

REVISED

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| A. | <u>OPENING</u>
1) Call to order
2) Pledge of Allegiance
3) Secretary's Welcome
4) Board of Education Minutes 4-8-19 | A - 4 |
| B. | <u>COMMITTEE REPORTS –</u>
1) Personnel & Finance Committee Meeting Minutes 3-25-19
2) Buildings & Sites Committee Meeting Minutes 4-8-19 | B - 1
B - 2 |
| C. | <u>CONSENT CALENDAR</u>
1) Personnel Information | C - 1 |
| D. | <u>REPORT FROM STUDENT REPRESENTATIVE –</u>
1) Student Representatives Patrick Doherty and Krista Myrie | |
| E. | <u>PUBLIC COMMENTS (any item before the board)</u> | |
| F. | <u>SUPERINTENDENT'S REPORT</u>
1) Update on Equity Informed School Climate Assessment - Mr. Matthew Geary, Superintendent of Schools | |
| G. | <u>UNFINISHED BUSINESS - None</u> | |
| H. | <u>NEW BUSINESS - None</u> | |
| I. | <u>PUBLIC COMMENTS</u> - (comments limited to items on tonight's agenda) | |
| J. | <u>COMMUNICATIONS - None</u> | |

K. ITEMS FOR FUTURE AGENDAS

Topics for Superintendent's Report

Monday, May 13, 2019	Adult Education Update
Tuesday, May 28, 2019	Professional Learning - Board of Education Self Reflection - Central Office
Monday, June 10, 2019	Teacher Evaluation Update - Lincoln Center
Monday, June 24, 2019	Close of School Update - Lincoln Center

Other Important Dates

Wednesday, May 8, 2019 Budget Workshop - Room 293 - MHS

L. ADJOURNMENT

Welcome to the Manchester Board of Education meeting. Observers are always welcome. The following instructions are to assist those who wish to speak during the Public Comment session(s):

- 1) Print your name and address on the sign-in sheet at the podium for accurate record keeping.***
- 2) State your name and address for the record. Students state name only.***
- 3) First Session: Three minute time limit for any item that may come before the Board. Listen for the bell.***
- 4) Second Session: Comments must be limited to items on the Board's agenda for this meeting. The Board Chair has the discretion to limit comment time.***
- 5) Written statements may be substituted for Board members if time runs out for speaker.***
- 6) Immediate replies to questions/concerns should not be expected (Board Chair/Superintendent's discretion).***
- 7) Inappropriate topics: Confidential information, personal issues and legal concerns. Please avoid derogatory and profane language. Board of Education Policy #1220.***

Manchester Board of Education
Personnel & Finance Committee Report
March 25, 2019

Attendees: Committee Members Chris Pattacini, Deborah Hagenow, and Scott Hughes; Superintendent, Matthew Geary; and Director of Finance & Management, Karen Clancy

Also in attendance: Chris McDermott, Journal Inquirer

Ms. Clancy provided an update on transportation stating that they have engaged the services of a consultant to review current systems/processes/management in an effort for continuous improvement of services. There is a nationwide issue in terms of driver recruitment and retention. We are looking at the current three tier system which, in fact, looks more like a 6 tier system when including Manchester parochial and charter schools. Mr. Geary and Ms. Clancy meet with Dattco management on a monthly basis to address and resolve issues.

Ms. Clancy provided the committee with an update on the current budget status which has significantly changed since the September report. A hard budget freeze was implemented in early January to address overages in the tuition and transportation budget lines. Members discussed the need for state involvement in addressing magnet school and special education costs. There are currently no caps or limits on the cost of outplacement facilities or the number of resident students attending magnet schools.

Ms. Clancy reminded the committee of the next steps in the 2019-2020 budget process. A town budget workshop is scheduled for March 26 for the purpose of public comment and deliberations. The budget adoption will take place on April 9. Board of Education Budget Workshops are scheduled for May 8, 15 and 22.

Ms. Clancy informed the committee of Mr. Staye's resignation effective April 5. He accepted a position with Middletown Public Schools. Mr. Geary and Ms. Clancy met with Peter and Chris Till to review the status of the school projects. We are in the process of searching for an interim director until we can determine the leadership structure of the department. Ms. Clancy will attend building committee meetings and will oversee the Buildings & Grounds Department for now.

Ms. Clancy informed the committee that the town and board have a new health benefits consultant. Nine proposals were received in response to a bid for these services. The top four firms were selected to be interviewed. Lockton Companies was selected as the new health benefits consultant effective April 1, 2019.

The next Personnel & Finance Committee meeting will be held on Monday, May 13, 2019, at 5:30 p.m. in the Lincoln Center Directors' Room.

Respectfully Submitted,

Karen L. Clancy

Karen L. Clancy
Director of Finance & Management

**Manchester Board of Education
Building and Sites Committee Meeting Minutes
Verplanck Elementary School
April 8, 2019**

Committee Member Attendees: Peter Conyers, Tracy Maio, and Christopher Pattacini

Other Attendees: Karen Clancy, Matthew Geary, Deb Hagenow, Jason Scappaticci, Peter Staye, Members of the Building Committee, Downes Construction, TSKP and Christopher McDermott (Journal Inquirer)

Tour of Verplanck Elementary School 5:30-6:30 p.m.

The Buildings & Sites Committee held a tour of the Verplanck Elementary School renovation project.

The tour included a walkthrough of classroom areas, library, gymnasium, kitchen, cafeteria, main entrance and administrative offices which are all in various stages of renovation. The project is moving along at a good pace and is scheduled for an ontime completion for the start of school.

Respectfully Submitted,

Karen L. Clancy

Karen L. Clancy
Director of Finance & Management

PERSONNEL ACTION

APPOINTMENTS

RESIGNATIONS