

MANCHESTER BOARD OF EDUCATION
REGULAR MEETING
MONDAY, NOVEMBER 10, 2014

Executive Session: Negotiations

Director's Room – 6:00 P.M.
Lincoln Center – Hearing Room - 7:00 P.M.

A. OPENING

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Board of Education Minutes – October 27, 2014 A – 3

B. CONSENT CALENDAR

- 1) Personnel Information B – 1
- 2) Transfer of Funds B – 2
- 3) Extended Field Trip Request Form – MHS – Roundtable Singers/
Handbell Choir – Washington, D.C. – Concert Tour/Competition –
42 students – 2 days of school missed – 5/21/15 – 5/24/15
Chaperones/Teachers B – 3
- 4) Establish an appropriation in the amount of \$113,596 for the Out-of-District
Magnet School Transportation Grant for FY14/15. B – 4
- 5) Ratification of the Manchester School Administration Association contract
2015/16 – 2017/18.
- 6) Ratification of the Board of Education Buildings & Grounds Supervisors,
AFSCME Council #4, Local 818-49 contract 2014/15 – 2016/17.
- 7) Permission to Apply for the Nellie Mae Foundation District Level Systems
Change, \$3,613,116, January 2015 – January 2018. B – 7

C. PUBLIC COMMENTS (any item before the board)

D. SUPERINTENDENT'S REPORT

- 1) Update on SAAM – Dr. Amy Radikas, Asst. Superintendent, Curriculum &
Instruction D – 1
- 2) Referendum Outcome – Mr. Matthew Geary, Superintendent of Schools

E. UNFINISHED BUSINESS

F. NEW BUSINESS

- 1) Policy Revisions: F – 1

The Policy Committee submits to the full Board its recommended revisions to policy 9000, Bylaws for discussion purposes in accordance with its policy on policy changes.

Revised Policy 9000: Bylaws; Section 3; Election of Officers and
Section 4; Duties of Board Officers- Vice Chairperson

G. COMMUNICATIONS

- 1) Student Representative – Joseph Coyne

H. COMMITTEE REPORTS

- | | |
|---|-------|
| 1) Curriculum & Instruction Minutes – October 15, 2014 | H – 1 |
| 2) Policy Committee Minutes – October 27, 2014 | H – 2 |
| 3) Community Relations Committee Minutes – October 29, 2014 | H – 3 |

I. PUBLIC COMMENTS (comments limited to items on tonight's agenda)

J. ITEMS FOR FUTURE AGENDAS

K. ADJOURNMENT

Welcome to the Manchester Board of Education meeting. Observers are always welcome. The following instructions are to assist those who wish to speak during the Public Comment session(s):

- 1) Print your name and address on the sign-in sheet at the podium for accurate record keeping.*
- 2) State your name and address for the record. Students state name only.*
- 3) First Session: Three minute time limit for any item that may come before the Board. Listen for the bell.*
- 4) Second Session: Comments must be limited to items on the Board's agenda for this meeting. The Board Chair has the discretion to limit comment time.*
- 5) Written statements may be substituted for Board members if time runs out for speaker.*
- 6) Immediate replies to questions/concerns should not be expected (Board Chair/Superintendent's discretion).*
- 7) Inappropriate topics: Confidential information, personal issues and legal concerns. Please avoid derogatory and profane language. Board of Education Policy #1220.*

PERSONNEL INFORMATION

APPOINTMENTS

Karen Bedlack to be a Language Arts teacher at Illing Middle School. Ms. Bedlack received a Bachelor of Arts in Social Work degree at Central Connecticut State University and a Bachelor of Arts in English degree at University of Maryland University College. Ms. Bedlack resides in Rocky Hill. It is recommended that her appointment be approved effective November 12, 2014 (BA+30/Step 1 \$46,228).

Jamie Kolek to be a Kindergarten teacher at Washington Elementary School. Ms. Kolek received a Bachelor of Science in Human Development and Family Studies degree at University of Connecticut. Ms. Kolek resides in Manchester. It is recommended that her appointment be approved effective November 17, 2014 (BA+15/Step 3 \$47,536).

RESIGNATIONS

Nancy Roser, Language Arts teacher at Manchester High School has submitted a letter of resignation for retirement purposes effective the end of business on February 27, 2015. Ms. Roser has been with Manchester Public Schools since August 29, 1994. It is recommended that her request be approved.

**Town of Manchester
Board of Education**

To: Manchester Board of Education
From: Mr. Matthew Geary, Superintendent of Schools
Subject: Transfer of Funds
Date: October 22, 2014

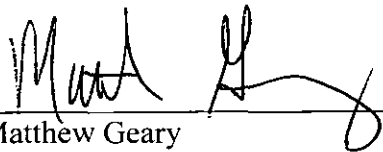
Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY 2014-2015 Budget.

Discussion/Analysis: Transfer from Bentley Alternative Ed New Equipment to Bentley Alternative Ed Instructional Supplies & Materials account. A transfer of \$800 is being requested.

Financial Impact: None

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY 2014-2015 Budget.


Matthew Geary
Superintendent of Schools
Manchester, Connecticut
November 10, 2014

DC
10/23
OK

Manchester Public Schools
Manchester, Connecticut

OCT 23 2014

ENCLOSURES PAYABLE

To: Accounting Department

School: Bentley Alternatiave Education

Date: 10-22-14

Principal's Sign: [Signature]

Date of Approval: _____

JUSTIFICATION (Required Field) :

Please take \$800. From new equipment 5731 and add to instructional 5611 – funds needed for supplies.

SUBJECT: TRANSFER BUDGET MONIES FROM ONE LINE ACCOUNT TO ANOTHER:

DECREASE In whole dollars only:

\$800. Account # 5731

Description: New Equipment

\$800. TOTAL DECREASE

INCREASE In whole dollars only:

\$800. Account # 5611

Description: Instructional Supplies

\$800. TOTAL INCREASE (Must match total decrease)

Accounting Department Only

Board Approval Needed: Yes ☒ No ☐

Date of Board Approval: _____

Date Transfer Completed _____ Name: _____

**Town of Manchester
Board of Education**

To: Manchester Board of Education
From: Mr. Matthew Geary, Superintendent of Schools
Subject: Transfer of Funds
Date: October 21, 2014



Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY 2014-2015 Budget.

Discussion/Analysis: Transfer from Systemwide Math Textbooks to Systemwide Math Contracted Subs account. A transfer of \$15,900 is being requested.

Financial Impact: None

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY 2014-2015 Budget.



Matthew Geary
Superintendent of Schools
Manchester, Connecticut
November 10, 2014

OK
10/24
AC

RECEIVED
OCT 24 2014
ACCOUNTS PAYABLE

TRANSFER

Manchester Public Schools
Manchester, Connecticut

To: Accounting Department

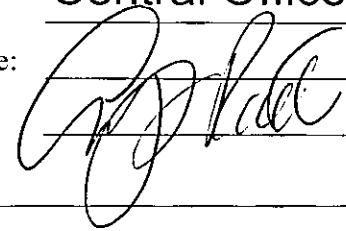
School:

Central Office

Date: October 21, 2014

Approval Signature:

Date of Approval:



JUSTIFICATION:

Transfer funds to pay for substitute coverage for professional development

SUBJECT: Math

DECREASE:

\$	<u>15,900</u>	Account #:	<u>130991005641</u>	Description:	<u>Textbooks</u>
\$	_____	Account #:	_____	Description:	_____
	_____	Account #:	_____	Description:	_____

INCREASE:

\$	<u>15,900</u>	Account #:	<u>130991005432</u>	Description:	<u>Kelly Subs</u>
\$	_____	Account #:	_____	Description:	_____
\$	_____	Account #:	_____	Description:	_____

Accounting Department Only

Board Approval Needed: ☒ Yes ☒ No

Date of Board Approval: _____

Date Completed: _____ Name: _____

MANCHESTER PUBLIC SCHOOLS
45 North School Street
Manchester, CT 06040

EXTENDED FIELD TRIP REQUEST FORM

In accordance with Board of Education Policy titled "Instruction-6153" all extended field trips must be approved by the Superintendent of Schools. The following information must be forwarded to the Superintendent 30 days (four months for international trips) prior to the Board meeting which antedates the trips.

Name of School: Manchester High School **Date of Request:** 10/15/14

Name of Club or Activity: Roundtable Singers/Handbell Choir

Trip to: Washington, D.C. **Purpose:** Concert Tour/Competition

Number of students participating: 42 **From:** 5/21/14 **To:** 5/24/14

Number of school days missed: 2

Number and names of teachers and chaperones: Give ages of chaperones under 25 and list relationship to system or staff.

a. Edward Tyler - self b. others TBD

c. others TBD d. others TBD

e. _____ f. _____

g. _____ h. _____

Others: _____

Transportation: ☒ Bus ☐ Train ☐ Plane ☐ Car ☐ Other _____

Are fund-raising activities planned? ☒ Yes ☐ No If so, describe: Several fundraising activities to include 2 concession stands, an Avon product sale, and others TBD.

How will funds be allocated to students participating?* Student fundraising and payments are logged into individual accounts.

Lodging: ☒ Hotel/Motel ☐ Camp ☐ Private Home

If known, give specifics of room assignments: Quad occupancy

Cost per teacher and/or chaperone: \$0 (Chaperones may need to provide some of their own expenses if the field trip fund is not adequate.)

Total cost per student: \$899 (Money from fund-raising activities is deposited into an account for the designated field trip in order to offset student costs. However, students may still be responsible for a portion of the cost.*)

Cost per student after fund-raising: \$0-899, depending on fundraising.

If travel agencies are engaged, at *least three quotations need to be approved with documentation attached to this form*. For quotes in excess of \$7,499, sealed public bids must be sought. Please allow enough time for public bid process (1 month).

- a. Custom Travel b. Destinations Unlimited
c. Liberty Travel d. _____

Name of teacher making request:

Signature: Edward Tyler Typed: Edward Tyler

(PLEASE PRINT TO OBTAIN REQUIRED SIGNATURES BELOW)

Approved by Department Chair at secondary level:

Signature: _____ Date: 10/29/14

Approved by Principal:

Signature: _____ Date: 10/24/14

Approved by Superintendent or designee:

Signature: _____ Date: 10/27/14

Attachments: Quotations
Itinerary

*Every effort should be made to allow all eligible students to participate regardless of financial situation.



P.O. Box 548
 Southington, CT 06489
 (860) 621- 9178
 1-800-246-1546

Manchester High School Singers
 Washington, DC
 May 21-24, 2015
Tentative Itinerary

DATE:	TIME:	
Thursday May 21	6:45 am	Motorcoaches arrive for boarding
	7:00 am	Depart School
	2:30 pm	The National Air & Space Museum
	4:30 pm	Arrival at your hotel The Hilton Mark Center 5000 Seminary Rd. Alexandria, VA 703-845-1010
	5:30 pm	Dinner at your hotel
	7:00 pm	Guided Tour including the The WWII Memorial, The Vietnam Memorial, The Korean Memorial and the Lincoln Memorial. (All sites are under the jurisdiction of the National Park Service, the Capital Police, and other government entities. Our visitation is based on their requirements and restrictions)
	9:30 pm	Return to your hotel
Friday May 22	7:30 am	Full American breakfast at your hotel
	10:00 am	Performance at a DC Memorial
	10:45 am	Guided City tour including The FDR Memorial, The Jefferson Memorial, and The Martin Luther King Jr. Memorial, and much more. (All sites are under the jurisdiction of the National Park Service, the Capital Police, and other government entities. Our visitation is based on their requirements and restrictions)
	TBA	Arrive for security clearance at the US Capitol
	TBA	Tour the US Capitol
		A lunch stop will be made during your tour (Lunch not included in tour cost)
	2:00 pm	The Newseum
	4:00 pm	Return to your hotel to change for the evening
	5:30 pm	Dinner at Buca di Beppo
	8:00 pm	Performance of "Shear Madness" at the Kennedy Center

Manchester High School Singers
Washington, DC
May 21-24, 2015
Page 2

DATE:	TIME:	
Saturday May 23	7:00 am	Full American breakfast at your hotel
	TBA	Participation in the Music in the Parks Kings Dominion Festival, Richmond, VA.
		Day at leisure at King's Dominion Park Meal coupon for use in the Park
	TBA	Festival Awards Ceremony
	9:30 pm	Depart
	11:30 pm	Approximate arrival at your hotel
Sunday May 24	8:00 am	Full American breakfast at your hotel
	9:00 am	Arlington National Cemetery
	12:00 pm	Ford's Theatre and Souvenir Shopping
	1:45 pm	The National Museum of American History A late lunch in the museum cafeteria (closes at 3 pm)
	4:00 pm	Depart (Rest stops enroute)
	11:00 pm	Approximate arrival in Manchester

NOTE: All times are approximate and will be dependent upon traffic, weather, road conditions and unforeseen circumstances. All touring inclusions are based upon our ability to safely accomplish the itinerary.



