ms. Munoz received a Master of Arts in Elementary Education degree at University of Connecticut. Ms. Munoz resides in New Britain. It is recommended her appointment be approved effective August 24, 2015 (MA/Step 1, \$46,228).

John Niemann to be a STEM Specialist. Mr. Niemann received a Sixth Year Certificate of Advanced Study – STEM at Sacred Heart University and a Master of Science in Elementary Mathematics Education degree at Central Connecticut State University. Mr. Niemann resides in Bristol. It is recommended his appointment be approved effective August 24, 2015 (MA+30/Step 9, \$66,724).

#### Town of Manchester Board of Education

To:

Manchester Board of Education

From:

Mr. Matthew Geary, Superintendent of Schools

Subject:

Transfer of Funds

Date:

May 11, 2015

Background:

In accordance with Board of Education Policy 3160, Transfer of

Funds between Categories, I am requesting the Board approve the

following transfers in the FY 2014-2015 Budget.

Discussion/Analysis: Transfer from Systemwide Language Arts Instructional Supplies

and Materials account to Systemwide Language Arts Dues & Fees

account. A total transfer of \$3,734 is being requested.

Financial Impact:

None

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY 2014-2015 Budget.

Matthew Geary!

Superintendent of Schools Manchester, Connecticut

April 15, 2015

5-4/21/15

#### **TRANSFER**

## Manchester Public Schools Manchester, Connecticut

To: Accounting Department	School:	_Lane	guage Aris
	Approval Signatu	re: <del>/</del>	Jul
Date: _April 15, 2015	Date of Approval:		4.20.15
JUSTIFICATION:			•
Transfer for Registration Fees (Dues and	Fees)		
The same of the sa			
APR 21 2015			
UY ACCOUNTS PAVARIF			
RA MODORAL 1			
SUBJECT: Language Arts		<u>-</u>	
DECREASE:			
	100001005/11	D = = = 1: = : - :	
\$ <u>3,734.00</u> Account #: _	128991005611	Description:	Instructional Supplies
\$ Account #: _		Description:	
Account #:		Description:	
INCREASE:			
\$ <u>3,734.00</u> Account #:	12899100 <b>5</b> ¥10	Description:	Dues & Fees
\$ Account #:		Description:	
\$ Account #:		Description:	
		<u> </u>	
<u>Accountin</u>	g Department Only		
Board Approval Needed: X	Yes	No	O .
Date of Board Approval:			
Date Completed:	Name:		

#### Town of Manchester **Board of Education**

To:

Manchester Board of Education

From:

Mr. Matthew Geary, Superintendent of Schools

Subject:

Transfer of Funds

Date:

May 11, 2015

Background:

In accordance with Board of Education Policy 3160, Transfer of

Funds between Categories, I am requesting the Board approve the

following transfers in the FY 2014-2015 Budget.

Discussion/Analysis: Transfer from Systemwide Music Contracted Services account to Systemwide Music Instructional Supplies and Materials account.

A total transfer of \$5,427 is being requested.

Financial Impact:

None

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of

Education approve these transfers in the FY 2014-2015 Budget.

Superintendent of Schools

Manchester. Connecticut

April 10, 2015

5- 4bilisce

## Manchester Public Schools Manchester, Connecticut

To:	Accounting Department	School: System Music
Date:	4/10/15	Principal's Sign:
		Date of Approval: 4/10/15
Addit stora	ge required for store more Bennet cello	ed for new IMS Orchestra room. Secure cello s. Purchase Spring Concert sheet music.
· * ·	APR 21 2015	
	en e	
SUB	JECT: TRANSFER BUDGET MONIES FR	OM ONE LINE ACCOUNT TO ANOTHER:
DECF	REASE In whole dollars only:	
\$ 5,4	127 Account # 13299100 - 5430	Description: Contracted Services
\$		Description:
\$	Account #	Description:
\$	TOTAL DECREASE	
INCR	REASE In whole dollars only:	
\$5,	427 Account # 13299100 - 5611	Description: Instructional Supplies
\$	Account #	Description:
\$	Account #	Description:
\$8,00	00.00TOTAL INCREASE (Must match to	tal decrease)
	Accounting D	Pepartment Only
Board	d Approval Needed: Yes No⊡	
Date	of Board Approval:	
Date	Transfer Completed	Name:

#### Town of Manchester Board of Education

To: Manchester Board of Education

From: Mr. Matthew Geary, Superintendent of Schools

**Subject:** Transfer of Funds

Date: May 11, 2015

**Background:** In accordance with Board of Education Policy 3160, Transfer of

Funds between Categories, I am requesting the Board approve the

following transfers in the FY 2014-2015 Budget.

**Discussion/Analysis:** Transfer from Keeney School Admin Printing and Advertising

(\$300) and Admin Dues and Fees (\$622) accounts to Keeney Math

Instructional Supplies & Materials (\$300) and Science Instructional Supplies & Materials (\$622) accounts. A total

transfer of \$922 is being requested.

Financial Impact: None

Other Board/Commission Action: None

**Recommendations:** The Superintendent of Schools recommends that the Board of

Education approve these transfers in the FY 2014-2015 Budget.

Matthew Geary

Superintendent of Schools Manchester, Connecticut

April 15, 2015

5-4/15/15

## Manchester Public Schools Manchester, Connecticut

To:	Accounting Department	School: Keeney School
Date:	April 15, 2015	Principal's Sign:
		Date of Approval: 4/15/15
JUST	IFICATION (Required Field):	
Moni	es transferred to complete end of year	purchase orders
	,	•
		ROM ONE LINE ACCOUNT TO ANOTHER:
DEC	REASE in whole dollars only:	
\$300	Account # 42306100-5540	Description: Printing/Advertising
\$622		Description: Admin Dues/Fees
\$	Account #	Description:
\$ 922	TOTAL DECREASE	
INCF	REASE in whole dollars only:	
\$300	Account # 13006100-5611	Description: Math Supplies
\$622	Account # 14006100-5611	Description: Science Supplies
\$	Account #	Description:
\$ 922	TOTAL INCREASE (Must match	total decrease)
	Accounting l	Department Only
Boar	d Approval Needed: Yesি No⊡	
Date	of Board Approval:	<del></del>
Date	Transfer Completed	Name:

#### Town of Manchester **Board of Education**

To:

Manchester Board of Education

From:

Mr. Matthew Geary, Superintendent of Schools

Subject:

Transfer of Funds

Date:

May 11, 2015

Background:

In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the

following transfers in the FY 2014-2015 Budget.

Discussion/Analysis: Transfer from Verplanck School Admin Professional Development

(\$486) and Contracted Kelly Subs PD (\$822) accounts to

Verplanck School Admin General Supplies and Materials account.

A total transfer of \$1,308 is being requested.

Financial Impact:

None

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of

Education approve these transfers in the FY 2014-2015 Budget.

Matthew Geary

Superintendent of Schools

Manchester, Connecticut

April 21, 2015



## Manchester Public Schools Manchester, Connecticut

To: Ac	counting Department	School: Verplanck
Date: <u>4/2</u>	21/2015	Principal's Sign:
		Date of Approval:
	CATION (Required Field) : seeded for Supplies	
SUBJEC	T: TRANSFER BUDGET MONIES	FROM ONE LINE ACCOUNT TO ANOTHER:
DECREA	SE In whole dollars only:	
\$ <u>486.00</u>	Account # 42312221 5320	Description: PD
\$ <u>822.00</u>	Account # 42312221 5432	Description: Contracted Kelly Subs
\$	Account #	Description:
\$T	OTAL DECREASE	
INCREAS	SE In whole dollars only:	
\$1308.00	Account #42312240 5610	Description:General Supplies
\$	Account #	Description:
\$	Account #	Description:
\$T	OTAL INCREASE (Must match to	tal decrease)
	<u>Accounting</u>	Department Only
Board Ap	proval Needed: YesXX	No 🗔
Date of B	loard Approval:	
Date Tran	aster Completed	Namo:

#### Town of Manchester Manchester Board of Education

To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Re: Increase of Appropriation FY 2014-2015

**Date:** April 27, 2015

**Background**: The Manchester Board of Education is requesting an increase in the appropriation for Medicaid. The Manchester Board of Education receives funds from the State of Connecticut, Department of Social Services, for Medicaid eligible Special Education and related services.

