

MANCHESTER BOARD OF EDUCATION
REGULAR MEETING
MONDAY, SEPTEMBER 14, 2015

REVISED:

Board Of Education Mtg.

**7:00 P.M. – Buckley Elem.
Cafeteria**

A. OPENING

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Approval of Board of Education Minutes – August 24, 2015 A – 3

B. CONSENT CALENDAR

- 1) Personnel Information B – 1
- 2) Transfer of Funds B – 2
- 3) Establish an appropriation for FY15/16 in the amount of \$518,470 funded by the Connecticut State Dept. of Education Grant for Manchester Adult Education. B – 3
- 4) Establish an appropriation for FY15/16 in the amount of \$4,245,648 for the Alliance District grant. B – 4
- 5) Establish an appropriation for FY15/16 in the amount of \$20,000 for the National School Lunch Program School Equipment grant. B – 5
- 6) Establish an appropriation for FY15/16 in the amount of \$7,203.47 to be placed in the Community Use of Schools account and made available to cover repair and maintenance costs to Bailey Auditorium. B – 6
- 7) Permission to Apply for the Bilingual Education Program Grant for FY15/16 in the amount of \$11,397. B – 7
- 8) Extended Field Trip Request – Bennet Academy – Sept. 23-25, 2015 B – 8
2 Teacher Chaperones, 50 Students - Discovery Camp, Team Bldg., Peer Relation and Diversity Education, Woodstock, CT.

C. COMMITTEE REPORTS

- 1) Personnel & Finance Committee Minutes – August 24, 2015 C – 1

D. PUBLIC COMMENTS (any item before the board)

E. SUPERINTENDENT'S REPORT

- 1) Buckley School Improvement Plan – Mr. Matthew Daly, Principal, Buckley E – 1
- 2) Imagine College – Mrs. Jill Krieger, Principal, MHS, Ms. Claire Shea, E – 2
Consultant, Ms. Katelyn Miner, Assistant Principal, MHS, Ms. Lisa Young,
Language Arts Teacher, MHS, Ms. Denise Batista, Guidance Counselor, MHS

**F. UNFINISHED BUSINESS –
None**

G. **NEW BUSINESS** -
None

H. **PUBLIC COMMENTS** (comments limited to items on tonight's agenda)

I. **COMMUNICATIONS**
1) Student Representatives – Ms. Lori Fogg and Ms. Shania Stanton

J. **ITEMS FOR FUTURE AGENDAS**

K. **ADJOURNMENT**

Welcome to the Manchester Board of Education meeting. Observers are always welcome. The following instructions are to assist those who wish to speak during the Public Comment session(s):

- 1) Print your name and address on the sign-in sheet at the podium for accurate record keeping.*
- 2) State your name and address for the record. Students state name only.*
- 3) First Session: Three minute time limit for any item that may come before the Board. Listen for the bell.*
- 4) Second Session: Comments must be limited to items on the Board's agenda for this meeting. The Board Chair has the discretion to limit comment time.*
- 5) Written statements may be substituted for Board members if time runs out for speaker.*
- 6) Immediate replies to questions/concerns should not be expected (Board Chair/Superintendent's discretion).*
- 7) Inappropriate topics: Confidential information, personal issues and legal concerns. Please avoid derogatory and profane language. Board of Education Policy #1220.*

PERSONNEL ACTION**APPOINTMENTS**

Confirming the appointment of Linda Iacobellis as an Assistant Vice Principal at Manchester High School effective September 11, 2015, (Secondary Assistant Principal (220 days) Step 5, \$128,768. Ms. Iacobellis received a Sixth Year Certificate in Education Leadership and a Master of Arts in Counseling Psychology degree at University of Connecticut. Ms. Iacobellis resides in Columbia.

Jennifer Rinehart to be a Special Education ABA teacher at Waddell Elementary School. Ms. Rinehart received a Master of Arts in Early Childhood Education degree at University of Hartford. Ms. Rinehart resides in Manchester. It is recommended that her appointment be approved effective August 24, 2015 (MA/Step 4, \$51,025).

Meagan Gotta to be a Special Education teacher at Buckley Elementary School. Ms. Gotta received a Master of Arts in Special Education degree at Saint Joseph College. Ms. Gotta resides in Somers. It is recommended that her appointment be approved effective August 24, 2015 (MA/Step 1, \$46,228).

Tracy Mercier to be a Grade 4 teacher at Verplanck Elementary School. Ms. Mercier received a Master of Arts in Middle School Theory degree at Saint Joseph College. Ms. Mercier resides in Ellington. It is recommended that her appointment be approved effective August 24, 2015 (MA/Step 10, \$65,418).

Alicia Palmisano to be a .85 FTE Physical Education teacher at Manchester Preschool Center, Verplanck and Washington Elementary Schools. Ms. Palmisano received a Master of Science in Physical Education degree at Southern New Hampshire University. Ms. Palmisano resides in Bristol. It is recommended that her appointment be approved effective August 24, 2015 (MA/Step 1, \$46,228, prorated to .85 FTE, \$39,293.80).

Kenneth Whitney to be a Grade 3 teacher at Verplanck Elementary School. Mr. Whitney received a Bachelor of Arts in History degree at Bates College. Mr. Whitney resides in West Hartford. It is recommended that his appointment be approved effective August 24, 2015 (BA+30/Step 1, \$46,228).

Heidi Eckert to be a .49 FTE Art teacher at Verplanck Elementary School and Manchester Preschool Center. Ms. Eckert received a Master of Education in Teaching and Learning degree at Post University. Ms. Eckert resides in Bristol. It is recommended that her appointment be approved effective August 24, 2015, (MA/Step 1, \$46,228, prorated to .49 FTE, \$22,651.72).

Jaclyn Ferland to be an Early Childhood Education teacher at Keeney Street Elementary School. Ms. Ferland received a Bachelor of Arts in Sociology and Early Childhood Education degree at Eastern Connecticut State University. Ms. Ferland resides in Suffield. It is recommended that her appointment be approved effective August 24, 2015 (BA/Step 1, \$43,611).

