

MANCHESTER BOARD OF EDUCATION
REGULAR MEETING
MONDAY, MARCH 9, 2015

Curriculum & Instruction Committee Mtg.

**5:30 p.m. Central Office
Board Room A**

Executive Session: Superintendent's Evaluation

**6:00 p.m. Central Office
Board Room A**

**Board of Education Meeting
Robertson Elem. Media Ctr.
7:00 P.M.**

A. OPENING

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Approval of Board of Education Minutes – February 23, 2015 A – 3

B. CONSENT CALENDAR

- 1) Personnel Information B – 1
- 2) Transfer of Funds B – 2

C. PUBLIC COMMENTS (any item before the board)

D. SUPERINTENDENT'S REPORT

- 1) Presentation of Robertson School Improvement Plan, Mr. Stuart Wolf,
Principal D – 1

E. UNFINISHED BUSINESS - None

F. NEW BUSINESS -

1) Policies Revisions

The Policy Committee submits to the full Board its recommended revision for the first reading and discussion in accordance with its policy on policy changes: F – 1

- a. Facilities Maintenance Policy 3510

2.) Policy Revisions

The Policy Committee submits to the full Board its recommended revision for the first reading and discussion in accordance with its policy on policy changes: F – 2

- a. Requirements for Graduation from Manchester High
School Policy 5127.1

G. COMMITTEE REPORTS

- 1) Policy Committee Minutes – February 23, 2015 G – 1

H. **PUBLIC COMMENTS** (comments limited to items on tonight's agenda)

I. **COMMUNICATIONS**

1) Student Representative – Joseph Coyne

J. **ITEMS FOR FUTURE AGENDAS**

K. **ADJOURNMENT**

Welcome to the Manchester Board of Education meeting. Observers are always welcome. The following instructions are to assist those who wish to speak during the Public Comment session(s):

- 1) *Print your name and address on the sign-in sheet at the podium for accurate record keeping.*
- 2) *State your name and address for the record. Students state name only.*
- 3) *First Session: Three minute time limit for any item that may come before the Board. Listen for the bell.*
- 4) *Second Session: Comments must be limited to items on the Board's agenda for this meeting. The Board Chair has the discretion to limit comment time.*
- 5) *Written statements may be substituted for Board members if time runs out for speaker.*
- 6) *Immediate replies to questions/concerns should not be expected (Board Chair/Superintendent's discretion).*
- 7) *Inappropriate topics: Confidential information, personal issues and legal concerns. Please avoid derogatory and profane language. Board of Education Policy #1220.*

PERSONNEL ACTION

APPOINTMENTS

Confirming the appointment of Dr. Scott Ratchford from Director of Teaching and Learning – Humanities to Director of Family and Community Engagement effective February 2, 2015, (Director of Family and Community Engagement (220 days) Step 5, \$135,568.

Confirming the appointment of Diane Sheehan-Burns from Principal at Highland Park Elementary School to Director of Teaching and Learning – Humanities effective March 2, 2015, (Director of Teaching and Learning (220 days) Step 5, \$135,568.

Confirming the appointment of Michael Pearce from Curriculum Coach - Literacy at Highland Park Elementary School to Interim Principal at Highland Park Elementary School effective March 2, 2015, (Elementary Principals (220 days) Step 1, \$113,287.

**Town of Manchester
Board of Education**

To: Manchester Board of Education
From: Mr. Matthew Geary, Superintendent of Schools
Subject: Transfer of Funds
Date: February 4, 2015

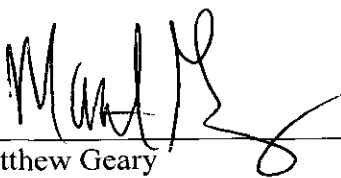
Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY 2014-2015 Budget.

Discussion/Analysis: Transfer from Systemwide Special Education Other Purchased Services to Systemwide Special Education Office Supplies and Materials account. A transfer of \$10,000 is being requested.

Financial Impact: None

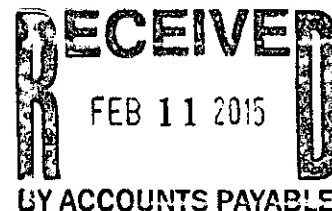
Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY 2014-2015 Budget.