**Discussion/Analysis**: The Board of Education is currently incurring costs under the School Based Child Health Program (Medicaid). The State of Connecticut, Department of Social Services, reimburses the Board for these expenditures in accordance with C.G.S. Section 10-76d(a)(6).

**Financial Impact:** The anticipated payment of Medicaid funds is calculated as part of the Special Education budget.

Other Board Action: None

**Recommendation:** The Superintendent of Schools recommends that the Board of Education request the Board of Directors increase the appropriation in the amount of \$175,000 for the Medicaid Grant bringing the new appropriation total to \$375,000 for the 2014-2015 fiscal year.

Matthew Geary, Superintendent of Schools

Manchester, CT May 11, 2015

#### Town of Manchester Board of Education

To:

Manchester Board of Education

From:

Matthew Geary, Superintendent of Schools

Subject:

Heisman Scholars-Achieving by Reading Program Grant FY 14-15

Date:

April 23, 2015

Background:

Washington School received a \$22,000 grant from Heisman Trophy to purchase books for all students. We will be mirroring the research stated in the article "Addressing Summer Reading Setback Among Economically Disadvantaged Elementary Students" by Richard Allington; which states that if you give children approximately 12 self selected books prior to the summer vacation then reading ability will more likely be sustained. In addition, we will purchase backpacks for each child to carry their books. Assessment and tracking data will be collected around student interest and reading levels.

<u>Discussion/Analysis</u>:

The goal is to prevent the "reading slide" that often occurs during the summer hiatus from school.

Financial Impact: None.

Other Board/Commission Action: None.

Recommendations:

The Superintendent of Schools recommends the Board of Education request the Board of Directors to establish an appropriation for Heisman Scholars in the amount of \$22,000 for

2014-15,

Matthew Geary, Superintendent of Schools

Manchester, CT May 11, 2015



## HEISMAN TROPHY TRUST

April 8, 2015

Transfers:

William J. Dockery

Previoent

Michael J. Comerford

James E. Corcomi

Anna F. Donabite

N. Richard Kalikow

Vasili Krishnamurti

Brian D. Obergfeil

Carol A. Pisano

Sanferd Wunnfeld

Honorabie John E. Sprizzo

1934-2008

Reb Whalen Executive Director

Tim Henning Heisman Coordinator

Rudy Riska Executive Director Emeritus Washington School 94 Cedar Street Manchester, CT 06040

Attention:

Ms. Karen Grey, Principal

Dear Ms. Grey:

The Heisman Trophy Trust is pleased to contribute to the fine work of Manchester Public Schools. Enclosed you will find the Trust's donation in the amount of Twenty Two Thousand 00/100 (\$22,000) Dollars to be utilized for the Washington School "Lead to Read" program.

Very truly yours,

Heisman Trophy Trust

By: William J. Dockery

CASH ONLY IF ALL CheckLock "SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING

**Heisman Trophy Trust** 

111-Broadway, Suita 103A New York, NY 10006 212.425.7000 SIGNATURE BANK Private Client Group - 622 71 Broadway, NY, NY 10006 01-1357/260 5318

04/08/2015

PAY TO THE ORDER OF:\_

对点协议

61 3872 4674 (110 A.C. 248 17 - 800-408 - 88 A.C.

Manchester Public Schools, Washington Elementar

\$ \*\*22,000.00

Twenty-two thousand and 00/100\*\*

Manchester Public Schools 94 Cedar Street Manchester, CT 06040 Authorized Signature

\_\_\_\_

Authorized Signature

高兴

2015 DONATION: Funding Restricted for SUMMER I

Helsman Trophy Trust 04/08/2015

Manchester Public Schools, Washington Elementary

2015 General Donation (app 033115)

5318

22,000.00



Cash and Cash Equiv 2015 DONATION: Funding Restricted for SUMMER READING PROGRAM.

22,000.00

#### Manchester Public Schools Board of Education

Policy Committee Minutes Monday, April 27, 2015 Lincoln Center 5:30 PM

Members Present: Maria Cruz, Deb Hagenow, Mary-Jane Pazda, Carl Stafford

Others Present: Matt Geary, Superintendent of Schools

The meeting was called to order at 5:30 P.M.

- 1. The committee reviewed the Electronic Communication Devices Policy 5131.81 and will send it for the full Board of Education for consideration.
- 2. The committee discussed the current Promotion and Retention Policy and recommended that the Superintendent add language to the proposed revision regarding intervention and support available for students. The Superintendent will bring a revised draft back to the committee at the next meeting.
- 3. The committee discussed a 7<sup>th</sup> Grade only first day of school at Illing Middle School which would allow 7<sup>th</sup> grade students to get acclimated to the building. This process would mirror the transition to high school for 9<sup>th</sup> grade students. The Superintendent of Schools will bring a revised school calendar to the full Board for consideration.
- 4. The committee discussed adjusting the end time of the Illing school day back to 2:45 rather than the current time of 2:40. This end time aligns Bennet with Illing.

The meeting adjourned at 6:15 P.M.

Next Meeting Date: Monday, May 11, 2015 at 5:30 PM in the conference room in the main office at Waddell Elementary School

Submitted by Matt Geary, Superintendent of Schools



# Waddell Elementary School

A School of

**Creativity + Courage + Collaboration + Excellence** 

## **DISTRICT IMPROVEMENT PLAN**







## Welcome to:

- Michelle Wlochowski, Grade K
- Donna Watson, Grade 1
- Janice Medynski, Grade 1
- Tesha Serer, Grade 2
- Terry Doherty, Grade 2
- Amy Medynski, Grade 3
- Theresa Golino, Grade 3
- Devra Daigle, Grade 3
- Jackie Ginn, Grade 4
- Christina Fedolfi, Grade 4
- Kim Leining, Grade 5
- Sue Schiavetti, Media Specialist

## **Academics**

## **DIP Strategy highlighted:**

Teachers will incorporate student-centered instructional strategies including opportunities for digital learning to ensure all learners are engaged and achieve at high levels in culturally responsive classrooms

## **Waddell SIP Related Strategies:**

- Establish the guided math model in all classrooms
- Continue Lucy Calkin's writer's workshop
- Collaborate with coaches and media specialist
- Increase student discourse throughout the day
- Implement our two MPS Creativity Grants (Computer)
   Science Comes to Waddell and Author in Residency)



# MPS Creativity Grant: Computer Programming Comes to Waddell

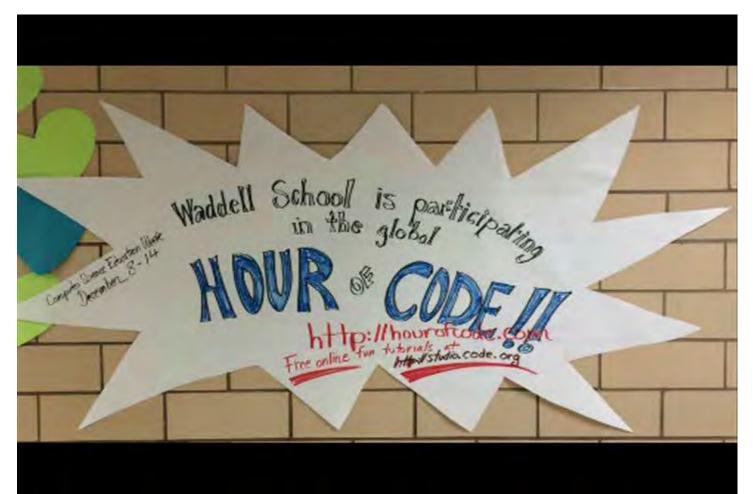
## Why introduce computer coding to elementary students?

- Supports 21<sup>st</sup> Century skills
  - Creativity and Innovation
  - Communication and Collaboration
- Student-centered activities encourage logical thinking, computational skills, applying technology strategically, and perseverance
- Supports Career and College Readiness computer programming is currently one of the fastest growing occupations in the United States (girls are underrepresented in the field and pay is 75% higher than median salary in US)

# **Computer Programming Comes to Waddell**

## Phase One of Implementation:

 All students participated in the December's Hour of Code and completed online tutorials of basic block programming during the year



# **Computer Programming Comes to Waddell Phase Two of Implementation:**





Dash

Grade K: BeeBot





- Funded by our Creativity Grant
- Introduction to computer coding using student-friendly robots
- Sequence commands
- Problem solving
- Logical thinking
- Reinforcement of subject area content
- Student discourse
- Can be used during creative play or in a student center



Introduction to Computer Coding

Grade K





# **Grade 1: Pen Pal Letters**

(with a twist of Google!)

