

MANCHESTER BOARD OF EDUCATION
REGULAR MEETING
Monday, December 14, 2020
Lincoln Center - Virtual Meeting

Executive Session - Personnel Matter
Board of Education Meeting

6:15 P.M. - Virtual
7:00 P.M. - Virtual

Public access to view meeting :

Live streaming on FaceBook: [Link to MPS Pride FaceBook Page](#)

Live at Silk City TV: [Link to Live at Silk City TV](#)

On demand after the meeting: [Link to on-demand after the meeting](#)

A. OPENING

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Board of Education Minutes - November 18, 2020 A - 3
- 4) Budget Workshop Minutes - November 18, 2020 A - 4

B. COMMITTEE REPORTS

- 1) Building and Sites Committee Meeting Minutes - November 9, 2020 B - 1

C. CONSENT CALENDAR

- 1) Personnel Actions C - 1
- 2) Transfer of Funds C - 2
- 3) Establish an appropriation for the National School Lunch Program School Equipment for the FY 20/22 in the amount of \$18,293.04 C - 3
- 4) Establish an appropriation for the Title III, Part A English Language Acquisition and Language Enhancement Grant for the FY 20/22 in the amount of \$59,834 C - 4
- 5) Establish an appropriation for the Nellie Mae Black Lives Matter for Black Educators Grant for the FY 20/21 in the amount of \$30,000 C - 5
- 6) Establish an appropriation for the Nellie Mae Education Foundation Supporting Districts Addressing Two Pandemics Grant for the FY 20/22 in the amount of \$250,000 C - 6

D. REPORT FROM STUDENT REPRESENTATIVE

Tiffany Henry, Leila Affini, Alexandra Hamza

E. PUBLIC COMMENTS - [Request to Speak Form](#)

Residents that would like to speak during public comments session must complete the [Request to Speak Form](#)

F. SUPERINTENDENT'S REPORT

- 1) Fall Data Update F - 1
- 2) Update on Covid-19 F - 2

G. UNFINISHED BUSINESS - None

H. NEW BUSINESS

- 1) The Superintendent submits to the Board of Education a Waiver of Competitive Bidding for the installation of reflective vinyl characters on the outside surfaces of Manchester High School.

H- 1

I. PUBLIC COMMENTS - [Request to Speak Form](#)

Residents that would like to speak during public comments session must complete the [Request to Speak Form](#)

J. COMMUNICATIONS - None

**K. ITEMS FOR FUTURE AGENDAS
Topics for Superintendent's Report**

Monday, January 11, 2021

Budget Presentation

Monday, January 25, 2021

Budget Update

Monday, February 8, 2021

Adoption of Budget

L. ADJOURNMENT

Welcome to the Manchester Board of Education meeting. Observers are always welcome. The following instructions are to assist those who wish to speak during the Public Comment session(s):

- 1) *Print your name and address on the sign-in sheet at the podium for accurate record keeping.*
- 2) *State your name and address for the record. Students state name only.*
- 3) *First Session: Three minute time limit for any item that may come before the Board. Listen for the bell.*
- 4) *Second Session: Comments must be limited to items on the Board's agenda for this meeting. The Board Chair has the discretion to limit comment time.*
- 5) *Written statements may be substituted for Board members if time runs out for the speaker.*
- 6) *Immediate replies to questions/concerns should not be expected (Board Chair/Superintendent's discretion).*
- 7) *Inappropriate topics: Confidential information, personal issues and legal concerns. Please avoid derogatory and profane language. Board of Education Policy #1220.*

MANCHESTER BOARD OF EDUCATION

Regular Meeting November 18, 2020 Lincoln/virtual

PRESENT: Heinrich, Hughes, Luna, Meggers, Pattacini, Patterson, Thames

ALSO PRESENT: Superintendent of Schools Geary, Deputy Superintendent Curriculum & Special Services Radikas, Director of Finance & Management Clancy

ABSENT: Gundersen, Stefanovicz

A. OPENING

A.1. & 2. Meeting Called to Order

Chairperson Thames called the meeting to order at 7:02 p.m. All in attendance participated in the Pledge of Allegiance to the Flag, led by Mr. Thames.

A.3. Approval of Minutes of Previous Meeting

ADOPTED – Minutes Regular Meeting of the Board of Education of November 9, 2020. Secretary Pattacini moved and Ms. Patterson seconded the motion.

7/0 – Voted in favor.

B. COMMITTEE REPORTS

None.

C. CONSENT CALENDAR

Mr. Geary presented three items on the Consent Calendar for Board approval.

C.1. Personnel Action

Details had already been provided to the Board members with their agenda.

C.2. Establish an appropriation for the Coronavirus Relief Fund for the FY 19/21 in the amount of \$855,575

C.3. Permission to apply for the Federal Head Start Grant for the 3/1/2021 - 2/28/2022 period

The Chairman called for a motion.

Secretary Pattacini moved and Mr. Meggers seconded the recommendation to adopt the Consent Calendar.

7/0 - Voted in favor.

D. STUDENT REPRESENTATIVE REPORT

Unavailable.

E. PUBLIC COMMENTS

None.

F. SUPERINTENDENT'S REPORT – PART I

F.1. Update on Humanities and STEAM

Mr. Geary noted this is the first time we are analyzing the data gained from March through November. Ms. Burns and Ms. Ghetia will provide thoughts on how to move on the data.

Ms. Burns and Ms. Ghetia's presentation is available on the website. They reviewed what previous standards were and what we have adjusted them to during this time. They also noted several considerations for the 21-22 budget, including early intervention transitional classes, Foundations for grade 1, summer learning opportunities, adding a third reading consultant to Bennet, and expanding Read180 for Grade 7.

Mr. Pattacini noted this presentation helped frame what is happening in classrooms. He wondered when we will see the next update, to see progress. Ms. Burns noted that the next benchmark is given after the holidays, so another presentation could be scheduled for the Board at the end of January/early February.

Ms. Burns explained the EIP (Early Intervention Program) she participated in years ago in our district. The class was made up of about 10-12 students that were on the cusp of requiring retention in grade 1, but were moved to grade 2. By providing extra support in smaller classes, by March in the school year it was easily identifiable which students could move on to grade 3 and which should be retained in second grade. The class was co-taught by a special education teacher. Currently we have about 60% of first graders in the "does not meet" band. They will be striving readers and we worry about their success.

Mr. Pattacini thanked the ladies for their presentation and to the staff for all their hard work. He appreciated the parents connection to their student's educational experience.

Mr. Meggers felt this was a comprehensive presentation. He wondered if parents are aware that students do better in in-person learning experiences. Mr. Geary felt that while parents realize that remote learning is a struggle, they may make that choice for health and safety concerns in their own extended family. Mr. Meggers acknowledged valid reasons for choosing remote learning, but hoped that parents realized they will need to help their child more with remote learning than they would if the child was in the building with the teacher, especially in elementary school.

Dr. Radikas noted that report card conferences are happening at this time and for the next few weeks. It is imperative that teachers share things that parents can do at home to help their child, especially in the younger grades (ie., practice the alphabet, sight words, etc.).

F.2. Update on Buckley and Approval of Ed Specs

Mr. Geary reviewed that approval of the Ed Specs is the next step in the Buckley renovation. Randall Luther was here from TSKP Studio to review the plans.

Mr. Luther noted that he has been working on this since March 2020. We are now at the point that we go to the state for review of the documents prior to us going out to bid. The plan is to go to bid at the end of this year, start construction in the summer and finish up in August 2022. The target for this project is to be a Net Zero School. That means the building will generate as much, or more, power on site as it uses over the course of the year. There are no public schools in Connecticut or Massachusetts that have achieved true Net Zero status. Many in Massachusetts have tried with no success yet. A few private schools in Connecticut, such as Choate, as well as higher education facilities, have achieved this status. It is remarkable to achieve this in a renovation and not a new build.

Mr. Luther reviewed that the construction estimate is \$24,656,589 and the projected budget total is \$29,400,000, which includes everything from construction, furniture, technology, and surveys as well as money set aside for contingencies. We are currently on budget. Some contingency money was set aside for the Geo Thermal Well, which drills down 500 feet. If those results come back next week differently than expected, there is contingency money to deal with that.

Mr. Luther explained the plans to the group, noting that the drawings tell the contractor how much of something is needed and where it goes (ie. windows and their locations). The Specs show what the product is made of, the exact size, etc.

Mr. Luther noted that kitchens are the area that requires a lot of energy, so in order to achieve Net Zero the kitchen will use no fossil fuels and will be all electric.

The rotary solar tracker will be a focal point for the property. It is a large object that looks like a flower. It's petals open in the morning and close at night and track the sun during the day, turning around. The plan is to plant smaller sunflowers around the tracker.

Mr. Thames asked about the Geo Thermal Well. Mr. Luther explained that about 10 feet down the earth's temperature is about 50 degrees year round. There are 60 500 foot wells under the ball fields and in the summer the cool air will be used to cool the building and in the winter that heat helps heat the building.

Mr. Thames asked about the start date. Mr. Luther expects construction to start the day after school lets out for summer, 2021. Prior to that some prep work may be possible.

Mr. Pattacini is excited about the solar flower/sunflower area and feels it is not only useful but makes a good showcase for this property. He wondered if the building committee had already approved the details of the project. Mr. Luther noted that due to scheduling, the Board of Education is approving the Ed Specs first, and he meets with the Building Committee on 11/30. However, he has met with them monthly thus far and they have already reviewed the estimate. Once we approve the numbers this evening there is no changing them. Mr. Pattacini wondered if, other than the Net Zero aspect, there was anything different from the other renovation projects. Mr. Luther noted there are always minor differences and he learns from them each time, budgeting more appropriately in each project. Mr. Pattacini was in support of the proposal.

Ms. Luna thought the smart flower was a cool concept. She wondered, in inclement weather, how much maintenance it would require. Mr. Luther explained that each night when the sun goes down the flower closes, at which time it wipes off the petals as it goes. The system also measures wind speed and will rotate or fold down if the speed is over 30 mph. There is also a manual override. The company that manufactures this is nearby in Massachusetts.

Mr. Thames asked what typically happens once plans are submitted to the state. Mr. Luther noted the process has evolved over the past few years. He meets regularly with the state instead of just once at the end of the process. They give feedback and notes along the way so they know what to work on. He has an appointment with the state December 2nd, which is a 4 hour meeting. Approval should be given in 7-9 days. Then we go to bid.

F.3. Update on COVID-19

Mr. Geary stated that the Governor and Commissioner of Education are advising against long-term school closures at this point. Mr. Geary plans for us to stay live for as long as possible, with rolling closures as needed if too many staff are quarantined. We will continue mitigation strategies. Everyone expects the numbers to continue to rise, but Mr. Geary is not inclined to make decisions based on one number. Things to consider in closing a building or the district include staffing, substitute shortage or if we start to see spread within the schools.

Mr. Thames asked about coordination with the health department. Mr. Geary noted he has regular communication with the local health department about the community spread rising. He sits in on municipal calls with the Department of Public Health. There is also a weekly superintendent call.

G. UNFINISHED BUSINESS

None.

H. NEW BUSINESS

Secretary Pattacini moved for the Board of Education to approve the plans and specifications for Phase 1-site and building construction for Buckley Elementary School, dated November 18, 2020, prepared by TSKP studio, and the associated cost estimate prepared by O&G Industries, for submission to the Department of Administrative Services, Office of School Construction Grants for Review of Final Plans for Construction authorization. Mr. Heinrich seconded the motion.

DISCUSSION:

Mr. Thames asked what the reimbursement is with the state.

Mr. Geary noted that the state reimbursement is 56% and we also receive local funding that was approved already in a referendum.

The vote was called.

7/0 - Voted in favor.

I. PUBLIC COMMENTS (Limited to items on tonight's agenda)

None in person.

From Facebook there was a question about how bus drivers get paid and how many hours they are getting.

Also from Facebook there was a question about data and pacing of remote learning as well as the possibility of using Khan Academy.

J. COMMUNICATIONS

Mr. Thames gave out the subcommittee assignments for the year:

Buildings & Sites - Heinrich, Pattacini, Hughes, Meggers.

Curriculum & Instruction - Meggers, Gundersen, Patterson, Luna.

Personnel & Finance - Thames, Patterson, Hughes, Meggers.

Diversity, Equity & Inclusion - Meggers, Patterson, Thames, Luna.

Policy - Gundersen, Hughes, Thames, Stefanovicz.

Transportation - Luna, Thames, Gundersen, Hughes.

Mr. Thames also reviewed he is the liaison for the CREC Council and Head Start Policy Council as well as the legislative liaison.

K. ITEMS FOR FUTURE AGENDAS

December 14, 2020 - Fall Data Update

January 11, 2020 - Budget Presentation

January 25, 2020 - Budget Update

L. ADJOURNMENT

Mr. Thames called for a motion to adjourn.

Secretary Pattacini moved and Ms. Patterson seconded the motion to adjourn the meeting.

7/0 - Voted in favor.

Adjournment 9:22 p.m.

Respectfully submitted,

Christopher Pattacini
Board Secretary

**Manchester Board of Education
Building and Sites Committee Meeting Minutes
Lincoln Center - Virtual
November 9, 2020**

Committee Member Attendees: Chris Pattacini, Peter Meggers, Scott Hughes and Campfield Heinrich

Other Attendees: Matt Geary, Superintendent of Schools; Karen Clancy, Director of Finance & Management & Lindsey Boutilier, Director of Operations & Athletics

Buildings & Grounds - Department Structure

Reviewed the revised department structure with the committee. The department structure consists of three (3) Buildings & Grounds Supervisors, each assigned equal responsibilities for designated school buildings.

Update on Cleaning of Buildings in Response to Pandemic

The Daily Cleaning Checklist was shared and reviewed with the committee. Safety of our students and staff are top priority and vigilant cleaning is critical. The checklist is utilized by all Buildings & Grounds staff in their daily work to ensure proper sanitization and disinfection of schools, classrooms, hallways, bathrooms and offices.

Status of General Improvements to Alliance Districts' School Buildings Grant

Reviewed the list of projects that were submitted and approved by the Office of School Construction Grants & Review. The grant amount of \$1,079,152 was awarded to MPS for capital projects at Manchester High School and Illing Middle School.

Manchester High School Roof Project

Provided an update on the replacement of large areas of old roofing at Manchester High School. This will be addressed by the town through an application to the Office of School Construction Grants & Review for a roof replacement project.