Matthew Geary
Superintendent of Schools
Manchester, Connecticut
March 9, 2015

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Manchester Public Schools
Manchester, Connecticut



To: Accounting Department

School: Central Office - Special Education

Date: 2/4/2015

Principal's Sign: Shelly Maffess

Date of Approval: _____

JUSTIFICATION (Required Field) :

To replenish our office supplies account

SUBJECT: TRANSFER BUDGET MONIES FROM ONE LINE ACCOUNT TO ANOTHER:

DECREASE In whole dollars only:

\$10,000 Account # 208991205590 Description: Other Purchased Services

\$ _____ Account # _____ Description: _____

\$ _____ Account # _____ Description: _____

\$10,000 TOTAL DECREASE

INCREASE In whole dollars only:

\$10,000 Account # 208991205680 Description: Office Supplies

\$ _____ Account # _____ Description: _____

\$ _____ Account # _____ Description: _____

\$ _____ TOTAL INCREASE (Must match total decrease)

Accounting Department Only

Board Approval Needed: Yes ☒ No ☐

Date of Board Approval: _____

Date Transfer Completed _____ Name: _____

**Town of Manchester
Board of Education**

To: Manchester Board of Education
From: Mr. Matthew Geary, Superintendent of Schools
Subject: Transfer of Funds
Date: February 20, 2015

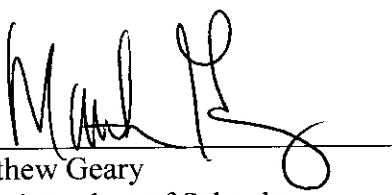
Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY 2014-2015 Budget.

Discussion/Analysis: Transfer from Systemwide Elementary Art Periodicals to Systemwide Elementary Art Professional Development account. A transfer of \$241 is being requested.

Financial Impact: None

Other Board/Commission Action: None

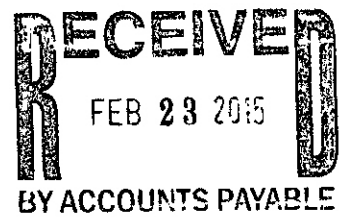
Recommendations: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY 2014-2015 Budget.


Matthew Geary
Superintendent of Schools
Manchester, Connecticut
March 9, 2015

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TRANSFER

Manchester Public Schools
Manchester, Connecticut



To: Accounting Department

School: _____

Approval Signature: _____

Date: February 20, 2015

Date of Approval: _____

Art
[Signature]
2-20-15

JUSTIFICATION:
Transfer for Professional Development

SUBJECT: Art

DECREASE: _____

\$ 241.00 Account #: 104201005643 Description: Periodicals

\$ _____ Account #: _____ Description: _____

_____ Account #: _____ Description: _____

INCREASE: _____

\$ 241.00 Account #: 104202215320 Description: PD

\$ _____ Account #: _____ Description: _____

\$ _____ Account #: _____ Description: _____

Accounting Department Only

Board Approval Needed: ☒ Yes ☐ No

Date of Board Approval: _____

Date Completed: _____ Name: _____

**Town of Manchester
Board of Education**

To: Manchester Board of Education
From: Mr. Matthew Geary, Superintendent of Schools
Subject: Transfer of Funds
Date: March 2, 2015

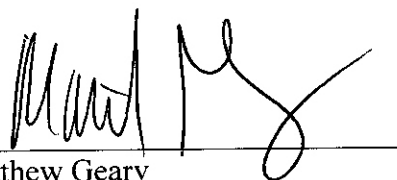
Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY 2014-2015 Budget.

Discussion/Analysis: Transfer from MHS Language Arts Textbooks account to MHS Classroom Instruction Contracted Services account. A transfer of \$2,000 is being requested.

Financial Impact: None

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY 2014-2015 Budget.

A handwritten signature in black ink, appearing to read 'Matthew Geary', is written over a horizontal line.