P.O. Box 548
Southington, CT 06489
(860) 621-9178
1-800-246-1546
Fax: (860) 621-9347
E-Mail: destone@megahits.com

Tour Confirmation

Group Name: Manchester High School Music Department	Tour Number: AE052115
Address: 134 East Middle Turnpike Manchester, CT 06040	
Contact Person: Ed Tyler	
Address:	
Email: edMuzick@gmail.com	Work Phone: 860-647-3546 ext. 2 Cell Phone: 860-841-6119

Tour Destination: Washington, DC	Number of Days: 4	Number of Nights: 3
Date of Tour: May 21-24, 2015	Time of Departure: 7:00 am	
Departure Location: Manchester High School		

Included Tour Features

Roundtrip deluxe motorcoach transportation; 3 nights accommodations at the Hilton Mark Center Hotel Alexandria, VA; 3 full American breakfasts; 1 dinner at your hotel; 1 dinner at Buca di Beppo; Guided Illumination Tour; Guided City Tour; Admission to the Newseum; NPS application permit fee; Performance of "Shear Madness"; Admission to Ford's Theatre (based on availability); Participation fee for the Festivals of Music Dominion Park Festival including admission to Dominion Park and a meal coupon; Gratuities to motorcoach operator and tour director; Destinations Unlimited Tour Director throughout your tour; Private security each night at your hotel from 10 pm – 6 am; All taxes and service charges on included features.

Cost Breakdown

COST PER PERSON:	SINGLE OCCUPANCY:	\$2,015.00
	DOUBLE OCCUPANCY:	\$1,001.00
	TRIPLE OCCUPANCY:	\$ 933.00
	QUAD OCCUPANCY:	\$ 899.00

Cost per person is based on a minimum of **35** paying student passengers with **4** complimentary passengers. Complimentary passengers based on double occupancy accommodations.

If the number of participants on this tour is less than the minimum, or more than the maximum, there may be a change in cost and availability of tour components. Any increases in taxes, fuel charges or government surcharges will be added to above costs.

Payment Schedule

1st deposit of \$175.00 per person is due no later than 11/07/14.

Insurance premium is due no later than 11/07/14.

Final payment and room list are due no later than 02/20/15.

All payments must be in the form of a SINGLE CHECK MADE PAYABLE TO *DESTINATIONS UNLIMITED INC.*

PLEASE WRITE THE TOUR NUMBER ON ALL CHECKS.

IF PAYMENT DATES ARE NOT ADHERED TO, THERE IS A POSSIBILITY THAT TOUR ARRANGEMENTS WILL BE CANCELLED. CHANGES IN THE ROOM LIST MAY BE SUBJECT TO A SERVICE FEE.

Cancellation Penalties

A \$175.00 per person cancellation fee plus any non-refundable payments made will apply to any cancellation received after 11/07/014 and prior to 02/20/15.

No refund will be given for cancellations received on or after 02/20/15 or for "no-shows" on the date of departure.

Cancellation Penalties apply for cancellation for ANY REASON. This includes, but is not limited to, cancellation by a teacher, the Superintendent, Board of Education, Parish, district, principal, or any other official; expulsion, suspension or any reason that a student is unable or not allowed to participate in the tour.

Trip cancellation insurance for specific covered reasons is available and is **STRONGLY RECOMMENDED**.

Destinations Unlimited assumes no responsibility or liability regarding the actions of chaperones on the tour. Destinations Unlimited does not select or in anyway approve the chaperones. These individuals are selected by school officials, school administration or other entity that is not related or controlled by Destinations Unlimited. We strongly recommend that all chaperones be made aware of Board of Education policies regarding school activities and field trips. This information should include, but not be limited to, the consumption of alcohol, the availability of chaperones while on tour and the responsibility of chaperones. It is the responsibility of the educational institution to disseminate this information to all chaperones.

Destinations Unlimited, Inc. utilizes the services of hotels, transportation and other travel related services in our tour product. The hotels, transportation companies and other service providers are independent contractors and are not agents of Destinations Unlimited, Inc. Destinations Unlimited, Inc. is not responsible for any failure to deliver service or any act committed by these suppliers. Destinations Unlimited Inc. is not responsible for any personal injury, loss or damage of property, or expense resulting from matter beyond our control such as acts of God, terrorism, strikes, government actions or changes in schedules or itinerary. Destinations Unlimited, Inc. assumes no liability whatsoever in connection with any tour. It is the responsibility of the educational institution to disseminate this information to all parents and guardians of students participating in this tour.

We reserve the right to alter the itinerary if necessary.

All rates are quoted in US Currency. Any increase in taxes, fuel surcharges or government imposed fees will be added to your tour cost.

Please sign one copy and return.

I have read the Tour Confirmation for Tour Number AE052115 and understand the Payment Schedule, Cancellation Penalties and Liability Conditions.



Signature of individual responsible for contract agreements.

Date: 10 / 15 / 14



Signature of Destinations Unlimited representative.

Date: 10 / 14 / 14

Town of Manchester
Board of Education

To: Manchester Board of Education
From: Matthew Geary, Superintendent of Schools
Re: Out-of-Town Magnet School Transportation FYE 14/15
Date: November 4, 2015

Background: Manchester Public Schools has received a grant in the amount of \$113,596 for Out-of-Town Magnet School Transportation from the State Department of Education in support of the district's magnet school activities.

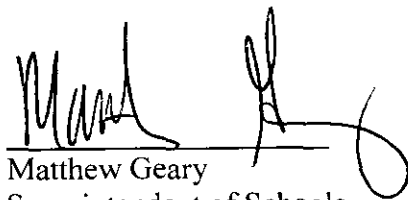
Discussion/Analysis: We are currently transporting 57 students to out-of-town magnet schools.

Financial Impact: The Manchester Board of Education budget funds the difference between the grant and the actual cost of out-of-town magnet school transportation.

Other Board Action:

Recommendation: The Superintendent recommends the Manchester Board of Education request the Board of Directors establish an appropriation in the amount of \$113,596 for the Out-of- District Magnet School Transportation Grant for the 2014-15 fiscal year.

Attachments: None

A handwritten signature in black ink, appearing to read 'Matthew Geary', is written over a horizontal line.

Matthew Geary
Superintendent of Schools
Manchester, Connecticut
November 10, 2014

**Town of Manchester
Board of Education**

To: The Manchester Board of Education
From: Matthew Geary, Superintendent of Schools
Subject: Permission to apply for Nellie Mae Foundation District
Level Systems Change Grant for FY Jan. 2015 – Jan. 2018
Date: November 10, 2014

Background:

This grant application in the amount of \$3,613,116 will be used to promote systems level change that will enhance student-centered learning, including personalized learning, mastery learning, and anytime, anywhere learning at Manchester High School.

Discussion/Analysis:

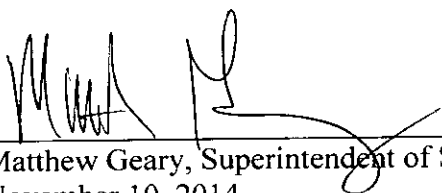
Funds will be used to support increased staffing, programming, general supplies and materials, and instructional supplies to support student-centered learning.

Financial Impact: None to the Board of Education

Other Board/Commission Action: None

Recommendations:

The Superintendent of Schools recommends that the Board of Education approved the filing of an application for the Nellie Mae Foundation District Level Systems Change Grant for FY Jan. 2015 – Jan. 2018 grant in the amount of \$3,613,116.