Communications Department - Relocation to Washington

Three employees from the Office of Attendance & Communications will be relocated to a space in Washington School.

Manchester Middle Academy - Relocation

Manchester Middle Academy will be relocating at the end of the current school year. The committee discussed possible spaces for this relocation.

Respectfully Submitted,

Karen L. Clancy

Karen L. Clancy
Director of Finance & Management

PERSONNEL ACTIONS**APPOINTMENTS**

Mr. Jake Lee to be a Remote Kindergarten Teacher with our Remote Academy for the 2020-2021 School Year. Mr. Lee received his Bachelor's Degree in Elementary Education from South Carolina State University and his MBA from the University of Maryland, and currently resides in South Carolina. It is recommended that his appointment be approved effective November 5, 2020 (Master's / Step 4, \$56,332.00).

Ms. Natasha Fernandez to be a School Social Worker at Keeney Street Elementary School. Ms. Fernandez received her Masters in Social Work from Springfield College, and currently resides in Hartford. It is recommended that her appointment be approved effective December 8, 2020 (Master's / Step 2, \$52,309.00).

Town of Manchester
Board of Education

To: Manchester Board of Education
From: Mr. Matthew Geary, Superintendent of Schools
Subject: Transfer of Funds
Date: November 17, 2020

Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY2020-2021 Budget.

Discussion/Analysis: Transfer from Plant Maintenance System-wide Maintenance Capital Repair in the amount of \$3,477.00. Transfer to Plant Maintenance System-wide Maintenance Contracted Services in the amount of \$3,477.00.

Financial Impact: None

Other Board/Commission Action: None

Recommendation: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY2020-2021 Budget.

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, CT
December 14, 2020

TO: Accounting Department	School/Department: Building & Grounds
Date of Request: 11/17/2020	Approver: Lindsey Boutilier
	Date Approved: 11/17/2020

<u>SUBJECT:</u>		
<u>TRANSFER BUDGET MONIES FROM ONE LINE ACCOUNT TO ANOTHER</u>		
DECREASE - In whole dollars only:		
<u>\$ 3,477.00</u>	Account #<u>41799260 5608</u>	Description: <u>System Maint. Capital Repair</u>
\$	Account #	Description:
\$	Account #	Description:
<u>\$ 3,477.00</u>	TOTAL DECREASE	
INCREASE - In whole dollars only:		
<u>\$ 3,477.00</u>	Account #<u>41799260 5430</u>	Description: <u>System Maint. Contracted Srvs</u>
\$	Account #	Description:
\$	Account #	Description:
<u>\$ 3,477.00</u>	TOTAL INCREASE (Must match total decrease)	

Board Approval Needed: Yes X No ____

Date of Board Approval: _____

Date Transfer Completed: Name:

Town of Manchester
Board of Education

To: Manchester Board of Education
From: Mr. Matthew Geary, Superintendent of Schools
Subject: Transfer of Funds
Date: November 13, 2020

Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY2020-2021 Budget.

Discussion/Analysis: Transfer from Plant Maintenance System-wide Maintenance Capital Repair in the amount of \$3,000.00. Transfer to Plant Maintenance System-wide Maintenance New Vehicles in the amount of \$3,000.00.

Financial Impact: None

Other Board/Commission Action: None

Recommendation: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY2020-2021 Budget.

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, CT
December 14, 2020

TO: Accounting Department	School/Department: Buildings & Grounds
Date of Request: 11/13/2020	Approver: Lindsey Boutilier
	Date Approved: 11/13/2020

<u>SUBJECT:</u>		
<u>TRANSFER BUDGET MONIES FROM ONE LINE ACCOUNT TO ANOTHER</u>		
DECREASE - In whole dollars only:		
<u>\$ 3,000.00</u>	Account #<u>41799260 5608</u>	Description: <u>System Maint. Capital Repair</u>
\$	Account #	Description:
\$	Account #	Description:
<u>\$ 3,000.00</u>	TOTAL DECREASE	
INCREASE - In whole dollars only:		
<u>\$ 3,000.00</u>	Account #<u>47199260 5732</u>	Description: <u>System Maint. New Vehicle</u>
\$	Account #	Description:
\$	Account #	Description:
<u>\$ 3,000.00</u>	TOTAL INCREASE (Must match total decrease)	

Board Approval Needed: Yes X No ____

Date of Board Approval: _____

Date Transfer Completed: Name:

Town of Manchester
Board of Education

To: Manchester Board of Education
From: Mr. Matthew Geary, Superintendent of Schools
Subject: Transfer of Funds
Date: November 5, 2020

Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY2020-2021 Budget.

Discussion/Analysis: Transfer from System-wide Social Studies Dues and Fees in the amount of \$2,500.00. Transfer to System-Wide Language Arts Instructional Supplies and Materials in the amount of \$2,500.00.

Financial Impact: None

Other Board/Commission Action: None

Recommendation: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY2020-2021 Budget.

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, CT
December 14, 2020

TO: Accounting Department	School/Department: Language Arts
Date of Request: 11/5/2020	Approver: Amy F. Radikas
	Date Approved: 11/5/2020

<u>SUBJECT:</u>		
<u>TRANSFER BUDGET MONIES FROM ONE LINE ACCOUNT TO ANOTHER</u>		
DECREASE - In whole dollars only:		
\$ <u>2,500.00</u>	Account #<u>14299100 5810</u>	Description: <u>System SS Dues & Fees</u>
\$	Account #	Description:
\$	Account #	Description:
\$ <u>2,500.00</u>	TOTAL DECREASE	
INCREASE - In whole dollars only:		
\$ <u>2,500.00</u>	Account #<u>12899100 5611</u>	Description: <u>System LA Instructional Supp.</u>
\$	Account #	Description:
\$	Account #	Description:
\$ <u>2,500.00</u>	TOTAL INCREASE (Must match total decrease)	

Board Approval Needed: Yes X No

Date of Board Approval: _____

Date Transfer Completed: _____ Name: _____

Town of Manchester
Board of Education

To: Manchester Board of Education
From: Mr. Matthew Geary, Superintendent of Schools
Subject: Transfer of Funds
Date: November 20, 2020

Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY2020-2021 Budget.

Discussion/Analysis: Transfer from Martin School Administration General Supplies and Materials in the amount of \$700.00. Transfer to Martin School Administration Postage in the amount of \$700.00.

Financial Impact: None

Other Board/Commission Action: None

Recommendation: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY2020-2021 Budget.

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, CT
December 14, 2020

**Manchester Public Schools
Manchester, Connecticut**

TO: Accounting Department

School/Department: Martin Elementary School

Date of Request: 11/20/2020

Approver: Sophia Krisch

Date Approved: 11/20/2020

JUSTIFICATION (Required Field): Additional funds needed for postage.

SUBJECT:

TRANSFER BUDGET MONIES FROM ONE LINE ACCOUNT TO ANOTHER

DECREASE - In whole dollars only:

\$ 700.00 **Account #42316240 5610** **Description: Martin General Supplies**

\$ **Account #** **Description:**

\$ **Account #** **Description:**

\$ 700.00 **TOTAL DECREASE**

INCREASE - In whole dollars only:

\$ 700.00 **Account #42316240 5541** **Description: Martin Postage**

\$ **Account #** **Description:**

\$ **Account #** **Description:**

\$ 700.00 **TOTAL INCREASE (Must match total decrease)**

Accounting Department Only

Board Approval Needed: Yes X No ____

Date of Board Approval: _____

Date Transfer Completed: _____ Name: _____

Town of Manchester
Board of Education

To: Manchester Board of Education
From: Mr. Matthew Geary, Superintendent of Schools
Subject: Transfer of Funds
Date: December 7, 2020

Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY2020-2021 Budget.

Discussion/Analysis: Transfer from Manchester High School Information Services Repairs in the amount of \$3,000.00. Transfer to Manchester High School Information Services Computer Supplies and Materials in the amount of \$3,000.00.

Financial Impact: None

Other Board/Commission Action: None

Recommendation: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY2020-2021 Budget.

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, CT
December 14, 2020

TO: Accounting Department	School/Department: Manchester High School
Date of Request: 12/07/2020	Approver: Katelyn Miner
	Date Approved: 12/07/2020

<u>SUBJECT:</u>		
<u>TRANSFER BUDGET MONIES FROM ONE LINE ACCOUNT TO ANOTHER</u>		
DECREASE - In whole dollars only:		
<u>\$ 3,000.00</u>	Account #<u>41461280 5435</u>	Description: <u>MHS Info Srvc Repairs</u>
\$	Account #	Description:
\$	Account #	Description:
<u>\$ 3,000.00</u>	TOTAL DECREASE	
INCREASE - In whole dollars only:		
<u>\$ 3,000.00</u>	Account #<u>41461280 5612</u>	Description: <u>MHS Info Srvc Comp. Supplies</u>
\$	Account #	Description:
\$	Account #	Description:
<u>\$ 3,000.00</u>	TOTAL INCREASE (Must match total decrease)	

Board Approval Needed: Yes X No

Date of Board Approval: _____

Date Transfer Completed: _____ Name: _____

Town of Manchester
Board of Education

To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Item for Appropriation FY 20/22 National School Lunch Program School Equipment

Date: November 17, 2020

Background: The National School Lunch Program School Equipment grant is funded by the Agricultural Appropriations Act to award equipment grants to eligible school food authorities participating in the National School Lunch Program.

Discussion/Analysis: The National School Lunch Program School Equipment grant is for the purchase of a Convection Steamer for Manchester Middle Academy.

Financial Impact: Grant funds cover 100% of the cost of implementation for this program component.

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education requests that the Board of Directors establish an appropriation for FY 20/22 for the National School Lunch Program School Equipment grant in the amount of \$18,293.04.

Attachment: Award Letter

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, CT
December 14, 2020

STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION

GRANT AWARD NOTIFICATION

1 Grant Recipient

Manchester School District

DUNS Number: 789457756

4 Award Information

Grant Type:

Statute: Public Law 113-6 (FNS agreement # NSLP-14-CT-01)

CFDA #: 10.579

SDE Project Code: CSDE000000000002

Grant Number: 077-000 12060-22386-2021-82079-170003

2 Grant Title

NSL Program - School Equipment

5 Award Period

8/1/2020 - 9/30/2021

3 Education Staff

Program Manager:

Shelby Pons

6 Authorized Funding

Grant Amount: \$18,293.04

Payment & Expenditure Inquiries:

Jeff Lindgren (860) 713-6624

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2020 and June 30, 2021 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2021. For grants awarded for two-year periods beginning July 1, 2020, final second-year budget revision requests covering the entire two-year period must be received at least 60 days prior to the expiration of the grant period but no later than February 1, 2022. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes. The following attachment(s) are incorporated by reference: ED114.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

11/13/2020

John Frassinelli - CSDE Management Approver

Town of Manchester
Board of Education

To: Manchester Board of Education
From: Matthew Geary, Superintendent of Schools
Subject: Item for Appropriation, Title III, Part A English Language Acquisition, FY 2020-2022
Date: November 20, 2020

Background:

The Connecticut State Department of Education has awarded FY 2020-2022 funding under Title III, Part A, English Language Acquisition and Language Enhancement. This grant will provide support to limited English proficient students to become proficient in English and reach high academic standards, at a minimum attaining proficiency or better in reading and mathematics.

Discussion/Analysis:

The FY 2020-2022 Title III, Part A, English Language Acquisition Grant will be used to support tutors and provide an ELL Homework club at the secondary level and to purchase supplies and material for use by English Language Learning students.

Financial Impact:

The District has been granted \$59,834 from the State for FY 2020-2022.

Other Board/Commission Action:

None

Recommendations:

The Superintendent recommends that the Board of Education request the Board of Directors establish an appropriation for \$59,834 under the FY 2020-2022 Title III, Part A, English Language Acquisition and Language Enhancement grant, to be funded by the Connecticut State Department of Education.

Attachments:

Award letter

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, CT
December 14, 2020

STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION

GRANT AWARD NOTIFICATION

1 Grant Recipient

Manchester School District

DUNS Number: 789457756

4 Award Information

Grant Type: FEDERAL

Statute: P.L. 107-110

CFDA #: 84.365A

SDE Project Code: CSDE000000000002

Grant Number: 077-000 12060-20868-2021-82075-170002

2 Grant Title

Title III EL

5 Award Period

7/1/2020 - 6/30/2022

3 Education Staff**Program Manager:**

Megan Alubicki Flick (860) 713-6786

Payment & Expenditure Inquiries:

Jeff Lindgren (860) 713-6624

6 Authorized Funding

Grant Amount: \$59,834.00

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2020 and June 30, 2021 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2021. For grants awarded for two-year periods beginning July 1, 2020, final second-year budget revision requests covering the entire two-year period must be received at least 60 days prior to the expiration of the grant period but no later than February 1, 2022. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes. The following attachment(s) are incorporated by reference: ED114.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

11/18/2020

Melissa Hickey - CSDE Management Approver

**Town of Manchester
Board of Education**

To: The Manchester Board of Education
From: Matthew Geary, Superintendent of Schools
Subject: Item for Appropriation FY20/21 Nellie Mae Black Lives Matter for Black Educators Grant
Date: December 7, 2020

Background:

This grant will be used to develop informative virtual modules that will be co-designed and presented by students and educators. Participants will engage in researching, reflecting, collaborating, synthesizing, and action planning to develop the modules. At least 60% of the participants will represent Black students and educators. The research and development virtual module project will serve as a proactive approach to address and facilitate racial equity dialogues so that it does not continue to be discussed in a reactive manner.

This learning project will be extended beyond the six months and will impact students in grades 7 - 12. A plan will be developed to consistently incorporate these virtual modules and the accompanying discussion guides in advisory periods in future school years. This is systemic and creates the opportunity for sustainability.

Discussion/Analysis:

The funds from this grant will benefit the lives of Black staff and students directly engaged in working on this project by creating the space to voice their lived experiences, while also being able to engage in a proactive approach to addressing racial equity through a youth-adult partnership model. Many of our students of color who engage in race and equity work endure a heightened level of racial trauma with their increased awareness to racial injustice. Therefore, using education as a form of activism will provide the space for Black students and educators to continue the fight for racial justice and anti-Black racism, while witnessing the fruits of their labor shift the culture and legacy of a town once known as “Klanchester”. In addition, inviting Ruth King to work with Black students and educators focused on racial healing through mindfulness will provide the necessary self care, strategies, and process needed to restore and preserve the hearts, minds, and bodies of Black activists who use their words to educate and demand justice. Manchester Public Schools has implemented a variety of strategies to address racial equity and continues to provide the necessary healing spaces.

