

**MANCHESTER BOARD OF EDUCATION
REGULAR MEETING
Monday, January 11, 2021
Lincoln Center - Virtual Meeting**

Board of Education Meeting

7:00 P.M. - Virtual

Public access to view meeting :

Live streaming on FaceBook: [Link to MPS Pride FaceBook Page](#)

Live at Silk City TV: [Link to Live at Silk City TV](#)

On demand after the meeting: [Link to on-demand after the meeting](#)

A. OPENING

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Board of Education Minutes - December 14, 2020 A - 3

B. COMMITTEE REPORTS

- 1) Diversity, Equity and Inclusion Meeting Minutes - December 9, 2020 B - 1

C. CONSENT CALENDAR

- 1) Personnel Actions C - 1
- 2) Transfer of Funds C - 2
- 3) Permission to apply for the Hartford Foundation for Public Giving COVID-19 Reopening Grant for the FY 20/21 in the amount of \$24,998.34 C - 3
- 4) Establish an appropriation for the Enfield Head Start Services Innovative Enhancement Grant for the FY 20/21 in the amount of \$100,000 C - 4
- 5) Establish an appropriation for the Manchester Head Start Innovative Enhancement Grant for the FY 20/21 in the amount of \$63,000 C - 5
- 6) Establish an appropriation for the Manchester Head Start Services Grant for the FY 20/21 in the amount of \$145,127 C - 6
- 7) Establish an appropriation for the Carl D. Perkins Career and Technical Education Secondary Basic Grant for the FY 20/22 in the amount of \$119,485 C - 7
- 8) Permission to apply for the Hartford Foundation for Public Giving Grant for the FY 20/22 in the amount of \$262,500 C - 8

D. REPORT FROM STUDENT REPRESENTATIVE

Tiffany Henry, Leila Affini, Alexandra Hamza

E. PUBLIC COMMENTS - [Request to Speak Form](#)

Residents that would like to speak during public comments session must complete the [Request to Speak Form](#)

F. SUPERINTENDENT'S REPORT

- 1) Budget Presentation F - 1

G. UNFINISHED BUSINESS - None

H. **NEW BUSINESS**

1) Manchester High School Roof Replacement

H - 1

The Manchester Board of Education approves and adopts the attached Educational Specifications dated December 21, 2020 for a roof replacement at Manchester High School.

- 2) The Manchester Board of Education authorizes the Superintendent to submit an SCG049 Grant Application and Summary of Educational Specifications for a School Building Project to the State Department of Education for a construction grant in accordance with CGS §10-283 and Chapter 173 of the Connecticut General Statutes.

I. **PUBLIC COMMENTS** - [Request to Speak Form](#)

Residents that would like to speak during public comments session must complete the [Request to Speak Form](#)

J. **COMMUNICATIONS** - *None*

K. **ITEMS FOR FUTURE AGENDAS** **Topics for Superintendent's Report**

Monday, January 25, 2021

Board of Education Retreat

Monday, February 8, 2021

Adoption of Budget

Monday, February 22, 2021

Winter Data Update
Update on Student Behavior Supports

L. **ADJOURNMENT**

Welcome to the Manchester Board of Education meeting. Observers are always welcome. The following instructions are to assist those who wish to speak during the Public Comment session(s):

- 1) *Print your name and address on the sign-in sheet at the podium for accurate record keeping.*
- 2) *State your name and address for the record. Students state name only.*
- 3) *First Session: Three minute time limit for any item that may come before the Board. Listen for the bell.*
- 4) *Second Session: Comments must be limited to items on the Board's agenda for this meeting. The Board Chair has the discretion to limit comment time.*
- 5) *Written statements may be substituted for Board members if time runs out for the speaker.*
- 6) *Immediate replies to questions/concerns should not be expected (Board Chair/Superintendent's discretion).*
- 7) *Inappropriate topics: Confidential information, personal issues and legal concerns. Please avoid derogatory and profane language. Board of Education Policy #1220.*

MANCHESTER BOARD OF EDUCATION

Regular Meeting December 14, 2020 Lincoln/Virtual

PRESENT: Gundersen, Heinrich, Hughes, Luna, Meggers, Pattacini, Patterson, Thames

ALSO PRESENT: Superintendent of Schools Geary, Deputy Superintendent Curriculum & Special Services Radikas, Director of Finance & Management Clancy, Director of Human Resources Sone-Moyano

ABSENT: Stefanovicz

A. OPENING

A.1. & 2. Meeting Called to Order

Chairperson Thames called the meeting to order at 7:03 p.m. All in attendance participated in the Pledge of Allegiance to the Flag, led by Mr. Thames.

A.3. Approval of Minutes of Previous Meeting

ADOPTED – Minutes Regular Meeting of the Board of Education of November 18, 2020. Secretary Pattacini moved and Ms. Patterson seconded the motion.

8/0 – Voted in favor.

A.4. Approval of Budget Workshop Minutes

ADOPTED - Minutes Budget Workshop of the Board of Education of November 18, 2020. Secretary Pattacini moved and Mr. Heinrich seconded the motion.

8/0 - Voted in favor.

B. COMMITTEE REPORTS

B.1. Building & Sites Committee

Mr. Heinrich reported the last meeting was held November 9, 2020 with the following in attendance: Mr. Pattacini, Mr. Meggers, Mr. Hughes, Mr. Heinrich, Mr. Geary, Karen Clancy and Lindsey Boutilier.

The department structure of the B&G department was reviewed and consists of three supervisors, each assigned equal responsibilities for designated school buildings.

The Daily Cleaning Checklist was shared and reviewed by committee members.

Reviewed was the list of projects submitted and approved by the Office of School Construction Grants & Review. The grant amount of \$1,079,152 was awarded to MPS for capital projects at MHS and Illing.

An update on the MHS Roof Project for replacement of large areas of old roofing was given. This will be addressed by the town through an application to the Office of School Construction Grants & Review for a roof replacement project.

Three employees from the Office of Attendance & Communications will be relocated to space in Washington School.

Last, the possible spaces for relocation of Manchester Middle Academy was discussed. MMA will be relocating at the end of the current school year.

C. CONSENT CALENDAR

Mr. Geary presented three items on the Consent Calendar for Board approval.

C.1. Personnel Action

Details had already been provided to the Board members with their agenda.

C.2. Transfer of Funds

- **Transfer from Plant Maintenance System-wide Maintenance Capital Repair account to Plant Maintenance System-wide Maintenance Contracted Services account in the amount of \$3,477.00**
- **Transfer from Plant Maintenance System-wide Maintenance Capital Repair account to Plant Maintenance System-wide Maintenance New Vehicles account in the amount of \$3,000**
- **Transfer from System-wide Social Studies Dues & Fees account to System-wide Language Arts Instructional Supplies & Materials account in the amount of \$2,500.00**
- **Transfer from Martin School Administration General Supplies & Materials account to Martin School Administration Postage account in the amount of \$700.00**
- **Transfer from Manchester High School Information Services Repairs account to Manchester High School Information Services Computer Supplies & Materials account in the amount of \$3,000.00**

C.3. Establish an appropriation for the National School Lunch Program School Equipment for the FY 20/22 in the amount of \$18,293.04

C.4. Establish an appropriation for the Title III, Part A English Language Acquisition and Language Enhancement Grant for the FY 20/22 in the amount of \$59,834

C.5. Establish an appropriation for the Nellie Mae Black Lives Matter for Black Educators Grant for the FY 20/21 in the amount of \$30,000

C.6. Establish an appropriation for the Nellie Mae Education Foundation Supporting Districts Addressing Two Pandemics Grant for the FY 20/22 in the amount of \$250,000

The Chairman called for a motion.

Secretary Pattacini moved and Mr. Meggers seconded the recommendation to adopt the Consent Calendar as outlined in this evening's agenda.