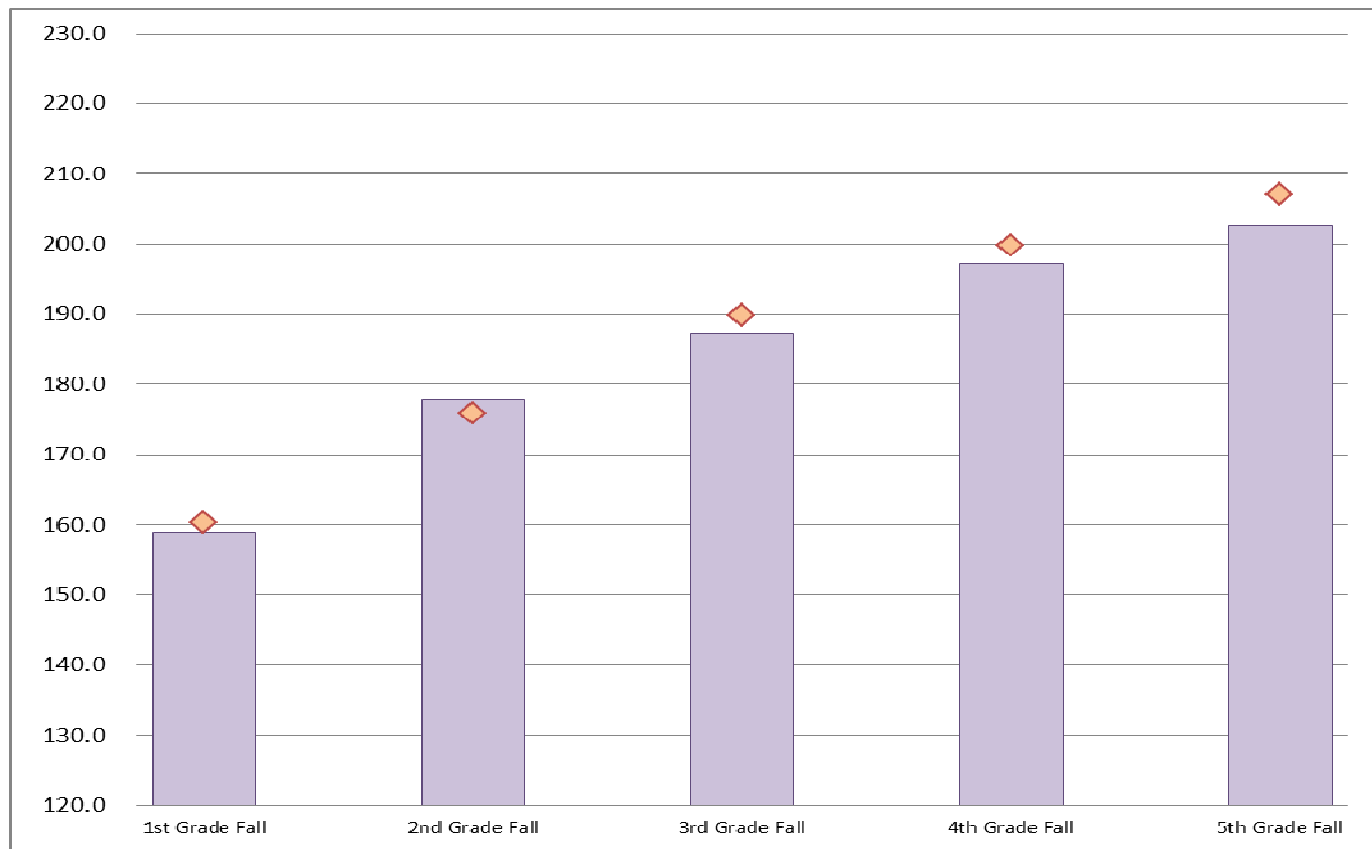

Matthew Geary, Superintendent of Schools
November 10, 2014

Manchester's NWEA Data 2014



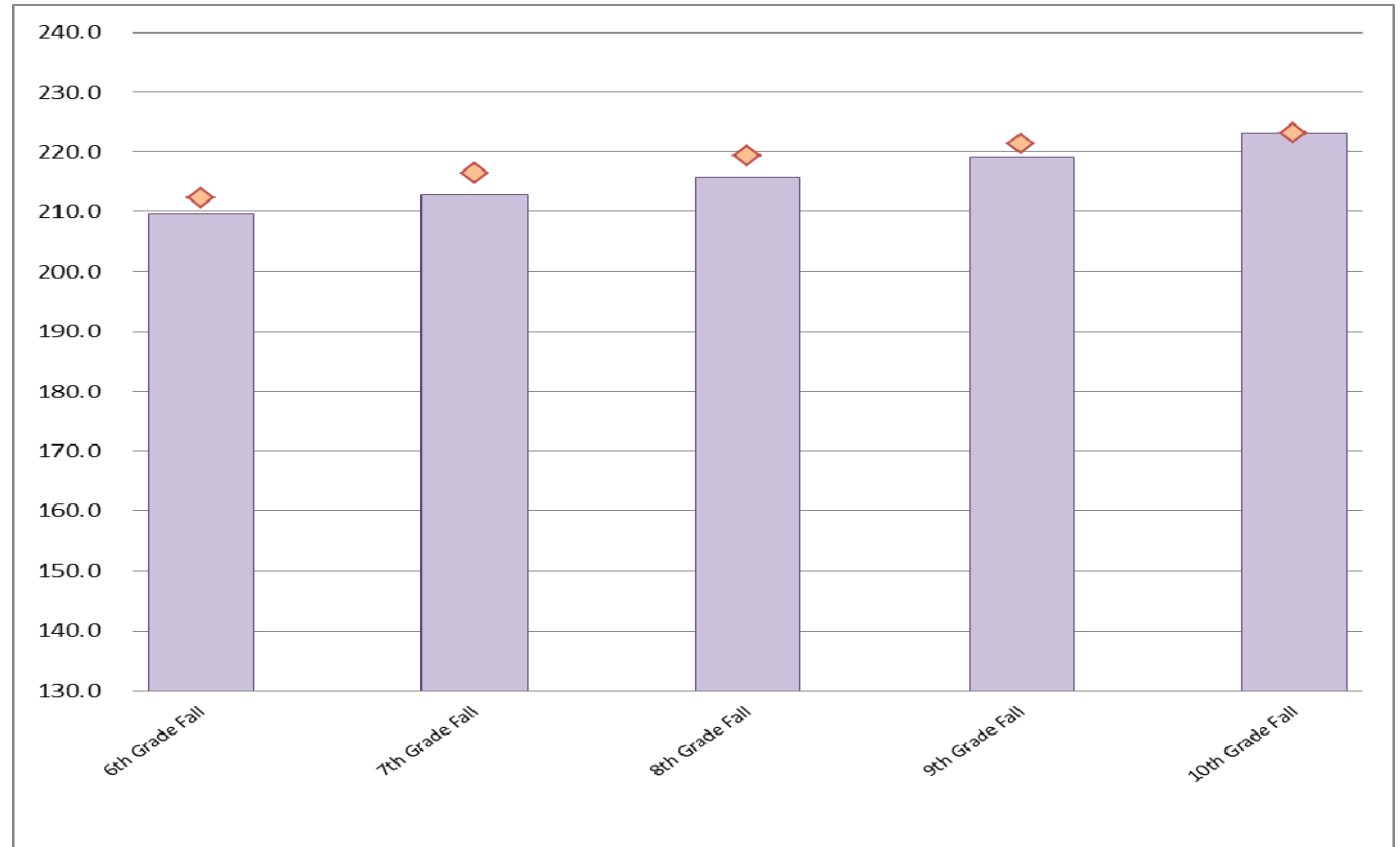
NWEA Reading Fall 2014

Grade 1 - Grade 5
Manchester NWEA Reading Grade Level to Norms



NWEA Reading Fall 2014

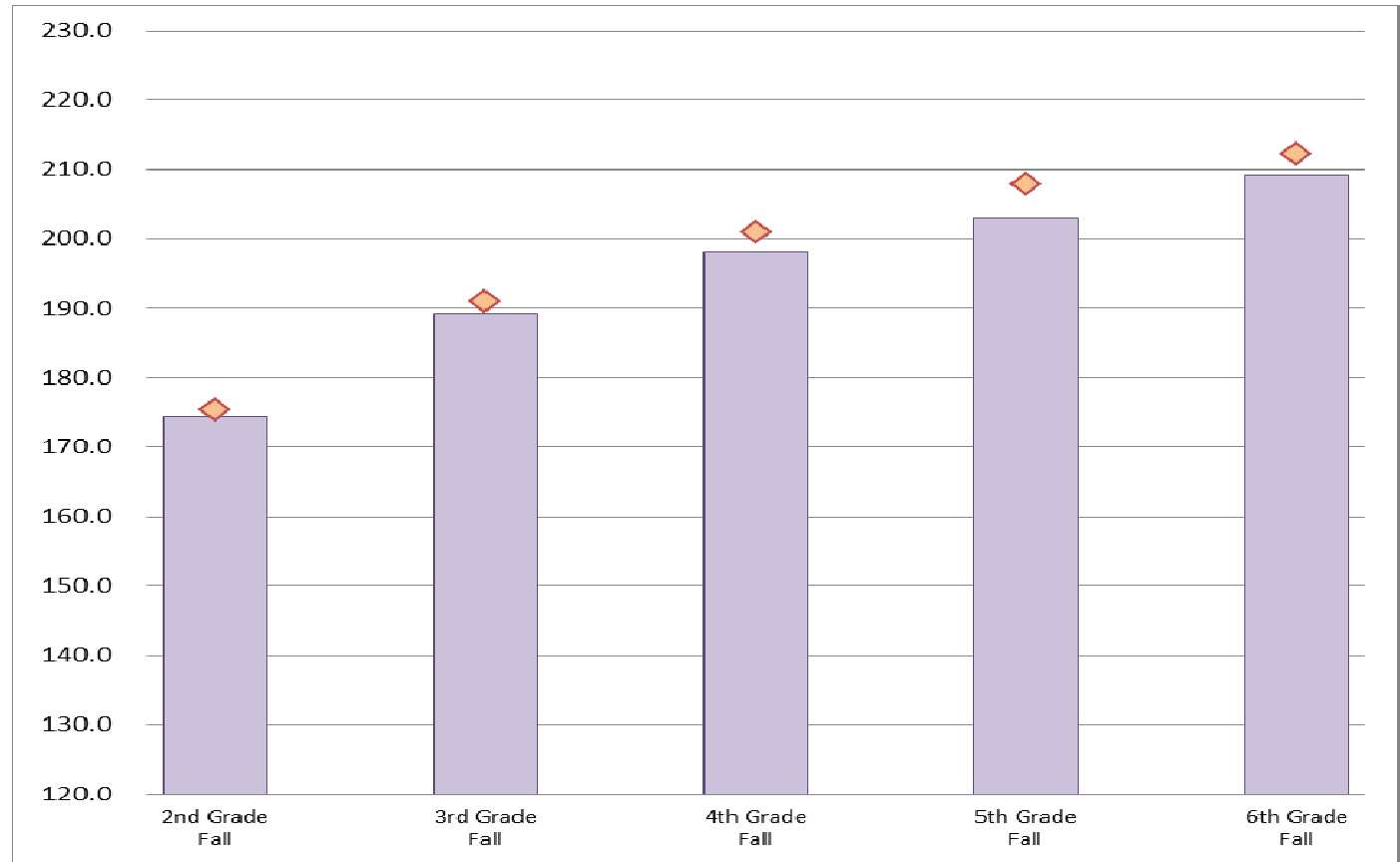
Grade 6 - Grade 10
Manchester NWEA Reading Grade Level to Norms



NWEA Language Usage

Fall 2014

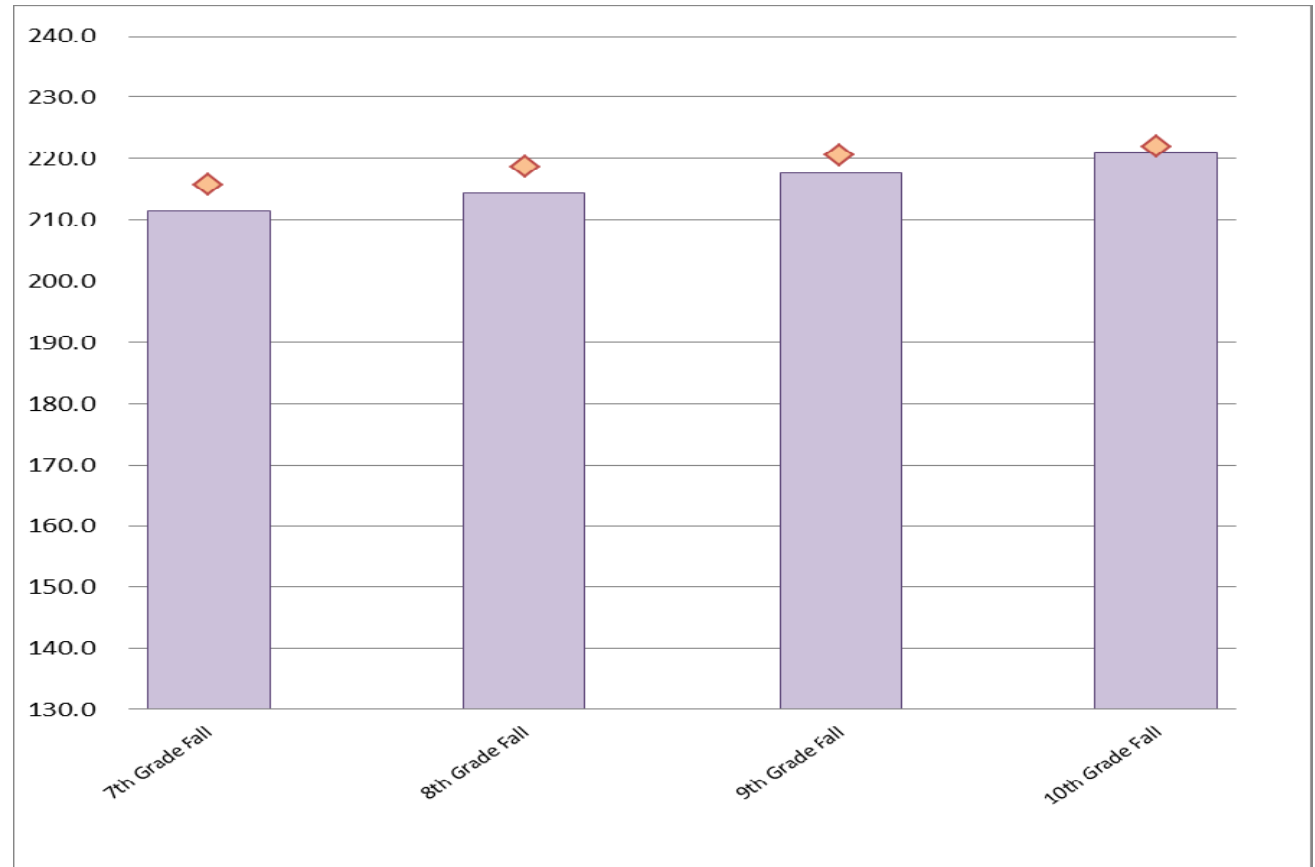
Grade 2 - Grade 6
Manchester NWEA Language Usage Grade Level to Norms