Financial Impact: None

Other Board/Commission Action: None

Recommendations:

The Superintendent of Schools recommends that the Board of Education requests that the Board of Directors establish an appropriation for the FY 20/21 Nellie Mae Black Lives Matter for Black Educators grant in the amount of \$30,000.

Matthew Geary

Matthew Geary
 Superintendent of Schools
 Manchester, CT
 December 14, 2020

Town of Manchester
Board of Education

To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Item for Appropriation FY20/22 Nellie Mae Education Foundation
Supporting Districts Addressing Two Pandemics Grant

Date: November 30, 2020

Background:

Since 2017, Manchester Public Schools has partnered with The Nellie Mae Education Foundation through two rounds of grant cycles and extensions. This funding was specifically identified to assist with identifying and highlighting the root causes of inequities in education. This additional grant cycle for the next year will allow us to continue this partnership and benefit from the financial and technical support provided.

Discussion/Analysis:

In order to move our racial equity work forward, these funds will be used to support the newly created Equity Core Team as they work to embed race and equity work in the district improvement plan, align strategies to district goals, streamline ongoing efforts, evaluate and measure progress, and continue to determine what the district needs regarding race and equity work.

Financial Impact:

None to the Board of Education

Other Board/Commission Action:

None

Recommendations:

The Superintendent recommends that the Board of Education request the Board of Directors establish an appropriation for FY20/22 Nellie Mae Education Foundation Supporting Districts Addressing Two Pandemics Grant in the amount of \$250,000.

Attachments:

None

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, CT
December 14, 2020

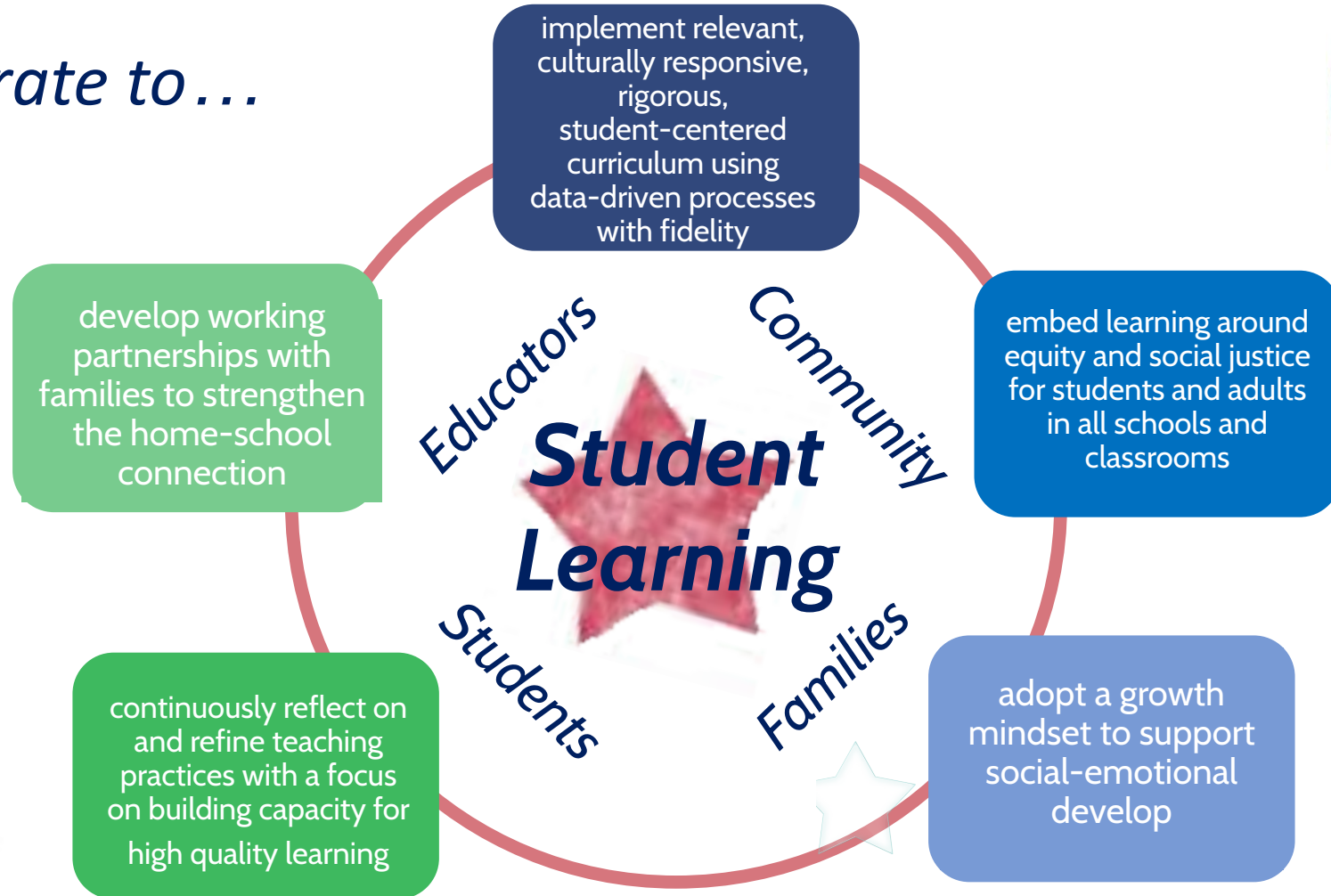


Manchester Public Schools

Fall Data Update
2020-21

MPS: Theory of Change

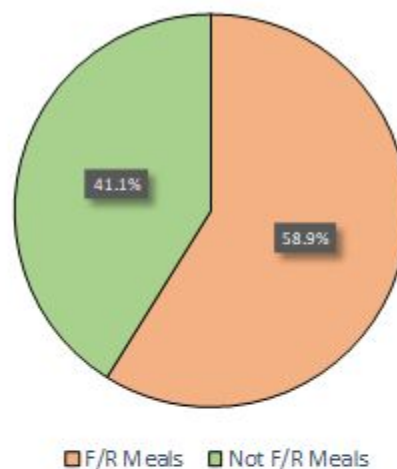
If we collaborate to...



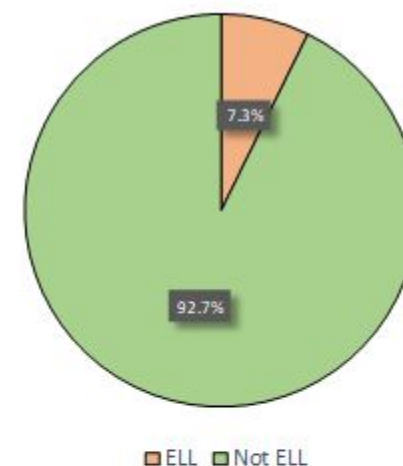
...then a strong climate and culture will be established around learning, instruction will improve, individual needs will be met, achievement will increase, and all students will be prepared for learning and work beyond high school.

DISTRICT OCTOBER 2020	Enrollment	% of Population
All Students	5827	100.0%
F/R Meals	3431	58.9%
Not F/R Meals	2396	41.1%
Special Ed	872	15.0%
Not Special Ed	4955	85.0%
ELL	424	7.3%
Not ELL	5403	92.7%

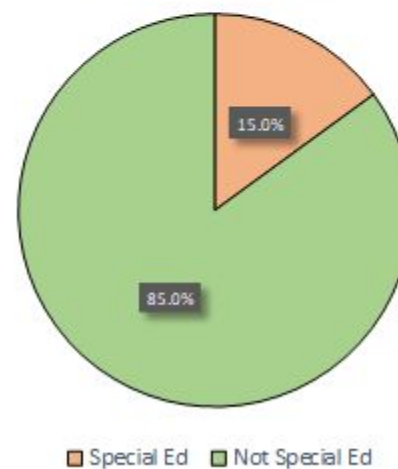
District F/R Meals



District ELL



District Special Ed



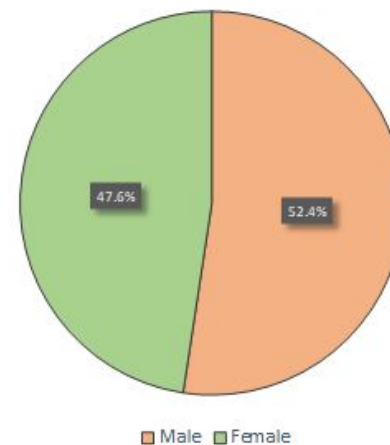
Manchester Public Schools

October 2020

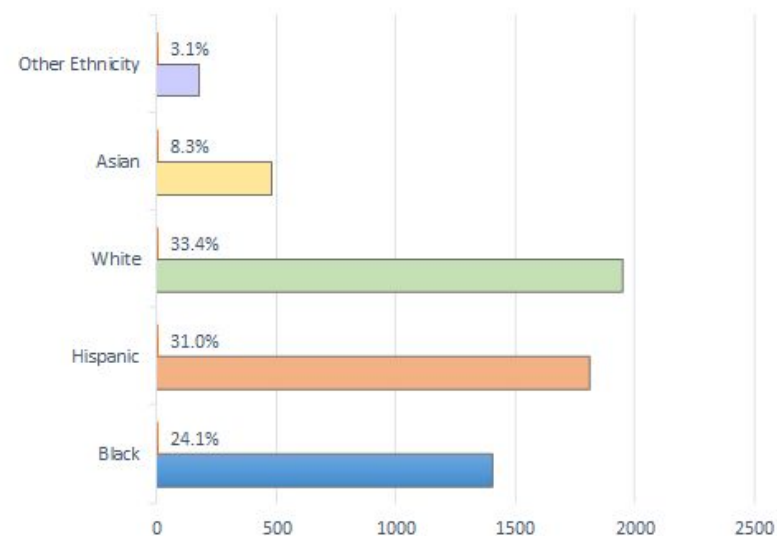
Demographic Data

DISTRICT OCTOBER 2020	Enrollment	% of Population
All Students	5827	100.0%
Male	3053	52.4%
Female	2774	47.6%
Black	1405	24.1%
Hispanic	1809	31.0%
White	1949	33.4%
Asian	484	8.3%
Other Ethnicity	180	3.1%

District Gender



District Demographics - Ethnicity



GOALS

All students will:

- Achieve mastery in literacy and numeracy as articulated in the Common Core.
- Demonstrate the skills and competencies required for success in learning and work beyond school.
- Demonstrate personal responsibility, character, cultural understanding, and ethical behavior.

District and building level faculty and staff will:

- Develop capacity through reflection, professional learning opportunities including coaching, job embedded professional development, and participation in workshops, and support from school leaders and colleagues over time.
- Build relationships based on trust through listening, welcoming, respecting individual differences, and allowing for shared decision making with parents, families, and other stakeholders.



PROGRES

- Early Screening Inventory (K readiness)
- Percent of students
 - reading at or above grade level as indicated by the Fountas and Pinnell assessments
 - scoring at or above standard on Math Fluency and Math Unit Assessments
 - scoring at or above the state average on the PSAT and SAT
 - scoring at or above goal on the SBAC
 - scoring at or above standard on district assessments of critical skills (reading and writing)
- High school graduation rate
- College and Career Readiness Rate
- Percent of students who are chronically absent
- Percent of students with 1 or more In School Suspensions



PROGRES

Indicator	Grade levels	2015-16	2016-17	2017-18	2018-19	2019-20 (winter)
Percent of Students reading at or above grade level	K-4	61.2	66.7	70.7	72.5	68.5
Percent of students at or above grade level in math fact fluency	K-4	n/a	34.5	45.5	75.5	51.6
Percent of students at or above grade level in math fact fluency	5-6	n/a	n/a	34.6	45.4	36.6
Percent of students at meets / exceeds on the SBAC ELA 3-8	3-8	40.4	36.4	36.1	35.5	not given
Percent of students at meets / exceeds on SBAC Math 3-8	3-8	29.8	30.6	27.7	28.9	not given
Percent of students at or above grade level on the SAT Reading	11	33.9	34.1	38.2	36.2	not given
Percent of students at or above grade level on the SAT Math	11	26.4	32.5	37.4	42.2	not given



PROGRES

Indicator	Grade levels	2015-16	2016-17	2017-18	2018-19	2019-20 winter
High School Graduation Rate (MHS)	12	89.2	90.2	88.8	88.8* <i>Increased by credit requirement</i>	not known yet
College and Career Readiness Rate (2.0 GPA or better / $\geq$ 1000 SAT)	12	27.0	42.0	46.0	45.0	45.0
Percent of students chronically absent	K-12	17.9	16.9	19.3	17.7	19.2
Percent of students with one or more in school suspensions	K-12	7.7	7.2	5.7	10.7	5.1



