

Manchester Public Schools
Board of Education
Policy Committee Minutes
February 11, 2019
5:30 PM
Lincoln Center
Director's Room

Members Present: Deb Hagenow, Scott Hughes, Melanie Stefanovicz
Others Present: Matt Geary

The meeting began at 5:30.

The committee reviewed the revised Board of Education Bylaws (revised based on updated suggested by legal counsel and as a result of the Board of Education Self Evaluation) and will forward the revisions to the full Board of Education for a first reading at the next Board of Education meeting.

[BOE Bylaws](#)

[Bylaw Updates](#)

The committee reviewed the revision to the Evaluation of the Instructional Program high leverage policy and will forward the revisions to the full Board of Education for a first reading at the next Board of Education meeting.

[Evaluation of the Instructional Program 6180](#)

The committee discussed the formal adoption of Board of Education Self Evaluation. The Superintendent will work with the Board Chair to draft a letter to the community that summarizes the self evaluation findings.

The following self evaluation next steps were discussed.

- Determine the extent to which internal stakeholders, including certified and non-certified staff, know and work toward the mission, vision, and core values of the district through a survey or other instruments
- Revise the Board of Education bylaws to include the annual re-affirmation of mission, vision, and core values and to indicate a periodic review and revision (every 3 years) of the mission, vision, and core values
- Revise Board of Education bylaws to include formal self-evaluation on a bi-annual basis
- Update Board of Education bylaws to require annual updates
- Schedule two Board of Education professional development sessions per year

- Identify areas of the Board vision where high-leverage policy work is needed to implement or sustain elements of the vision
- Preserve time for high-leverage policy work annually and at each meeting
- Develop and implement a system for monitoring high-leverage policies that includes a timeline for monitoring, as well as internal indicators of success
- Formalize how the roles of teachers and administrators complement, but are distinct from, the roles of Board members

Many of these next steps were captured in the bylaws and Board of Education calendar. The Superintendent will pursue outside support to determine the extent to which internal stakeholders, including certified and non-certified staff, know and work toward the mission, vision, and core values of the district through a survey or other instruments.

The meeting adjourned at 6:30.

Respectfully Submitted

Matt Geary
Superintendent of Schools