

**MANCHESTER BOARD OF EDUCATION**  
**MONDAY, APRIL 8, 2019**  
**MANCHESTER REGIONAL ACADEMY**  
**665 WETHERELL STREET**  
**MANCHESTER, CT**

**Buildings & Sites Committee Mtg.**  
**Board of Education Meeting**

**5:30 P.M. - Verplanck Walk Thru**  
**7:00 P.M. - MRA Rooms 109-110**

**A. OPENING**

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Secretary's Welcome
- 4) Board of Education Minutes 3-25-19 A – 4

**B. COMMITTEE REPORTS – *None***

**C. CONSENT CALENDAR**

- 1) Personnel Information C - 1
- 2) Permission to apply for the Immigrant Students and Youth Grant, for FY19/21 C - 2
- 3) Permission to apply for Barr Foundation Grant, FY17-20, in the amount of \$500,000 C - 3

**D. REPORT FROM STUDENT REPRESENTATIVE –**

- 1) Student Representatives Patrick Doherty and Krista Myrie

**E. PUBLIC COMMENTS (*any item before the board*)**

**F. SUPERINTENDENT'S REPORT**

- 1) Manchester Regional Academy School Improvement Plan - Mr. Bruce Thorndike, Principal
- 2) Update on Verplanck Elementary School - Mr. Randall Luther, Partner, TSKP Studio F – 2

**G. UNFINISHED BUSINESS - *None***

**H. NEW BUSINESS -  
RECOMMENDED MOTION:**

RESOLVED, the Board of Education approves the plans and specifications for Phase 3-Technology for Verplanck Elementary School dated April 8, 2019, prepared by TSKP Studio, and the associated cost estimate prepared by TSKP Studio, for submission to the Department of Administrative Services, Office of School Construction Grants for Review of Final Plans for Construction Authorization.

**H. RECOMMENDED MOTION:**

RESOLVED, the Board of Education approves the plans and specifications for Phase 4-Play Equipment for Verplanck Elementary School dated March 4, 2019, prepared by TSKP Studio, and the associated price quote prepared by ME O'Brian & Sons, Inc., for submission to the Department of Administrative Services, Office of School Construction Grants for Review of Final Plans for Construction Authorization.

**I. PUBLIC COMMENTS - (comments limited to items on tonight's agenda)**

**J. COMMUNICATIONS - None**

**K. ITEMS FOR FUTURE AGENDAS**

Topics for Superintendent's Report

**Monday, April 22, 2019**      Update on Equity Informed School Climate Assessment

**Monday, May 13, 2019**      Adult Education Update

Other Important Dates

**Wednesday, May 8, 2019**      Budget Workshop #1 - Room 293 - MHS

**Wednesday, May 15, 2019**      Budget Workshop #2 - Room 293 - MHS

**L. ADJOURNMENT**

*Welcome to the Manchester Board of Education meeting. Observers are always welcome. The following instructions are to assist those who wish to speak during the Public Comment session(s):*

- 1) Print your name and address on the sign-in sheet at the podium for accurate record keeping.*
- 2) State your name and address for the record. Students state name only.*
- 3) First Session: Three minute time limit for any item that may come before the Board. Listen for the bell.*
- 4) Second Session: Comments must be limited to items on the Board's agenda for this meeting. The Board Chair has the discretion to limit comment time.*
- 5) Written statements may be substituted for Board members if time runs out for speaker.*
- 6) Immediate replies to questions/concerns should not be expected (Board Chair/Superintendent's discretion).*
- 7) Inappropriate topics: Confidential information, personal issues and legal concerns. Please avoid derogatory and profane language. Board of Education Policy #1220.*

## **PERSONNEL ACTION**

### **APPOINTMENTS**

### **RESIGNATIONS**

Ms. Angela Casey, Preschool Teacher at the Manchester Preschool Center, has submitted her letter of resignation effective June 30, 2019. Ms. Casey has been with Manchester Public Schools since August 30, 2017. It is recommended that her resignation be accepted.