PROGRES

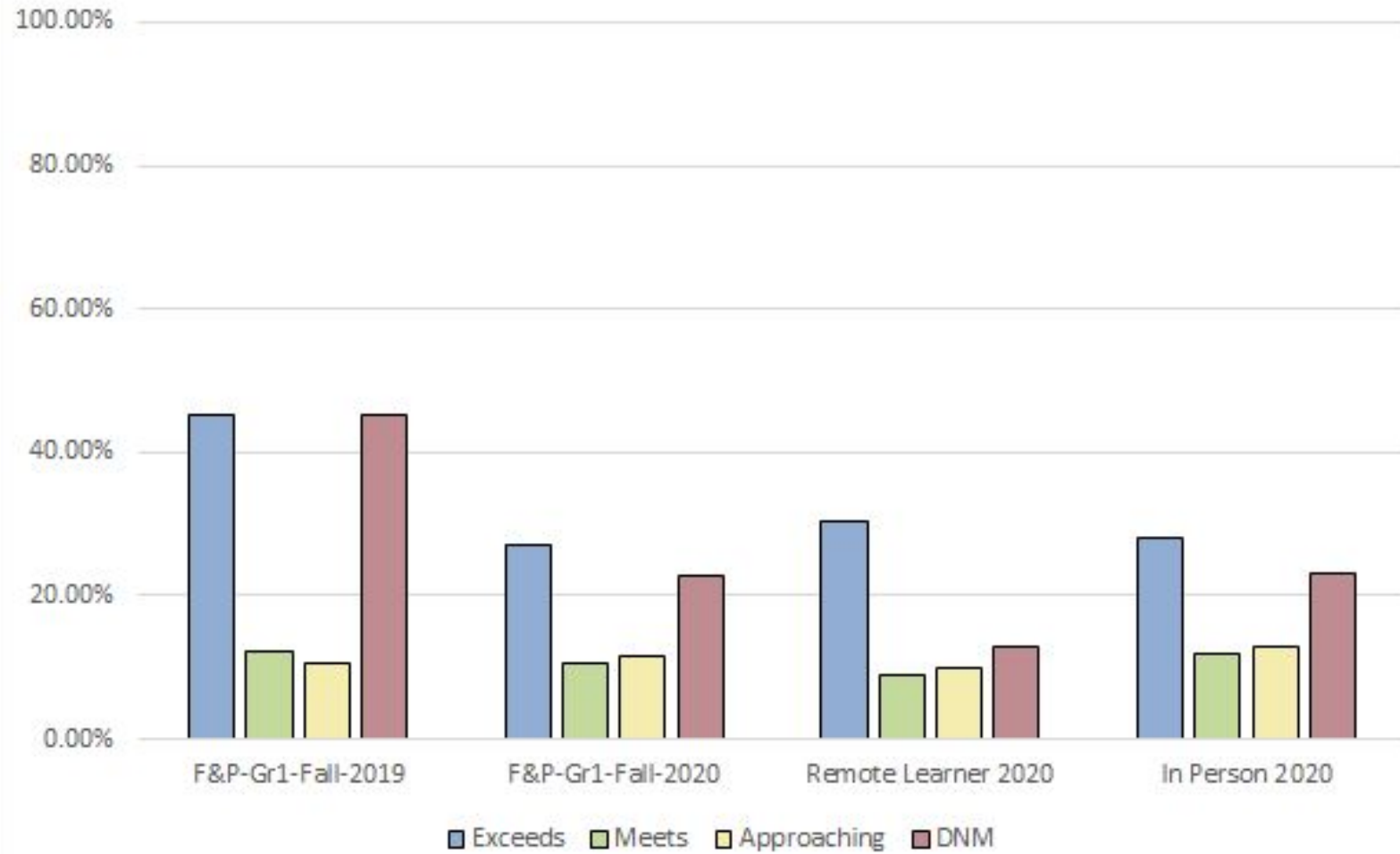
High School Grades - Q1

2020	2021	2020	2021	2020	2021	2020	2021	2020	2021
A	A	B	B	C	C	D	D	F	F
29%	32%	31%	23%	20%	14%	10%	9%	8%	19%

QUESTIONS



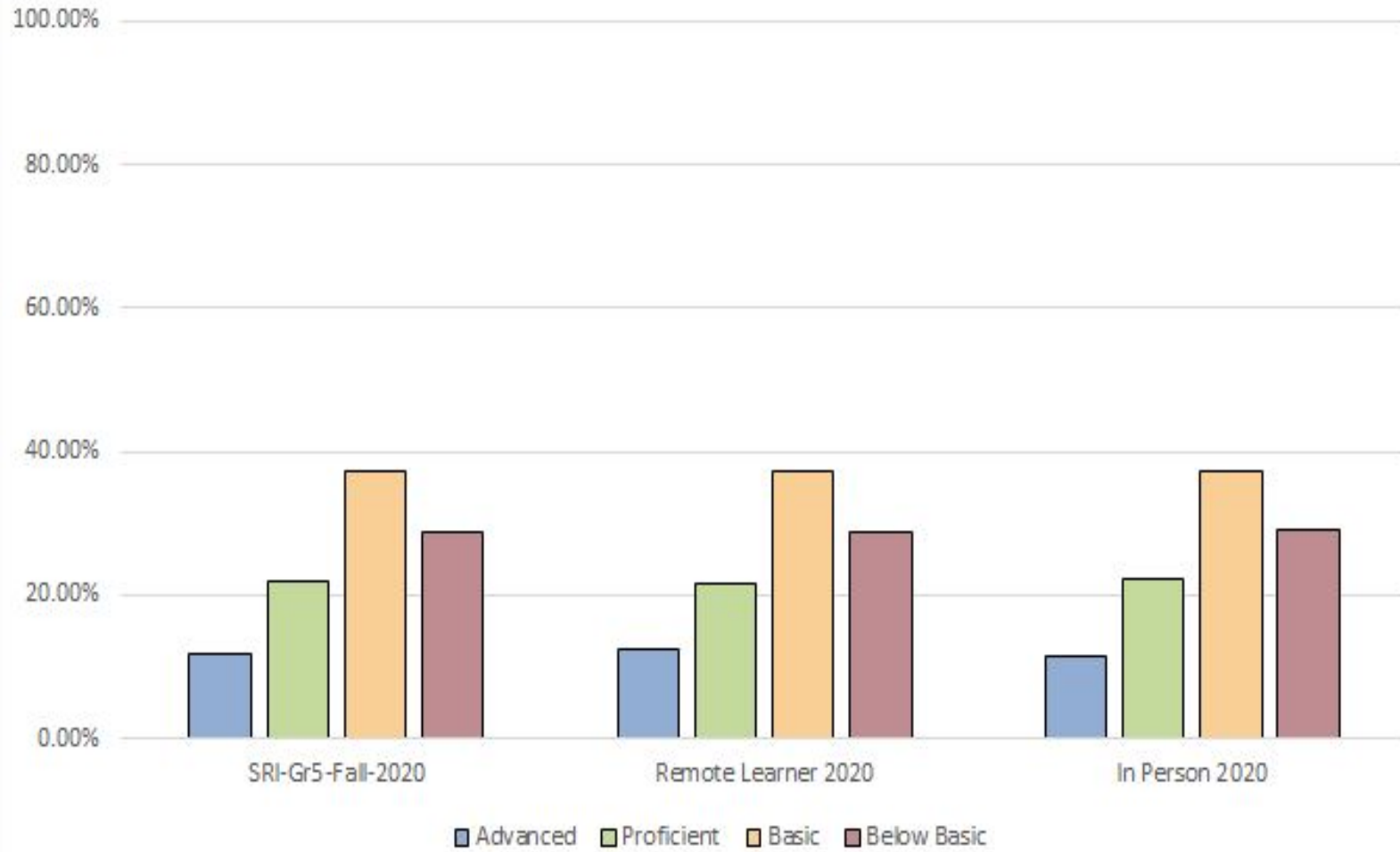
Grades 1-4 F & P Fall 2020



	Count	Exceeds	Count	Meets	Count	Approaching	Count	DNM	
F&P-Gr1-Fall-2019	838	45.08%	230	12.37%	198	10.65%	838	45.08%	1859
F&P-Gr1-Fall-2020	439	27.08%	173	10.67%	190	11.72%	367	22.64%	1621
Remote Learner 2020	203	30.53%	60	9.02%	65	9.77%	86	12.93%	665
In Person 2020	341	28.23%	142	11.75%	154	12.75%	281	23.26%	1208



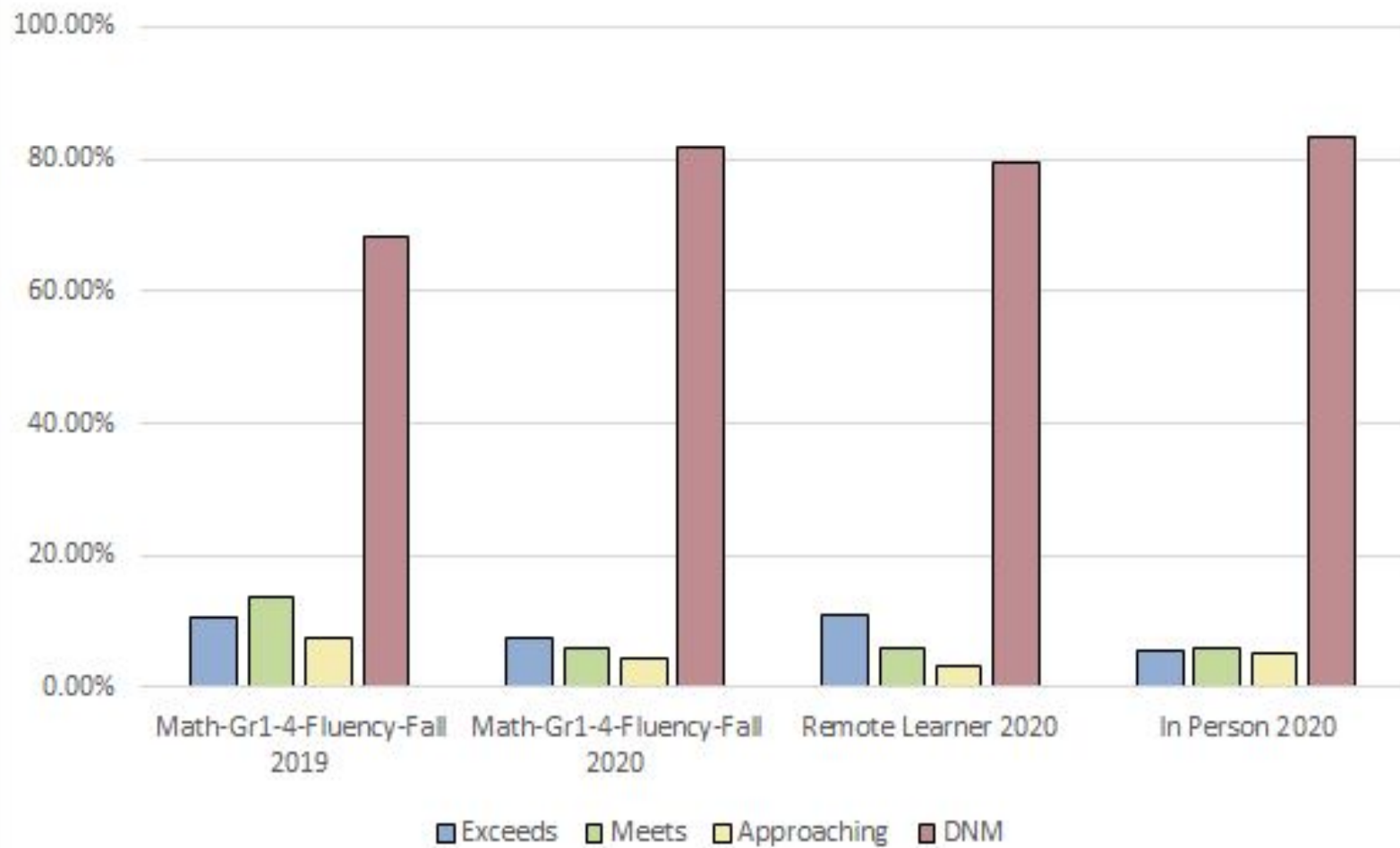
Grades 5&6 SRI Fall 2020



	Count	Advanced	Count	Proficient	Count	Basic	Count	Below Basic	
SRI-Gr5-Fall-2020	92	11.84%	171	22.01%	290	37.32%	224	28.83%	777
Remote Learner 2020	34	12.32%	60	21.74%	103	37.32%	79	28.62%	276
In Person 2020	58	11.58%	111	22.16%	187	37.33%	145	28.94%	501



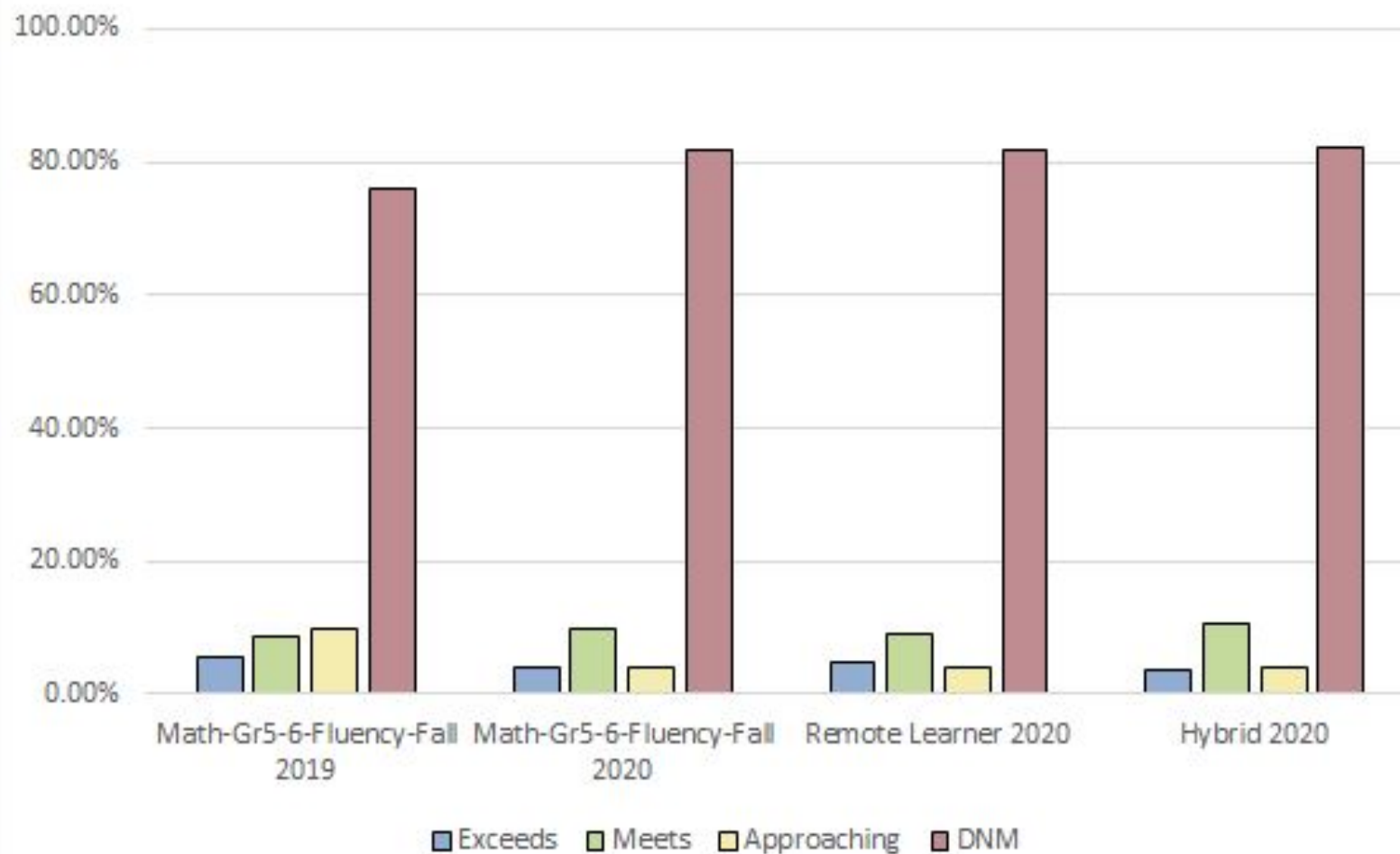
Grades 1-4 Fluency Fall 2020



	Count	Exceeds	Count	Meets	Count	Approaching	Count	DNM	
Math-Gr1-4-Fluency-Fall 2019	196	10.67%	250	13.61%	137	7.46%	1254	68.26%	1837
Math-Gr1-4-Fluency-Fall 2020	125	7.49%	102	6.12%	75	4.50%	1366	81.89%	1668
Remote Learner 2020	65	11.02%	36	6.10%	20	3.39%	469	79.49%	590
In Person 2020	60	5.57%	66	6.12%	55	5.10%	897	83.21%	1078