NWEA Language Usage

Fall 2014

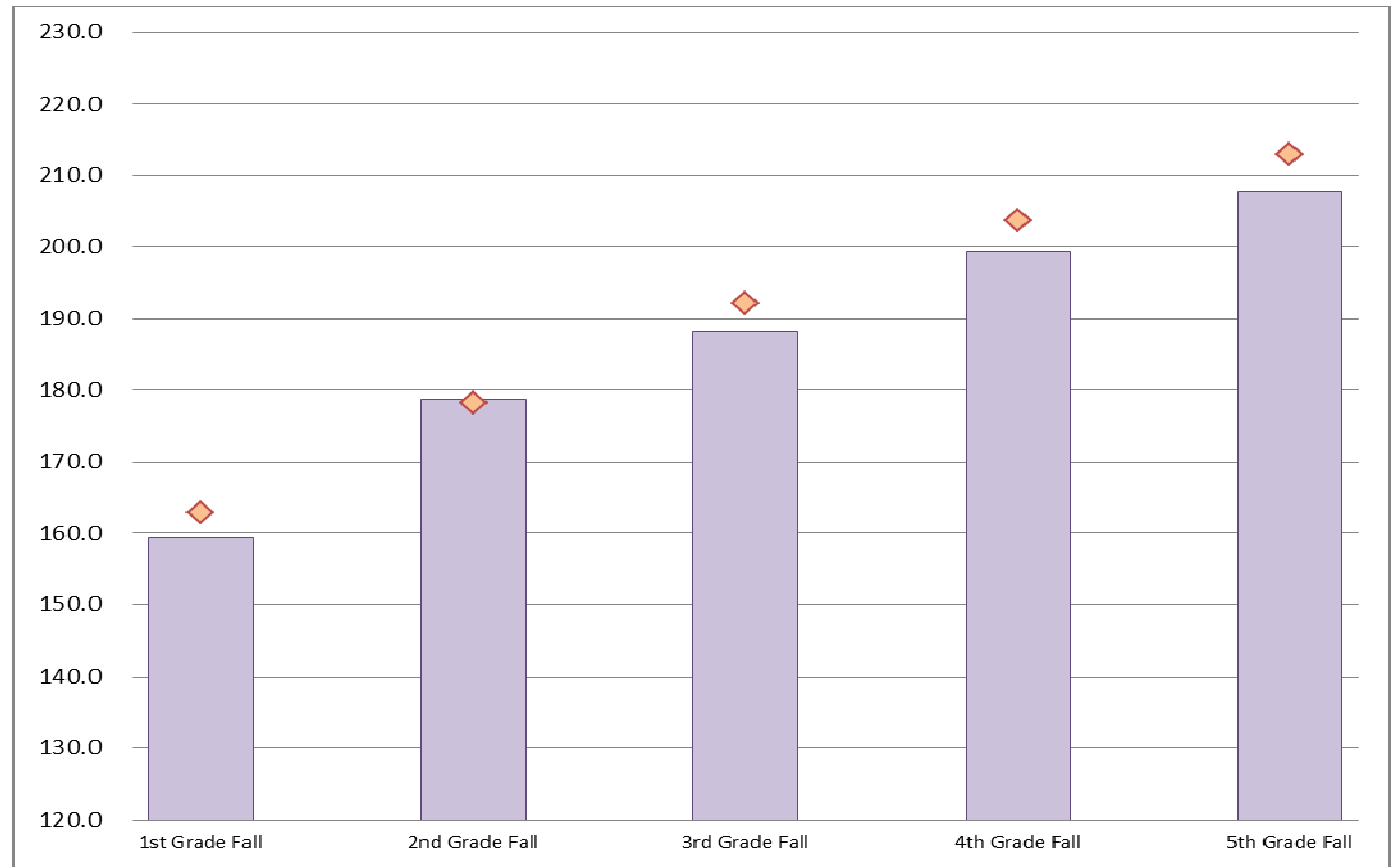
Grade 7 – Grade 10
Manchester NWEA Language Usage Grade Level to Norms



NWEA Math Fall 2014



Grade 1 - Grade 5
Manchester NWEA Math Grade Level to Norms

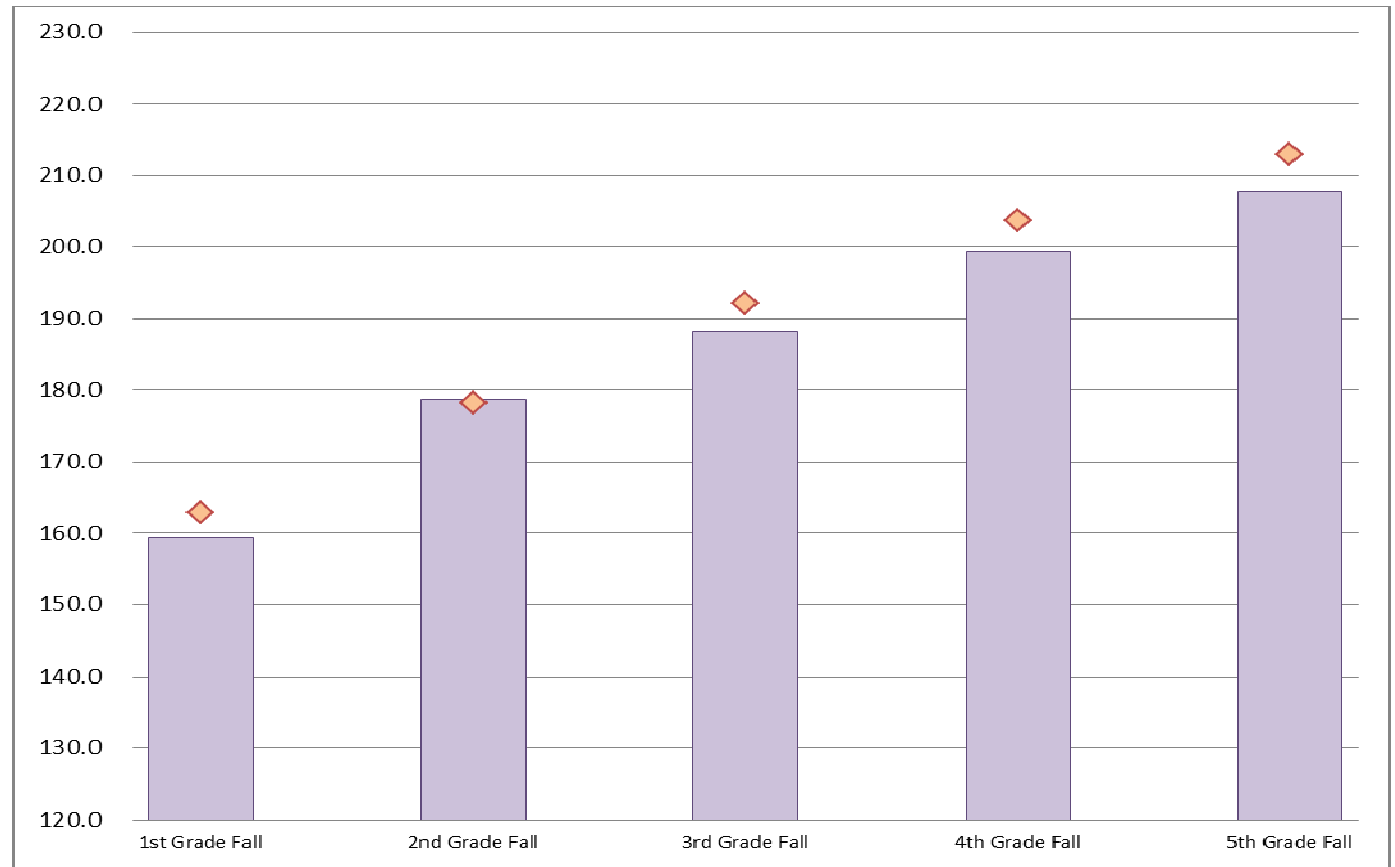


NWEA Math

Fall 2014

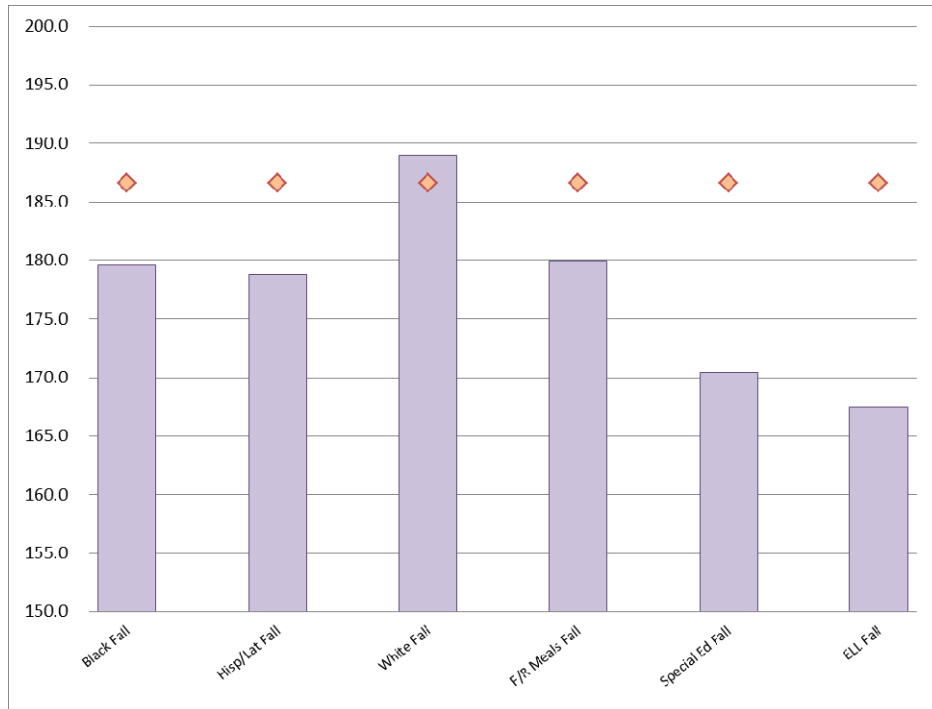


Grade 1 - Grade 5
Manchester NWEA Math Grade Level to Norms



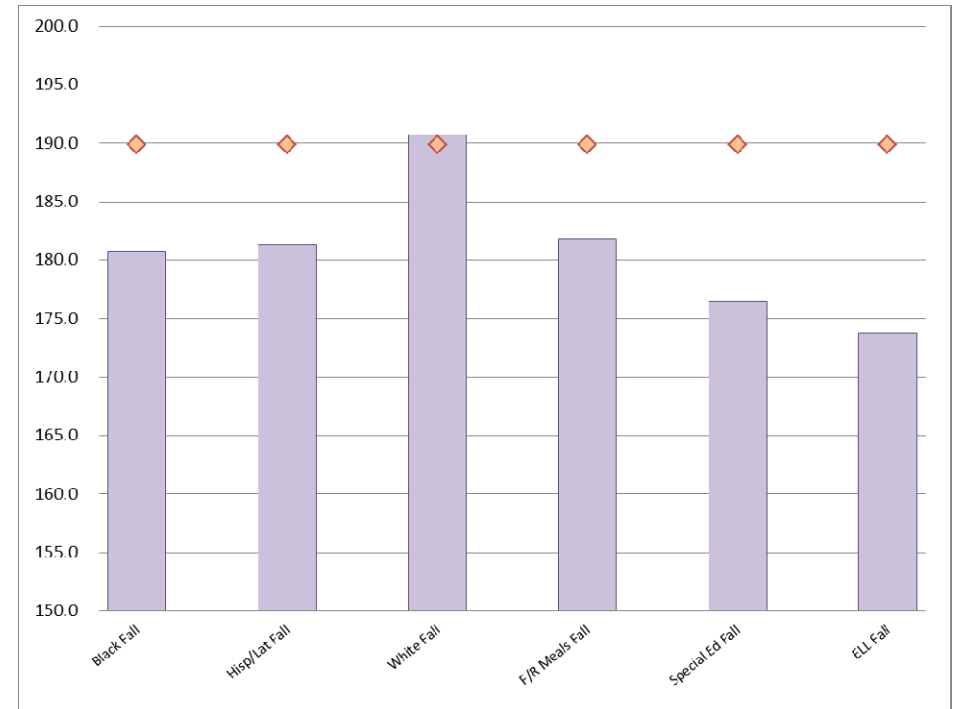
NWEA Grades 1-5 Sub Group Data Fall 2014

NWEA Reading Grade Level to Norms



	Black	Hispanic	White	F/R Meals	Special Ed	ELL
Fall Reading	527	695	909	1395	214	168