Matthew Geary
Superintendent of Schools
Manchester, Connecticut
March 9, 2015

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**Manchester Public Schools
Manchester, Connecticut**

To: **Accounting Department**

School: Manchester High School

Date: 03/02/2015

Principal's Sign: _____

Date of Approval: 03/02/2015

JUSTIFICATION (Required Field) : To fund the payment for an onsite student Shakespeare workshop facilitator

SUBJECT: TRANSFER BUDGET MONIES FROM ONE LINE ACCOUNT TO ANOTHER:

DECREASE In whole dollars only:

\$ 2000 Account # 12861100 5641 Description: Language Arts Textbooks

\$ _____ Account # _____ Description: _____

\$ _____ Account # _____ Description: _____

\$2000 **TOTAL DECREASE**

INCREASE In whole dollars only:

\$2000 Account # 11061221 5430 Description: Classroom Inst Cont Svcs

\$ _____ Account # _____ Description: _____

\$ _____ Account # _____ Description: _____

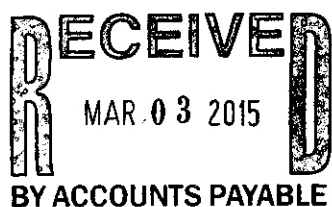
\$2000 **TOTAL INCREASE (Must match total decrease)**

Accounting Department Only

Board Approval Needed: Yes ☒ No ☐

Date of Board Approval: _____

Date Transfer Completed _____ Name: _____



**Town of Manchester
Board of Education**

To: Manchester Board of Education
From: Mr. Matthew Geary, Superintendent of Schools
Subject: Transfer of Funds
Date: February 27, 2015


Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY 2014-2015 Budget.

Discussion/Analysis: Transfer from MHS Interscholastic Sports Athletic Supplies/Materials account to MHS Interscholastic Sports Professional Development account. A transfer of \$1,000 is being requested.

Financial Impact: None

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY 2014-2015 Budget.

A handwritten signature in black ink, appearing to read 'Matthew Geary', is written over a horizontal line.

Matthew Geary
Superintendent of Schools
Manchester, Connecticut
March 9, 2015

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**Manchester Public Schools
Manchester, Connecticut**

To: **Accounting Department**

School: Manchester High School

Date: 02/27/2015

Principal's Sign: 

Date of Approval: 02/27/2015

JUSTIFICATION (Required Field) : To fund additional cost of professional development

SUBJECT: TRANSFER BUDGET MONIES FROM ONE LINE ACCOUNT TO ANOTHER:

DECREASE In whole dollars only:

\$ 1000 Account # 31461320 5616

Description: Interschol Sports Supplies

\$ _____ Account # _____

Description: _____

\$ _____ Account # _____

Description: _____

\$1000 **TOTAL DECREASE**

INCREASE In whole dollars only:

\$ 1000 Account # 31461320 5320

Description: Interschol Sports PD

\$ _____ Account # _____

Description: _____

\$ _____ Account # _____

Description: _____

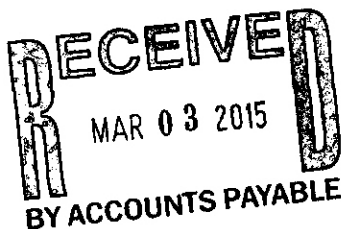
\$1000 **TOTAL INCREASE (Must match total decrease)**