Stephanie Peterson to be a Special Education teacher at Illing Middle School. Ms. Peterson received a Master of Music in Cello Performance degree at University of Wisconsin, Madison. Ms. Peterson resides in Manchester. It is recommended that her appointment be approved effective August 24, 2015 (MA/Step 6, \$54,950).

Kara Seaha to be a STEM Specialist at Keeney Street Elementary School. Ms. Seaha received a Bachelor of Science in Elementary Education degree at Western Connecticut State University. Ms. Seaha resides in Rocky Hill. It is recommended that her appointment be approved effective August 25, 2015 (BA/Step 1, \$43,611).

Samantha Iadarola to be a Grade 1 teacher at Verplanck Elementary School. Ms. Iadarola received a Bachelor of Science in Elementary Education degree at Salve Regina University. Ms. Iadarola resides in North Haven. It is recommended that her appointment be approved effective August 24, 2015 (BA+30/Step 1, \$46,228).

Danielle Brodeur to be a STEM Specialist at Waddell Elementary School. Ms. Brodeur received a Master of Arts in Early Childhood Education degree at Eastern Connecticut State University. Ms. Brodeur resides in South Windsor. It is recommended that her appointment be approved effective August 25, 2015 (MA/Step 1, \$46,228).

Amanda Paradis to be STEM Specialist at Martin Elementary School. Ms. Paradis received a Master of Arts in Special Education degree at Saint Joseph College. Ms. Paradis resides in New Britain. It is recommended that her appointment be approved effective August 25, 2015 (MA/Step 1, \$46,228).

Patrick Kavanaugh to be a Grade 3 teacher at Highland Park Elementary School. Mr. Kavanaugh received a Bachelor of Arts in Elementary Education and English degrees at University of Rhode Island. Mr. Kavanaugh resides in Cumberland, Rhode Island. It is recommended that his appointment be approved effective August 26, 2015 (BA+30/Step 1, \$46,228).

RESIGNATIONS

Kathleen Aldrich, Integrated Preschool teacher at Keeney Street Elementary School, has submitted a letter of resignation for personal reasons effective the end of business on August 24, 2015. Ms. Aldrich has been with Manchester Public Schools since August 25, 2014. It is recommended that her request be approved.

Elizabeth Hoey, Grade 1 teacher at Washington Elementary School, has submitted a letter of resignation for personal reasons effective the end of business on August 26, 2015. Ms. Hoey has been with Manchester Public Schools since August 30, 2012. It is recommended that her request be approved.

**Town of Manchester
Board of Education**

To: Manchester Board of Education

From: Mr. Matthew Geary, Superintendent of Schools

Subject: Transfer of Funds

Date: August 20, 2015

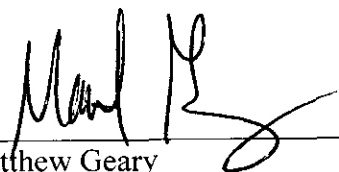
Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY 2015-2016 Budget.

Discussion/Analysis: Transfer from Systemwide Science Printing/Advertising (\$2,500) and Systemwide Science Instructional Supplies and Materials (\$5,100) accounts to Systemwide Science Professional Development account. A total transfer of \$7,600 is being requested.

Financial Impact: None

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY 2015-2016 Budget.

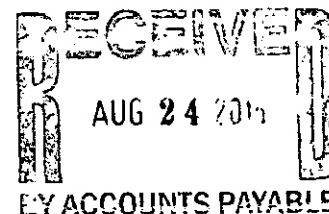


Matthew Geary
Superintendent of Schools
Manchester, Connecticut
September 14, 2015

S- 8/24/15
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TRANSFER

Manchester Public Schools
Manchester, Connecticut



To: Accounting Department

School:

Central Office

Approval Signature:

Date: 8/13/2015

Date of Approval:

8-20-15

JUSTIFICATION:
Transfer for Professional Development

SUBJECT: Science 140

DECREASE:

\$ 2500	Account #:	14099100 5540	Description:	Printing/Advertising
				Instructional
\$ 5100	Account #:	14099100 5611	Description:	Supplies
	Account #:		Description:	

INCREASE:

\$ 7600	Account #:	14099221 5320	Description:	Professional Development
\$	Account #:		Description:	
\$	Account #:		Description:	

Accounting Department Only

Board Approval Needed:

X

Yes

No

Date of Board Approval:

Date Completed:

Name:

**Town of Manchester
Board of Education**

To: Manchester Board of Education
From: Mr. Matthew Geary, Superintendent of Schools
Subject: Transfer of Funds
Date: August 21, 2015

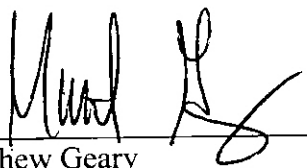
Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY 2015-2016 Budget.

Discussion/Analysis: Transfer from Systemwide Math Textbooks account to Systemwide Math Professional Development account. A total transfer of \$1,600 is being requested.

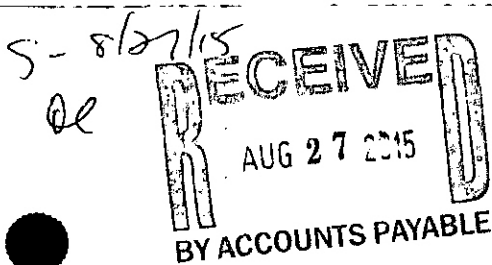
Financial Impact: None

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY 2015-2016 Budget.



Matthew Geary
Superintendent of Schools
Manchester, Connecticut
September 14, 2015



TRANSFER

Manchester Public Schools
Manchester, Connecticut

To: Accounting Department

School:

Central Office

Approval Signature:

Date: August 21, 2015

Date of Approval:

8-21-15

JUSTIFICATION:
Transfer for professional development

SUBJECT: Math

DECREASE:

\$ 1600 Account #: 13099100 5641 Description: Textbooks

\$ Account #: Description:

Account #: Description:

INCREASE:

\$ 1600 Account #: 13099221 5320 Description: Professional Development

\$ Account #: Description:

\$ Account #: Description:

Accounting Department Only

Board Approval Needed:

X

Yes

No

Date of Board Approval:

Date Completed:

Name:

**Town of Manchester
Board of Education**

To: Manchester Board of Education
From: Mr. Matthew Geary, Superintendent of Schools
Subject: Transfer of Funds
Date: August 28, 2015

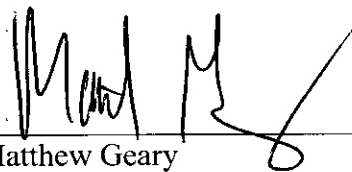
Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY 2015-2016 Budget.