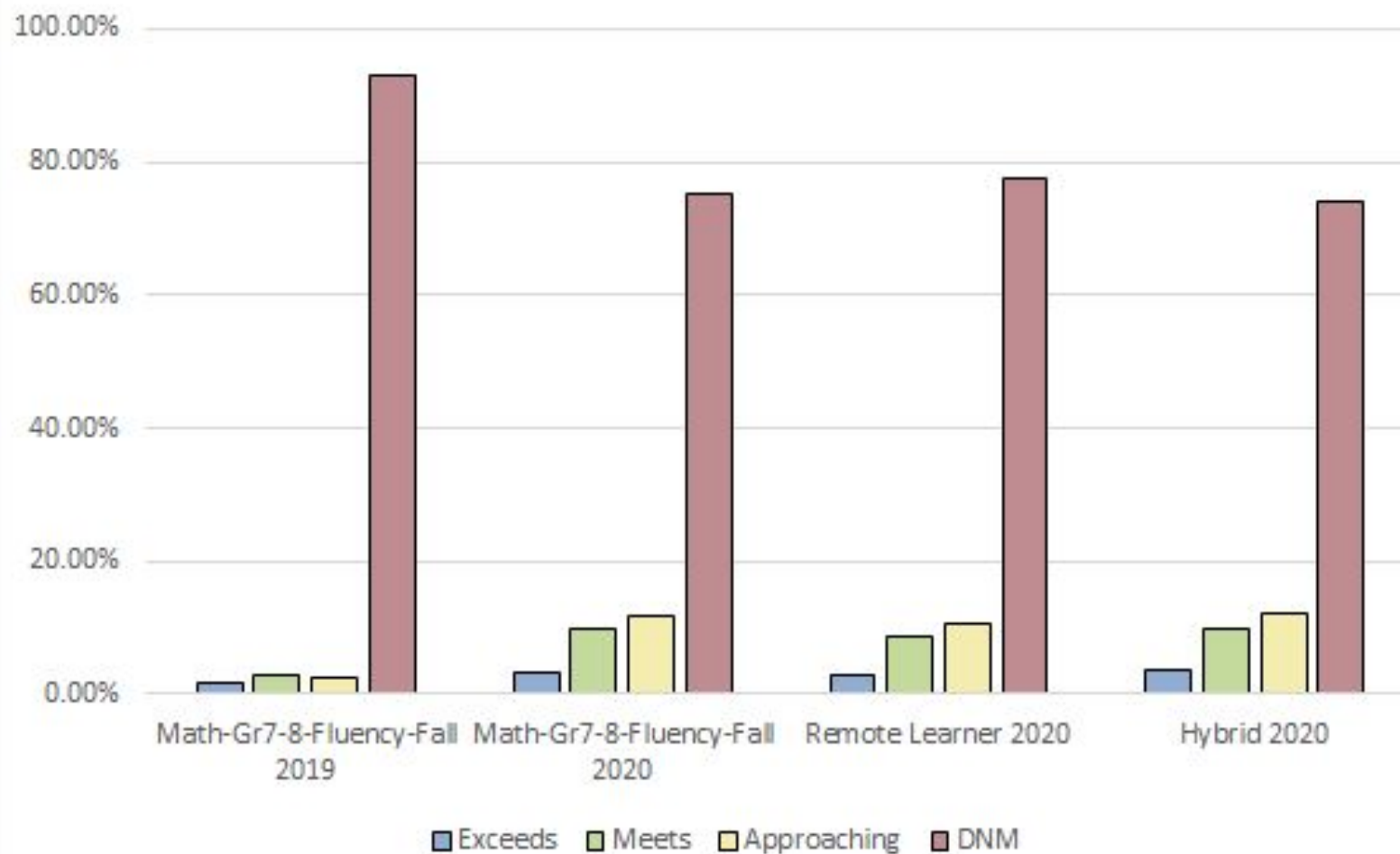
Grade 5-6 Fluency Fall 2020



	Count	Exceeds	Count	Meets	Count	Approaching	Count	DNM	
Math-Gr5-6-Fluency-Fall 2019	46	5.52%	72	8.63%	81	9.71%	635	76.14%	834
Math-Gr5-6-Fluency-Fall 2020	30	4.11%	73	10.00%	29	3.97%	598	81.92%	730
Remote Learner 2020	13	4.96%	24	9.16%	11	4.20%	214	81.68%	262
Hybrid 2020	17	3.63%	49	10.47%	18	3.85%	384	82.05%	468



Grade 7-8 Fluency Fall 2020



	Count	Exceeds	Count	Meets	Count	Approaching	Count	DNM	
Math-Gr7-8-Fluency-Fall 2019	12	1.53%	23	2.93%	19	2.42%	732	93.13%	786
Math-Gr7-8-Fluency-Fall 2020	20	3.40%	57	9.68%	69	11.71%	443	75.21%	589
Remote Learner 2020	5	2.94%	15	8.82%	18	10.59%	132	77.65%	170
Hybrid 2020	15	3.58%	42	10.02%	51	12.17%	311	74.22%	419



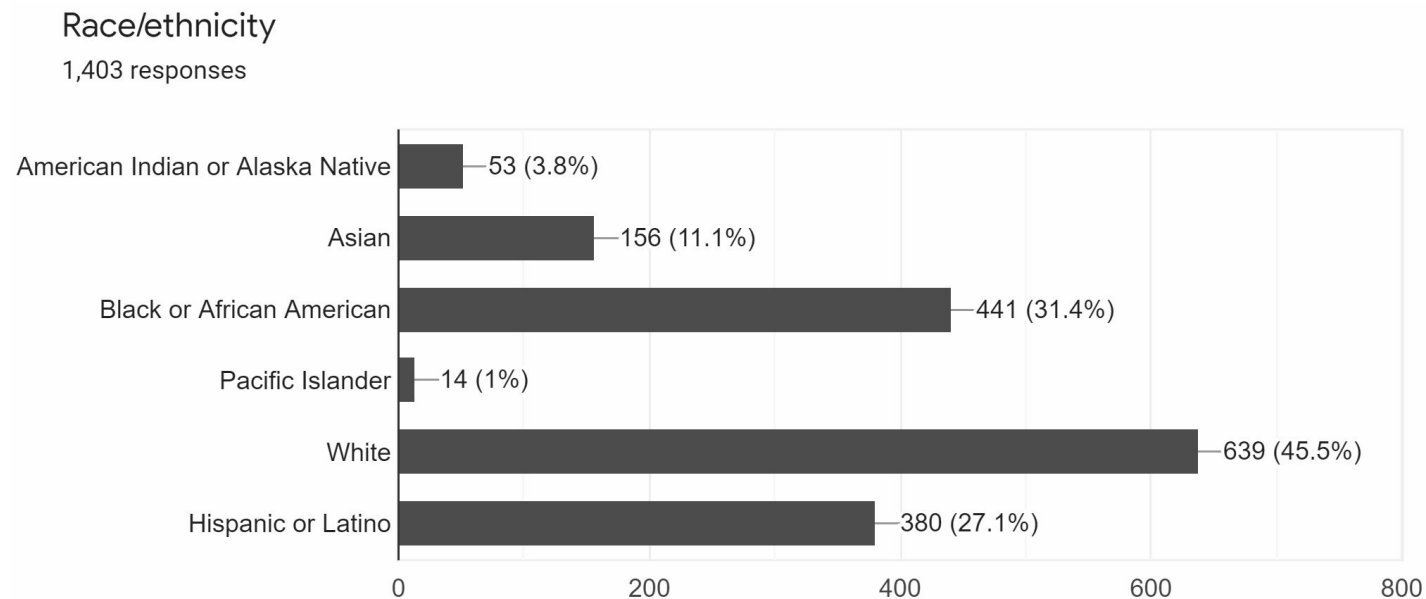
Update on Covid-19

December 14,
2020

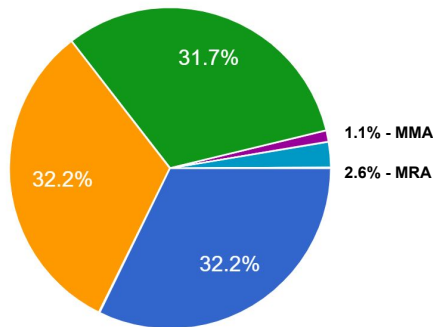
A red speech bubble with a white outline and a small tail pointing towards the bottom right. Inside the bubble, the text "TAKE THE SURVEY" is written in a bold, white, sans-serif font, arranged in two lines.

**TAKE THE
SURVEY**

Race/Ethnicity of Student Respondents



School
1,403 responses



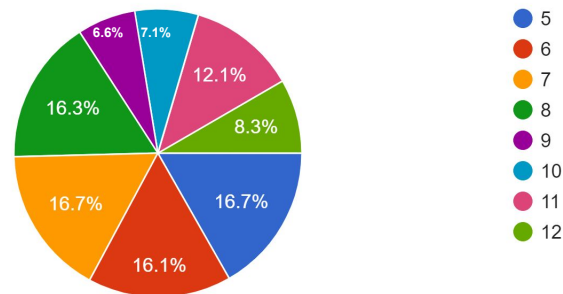
- Bennet Academy
- Bentley Alternative
- Illing Middle School
- Manchester High School
- Manchester Middle Academy
- Manchester Regional Academy
- Manchester Transition Center

Counts

Bennet Academy - 452
Bentley Alternative - 1
Illing Middle School - 452
Manchester High School - 445
Manchester Middle Academy - 16
Manchester Regional Academy - 36
Manchester Transition Center - 1

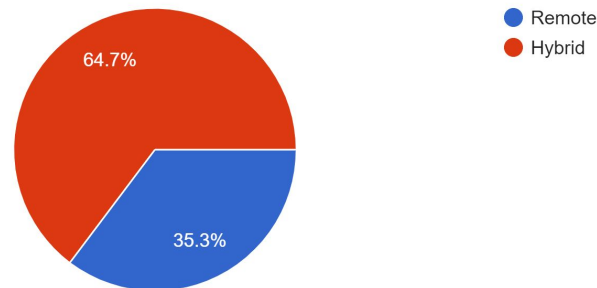
Responses by School/Grade/ Hybrid or Remote

Grade Level
1,403 responses



- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12

Are you a remote or hybrid student?
1,403 responses



- Remote
- Hybrid

American Indian or Alaska Native

- Amount of work assigned
- Remote Wednesdays
- Time during the day to work with peers
- Getting enough sleep

Asian

- Amount of work assigned
- Getting enough sleep
- Ability to handle stress
- Balance between responsibilities and free time

Black or African American

- Ability to handle stress
- Amount of work assigned
- Getting enough sleep
- Balance between responsibilities and free time

Pacific Islander

- Amount of work assigned
- Ability to handle stress
- Getting enough sleep

White

- Ability to handle stress
- Getting enough sleep
- Amount of work assigned
- Remote Wednesdays

Hispanic or Latino

- Ability to handle stress
- Getting enough sleep
- Amount of work assigned
- Balance between responsibilities and free time

American Indian or Alaska Native

- Covid protocols
- Family time
- Relationships with teachers
- Class timing (starting and ending on time)

Asian

- Covid protocols
- Devices (Chromebooks, laptops, hot spots)
- Programs (Google Meet, Google Classroom, iReady, Lexia, etc.)
- Class timing (starting and ending on time)

Black or African American

- Covid protocols
- Programs (Google Meet, Google Classroom, iReady, Lexia, etc.)
- Devices (Chromebooks, laptops, hot spots)
- Daily school schedule

Pacific Islander

- Covid protocols
- Devices (Chromebooks, laptops, hot spots)