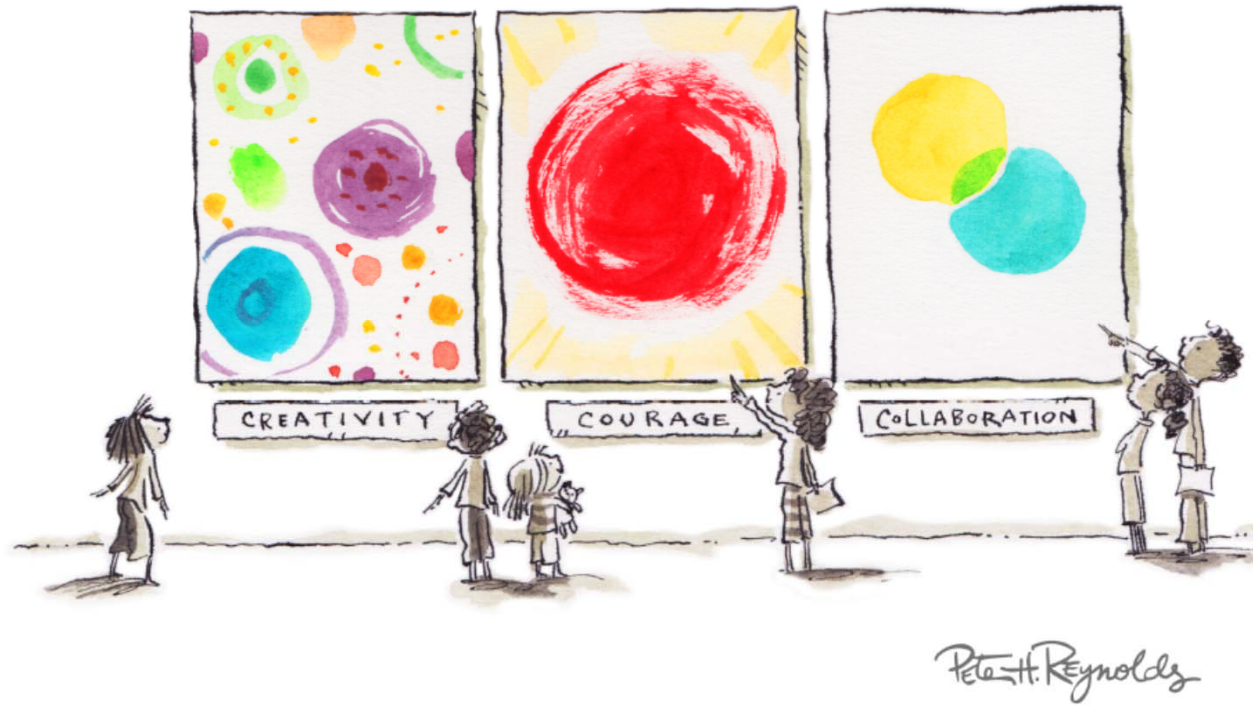
Accounting Department Only

Board Approval Needed: Yes ☒ No ☐

Date of Board Approval: _____

Date Transfer Completed _____ Name: _____





Creativity + **Courage** + **Collaboration** + **Excellence** =





**BOARD OF EDUCATION MEETING
MARCH 9, 2015**

**Welcome to
ROBERTSON SCHOOL**

DISTRICT IMPROVEMENT PLAN





Culture and Climate

DIP Strategy highlighted:

- Create and improve family and community engagement.

**What does that look like at
Robertson School?**





Welcome to:

- Tynisha Tyson, PTA President
- Cassandra Rochon, Family Resource Center
- Linda Parsons, First Grade Teacher
- Elizabeth Norman, Parent
- Ashish and Nisha Butola, Parents



Talent Development

DIP Strategies highlighted:

- Administrators will support curriculum coaches in their work.

**What does that look like at
Robertson School?**





Welcome to:

- Jennifer Westfort, Literacy Coach
- Pat Legault, Numeracy Coach



Academics

DIP Strategy highlighted:

Create and implement curricular units aligned to the Common Core, with emphasis on using new resources and technology to engage students in their own learning.



**What does that look like at
Robertson School?**





Welcome to:







- Robertson second grade students and their teacher, Maggie Paszek.

Math

Math Centers and

Activities

Group	Center 1	Center 2	Center 3
Chaz Dakota Josh	Mr. Vanli		Games
Angel, Raniya, Prabang Gentiano Ja'Nail			Problem Solving 7-8
Keith Malik Ashley Ashit Rafael	Games	Vocabulary	
Ikruv Tyler Amundro Sofia		Problem Solving 7-8	





Systems and Operations

DIP Goal highlighted:

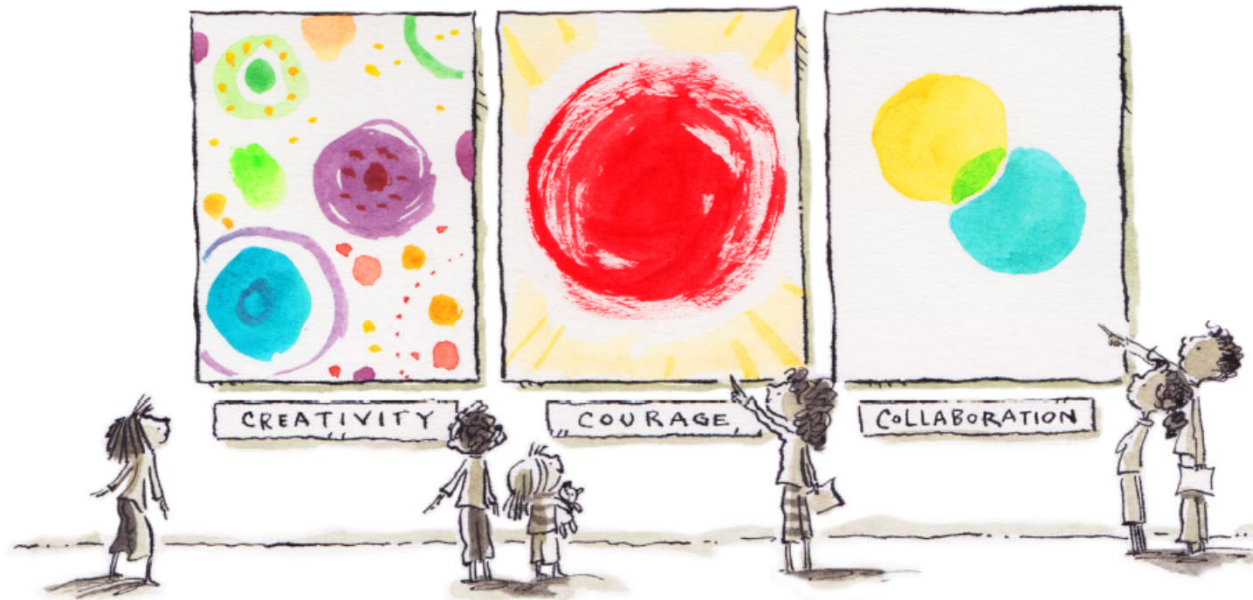
- Establish Professional Learning Communities across grade levels and departments within and between schools...to promote professional conversations regarding student performance and adult practices.

What does this look like at
Robertson School?





Welcome to:
Rosina Brini, Fourth Grade Teacher



Pete H. Reynolds

Creativity + **Courage** + **Collaboration** + **Excellence** =



Robertson School Home of the Bees!







Recognition of Winners from Robertson Invention Convention / Science Fair

- K-1 First Place – Shriya Krishkumar
Second Place – Christina Colazzo
Third Place – Niraj Prakash
- 2-3 First Place – Michelle Rodriguez
Second Place – Anushka Bhare
Third Place – Reshika Partheeban
- 4-5 First Place - Saarah Tapkirwala *
First Place – Ola Taha*
Second Place – Judith Ayerakwa
Third Place – Benedicta Agbonor
- 4-5 Investigation
First Place – Te’ajha McDade

* - These students move on to the district fair

Congratulations!

FACILITIES MAINTENANCE POLICY

Current

The Manchester Board of Education believes that the condition of the school buildings is central to the capacity of the schools to provide an excellent education. Therefore, school buildings and grounds shall provide to students, staff and visitors a safe and comfortable environment, with appropriate fixtures and furnishings, in order to provide an atmosphere conducive to learning.

The Superintendent, in cooperation with the Business Manager, shall create a comprehensive maintenance plan for long and short-term projects. A summary of the plan will be presented to the Building and Sites Committee on or about December 1 for each school year and the Board of Education during the regularly scheduled first meeting in March of each school year. It is recognized that the plan is subject to review and modification based upon the needs of the school district.

Adequate funding will be defined in the guidelines for

Custodial Supplies/Materials

Maintenance Supplies/Materials

Capital Improvements

(Each category is exclusive of salaries/benefits/overtime)

Changing the funding guidelines will require a 2/3 vote of the Board of Education.

Oversight of this policy will be in the realm of the Building and Sites Committee and the Board of Education. Reports relative to the condition of the facilities will be shared quarterly with the Building and Sites Committee and semi-annually with the Board of Education.

Accountability: Superintendent, Business Manager, Principals

Adopted: October 13, 1999

Administrative Guidelines

Facilities expenses shall be divided into three major categories:

Custodial Supplies/Materials

Maintenance Supplies/Materials

Capital Improvements

(Each category is exclusive of salaries/benefits/overtime)

Minimum funding levels are established for the following categories as follows:

CUSTODIAL CLEANING SUPPLIES: The Manchester Board of Education shall set forth a budget of not less than \$.25 per square foot for custodial cleaning supplies and materials.

MAINTENANCE SUPPLIES: The Manchester Board of Education shall set forth a budget of not less than \$.30 per square foot for maintenance materials.