Discussion/Analysis: Transfer from Systemwide Math Contracted Substitutes (\$20,000) and Systemwide Math Textbooks (\$8,800) account to Systemwide Math Professional Development account. A total transfer of \$28,800 is being requested.

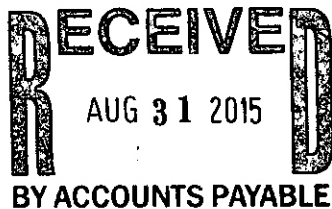
Financial Impact: None

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY 2015-2016 Budget.


Matthew Geary
Superintendent of Schools
Manchester, Connecticut
September 14, 2015

S-9/1/15 QP



TRANSFER

Manchester Public Schools
Manchester, Connecticut

To: Accounting Department

School:

Central Office

Approval Signature:

[Signature]

Date: August 28, 2015

Date of Approval:

8.28.15

JUSTIFICATION:
Transfer for Professional Development

SUBJECT: Math

DECREASE:

\$ 20,000 Account #: 130991005432 Description: Kelly Subs

\$ 8,800 Account #: 130991005641 Description: Textbooks

Account #: Description:

INCREASE:

\$ 28,800 Account #: 130992215320 Description: Professional Development

\$ Account #: Description:

\$ Account #: Description:

Accounting Department Only

Board Approval Needed:

X Yes

No

Date of Board Approval:

Date Completed:

Name:

Town of Manchester
Board of Education

To: Manchester Board of Education

From: Mr. Matt Geary, Superintendent of Schools

Subject: Item for Appropriation FY 15/16

Date: September 8, 2015

Background: The Manchester Board of Education receives an annual grant from the State of Connecticut in order to provide operating funds for the Manchester Adult Education program. This award will be for the period of July 1, 2015 through June 30, 2016.

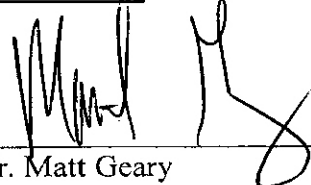
Discussion/Analysis: The grant is paid based on the total dollars spent for Adult Education Services. The program will meet the educational needs of Manchester's adult learners by setting goals, providing successful literacy skill acquisition, English language acquisition, high school completion, transition to postsecondary education and training and transition to employment.

Financial Impact: Grant funds cover 50.68% of the cost of implementation for this program, with the remaining 49.32% supported by the Board of Education budget, in the form of real dollars and in-kind services.

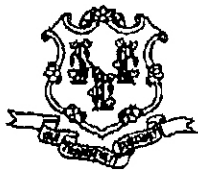
Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education request the Board of Directors to create an appropriation for FY 15/16 in the amount of \$518,470.00 funded by the Connecticut State Department of Education Grant for Manchester Adult Education.

Attachments: Award letter and budget.



Mr. Matt Geary
Superintendent of Schools
Manchester, Connecticut
September 14, 2015



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



GRANT AWARD NOTIFICATION

1 Grant Recipient

MANCHESTER PUBLIC SCHOOLS
45 NORTH SCHOOL STREET
MANCHESTER, CT 06040-2022

4 Award Information

Statute: C.G.S. 10-71(c)

Grant Number: 077-000 11000-17030-2016-84002-170013

2 Grant Title

ADULT EDUCATION - PROVIDER

5 Award Period

7/1/2015 - 6/30/2016

3 Education Staff

Program Manager:
Valerie Marino 860-807-2130

Payment & Expenditure Inquiries:
Karen Calabrese 860-713-6472

6 Authorized Funding

Grant Amount: \$518,470

Funding Status: Preliminary

7 Terms and Conditions of Award

Subject to the availability of state funds, your application (ED-244) for total adult education expenditures of \$1,105,054 has been approved for Fiscal Year 2016.

State funds eligibility is based on estimated state/local expenditures allowable under Section 10-71 of Connecticut General Statutes. This grant may be subject to revision based on the ED-245 to be submitted in March 2016 and the expenditure report for FY 2015 that will be submitted by September 1, 2015. The required expenditure report for FY 2015 was forwarded to you under separate cover.

In accepting these funds, the Grantee agrees that, as required by the assurances listed on the ED-244 grant application, it will prepare and deliver to the Department of Education an audit in accordance with Sections 7-394a and 7-396a of Connecticut General Statutes. Such audit shall identify any expenditures made by the Grantee that are not in compliance with the terms of Section 10-69 through 10-73c of the Connecticut General Statutes. Furthermore, the Grantee agrees to preserve all records and accounts for a period of three years.

Funds that support this contract may be provided by various Federal agencies, including but not limited to the U.S. Department of Health and Human Services through a number of grants, block grants, and grants-in aid, including, but not limited to the Child Care and Development Fund (CCDF) and/or the Temporary Assistance for Needy Families Block Grant (TANF). Each federal block grant has a federal Catalog of Federal Domestic Assistance requirements specific to each block grant. The CFDA numbers are as follows: CCDBG-93575 and TANF-93.558. The Contractor shall communicate the above language to all subcontractors that perform services as delineated in a subcontract agreement. The contractor also shall maintain, and require all subcontractors to maintain any necessary data and documentation required for the auditing of any of the grant funds.

This grant has been approved.

