

MANCHESTER BOARD OF EDUCATION
REGULAR MEETING
MONDAY, FEBRUARY 11, 2019
LINCOLN CENTER, MANCHESTER, CT

Policy Committee Meeting
Board of Education Meeting

5:30 P.M. - Director's Rm.
7:00 P.M. - Hearing Rm.

A. OPENING

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Secretary's Welcome
- 4) Board of Education Minutes 1-22-19 A - 4
- 5) Budget Workshop Minutes 1-23-19 A - 5

B. COMMITTEE REPORTS – *None*

C. CONSENT CALENDAR

- 1) Personnel Information C - 1
- 2) Extended Field Trip Request Form - MHS - Boys & Girls Outdoor Track C - 2
Saco, Maine - June 7, 2019 - June 8, 2019 - New England Championships
- 3) Extended Field Trip Request Form - MHS - Wrestling - Trumbull, CT., - C - 3
February 15, 2019 & February 16, 2019 - LL State Wrestling Tournament

D. REPORT FROM STUDENT REPRESENTATIVE –

- 1) Student Representatives Patrick Doherty and Krista Myrie

E. PUBLIC COMMENTS (*any item before the board*)

F. SUPERINTENDENT'S REPORT

- 1) Presentation of Revised Superintendent's 2019-2020 Budget - Mr. Matthew Geary, Superintendent of Schools
- 2) Update on Legislative Breakfast and Pending Legislation - Mr. Matthew Geary, Superintendent of Schools

G. UNFINISHED BUSINESS - *None*

H. NEW BUSINESS -

- 1) Action on Recommended Board of Education 2019-2020 Budget

RECOMMENDED MOTION: Move to adopt the Board of Education 2019-2020 Budget in the amount of \$117,765,091.00 which represents an increase of \$4,358,911.00 (3.84%) over 2018-19

I. PUBLIC COMMENTS - (comments limited to items on tonight's agenda)

J. COMMUNICATIONS - None

K. ITEMS FOR FUTURE AGENDAS

Monday, Feb. 25, 2019 Update on Building Projects

Monday, March 11, 2019 District Improvement Plan Update

Monday, April 8, 2019 MRA School Improvement Plan

Monday, April 22, 2019 Update on Equity Informed School Climate Assessment

L. ADJOURNMENT

Welcome to the Manchester Board of Education meeting. Observers are always welcome. The following instructions are to assist those who wish to speak during the Public Comment session(s):

- 1) Print your name and address on the sign-in sheet at the podium for accurate record keeping.*
- 2) State your name and address for the record. Students state name only.*
- 3) First Session: Three minute time limit for any item that may come before the Board. Listen for the bell.*
- 4) Second Session: Comments must be limited to items on the Board's agenda for this meeting. The Board Chair has the discretion to limit comment time.*
- 5) Written statements may be substituted for Board members if time runs out for speaker.*
- 6) Immediate replies to questions/concerns should not be expected (Board Chair/Superintendent's discretion).*
- 7) Inappropriate topics: Confidential information, personal issues and legal concerns. Please avoid derogatory and profane language. Board of Education Policy #1220.*

PERSONNEL ACTION

It is recommended that the Board grant unpaid leave to Mr. Parag Joshi, Social Studies Teacher at Manchester High School, for the first semester of the 2019-2020 school year. (August 27, 2019 – January 17, 2020)

APPOINTMENTS

RESIGNATIONS

**MANCHESTER PUBLIC SCHOOLS
45 North School Street
Manchester, CT 06042**

EXTENDED FIELD TRIP REQUEST FORM

In accordance with Board of Education Policy titled “Instruction -6153” all extended field trips must be approved by the Superintendent of Schools. The following information must be forwarded to the Superintendent 30 days (four months for international trips) prior to the Board meeting which antedates the trips.

Name of School: MHS **Date of Request:** 1-19-19

Name of Club or Activity: **Boys and Girls Outdoor Track**

Trip to: Saco, Maine **Purpose:** New England Championships

Number of Students participating: ? From 6-7-19 to 6-8-19

Number of School Days missed: One (1)

Number and names of teachers and chaperones: Give ages of chaperones if under 25 and list relationship to system or staff.

- a. Thayer Redman 860-222-8799 b. Kassandra Holder 860-281-8132
c. Dave Mazzotta 860-670-2261 d. Shelldon Simpson 860-752-4732

Others: All Coaches

Transportation: Bus Train Plane Car Other

Are Fundraising activities planned? X Yes No If so, describe Hosting Meets

How will funds be allocated to students participating? * /booster fundraising

Lodging: X Hotel/Motel Camp Private Home

If known, give specifics of room assignments:

Cost per teacher and/or chaperone: \$0 (Chaperones may need to provide some of their own expenses if the field trip is not adequate.

Total cost per student: \$0

If travel agencies are engaged, at least *three (3)* quotations need to be approved with documentation attached to this form. For quotes in excess of \$7,499, sealed public bids must be sought. Please allow enough time for public bid process (1 month).

a. _____ b. _____
c. _____ d. _____

Name of teacher making request:

Signature: Thayer Redman Typed: 1-18-19

(Please print to obtain required signatures below)

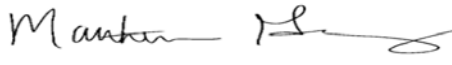
Approved by Department Chair at secondary level:

Signature: Lindsey Boutilier Date: 1-18-19

Approve by Principal:

Signature: Katelyn Miner Date: 1-21-19

Approved by Superintendent:

Signature:  Date: 1-23-19

**Attachments: Quotations
Itinerary**

*** Every effort should be made to allow all eligible students to participate regardless of financial situation.**

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Name of School: MHS **Date of Request:** 1-18-19

Name of Club or Activity: **Wrestling**

Trip to: Trumbull, CT **Purpose:** LL State Wrestling Tournament

Number of Students participating: 14 From 2-15-19 to 2-16-19

Number of School Days missed: None (0)

Number and names of teachers and chaperones: Give ages of chaperones if under 25 and list relationship to system or staff.

a. Gerry Navarra b. Kassandra Holder

Others: All Coaches

Transportation: X Bus ___ Train ___ Plane ___ Car ___ Other

Are Fundraising activities planned? X Yes ___ No **If so, describe:** Fundraising
Has been done: concession stand at Skip Arden Tournament

How will funds be allocated to students participating? * /booster fundraising

Lodging: X Hotel/Motel ___ Camp ___ Private Home

If known, give specifics of room assignments:

Cost per teacher and/or chaperone: \$25.00 (Chaperones may need to provide some of their own expenses if the field trip is not adequate.

Total cost per student: \$25.00

If travel agencies are engaged, at least *three (3)* quotations need to be approved with documentation attached to this form. For quotes in excess of \$7,499, sealed public bids must be sought. Please allow enough time for public bid process (1 month).

a. _____ b. _____
c. _____ d. _____

Name of teacher making request:

Signature: Gerry Navarra Typed: 1-22-19

(Please print to obtain required signatures below)

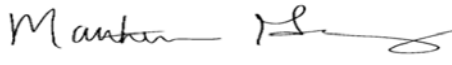
Approved by Department Chair at secondary level:

Signature: Lindsey Boutilier Date: 1-22-19

Approve by Principal:

Signature: Katelyn Miner Date: 1-23-19

Approved by Superintendent:

Signature:  Date: 1-23-19

**Attachments: Quotations
Itinerary**

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