White

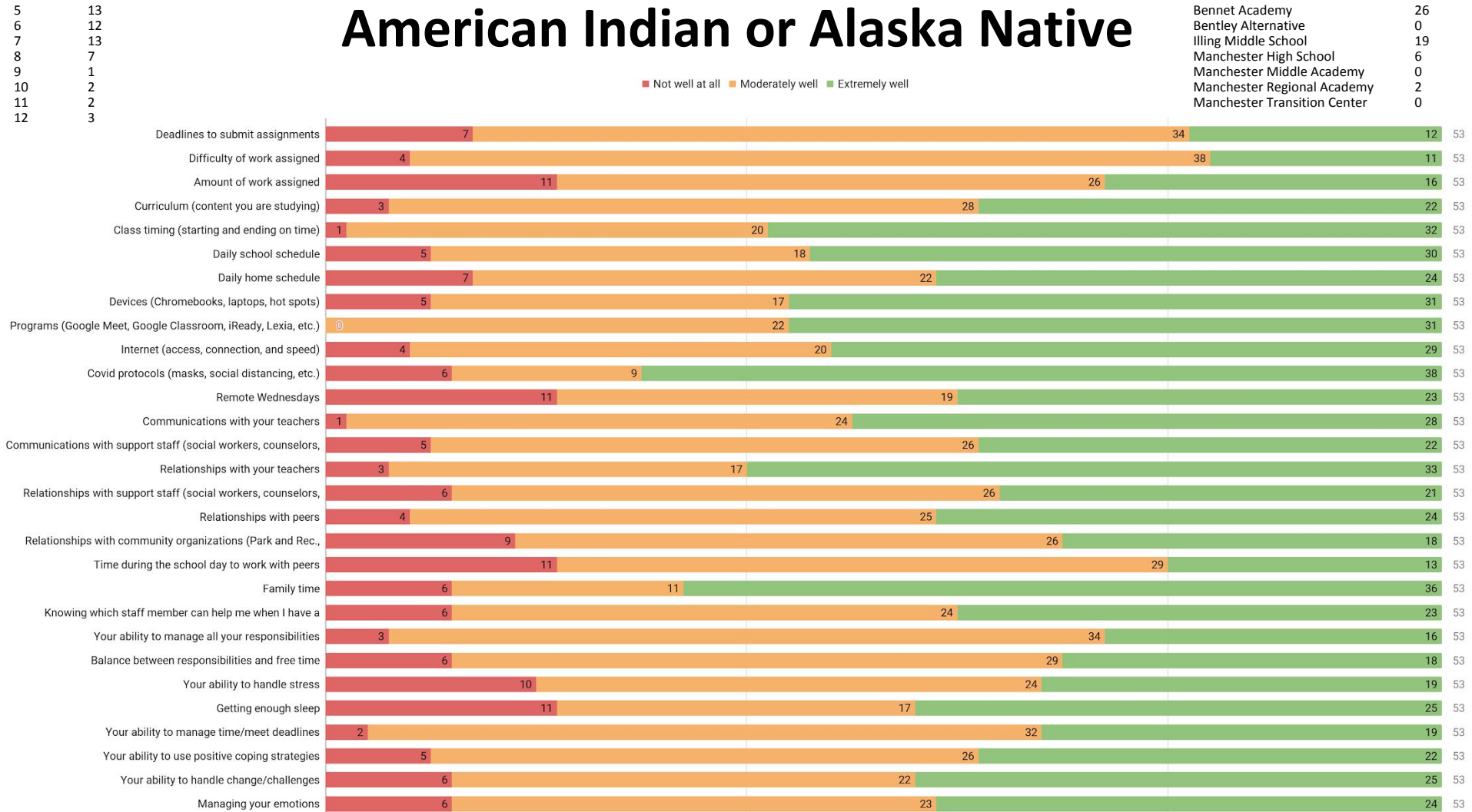
- Covid protocols
- Daily school schedule
- Devices (Chromebooks, laptops, hot spots)
- Programs (Google Meet, Google Classroom, iReady, Lexia, etc.)

Hispanic or Latino

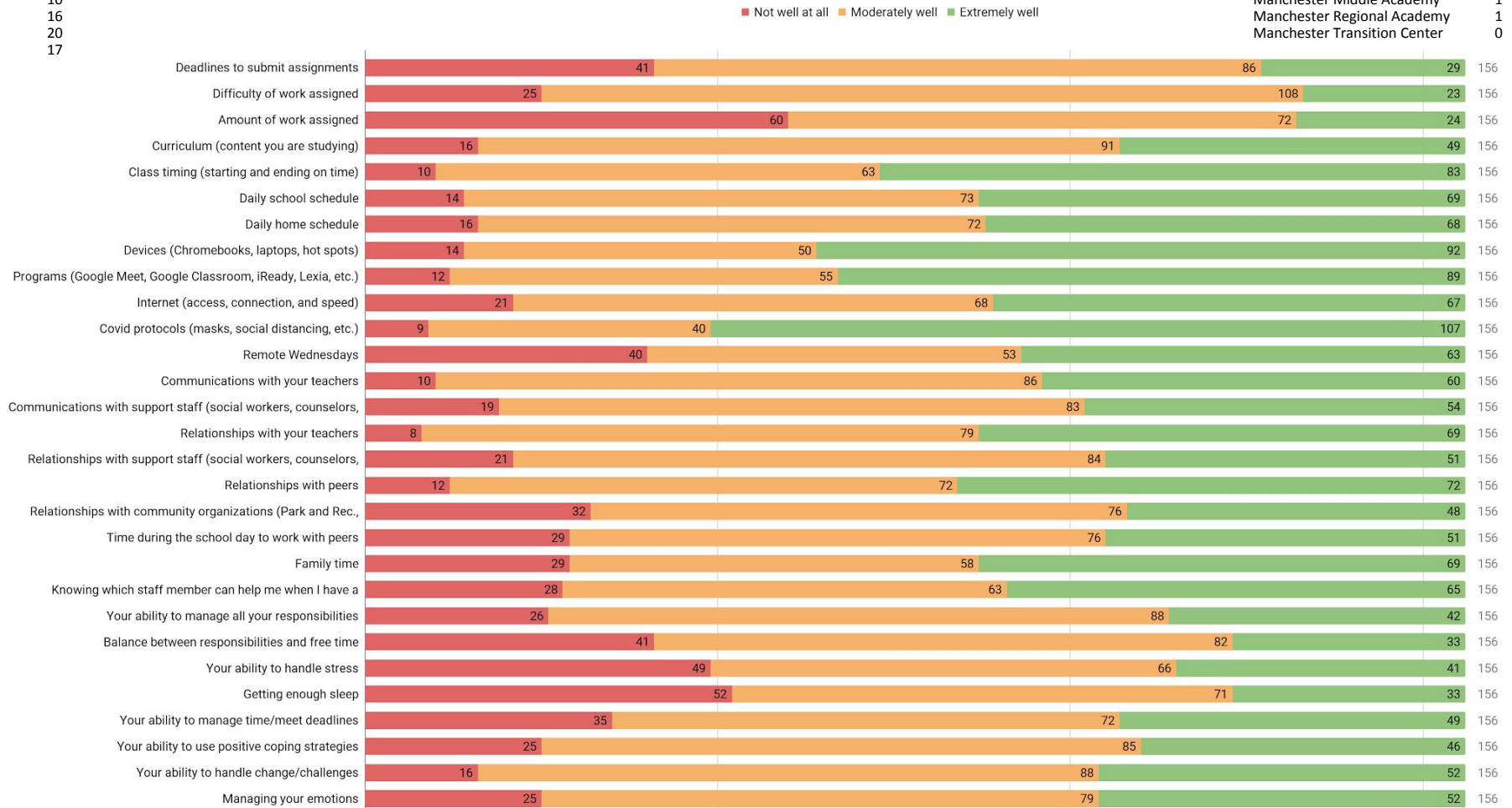
- Covid protocols
- Programs (Google Meet, Google Classroom, iReady, Lexia, etc.)
- Devices (Chromebooks, laptops, hot spots)
- Daily school schedule

American Indian or Alaska Native

Not well at all Moderately well Extremely well



Asian

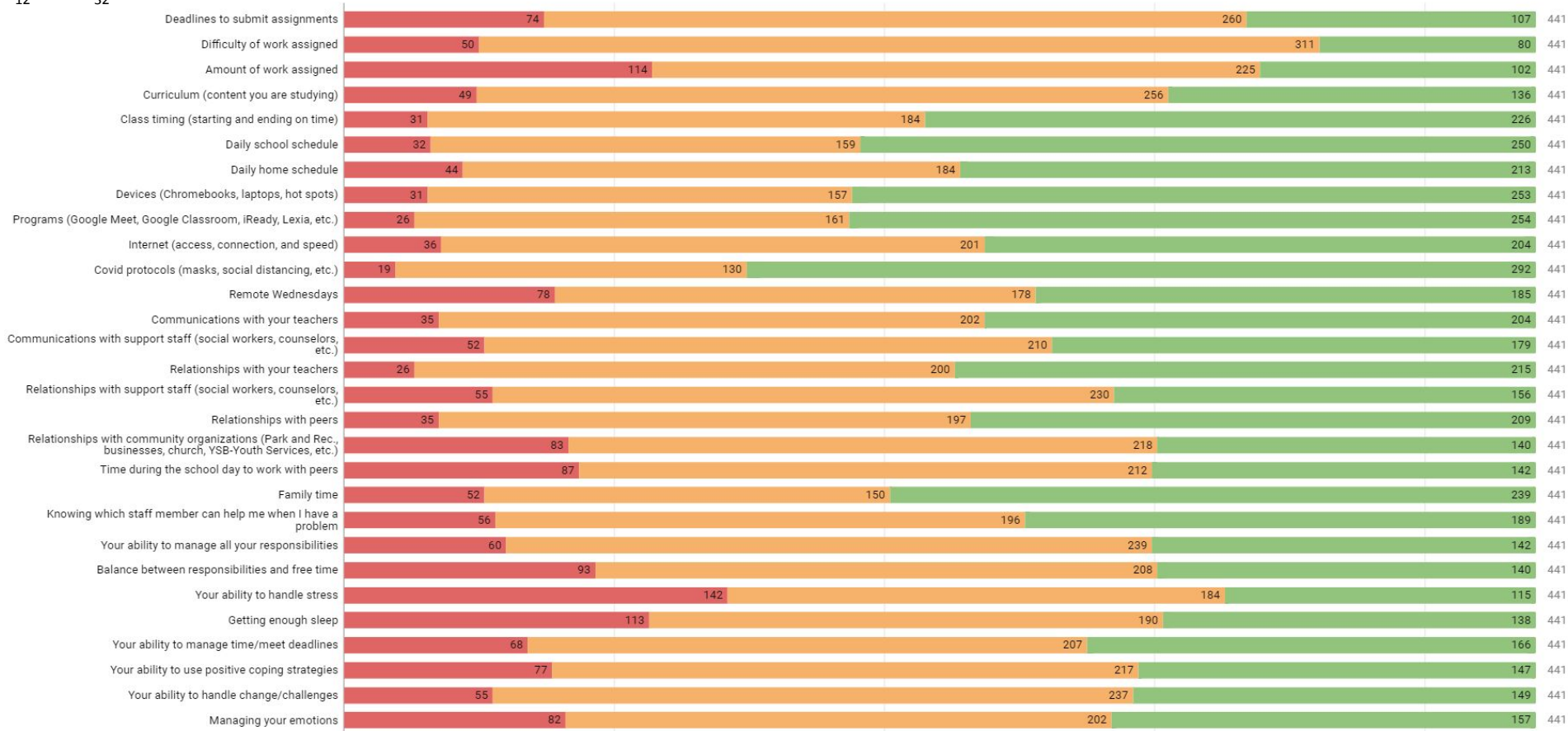


Bennet Academy	42
Bentley Alternative	0
Illing Middle School	51
Manchester High School	61
Manchester Middle Academy	1
Manchester Regional Academy	1
Manchester Transition Center	0

Black or African American

Not well at all Moderately well Extremely well

Bennet Academy	164
Bentley Alternative	1
Illing Middle School	132
Manchester High School	123
Manchester Middle Academy	8
Manchester Regional Academy	13
Manchester Transition Center	0



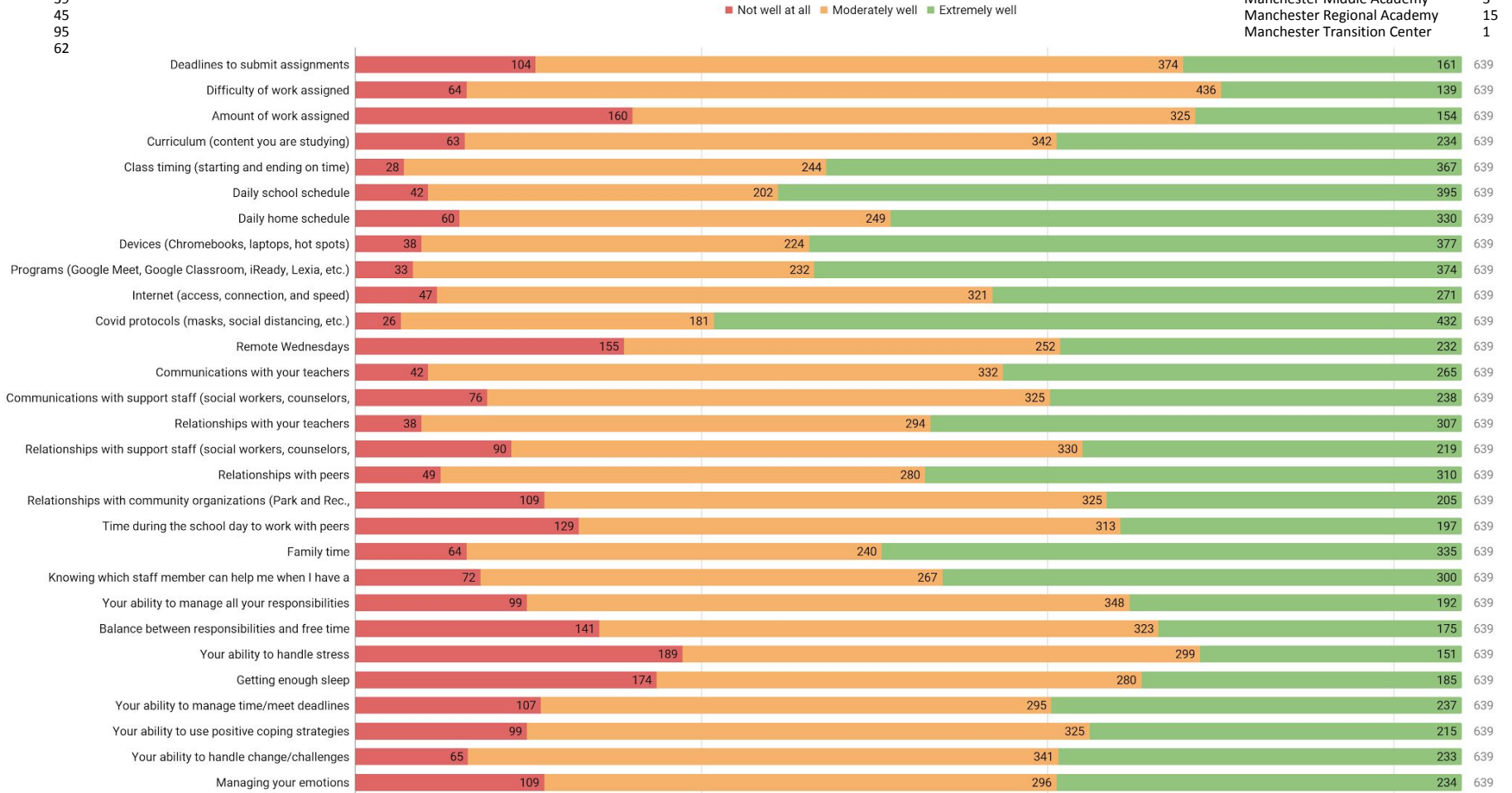
Pacific Islander

Not well at all Moderately well Extremely well

Bennet Academy 2
Bentley Alternative 0
Illing Middle School 9
Manchester High School 3
Manchester Middle Academy 0
Manchester Regional Academy 0
Manchester Transition Center 0