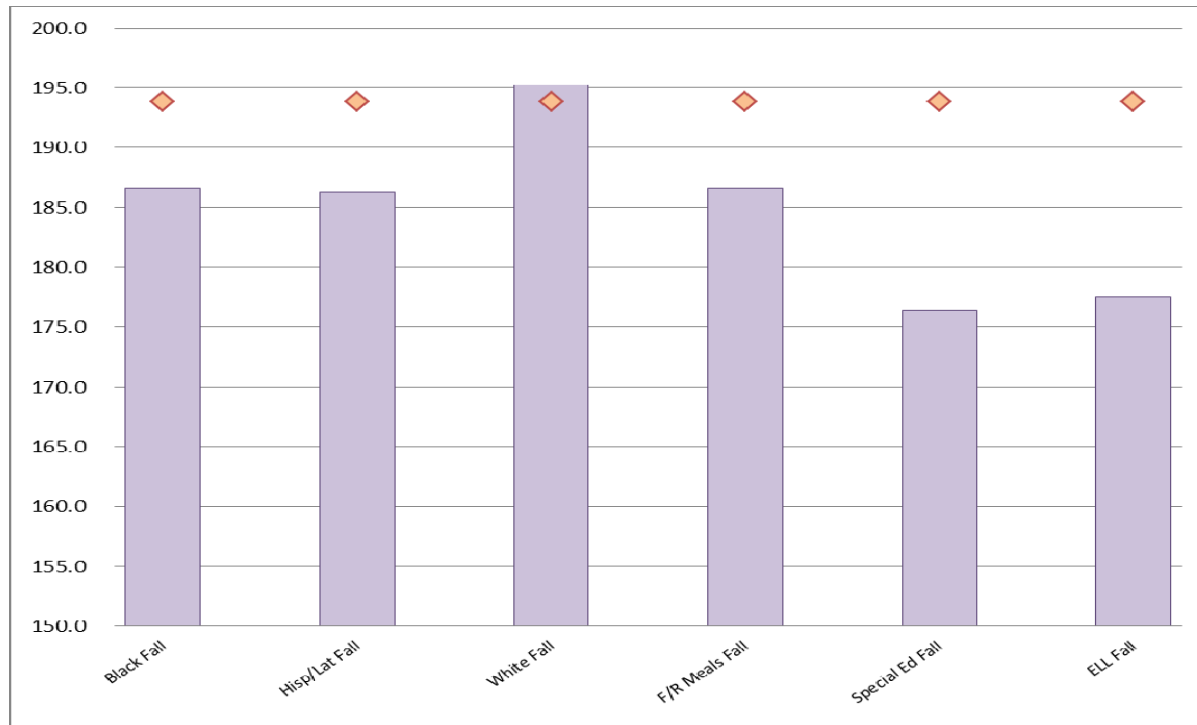
NWEA Math Grade Level to Norms



	Black	Hispanic	White	F/R Meals	Special Ed	ELL
Fall Math	526	696	915	1399	223	170

NWEA Grade 2-5 Sub Group Data Fall 2014

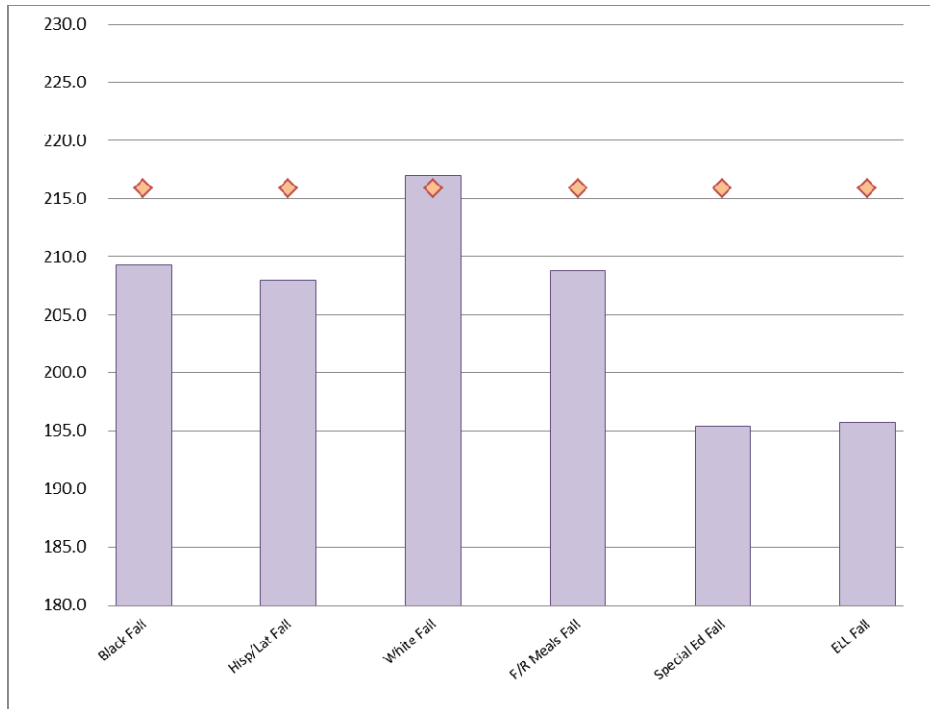
NWEA Language Usage Grade Level to Norms



	Black	Hispanic	White	F/R Meals	Special Ed	ELL
Fall Language	406	533	718	1092	197	119

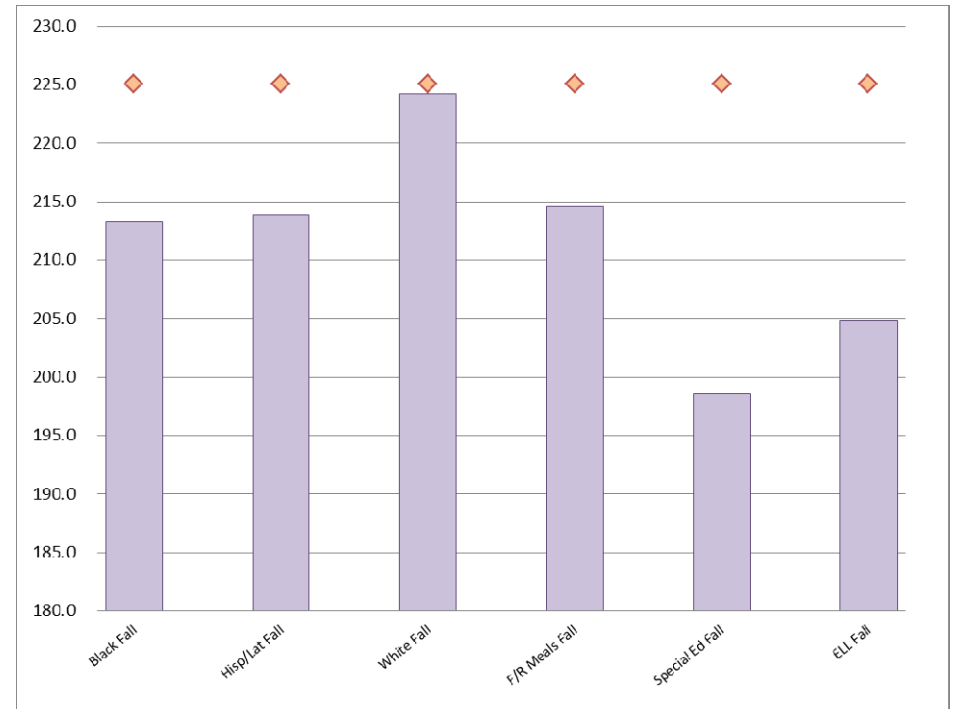
NWEA Grades 6-8 Sub Group Data Fall 2014

NWEA Reading Grade Level to Norms



	Black	Hispanic	White	F/R Meals	Special Ed	ELL
Fall Reading	266	324	448	693	166	68

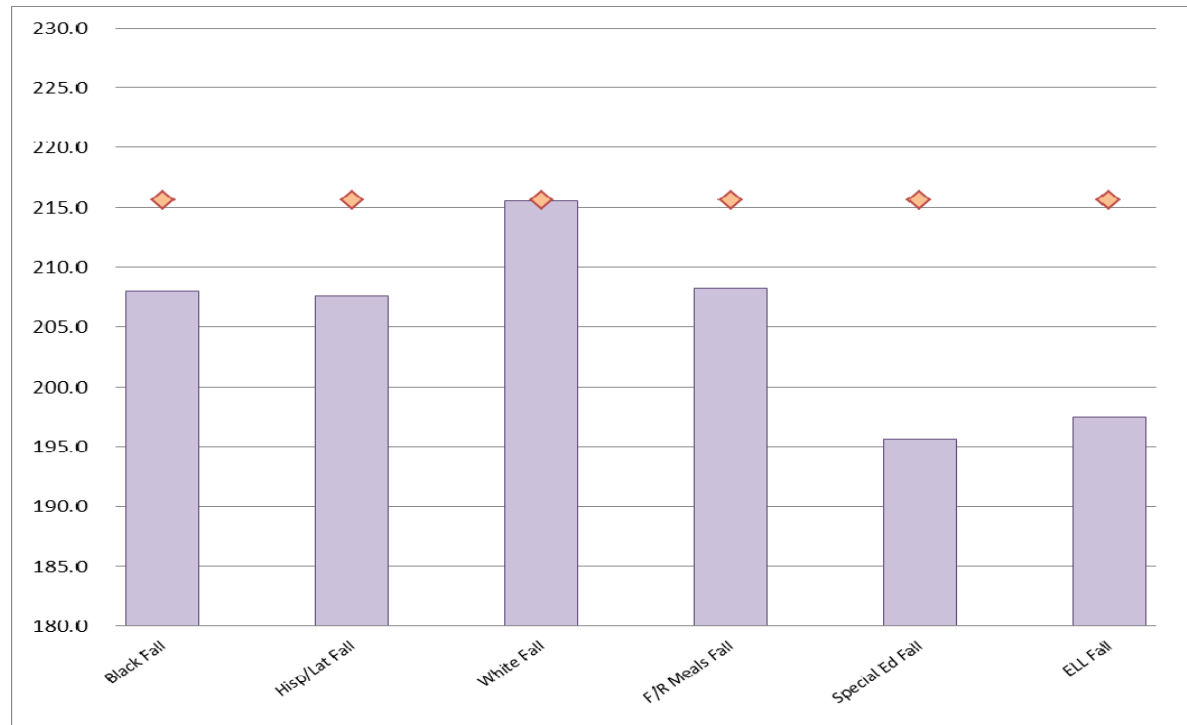
NWEA Math Grade Level to Norms



	Black	Hispanic	White	F/R Meals	Special Ed	ELL
Fall Math	267	323	447	695	169	68

NWEA Grades 6-8 Sub Group Data Fall 2014

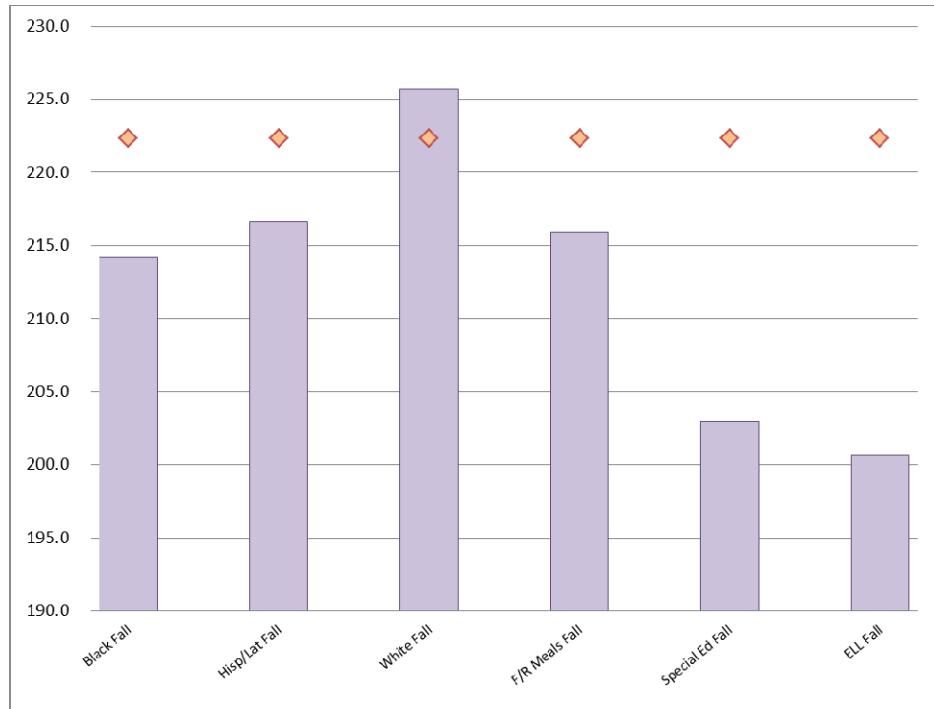
NWEA Language Usage Grade Level to Norms