- Collaboration project with Highland Park
- Common Core ELA and Writing skills reinforced
- Technology Integration and Collaboration with Media Specialist
  - Developing word processing skills
  - Using Google docs to share letters with their peers from Highland Park
- Will video conference our Highland Park friends!



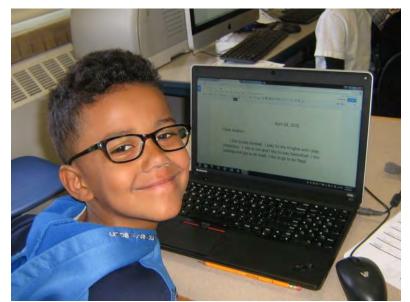








**Using Google docs** 













Student Discourse and Collaboration







# 412712015

My name is Kevin. Waddell is my school. I like to play baseball. I like to watch Sponge Bob. I have a white dog. My dog's name is Kadee. My favorite book is The Lorax. My favorite food is pizza. What do you like to do? Dear Princeton,



Dear Alison,

April 24, 2015 I like to play soccer. I am on a soccer team. My favorite part in soccer is kicking the ball. I like to read When I'm at school and when I am home. I like to play When I'm at school and when I am home. Tike to play with my dog Diamond. Tike to play with my dog Diamond. Tike to go to gym and I like Waddell. During vacation, I go to the Cape Cod. Thave fun there. Tam glad to be your penpal.



## April 24, 2015

Dear Adrian,

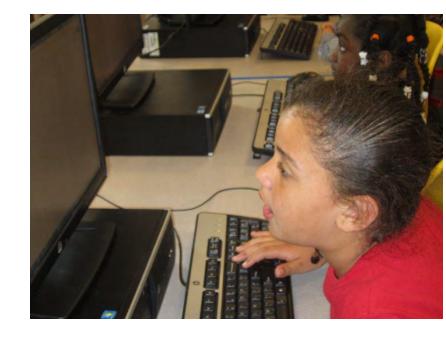
I like to read books because we get smarter. I like football because we play catch with the football! I like to play tag with my sister and dad. It is lots of fun. My birthday is on October 10! I like Waddell and Odyssey. I like dinosaur books because it gives facts about dinosaur bones! I like summer because we can go to the pool! I like to play soccer. My team name is ECHN. Write back soon!

Your new friend, Rayyan











# Our Highland Park Pen Pals

"We've got <del>mail</del> a shared Google doc!"



## **Grade 2: Nonfiction Animal Research Book**

- CCSS for Grade 2 Reading and Writing
- Research using print and electronic sources
- Technology Integration (Google docs)
- Collaboration with peers
- Collaboration with Media Specialist



# Angelfish



By Juliana & Hiteshree

# **Grade 2 CCSS for Reading and Writing**

- Know and use various text features (e.g., captions, bold print, subheadings, glossaries, indexes, electronic menus, icons) to locate key facts or information in a text efficiently.
- read and comprehend informational texts
- Write informative/explanatory texts in which they introduce a topic, use facts and definitions to develop points, and provide a concluding statement or section.
- With guidance and support from adults and peers, focus on a topic and strengthen writing as needed by revising and editing.
- With guidance and support from adults, use a variety of digital tools to produce and publish writing, including in collaboration with peers
- Participate in **shared research and writing projects** (e.g., read a number of books on a single topic to produce a report

## **Table of Contents**

Physical Features	1
Habitat	2
Food	3
Reproduction	4
Fun Facts	5

# Physical Features



Angelfish have pointed fins. Angelfish are colorful fish. Males and females look the same. Some angelfish have black and white and yellow stripes. Angelfish can grow nearly ten inches.

## Habitat



Angelfish live in tropical oceans. Angelfish live in lakes in South America. Some angelfish live in freshwater and some angelfish are sold in pet shops in aquariums. They also live in tropical spaces.

## Food



Angelfish eat coral reefs. Did you know they eat algae plants? They also eat small shrimp.
Angelfish use their snout to eat. They also eat sponges that are in the bottom of the oceans.

### Reproduction

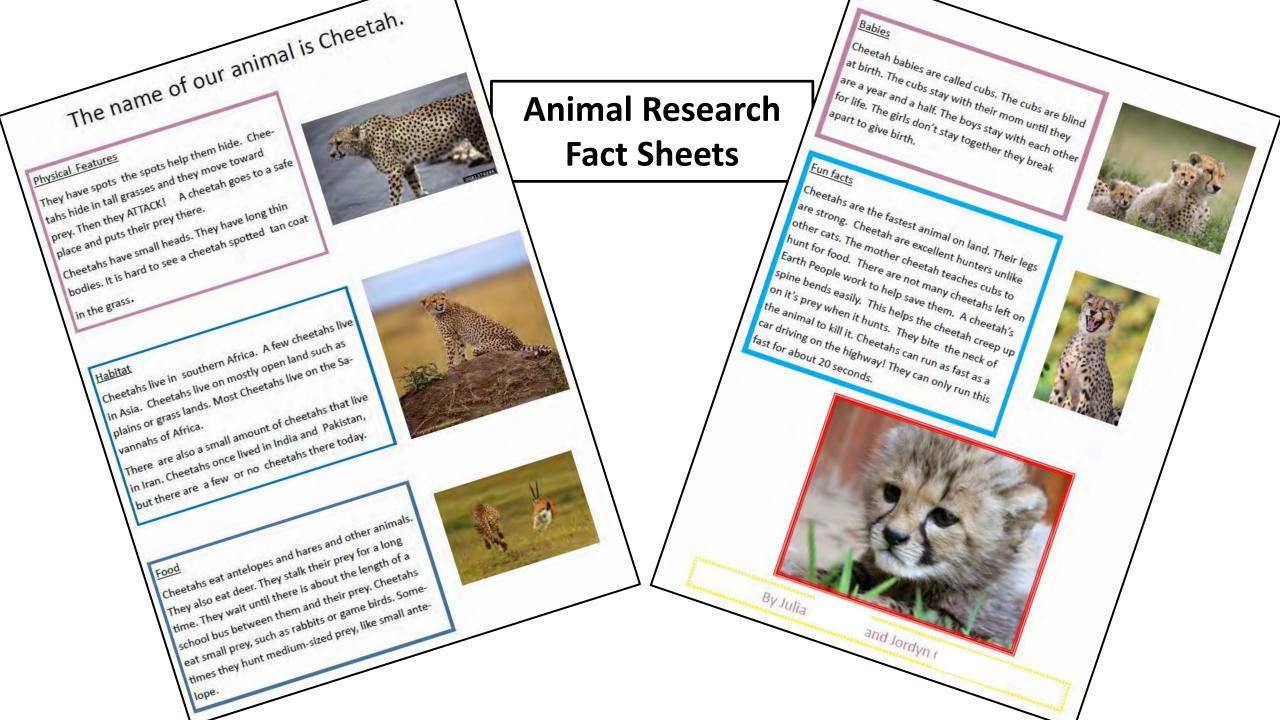


Some female angelfish lay 1,500 eggs. Most Angelfish lay 100 to 1,000 eggs that hatch in a couple of days. They lay their eggs on leaves or underwater logs. The baby angelfish which is called a fry is still attached to eggs for another week. When they are bigger than a week old, the baby angelfish are free to swim.

### Fun Facts



Angelfish swim alone in pairs. There are more than 100 kinds of angelfish. Angelfish live in the ocean and are also sold in pet stores. Some angelfish are different kinds of color, shapes, and sizes.



### **SWANS**



by Riya Mrs. Doherty's Class 2015

### **Table of Contents**

Description 1

Habitat 2

Food 3

Life Cycle 4

Interesting Facts 5

Glossary 6

### Description



Swans are huge birds. There are all kinds of swans in the world. Swans are good at flying and swimming. Swans have feathers. Some swans have white feathers. Some swans have black feathers. Swans have long necks. They have big wings too. Swans are some of the gigantic birds that can fly.

Into //images northrup org/picture Nilswan iswan-september 2005 jpg>

1

### Habitat





Swans want to live close to water. Some swans like to live in the **Arctic** in the summer. In the fall, those swans **migrate**. They fly to where it's warmer.