To allow the Board of Education to have flexibility, funds not expended for custodial and maintenance supplies during the school year will be "rolled into" the Facilities Improvement Supplies Account in accordance with a plan approved by the Manchester Board of Directors, until a "cap" equal to 2.5% the total local School Budget approved by the Board of Directors (excluding grants) is reached, or remain as a budget surplus to be rolled into the Capital Reserve Account. The transfer (to the Facilities Improvement Account) would be in conjunction to the normal transfer in agreement with the Board of Directors to the Capital Reserve Account. This account will be reserved for sole use with regards to improvements by the Buildings and Grounds Department and any requests for funds will require the approval of the Superintendent of Schools, Board of Education, and the Board of Directors.

CAPITAL IMPROVEMENTS:

Capital improvements will include, but not be limited to any expenditures for the purchase and installation, including all ancillary expenses for delivery, rigging, etc., of new, permanent facility systems, replacement or upgrade to an existing permanent facility system having a useful life of at least one year,

and which extends the life and/or expands the utility of the system, and incurs an installed cost in excess of \$1,000.

The Board of Education will set aside not less than .3% of the approved local School Budget approved by the Board of Directors (excluding grants) for Capital Improvements.

Funds not expended during the school year will be "rolled into" the existing, approved Town Capital Reserve Account in accordance with the plan approved by the Manchester Board of Education and Manchester Board of Directors.

Square foot will be defined as the total square footage of the Manchester Public Schools. (1,238,772)

Increases to the per foot allotment will be determined by the Board of Education following a review of the current expenses, anticipated expenses and may also be tied to the consumer Price Index as recorded on November 1 of the current budget year.

No transfers out of any Buildings and Grounds accounts will be approved without a 2/3 vote of the Board of Education.

In addition, beginning with the 2000-01 school year and continued in subsequent years, a sum not less than .25% of the approved local School Budget approved by the Board of Directors (excluding grants), will be set aside for Capital Repairs and Improvements Program. This fund will permit the Buildings and Grounds Department to prepare bids prior to May 1 and award those bids in advance of June 30th for the coming school year.

Additional funds may be added to the Building and Grounds' line items as approved by a majority vote of the Manchester Board of Education.

October 13, 1999 - 1,232,452

Revised December 15, 2000 - 1,237,852 (portable
classrooms) Revised November 13, 2001 - 1,238,772
(portable classrooms)

The Manchester Board of Education believes that the condition of the school buildings is central to the capacity of the schools to provide an excellent education. Therefore, school buildings and grounds shall provide to students, staff and visitors a safe and comfortable environment, with appropriate fixtures and furnishings, in order to provide an atmosphere conducive to learning.

The Superintendent, in cooperation with the Business Manager, shall create a comprehensive maintenance plan for long and short-term projects. A summary of the plan will be presented to the Building and Sites Committee on or about December 1 for each school year and the Board of Education during the regularly scheduled first meeting in March of each school year. It is recognized that the plan is subject to review and modification based upon the needs of the school district.

Adequate funding will be defined in the guidelines for

- Custodial Supplies/Materials
- Maintenance Supplies/Materials
- Capital Improvements
- Capital Repairs

Each category is exclusive of salaries/benefits/overtime)

Changing the funding guidelines will require a 2/3 vote of the Board of Education.

Oversight of this policy will be in the realm of the Building and Sites Committee and the Board of Education. Reports relative to the condition of the facilities will be shared quarterly with the Building and Sites Committee and semi-annually with the Board of Education.

Accountability: Superintendent, Business Manager, Principals

Adopted: October 13, 1999

Revised: February, 2015

Administrative Guidelines:

Facilities expenses shall be divided into **four** major categories:

Custodial Supplies and Materials

Maintenance Supplies and Materials

Limited Scope Capital Improvements

Capital Repairs

Each category is exclusive of salaries/benefits/overtime

Minimum funding levels are established for the following categories as follows:

CUSTODIAL CLEANING SUPPLIES: The Manchester Board of Education shall set forth a budget of not less than \$.25 per square foot for custodial cleaning supplies and materials.

MAINTENANCE SUPPLIES: The Manchester Board of Education shall set forth a budget of not less than \$.30 per square foot for maintenance materials.

