

Manchester Board of Education
Personnel & Finance Committee Report
September 28, 2020
5:45 p.m. - Lincoln Center (Virtual)

Attendees: Committee Members Darryl Thames, Sr., Scott Hughes, and Tracy Patterson

Also in attendance: Superintendent, Matthew Geary; and Director of Finance & Management, Karen Clancy

The committee reviewed the status of the 2020-2021 budget. The budget is on target and stable and will continue to be monitored and tracked carefully.

The district is the recipient of \$1.5M in Elementary & Secondary School Emergency Relief Funds and \$860K in Coronavirus Relief Funds to support unanticipated expenditures related to the pandemic.

Ms. Clancy provided committee members with a listing of COVID-19 related expenditures since 7/1/2020 totaling \$1.1M. These expenditures include over \$600K in PPE such as hand sanitizer, plexiglass, masks, signage, tents, desk shields, air purifiers, disinfectant sprays, microfiber wipes, and vinyl gloves. Other expenditures are student hotspots, software licenses for student access to online programs, online book licenses, webcams and digital textbooks. These expenditures will be shifted to the Relief grants described above.

Manchester has been notified of a grant available to Alliance districts for the purpose of General Improvements to School Buildings. We are in the process of compiling a list of eligible projects, focusing on Manchester High School, that will be included in the application. Manchester could receive up to \$1,080,000 from this grant.

The 2021-2022 Budget Development Calendar was distributed and reviewed with the committee. The budget process will start with a Pre-Budget Workshop that is scheduled for November 18th. It is important to note that this will likely be one of the most challenging budget years to date due to many unknowns.

Ms. Clancy updated members on transportation. With the hybrid model in place, transportation services are provided for only four days per week. DATTCO still expects that we pay 100% of the contract although we are not receiving 100% of the services. The Board's legal counsel is working with DATTCO's legal counsel to resolve the situation.

The meeting was adjourned at 6:55 p.m.

Respectfully Submitted,

Karen L. Clancy

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Director of Finance & Management