DISCUSSION:

Mr. Thames noted the Nellie Mae Foundation grants and acknowledged the Superintendent for developing a relationship with Nellie Mae. He thanked the Foundation for being a friend to the district. These initiatives allow us to go above and beyond our budget and are appreciated.

8/0 - Voted in favor.

D. STUDENT REPRESENTATIVE REPORT

Three students were available for the meeting this evening, including return representative Tiffany Henry and new representatives Leila Affini and Alexandra Hamza. As the students are currently learning remotely, there are no activities to report on. When asked by Mr. Thames how things were going remotely, Ms. Henry was hoping for a schedule change to start later in the morning.

E. PUBLIC COMMENTS

None.

F. SUPERINTENDENT'S REPORT – PART I

F.1. Fall Data Update

Mr. Geary reviewed that the Directors of STEAM and Humanities, Ms. Burns and Ms. Ghetia, had provided overviews at the last meeting. There is a multi-pronged approach to student learning. This is a challenging time and we need to rethink how we do what we do. Mr. Geary also noted there is no spring data from last year when we moved to virtual learning with no notice. Mr. Geary's presentation is available to view on the website. The hope is for significantly increased spring learning and plans to fill in the gaps next year.

F.2. Update on COVID-19

Mr. Geary reviewed that the district is currently fully remote until January 8th, returning to buildings on January 11th. He is monitoring community spread. Mr.

Geary noted that he will continue to notify us about quarantines this week as testing has started to take longer to come back, so they are working on last known contacts as quickly as possible.

Mr. Geary stated that we will no longer have snow days unless there are widespread power outages. Any inclement weather will mean remote learning so we are not making up days in June.

Mr. Geary feels the Board should be proud of the mitigation strategies in place in schools, including shields, masks, tents, etc. The need to go remote was not about transmission in schools, but about staffing issues due to quarantining and the turn around for testing.

A survey of students shows that students of color are disproportionately impacted by the pandemic.

Mr. Gundersen wondered if some of these responsibilities were pre-Covid or if they were additional obligations. Mr. Geary did not ask what had increased in the survey, only what is. He speculates that even though some duties may have existed before (such as caring for younger siblings) that the responsibilities are increased at this time.

Mr. Hughes read an article recently that talked about New Jersey holding night classes for K and 1st grade, as it was better for parents to be able to help their children. Mr. Geary also read that article and agreed it is hard for little ones in grades K-1-2 to participate in remote learning without parental attention.

Ms. Patterson noted that there is less structure and it is harder to manage time during remote learning. She mentioned the ability to catch up on work over the weekend, when parents may be able to support learning better. This is balanced by the need for a break. Flexibility is the key.

Mr. Thames encourages his grandson to continue to rise at the same time and get ready for school as normal, even though we are home.

Mr. Geary expressed his appreciation of the Board. This has been an extremely challenging situation, especially going fully remote.

G. UNFINISHED BUSINESS

None.

H. NEW BUSINESS

The Superintendent submits to the Board of Education a Waiver of Competitive Bidding for the installation of reflective vinyl characters on the outside surfaces of Manchester High School.

Mr. Geary explained that this bid waiver requires the signature of five Board members, not a vote. He reviewed this bid waiver is about the vinyl characters on the outside of windows in school buildings for first responders. We want the numbers on all buildings to look the same, so we want to use the same company that has already outfitted several buildings in the district. Five members will sign, either at Central Office or a courier will bring the document to their homes.

I. PUBLIC COMMENTS (Limited to items on tonight's agenda)

None.

J. COMMUNICATIONS

None.

K. ITEMS FOR FUTURE AGENDAS

January 11, 2020 - Budget Presentation

January 25, 2020 - Budget Update

February 8, 2021 - Adoption of Budget

It was noted that the dates of the Budget Workshops are being reviewed as we need to be able to broadcast from Lincoln Center and those meetings were originally scheduled to be held at MHS. New dates will be sent out soon.

L. ADJOURNMENT

Mr. Thames called for a motion to adjourn.

Secretary Pattacini moved and Ms. Patterson seconded the motion to adjourn the meeting.

8/0 - Voted in favor.

Adjournment 8:02 p.m.

Respectfully submitted,

Christopher Pattacini
Board Secretary

Manchester Public Schools
Board of Education
Diversity, Equity, and Inclusion Subcommittee
Minutes
December 9, 2020

The virtual meeting began at 6:00 P.M.

Board Members Present: Emily Luna, Peter Meggers, Tracy Patterson

Community Members Present: Angela Bellas, Maria Cruz, Linda Harris, Dana McDonald, Keren Prescott, Teresa Quintana

Staff Members Present: Matt Geary, Diane Kearney, Sophia Krisch, Jessica Pepin

Dr. Kearney welcomed all those in attendance.

She reviewed the Board of Education resolution that created the committee and the work to date of the MPS Office of Equity.

Community Members and Board members then shared their thoughts on the following questions:

- What role do you play in the community?
- What do you want to see for your community?
- Who's your audience?
- How can we support each other?
- If you do have concern about a community member, how can we help?

The major themes of the discussion centered on the following:

- Understanding the difference between equity and equality
- Acknowledging and appreciating the cultural differences within the Black and Latino communities
- Need to empower those from marginalized communities
- Need to consistently communicate in multiple languages
- Importance of supporting each other and working together on any concerns.
- Work is not about fighting; it is about educating, accessing and encouraging individuals
- Significant issues beyond education (including economic and health issues, homelessness, food and nutrition mental health) need to be addressed
- Pandemic taking the hardest toll on members of the community that have limited resources
- Significant concern for families who are undocumented who do not have access
- Talking is important but action is required at the systemic level

Dr. Kearney shared her contact information and the contact information for Mr. Geary and the schedule for the meetings for 2021.

The meeting adjourned at 7:05.

Respectfully submitted,
Matt Geary

PERSONNEL ACTIONS**APPOINTMENTS**

Ms. Valeriay Dion to be a Biology/Chemistry Teacher at Manchester High School. Ms. Dion received her Master of Arts in Teaching from Southern Connecticut State University and currently resides in Meriden. It is recommended that her appointment be approved effective December 21, 2020 (Master's / Step 4, \$56,332.00).

Ms. Ronda Russo to be a Remote Special Education Teacher at Bowers Elementary School. Ms. Russo received her Master of Arts in Special Education from St. Joseph College and currently resides in East Windsor. It is recommended that her appointment be approved effective January 11, 2021 (Master's +30 / Step 13, \$94,275.00).

RESIGNATIONS

Ms. Loretta Bonadies, Math Teacher at Illing Middle School, has submitted her letter of resignation effective January 14, 2021. Ms. Bonadies has been with Manchester Public Schools since September 8, 2014. It is recommended that her resignation be accepted.

Ms. Amanda Cooper, Grade 3 Teacher at Buckley Elementary School, has submitted her letter of resignation effective December 23, 2020. Ms. Cooper has been with Manchester Public Schools since August 29, 2016. It is recommended that her resignation be accepted.

Ms. Rachel Porter, Special Education Integrated Preschool Teacher at Manchester Preschool, has submitted her letter of resignation effective January 15, 2021. Ms. Porter has been with Manchester Public Schools since August 27, 2019. It is recommended that her resignation be accepted.

Town of Manchester
Board of Education

To: Manchester Board of Education
From: Mr. Matthew Geary, Superintendent of Schools
Subject: Transfer of Funds
Date: December 21, 2020

Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY2020-2021 Budget.

Discussion/Analysis: Transfer from Manchester High School Mathematics Field Trips in the amount of \$2,000.00. Transfer to Manchester High School Mathematics Instructional Supplies and Materials in the amount of \$2,000.00.

Financial Impact: None

Other Board/Commission Action: None

Recommendation: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY2020-2021 Budget.