	Black	Hispanic	White	F/R Meals	Special Ed	ELL
Fall Language	264	322	442	687	166	68

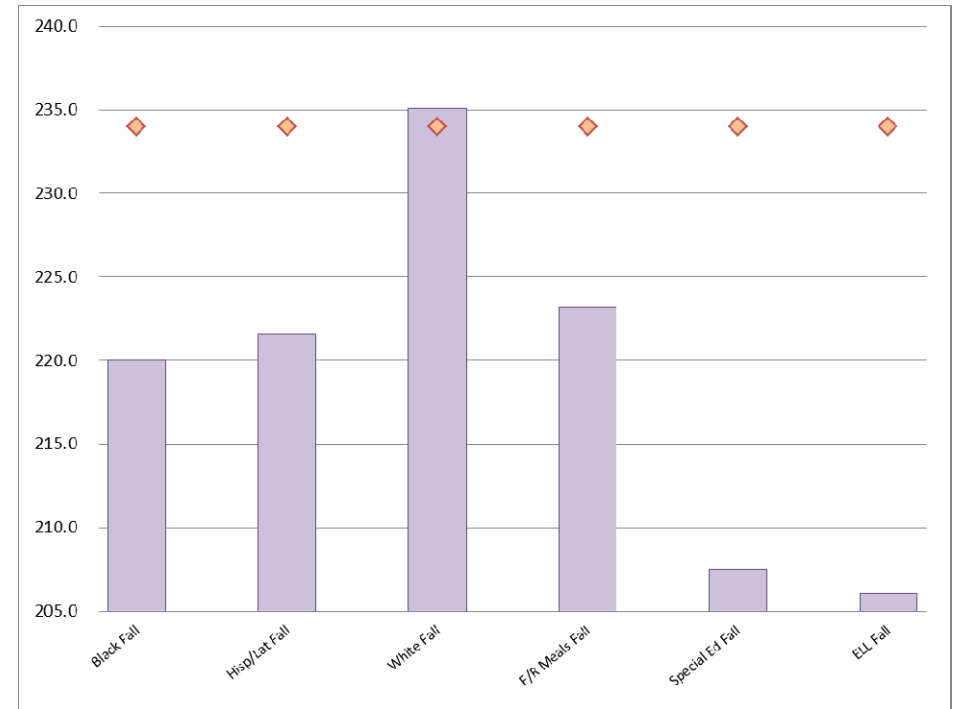
NWEA Grades 9-10 Sub Group Data Fall 2014

NWEA Reading Grade Level to Norms



	Black	Hispanic	White	F/R Meals	Special Ed	ELL
Fall Reading	141	168	324	379	105	35

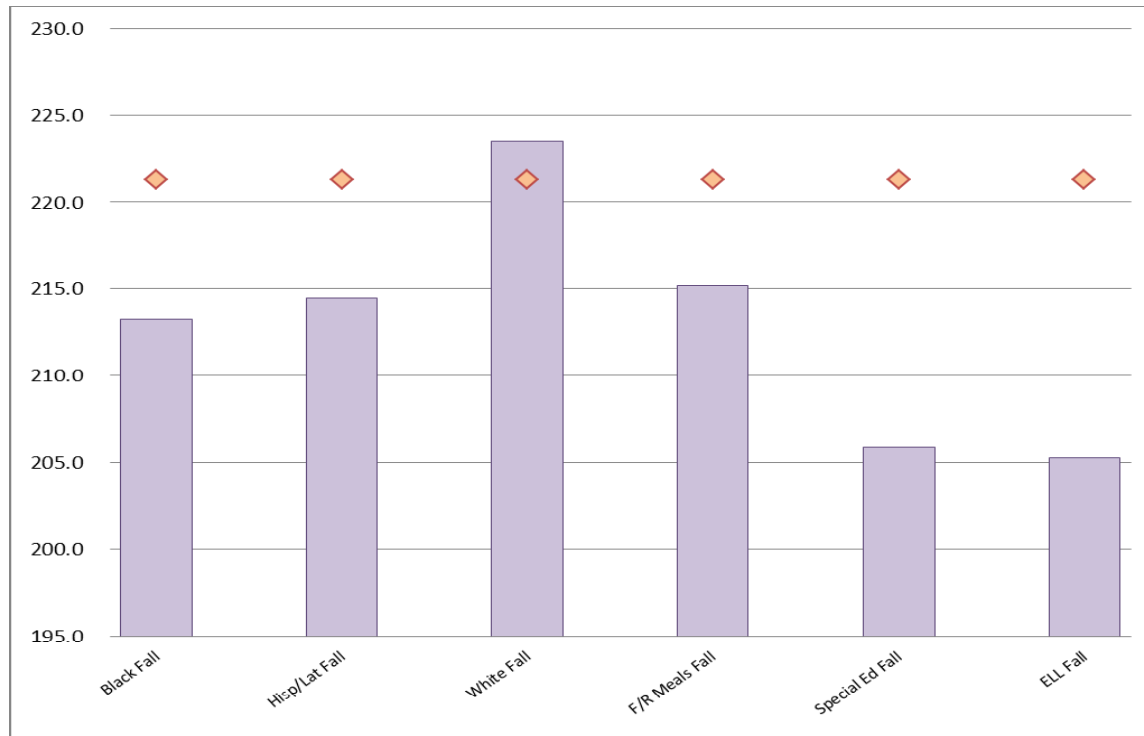
NWEA Math Grade Level to Norms



	Black	Hispanic	White	F/R Meals	Special Ed	ELL
Fall Math	149	172	311	378	105	39

NWEA Grades 9-10 Sub Group Data Fall 2014

NWEA Language Usage Grade Level to Norms



	Black	Hispanic	White	F/R Meals	Special Ed	ELL
Fall Language	138	162	310	357	82	36

NWEA 2014-2015

Summary, Challenges and What's Next

- Our Special Education, F/R Meals, and English Learner populations are areas of concern
- The achievement gap between our ethnic groups remains an issue that requires attention.
- To address these challenges, the Manchester Public Schools will...



NWEA 2014-2015

Summary, Challenges and What's Next

- redefine some of our support services available to students.
- provide clear expectations, training and time for Professional Learning Communities (PLCs).
- continue to craft, reflect and revise our English language arts and mathematics curriculum.



Questions and Discussion



Manchester Public Schools

Manchester's SAAM Data 2014



Overview of SAAM

- SAAM – Summer Advantage Academy of Manchester
- Limit impact of “summer slide”
- Two sites:
 - Highland Park – Grades K(1) & 1(2)
 - Bennet Academy – Grades 2(3) & 3(4)
- 20:2 pupil/teacher ratio



Overview of SAAM

NEEDS	COSTS 13'-14'	COSTS 14'-15'
Staffing	685,284.82	310,227.93
Transportation	55,262.38	76,543.86
Materials – books, paper, crayons...	10,354.47	10,394.95
Contracted services	27,966.27	180,993.58
TOTAL	778,867.94	578,160.32



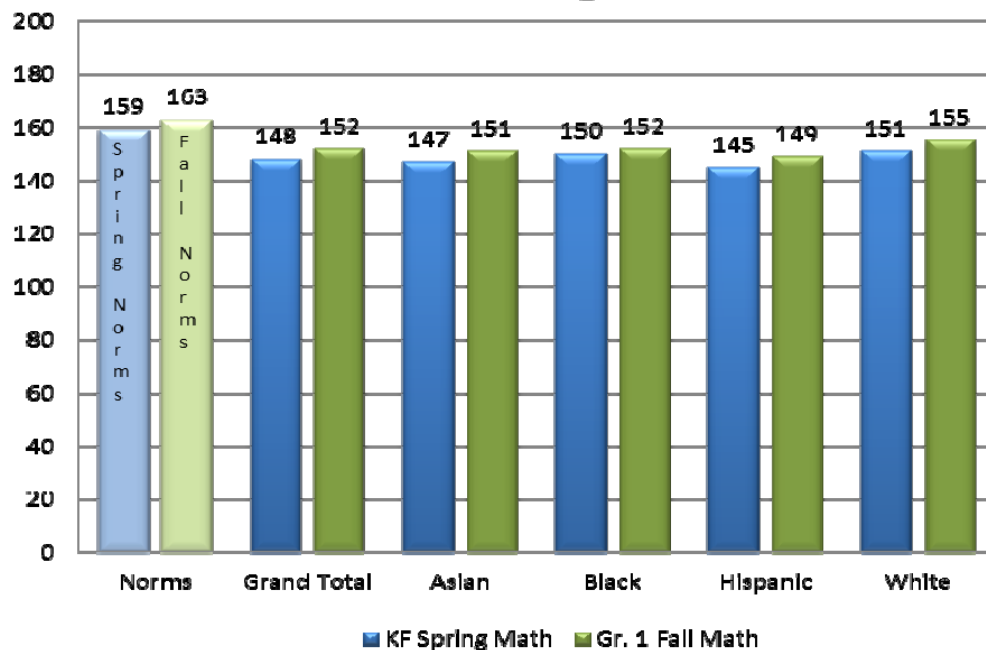
Overview of SAAM

	First Day 7/1/13	Last Day 8/9/13	Total Disenrolled	Total Disenrolled by Grade
Highland	222	184	38	K - 21
<i>Grade K & 1</i>				1 st - 17
Bennet	210	179	31	2 nd - 12
<i>Grade 2 & 3</i>				3 rd - 19
TOTALS	432	363	69	