2

<sup>\*</sup> chitip://www.seagrant.wisc.egw/birds/mages/USF/AS\_brumpeter@wanZ\_jog>
\* chitip://woorliss.areavoices.com/fles/2013/04/swans.log>

### Food





Most swans are herbivores. They like plants that grow underwater but some like to eat plants from a farmer's field. Some swans are carnivores, too.

### Life Cycle





The female lays up to 3 to 9 eggs. The female makes her nest on land with twigs and leaves. The baby swans hatch in 31 days. A baby swan is called a cygnet.

ento Ilvum trebasso/po coming in 1333340747509 pg-4 ento Ilvum tresvarisancius/y og ukistice/mages/26 pg-

### Interesting Facts





- 1. Swans have long necks and beaks.
- 2. Swans grow long feathers as they get older.
- 3. Swans look extra big when they spread their wings.
- 4. Some swans live in the cold areas for part of year.
- 5. Swans find most of their food in shallow water.

carnivores- meat eaters

continent- one of Earth's seven big pieces of land

Glossary

arctic- an area at the top of Earth where there are no

hatch- break open

herbivores- plant eaters

migrate- move to a new home in another are

webbed feet- feet with toes that are joined together by pieces of skin

## **Grade 3: Animal Adaptation Research Projects**

- Researched animal adaptations using print and electronic sources
- Synthesized this research to create an animal to survive with environmentally appropriate adaptations
- Shared product using a Web 2.0 tool called Blabberize



### The Snow Cary by Thomas



## MPS Creativity Grant: Author in Residency Program

(May 11 - May 18)



- Author J Monkeys will work with six groups of Grade 3 students
- Group members will collaborate with each other to write and illustrate an original story
- Each group's book will be published!



# Grade 4 Discourse and Collaboration Experiences

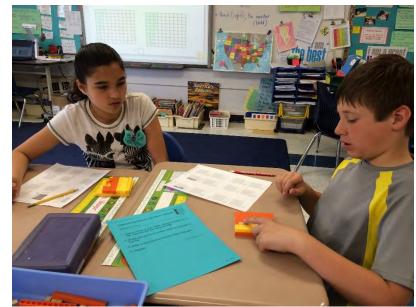
Students in Grade 4 are engaged daily in discourse and collaboration as an integral part of their learning!



## Math











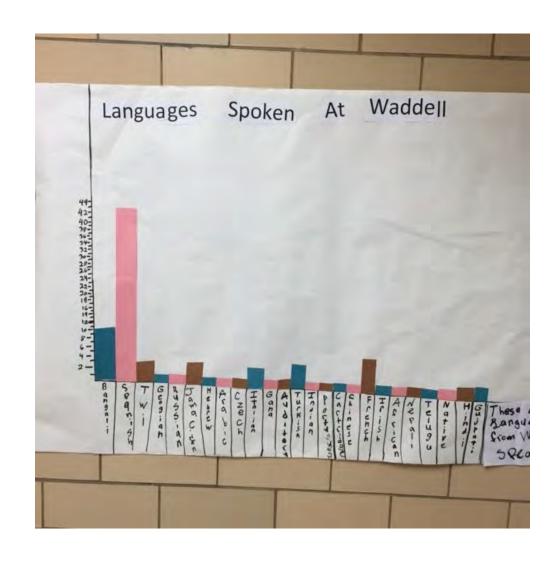


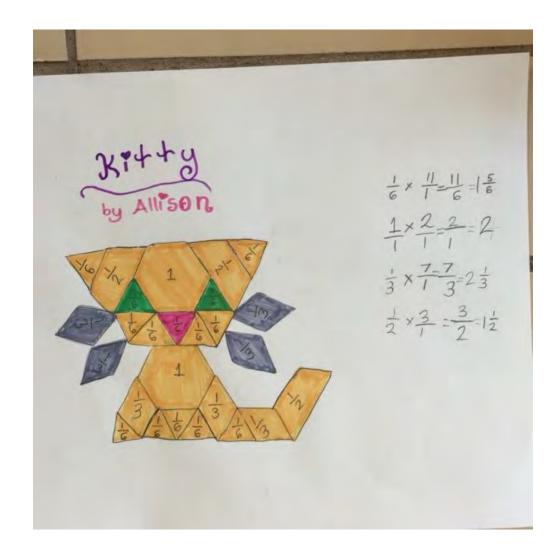
Math





## **Math Projects**







## Reading













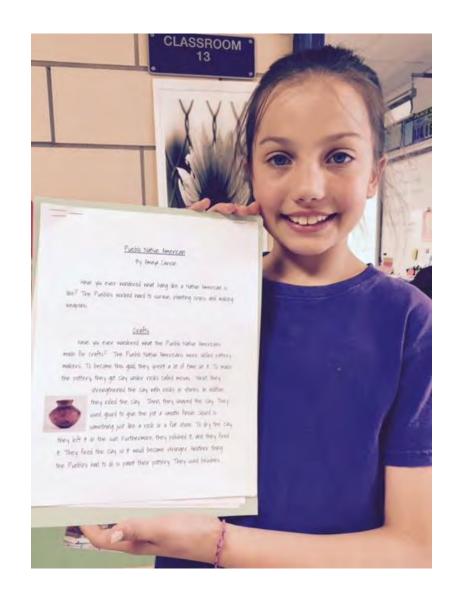


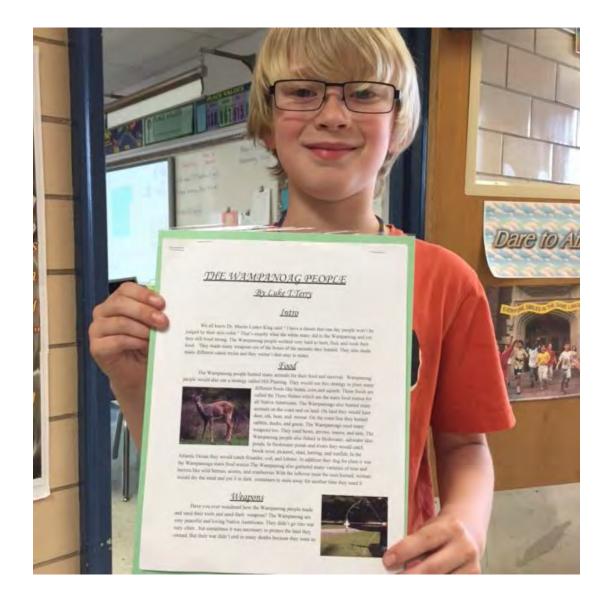


## Writing



### Native American Research





## Persuasive Writing

### Don't Keep Wild Animals as Pets! by Allison

Have you ever thought of owning a tiger or a monkey or some other kind of wild animal? Well I am telling you now, think again! People should not be able to keep wild animals as pets. The reasons are, animals belong in their natural habitat, animals should stick with the food they eat in the wild, and wild animals can be very destructive.

The most important reason is that animals belong in their natural habitat. Can you ever imagine being trapped in a cage or enclosure all day long, when you could have been running free in the Amazon? It's not right that wild animals have to be kept in the house all day. They should be able to roam free in their own environment. Did you know that wild animals can become restless and fidgety if they do not have enough space? Being trapped in a cage or enclosure in your house or backyard is no way to treat a majestic wild animal, no matter how big or how small!

Another important reason to not keep wild animals as pets is animals should stick with the food they eat in the wild. Eating food diets that an animal does not have in the wild can cause changes in the animal's mood and health. Wild animals want to hunt and kill their own food. They don't want to be fed dog food and kibble like a dog or cat. They are being held back from the natural instinct of hunting! That is not how wild animals are supposed to live.

The last reason to not keep wild animals as pets is they can be very destructive. Wild animals can hurt you and your family members. You don't want to be blamed for your animal's bad behavior. Also, wild animals can destroy precious objects in your home! You would not like if one of your most special items got broken. If your family members know you have a dangerous, destructive wild animal in your house, they will never want to visit you. You will have to leave your own home just to see your family!

Can you now see just how wrong it is to keep wild animals as pets?

Animals belong free and in the wild. Also, animals should eat the food that they are meant to eat. Finally, animals can get over energetic and destroy people and objects. If you help soon, we can solve this problem!