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, CT
January 11, 2021

TO: Accounting Department	School/Department: Manchester High School
Date of Request: 12/21/2020	Approver: Katelyn Miner
	Date Approved: 12/21/2020

<u>SUBJECT:</u> <u>TRANSFER BUDGET MONIES FROM ONE LINE ACCOUNT TO ANOTHER</u>		
DECREASE - In whole dollars only:		
\$ <u>2,000.00</u>	Account #<u>13061270 5512</u>	Description: <u>MHS Math Field Trips</u>
\$	Account #	Description:
\$	Account #	Description:
\$ <u>2,000.00</u>	TOTAL DECREASE	
INCREASE - In whole dollars only:		
\$ <u>2,000.00</u>	Account #<u>13061100 5611</u>	Description: <u>MHS Math Instr. Supplies</u>
\$	Account #	Description:
\$	Account #	Description:
\$ <u>2,000.00</u>	TOTAL INCREASE (Must match total decrease)	

Board Approval Needed: Yes X No

Date of Board Approval: _____

Date Transfer Completed: _____ Name: _____

Town of Manchester
Board of Education

To: Manchester Board of Education
From: Mr. Matthew Geary, Superintendent of Schools
Subject: Transfer of Funds
Date: January 4, 2021

Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY2020-2021 Budget.

Discussion/Analysis: Transfer from Manchester High School Library Music Software Licenses and Fees in the amount of \$3,500.00. Transfer to Manchester High School Music Software Licenses and Fees in the amount of \$3,500.00.

Financial Impact: None

Other Board/Commission Action: None

Recommendation: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY2020-2021 Budget.

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, CT
January 11, 2021

TO: Accounting Department	School/Department: Manchester High School
Date of Request: 01/04/2021	Approver: Katelyn Miner
	Date Approved: 01/04/2021

<u>SUBJECT:</u>		
<u>TRANSFER BUDGET MONIES FROM ONE LINE ACCOUNT TO ANOTHER</u>		
DECREASE - In whole dollars only:		
<u>\$ 3,500.00</u>	Account #<u>13261100 5535</u>	Description: <u>MHS Library Music Licenses</u>
\$	Account #	Description:
\$	Account #	Description:
<u>\$ 3,500.00</u>	TOTAL DECREASE	
INCREASE - In whole dollars only:		
<u>\$ 3,500.00</u>	Account #<u>13261100 5651</u>	Description: <u>MHS Music Software Licenses</u>
\$	Account #	Description:
\$	Account #	Description:
<u>\$ 3,500.00</u>	TOTAL INCREASE (Must match total decrease)	

Board Approval Needed: Yes X No ____

Date of Board Approval: _____

Date Transfer Completed: Name:

Town of Manchester
Board of Education

To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Permission to Apply FY20-21 Hartford Foundation for Public Giving COVID-19 Re-Opening Grant

Date: December 17, 2020

Background:

Hartford Foundation for Public Giving COVID-19 Response Fund (Reopening Phase) will deploy flexible resources to nonprofits in the Greater Hartford region to keep staff and clients safe during the re-opening phase of the COVID-19 crisis.

Discussion/Analysis:

These funds may be used to support costs for PPE, cleaning, minor building improvements, technology to support virtual services/remote staff, staff health screening, etc.

Financial Impact: None

Other Board/Commission Action: None

Recommendations:

The Superintendent of Schools recommends that the Board of Education give permission to apply for the FY20/21 Hartford Foundation for Public Giving COVID-19 Response Grant in the amount of \$24,998.34.

Attachments: None.

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, CT
January 11, 2021

Town of Manchester
Board of Education

To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Item for Appropriation FY 20/21 Enfield Head Start Services
Innovative Enhancement Grant

Date: December 29, 2020

Background: Enfield Head Start receives an annual grant from the State Department of Education for the enhancement of its services to low-income families.

Discussion/Analysis: These funds are used to enhance services for preschoolers, for the Enfield extended day full year program and continuation summer program.

Financial Impact: Grant funds cover 100% of the cost of implementation for this program enhancement.

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education request the Board of Directors to create FY20/21 Enfield Head Start, State Department of Education Head Start Services - Innovative Grant appropriation, in the amount of \$100,000.

Attachments: Award letter.

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, CT
January 11, 2021

STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION

GRANT AWARD NOTIFICATION

1 Grant Recipient

Manchester School District

DUNS Number: 789457756

4 Award Information

Grant Type: STATE

Statute: C.G.S. 10-16n

CFDA #:

SDE Project Code: OEC000000000002

Grant Number: 077-000 11000-16101-2021-83004-170106-SDE00219

2 Grant Title

Head Start - Innovative Enhancement - D1

5 Award Period

7/1/2020 - 6/30/2021

3 Education Staff

Program Manager:

Annette Carbone

Payment & Expenditure Inquiries:

Gerald Mallison (860) 500-4441

6 Authorized Funding

Grant Amount: \$100,000.00

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2020 and June 30, 2021 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2021. For grants awarded for two-year periods beginning July 1, 2020, final second-year budget revision requests covering the entire two-year period must be received at least 60 days prior to the expiration of the grant period but no later than February 1, 2022. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes. The following attachment(s) are incorporated by reference: ED114.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

12/22/2020

Christopher Lyddy - OEC Management Approver

Town of Manchester
Board of Education

To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Item for Appropriation FY 20/21 Manchester Head Start
Innovative Enhancement Grant

Date: December 29, 2020

Background: Manchester Head Start received a grant from the State Department of Education for the expansion of its services to low-income families.

Discussion/Analysis: These funds will be used to extend the school day of its Squire Village district students from part-time to a full day of six hours. This expansion will increase learning opportunities in the development of language, literacy, social and emotional and math and science concepts.

Financial Impact: Grant funds cover 100% of the cost of implementation for this program expansion.

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education request the Board of Directors to create FY 20/21 Manchester Head Start, State Department of Education Services Innovation Enhancement Grant in the amount of \$63,000.

Attachments: Award letter.

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, CT
January 11, 2021

STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION

GRANT AWARD NOTIFICATION

1 Grant Recipient

Manchester School District

DUNS Number: 789457756**4 Award Information****Grant Type:** STATE**Statute:** C.G.S. 10-16n**CFDA #:****SDE Project Code:** OEC000000000002**Grant Number:** 077-000 11000-16101-2021-83004-170106**2 Grant Title**

Head Start - Innovative Enhancement - G1

5 Award Period

7/1/2020 - 6/30/2021

3 Education Staff**Program Manager:**

Annette Carbone

Payment & Expenditure Inquiries:

Gerald Mallison (860) 500-4441

6 Authorized Funding**Grant Amount:** \$63,000.00**Funding Status:** Final**7 Terms and Conditions of Award**

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2020 and June 30, 2021 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2021. For grants awarded for two-year periods beginning July 1, 2020, final second-year budget revision requests covering the entire two-year period must be received at least 60 days prior to the expiration of the grant period but no later than February 1, 2022. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes. The following attachment(s) are incorporated by reference: ED114.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

12/22/2020

Christopher Lyddy - OEC Management Approver

Town of Manchester
Board of Education

To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Item for Appropriation FY20/21 Manchester Head Start Services Grant

Date: December 29, 2020

Background: Manchester Head Start receives an annual grant from the State Department of Education for the expansion of its services to low-income families.

Discussion/Analysis: These funds will be used to expand services to an additional class of 15 low-income preschoolers, in a full-day, full-year model.

Financial Impact: Grant funds cover 75% of the cost of implementation for this program expansion, with the remaining 25% coming from parent fees and State day care subsidies to parents.

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education request the Board of Directors to create the FY 20/21 Manchester Head Start, State Department of Education Services Grant appropriation, in the amount of \$145,127.

