2) MANCHESTER BOARD OF EDUCATION
REGULAR MEETING
Wednesday, November 18, 2020
Lincoln Center - Virtual Meeting

Pre-Budget Workshop	**6:00 P.M. - Virtual**
Board of Education Meeting	**7:00 P.M. - Virtual**

Public access to view meeting :
Live streaming on FaceBook**:** Link to MPS Pride FaceBook Page
Live at Silk City TV: http://www.channel16.org/CablecastPublicSite/watch/1?channel=1
On demand after the meeting: http://www.channel16.org/CablecastPublicSite/?channel=1

A. ***OPENING***

1) Call to order
2) Pledge of Allegiance
3) Board of Education Minutes - November 9, 2020 — A - 3

B. ***COMMITTEE REPORTS - None***

C. ***CONSENT CALENDAR***

1) Personnel Actions — C - 1
2) Establish an appropriation for the Coronavirus Relief Fund for the FY 19/21 in the amount of $855,575 — C - 2
3) Permission to apply for the Federal Head Start Grant for the 3/1/2021 - 2/28/2022 period — C - 3

D. ***REPORT FROM STUDENT REPRESENTATIVE***

Tiffany Henry

E. ***PUBLIC COMMENTS -*** Request to Speak Form

Residents that would like to speak during public comments session must complete the Request to Speak Form

F. ***SUPERINTENDENT'S REPORT***

1) Update on Humanities and STEAM - Diane Burns and Pari Ghetia, Directors of Teaching and Learning — F - 1
2) Update on Buckley and Approval of Ed Specs - Matthew Geary and Randall S. Luther — F - 2
3) Update on Covid-19, Mr. Matthew Geary, Superintendent of Schools — none

G. ***UNFINISHED BUSINESS - None***

H. ***NEW BUSINESS***

Plans and Specifications for Phase 1-Site and Building Construction - Buckley

Recommended Motion:

RESOLVED, the Board of Education approves the plans and specifications for Phase 1-Site and Building Construction for Buckley Elementary School dated November 18, 2020, prepared by TSKP Studio, and the associated cost estimate prepared by O&G Industries, for submission to the Department of Administrative Services, Office of School Construction Grants for Review of Final Plans for Construction Authorization**.**

I. **PUBLIC COMMENTS** - Request to Speak Form

Residents that would like to speak during public comments session must complete the Request to Speak Form

J. ***COMMUNICATIONS***

BOE Subcommittee Update

K. ***ITEMS FOR FUTURE AGENDAS***

Topics for Superintendent's Report

Monday, December 14, 2020	Fall Data Update
Monday, January 11, 2021	Budget Presentation
Monday, January 25, 2021	Budget Update

L. ***ADJOURNMENT***

Welcome to the Manchester Board of Education meeting. Observers are always welcome. The following instructions are to assist those who wish to speak during the Public Comment session(s):

1) ***Print your name and address on the sign-in sheet at the podium for accurate record keeping.***
2) ***State your name and address for the record. Students state name only.***
3) ***First Session: Three minute time limit for any item that may come before the Board. Listen for the bell.***
4) ***Second Session: Comments must be limited to items on the Board's agenda for this meeting. The Board Chair has the discretion to limit comment time.***
5) ***Written statements may be substituted for Board members if time runs out for the speaker.***
6) ***Immediate replies to questions/concerns should not be expected (Board Chair/Superintendent's discretion).***
7) ***Inappropriate topics: Confidential information, personal issues and legal concerns. Please avoid derogatory and profane language. Board of Education Policy #1220.***

MANCHESTER BOARD OF EDUCATION

Regular Meeting
November 9, 2020
Lincoln Center/Virtual Meeting

PRESENT: Gundersen,Heinrich, Hughes, Luna, Meggers, Pattacini, Patterson, Scappaticci (last meeting), Stefanovicz, Thames

ALSO PRESENT: Superintendent of Schools Geary, Deputy Superintendent Curriculum & Special Services Radikas, Director of Finance & Management Clancy, Director of Human Resources Sone-Moyano.

ABSENT: None.

A. OPENING

A.1. & 2. Meeting Called to Order
Mr. Geary called the meeting to order at 7:02 p.m. as this is the operational meeting for the Board of Education. All in attendance participated in the Pledge of Allegiance to the Flag, led virtually by Mr. Geary.

A.3. Recognition of Board Member
Mr. Geary recalled that Jason Scappaticci has been on the Board for Mr. Geary's entire time as Superintendent. He appreciates all the work Mr. Scappaticci has done on behalf of the students in Manchester and the support he has shown the Superintendent.

The entire board took time to thank Mr. Scappaticci for his time making the district more successful and focusing on student needs. His banter made otherwise dry meetings lively and exciting and he will be missed by the entire board.

Mr. Scappaticci took time to reflect on his relationships during his time on the Board and thanked each one of his colleagues for their own dedication to being part of a bipartisan board. He also thanked the administration for their drive to do what is right by the students.

Mr. Scappaticci is pursuing his doctorate in higher education and we wish the 1999 winner of Mr. MHS the best in his pursuits.

A.4. Introduction of New Board Member

Mr. Geary welcomed Emily Luna to the Board. Ms. Luna is a 2017 graduate of UCONN and currently acts as the Director of Scheduling for the office of Lieutenant Governor Bysiewicz. Mr. Geary noted that Ms. Luna was sworn in last fall after the election, but her term did not start until this month.

A.5. Election of New Board Chair and Board Secretary

Mr. Heinrich nominated Darryl Thames to continue his role as Board Chair. Mr. Heinrich feels Mr. Thames has been doing a phenomenal job and has shown great leadership. Mr. Meggers seconded the nomination.

9/0 - Voted in favor. Mr. Thames assumed control of the gavel and thanked everyone for their support.

Ms. Patterson nominated Christopher Pattacini for Secretary of the Board, noting he is the epitome of a Board Member and his passion shines through. Mr. Meggers seconded the nomination.

9/0 - Voted in favor. Mr. Pattacini thanked the Board for their support and looks forward to improving the school district.

Mr. Thames asked for a moment of silence in memory of Sgt. Stephen Bresciano of the Manchester Police Department, who lost his battle with pancreatic cancer recently. Sgt. Bresciano was dedicated to his family and to

serving Manchester and deep condolences were offered to his family and the Manchester Police Department.

A.6. Reaffirmation of Board of Education Bylaws

Secretary Pattacini moved for the Board to reaffirm the Board of Education bylaws. Ms. Stefanovicz seconded the motion.

9/0 - Voted in favor.

A.7. Approval of Minutes of Previous Meeting

APPROVED – Minutes Regular Meeting of the Board of Education of October 14, 2020. Secretary Pattacini moved and Ms. Stefanovicz seconded the motion.

8/0/1 - Voted in favor.

B. COMMITTEE REPORTS

B.1. Curriculum & Instruction Committee

Mr. Gundersen reported that the last meeting was held October 14, 2020 with the following in attendance: Mark Gundersen, Peter Meggers, Amy Radikas, Diane Burns, Pari Ghetia, Beth Hayes, Josh Steffenson, and Tracy Ariel (MCC).

MHS/MCC Manufacturing Update: Josh Steffenson, Assistant Principal at Manchester High School (STEM admin), Beth Hayes, Manchester's Supervisor of Career and Technical Education/Business Partnerships, and Tracy Ariel, Director of Manufacturing at Manchester Community College (MCC) provided an update of new course offerings at MHS. New courses included: Manufacturing, UConn - Allied Health Professional, and CNA/EMT certification. Partnership with MCC allows MHS students course offerings and pathways for authentic, engaging learning experiences while simultaneously fulfilling graduation requirements and preparing students for post high school opportunities. Federal funds through

Carl D. Perkins grant are used to support these opportunities and some items in the new manufacturing room at MHS.