### Students Shouldn't Have to Wear Uniforms by Ashley

There is a great discussion about girls and boys having to wear torturous uniforms. The principle and some parents think it's a good idea to make them wear uniforms so they make their students or children wear the uniforms. However other parents and even some teachers think it is outrageous to make the students and children wear unbelievable school uniforms. Students are the ones that are wearing the uniforms, so they should be able to share their opinion. It doesn't matter if some kids wear uniforms, just please don't make all the rest of the students suffer and wear school uniforms.

### If Kids Are Able To Be Unique, They Will Be Happy!

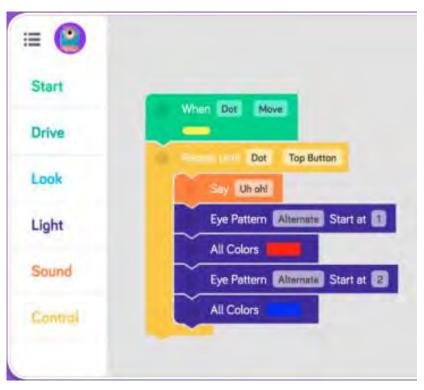
If kids buy new clothes they will want to wear them. If they can't the kids would be very unhappy. All the kids want to be able to buy and wear their own clothes. How do you think Mary Kate and Ashley Olsen (famous fashion designers) feel if kids can't wear their creations? They would be upset that kids can't wear the clothes that they made for teens and kids. Student want to use ideas thought their clothes so if you take away their fashion you take away their ideas. So that is why I think kids shouldn't have to wear uniforms.

## Superflex Pilot



## Grade 5: Robotics with Dash

**Block Coding – Free Exploration** 





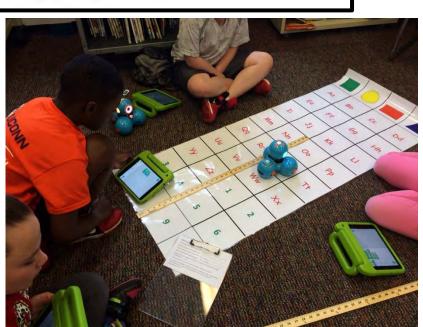




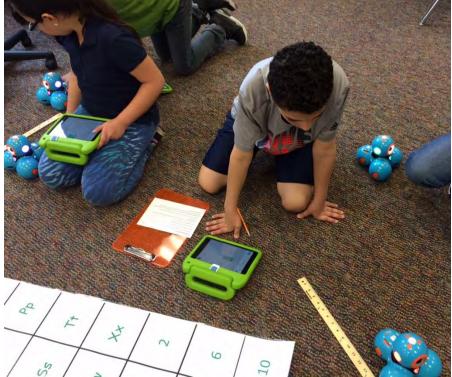
## Grade 5: Robotics with Dash Integration with Math and Science

# How far does your robot travel at 10? How far does your robot travel at 30? How far does your robot travel at 50? Does the speed matter (normal/fast)?

- Student discourse
- Scientific method
- Problem solving
- Logical thinking



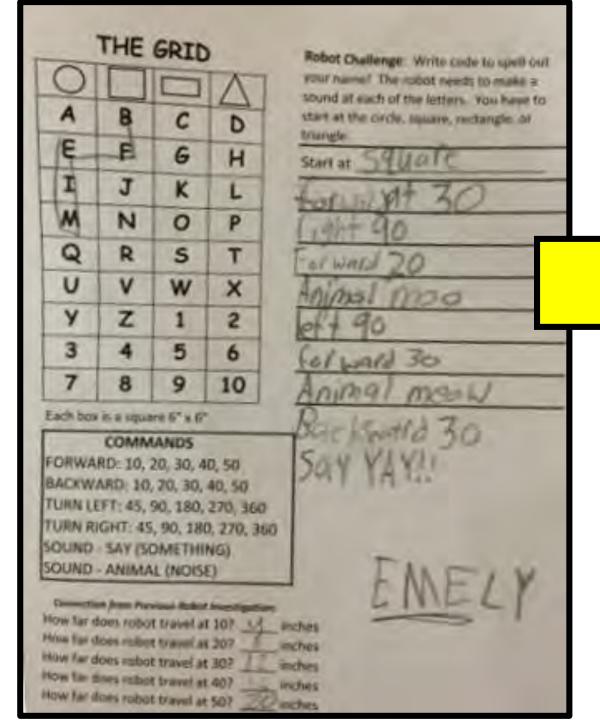




## **Robot Challenge 2**

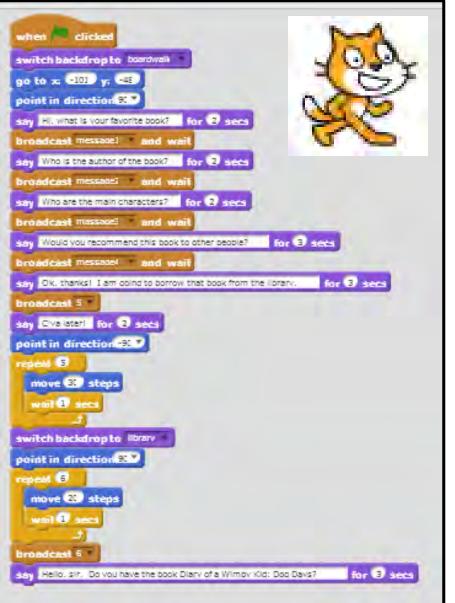
Robot Challenge: Write code to spell out your name! The robot needs to make a sound at each of the letters. You have to start at the circle, square, rectangle, or triangle.

	0		$\triangle$
A	В	C	D
E	F	G	Н
Ι	J	K	L
M	N	0	P
Q	R	5	T
U	٧	W	X
Y	Z	1	2
3	4	5	6
7	8	9	10





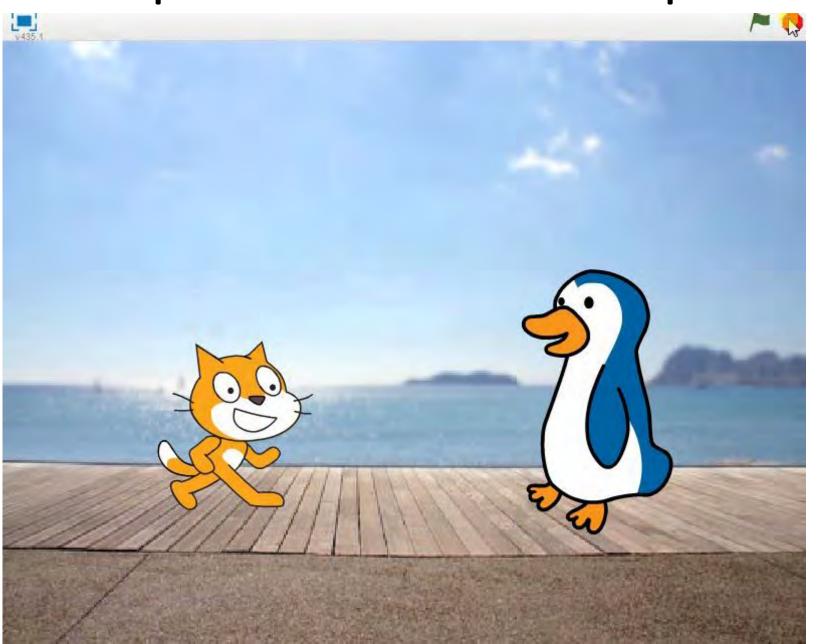
## Using block coding to share learned concepts



```
when clicked
   set rotation style left-right
   point in direction 290.
   go to x: 114 y: -34
 when I receive message!
 say Diary of a Wimby Kid: Dog Days for 2 sees
 when I receive messace
 say His name is Jeff Kinney: for 2 sees
when I receive massage!
                                              for 2 secs
 The main characters are Gred Heffiv and his dad.
when I receive messages
                                                                      for 4 secs
Yes, because my opinion is that this book is fun to read and it's really funnyl
when I receive 5
say Enloy the book! for 2 sees
point in direction 90 7
repeat (5)
  move 30 steps
  wait 1 secs
```

```
when clicked
 set rotation style let-riott
 point in direction -90 5
when backdrop switches to Thary
go to x: 84 y: -32
when I receive 6
say for 2 secs
```

## Computer Coded "Book Report"





## Welcome to:

Karen Taylor, Numeracy Coach

### **Talent Development**

### **DIP Strategies highlighted:**

- Administrators will support curriculum coaches in their work
- Teachers will implement best instructional practices in all classrooms