Attachments: Award letter

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, CT
January 11, 2021

STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION

GRANT AWARD NOTIFICATION

1 Grant Recipient

Manchester School District

DUNS Number: 789457756

4 Award Information

Grant Type: STATE

Statute: C.G.S. 10-16n

CFDA #:

SDE Project Code: OEC000000000002

Grant Number: 077-000 11000-16101-2021-83004-170104

2 Grant Title

Head Start - Services - G1

5 Award Period

7/1/2020 - 6/30/2021

3 Education Staff

Program Manager:

Annette Carbone

Payment & Expenditure Inquiries:

Gerald Mallison (860) 500-4441

6 Authorized Funding

Grant Amount: \$145,127.00

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2020 and June 30, 2021 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2021. For grants awarded for two-year periods beginning July 1, 2020, final second-year budget revision requests covering the entire two-year period must be received at least 60 days prior to the expiration of the grant period but no later than February 1, 2022. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes. The following attachment(s) are incorporated by reference: ED114.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

12/22/2020

Christopher Lyddy - OEC Management Approver

Town of Manchester
Board of Education

To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Item for Appropriation Carl D. Perkins Career and Technical Education Secondary Basic Grant FY 2020-22

Date: January 6, 2021

Background:

Manchester Public Schools have demonstrated a record of excellence in career and technical education. The Carl D. Perkins Career and Technical Education Secondary Basic Grant will improve and expand education and career guidance systems for Manchester's youth. The grant is funded by the State of Connecticut.

Discussion/Analysis:

Funds will be used for a 15-month period (July 2020 to September 2021) to:

1. Create a sustainable manufacturing workforce development program in partnership with local manufacturers, the Greater Manchester Chamber of Commerce, the Connecticut Center for Advanced Technology and Manchester Community College. This program will be designed to provide students with opportunities to develop skills needed to successfully transition to a technologically-advanced employment or STEM related post-secondary pursuits.
2. Support specific developmental initiatives through funding for professional development, instructional programs, supplies and equipment for grades 9-12 in manufacturing.

Financial Impact: None to the Board of Education

Other Board/Commission Action: None

Recommendations: The Superintendent recommends that the Board of Education request the Board of Directors to establish an appropriation for FY 2020-22 Carl D. Perkins Career and Technical Education Secondary Grant in the amount of \$119,485.

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, CT
January 11, 2021

STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION

GRANT AWARD NOTIFICATION

1 Grant Recipient

Manchester School District

DUNS Number: 789457756**4 Award Information****Grant Type:** FEDERAL**Statute:** P.L. 109-270**CFDA #:** 84.048A**SDE Project Code:** CSDE000000000002**Grant Number:** 077-000 12060-20742-2021-84010-170002**2 Grant Title**

Perkins Secondary Grant

5 Award Period

7/1/2020 - 9/30/2021

3 Education Staff**Program Manager:**

Harold Mackin

6 Authorized Funding**Grant Amount:** \$119,485.00**Payment & Expenditure Inquiries:**

Jeff Lindgren (860) 713-6624

Funding Status: Final**7 Terms and Conditions of Award**

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2020 and June 30, 2021 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2021. For grants awarded for two-year periods beginning July 1, 2020, final second-year budget revision requests covering the entire two-year period must be received at least 60 days prior to the expiration of the grant period but no later than February 1, 2022. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes. The following attachment(s) are incorporated by reference: ED114.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

1/5/2021

Melissa Hickey - CSDE Management Approver

Town of Manchester
Board of Education

To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Permission to Apply for FY20-22 Hartford Foundation for Public Giving Grant

Date: January 6, 2021

Background: This grant will continue to support the Family and Community Partnership Plan serving Manchester families.

Discussion/Analysis: These funds will be used over an 18-month period (January 2021 – June 2022) to collaboratively, as a community, design, create, and implement several online experiences that introduce and reinforce the district’s SEL, Restorative Practices, and Equity frameworks and practices. This will include rebranding the existing online and mobile platforms using an equity lens, designing online HR modules, designing online self-paced course experiences, and designing content intended to be used in hybrid spaces.

Financial Impact: None

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education provides permission to apply for FY 2020-22 Hartford Foundation of Public Giving grant in the amount of \$262,500.

Attachments: None.

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, CT
January 11, 2021



Manchester Public Schools

Superintendent's
Recommended
Budget
2021-2022



Mission

Manchester Public Schools will engage ***all*** students in the highest quality 21st century education preschool through graduation. Through an active partnership with students, school personnel, families and community, the Manchester Public Schools will create safe, inclusive schools where equity is the norm and excellence is the goal. All students will be prepared to be lifelong learners and contributing members of society.

Mission of Manchester Public Schools



Equity

Equity is achieved when student outcomes are not predicated by gender, race, ethnicity, first language, sexual orientation, class, or special needs and where all students reach a level of efficacy and competence that supports a rewarding and productive life. This requires elimination of the inequities that contribute to disproportionate learning and achievement by students of certain social groups while ensuring students are prepared for a productive and meaningful life.

Connecticut Center for School Change





Reopening Drivers

COVID Specific

- Ensure
 - additional time (in school if possible) for students who need intervention or additional support academically, emotionally, or behaviorally
 - clear understanding of necessary COVID related precautions
- Provide
 - devices, internet access, childcare, and transportation options for families who need it
 - all supplies and materials needed for cleaning, sanitizing, social distancing, and safety



Blueprint: 2021-2023



Respond

The following activities are critical as we **respond** to the pandemic:

- Center all decisions on equity and race and ensure appropriate time and space for regular reflection on race and equity throughout the year
- Ensure parents, students, and staff continue to work as partners to support learning at various locations and provide any needed support or materials related to that learning to parents and families
- Continue to adjust learning models as needed while supporting students and staff with necessary materials, technology, and human resources
- Ensure physical and mental health needs of students and families are prioritized by providing necessary supports including food and nutrition, social work and counseling services, and family outreach
- Monitor the health and wellness of MPS staff and support staff self care by providing resources and time
- Support vaccine distribution in a manner determined by Connecticut Department of Public Health and local health department
- Plan for potential spring / summer learning experiences designed to re-acclimate students to schools academically, socially, and emotionally



RESPOND

RECOVER

REIMAGINE

Recover

The following activities will be critical as we **recover** from the pandemic:

- Continue to emphasize community building, healing, social emotional learning, improved mental and physical health, and time to pause and reflect regularly
- Implement technology to support learning but identify how that is happening (is it helping with access to information, organization and efficiency or is it transforming learning) and be realistic about our expectations
- Clearly indicate what is meant by mastery and identify how we will assess / know skills & concepts have been learned / mastered
- Clearly define what quality feedback will look like, how it is provided, and its purpose is to enhance learning not judge performance
- Determine what is essential to learn and what can be pared from learning experience using clear criteria which prepares students for the future without overwhelming them
- Collaborate with families to ensure students are able to access necessary in person academic and social / emotional programming as often as possible
- Continue efforts to ensure student identities, experiences, insights, and understandings are centered in all learning opportunities



Pandemics

“Historically, pandemics have forced humans to break with the past and imagine their world anew. This one is no different. It is a portal, a gateway between one world and the next. We can choose to walk through it, dragging the carcasses of our prejudice and hatred, our avarice, our data banks and dead ideas, our dead rivers and smoky skies behind us. Or we can walk through lightly, with little luggage, ready to imagine another world. And ready to fight for it.”