8/25/2015

Charlene Russell-Tucker
Associate Commissioner
Division of Family and Student Support Services

BUDGET FORM

Created On: 8/25/2015

ED 114

Fiscal Year: 2016
Grantee Name: MANCHESTER
Grant Title: ADULT EDUCATION - PROVIDER
Project Title:
Fund: 11000 SPID: 17030 Year: 2016
Grant Period: 7/1/2015 - 6/30/2016
Project Code: SDE000000000002

Grantee: 077-000

Funding Status: Preliminary
Vendor ID: 00077

CF1: 170013 CF2:
Authorized Amount: \$1,105,054

AUTHORIZED AMOUNT BY SOURCE:

LOCAL: \$586,584

COOP DUE:

STATE: \$518,470

CODES	DESCRIPTIONS	STATE/LOC	COOP REV	COOP CODE
111A	NON-INSTRUCTIONAL	503,967		
111B	INSTRUCTIONAL	386,706		
200	PERSONAL SERVICES-EMPLOYEE BENEFITS	96,044		
322	IN SERVICE	3,640		
330	EMPLOYEE TRAINING AND DEVELOPMENT SERVICES	5,320		
400	PURCHASED PROPERTY SERVICES	44,064		
500	OTHER PURCHASED SERVICES	45,125		
600	SUPPLIES	20,188		
700	PROPERTY			
	TOTAL	51,105,054		
XC01	COOPERATING TOWN 1:			
XC02	COOPERATING TOWN 2:			
XC03	COOPERATING TOWN 3:			
XC04	COOPERATING TOWN 4:			
XC05	COOPERATING TOWN 5:			
XC06	COOPERATING TOWN 6:			
XC07	COOPERATING TOWN 7:			
XC08	COOPERATING TOWN 8:			
XC09	COOPERATING TOWN 9:			
XC10	COOPERATING TOWN 10:			
XC11	COOPERATING TOWN 11:			
XC12	COOPERATING TOWN 12:			
XC13	COOPERATING TOWN 13:			
XC14	COOPERATING TOWN 14:			
XC15	COOPERATING TOWN 15:			
XC16	COOPERATING TOWN 16:			
XC17	COOPERATING TOWN 17:			
XC18	COOPERATING TOWN 18:			
XC19	COOPERATING TOWN 19:			

Original Request Date: 6/24/2015

This budget was approved by Valerie Marino on 8/18/2015.

Town of Manchester
Board of Education

To: Manchester Board of Education
From: Matthew Geary, Superintendent of Schools
Subject: Item for Appropriation Alliance District Grant FY 15/16
Date: September 4, 2015

Background: Public Act 12-116 created the Alliance District program with the goal of providing new resources by increasing Educational Cost Sharing funding to the districts with the greatest need, providing they incorporate key reforms which would raise student performance and assist in closing the achievement gap.

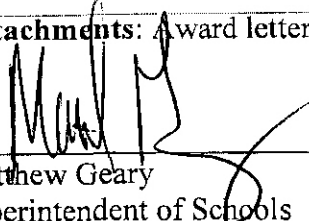
Discussion/Analysis: This grant began July 1, 2015 and runs through June 30, 2016. This grant shall run for a renewable five year term (we are in year 4) so long as the CSDE approves the district's specific multi-year objectives and performance targets are met.

Financial Impact: None

Other Board/Commission Action: None

Recommendations: The Superintendent recommends that the Board of Education request the Board of Directors establish an appropriation for FY 15/16 for the Alliance District grant in the amount of \$4,245,648.

Attachments: Award letter and budget.



Matthew Geary
Superintendent of Schools
Manchester, Connecticut
September 14, 2015



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



GRANT AWARD NOTIFICATION

1 Grant Recipient

MANCHESTER PUBLIC SCHOOLS
45 NORTH SCHOOL STREET
MANCHESTER, CT 06040-2022

4 Award Information

Grant Type: STATE
Statute: C.G.S. 10-262k
CFDA #: None
SDE Project Code: SDE000000000002

Grant Number: 077-000 11000-17041-2016-82164-170002-SDE00005

2 Grant Title

ECS - ALLIANCE DISTRICT FUNDING

5 Award Period

7/1/2015 - 6/30/2016

3 Education Staff

Program Manager:
Michael Kent

Payment & Expenditure Inquiries:
Karen Calabrese 860-713-6472

6 Authorized Funding

Grant Amount: \$4,245,648

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2015 and June 30, 2016 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2016. For grants awarded for two-year periods beginning July 1, 2015, final second-year budget revision requests covering the entire two-year period must be received at least 60 days prior to the expiration of the grant period but no later than February 1, 2017. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes. The following attachment(s) are incorporated by reference: ED114.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

FY16 Alliance District Grant

This grant has been approved.

8/11/2015

Ellen Cohn 2

BUDGET FORM

Created On: 8/11/2015

ED 114

Fiscal Year: 2016
Grantee Name: MANCHESTER
Grant Title: ECS - ALLIANCE DISTRICT FUNDING
Project Title: ALLIANCE DISTRICT FUNDING - 2014-2015 (3rd Year)
Fund: 11000
Grant Period: 7/1/2015 - 6/30/2016
Project Code: SDE000000000002

Grantee: 077-000
CF1: 170002
CF2: SDE00005
Authorized Amount: \$4,245,648

Funding Status: Final
Vendor ID: 00077

AUTHORIZED AMOUNT BY SOURCE:

LOCAL BALANCE:

CARRYOVER DUE:

CURRENT DUE: \$4,245,648

CODES	DESCRIPTIONS	BUDGET
100	PERSONAL SERVICES - SALARIES	2,944,313
200	PERSONAL SERVICES-EMPLOYEE BENEFITS	627,728
300	PURCHASED PKOF/TECH SERVICES	35,000
400	PURCHASED PROPERTY SERVICES	163,607
500	OTHER PURCHASED SERVICES	275,000
600	SUPPLIES	110,000
700	PROPERTY	90,000
800	MISCELLANEOUS	
	TOTAL	\$4,245,648

Original Request Date: 7/31/2015

This budget was approved by Michael Kent on 8/11/2015.

Town of Manchester
Board of Education

To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Item for Appropriation FY 15/16 National School Lunch Program
School Equip

Date: September 4, 2015

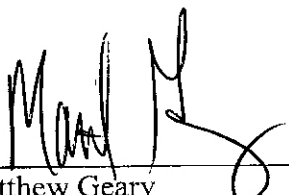
Background: National School Lunch Program School Equipment grant is funded by the Agricultural Appropriations Act to award equipment grants to eligible school food authorities participating in the National School Lunch Program.

Discussion/Analysis: The National School Lunch Program School Equipment grant is for the purchase of a food serving line for Manchester High School.

Financial Impact: Grant funds cover 100% of the cost of implementation for this program component.