Curriculum and Instruction Update: Diane Sheehan-Burns and Pari Ghetia, Directors of Teaching & Learning, gave an update on teaching and learning in the pandemic, including but not limited to, teaching through technology, connecting with students and families, engaging students on and off the screen, pacing of curriculum implementation in remote/hybrid experiences and reflecting upon shifts in systems, structures and strategies we may consider keeping to support teaching and learning.

B.2. Diversity, Equity & Inclusion Committee

Ms. Patterson reported the last meeting was held virtually on October 21, 2020. In attendance were Committee members Peter Meggers, Tracy Patterson and Darryl Thames Sr. Also present were Diane Clare-Kearney, Matt Geary and Sophia Krisch.

The members reviewed the Board of Education resolution on Promoting Equity and Antiracism. Dr. Clare-Kearney, Director of Equity and Adult Education, gave an overview of the district equity work to date. Below are some key priorities:

- Create a strategic plan to promote a culture of anti-racism, diversity, and inclusion.
- Establish and facilitate a district-wide Equity Leadership Team, composed of administrators, teachers, support staff, students, parents, and community members.
- Strengthen school based Equity Leadership Teams.
- Engage all staff in professional learning related to cultural competence, anti-bias training and conversations about race.
- Identify community partners and develop a collaborative body to engage in community conversations that will lead to systemic improvements.
- Center student voices in matters related to anti-racism, diversity, and inclusion.

Mr. Meggers expressed that we should put an emphasis on parental communication. Programming or professional development that engages parents in conversations around race to get them talking and to get them comfortable without being judged would be good.

Ms. Patterson echoed the same thoughts. She suggested that perhaps we can connect with families through zoom or google meets, or provide resources and/or videos about racial equity to help parents get comfortable and to inform.

Mr. Thames said he would like some time to reflect on what he thinks an actionable step should be. He is concerned about the perceptions and the messages that are being conveyed politically.

Mr. Geary shared that future meetings will include community organizations who have an interest in racial equity work. This meeting was organizational to brainstorm thoughts and ideas from Board members about what the goal and focus of the committee will be.

C. CONSENT CALENDAR

Mr. Geary presented 10 items on the Consent Calendar for Board approval.

C.1. Personnel Action

Details were provided to Board Members in their packet.

C.2. Transfer of Funds

- **Transfer from System-wide Plant Maintenance Capital Repair account to System-wide Plant Maintenance Contracted Services account in the amount of $2,911**
- **Transfer from System-wide Language Arts Contracted Substitutes account to System-wide Language Arts Instructional Supplies & Materials account in the amount of $4,470**
- **Transfer from Manchester High School Classroom Instruction - Other Purchased Services account to Manchester High School School Administration Dues & Fees account in the amount of $2,820.00**
- **Transfer from System-wide Science Contracted Substitutes account to System-wide Science Consultants account in the amount of $20,000.00**

C.3. Permission to Apply for the Manchester Head Start Services Grant for the FY 20/21 in the amount of $145,127

C.4. Permission to Apply for the Enfield Head Start Innovative Enhancement Grant for the FY 20/21 in the amount of $100,000

C.5. Establish an appropriation for the Title I, Part A - Improving Basic Programs Grant for the FY 20/22 in the amount of $2,072,452

C.6. Establish an appropriation for the Title II, Part A - Supporting Effective Instruction Grant for the FY 20/22 in the amount of $259,222

C.7. Establish an appropriation for the Bilingual Grant for the FY20/21 in the amount of $11,367

C.8. Establish an appropriation for the Adult Education - Program Enhancement Project (PEP) Grant for the FY20/21 in the amount of $40,000

C.9. Establish an appropriation for the General Improvements to Alliance Districts' School Buildings Grant Program for the FY 20/22 in the amount of $1,079,152

C.10 Permission to Participate in Connecticut Association of Boards of Education (CABE) Trial Membership (reduced rate)

DISCUSSION:

Mr. Thames noted that our district used to belong to CABE, but as priorities changed over the last few years we have not continued that membership. Currently, CABE is offering a 50% discount and he has formed a closer relationship with CABE as chairperson. About 90% of Connecticut school districts are members of CABE.

The Chairman called for a motion.

Secretary Pattacini moved and Ms. Patterson seconded the recommendation to adopt the Consent Calendar as outlined in the evening's agenda packet.

9/0 - Voted in favor.

D. STUDENT REPRESENTATIVE

None.

E. PUBLIC COMMENTS

Brian Gerrity, 87 Greenwood Drive, has three students attending Manchester schools in elementary, middle and high school. He recently attended virtual open houses and he knows teaching and learning is challenging during these times and health and safety is important. He is concerned with the kind of evaluations that are happening as we move through the school year in a remote setting. He feels there is a lot less instruction happening and the student workload is less. One example is for one of his children the math course used to cover 8 units and it now covers 6 units. He is concerned with when the students will catch up. He hopes we will evaluate this early and not wait until next year to address the shortfall.

Mr. Thames replied that we understand the concerns and we are actively trying our best to educate our students safely. There are some parents that advocate for full time, in-person schooling and those that are opposed to returning to the buildings at all at this time.

F. SUPERINTENDENT'S REPORT

F.1. Update on Human Resources

Mr. Geary introduced Sinthia Sone-Moyano, Director of Human Resources, who along with Cindy Martinez gave a presentation. You can view the presentation online.

The Relay Program currently has five non-certified staff participating. While the goal was ten, it is a good start. Ms. Sone-Moyano thanked the Board for

allocating the funds for this program in the budget and she is starting to develop more partnerships for different routes to certification.

Ms. Patterson thanked the ladies for their presentation and noted she is a big believer in seeing results first hand. The testimony of those participating in the program was powerful. The fact that some are MHS alumni speaks to the community and environment in Manchester.

Mr. Thames asked for clarity about the number of participants. Ms. Sone-Moyano noted her goal was to have 10 participants. In the Spring they started the process with 7 people and ultimately 5 started the program over the summer. They currently teach and attend classes and the district is supporting them with instructional coaches to help. They also meet weekly with a resident advisor for 1 on 1 guidance. Administrators in buildings that have a Relay teacher also meet monthly with HR. Mr. Thames commended Ms. Sone-Moyano and Ms. Martinez for their efforts in bringing this program from nothing to something.

F.2. <u>Update on COVID-19</u>

Mr. Geary noted the three colored levels the state uses to indicate COVID cases are yellow, orange and red. We were in yellow for much of the time, however Manchester is currently in the orange level, along with most of the state. The state has rolled back to Phase 2 in many cases. Red happens when we have 15 cases per 100,000 people a day and we are currently at 14.1 in Manchester. The Governor is working diligently to keep schools open as much as possible.

However, Mr. Geary noted that sometimes, when enough staff are undergoing quarantine due to exposure, there is not enough physical staff present to run a building safely. There is also a nationwide substitute shortage. That situation happened with Bennet recently. The first step was to put a hold on childcare to reallocate those staff members to classrooms. However, the next case at Bennet necessitated making the entire school move to remote learning for nearly 2 weeks. They return to the building next Monday, November 16.

Elementary schools returned to full time with a modified schedule of 9:10-2:10 and that seems to be going well with class sizes capped at 14 students.

Mr. Geary noted that he has seen an influx of parents opting to move their children to remote learning based on community spread. He noted that there has been minimal spread across cohorts in schools.

The fall sports statewide were successful with soccer, swimming, x-country, volleyball and football with modifications in place. Winter sports are being evaluated for modifications and state guidance is pending. The CIAC is working with the Department of Public Health and we will see what they suggest for winter sports, including swimming, wrestling, basketball and indoor track.

One concern is travel over the holiday season and the potential for increased exposure to COVID. Anyone infected and those who are in close contact with an infected person must quarantine for 14 days and you cannot test out of quarantine.

Parents were surveyed regarding the hybrid 5-12 program and parents were on both sides of the issue. We have prioritized standards and the state has also provided guidance on this. We simply cannot do 100% of what we have done in the past.

Last, Mr. Geary mentioned that some schools are looking at rapid testing for COVID, however he notes that we cannot test out of quarantine regardless.