Arundhati Roy, The Pandemic is a Portal



Reimagine

The following activities will be critical as we **reimagine** schools coming out of the pandemic:

- Allow for flexibility of time and pacing as well as student voice, choice, and ownership, depending on student needs, learning styles, and interests to remove the limits of one-size-fits-all schooling
- Connect work across content areas - as often as possible wherever possible - and to learner's lives, our community, or the world
- Ensure curricular experiences related to social justice and service learning are available to and expected of all learners
- Ensure students have an opportunity to reflect on their work in order to ensure deep understanding of what they have learned, their strengths, and areas for growth
- Ensure all learners - especially our youngest learners (K-2) and those still learning to read - have foundational skills in reading and writing and math (transitional classes/programs)
- Nurture curiosity, passion, and skills of students to be lifelong learners who feel ownership of their education
- Actively engage in conversations and actions necessary to move forward racial equity work of the district
- Expand how we as a district define, measure, report, and celebrate progress



RESPOND

RECOVER

REIMAGINE

Student Profile

Student Data							
Year	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Total Students	6,267	6,243	6,290	6,228	6,196	6,263	6,092
% Eligible for F/R Lunch	54.8	56.4	51.7	55.2	61.1	SNAP 52.8 ----- 63.5	SNAP 56.3
% Spec Ed	13.4	13.5	14.2	14.8	14.2	16.5	16.92
% Eng Learners	6.2	5.9	6.0	6.4	6.5	7.1	7.1



Goals

All students will:

- Achieve mastery in literacy and numeracy as articulated in the Common Core.
- Demonstrate the skills and competencies required for success in learning and work beyond school.
- Demonstrate personal responsibility, character, cultural understanding, and ethical behavior.

District and building level faculty and staff will:

- Develop capacity through reflection, professional learning opportunities including coaching, job embedded professional development, and participation in workshops, and support from school leaders and colleagues over time.
- Build relationships based on trust through listening, welcoming, respecting individual differences, and allowing for shared decision making with parents, families, and other stakeholders.



RESPOND

RECOVER

REIMAGINE

Progress

- Early Screening Inventory (K readiness)
- Percent of students
 - reading at or above grade level as indicated by the Fountas and Pinnell assessments
 - scoring at or above standard on Math Unit Assessments
 - scoring at or above the state average on the PSAT and SAT
 - scoring at or above goal on the SBAC
 - scoring at or above standard on district assessments of critical skills
- High school graduation rate
- College and Career Readiness Rate
- Percent of students who are chronically absent
- Percent of students with 1 or more In School Suspensions



The Future of Learning

Today we are not just looking for problem solvers. We are looking for problem-finders, people with diverse interests — art, literature, science, anthropology — who can identify things that people want before people even know they want them.

In the future, postsecondary education will be a hybrid ecosystem of company platforms, colleges and local schools, whose goal will be to create the opportunity for lifelong radical reskilling. Radical reskilling means I can take a front-desk hotel clerk and turn him into a cybersecurity technician. I can take an airline counter agent and turn her into a data consultant.

Today, companies like Infosys, IBM or AT&T are all creating cutting-edge in-house universities — Infosys is building a 100-acre campus in Indianapolis designed to provide their employees and customers not just-in-case learning' — material you might or might not need to master the job at hand — but just-in-time learning,' offering the precise skills needed for the latest task.

Ravi Kumar, President, Infosys



Progress

Grade	Demonstration of Learning
12th	Student Profile Senior Story Problem Solving Artifact
11th	Student Profile Critical Thinking / Crafting an Argument Artifact Mock Interview Reading Reflection
10th	Student Profile Communication Artifact including Rant Reverse Job Shadow
9th	Student Profile Inquiry Task Reading reflection
K - 8th	Narrative, Informational, Argumentative Writing Reading Reflection Problem Solving Task

Reading Reflection:

What book from this year has prompted you to ask the most questions about the world? What are they? Why do you have those questions?



RESPOND



RECOVER



REIMAGINE

Strengths Based Student Profile

- Strengths and Evidence
- Knowledge of Self
- Belonging
- Self-efficacy
- Openness to New Learning
- Growth mindset
- Contributions to Community
- Cultural / Global Competence

NAME Academy Email Address Mailing Address Phone Number		MANCHESTER HIGH SCHOOL CLASS OF ###	
		I DREAM TO ONE DAY... (Describe a goal, passion, or dream you hope to fulfill one day. Think of a mission and the reason why you are working hard each day at MHS)	
MY STRENGTHS ARE... • Critical Thinking • Problem Solving • Creative and Innovative Thinking • Collaboration • Communication • Self-Direction and Process Monitoring • Cultural / Global Competence These are our capacities from our vision of a graduate student, which do you think are your greatest strength? List many of these capacities can you evidence with some proud of while here at MHS?		AS EVIDENCED BY... • • For each of the capacities you choose to include on to have evidence or an example of how you have shown student. Some questions to think about are... 1. When is a time you've done / built something proud of? 2. When have you solved a problem in school / you do this? 3. What are some things you've done at this school to launch a career or hobby? 4. Describe a time you made a difference for another student? 5. How have you made MHS a better place?	
WHO I AM...			
IN MY CLASSES/SCHOOL • ... • ... • ... Use this space to list your academic achievements/accomplishments at MHS school activities, clubs, sports teams, etc. Showcase times when you have been a leader to your peers!		IN MY HOME/COMMUNITY • ... • ... • ... Use this space to highlight community service you have done for others, or learning you have completed, work experience, job shadows, internships.	
WHO KNOWS ME BEST...			
Name Relationship Email Address Phone Number (Optional) (Academic Reference)	Name Relationship Email Address Phone Number (Optional) (Academic/External Reference)	Name Relationship Email Address Phone Number (Optional) (External / Extracurricular Reference)	

Budget Priorities

- Ensure adequate staffing at all schools that allows for:
 - additional individual and small group intervention and acceleration needed as a result of learning loss
 - flexible times and spaces to support intervention and acceleration within and outside the traditional school day, beginning in spring/summer 2020-21
 - support for students who are struggling socially, emotionally and / or behaviorally
- Support resources needed to prioritize curriculum standards in preparation for 2021-22 and 2022-23
- Ensure necessary instructional resources and materials, including appropriate technology are in place to support teaching and learning equitably across the district
- Support the health and wellness of all Manchester Public Schools faculty, staff, students, and families
- Ensure necessary resources are available to support strategic recruitment and retention of candidates representative of student demographics of Manchester Public Schools
- Provide resources to continue race and equity work through professional learning, reflective practice, and curriculum development



RESPOND

RECOVER

REIMAGINE

Summary of Recent Budgets

Year	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Amount	\$109,147,246	\$110,897,460	\$111,730,227	\$113,406,180	\$116,531,237	\$117,774,174
Percent Increase	2.5%	1.6%	.75%	1.5%	2.8%	1.1%



Important Factors

- Local economic impact of pandemic
- Connecticut budget - heading into year 1 of a new 2 year budget
- Connecticut budget deficit of approximately \$2 billion (*CT Mirror*)
- Alliance / ECS Funding - 10 year phase-in should result in an additional \$1,695,521 (*CT Finance Project*)
- Recently Passed Federal Relief Package
- Potential Savings from 2020-21
- COVID-19 Vaccine Timeline



RESPOND

RECOVER

REIMAGINE

About the Budget

Objects- Object codes represent the categories (i.e. certified salaries, professional development, instructional supplies, vehicles, etc.) we use to build a budget.

Locations- Locations are places where teaching and learning and related activities take place (schools, central office, magnet schools (tuition))

Programs- Programs are essentially departments (ie. Language Arts, Math, Family and Consumer Science, Music etc.)

