

MANCHESTER BOARD OF EDUCATION
REGULAR MEETING
TUESDAY, JANUARY 22, 2019
LINCOLN CENTER, MANCHESTER, CT

Policy Committee Meeting
Board of Education Meeting

5:30 P.M. - Director's Rm.
7:00 P.M. - Hearing Rm.

A. OPENING

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Secretary's Welcome
- 4) Board of Education Minutes 1-7-19 A - 4
- 5) Budget Workshop Minutes 1-9-19 A - 5

B. COMMITTEE REPORTS –

- 1) Building & Sites Committee Meeting Minutes - 1-7-19 B - 1

C. CONSENT CALENDAR

- 1) Personnel Information C - 1
- 2) Establish an appropriation for FY19-21, for the Hartford Foundation of Public Giving, in the amount of \$40,000 C - 2
- 3) Establish an appropriation for FY19-21, for the Hartford Foundation of Public Giving, in the amount of \$459,500 C - 3
- 4) Approval of the Manchester High School Graduation Date for FY18-19 as June 18, 2019 at 6:30 p.m. at the Connecticut Convention Center, 100 Columbus Blvd., Hartford, CT C - 4

D. REPORT FROM STUDENT REPRESENTATIVE –

- 1) Student Representatives Patrick Doherty and Krista Myrie

E. PUBLIC COMMENTS (any item before the board)

F. SUPERINTENDENT'S REPORT

- 1) Review of 2019-20 Proposed Budget - Mr. Matthew Geary, Superintendent of Schools

G. UNFINISHED BUSINESS - None

H. NEW BUSINESS –

- 1) MRA Roof Replacement - Move that the Board of Education adopt the attached educational specifications dated January 9, 2019, for a roof Replacement at the Manchester Regional Academy H - 1

RECOMMENDED MOTION:

The Board of Education authorizes the Superintendent to submit an SCG 049 Grant Application and Summary of Educational Specifications, along with any other forms as may be required, for a School Building Project to the State Dept. of Administrative Services Office of School Construction Grants for a construction grant in accordance with GS §10-283 and Chapter 173 of the Connecticut General Statutes.

- 2) SMARTR 2 Recommendation - Move that the Board of Education endorse the recommendation made by the SMARTR 2 Committee

RECOMMENDED MOTIONS:

The Board of Education recommends that the Board of Directors appropriate funds to renovate and expand Bowers Elementary School, Buckley Elementary School, and Keeney Elementary School

The Board of Education recommends that the Board of Directors consider including funds to ensure that the buildings are net zero energy facilities, to the extent fiscally possible

The Board of Education recommends that the Board of Directors appropriate funds of not less than \$10 million, including any funds remaining from Phase 1, for the repurposing of various decommissioned schools beginning with the Nathan Hale building

The Board of Education moves to designate Martin Elementary School as a preschool center once students from Martin are relocated as part of Phase 2

I. PUBLIC COMMENTS - (comments limited to items on tonight's agenda)

J. COMMUNICATIONS - None

K. ITEMS FOR FUTURE AGENDAS

Wednesday, Jan. 23, 2019 Budget Workshop

Monday, Feb. 11, 2019 Budget Adoption
Update on Legislative Breakfast and Pending Legislation

Monday, Feb. 25, 2019 Update on Building Projects

Monday, March 11, 2019 District Improvement Plan Update

L. ADJOURNMENT

Welcome to the Manchester Board of Education meeting. Observers are always welcome. The following instructions are to assist those who wish to speak during the Public Comment session(s):

- 1) Print your name and address on the sign-in sheet at the podium for accurate record keeping.*
- 2) State your name and address for the record. Students state name only.*
- 3) First Session: Three minute time limit for any item that may come before the Board. Listen for the bell.*
- 4) Second Session: Comments must be limited to items on the Board's agenda for this meeting. The Board Chair has the discretion to limit comment time.*
- 5) Written statements may be substituted for Board members if time runs out for speaker.*
- 6) Immediate replies to questions/concerns should not be expected (Board Chair/Superintendent's discretion).*
- 7) Inappropriate topics: Confidential information, personal issues and legal concerns. Please avoid derogatory and profane language. Board of Education Policy #1220.*

**Manchester Board of Education
Building and Sites Committee
Manchester High School Room 101
January 7, 2019**

Attendees: Karen Clancy, Peter Conyers, Matthew Geary, Tracy Maio, Peter Meggers, Christopher Pattacini and Peter Staye.

Members of the Public included: Christopher McDermott

Reuse of Washington and Martin Schools

TSKP Studio's estimates of the cost to renovate Washington into a building shared by board offices and Parks & Rec, and Martin into a preschool were reviewed. There was general discussion about the process to be followed by the BOE and the town Board of Directors.

Washington is not big enough to house all district departments. However, Adult Ed and the Welcome Center are better housed near the center of town, with Adult Ed specifically needing to be on a bus route. There would be little benefit to moving Building and Grounds as it is relatively central to all the schools.

The committee as a whole felt the proposed uses of Martin and Washington were a complement to the 3 school solution that Smartr2 is entertaining.