Ms. Kathryn Holdt, Special Education Teacher at Bowers Elementary School, has submitted her letter of resignation effective June 30, 2019, due to relocation. Ms. Holdt has been with Manchester Public Schools since August 8, 2009. It is recommended that her resignation be accepted.

Ms. Elizabeth Masison, Grade 4 Teacher at Martin Elementary School, has submitted her letter of resignation effective June 30, 2019, due to personal reasons. Ms. Masison has been with Manchester Public Schools since August 29, 2016. It is recommended that her resignation be accepted.

**Town of Manchester  
Board of Education**

**To:** The Manchester Board of Education  
**From:** Matthew Geary, Superintendent of Schools  
**Subject:** Permission to apply for the Immigrant Students and Youth Grant  
**Date:** April 2, 2019

**Background:**

This grant application will be used to enhance instructional opportunities for immigrant children and youths.

**Discussion/Analysis:**

Funds will be used to:

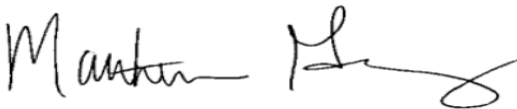
- Provide enhanced instructional opportunities to immigrant children and youth;
- Support immigrant students to meet the same state academic content and student academic achievement standards that all children are expected to meet;
- Support parents of immigrant children and youth to become active participants in the education of their children; and
- Recruit and support trained teachers, tutors or paraprofessionals to provide services to immigrant children and youth

**Financial Impact:** None to the Board of Education

**Other Board/Commission Action:** None

**Recommendations:**

The Superintendent of Schools recommends that the Board of Education approve the filing of an application for the Immigrant Children and Youth Education Grant, for school year 2019-2021.

A handwritten signature in black ink, appearing to read "Matthew Geary", with a stylized flourish at the end.

---

Matthew Geary, Superintendent of Schools  
April 8, 2019

**Town of Manchester  
Board of Education**

**To:** The Manchester Board of Education  
**From:** Matthew Geary, Superintendent of Schools  
**Subject:** Permission to apply for Barr Foundation Grant FY 2017 - 2020  
**Date:** April 3, 2019

**Background:**

This three year grant application in the amount of \$500,000 will be used to create and refine programs that engage students by providing various pathways toward being college and career ready in the FY 2017-2020.

**Discussion/Analysis:**

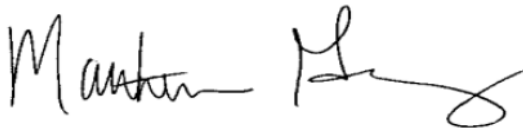
Funds will be used to implement a variety of learning experiences that lead to student intellectual and personal growth both inside and outside of the traditional classroom setting. Manchester Public Schools has identified multiple methods to design, document, and assess meaningful learning experiences that happen both inside and outside of the classroom and funds from this grant will be used to support those experiences.

**Financial Impact:** None to the Board of Education

**Other Board/Commission Action:** None

**Recommendations:**

The Superintendent of Schools recommends that the Board of Education approve the filing of an application for the Barr Foundation Grant, for the FY 2017-2020 in the amount of \$500,000.

A handwritten signature in black ink, appearing to read "Matthew Geary", with a stylized flourish at the end.

---

Matthew Geary, Superintendent of Schools  
April 8, 2019



**M.E. O'BRIEN & SONS, INC.**  
 17 Trotter Drive, PO Box 718, Medway MA 02053  
 508-359-4200 (phone) / 508-533-6342 (fax)  
**SDO Certified WBE (MA Only)**

## **Q U O T A T I O N**

**Date:** March 4, 2019

**Job:** Verplanck Elementary School

**Location:** Manchester CT

**Salesman:** Peter Wallace, Sales / lar (Peter\_Wallace@obrienandsons.com)

**Attention:** Jeff Brown / TSKP / jbrown@tskp.com

We are pleased to offer our quotation based on Connecticut State Contract #17PSX0081 on the following for the above subject job:

### **A. Landscape Structures design MEO18121-01-10-19 – 2019 Pricing**

#### Play Area 1

(1) PlayBooster playstructure for ages 5 – 12	\$150,415.00, less 5%	\$142,894.25
(1) #5000 Series Swing set, 8' high, with 5 belt seats and one ADA molded bucket seat	\$ 3,865.00, less 5%	\$ 3,671.75

#### Play Area 2

(1) PlayBooster playstructure for ages 2 – 5	\$ 54,880.00, less 5%	\$ 52,136.00
(1) Snack Shack independent play house	\$ 6,030.00, less 5%	\$ 5,728.50

### **B. Safety Surfacing Engineered Wood Fiber by Dunning Playground Surfacing**

Play Area 1, 4,900 sq. ft. based on drawing PA1.2

Play Area 2, 2,830 sq. ft. based on drawing PA 1.3 \$ 8,800.00

**C. Installation Services to include:** \$ 95,000.00

- Receive, off-load and inventory play equipment delivery
- Layout and auger holes
- Install play equipment and pour concrete footers
- Spread wood fiber safety surfacing

**Total project price** **\$308,230.50**

...continued...

Manchester CT  
February 21, 2019

**IMPORTANT NOTES:**

1. Site excavation and border system is BY OTHERS and NOT included in the installation price.
2. Site to be excavated 12" below final grade, 15" in fall zone for tower and to be left flat and smooth.
3. Prevailing wage rates will be paid.
4. Purchase order to M. E. O'Brien & Sons should be for \$299,430.50
5. Purchase order to Dunning Playground Surfacing should be for \$8,800.00.

**\*\*PLEASE READ – IMPORTANT NOTES – PLEASE READ\*\***

- Contractor/Customer is responsible for quantity, color, and product confirmation.
- Prices based on quantities listed. Any change to quantities may impact prices quoted.
- M.E. O'Brien & Sons is NOT responsible for plan take-offs. All quantities, square footages, thicknesses, etc. are the responsibility of the purchaser. Confirm and double check quantities quoted. It is the responsibility of the purchaser to approve/purchase items "per plan".
- Prices are quoted for 2019, are firm for 30 days only and are subject to review thereafter.
- Prices are for materials only unless otherwise noted.
- Prices do NOT include sales tax.
- If installation is included, M.E. O'Brien & Sons is NOT responsible for buried underground hazards including, but not limited to: ledge, unsuitable bearing soils, unmarked utilities, boulders, construction debris and any other conditions beyond our control. Additional cost will be required to rectify these situations.
- Standard manufacturer's design, colors, specifications, and construction apply.
- Retainage does not apply.
- Our terms are: to be arranged.
- Allow 4 to 6 weeks for delivery of materials after receipt of order and architectural approval if required. Installation according to installers schedule.

# VERPLANCK ELEMENTARY SCHOOL

State of Connecticut Project # 077-0235 RNV

PHASE 3 of 4

## TECHNOLOGY PROCUREMENT

### COST SUMMARY

8-Apr-19

CATEGORY 1	INTERACTIVE WHITE BOARD SYSTEMS/AUDIO VISUAL	\$196,136
CATEGORY 2	COMPUTER EQUIPMENT	\$146,260
CATEGORY 4	ACTIVE DATA ELECTRONIC SWITCHING DEVICES INSTALL IN THE ROOM TEL /DATA #176	\$140,009
CATEGORY 5	VOICE PHONE SYSTEM INSTALL AT THE ROOM TEL /DATA #176	\$54,064
CATEGORY 6	WIRELESS ACCES POINT SYSTEM	\$59,120
TOTAL CONSTRUCTION COSTS		\$595,589
TOTAL CONSULTANT FEES		\$33,000
INELIGIBLE CONSTRUCTION COSTS		\$146,504
INELIGIBLE CONSULTANT FEES		<u>\$8,058</u>
TOTAL INELIGIBLE COSTS		\$154,562



# VERPLANK ELEMENTARY SCHOOL

MANCHESTER, CT

February 20, 2019

MEO18121 3D





# VERPLANK ELEMENTARY SCHOOL

MANCHESTER, CT

February 20, 2019

MEO18121 3D