To allow the Board of Education to have flexibility, funds not expended for custodial and maintenance supplies during the school year will be "rolled into" the Facilities Improvement Supplies Account in accordance with a plan approved by the Manchester Board of Directors, until a "cap" equal to 2.5% the total local School Budget approved by the Board of Directors (excluding grants) is reached, or remain as a budget surplus to be rolled into the Capital Reserve Account. The transfer (to the Facilities Improvement Account) would be in conjunction to the normal transfer in agreement with the Board of Directors to the Capital Reserve Account. This account will be reserved for sole use with regards to improvements by the Buildings and Grounds Department and any requests for funds will require the approval of the Superintendent of Schools, Board of Education, and the Board of Directors.

Minor CAPITAL IMPROVEMENTS:

Minor capital improvements will include, but not be limited to any expenditures for the purchase and installation, including all ancillary expenses for delivery, rigging, etc., of new, permanent facility systems, replacement or upgrade to an existing permanent facility system having a useful life of at least one year, and which **will either enhance the property's overall value or increases its efficiency, strength, capacity, quality, or useful life** and incurs an installed cost in excess of **\$10,000**.

For example, oil tank replacements, window replacements, renovations of classrooms and other areas would be considered capital improvements.

The Board of Education will set aside not less than **0.6%** of the approved local School Budget approved by the Board of Directors (excluding grants) for Capital Improvements.

CAPITAL REPAIRS:

Capital Repairs are improvements that keep property in efficient operating condition, restore the property to its previous condition, protect the underlying property through routine maintenance, or allow for incidental repair to property.

For example, boiler repairs, emergency asbestos removal, repaired doors, and carpet replacements are examples of capital repairs.

The Board of Education shall set aside not less than 0.35% of the approved local School Budget approved by the Board of Directors (excluding grants), for Capital Repairs.

These funds will permit the Buildings and Grounds Department to prepare bids prior to May 1 and award those bids in advance of June 30th for the coming school year.

Additional funds may be added to the Building and Grounds' line items as approved by a majority vote of the Manchester Board of Education.

Funds not expended during the school year will be "rolled into" the existing, approved Town Capital Reserve Account in accordance with the plan approved by the Manchester Board of Education and Manchester Board of Directors.

Square foot will be defined as the total square footage of the Manchester Public Schools. (1,238,772) Increases to the per foot allotment will be determined by the Board of Education following a review of the current expenses, anticipated expenses and may also be tied to the consumer Price Index as recorded on November 1 of the current budget year.

No transfers out of any Buildings and Grounds accounts will be approved without a 2/3 vote of the Board of Education.

Requirements for Graduation from Manchester High Schools:

Effective with the Class of 2019, to graduate from the Manchester Public Schools a student must have earned a minimum of **25 credits** and must have met the credit distribution requirement.

This must include a minimum of the following core requirements:

9.0 Credits in Humanities including not fewer than

4.0 credits in English

4.0 credits in Social Studies, including 1 credit in U.S. History; and at least one-half credit in a Civics and American government course and a half-credit in *Living in a Global Society*

1.0 credit in Fine or Performing Arts

8 credits in Science, Technology, Engineering, and Mathematics including not fewer than

4.0 credits in Math, including Algebra I, Geometry, and Algebra II or Probability and Statistics

3.0 credits in Science, including at least one credit in life science and at least one credit in physical science

1.0 credit in Science, Technology, Engineering, and Mathematics electives

4.0 credits in Career and Life Skills including not fewer than

2.0 credits in Wellness, including 1.25 credits in Physical Education, .75 credits in Health

1.5 credits in career and life skills electives, such as career and technical education, English as a second language, community service, and public speaking

.5 credits in Personal Finance

2.0 credits in World Language**1.0 credit in general electives****1.0 credit demonstration project or its equivalent**

Beginning with the Class of 2019, students must meet eight performance standards: Critical Thinking, Reading, Writing, Oral Presentation, Application of Technology, Collaboration, Wellness, and Service Learning. The performance standards are described below.

GRADE LEVEL DETERMINATION: Students will not be automatically promoted to the next grade. The number of credits a student has earned by the end of summer school will be used to determine his/her grade classification:

Grade 10: 5 credits, at least four of which have been completed at Manchester High School and 3 of which must be in the area of English, Math, Science, Social Studies

Grade 11: 11 credits

Grade 12: 17 credits

Performance Standards

Effective with the Class of 2019, new graduation performance standards will be implemented.