Respectfully Submitted,

Peter Staye - Facilities Director

PERSONNEL ACTION

APPOINTMENTS

RESIGNATIONS

Town of Manchester
Board of Education

To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Item for Appropriation FY19-21 Hartford Foundation for Public Giving Grant Number 20182525

Date: January 16, 2019

Background: This grant will continue to support the Family and Community Partnership Plan serving Manchester families in the implementation of the Early Development Instrument (EDI).

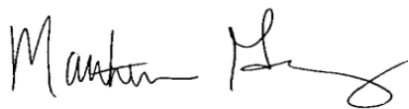
Discussion/Analysis: These funds will be used over one calendar year (January – December 2019) to strengthen the district’s capacity to implement and sustain partnerships and practices increasing families and the broader community’s engagement in supporting student learning and student success.

Financial Impact: None

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education request the Board of Directors to establish an appropriation for FY19-21 Hartford Foundation of Public Giving in the amount of \$40,000.

Attachments: None.



Matthew Geary
Superintendent of Schools
Manchester, Connecticut
January 22, 2019

Town of Manchester
Board of Education

To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Item for Appropriation FY19-21 Hartford Foundation for Public Giving Grant

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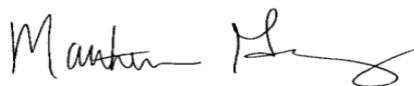
Discussion/Analysis: These funds will be used over one calendar year (January – December 2019) to strengthen the district’s capacity to implement and sustain partnerships and practices increasing families and the broader community’s engagement in supporting student learning and student success.

Financial Impact: None

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education request the Board of Directors to establish an appropriation for FY19-21 Hartford Foundation of Public Giving in the amount of \$459,500.

Attachments: None.



Matthew Geary
Superintendent of Schools
Manchester, Connecticut
January 22, 2019



C – 4

MANCHESTER HIGH SCHOOL

134 EAST MIDDLE TURNPIKE, MANCHESTER, CT 06040

Ms. Katelyn Miner, Principal
860.647.3529
bllkamin@mpspride.org

January 10, 2019

Dear Manchester Board Of Education,

On behalf of Manchester High School, I am requesting that the Board of Education approve the date for the Manchester High School Class of 2019 Graduation to be Tuesday, June 18, 2019 at 6:30pm at the Connecticut Convention Center, 100 Columbus Blvd., Hartford, CT.

Respectfully Submitted,

Katelyn Miner
Principal

MANCHESTER PUBLIC SCHOOLS

Agenda Item: MRA Roof Replacement
Meeting Date: January 22, 2019
To: Matthew Geary, Superintendent
From: Peter Staye, Facilities Director

Recommendation:

I recommended the following actions at the January 22, 2019 meeting of the Manchester Board of Education:

1. The Manchester Board of Education adopt the attached educational specifications dated January 9, 2019 for a roof replacement at Manchester Regional Academy.
2. The Board of Education authorize the Superintendent to submit an SCG 049 Grant Application and Summary of Educational Specifications, along with any other forms as may be required, for a School Building Project to the State Department of Administrative Services Office of School Construction Grants for a construction grant in accordance with GS § 10-283 and Chapter 173 of the Connecticut General Statutes.
3. That the permanent building committee of the Town of Manchester be authorized to undertake the work

EDUCATIONAL SPECIFICATIONS FOR THE ROOF REPLACEMENT AT MANCHESTER REGIONAL ACADEMY

SECTION I – PROJECT RATIONALE

Manchester Regional Academy was constructed in 1976. A sheet metal was installed over the original roof in 1997. The roof has reached its useful life. The 21,600 square feet of roof area requires replacement over the original building. Select portions of the roof have been leaking and managing the leaks during the past three years has become less effective.

SECTION II – LONG RANGE EDUCATIONAL PLAN

The primary goals of the Manchester School District are:

1. To improve the health and safety conditions of all schools
2. To upgrade the school building to meet and exceed all applicable codes
3. To incorporate current technology into the classroom curriculum and build in infrastructure to support future technology
4. To support education and creativity, student, and teachers must be in appropriate facilities and space
5. To make alterations and modifications that are energy efficient, durable and conducive to ongoing maintenance
6. To promote community accessibility to school facilities
7. To improve accessibility for the disabled

SECTION III – PROJECT'S RELATION TO EDUCATIONAL GOALS

To maintain an environment conducive to learning while eliminating the risk to health and safety that would result from a defective roof.

SECTION IV – CAPACITY DATA

The reroofing of this building will not alter the building's capacity.

SECTION V – LEARNING ACTIVITIES

The reroofing of the school will not increase or decrease instructional group size, number of teaching stations, number of individual learning stations or specialized instruction.

SECTION VI – THE PROJECT

The Manchester School District proposes the following components of its roof replacement project:

1. Test and identify for any hazardous materials in existing roofing system and adjacent construction.
2. Remove all roofing materials down to the deck and dispose of hazardous materials in the appropriate manner
3. Inspect roof deck and replace problem areas as appropriate
4. Install new insulation with 30 year 90 mil EPDM roofing system
5. Install downspouts and gutters as necessary
6. Install new metal flashings at all intersections
7. Repair any masonry surfaces adjoining roof materials to prevent moisture migration.