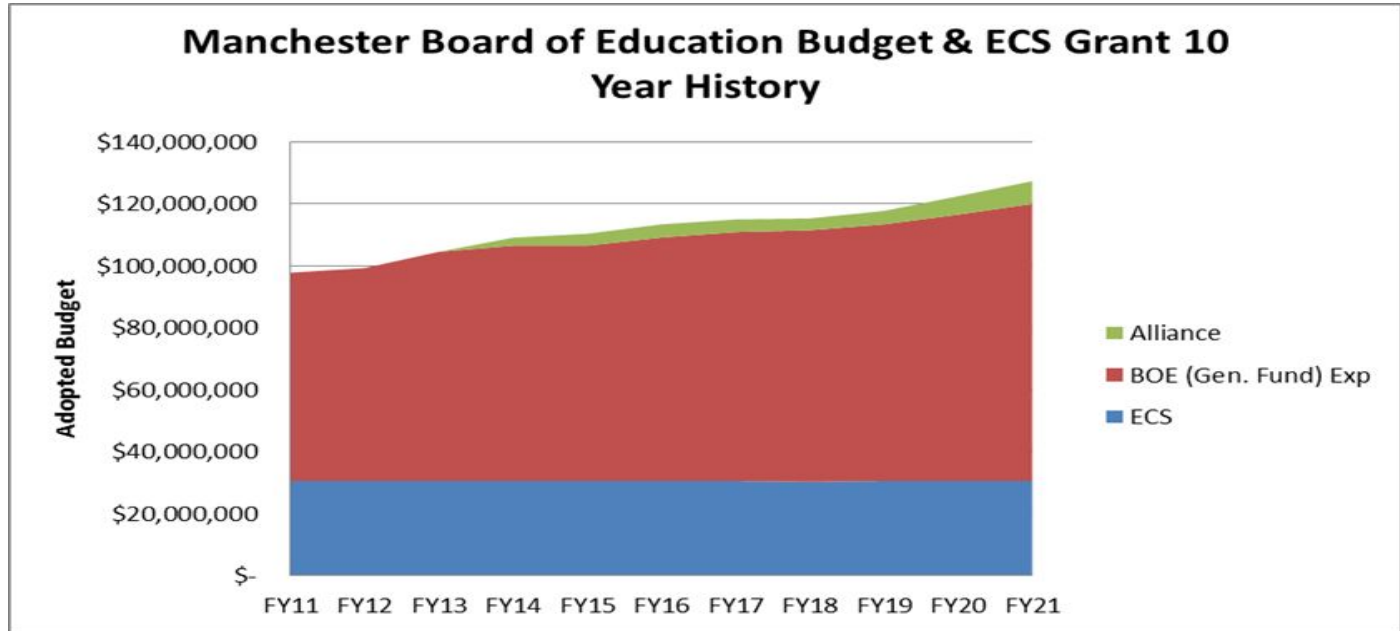


2020-21 Potential Savings

Transportation	\$ 500,000
Substitute	\$ 400,000
Overtime	\$ 150,000
Total	\$ 1,050,000



Education Funding in Manchester



RESPOND

RECOVER

REIMAGINE

Education Funding in Connecticut

Manchester

Cumulative Phase-In percentage

Year	Estimated ECS Grant*	Estimated Change from FY 2020 ECS	Grant Phase-In Schedule
2019	34,867,015		4%
2020	36,555,957		15%
2021	38,251,478	1,695,521	25%
2022	39,946,999	3,391,042	36%
2023	41,642,520	5,086,563	47%
2024	43,338,041	6,782,084	57%
2025	45,033,562	8,477,605	68%
2026	46,729,083	10,173,126	79%
2027	48,424,605	11,868,648	89%
2028	50,345,875	13,789,918	100%

Connecticut School Finance Project



RESPOND

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Education Funding in Connecticut

- Alliance District program was established in 2012 when Governor Malloy signed Public Act 12-116, An Act Concerning Educational Reform, into law.
- *A central part of our effort to improve public education is to make sure that districts that need the most help are getting the extra support they need, and that's exactly what the Alliance District programs does. With this additional funding, districts are doing everything from focusing on early literacy to adding full-day kindergarten. It's a huge step forward, one that is led at local level to the benefit of every child in that district.*
(Governor Malloy)

Year	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21
Manchester	\$1,343,579	\$2,592,535	\$3,857,041	\$4,245,648	\$3,821,324	\$3,821,324	\$4,317,896	\$5,936,857	\$7,632,378



Education Funding in Connecticut

Alliance districts are predominantly situated in the Connecticut communities in need of support as reflected by nearly all economic indicators including: per capita income; adjusted equalized net grand list per capita; equalized mill rate; per capita aid to children receiving Temporary Family Assistance program benefits; and unemployment rate

Alliance districts are serving 42% of Connecticut's children (220,894) including:

- 65% of Connecticut's 224,000 low-income students
- 76% of CT's 40,000 English Learners (EL) students
- 63% of CT's 252,653 Students of Color



Summary of 2021-22 Budget Requests

PROPOSED	2021-22 BUDGET	\$	121,042,676
ADOPTED	2020-21 BUDGET	\$	117,774,174
PROPOSED BUDGET INCREASE		\$	3,268,502
PROPOSED PERCENT INCREASE			2.78%



RESPOND

RECOVER

REIMAGINE

Summary of 2021-22 Budget requests

PROPOSED	2021-22 BUDGET	\$	121,042,676
ADOPTED	2020-21 BUDGET	\$	117,774,174
PROPOSED BUDGET INCREASE		\$	3,268,502
PROPOSED PERCENT INCREASE			2.78%
ADDITIONAL ECS - ALLIANCE 2020-21		\$	1,695,521
ACTUAL LOCAL INCREASE NEEDED		\$	1,572,981
ACTUAL LOCAL PERCENT INCREASE			1.3%



2020-21 Potential Savings

Transportation	\$	500,000
Substitute	\$	400,000
Overtime	\$	150,000
Total	\$	1,050,000



Key Cost Drivers

- Intervention and Acceleration
 - Certified Salaries (Contractual Obligations)
 - Non-Certified Salaries (Contractual Obligations)
- Out of District Placements / Magnets
 - Special Education Tuition and Related Services
- Board Policies to Support Infrastructure and Technology
 - Capital Repairs and Capital Projects
 - Computer Equipment



RESPOND

RECOVER

REIMAGINE

5100 - Salaries

OBJ	DESCRIPTION	2020-21 R	2020-21 Act	2021-22 S	DIFFERENCE	% CHG
5110	CERTIFIED ADMINISTRATORS	5,109,652	\$5,117,749	5,249,520	139,868	2.74%
5111	CERTIFIED SALARIES	42,332,465	\$42,706,917	43,426,937	1,094,472	2.59%
5112	NON-CERTIFIED SALARIES	12,401,314	\$12,321,141	12,811,632	410,318	3.31%
5113	GRANT DATA SPECIALIST	10,530	\$10,530	0	-10,530	-100.00%
5114	GRANT FACILITATORS	40,860	\$40,860	0	-40,860	-100.00%
5115	HOURLY EMPLOYEES	2,742,276	\$2,230,587	2,700,000	-42,276	-1.54%
5117	TUTORS	735,797	\$578,947	735,797	0	0.00%
5118	PARAPROFESSIONALS	4,270,623	\$4,040,912	4,232,995	-37,628	-0.88%
5120	HALL MONITORS	249,764	\$238,416	226,032	-23,732	-9.50%
5122	BUILDING SUBSTITUTES	240,000	\$231,870	285,000	45,000	18.75%
5124	CERT. DEGREE CHANGES	0	\$100,000	100,000	100,000	0.00%
5126	WORKPLACE ED/BUSINESS COO	19,331	\$19,331	0	-19,331	-100.00%
5130	OVERTIME	355,000	\$59,735	300,000	-55,000	-15.49%
5100	TOTAL	68,507,612	\$67,696,994	70,067,914	1,560,302	2.28%