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education request the Board of Directors establish an appropriation for FY 15/16 for the National School Lunch Program School Equipment grant in the amount of \$20,000.


Matthew Geary
Superintendent of Schools
Manchester, Connecticut
September 14, 2015



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



GRANT AWARD NOTIFICATION

1 Grant Recipient

MANCHESTER PUBLIC SCHOOLS
45 NORTH SCHOOL STREET
MANCHESTER, CT 06040-2022

4 Award Information

Grant Type: FEDERAL
Statute: Public Law 113-6 (FNS agreement #
NSLP-14-CT-01)
CFDA #: 10.579
SDE Project Code: SDE000000000002

Grant Number: 077-000 12060-22386-2014-82079-170003

2 Grant Title

NSL PROGRAM SCH EQUIP

5 Award Period

7/1/2015 - 9/30/2015

3 Education Staff

Program Manager:
Jackie Schipke 860-807-2123
Payment & Expenditure Inquiries:
Karen Calabrese 860-713-6472

6 Authorized Funding

Grant Amount: \$20,000

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2015 and June 30, 2016 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2016. For grants awarded for two-year periods beginning July 1, 2015, final second-year budget revision requests covering the entire two-year period must be received at least 60 days prior to the expiration of the grant period but no later than February 1, 2017. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes. The following attachment(s) are incorporated by reference: ED114.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

All awardees must obligate their awarded funds by August 31, 2015. Awardees that are unable to fully expend their grant amounts must return the unliquidated funds to the State Agency by August 31, 2015. For purchase of serving line for Manchester High School

This grant has been approved.

7/9/2015

Charlene Russell-Tucker
Associate Commissioner
Division of Family and Student Support Services

BUDGET FORM

Created On: 7/9/2015

ED 114

Fiscal Year: 2016

Grantee Name: MANCHESTER

Grantee: 077-000

Funding Status: Final

Vendor ID: 00077

Grant Title: NSL PROGRAM SCH EQUIP

Project Title:

Fund: 12060

SPID: 22386

Year: 2014

PROG: 82079

CF1: 170003

CF2:

Grant Period: 7/1/2015 - 9/30/2015

Authorized Amount: \$20,000

Project Code: SDE000000000002

AUTHORIZED AMOUNT BY SOURCE:

LOCAL BALANCE:

CARRYOVER DUE:

CURRENT DUE: \$20,000

CODES	DESCRIPTIONS	BUDGET
400	PURCHASED PROPERTY SERVICES	
500	OTHER PURCHASED SERVICES	
600	SUPPLIES	
700	PROPERTY	20,000
	TOTAL	\$20,000

Original Request Date: 6/16/2015

This budget was approved by Jackie Schipke on 7/8/2015.

Town of Manchester
Board of Education

To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Item for Appropriation FY 15/16 Board of Education
Community Use of Schools – Bailey Auditorium

Date: September 3, 2015

Background: The Manchester Public Schools' Buildings and Grounds Department bill public and private groups a maintenance fee for the use of Bailey Auditorium at Manchester High School. These funds are collected to cover the costs to repair and maintain the auditorium. The total amount of funds in the Town revenue account is \$7,203.47.

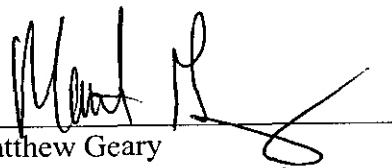
Discussion/Analysis: The funds are designated to cover auditorium maintenance and repair due to community use.

Financial Impact: The funds will be used to cover the cost of repair and maintenance to Bailey Auditorium.

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education request the Board of Directors establish for FY15/16 an appropriation of \$7,203.47 to be placed in the Community Use of Schools account and made available to cover repair and maintenance costs to Bailey Auditorium.

Attachments: None



Matthew Geary
Superintendent of Schools
Manchester, Connecticut
September 3, 2015

**Town of Manchester
Board of Education**

To: The Manchester Board of Education
From: Matthew Geary, Superintendent of Schools
Subject: Permission to apply for the Bilingual Education Program Grant
FY 2015-2016
Date: September 8, 2015

Background:

This Bilingual Education Program Grant will be used to support children identified as English Language Learners (ELL) in our schools where 20 or more of such children are of the same language group. Monies will be used to enhance parent connections and strengthen English language development.

Discussion/Analysis:

Funds will be used to:

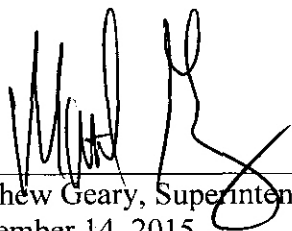
- Purchase materials to support the language and transition needs of Bilingual Students at each school.
- Support parental activities for ELL students and families.

Financial Impact: None to the Board of Education

Other Board/Commission Action: None

Recommendations:

The Superintendent of Schools recommends that the Board of Education approve the filing of an application for the Bilingual Education Program Grant, for FY 2015-2016 in the amount of \$11,397.



Matthew Geary, Superintendent of Schools
September 14, 2015

6153

EXTENDED FIELD TRIP REQUEST FORM

In accordance with Board of Education Policy titled "Instruction - 6153" all extended field trips must be approved by the Superintendent of Schools. The following TYPED information must be forwarded to the Superintendent in TRIPLICATE 30 days (4 months for international trips) prior to the Board meeting, which antedates the trip.

Name of School Date of Request Bennet Academy 9/1/2015

Name of Club or Activity Discovery Camp

Trip to Purpose: Discovery Center, Woodstock, CT - Team Building, peer relations,

Number of students participating: 50 and diversity education

Dates of Trip: From To 9/23/15-9/25/15

Number and names of teachers and chaperones:

(Give ages of chaperones under 25 and list relationship of all chaperones to system or staff.)

a. Thomas Weyrauch - Teacher e. Amber Schwarm - Guidance

b. _____ f. _____

c. _____ g. _____

d. _____ h. _____

Others:

Transportation: Bus ☒ Train _____ Plane _____ Car _____ Other:

Are fund-raising activities planned? n/a If so, describe:

Lodging: Hotel/Motel _____ Camp ☒ Private Home _____

If known, please give specifics of room assignments:

Boys in one cabin, girls in another cabin on opposite side of camp.