White



Hispanic or Latino

Not well at all Moderately well Extremely well

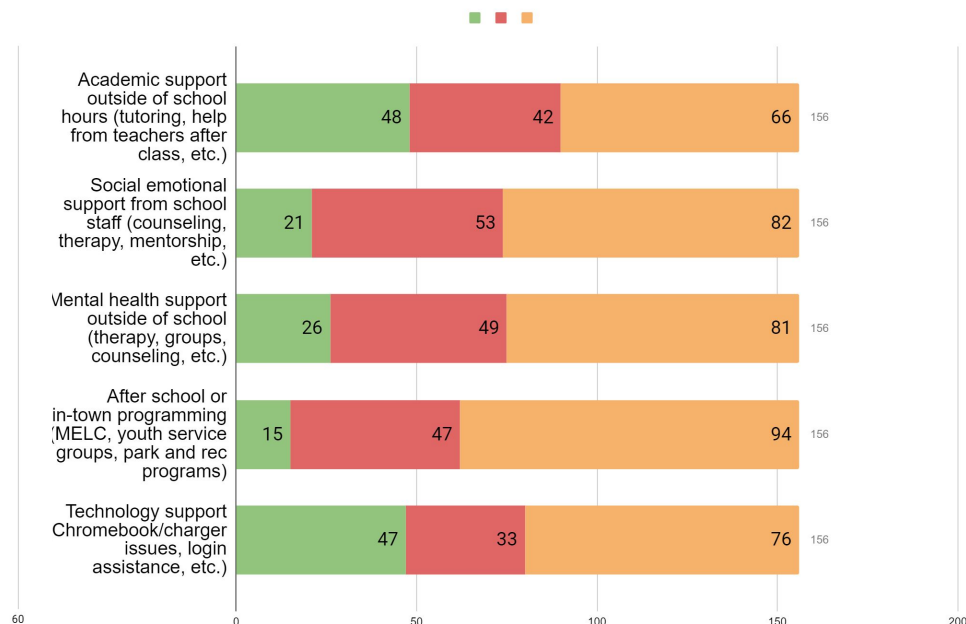
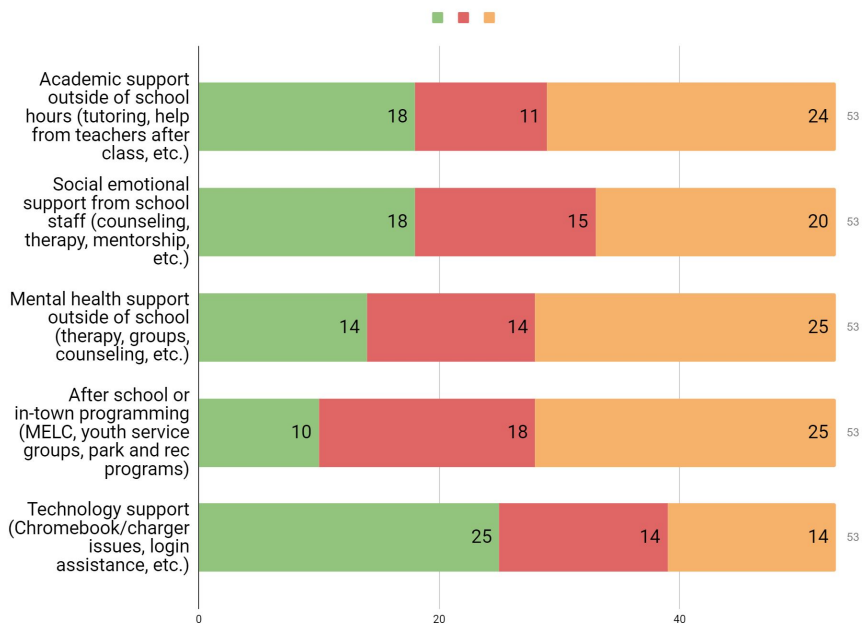


Bennet Academy 130
 Bentley Alternative 0
 Illing Middle School 132
 Manchester High School 99
 Manchester Middle Academy 5
 Manchester Regional Academy 14
 Manchester Transition Center 0

American Indian or Alaska Native

Asian

Yes, No, I have not needed this



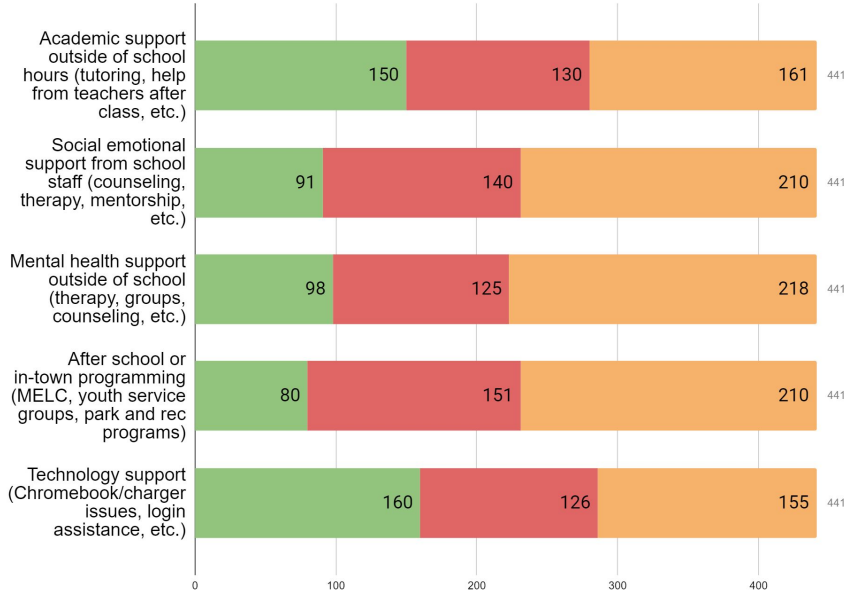
Have you accessed the following?

Black or African American

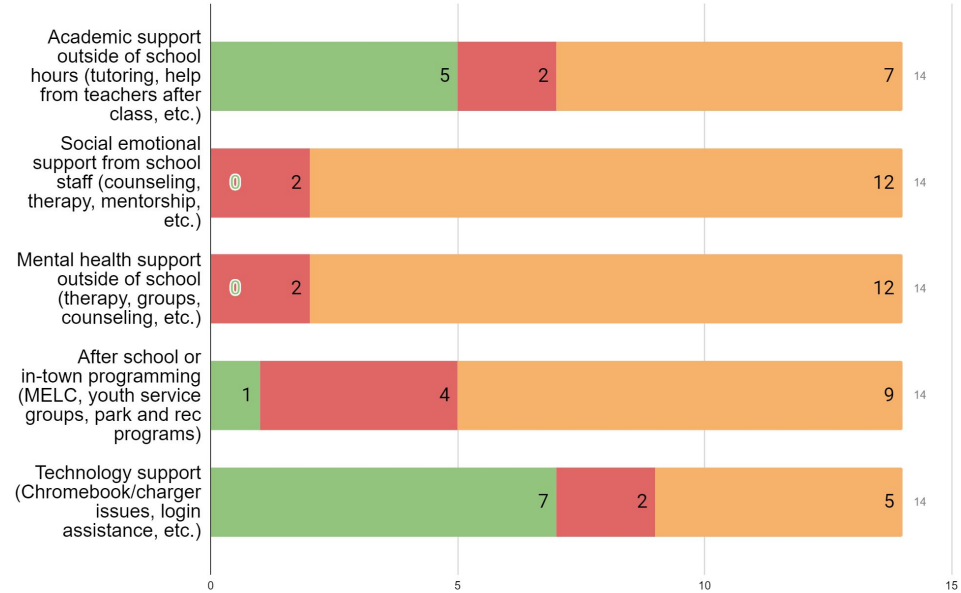
Pacific Islander

Yes, No, I have not needed this

■ ■ ■



■ ■ ■



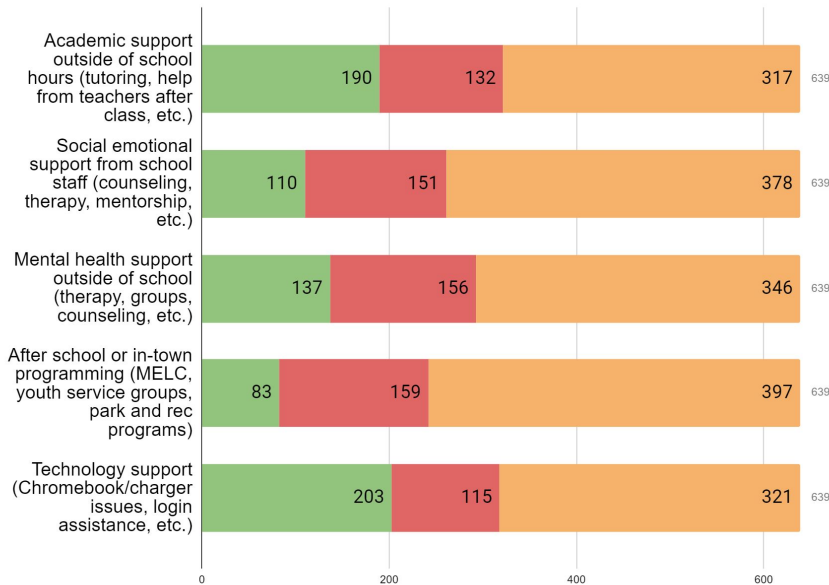
Have you accessed the following?

White

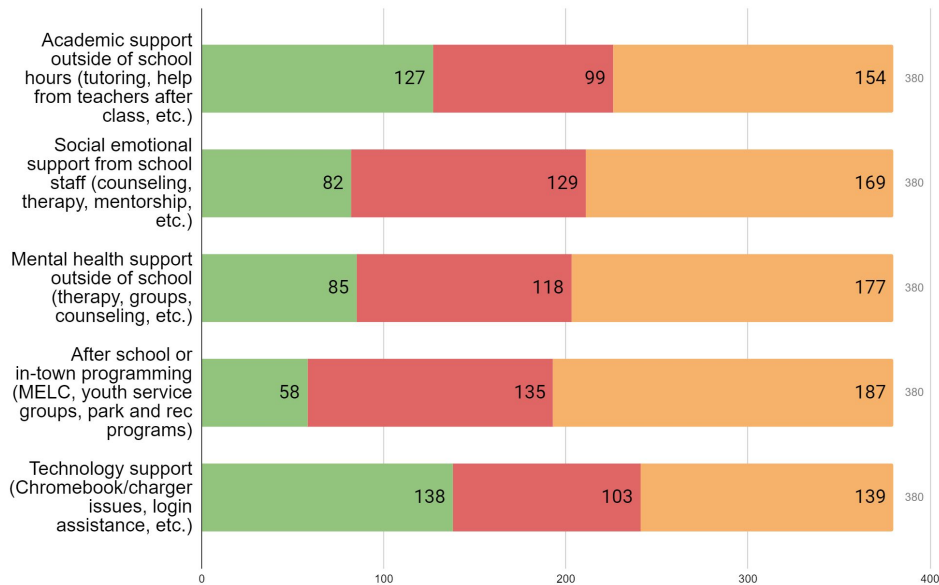
Hispanic or Latino

Yes, No, I have not needed this

■ ■ ■



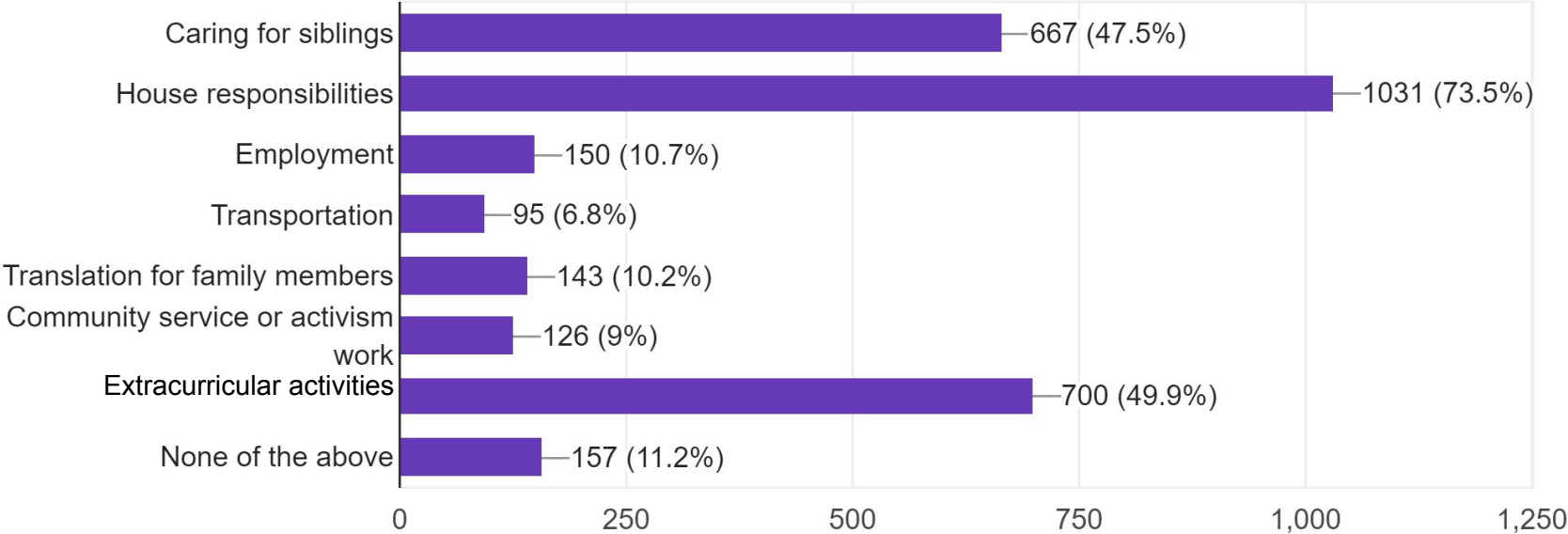
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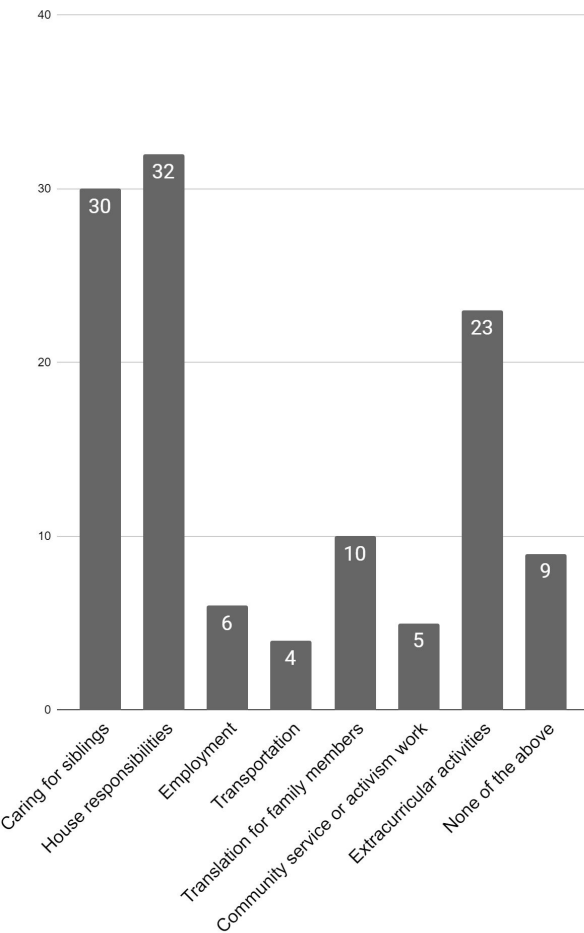
Have you accessed the following?