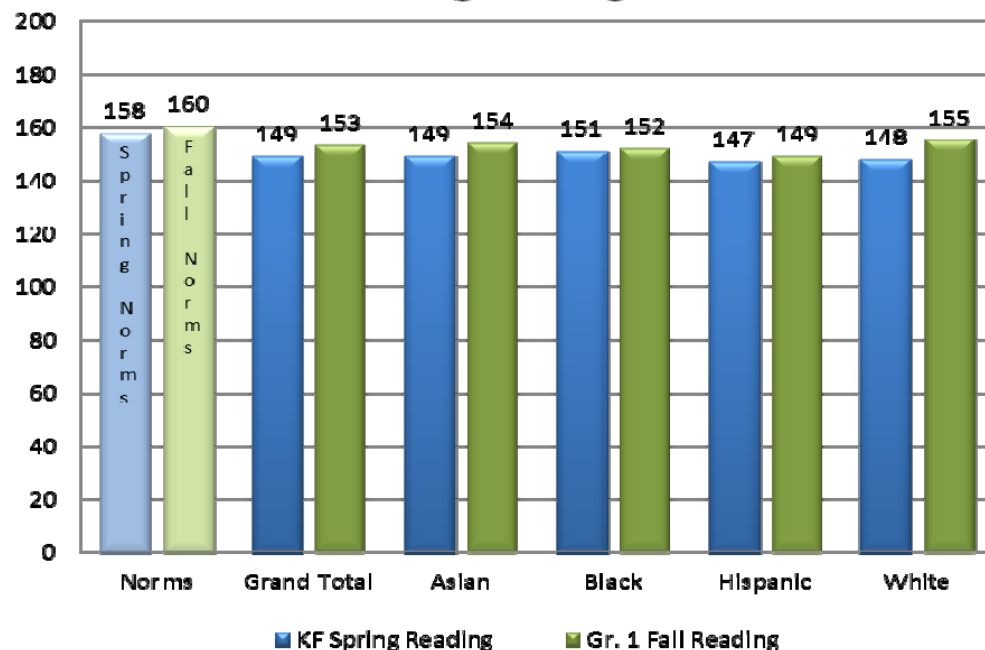


SAAM Kindergarten Spring to Grade 1 Fall

NWEA Math Average RIT Score



NWEA Reading Average RIT Score



Grade K Spring/Grade 1 Fall # Students Tested - Math

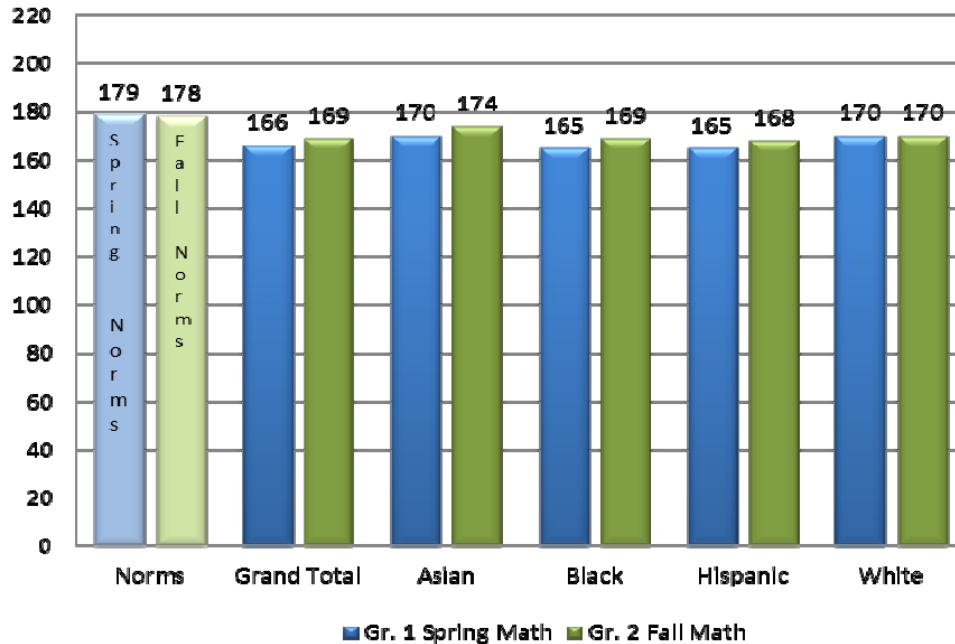
Grand Total		Asian		Black		Hispanic		White	
Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall
74	79	9	9	19	21	27	28	15	17

Grade K Spring/Grade 1 Fall # Students Tested - Reading

Grand Total		Asian		Black		Hispanic		White	
Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall
74	79	9	9	19	21	27	28	15	17

SAAM Grade 1 Spring to Grade 2 Fall

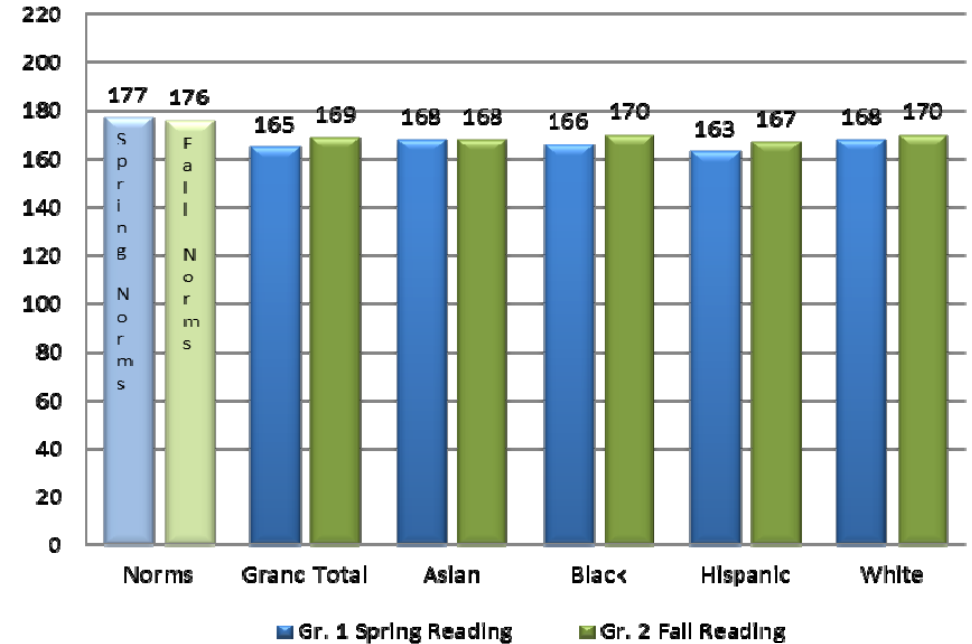
NWEA Math Average RIT Score



Grade 1 Spring/Grade 2 Fall # Students Tested - Math

Grand Total		Asian		Black		Hispanic		White	
Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall
100	96	6	7	38	36	33	32	21	19

NWEA Reading Average RIT Score

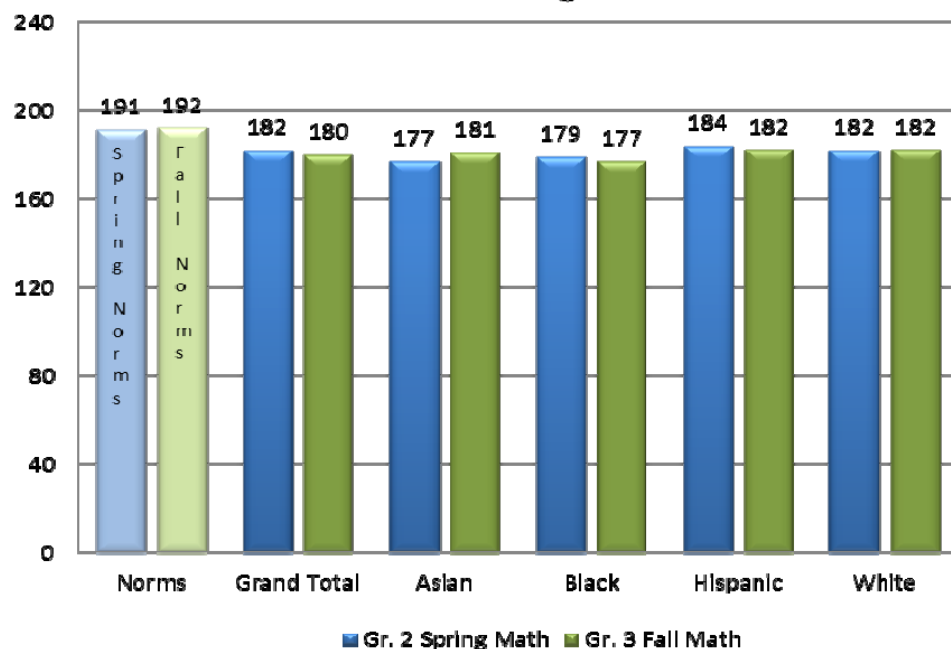


Grade 1 Spring/Grade 2 Fall # Students Tested - Reading

Grand Total		Asian		Black		Hispanic		White	
Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall
101	96	7	7	38	36	33	32	21	19

SAAM Grade 2 Spring to Grade 3 Fall

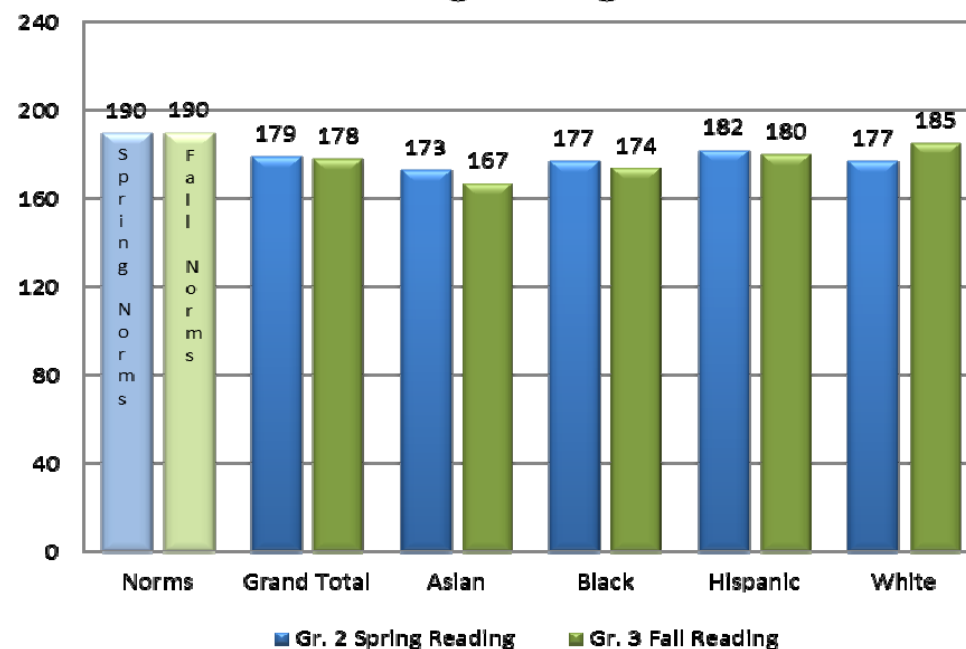
NWEA Math Average RIT Score



Grade 2 Spring/Grade 3 Fall # Students Tested - Math

Grand Total		Asian		Black		Hispanic		White	
Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall
74	76	4	4	31	32	24	25	11	11

NWEA Reading Average RIT Score

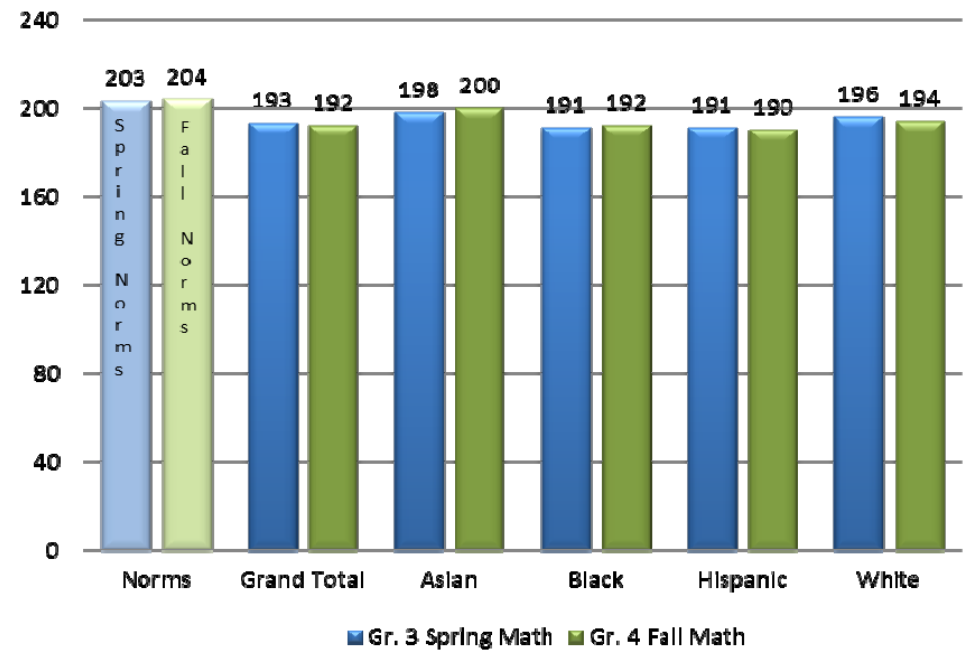


Grade 2 Spring/Grade 3 Fall # Students Tested - Reading

Grand Total		Asian		Black		Hispanic		White	
Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall
74	76	4	4	31	32	24	25	11	11