Insurance Arrangements for Staff and Students:

Corporate Insurance

(over please)

Cost per Teacher and/or Chaperone: \$ Staff is free with students

Explain how the above sum is paid. N/A

Cost per Student: \$ \$60 = \$50 Camp fee + \$10 bus fee

Total Cost of Substitute Teachers Needed: \$ N/A

If Travel Agencies are engaged, at least three quotations need to be approved with documentation attached to this form:

a. N/A c. _____

b. _____ d. Other: _____

Signature of teacher making request: _____

Digitally signed by Thomas A. Weyrauch
DN: cn=Thomas A. Weyrauch, o=Manchester Public Schools, ou=Elisabeth M. Bennet Academy,
email=tw59twey@manchesterct.gov, c=US
Date: 2015.09.01 08:20:55 -0400

Type Name: Thomas Weyrauch

Approved by Department Head at: _____

Secondary Level: Date: _____

Approved by Administrator: _____

Date: 8/31/15

Authorized by Superintendent or Designee: _____

Date: _____

Attachments: Quotations

Itinerary

**Manchester Board of Education
Personnel & Finance Committee Report
August 24, 2015**

C - 1

Attendees: Deb Hagenow, Darryl Thames, Pat Brooks

Mrs. Brooks provided the Committee with the June 30, 2015, Financial Statement and budget transfers.

The next meeting will be November 23, 2015, 5:30 p.m., in the Director's Room, Lincoln Center.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Patricia F. Brooks". The signature is fluid and cursive, with the first name "Patricia" being the most prominent part.

Patricia F. Brooks
Assistant to the Superintendent
Finance and Management



Buckley School

Home of the Bobcats



Buckley School is on the move!
Board of Education Presentation
September 14, 2015

District Mission Statement



- Manchester Public Schools will engage ***all*** students in the highest quality 21st century education preschool through graduation. Through an active partnership with students, school personnel, families and community, the Manchester Public Schools will create safe, inclusive schools where equity is the norm and excellence is the goal. ***All*** students will be prepared to be lifelong learners and contributing members of society.

Buckley Mission Statement



- The Mission of Buckley Elementary School is to provide a safe and healthy environment for ***all*** that is strengthened by home and the community. Students are encouraged and supported in academics, arts, physical, social and emotional growth with the intention of fostering a lifelong desire to learn.

Buckley School is on the move!

We are a Community of Learners



Buckley School

2015-2016 School Improvement Plan

Talent Development

Strategies:

- Further the implementation of the Instructional Coaching Model;
- Encourage teachers to take on leadership roles;
- Partner with Universities to host student teachers.



Talent Development

- Recognize staff on a regular basis;
- Support opportunities for Professional Learning.



How We Support *Talent Development*

Action Step: Support teachers in new learning opportunities around best practices (**PLC**, Climate, Restorative Practices, Inclusion) and sharing new learning with staff.

Focus: Circles

1. Once a week
2. Build classroom community
3. Strengthen relationships



Academics

Strategies:

- Implement District Curriculum aligned to the **CCSS** with emphasis on using shared resources, best practices and technology to engage students in their own learning;
- Increase the level of expectations for all learners with emphasis on rigorous, relevant Tier 1 instruction.

Academics

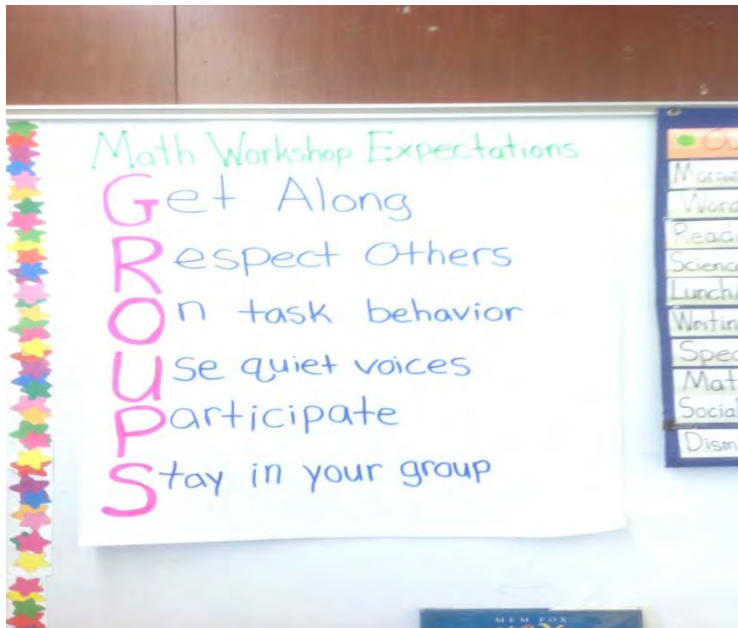
- Build a community of confident readers, effective writers and clear communicators;
- Build a community of fluent mathematicians and critical problem solvers.



How We Support *Academics*

Action Step:

- Incorporate the 8 mathematical practices.
- Ms. Sarah Brown and Bridging Mathematical Practices across Schools.



Culture and Climate

Strategies:

- Implement a set of district-wide core practices to strengthen positive school climate and family-school partnerships;
- Build capacity of families to actively engage as partners in their children's education;
- Provide opportunities and skill development for youth leadership development.

Culture and Climate

- Develop trust and collaboration among all stakeholders;
- Provide opportunities for staff to support families and community members in their roles as partners in educating all children.



Culture and Climate

Strategies:

- Capitalize on the strengths and assets of families and community members to support school success;
- Reduce the impact of barriers on students, families and community members affecting school success.