5200 - Benefits

OBJ	DESCRIPTION	2020-21 R	2020-21 Act	2021-22 S	DIFFERENCE	% CHG
5210	LIFE INSURANCE	126,549	\$51,603	127,143	594	0.47%
5220	SOCIAL SECURITY	2,173,174	\$1,019,990	2,266,796	93,622	4.31%
5230	TOWN PENSION	2,033,754	\$2,033,754	2,090,198	56,444	2.78%
5235	DEFINED CONTRIBUTION	567,112	\$289,219	685,213	118,101	20.82%
5240	TUITION REIMBURSEMENT	165,000	\$50,500	165,000	0	0.00%
5250	UNEMPLOYMENT COMP.	60,000	\$60,000	60,000	0	0.00%
5270	HEALTH & MAJ. MED.	18,046,289	\$5,479,302	18,071,000	24,711	0.14%
5280	MAN. SELF INS. PROG. MSIP	961,073	\$0	1,005,962	44,889	4.67%
5290	CERTIFIED-ACCUM. SICK	50,000	\$0	100,000	50,000	100.00%
5291	NON-CERT. ACCUM. SICK	125,000	\$54,696	100,000	-25,000	-20.00%
5292	CERTIFIED LONGEVITY	27,924	\$21,929	24,700	-3,224	-11.55%
5293	NON-CERT. LONGEVITY	39,000	\$30,638	35,100	-3,900	-10.00%
5200	TOTAL	24,374,875	\$9,091,632	24,731,112	356,237	1.46%



RESPOND

RECOVER

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Explanation of Objects

Other Professional Services: Services other than educational services that support the operation of the school district (doctors, lawyers, therapists, audiologists, 1:1 paras)

Special Education Related Services: Occupational therapy, speech, counseling, social work, psychology (billable)

Instructional Services: Academic supports for students at placements (tutoring, resource etc.)



5300 - Purchased Professional Services

OBJ	DESCRIPTION	2020-21 R	2020-21 Act	2021-22 S	DIFFERENCE	% CHG
5320	CONSULTANTS	218,523	\$74,729	160,000	-58,523	-26.78%
5330	PROFESSIONAL DEVELOPMENT	80,684	\$30,343	100,000	19,316	23.94%
5335	LEGAL FEES	185,500	\$246,107	220,000	34,500	18.60%
5340	OTHER PROFESSIONAL SERVICES	1,114,694	\$1,182,725	1,182,725	68,031	6.10%
5341	SPORTS OFFICIALS	56,715	\$12,330	56,715	0	0.00%
5342	SPED RELATED SERVICES	650,000	\$579,388	579,388	-70,612	-10.86%
5300	TOTAL	2,306,116	\$2,125,621	2,298,827	-7,289	-0.32%



5400 - Contracted Services

OBJ	DESCRIPTION	2020-21 R	2020-21 Act	2021-22 S	DIFFERENCE	% CHG
5421	DISPOSAL SERVICES	140,000	\$139,716	140,000	0	0.00%
5430	CONTRACTED SERVICES	231,686	\$219,855	225,298	-6,388	-2.76%
5431	CONTRACTED REPAIRS	41,600	\$38,865	41,600	0	0.00%
5432	CONTRACTED SUBS	1,131,665	\$46,866	1,000,000	-131,665	-11.63%
5435	REPAIR OF EQUIPMENT	124,808	\$17,632	127,808	3,000	2.40%
5440	RENTALS	381,734	\$311,195	381,734	0	0.00%
5400	TOTAL	2,051,493	\$774,128	1,916,440	-135,053	-6.58%



A Note on Operations and Transportation

We must reconsider all aspects of the operation:

- when and how we get students to and from school
- ways we recruit, hire, and train teachers
- school calendar (including composition of school year and school day)
- what it means to be present in school



RESPOND

RECOVER

REIMAGINE

5500 - Other Purchased Services

OBJ	DESCRIPTION	2020-21 R	2020-21 Act	2021-22 S	DIFFERENCE	% CHG
5510	REGULAR TRANSPORTATION	2,772,677	\$146,860	2,855,857	83,180	3.00%
5511	SPECIAL TRANSPORTATION	2,607,525	\$1,252,715	2,685,751	78,226	3.00%
5512	TRANSPORTATION FIELD/ATHL	227,891	\$70,000	234,728	6,837	3.00%
5513	HOMELESS TRANSPORTATION	154,025	\$154,025	158,646	4,621	3.00%
5500	TOTAL	5,762,118	\$1,623,600	5,934,982	172,864	3.00%



Explanation of Objects

Tuition - Public: Tuition paid for students to attend public magnet schools and outplacements operated by public school systems

Tuition - Private: Tuition paid for students to attend private specialized schools in and out of state

Instructional Services: Academic supports for students at placements (tutoring, resource etc.)



5500 - Other Purchased Services

OBJ	DESCRIPTION	2020-21 R	2020-21 Act	2021-22 S	DIFFERENCE	% CHG
5529	INTERSCHOLASTIC INSURANCE	29,500	\$26,167	29,500	0	0.00%
5530	TELEPHONE/COMMUN.	143,359	\$173,673	143,359	0	0.00%
5532	COMM RELATED EQUIP	15,408	\$2,431	15,232	-176	-1.14%
5535	LIBRARY DATABASES	53,649	\$19,652	55,258	1,609	3.00%
5540	PRINTING/ADVERTISING	57,460	\$22,577	57,460	0	0.00%
5541	POSTAGE	40,365	\$27,801	40,256	-109	-0.27%
5561	TUITION-PUBLIC	3,497,197	\$3,636,631	3,602,113	104,916	3.00%
5563	TUITION-PRIVATE	2,298,008	\$3,675,214	2,366,948	68,940	3.00%
5564	INSTRUCTIONAL SERVICES	1,144,172	\$1,375,137	1,416,391	272,219	23.79%
5580	TRAVEL/LODGING	100,403	\$51,203	100,403	0	0.00%
5590	OTHER PURCHASED SERV	1,382,302	\$1,013,433	1,423,771	41,469	3.00%
5500	TOTAL	8,761,823	\$10,023,919	9,250,692	488,869	5.58%



Special Education Totals

Other Professional Services	\$	1,182,725
Special Ed Related Services	\$	579,388
Tuition - Public	\$	3,602,113
Tuition - Private	\$	2,366,948
Instructional Services	\$	1,396,391
Total 2021-22	\$	9,127,565
Total 2020-21	\$	8,976,088
Change from 2020-21	\$	151,477 



Students Out of District

- Currently a total of 1,276 Students in Magnet / Vo-Ag Schools
- 587 students attend magnet or voag schools requiring Manchester to pay tuition
Cost of tuition \$ 2,878,821 (does not include special ed publics)
- 646 students attend Hartford Public Magnets; Manchester does not pay tuition but is responsible for the cost of services
- 184 Manchester students who attend Magnet / Vo-Ag schools receive special education /
504 services for which Manchester is responsible
Cost of services \$1,492,992



Summary of Magnet / Voag Enrollment

Year	14-15	15-16	16-17	17-18	18-19	19-20	20-21
# Magnet / Voag	522	517	524	543	544	574	587
# Hartford Pub	486	506	629	599	585	614	646



Summary of Odyssey Enrollment

- Currently a total of 294 students at Odyssey School; Manchester does not pay tuition
- 18 Manchester students who attend Odyssey receive special education / services for which Manchester is responsible

Cost of services \$183,000



Summary Private Outplacements

Year	Number of Students	Tuition + Related
2020-21	54	\$3,250,947*
2019-20	61	\$ 3,019,850*
2018-19	62	\$ 3,222,092*
2017-18	48	\$ 2,702,858
2016-17	53	\$ 2,800,467
2015-16	48	\$ 2,920,641

* Assumes \$1,500,000 in Excess Cost Reimbursement



RESPOND

RECOVER

REIMAGINE

Special Education Excess Cost

- For Manchester residents, we are responsible for the first \$75,749 (4.5 X \$16,833) **per pupil expenditure** from the previous year of the total cost including tuition, support, and transportation.
- For Department of Children and Families (DCF) placements, we are responsible for the first \$16,833 of the total cost including tuition, support, and transportation.
- After we exceed that cost, we are eligible for approximately 75% reimbursement.