### **Waddell SIP Related Strategies:**

- PLC's
- LitLife literacy coach provide support
- Embedded coaching experiences in literacy and numeracy
- Guided math model



## The Coaching Model at Waddell

- Support teachers in implementing Guided Math by offering PLC's for creating stations and looking at resources
- Visit all classrooms with lessons such as number talks, problem solving, and guided math groups using iPads
- Support teachers with data information for teacher evaluation as well as strengths and weaknesses on midyear benchmarks and NWEA reports
- Team teach with teachers in order to increase student discourse using talk moves for small group and whole group lessons
- Offer PLC's for teachers to make the most of Curriculum Connector





## Welcome to...

Renee Bryan, FRC Coordinator

### **Culture and Climate**

### **DIP Strategies highlighted:**

- Establish and maintain positive learning environments in all areas of the school
- Work with colleagues and families to create plans to support students who receive multiple consequences

### **Waddell SIP Related Strategies:**

- PBIS Program
- Family Resource Center
- Husky Outreach
- School and PTA Events



## Waddell's PBIS Program (Positive Behavior Intervention & Supports)



### **Three School-wide Expectations**



- Makes <u>clear</u> what's expected
- Everyone uses the same language

## **POSITIVE** behaviors are reinforced!

- Students receive tickets for exhibiting RESPECT (students value tickets!)
- Social Thinking: Superflex program is being piloted
- Whole Class Awards are earned
  - Golden Dust Pan Award = clean classroom
  - Golden Shoe Award = quiet in halls
  - Golden Book Award = no overdue books









**GOAL** is to teach RESPONSIBLE BEHAVIOR and REWARD it!

### **POSITIVE** behaviors are reinforced!

• 10 Tickets = Fun Friday (each week) – group activity











Fabulous Friday Event (end of each marking period)



**Dance Party** 



**Movie Day** 

## **Monthly Pep Rally**

- Assembly theme focuses on one positive behavior trait
- Theme is also based on referral data
- 5<sup>th</sup> Graders perform the RESPECT cheer to start the assembly





### The Waddell Respect Cheer

**An Honored Tradition** 

## Monthly Pep Rally (cont.)

- Students with NO referrals for the month get to be in the drawing for a minute-to-win-it activity that they get to perform in front of the entire school!!
- Students love this and everyone cheers them on!
- Rose, the Waddell Eagle, visits and dances with the students



## End Year Celebration for a RESPECTFUL SCHOOL YEAR











## Waddell's Eagle's Nest (Check-In/Check-Out Program)

 Provides individualized support for students needing on-going adult attention and reinforcement

 Daily Point Sheet provides collaboration between home and

school





Name:		Rating Scale			Points possible			_			
Date :		2 = Great 1 = Needs work				Points received			-		
		0 = Try again					No	0			
Goals:	Morning work			Lunch Recess	PE/Art Music		S.S. Science	Trans.	Bus	Other	Other
Comments:			•								
D. C. C.											
Parent Comments:											
- 10 II 01											
Parent/Guardian Signature Please sign and have your				410.40							

## Waddell's Motto

# Waddell Eagles SOAR with RESPECT



# Waddell's Family Resource Center



- The Family Resource Centers support and uplift the school-familycommunity partnership, by providing a broad base of educational and supportive programs.
- Our success in fulfilling our mission hinges on positive and healthy community and family relationships.
- In delivering our services, we work closely with schools, social service agencies, and our community partners.

**Components of the Family Resource Centers** 

**Family Engagement** 

We partner with our schools, other FRCs, and community agencies to support family development. We do this by providing workshops and fun, family events.

## **Outreach**

We participate in events hosted by our community partners to bring resources and information to the public.

**Playgroups** 

We facilitate playgroups that align with the CT Early Learning Development Standards. We utilize the ASQ Developmental and Social Emotional screening tool. We accept children ages birth to 5 from their home school district.





# **Positive Youth Development**

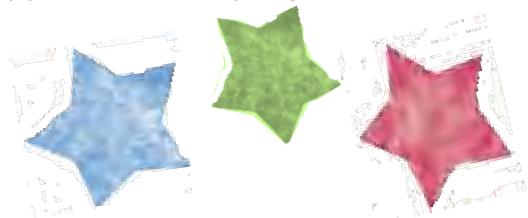
We offer a range of recreational and educational opportunities during the before or after school hours for students in grades 4-5.

Students are provided a chance to discuss issues that are important to them in a safe, non-biased, non-judgmental environment.



# **Resource and Referral**

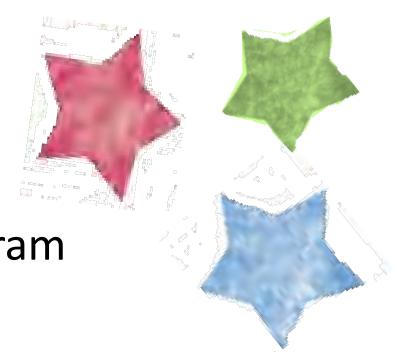
- We are a primary resource and referral for matters pertaining to the well-being of the child, family, and school community.
- Weekly Lunch Groups: Grades 2-5
- Kindergarten Constructive Play
- On –Going Collaboration with Social Worker co-facilitating groups which support our PBIS program





# **FRC Collaborations**

- Town Youth Service Bureau
- 95210 Virtual Grocery Shopping Program
- MELC- Character Education Program
- Manchester High School- Mentoring Program
- 21 Century / MELC Family engagement
- Adult Education
- Manchester Area Conference Of Churches





### JOIN US FOR A

## **GROCERY TOUR**

Do you want to shop for healthier foods? Are food labels confusing? Would you like new ideas and recipes for your family meals?

Take a "virtual" grocery tour with a dietician and learn what foods to buy and what to avoid; how to make sense of the food label and get new, easy recipes for your family and grocery coupons at each session to help get you started!

Where: Waddell School

When: Wednesdays, March 11 - April 1 5:30 PM - 7:30 PM

Registration is required. Call 860-645-4816 to register

Dinner and child care provided. It is important that you attend



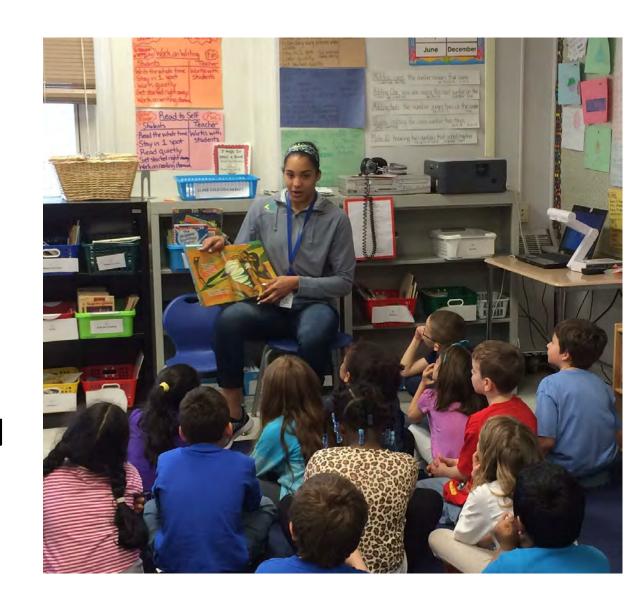


# Fifth Grade Leadership Training at MHS



# Husky Reach

- Partnership with UCONN
- Promotes college readiness
- Supports Literacy
  - Flashlight Reading Night
  - Student Athlete reader
- Visits to UCONN
  - Grades K-3: Field trip to UCONN campus
  - Grades 4-5: Basketball game at Gampel Pavilion





## **Systems and Operations**

### **DIP Goal highlighted:**

 Create and maintain a school improvement plan and coherent systems that support the implementation of the plan with fidelity

## **Waddell SIP Related Strategies:**

- Principal, parents and staff will work collaboratively on school-wide leadership teams
  - School Climate
  - School Improvement
  - School Governance
  - Active and Supportive PTA



# Waddell School: Parent Perspectives



# Welcome to...

- Denise Curran
- Kristina Gozzo
- Tammy Mumley
- Joyce Rivera



**Creativity + Courage + Collaboration + Excellence** 

# Waddell School

Go Eagles!