How We Support *Culture and Climate*

Action Step:

- Provide Buckley students with leadership opportunities such as morning announcers, peer models, student ambassadors, hallway monitors, and book buddies



4 Areas of Focus

1. Tour Guides/ Greeters
2. Hallway Monitors
3. Service Project Leaders
4. Pause for Kindness Campaign

Systems

Strategies:

- Develop our School Improvement Plan with clearly defined goals and strategies to monitor student achievement and other outcomes;
- Implement a specific Professional Learning Community cycle around best practices that lead to student and professional growth

How we support *Systems*

Action Step:

- Monitor the effectiveness of the **PLC** cycle through professional reflection and review of student artifacts



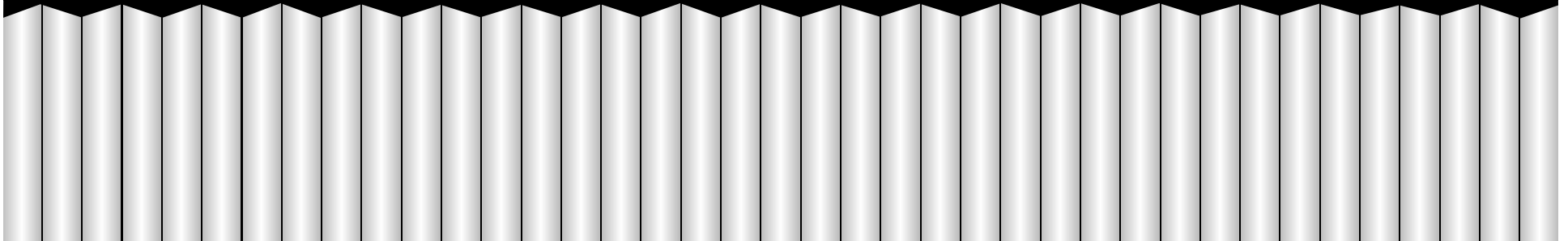
Thank you!



IMAGINE THAT!

.....

*Imagine College, Imagine College and Career 9 &
Academy Personalized Learning Seminars*



Imagine College



Imagine College



Imagine College



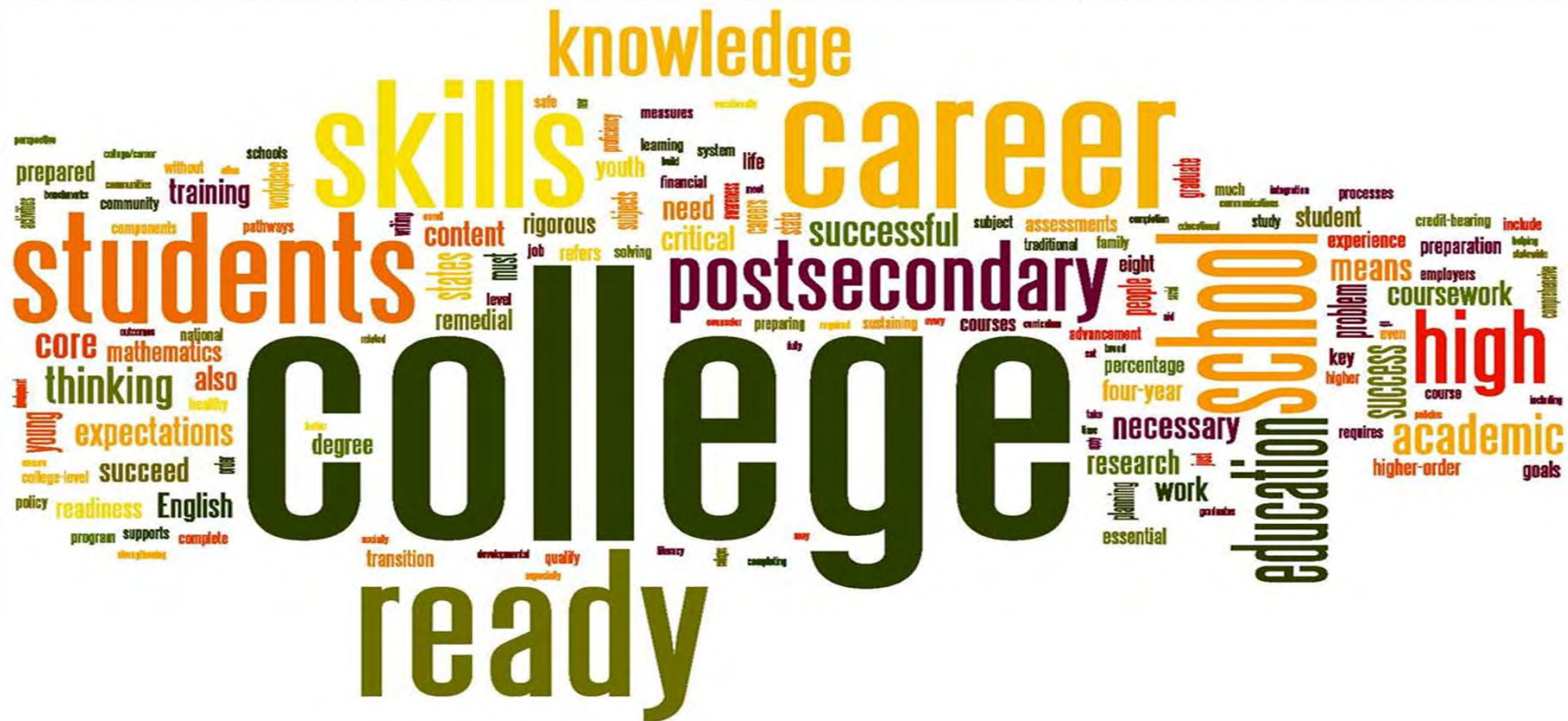
Testimonials from IC class of 2014

I had a wonderful experience with imagine college. with the help from my mentor Miss Mazzotta, I applied to six schools and am attending Howard University, where I received a full scholarship. Imagine college has helped me immensely - TC

I found the workshops very helpful at giving the first steps towards applying. My mentor was key for pushing me in the right direction. Imagine college is not going to fill out FAFSA and write your essay, but it gives you the resources and direction to do so - SS



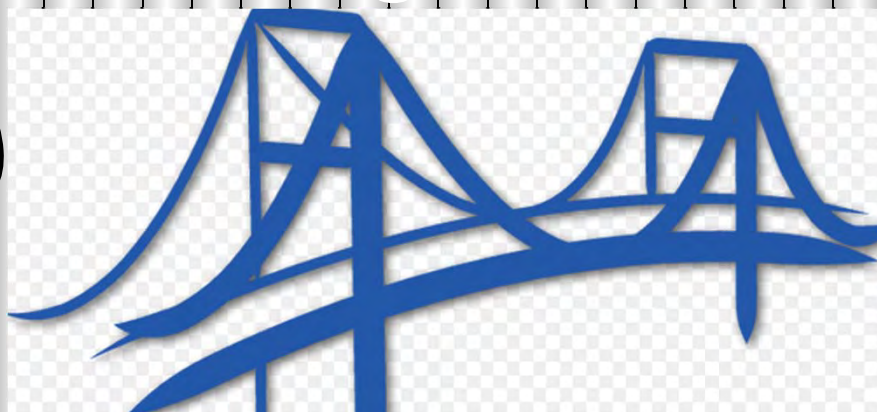
Imagine College and Career 9





Academy Personalized Learning Seminars

VCC9



Inspired
Prepared
MHS Graduates



Slide 9

1

Ok everyone! Double click on Katelyn's face and the video should go on

Lisa Young,

Why are students interested?