Mr. Gundersen thanked Mr. Geary for the comprehensive update and wondered the plan if the state moves to red. Mr. Geary hopes that is not going to happen and he does not expect a situation like in the spring when we were in total lockdown. The tipping point will be the impact of the community spread and if too many staff are in quarantine then the last option is to move to a remote learning situation temporarily, as was done with Bennet. Mr. Geary noted that people need to curtail their exposure/activities if they want to insure that schools stay open.

Ms. Luna wondered what we are doing about holiday travel out of state. Mr. Geary noted we will have clear communication with parents and staff about the rules. The big concern is that this time of year we often gather with friends and family we do not usually see and that will impact us regardless of where that occurs. Luckily, so far parents have been open and honest with us about suspected positive cases and we have reacted swiftly.

Mr. Thames wondered how the K-4 parents are feeling with the return to a full time schedule. Mr. Geary noted the vast majority of parents are very excited. We will wait a couple of weeks to formally ask them for feedback. Mr. Geary noted that all mitigating strategies are still in place (ie masks, social distancing, etc.)

Mr. Meggers wondered how our teachers and staff are holding up. Mr. Geary noted that stress levels are high with worry about getting sick, having to learn new technology, and trying to connect with their students remotely. We are trying to help people manage their stress. Students are not feeling the full effect of that stress. We are seeing students work and staff focused, warm and caring. Staff are doing a good job keeping it together. Mr. Meggers noted we have to be patient during these times. Mr. Geary agreed, noting that it is hard for perfectionist teachers to teach remotely.

G. UNFINISHED BUSINESS

None.

H. NEW BUSINESS

None.

I. PUBLIC COMMENTS

Mr. Tom Stringfellow, 183 Hillstown Road, spoke about NPR radio having the Commissioner of Education as a guest. He mentioned the *Hartford Courant* article recently on homeless students, as well as an article on agoraphobia. He noted that lawsuits regarding mask requirements have been dismissed. Mr. Stringfellow noted that we are coming up on 30 years since the 1990 Disability Act. He also mentioned Native American History Month and recommended a book *History of the US* for children.

Mr. Stringfellow mentioned the 75th anniversary of the end of WWII as well as it being 80 years since the Battle of Britain. He is mindful of veterans around today. Mr. Stringfellow mentioned Earth Day and climate change and suggested two books for students, *Who is Greta Thunberg* and *Who is Rachel Carson*.

J. COMMUNICATIONS

None.

K. ITEMS FOR FUTURE AGENDAS

November 18 - Update on STEAM and Humanities
December 14 - Fall Data Update
January 11 - Budget Presentation

L. ADJOURNMENT

Mr. Thames called for a motion to adjourn.

Secretary Pattacini moved and Mr. Gundersen seconded the motion to adjourn the meeting.

9/0 - Voted in favor.

Adjournment 9:06 p.m.

Respectfully submitted,

Christopher Pattacini
Board Secretary

PERSONNEL ACTIONS

Ms. Brittany (Mills) DeRoehn to be a Math Teacher at Manchester High School. Ms. DeRoehn received her Master's of Teaching in Secondary Education from the University of Saint Joseph and currently resides in Colchester. It is recommended that her appointment be approved effective November 12, 2020 (Master's / Step 2, $52,309.00).

Town of Manchester
Board of Education

To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Item for Appropriation FY 19/21 Coronavirus Relief Funds

Date: November 14, 2020

Background: The State of Connecticut is making an additional $160 million in funding for school districts to safely reopen, assist them with costs associated with responding to COVID-19, and support local operations for the 2019-21 academic years.
These funds will compliment the $111 million already committed from the Elementary and Secondary School Emergency Relief (ESSER) Funds.

Discussion/Analysis: This funding will assist districts with necessary expenditures incurred due to the public health emergency for the period 3/1/2020-12/30/2020, which were not accounted for in prior funding.

Financial Impact: None.

Other Board/Commission Action: None.

Recommendations: The Superintendent recommends that the Board of Education request the Board of Directors to create an appropriation for the FY19/21 Coronavirus Relief Funds in the amount of $855,575.

Attachments: Award Letter.

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, CT
November 18, 2020

STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION

GRANT AWARD NOTIFICATION

1 Grant Recipient

Manchester School District

DUNS Number: 789457756

2 Grant Title

Coronavirus Relief Funds

3 Education Staff

Program Manager:

Leah Grenier (860) 713-6632

Payment & Expenditure Inquiries:

Jeff Lindgren (860) 713-6624

4 Award Information

Grant Type: FEDERAL

Statute:

CFDA #:

SDE Project Code: CSDE000000000002

Grant Number: 077-000 12060-29561-2020-82079-124137

5 Award Period

3/1/2020 - 12/30/2020

6 Authorized Funding

Grant Amount: $855,575.00

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2019 and June 30, 2020 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2020. For grants awarded for two-year periods beginning July 1, 2019, final second-year budget revision requests covering the entire two-year period must be received at least 60 days prior to the expiration of the grant period but no later than February 1, 2021. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes. The following attachment(s) are incorporated by reference: ED114.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved. 11/6/2020

Kathy Demsey - CSDE Management Approver

Town of Manchester
Board of Education

To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Permission to Apply for Federal Head Start Grant
3/1/2021 - 2/28/2022

Date: November 15, 2020

Background: The Manchester Board of Education receives an annual grant from the federal government in order to provide operating funds for the Manchester Head Start program.

Discussion/Analysis: These funds are used to prepare three- and four-year-old students for kindergarten as well as the various training activities for all certified and noncertified staff.

Financial Impact: Grant funds cover 80% of the cost of implementation for this program, with the remaining 20% coming from the Board of Education in the form of real dollars and in-kind services.

Other Board/Commission Action: None

Recommendations: The Superintendent of School recommends that the Board of Education approve the filing of an application for the Federal Head Start Grant for the 3/1/2021-2/28/2022 period.

Attachments: Application.

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, CT
November 18, 2020

ADMINISTRATION FOR CHILDREN & FAMILIES

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | eclkc.ohs.acf.hhs.gov

September 03, 2020

Grant No. 01CH010841

Dear Head Start Grantee:

A grant application must be completed for the upcoming budget period. The application for the Head Start grant is due December 1, 2020.

The following table reflects the annual funding and enrollment levels for Fiscal Year 2021.

Funding Type	Head Start
Program Operations	$2,234,461
Training and Technical Assistance	$26,449
Total Funding	**$2,260,910**

Program	Head Start
Federal Funded Enrollment	240

In addition to the funded federal enrollment in the above table, State and/or local sources of funds support services to 15 Head Start children.

Period of Funding: 03/01/2021 - 02/28/2022

Application Submission Requirements

The application must be prepared and submitted in accordance with the *Head Start Grant Application Instructions with Guidance, Version 3 (Application Instructions)* for a continuation application. It must be submitted on behalf of the Authorizing Official registered in the HSES.

The *Application Instructions* are available on the home page of HSES. Please review the instructions carefully prior to preparing the application. Submission guidance can be found in the "Instructions" section of the HSES.

Incomplete applications will not be processed.

Please ensure the application contains all of the required information. For additional questions or guidance regarding the application instructions, please contact Wanda Carrasquillo, Head Start Program Specialist, at 617-565-1131 or wanda.carrasquillo@acf.hhs.gov or Laura Landry, Grants Management Specialist, at 617-565-2454 or laura.landry@acf.hhs.gov.

For technical assistance in submitting the application in HSES, contact the Help Desk at help@hsesinfo.org or 1-866-771-4737.