What other responsibilities do you have outside of academics? (check all that apply)

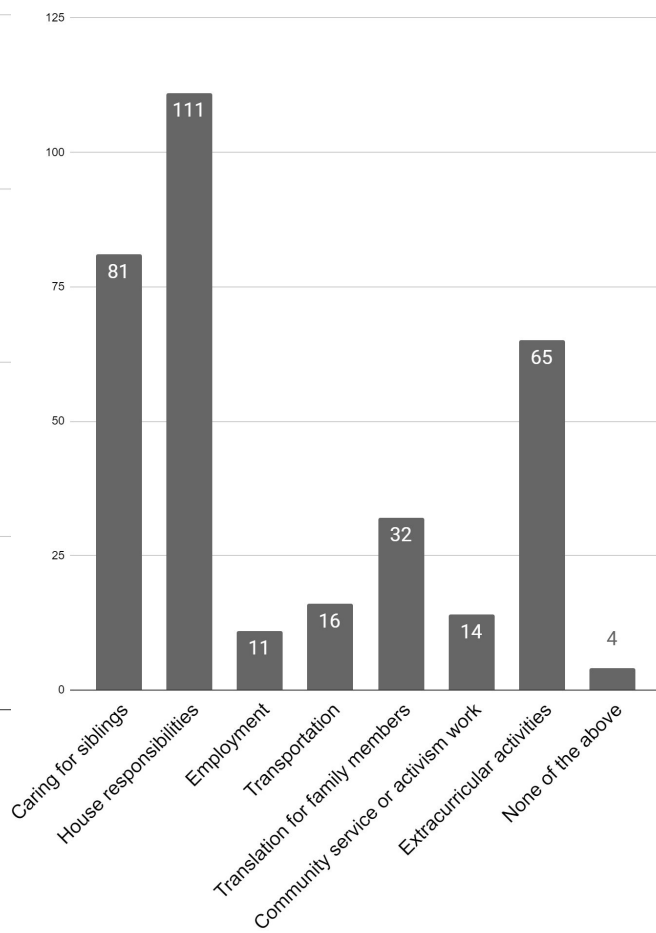
1,403 responses



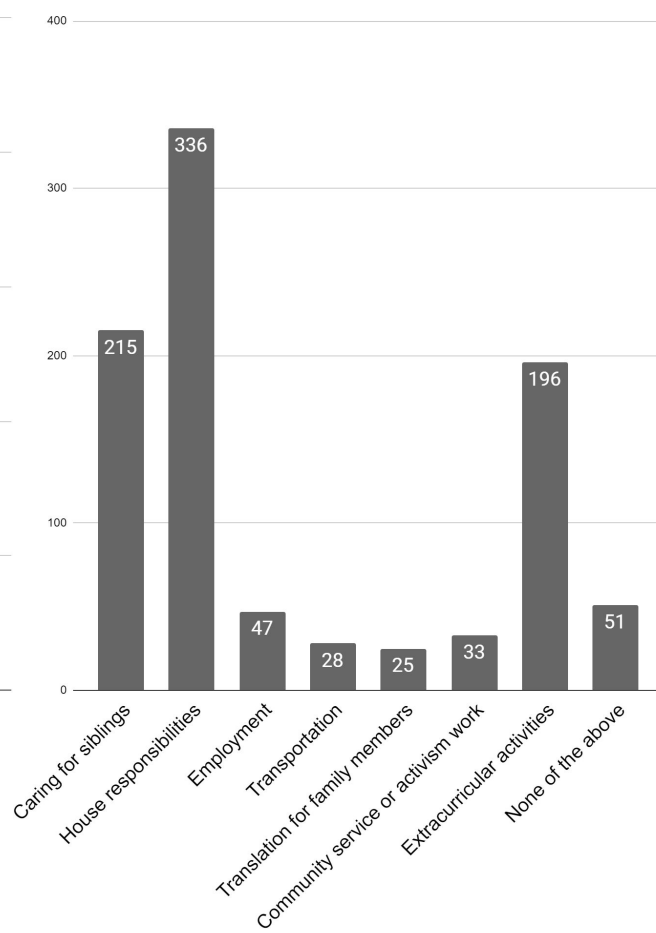
American Indian or Alaska Native



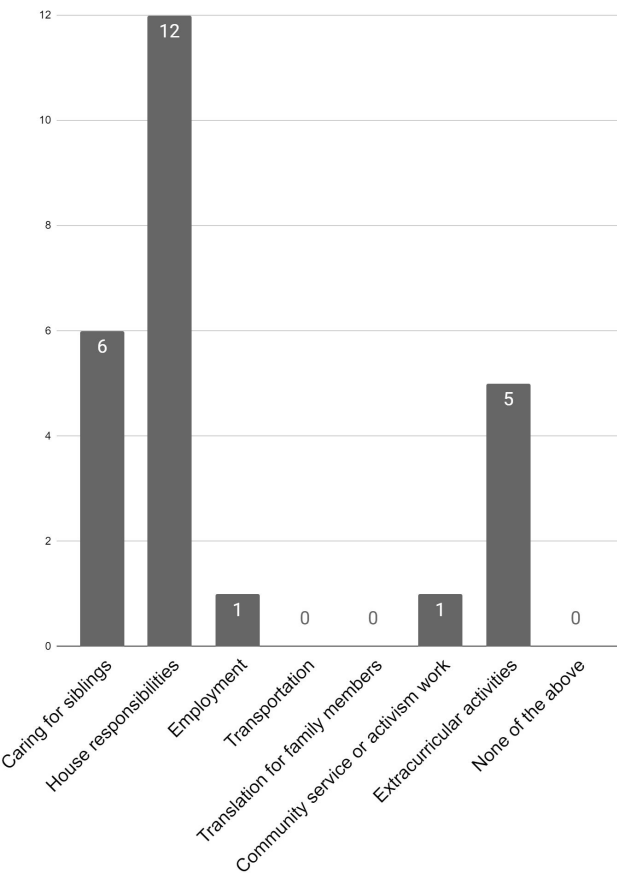
Asian



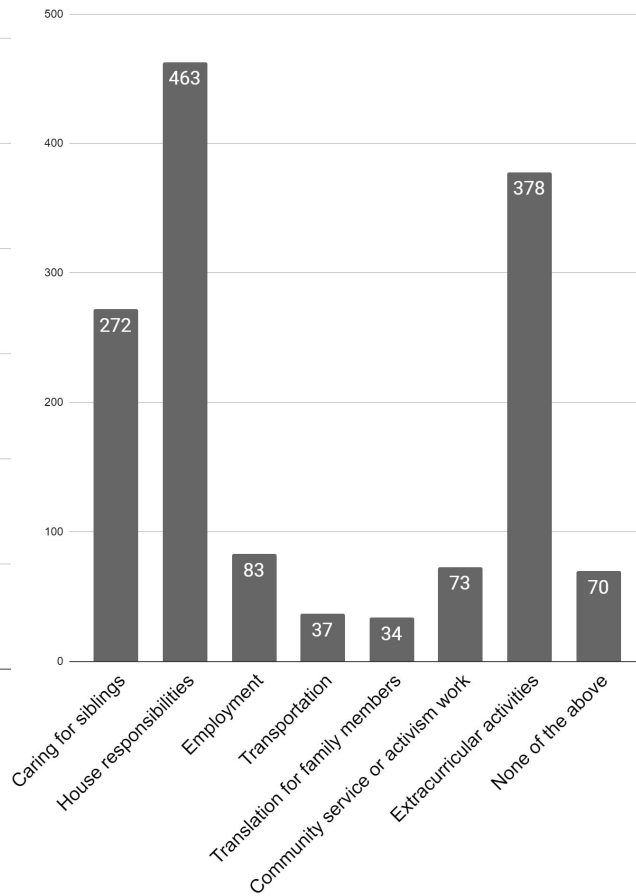
Black or African American



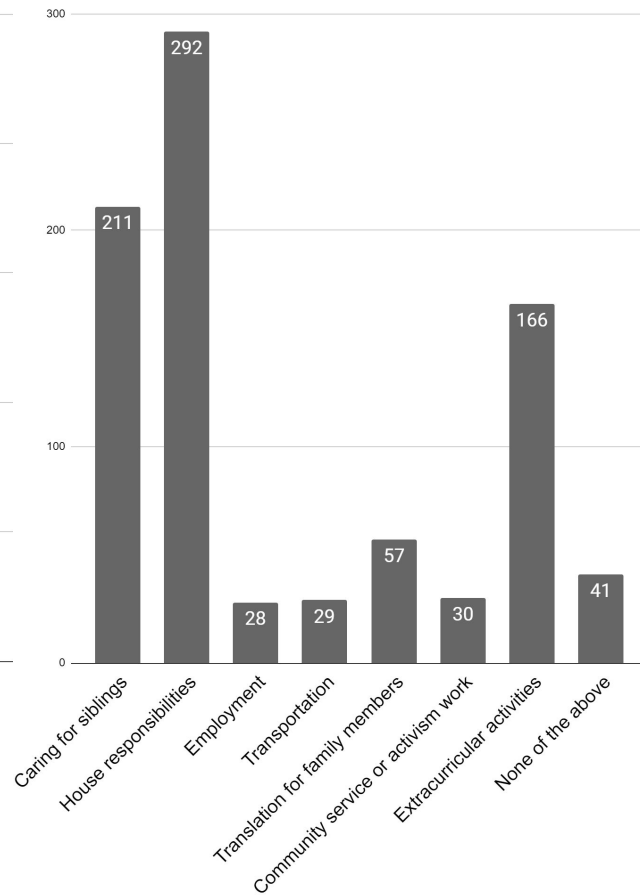
Pacific Islander



White



Hispanic or Latino



What have you learned about yourself during since the start of the school year (try your best to answer, but type N/A if you prefer not to respond)?

- Organization skills
- Staying motivated is difficult
- Social wellbeing/missing friends
- Prefer in-person full time
- Self awareness
- Time management

What is one change you made since the start of the school year that resulted in something positive (try your best to answer, but type N/A if you prefer not to respond)?

- Amount of effort
- Blue light glasses
- Amount of sleep

What is one suggestion or tip you can share that might help your peers be successful (try your best to answer, but type N/A if you prefer not to respond)?

- Stay positive
- Stay on top of deadlines
- Don't overthink things
- Don't stare at screens for too long
- Focus on mental health

Anything else you would like to share about your experiences this Fall?

- It's draining
- It's difficult
- It's stressful
- Too many assignments
- Sleep schedule is off
- Change Wednesday schedule

BOARD OF EDUCATION
WAIVER OF COMPETITIVE BIDDING
RECITALS

WHEREAS, the Administration would like to install reflective vinyl characters on the outside surfaces of Manchester High School; and

WHEREAS, reflective vinyl characters need to face the potential reflective light source and are customarily mounted to the first surface (outside) of the mounting substrate (glass); and

WHEREAS, installation of characters on multi-story buildings presents logistical difficulties of access to upper story windows and challenges of landscaping obstacles on the ground; and

WHEREAS, Intelligent Signage, Inc., of Enfield, Connecticut, has previously developed a proprietary product to overcome installation hurdles by allowing for interior mounting of characters; and

WHEREAS, the Intelligent Signage, Inc. product has been successfully provided and installed previously in Manchester Pre-School, Manchester Regional Academy, Martin Elementary School, Bennett Academy, Bowers Elementary School, and Iling Middle School; and

WHEREAS, use of this product will provide uniformity throughout the school district so as to provide first responders consistency of information as they arrive in an emergency.

NOW, THEREFORE, THIS IS TO CERTIFY THAT WE, a majority of the Board of Education of the Town of Manchester, do hereby state that it is impractical by reason of the above stated circumstances to require competitive bidding and such requirements are hereby waived, and the Director of Operations is authorized to engage the services of Intelligent Signage, Inc. to supply and install vinyl characters for the Manchester High School in the amount of \$21,750.00, shipping included.

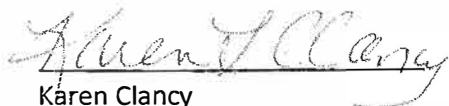
A MAJORITY OF THE BOARD OF DIRECTORS:

Approved as to Form:



Timothy P. O'Neil
Administrative Staff Attorney

Approved:



Karen Clancy
Director of Finance and Management

Date: 12-7-2020