### Manchester 2010-11 Eligibility List Breakdowns

### Total Count For 22 Eligibility Lists

	<u> </u>		1 1
Grade	Males	Females	Total
9th	134	105	239
10th	123	įį 83	206
11th	86	76	162
12th	118	62	180
Totals	461	<sub>i</sub> 326	787

### Total Unique Athlete Count

Grade	Males	Females	Total
9th	98'	79	177
10th	98	57	155
11th	65	49	114
12th	82	47	129
Totals	343	232	575

By Team		
Sport	Student-Athletes On Eligibility List	
Football	84	
Boys Outdoor Track	74	
Boys Soccer	66	
Girls Outdoor Track	64	
Baseball	54	
Girls Soccer	46	
Wrestling	, 41	
Softball	41	
Boys Swimming and Diving	36	
Girls Volleyball	35	
Girls Indoor Track	33	
Girls Swimming and Diving	33	
Boys Basketball	30	
Boys Indoor Track	25	
Girls Basketball	23	
Girls Tennis	23	
Boys Tennis	18	
Girls Cross Country	17	
Boys Cross Country	16	
Boys Ice Hockey	11	
Boys Golf	9	
Girls Golf	8	

### Manchester 2011-12 Eligibility List Breakdowns

### Total Count For 22 Eligibility Lists

Grade	Males	Females	Total
9th	145	97	242
10th	117	1 104	221
11th	121	78	199
12th	80	73	153
Totals	463	352	815

### **Total Unique Athlete Count**

Grade	Males	Females	Total
9th	106	66	172
10th	85	75	160
11th	82	52	134
12th	55	49	104
Totals	328	242	570

#### By Team

Sport	Student-Athletes On Eligibility List
Girls Outdoor Track	79
Boys Outdoor Track	73
Football	71
Boys Soccer	60
Baseball	57
Girls Soccer	53
Boys Swimming and Diving	1 45
Softball	40
Boys Indoor Track	39
Girls Indoor Track	38
Boys Basketball	36
Girls Volleyball	36
Girls Swimming and Diving	29
Wrestling	26
Girls Basketball	25
Boys Cross Country	23
Girls Tennis	21
Boys Tennis	18
Girls Cross Country	16
Boys Golf	14
Girls Golf	12
Boys Ice Hockey	4

### Manchester 2013-14 Eligibility List Breakdowns

### Total Count For 24 Eligibility Lists

Grade	Males	Females	Total
9th	118	; 151	269
10th	123	63	186
11th	128	88	216
12th	100	69	169
Totals	469	371	840

### **Total Unique Athlete Count**

Grade	Males	Females	Total
9th	89	100	189
10th	84	43	127
11th	91	61	152
12th	71	48	119
Totals	335	252	587

### By Team

Sport	Student-Athletes On Eligibility List
Football	113
Boys Outdoor Track	84
Girls Outdoor Track	53
Boys Soccer	52
Girls Indoor Track	44
Basebail	43
Girls Soccer	43
Softball	40
Boys Basketball	36
Cheerleading	35
Boys Indoor Track	34
Wrestling	30
Fall Cheerleading	27
Girls Basketball	27
Boys Swimming and Diving	26
Girls Swimming and Diving	25
Girls Tennis	24
Girls Volleyball	23
Boys Cross Country	21
Girls Golf	16
Boys Golf	15
Girls Cross Country	14
Boys Tennis	10
Boys Ice Hockey	5

### Manchester 2014-15 Eligibility List Breakdowns

### **Total Count For 23 Eligibility Lists**

Grade	Males	Females	Total
9th	162	88	250
10th	80	126	206
11th	106	57	163
12th	106	70	176
Totals	454	341	795

#### **Total Unique Athlete Count**

Grade	Males	Females	Total
9th	116	60	176
10th	57	88	145
11th	66	42	108
12th	77	51	128
Totals	316	241	557

### By Team

Sport	Student-Athletes On Eligibility List
Boys Outdoor Track	96
Football	73
Girls Outdoor Track	61
Boys Soccer	56
Baseball	50
Girls Soccer	44
Boys Indoor Track	' 43
Boys Basketball	38
Softball	36
Girls Volleyball	35
Girls Indoor Track	33
Girls Swimming and Diving	26
Girls Tennis	26
Wrestling	25
Cheerleading	25
Girls Basketball	22
Boys Cross Country	21
Girls Cross Country	19
Boys Tennis	18
Boys Swimming and Diving	17
Girls Golf	15
Boys Golf	13
Boys Ice Hockey	3

## May 11th BOE Talking Points

- Four year participation rates (attachment)
- · Current coaches
  - 22 Head coaches
  - 34 Assistant coaches
  - 22 Varsity sports
  - 8 Sub varsity sports
  - 8 freshman sports
- Facilities update /- Gymnasium floor
- Conference realignment (affachment)
- Recruiting Realities October 2<sup>nd</sup>
- College athletes
- Student Surveys
- Fundraising Opportunities
  - Golf tournament (attachment)
  - Field signs
- Links
  - Manchesterathletics.org
  - Casciac.org

# CENTRAL CONNECTICUT CONFERENCE 2015-2016 DIVISIONS

FOR MOST SPORTS Three (3) Regions – North, Central, South with two (2) divisions in each region – Blue and White (B/G Soccer, B/G X-C, G. VBall, B/G Basketball, Softball, Baseball, B/G Outdoor Track, G. Tennis, B. Tennis, B. Golf): Note: B. Tennis – none at Bloomfield or Weaver, HPHS & Bulkeley are a co-op team

B. Golf – none at Weaver, HPHS & Bulkely are a co-op team
Divisional Champs determined by all games within the division

### **North Region**

Blue Division: East Catholic, East Hartford, Hartford Public, South Windsor,

Manchester

White Division: Bloomfield, EO Smith, Fermi, RHAM, Rockville, Tolland

### **Central Region**

Blue Division: Conard, Hall, Glastonbury, Simsbury, Southington

White Division: Avon, Bulkeley, Farmington, Northwest Catholic, Weaver, Windsor

### South Region

Blue Division: Bristol Central, Bristol Eastern, New Britain, Newington, Wethersfield

White Division: Berlin, Maloney, Middletown, Plainville, Platt, Rocky Hill

#### **FIELD HOCKEY:**

**North Region** – East Catholic, E.O. Smith, Fermi, Maloney, Southington, South Windsor, Wethersfield, Windsor

**South Region** – Avon, Conard, Farmington, Glastonbury, Hall, Newington, Northwest Catholic, Simsbury

#### FOOTBALL:

**Division I – East –** Bulkeley/Weaver/HMTCA, Glastonbury, Hartford Public, Manchester, East Hartford

Division I - West - Southington, Simsbury, Hall, Conard, New Britain

Division II - East - Farmington, RHAM, South Windsor, Middletown, Windsor, EO Smith

Division II - West - Newington, Wethersfield, Platt, Maloney, Bristol Eastern, Bristol Central

Division III - East - Avon, Berlin, Fermi, Rocky Hill, Rockville, Tolland

Division III - West - Bloomfield, NWC, East Catholic, Plainville, Rocky Hill

### **GIRLS SWIMMING & DIVING:**

### North Region

Blue Division: Fermi, HPHS/Bulkeley, Rocky Hill, Wethersfield, Windsor

White Division: East Catholic, East Hartford, E.O. Smith, Glastonbury, South Windsor,

Manchester

### South Region

Blue Division: Bristol Central, Bristol Eastern, Maloney/Platt, Middletown, Plainville

White Division: Berlin, Conard, Farmington, Hall, Newington, Southington

#### **BOYS ICE HOCKEY:**

**North Region** – Conard, East Catholic, Glastonbury, Northwest Catholic, Simsbury, South Windsor

South Region - E.O. Smith/Tolland/Windham, Hall/Southington,

Newington/Berlin/Manchester/Middletown, Wethersfield, Rockville/Bolton/Coventry/Lyman Memorial/RHAM, Fermi, Farmington/Avon/Windsor

#### **BOYS SWIMMING & DIVING:**

### North Region

Blue Division: East Hartford, East Catholic, Glastonbury, Manchester, South Windsor, Windsor

White Division: HPHS, Newington, Rocky Hill, EO Smith/Tolland, Wethersfield, Avon

### South Region

Blue Division: Berlin, Bristol, Bulkeley, Middletown, Plainville, Platt/Maloney. White Division: Conard, Farmington, Hall, Northwest Catholic, Simsbury, Southington.