Funding is contingent upon the availability of federal funds and satisfactory performance under the terms and conditions of the current award, including the submission of all required financial and real property reports. ***Enrollment and funding levels are subject to change prior to or during the period of funding for failure to comply with the terms and conditions of the award, including the full enrollment initiative.***

Sincerely,

/Marina Winkler/

Marina Winkler
Regional Program Manager
Office of Head Start

Head Start - Summary

	Cost for Program Operation	*Cost for Training Technical Assistance*	*Non-Federal Share*	*Number of Employees*
Line Item Budget Total	**$1,284,815**	**$15,208**	**$427,875**	**28**

	Cost for Program Operation	*Cost for Training Technical Assistance*	*Non-Federal Share*	*Number of Employees*
Personnel Total	**$1,159,489**	**$0**	**$236,533**	**28**

Personnel: Child Health and Development Personnel

	Cost for Program Operation	*Cost for Training Technical Assistance*	*Non-Federal Share*	*Number of Employees*
Program Managers and Content Area Experts	$117,491	$0	$0	2
Teachers / Infant Toddler Teachers	$310,714	$0	$187,047	7
Family Child Care Personnel	$126,750	$0	$0	4
Teacher Aides and Other Education Personnel	$317,201	$0	$16,981	11
Health / Mental Health Services Personnel	$82,633	$0	$32,505	2
Total	**$954,789**	**$0**	**$236,533**	**26**

Personnel: Program Design and Management Personnel

	Cost for Program Operation	*Cost for Training Technical Assistance*	*Non-Federal Share*	*Number of Employees*
Head Start / Early Head Start Director	$144,006	$0	$0	1
Clerical Personnel	$60,694	$0	$0	1
Total	**$204,700**	**$0**	**$0**	**2**

Fringe Benefits

	Cost for Program Operation	*Cost for Training Technical Assistance*	*Non-Federal Share*	*Number of Employees*
Social Security (FICA), State Disability, Unemployment (FUTA), Worker's Compensation, State Unemployment Insurance (SUI)	$54,552	$0	$1,770	

	Cost for Program Operation	Cost for Training Technical Assistance	Non-Federal Share	Number of Employees
Health / Dental / Life Insurance	$20,000	$0	$189,572	
Total	**$74,552**	**$0**	**$191,342**	

Travel

	Cost for Program Operation	Cost for Training Technical Assistance	Non-Federal Share	Number of Employees
Staff Out-Of-Town Travel	$5,433	$4,896	$0	

Supplies

	Cost for Program Operation	Cost for Training Technical Assistance	Non-Federal Share	Number of Employees
Office Supplies	$2,967	$0	$0	
Other Supplies - Medical Supplies	$3,000	$0	$0	
Other Supplies - Instructional Supplies	$5,695	$0	$0	
Other Supplies - General Supplies	$3,500	$0	$0	
Total	**$15,162**	**$0**	**$0**	

Contractual

	Cost for Program Operation	Cost for Training Technical Assistance	Non-Federal Share	Number of Employees
Training and Technical Assistance	$14,000	$9,312	$0	

Other

	Cost for Program Operation	Cost for Training Technical Assistance	Non-Federal Share	Number of Employees
Local Travel	$2,000	$0	$0	
Substitutes (if not paid benefits)	$0	$1,000	$0	
Parent Services	$2,500	$0	$0	
Training or Staff Development	$5,000	$0	$0	
Other - Overtime	$5,679	$0	$0	
Other - Dues/Fees	$1,000	$0	$0	
Total	**$16,179**	**$1,000**	**$0**	

Direct Costs

	Cost for Program Operation	*Cost for Training Technical Assistance*	*Non-Federal Share*	*Number of Employees*
Direct Costs Total	**$1,284,815**	**$15,208**	**$427,875**	**28**

Manchester Preschool Center
Head Start Program
60 Washington Street
Manchester, CT 06042
Phone: (860)647-3502
Fax: (860)647-5046

Policy Council Approval Statement

For

Manchester Head Start: Grantee

The enclosed grant application has been reviewed and approved at a virtual Policy Council on November 10, 2020.

Action approved:

Alixes Rosado (Verbal Approval) — 11/16/20 10:48 am
Policy Council Chairperson — Date

Section II
MANCHESTER HEAD START
PA22 FEDERAL GRANT APPLICATION
BUDGET JUSTIFICATION YEAR 3 (2021-2022)

In accordance with Program Instruction ACF-PI-HS-08-03, Manchester's and Enfield's Board of Education are in full compliance with all federal requirements related to employee compensation.

For the grant period 3/1/2021-2/29/2022, Manchester Head Start is requesting $1,284,815 (PA22) and $15,312 (PA20). The non-federal share consists of $427,875 from state funds and local sources. The total non-federal share meets the 20% match requirement for the next grant period.
Requested federal funds will be allocated as follows:

Personnel: Personnel costs will total $1,159,489, which is 90% of the operating budget. Included in these expenses are:

Our Education Manager and Family Program Manager are funded here. Total cost is $ 117,491.

Teachers: We operate nine (9) full-day classrooms throughout the year and have nine (9) teachers. Six (6) teachers plus **38%** of the seventh teacher are paid through this grant at a cost of $310,714. The eighth teacher is paid through the state Head Start expansion grant, and the ninth teacher is paid by the Board of Education.

Teachers' Aides: We utilize ten (11) Paraprofessionals who are paid out of this grant for a total expense of $317,201.

Family Advocates: We employ four (4) full-time Family Advocates to serve our 153 students for a total expense of $126,750.

Director: The Director is a Master level public school administrator. Her salary reflects a regular 220-day annual contract. Her total salary is $144,006. For the purposes of this grant, she will spend 85% of her time on administration ($122,405) and 15% as Disabilities Manager ($21,601).

Secretary: We have one full-time secretary who works year round for a total expense of $60,694.

Mental Health and Health and Nutrition: We have one full-time RN who works year round and Social Worker (50%) for a total expense of $82,633.

Fringe Benefits: Expenses charged to the federal grant are in the amount of $54,552 for FICA and $20,000 for health benefits for a total expense $74,552.

Supplies: We are requesting funds for medical supplies ($3,000), instructional supplies ($5,695), general supplies ($3,500) and office supplies ($2,967) for a total of $15,162.

Consultants: We are allocating $14,000 for training assistance/professional development and $5,000 for consultant fees for a total cost of $19,000.

Other: We are allocating $2,500 for Parent Services and $2,000 for local travel (home visits, etc.) for a total cost of $4,500.

Overtime: We are allocating $5,679 for bus monitors.

Non-Federal Share: Manchester Board of Education's share of operating expenses totals $334,819 and is allocated as follows:

State Head Start grant	- $175,248
Board of Education health insurance benefits	- $189,571
	$364,819

TRAINING AND TECHNICAL ASSISTANCE PA20
BUDGET JUSTIFICATION 2021-2022

Manchester Head Start requests the amount of $15,312 for training and technical assistance for the 2021-2022 grant year, as follows:

Staff Out-of-Town Travel to attend National and New England Regional Conferences:
$ 4,896

Substitute Teachers for Professional Development: $1,000

Training/Staff Development: $9,312

Humanities & STEAM

K-8 Data Share & Program Updates

Curriculum & Instruction

November 18, 2020

Diane Sheehan-Burns & Pari Ghetia
Directors of Teaching & Learning

Priority Standards CSDE

2020-21 School Year - K-5 ELA

- Foundations For Reading **(RF 1-4)**
  - PA/Phonics
  - Fluency
- Language **(RL 4,5,6)** *TSY-1-6*
  - Vocabulary
- Reading for Information **(RI 1,4,9,10)** *TSY 1-10*
- Reading for Literature **(RL 1,4,10)** *TSY 1-10*
- Speaking & Listening **(SL 1)** ***TSY*** *1-6*
- Writing **(W 8-** Grd 4 **9)** *TSY 1-10*

**TSY = Traditional School Year*

Scope & Sequence of foundational reading lessons for Kinder-Grade 4 which includes:

Fundations & Heggerty

Shared Reading

Read Alouds

Lexia

Words Their Way

Priority Standards CSDE

2020-21 School Year - K-5 Math

- Counting & Cardinality **(K.CC 1-7)**
  - Number ID & Count in Sequence
  - Count to Tell Number of Objects
  - Compare Numbers
- Operations in Algebraic Thinking
  - **(K.OA 1-5)**
  - **(1.OA 1, 3, 4, 6, 7,8)*TSY 1-8***
  - **(2.OA 1, 2)*TSY 1-4***
  - **(3.OA 1-8)*TSY 1-9***
  - **(4.OA 1-3)*TSY 1-5***
  - **(3.OA 1-8)*TSY 1-9***
- Numbers and Operations in Base Ten
  - **(K.NBT 1)**
  - **(1.NBT 2, 3, 4, 5, 6,)*TSY 1-6***
  - **(2.NBT 5-8)*TSY 1-9***
  - **(4.NBT 1-6)**
  - **(5.NBT 1-7)**
- Numbers and Operations-Fractions
  - **(3.NF 1-3)**
  - **(4.NF 1-7)**
  - **(5.NF 1-7)**
- Geometry
  - **(1.G 1-3)**
  - **(3.G 2) *TSY 1&2***
  - **(5.G 1&2) *TSY 1-4***
- Measurement & Data
  - **(2.MD 5,6) *TSY 1-10***
  - **(3.MD 1, 2, 5-8) *TSY 1-8***
  - **(5.MD 3-5) *TSY 1-5***

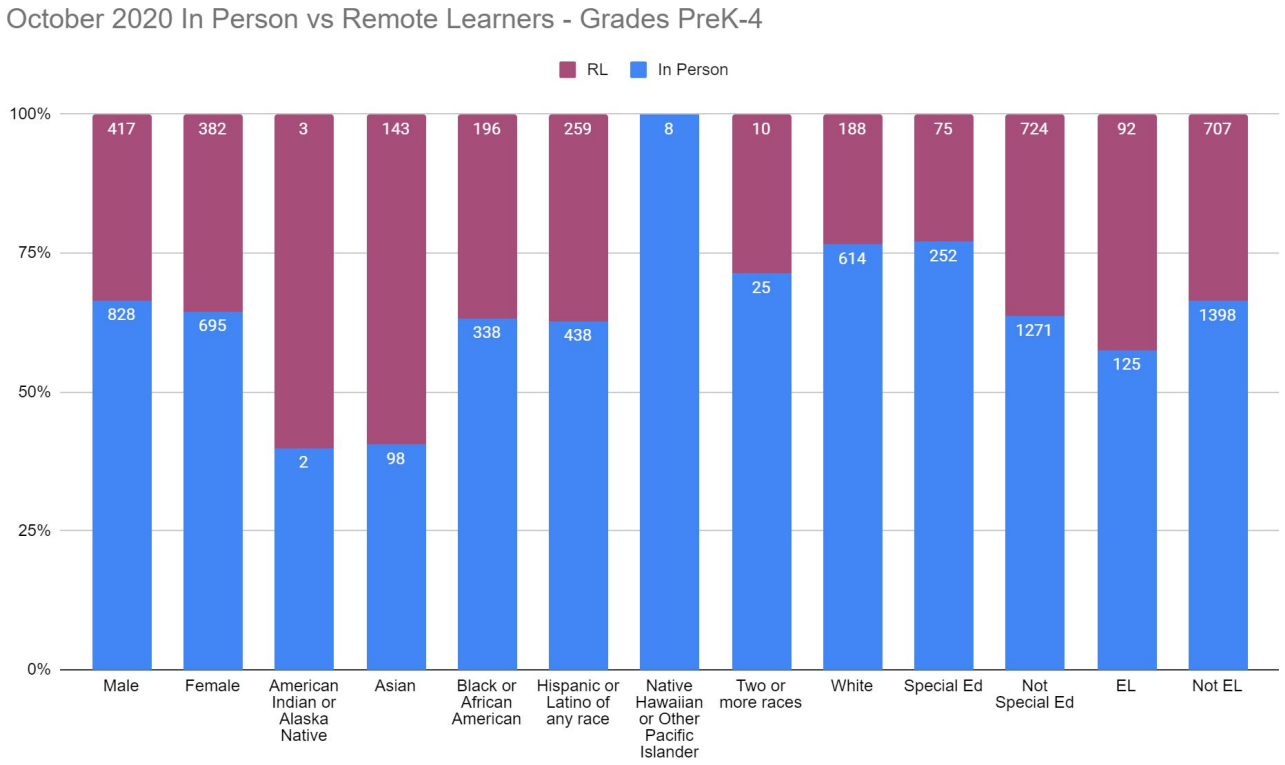
**TSY = Traditional School Year*

Race & Equity

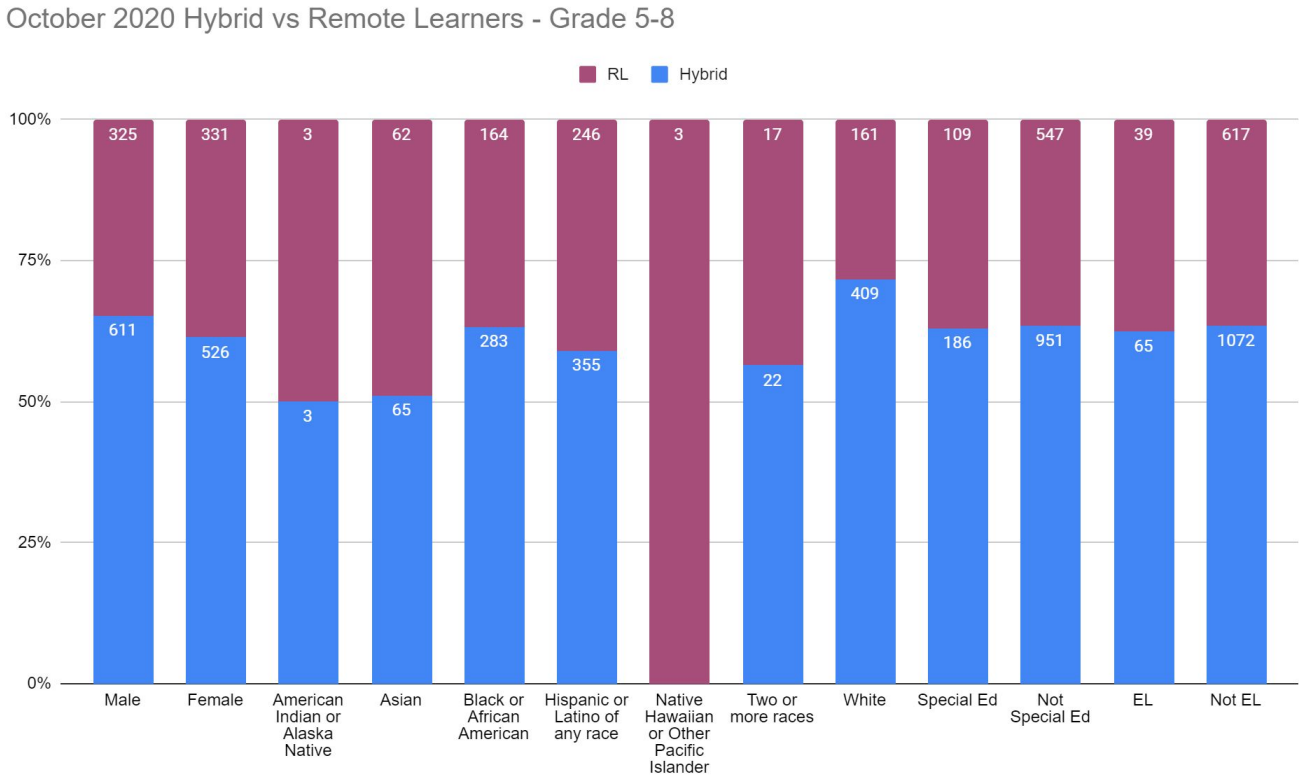
Through our race & equity lens we noted the following….