Students at Manchester High School will:

1. Effectively apply critical and creative thinking skills to solve relevant problems.
2. Actively read, analyze, evaluate, and synthesize informational and persuasive texts
3. Produce written materials that appropriately respond to the varying demands of audience, task, purpose, and discipline
4. Create, interpret, and evaluate verbal and nonverbal presentations using a variety of tools/media in varied contexts for a variety of purposes
5. Access and apply appropriate digital resources, media, and other technology in varied contexts for a variety of purposes
6. Work collaboratively to solve problems and accomplish goals
7. Make appropriate decisions in the areas of health, wellness, and physical fitness

In the courses in the departments indicated in the matrix below, students will have designated assignments that measure their ability to meet each of the academic expectations. Performance requirements will be assessed twice yearly (at the end of the second quarter and the end of the fourth quarter) and the student's level of proficiency will be indicated on report cards in the subject areas outlined in the matrix below. To meet the graduation performance standard in each area, a student must score at or above proficient the number of times indicated in the chart below during their sophomore, junior and senior years.

8. Contribute positively to the community.

Students must complete a Service Learning requirement under the supervision of a teacher in the senior year. It is possible for a student to complete this requirement in another discipline and earlier than the senior year, but all projects will be evaluated by senior-year social studies teachers. The purpose of the requirement is to build stronger partnerships with the community, explore career paths, promote active citizenship, and provide real life experiences for students. The Service Learning Project will be scored using a uniform rubric.

Steps for the service learning project

- The student will identify a problem or issue in the "real world."
- The student will list goals for a project that will further analyze and/or help "solve" this problem.
- The student will research the project and construct a strategy to further evaluate the problem or issue.
- The student will execute the strategy, with input from both the student's teacher and appropriate community representation.

Academic Expectation Reporting Matrix

Academic Expectations	# of Prof	English	Math	Social Studies	Science	World Lang.	Tech Ed.	Business	F.A.C.S.	Health	P.E.	Art	Music
1. Effectively apply critical and creative thinking skills to solve relevant problems	6	S	P	S	P	S	P	P	S	S	S	P	P
2. Actively read, analyze, evaluate, and synthesize informational and persuasive texts	4	P	S	P	S	S P	S	S	S	S	S	S	S
3. Produce written materials that appropriately respond to the varying demands of audience, task, purpose, and discipline	4	P	S	P	P	S	S	S	S	S	S	S	S
4. Create, interpret, and evaluate verbal and nonverbal presentations using a variety of tools/media in varied contexts for a variety of purposes	4	S	S	S	S	P	S P	P	S	S	S	P	P
5. Access and apply appropriate digital resources, media, and other technology in varied contexts for a variety of purposes	4	P	S	S	S	S	P	S	S	S	S	S	S
6. Work collaboratively to solve problems and accomplish goals	4	S	P	S	S	P S	S	S	P	P	P	S	S
7. Make appropriate decisions in the areas of health, wellness, and physical fitness	4	S	S	S	S	S	S	S	P	P	P	S	S

P = Primary Reporter (indicated on report card)

S = Secondary Reporter

Manchester Public Schools
Board of Education
Policy Committee
Minutes
Monday, February 23, 2015
Lincoln Center
5:30 PM

Members Present: Maria Cruz, Deb Hagenow, Mary-Jane Pazda

Others Present: Matt Geary, Superintendent of Schools

Absent: Carl Stafford

The meeting was called to order at 5:30 P.M.

1. The committee endorsed the Facilities Maintenance Policy 3510 and will send it for the full Board of Education for consideration
2. The committee requested the administration review the draft Professional Growth Policy and connect the language to outcomes for students then bring the policy back to the committee.
3. The committee endorsed the Requirements for Graduation from Manchester High School, Policy 5127.1 and will send it for the full Board of Education for consideration
4. The committee endorsed the concept of an Advertising Policy and requested that the administration clarify language in the draft policy and bring it back to the committee.
5. The committee discussed school uniforms which are currently in place at Bennet Academy and Illing Middle School. The committee agreed that it was not necessary to have the Manchester Public Schools logo on the polo shirts and will allow parents / guardians to purchase polo shirts without logos. The committee also requested that the administration clarify other dress code issues including relaxing the requirement that students tuck their shirts in as well as identifying a dress down day process for students.

The meeting adjourned at 6:30 P.M.

Next Meeting Date: Monday, March 23 at 5:30 PM.

Submitted by Matt Geary, Superintendent of Schools