

**Manchester Board of Education
Building and Sites Committee Meeting Minutes
Lincoln Center - Virtual
March 22, 2021**

Committee Member Attendees: Chairman Darryl Thames Sr., Chris Pattacini, Peter Meggers, and Campfield Heinrich

Other Attendees: Karen Clancy, Director of Finance & Management & Lindsey Boutilier, Director of Operations & Athletics

MHS Projects

The committee was provided an update on the status of the high school roof project and on the interior work taking place. This work includes new signage, painting of hallways and the auditorium.

Solar Panel Project

The Board of Education and the Town of Manchester have entered into an agreement with CT Green Bank for a solar municipal program that provides upfront financing through a purchase power agreement. The program allows municipalities to access renewable energy at a discounted rate and achieve energy savings through the installation of solar panels on the roofs of our buildings. There is no cost to the Town or Board. The PV panels are owned, operated and maintained by CT Green Bank partners through a competitive bidding process. School buildings involved in the project are Bennet, Highland Park, Martin, Verplanck, Waddell, Manchester High School and Manchester Regional Academy.

Waddell & Verplanck Solar Panel Status

We met with the electrical contractor to resolve the issue with Verplanck solar panels. It was confirmed that the panels are operating. The contractor provided login information so that we may access and view the data. We are working with the Town and the Waddell electrical contractor to identify and resolve the issue with Waddell solar.

Verplanck Open Items

Millwork was completed and awaiting acceptance by TSKP. This was the final open punch list item on the project.

There is an issue with water leaking into the basement through the foundation during rainstorms. TSKP, Downes, Town, Building Committee and B&G are working to identify the source of the leak.

Energy Efficiency Project

The Board of Education and the Town of Manchester have entered into an agreement through Eversource for an energy audit/project where we will receive energy incentives. Phase 1 will focus on an LED lighting upgrade for fixtures throughout the buildings. This work will take place over the summer and into the Fall.

Buildings & Grounds Office

The Buildings & Grounds office located at 325 Olcott Street is in need of a new roof and exterior painting. We are also looking at the long term plan for this building and are investigating the space needs of Central office.

Spring/Summer Projects

Mr. Boutilier reviewed projects that will be taking place over April break and throughout the summer. Most projects will be at Illing Middle School and Manchester High School and will be paid from the Alliance construction grant. We are also looking at classroom expansion options at Highland Park School as they are at capacity. Buckley School

will be moving into Robertson at the end of this school year during construction. We are looking to move MMA to a temporary location yet to be determined.

Maintenance Vehicles

A number of maintenance vehicles have recently been broken into. Windows were smashed, tools and catalytic converters have been stolen. The incidents have been reported to authorities. Vehicles have been moved to more secure locations.

Respectfully Submitted,

Karen L. Clancy

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Director of Finance & Management