Audience PreK-4



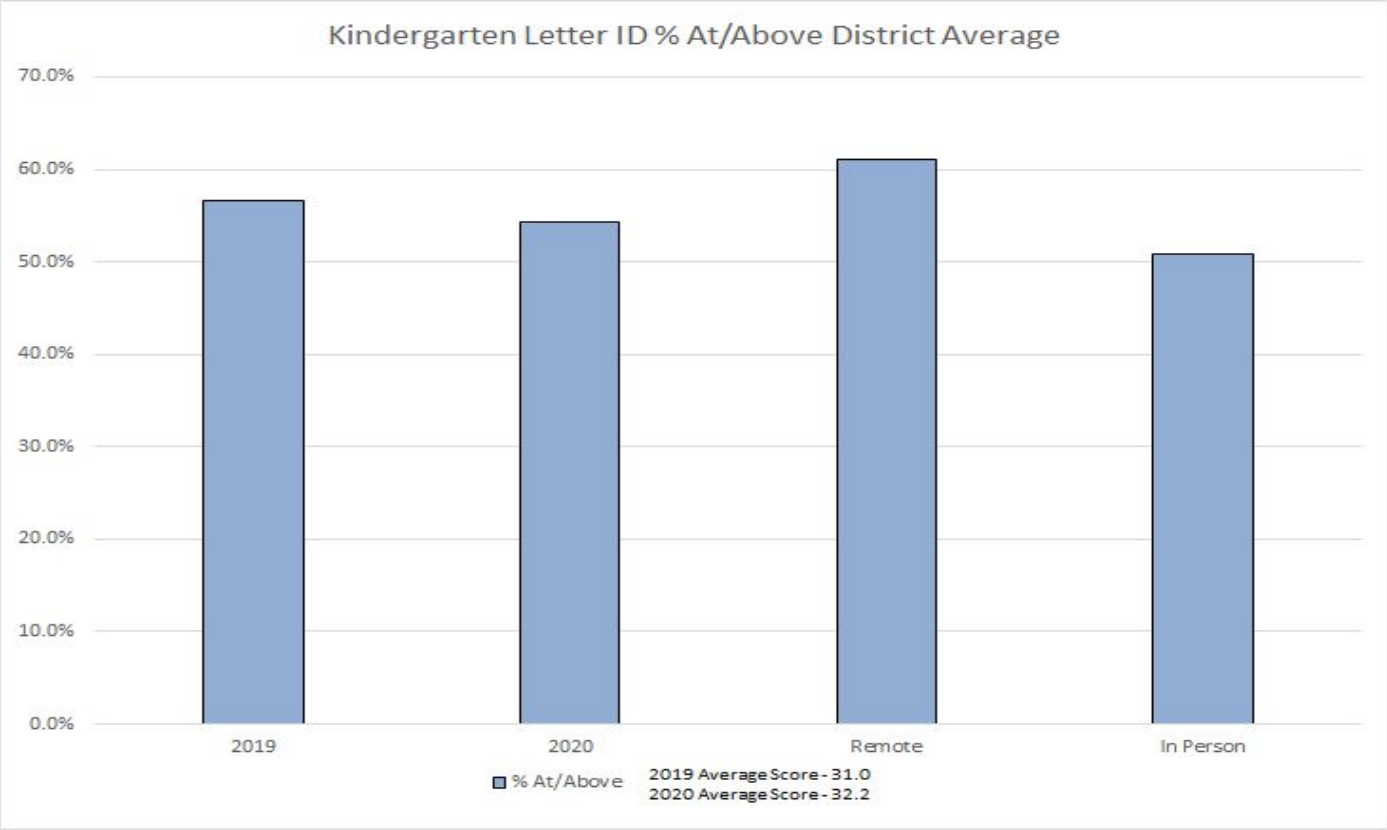
Audience Grades 5-8



Assessment - Kinder Letter ID



Having the ability to match letters and sounds helps children develop an understanding of words and spelling patterns. This assessment identifies what individual children know specifically about letter/sound identification.


Kindergarten Letter ID % At/Above District Average
70.0%
60.0%
50.0%
40.0%
30.0%
20.0%
10.0%
0.0%
2019
2020
Remote
In Person
% At/Above
2019 Average Score - 31.0
2020 Average Score - 32.2

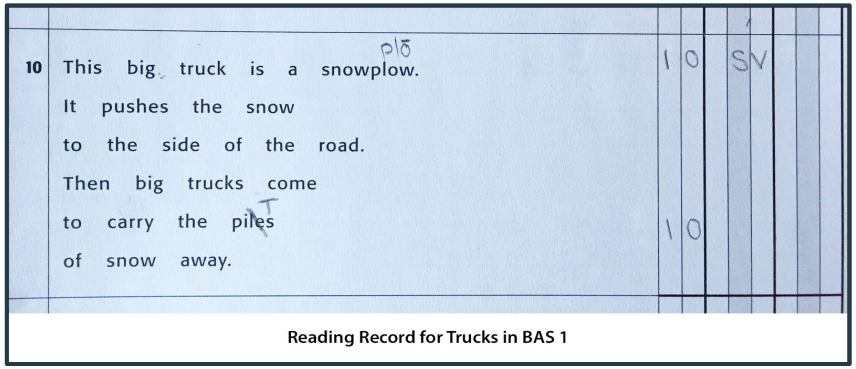
DIBELS Grade 1

- Assesses a student's ability to segment three- and four-phoneme words into their individual phonemes fluently.
- Found to be a good predictor of later reading achievement (Kaminski & Good, 1996).
- Administered orally - presenting words of three to four phonemes. The student verbally produces the individual phonemes in each word.
    - **Phonemic segmentation**: What are the sounds in "cat"? /**k**/ /**a**/ /**t**/