SAAM Grade 3 Spring to Grade 4 Fall

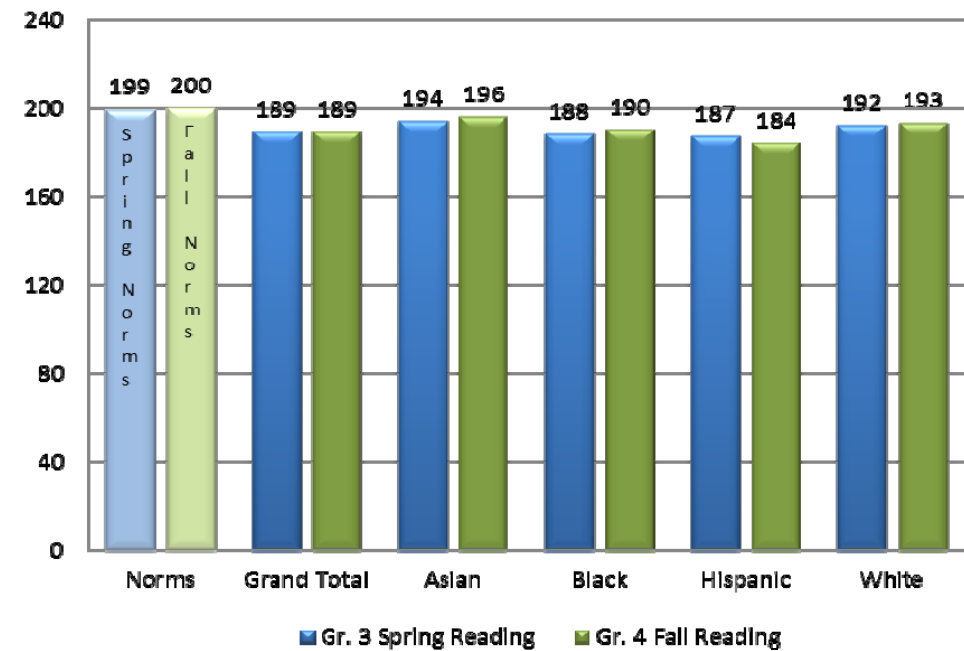
NWEA Math Average RIT Score



Grade 3 Spring/Grade 4 Fall # Students Tested - Math

Grand Total		Asian		Black		Hispanic		White	
Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall
92	94	6	6	33	33	30	32	18	18

NWEA Reading Average RIT Score



Grade 3 Spring/Grade 4 Fall # Students Tested - Reading

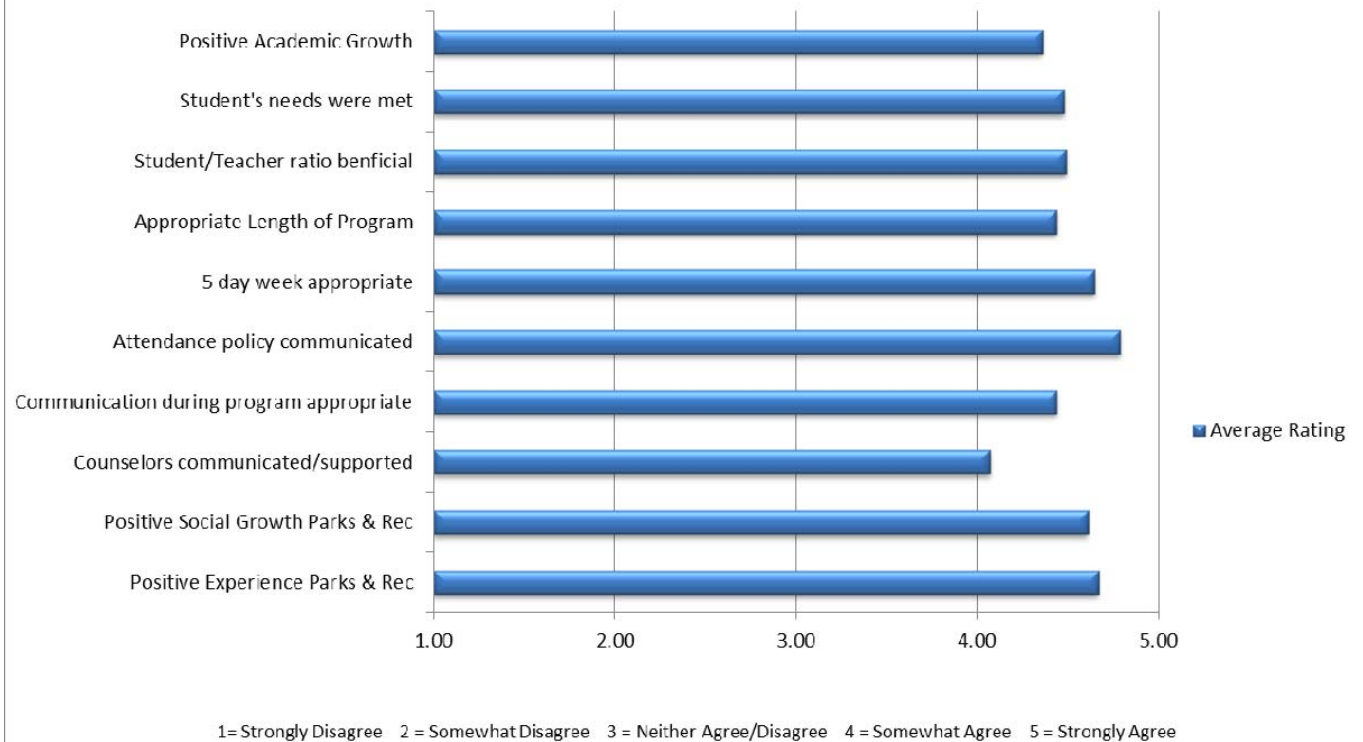
Grand Total		Asian		Black		Hispanic		White	
Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall
93	94	6	6	33	33	32	33	18	18

Overview of SAAM – Parent Survey



Manchester Public Schools

SAAM Parent Survey



Overview of SAAM–Parent Survey

Survey Responses

Thank you for allowing my son this experience – we were blessed with the opportunity for him to be accepted into this program.

The SAAM and summer camp were excellent – thank you so much. See you in 2015!

Parks and Rec was great. Counselors were friendly and my son really looked up to them.



Parks and Recreation

Typical Day

- 11am-11:30am - Transfer of SAAM students to Camp
- 11:45am-12:45pm - Lunch
- 1:00pm-3:30pm - Activities

Cooperative games, arts and craft or nature, special guest, special event, or field trip.

- 3:45pm-4:10pm - Snack
- 4:15pm-6pm - Activities (see above)



Parks and Recreation

Field Trips and Special Events for 2014

- Swimming
- Bowling
- Beardsley Zoo
- CAST Theater
- Camp Cup
- Camp Mixers



Considerations for SAAM 2015

- Duration of the program
- Guidance counselors
- Journals and phone calls
- Work being sent home
- Schedule of field trips



Manchester Public Schools

Questions and Discussion



Manchester Public Schools

Article II

9000

ORGANIZATION AND MEETINGS OF THE BOARD OF EDUCATION

Draft November 2, 2014

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The Chair, Vice Chair, and the Secretary shall take office immediately upon election. All officers of the Board shall hold office for a term of one year and until their successors are duly elected. Whenever there is a vacancy in the office of Chair, Vice Chair, or Secretary, at the next regular meeting the Board shall elect a new officer to fill the vacancy for the unexpired term of office.

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When a majority of the members agree that an emergency exists which has made a timely notice impossible, such a meeting may be called at a time or place which may be most convenient. In case of such emergency and the proceedings occurring at such meeting shall be filed with the Town Clerk no later than seventy-two (72)hours following the holding of such a meeting.

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- (1) Discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee, provided that such individual may require that discussion be held at an open meeting.
- (2) Strategy and negotiations with respect to pending claims and litigation to which the Board or a member of the Board, because of his or her conduct as a member of the Board, is a party until such claims or litigation have been finally adjudicated or otherwise settled.
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Curriculum and Instruction Committee Minutes
October 15, 2014

Present: Deborah Hagenow, Mary Jane Pazda, Carl Stafford, Dr. Amy Radikas

Also present: Jill Kreiger, Marc DiDomenzio, Dr. Santosha Oliver, Dr. Scott Ratchford

Absent: Jason Scappaticci

Textbook Adoption

Jill Kreiger, Principal of Manchester High School (MHS) and Marc DiDomenzio, MHS Business Department Chair, proposed the adoption of Business Management, textbook to replace the 10 year old textbook currently being used for business management.

Thirty class copies will be ordered. The text will support the revision of the curriculum in this area.

Update – Science, Technology, Engineering, Arts, Mathematic (STEAM)

Dr. Oliver updated the group on several science related initiatives.

- Invention Convention is a unique opportunity for the town-wide PTA to partner with Manchester Public Schools to offer all K-8 students the opportunity to participate in the 4th Annual Science Fair or Invention Convention.
- After – school programming to involve some science components. Robotics to expand beyond Manchester High School and rocketry at Bennet.
- Looking for a few grant opportunities – one with Massachusetts Institute of Technology (MIT), which involves the use of science related modules with a school system.

Update – Humanities

Dr. Ratchford updated the group on several literacy and coaching initiatives.

- Professional Development provided by Dr. Jim Knight and Dr. David Cormier regarding the role of a coach. Administrators have been part of the initial training to establish common understanding of coaching role.
- Writer's workshop model to continue – external assistance being provided at the elementary level by Dr. Doug Kauffman and at the secondary level by Dr. Jason Courtmarche.

Next Meeting:

Director's Room at Lincoln Center - December 8, 2014 at 5:30 p.m.

Manchester Public Schools
Board of Education
Policy Committee Minutes
Monday, October 27, 2014
5:30 p.m.

Members Present: Maria Cruz, Deb Hagenow, Mary-Jane Pazda, Carl Stafford

Others Present: Matt Geary, Superintendent of Schools

The meeting was called to order at 5:30 PM.

1. The members discussed Article II Section 3: Vice Chair of Board of Education and directed the Superintendent of Schools to draft a revised policy that adds a position of vice chair to the Board of Education. This policy will be brought to the full Board of Education for a first reading at the November 10 Board of Education meeting.

2. The board members reviewed Board Policy #5143.2: School Lunch Accounts and directed the Superintendent of Schools to revise the policy, eliminating the alternate lunch provision. A revised draft will be brought back to the committee for review at their next meeting.

3. Committee members reviewed a draft of an amendment that would add 2 Student Representatives as non-voting members of the Board of Education. The language will be clarified by the Superintendent of Schools and brought back to the committee for review at their next meeting.

4. The minutes from September 22, 2014 were revised to reflect a start time of 5:30 at the meeting held on

The meeting adjourned at 6:40 PM.

Next Meeting: Monday November 24 at 5:30 PM

Submitted by: Matt Geary, Superintendent of Schools

Article II

9000

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Draft November 2, 2014

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Manchester Board of Education

Community Relations Committee

Meeting Minutes

Wednesday, October 29, 2014

Highland Park School Library, 6:00 PM

Members Present: Chris Pattacini, Mary-Jane Pazda, Darryl Thames, Sr.

Others Present: Matt Geary, Superintendent of Schools
Diane Sheehan-Burns, Principal Highland Park Elementary School

The meeting was called to order at 6:10 PM.

1. The Board of Education held an Open House to allow community members to see the 21st Century learning environment. The tour was led by Diane Sheehan-Burns, Principal at Highland Park School.

2. The committee reviewed proposed changes in the locations of one of the two monthly meetings. Beginning in February, the first meeting of each month would be moved to a school. The visits begin with the Title 1 Elementary schools in alphabetical order. The Board of Education could also consider recognizing students from these schools at the meetings held there.

Monday, January 12, 2015	Lincoln Center
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Monday, January 26, 2015	Lincoln Center
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Monday, February 9, 2015	Bowers
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Monday, February 23, 2015	Lincoln Center
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Monday, March 9, 2015	Robertson
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Monday, March 23, 2015	Lincoln Center
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Monday, April 6, 2015	Verplanck
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Monday, April 27, 2015	Lincoln Center
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Monday, May 11, 2015	Waddell
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Tuesday, May 26, 2015	Lincoln Center
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Monday, June 8, 2015	Washington
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Monday, June 22, 2015	Lincoln Center
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3. Meetings will be held on Wednesdays between Board meeting weeks at 7:00 at Central Office.

The meeting was adjourned at 6:40 PM.

The next meeting is Wednesday, November 19, 2014.

Submitted by: Matt Geary, Superintendent of Schools