Projected Reimbursement: \$1,500,000



5600 - Utilities

OBJ	DESCRIPTION	2020-21 R	2020-21 Act	2021-22 S	DIFFERENCE	% CHG
5621	HEAT ENERGY	526,007	\$504,287	541,787	15,780	3.00%
5622	ELECTRICITY	1,433,740	\$1,465,221	1,476,752	43,012	3.00%
5623	WATER	108,604	\$121,941	111,862	3,258	3.00%
5626	GASOLINE	299,440	\$252,558	308,423	8,983	3.00%
5600	TOTAL	2,367,791	\$2,344,007	2,438,825	71,034	3.00%



5600 - Supplies

OBJ	DESCRIPTION	2020-21 R	2020-21 Act	2021-22 S	DIFFERENCE	% CHG
5641	TEXTBOOKS	25,692	\$39,449	25,692	0	0.00%
5642	LIBRARY BOOKS	77,501	\$18,744	77,501	0	0.00%
5643	PERIODICALS	16,795	\$2,818	16,795	0	0.00%
5650	MEDICAL SUPPLIES	52,000	\$29,964	52,000	0	0.00%
5651	SOFTWARE LIC/FEES	86,449	\$54,184	86,279	-170	-0.20%
5680	OFFICE SUPPLIES	186,286	\$58,808	188,154	1,868	1.00%
5600	TOTAL	444,723	\$203,968	446,421	1,698	0.38%



5700 / 5800 - Equipment / Dues & Fees

OBJ	DESCRIPTION	2020-21 R	2020-21 Act	2021-22 S	DIFFERENCE	% CHG
5732	VEHICLES	88,000	\$76,711	170,000	82,000	93.18%
5734	COMPUTER EQUIP.	509,901	\$432,160	588,871	78,970	15.49%
5736	CAP PROJ	134,689	\$79,343	706,645	571,956	424.65%
5739	SECURITY UPGRADES	95,500	\$0	95,500	0	0.00%
5810	DUES/FEES	155,398	\$44,818	155,078	-320	-0.21%
5700/ 5800	TOTAL	983,488	\$633,031	1,716,094	732,606	74.49%



Grants / Revenue

Alliance	\$7,632,367*
Priority	\$ 848,228
Priority - Extended School Day and Summer	\$ 287,762
Title 1	\$2,072,452
IDEA	\$1,990,450
MRA	\$1,100,000
HFPG	\$ 175,000
Barr Foundation	\$ 300,000
Nellie Mae	\$ 250,000



Alliance Grant

POSITION	FTE	AMOUNT
ADMINISTRATORS	8.0	\$ 960,000
BEHAVIOR TECHNICIANS	12.0	\$ 510,000
EL TEACHERS / TEACHERS OF CHINESE	5.0	\$ 330,000
FRC COORDINATORS	8.0	\$ 300,000
STEM SPECIALISTS	17.0	\$ 1,160,000
LIBRARY/MEDIA SPECIALIST	14.0	\$ 980,000
SUBSTANCE ABUSE COUNSELOR	1.0	\$ 75,000
MENTORS (TEAM AND IMAGINE COLLEGE)		\$ 85,000
SUBS		\$ 35,000
INSTRUCTIONAL COACHES / LIT SPEC	15.0	\$ 1,400,000
CHROMEBOOKS		\$ 250,000
SUPPLIES AND MATERIALS		\$ 450,000
HEALTH INSURANCE		\$ 250,000
CONSULTANTS		\$ 250,000



Summary of 2021-22 Budget requests

PROPOSED	2021-22 BUDGET	\$	121,042,676
ADOPTED	2020-21 BUDGET	\$	117,774,174
PROPOSED BUDGET INCREASE		\$	3,268,502
PROPOSED PERCENT INCREASE			2.78%



RESPOND

RECOVER

REIMAGINE

Summary of 2021-22 Budget requests

PROPOSED	2021-22 BUDGET	\$	121,042,676
ADOPTED	2020-21 BUDGET	\$	117,774,174
PROPOSED BUDGET INCREASE		\$	3,268,502
PROPOSED PERCENT INCREASE			2.78%
ADDITIONAL ECS - ALLIANCE 2020-21		\$	1,695,521
ACTUAL LOCAL INCREASE NEEDED		\$	1,572,981
ACTUAL LOCAL PERCENT INCREASE			1.3%



Budget Workshops

Thursday, January 21, 2021

Salaries

Benefits

Thursday, January 28, 2021

Purchased Professional Services

Contracted Services

Other Purchased Services

Thursday, February 4, 2021

Utilities

Supplies

Dues and Fees



RESPOND

RECOVER

REIMAGINE

Questions



MANCHESTER SCHOOL DISTRICT

Agenda Item: Manchester High School Roof Replacement

Meeting Date: January 11, 2021

To: Mr. Matthew Geary, Superintendent

From: Lindsey Boutilier, Facilities Director

Recommendation:

I recommended the following actions at the January 11, 2021 meeting of the Manchester Board of Education:

1. The Manchester Board of Education adopt the attached educational specifications dated June 8, 2017 for a roof replacement at the Manchester High School.
2. The Board of Education authorize the Superintendent to submit an SCG049 Grant Application and Summary of Educational Specifications for a School Building Project to the State Department of Education for a construction grant in accordance with CGS §10-283 and Chapter 173 of the Connecticut General Statutes.

Background:

In order to receive a construction grant in accordance with CGS § 10-283 and Chapter 173 of the Connecticut General Statutes, the Board must adopt the educational specifications to that an ED049 grant application may be submitted to the State Department of Education.

The architectural firm, Silver Petrucelli + Associates has been selected for the design. Once construction documents are complete by March 2021, they will be submitted to the Board for their approval. Construction is slated for the summer of 2021.

EDUCATIONAL SPECIFICATIONS FOR THE ROOF REPLACEMENT AT THE MANCHESTER HIGH SCHOOL

SECTION I – PROJECT RATIONALE - The Manchester High School roof was installed in two sections – the older section in 1981 and the newer section in 2006. The school facility's 1981 existing roof section has reached its useful life. The approximately 22,300 square feet of low-slope roof area requires replacement is over the original building and additions which includes the auditorium, classrooms and other common areas. Select portions of the roof have been leaking and managing the leaks during the past five years has become less effective. The roof over the pool will not be replaced as part of this proposed project due to the different type of construction that requires a separate evaluation and consideration as a future project.

SECTION II – LONG RANGE EDUCATIONAL PLAN - The primary goals of the Manchester School District are:

1. To improve the health and safety conditions of all schools
2. To upgrade the school building to meet and exceed all applicable codes
3. To incorporate current technology into the classroom curriculum and build in infrastructure to support future technology
4. To support education and creativity, student, and teachers must be in appropriate facilities and space
5. To make alterations and modifications that are energy efficient, durable and conducive to ongoing maintenance
6. To promote community accessibility to school facilities
7. To improve accessibility for the disabled

SECTION III – PROJECT'S RELATION TO EDUCATIONAL GOALS - To maintain an environment conducive to learning while eliminating the risk to health and safety that would result from a defective roof.

SECTION IV – CAPACITY DATA - The reroofing of this building will not alter the building's capacity.

SECTION V – LEARNING ACTIVITIES - The reroofing of the school will not increase or decrease instructional group size, number of teaching stations, number of individual learning stations or specialized instruction.

SECTION VI – THE PROJECT The Manchester School District proposes the following components of its roof replacement project:

- 1 Test and identify for any hazardous materials in existing roofing system and adjacent construction
- 2 Remove all roofing materials down to the deck and dispose of hazardous materials in the appropriate manner
- 3 Inspect roof deck and replace problem areas as appropriate
- 4 Install new insulation with 30 year 90 mil EPDM roofing system
- 5 Install new roof drains, downspouts and gutters as necessary
- 6 Install new metal flashings at all intersections and encapsulate existing concrete overhangs