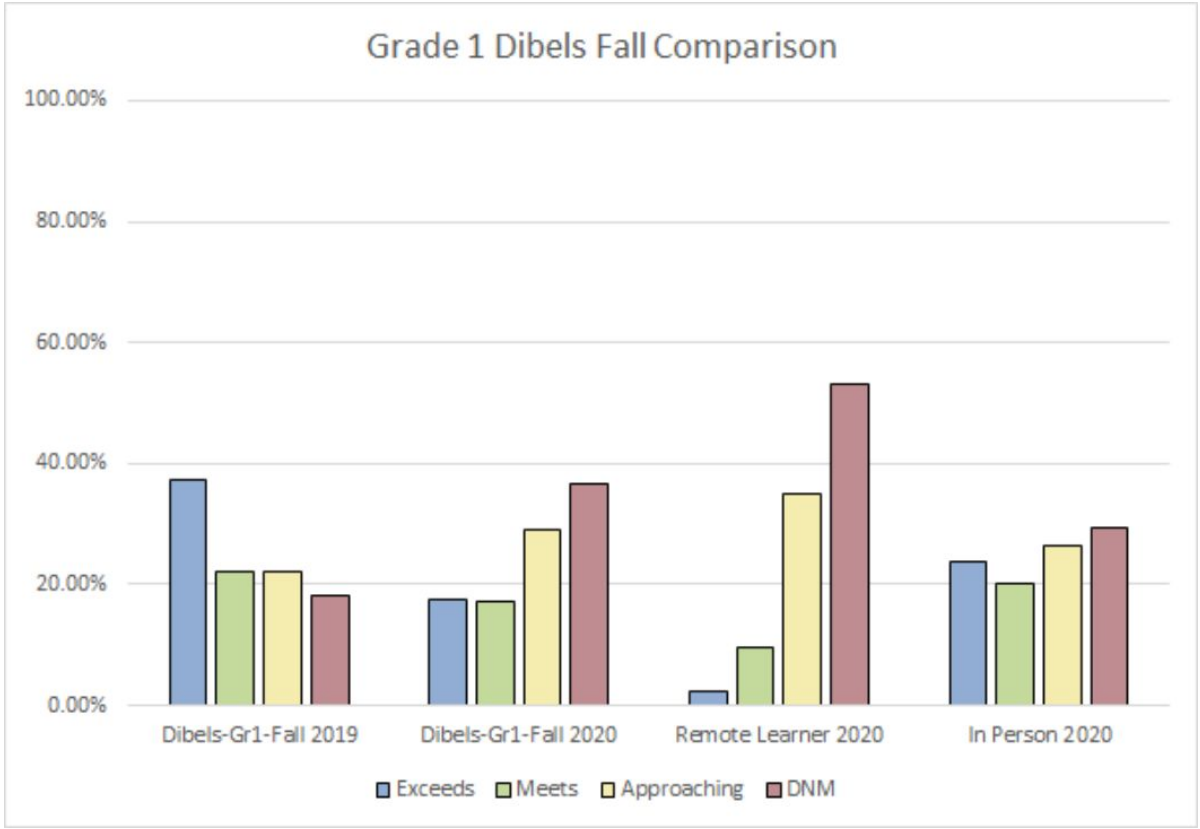
Fountas & Pinnell Reading Records

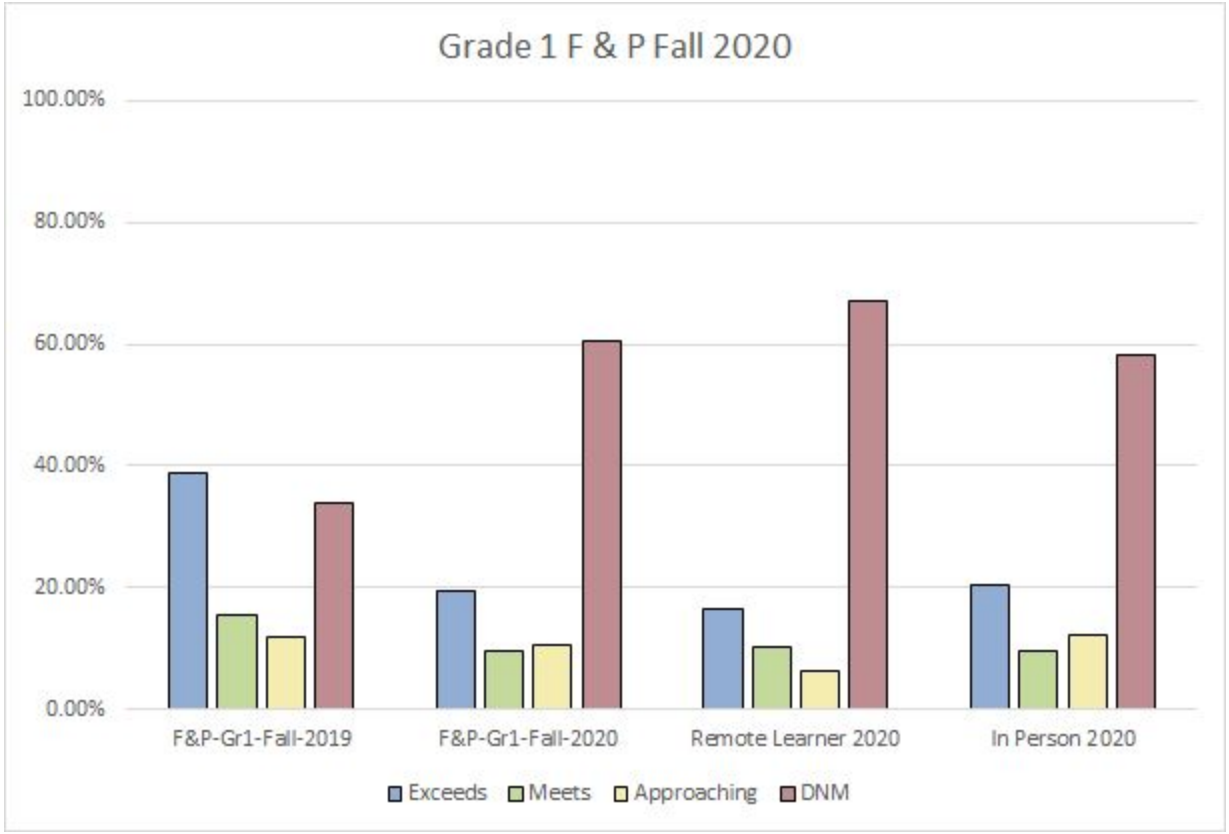
Grades 1-4

Using the *Fountas & Pinnell* to determine student's independent and instructional reading levels, teachers are able to observe student reading behaviors one-on-one, engage in comprehension conversations that go beyond retelling, and make informed decisions that connect assessment to instruction.



Reading Record for Trucks in BAS 1


Grade 1 Dibels Fall Comparison
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
Dibels-Gr1-Fall 2019
Dibels-Gr1-Fall 2020
Remote Learner 2020
In Person 2020
Exceeds
Meets
Approaching
DNM


Grade 1 F & P Fall 2020
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
F&P-Gr1-Fall-2019
F&P-Gr1-Fall-2020
Remote Learner 2020
In Person 2020
Exceeds
Meets
Approaching
DNM

Adjustments to Programming Based Upon Data

EX. Grade 1 Remote

Tier 1 & 2 Happen Daily

Tier 1

- Reading Workshop
- Shared Reading
- PA/Phonics
- Sight Words

Tier 2

- Lexia Reteach
- Letter/Sound
- Shared Reading

Grades 2 & 3 DIBELS Oral Reading Fluency



DIBELS® Oral Reading Fluency
Grade 3/Benchmark 1.1

Total words: _____
Errors (include skipped words): – _____
Words correct: = _____