*“This school doesn’t currently have a sign language program and since I want to be an ASL interpreter, that’s not so good. **I want this because you said we could do nearly anything with it,** and I would take advantage of it because it would further my career path.”*

*“Because it seems interesting that you can study what you want to on your own time and **I think it’s fantastic that you guys are letting kids study and try out what they like.**”*

When I go to college I want to major in psychology. I love studying the mind and helping people. I will take advantage of this by doing my own personal learning.”

Why are students interested?

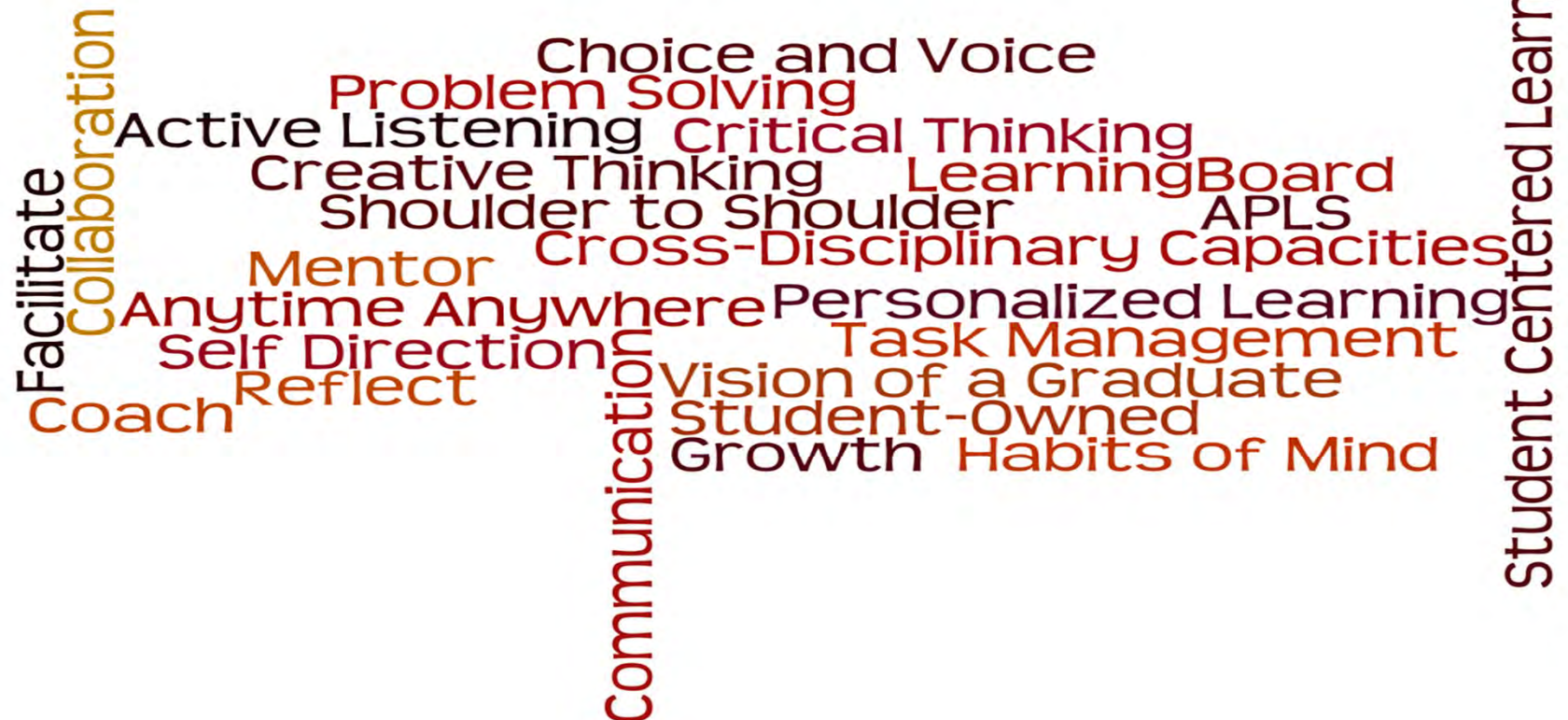
*“I would like to be part of this opportunity because **I have had a lack of motivation to get work done in certain classes that don’t interest me.** I would take advantage of this opportunity by taking the time to research some of my greatest interests.”*

*“**This will help me start early on a career** and have a one-on-one experience. I will take advantage of it by doing **job shadowing.**”*



**Academy
Personalized
Learning
Seminar**

Summer Learning for Teachers



A word cloud of educational concepts and teaching practices. The words are arranged in a roughly rectangular shape, with some words oriented vertically. The colors of the words range from dark red to orange. The words include:

- Facilitate
- Collaboration
- Coach
- Reflect
- Self Direction
- Mentor
- Anytime Anywhere
- Active Listening
- Problem Solving
- Creative Thinking
- Shoulder to Shoulder
- Choice and Voice
- Critical Thinking
- Learning Board
- APLS
- Cross-Disciplinary Capacities
- Personalized Learning
- Task Management
- Vision of a Graduate
- Student-Owned
- Growth
- Habits of Mind
- Communication
- Student Centered Learning

Summer Learning for Teachers



We have a hunch . . .

. . . that our community of educators is one of the greatest resources for our students

. . . and we'd like to create a database that summarizes our collective educational background, professional experiences, hobbies, areas of interest, and states where you have lived

So - please watch your email for a survey

What's your dream?

.....