**GYMNASTICS: (One Division)** 

D1: Southington, Glastonbury, Conard, Farmington, Wethersfield, RHAM and Hall

#### **BOYS LACROSSE:**

Central: Avon, Conard, Hall, Glastonbury, Simsbury, Southington

**North:** Farmington, Newington, Northwest Catholic, RHAM, South Windsor, East Catholic **South:** Berlin, Bristol Central, Bristol Eastern, Rockville, Rocky Hill, Tolland, Windsor

#### **GIRLS LACROSSE:**

**North Region**: Avon, Conard, Farmington, Glastonbury, Hall, Southington, South Windsor, Simsbury

**South Region**: Berlin, Bristol, East Catholic, Newington, NWC, RHAM, Rocky Hill, Tolland, Windsor

#### **BOYS VOLLEYBALL:**

North Region: Bloomfield, East Hartford, Fermi, Rockville, South Windsor

Central Region: Bulkeley/HPHS, Glastonbury, Maloney, Newington, Southington

South Region: Conard, Farmington, Hall, Simsbury, Wethersfield

### **GIRLS GOLF:**

**North Region**: East Catholic, East Hartford, Glastonbury, Manchester, Wethersfield **Central Region**: Avon, Conard, Farmington, Hall, Northwest Catholic, Simsbury

South Region: Berlin, Middletown, New Britain, Newington, Plainville

### WRESTLING:

**North Region** – Avon, East Catholic, East Hartford, Glastonbury, Manchester, Wethersfield, and South Windsor

**East Region** – E.O. Smith, Fermi, RHAM, Rockville, Rocky Hill and Windsor **West Region** – Conard, Farmington, Hall, New Britain, Newington, Simsbury and Southington **South Region** – Berlin, Bristol Central, Bristol Eastern, Maloney, Middletown, Plainville and Platt

Updated: 4/14/15

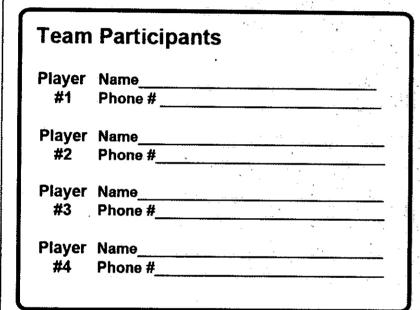
**JULY 2nd 2015** 

## 2<sup>ND</sup> Annual MHS GOLF OUTING

at Manchester Country Club 305 South Main Street Manchester, CT

all proceeds to benefit

### **Manchester High School Athletics**



### **RED TITLE SPONSOR** Hole sponsorship

& entry fee for 4 players

\$650

### WHITE **SPONSOR**

Entry fee for 4 players

\$525

### HOLE **SPONSORSHIP**

\$125



### REGISTRATION

\$135 per golfer Registration & lunch start at 11:00 am Register online at: http://goo.gl/forms/fpHNOvifv0

Check the box next to the Sponsor Package that interests you

> Please make check payable to: **Manchester High School**

Mail this form, check and business card to: **Manchester Athletics** 134 Middle Turnpike East Manchester, CT 06040

SHOTGUN STARTS PROMPTLY AT 1PM

\*Scamble Format \*18 holes, Golf Cart \*Raffle Prizes \*Welcome Gift \*Team & Individual Prizes

Registration is due by June 19th 2015 for further information please contact Mr. Lindsey Boutilier AD 860.647.3521 x5



Contact Name:	The second second	Email:	
Business Name:		<u></u>	Cell#
Business Address:			Phone #
<u> </u>	,		
Please Check be	ox if you are do	onatino a raffie prize. Ple	ase provide a description belo

#### **STUDENTS**

#### **ELECTRONIC COMMUNICATION DEVICE**

5131.81

The Board of Education supports the use of mobile and personal electronic devices while at school, and school sponsored activities as learning tools intended to support instruction and as a means of communication under circumstances approved by the school administration. Electronic communication devices such as smart phones, e-book readers, tablets, laptops as well as any new technology developed with similar capabilities should be an integral part of the educational process. The Board encourages their appropriate use in the classroom or other school settings.

Use of mobile and personal electronic devices must not disrupt the classroom, harass, or harm others, or compromise law, order, and safety. The Board prohibits the taking, storing, disseminating, transferring, viewing, or sharing of obscene, pornographic, lewd, or otherwise illegal images including recording someone covertly at a time when that person can reasonably expect that no recording is taking place whether by electronic data transfer or other means, including but not limited to texting and e-mailing. This prohibition applies to students, employees, volunteers, or any other person on school property or at a school-sponsored activity.

"Recording" for purposes of this policy includes audio recording and recording of video, still images, or other types of images. Violation of this policy may result in disciplinary action in accordance with the Code of Conduct for students or disciplinary action for employees, including suspension or termination.

Possession of electronic communication devices by students is a privilege that may be forfeited by any student who fails to abide by this policy; or otherwise misuses this privilege. Failure to abide by this policy or other misuse of this privilege shall result in confiscation of the electronic communication device and may result in further disciplinary action.

The student who possesses an electronic communication device is responsible for its care. The Board is not responsible for preventing theft, loss, damage, or vandalism to electronic communication devices brought onto its property. In addition, school staff may confiscate an electronic communication device brought to school or to a school sponsored activity based on a reasonable belief the student has used the device in a manner that violates this policy, any other school policy or state or federal law.

The Superintendent or his/her designee will establish guidelines and procedures for responsible use of mobile and personal electronic devices aimed at promoting an optimal learning environment.

Legal Reference: Connecticut General Statutes 10-233j Student possession and use of telecommunications devices

Policy adopted: January 11, 2010

Revised,

#### I. Definitions

- A. **Electronic communication device** means any device designed to receive and/or send an electronic signal including but not limited to smart phones, e-book readers, tablets, laptops as well as any new technology developed with similar capabilities
- II. Student use of electronic communication devices
  - A. Electronic communication devices may be used to support instruction or as a means of communication in classrooms when approved by the classroom teacher or in other school settings when approved by the school administration
  - B. The use of electronic communication devices that contain cameras is prohibited, at all times, in locker rooms, bathrooms and/or locations in which images may violate privacy.
  - C. Students may not use electronic communication devices on school property or at a school-sponsored activity to access and/or view Internet websites that are otherwise blocked to students at school or take part in any activity prohibited by the district's Technology Acceptable Use Policy.
  - D. Possession of electronic communication devices by students is a privilege, which may be forfeited by any student who fails to abide by the terms of this policy, or otherwise engages in misuse of this privilege. Failure to abide by the terms of this policy or otherwise engage in misuse of this privilege shall result in confiscation of the electronic communication device and may result in further disciplinary action as outlined in the Code of Conduct.
  - E. Electronic communication devices shall not be used in a manner that disrupts the educational environment, including sending or receiving personal messages, data, or information that would contribute to or constitute cheating on tests or examinations; violate the confidentiality or privacy rights of another individual; constitute bullying, or otherwise violate student conduct rules. In such cases, disciplinary action may be taken.

#### III. Confiscation of electronic communication devices

- A. If a student is found to be using an electronic communication device in violation of district rules, the staff member will ask the student to turn off the device and hand it to them. Students who do not comply will be immediately escorted to the office for disciplinary action.
- B. The staff member who confiscates the electronic communication device will not turn it on or view its contents.
- C. The electronic communication device will be immediately transported to the office and given to the principal or the principal's designee

- D. The principal or the principal's designee may turn-on and examine the contents of the electronic communication device only under the following conditions:
  - 1. The principal or the principal's designee first determines there are reasonable grounds to suspect that such an examination will reveal evidence that the student has violated or is violating either the law or the rules of the school.
  - 2. A second staff member is present as a witness when the principal or the principal's designee examines the contents of the electronic communication device.
  - 3. The principal or the principal's designee will document the relevant contents of the electronic communication device only if the examination reveals evidence the student has violated or is violating either the law or the rules of the school.
- E. The principal or the principal's designee may refer the matter and turn the electronic communication device over to law enforcement upon reasonable suspicion that the device provides evidence of illegal activity.
- F. The principal or the principal's designee may take disciplinary action and / or require the student's parent or legal guardian to come to the school's main office during normal office hours to retrieve the electronic communication device.

Legal Reference: Connecticut General Statutes 10-233j Student possession and use of telecommunications devices