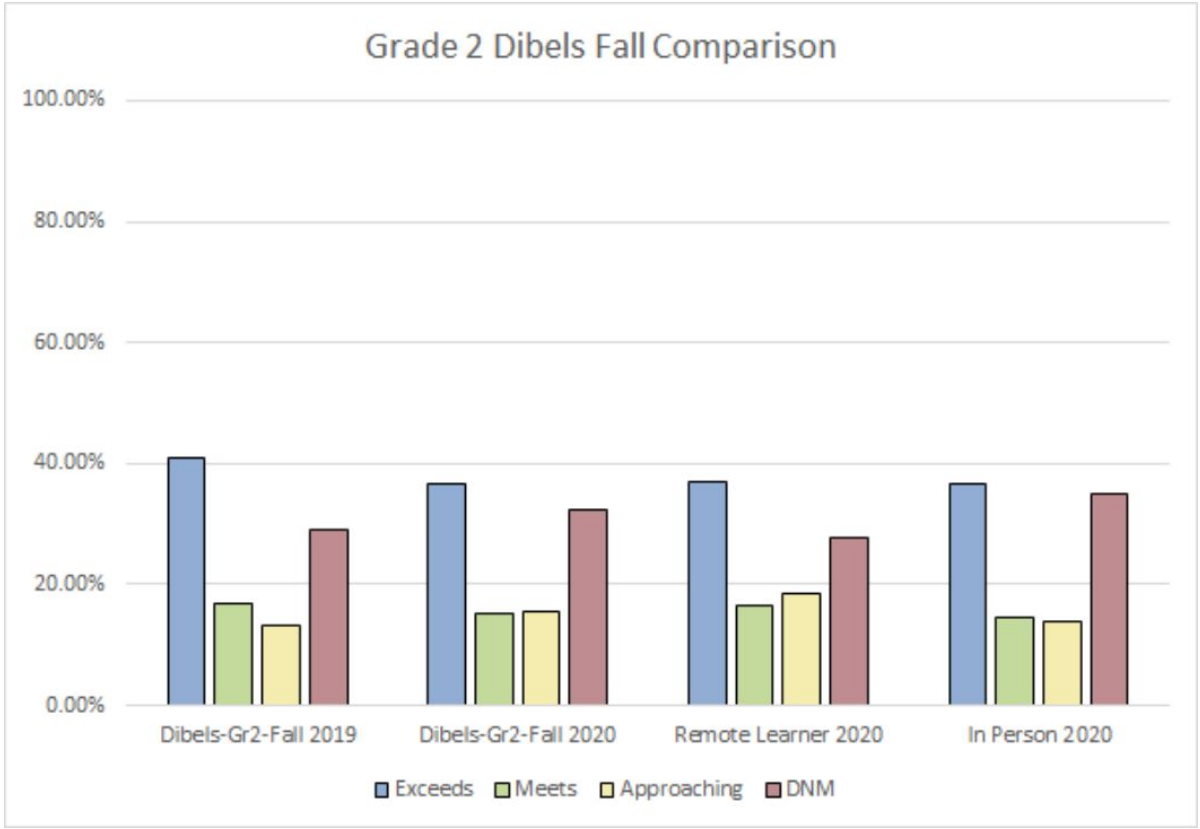
Finding a Nest

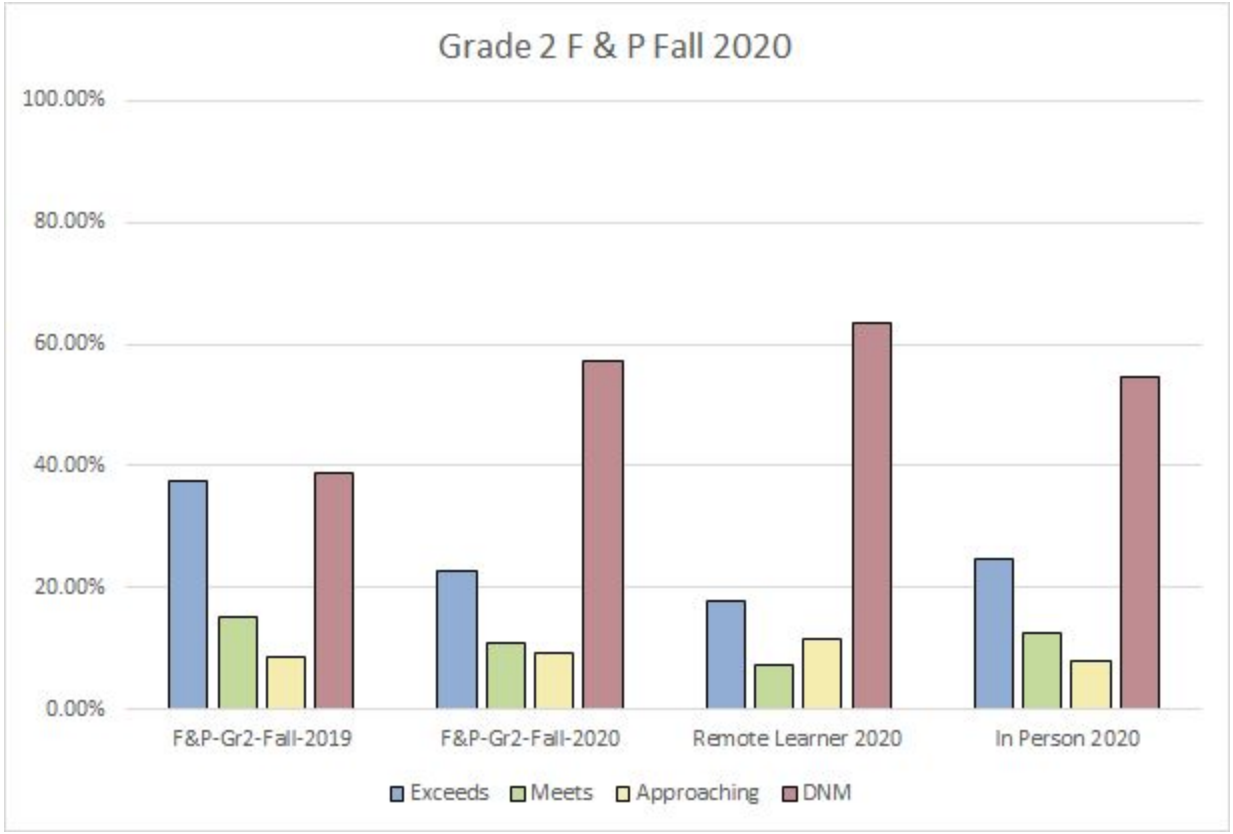
As Patrick walked along the path to his neighbor's house, he tripped over a tree root covered by some spiky leaves. He bent down to see if the leaves had scratched him. It was then that he saw the nest. It was tucked into the leaves with two tiny eggs inside. He remembered from his school trip to the nature center that he shouldn't touch it. He looked around for the mother bird. Not seeing her, he quietly backed away and continued down the path.

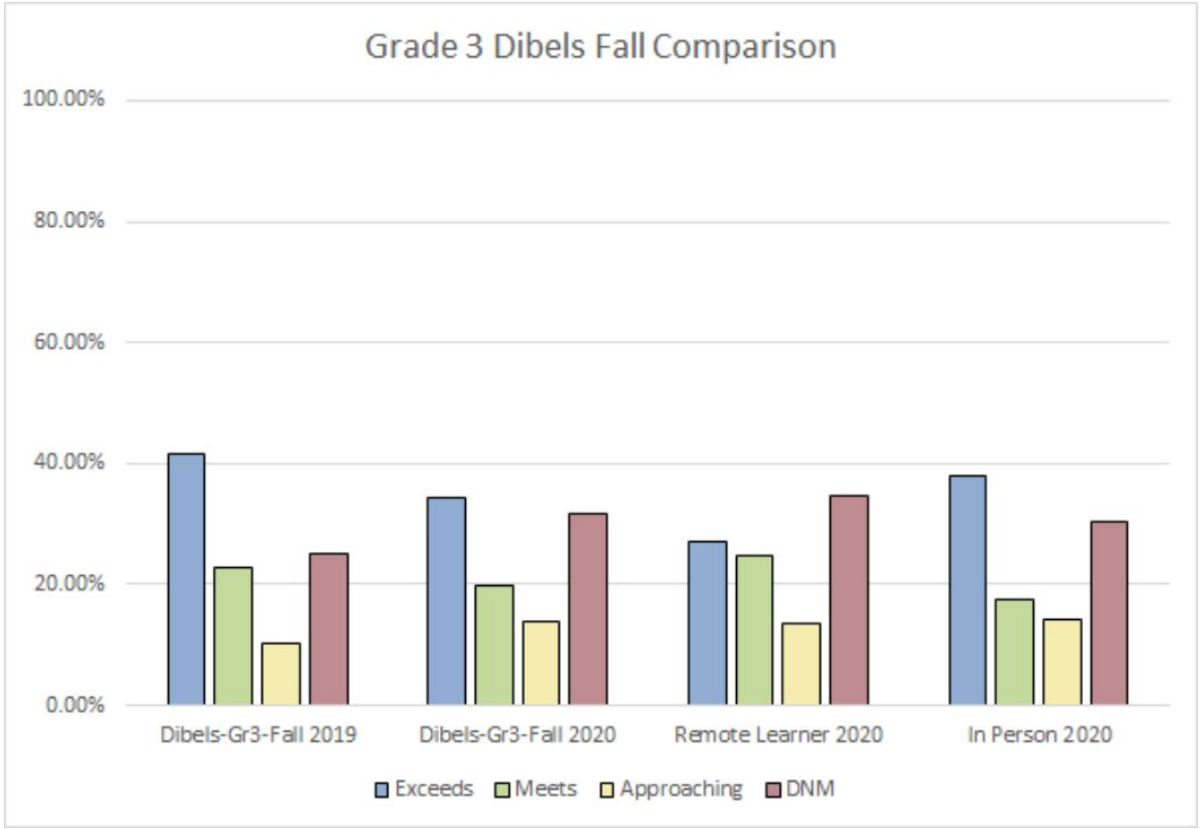
Each day, Patrick walked down the path and carefully checked the nest. Patrick made sure not to disturb anything that was near it. He knew that the brush protected the nest from predators. By the end of the week, there were a total of five eggs in the nest. Just one week later, there were six eggs. He wondered what kind of bird would hatch out of them. The eggs were smaller than chicken eggs and they were cream colored with brown speckles. One day, Patrick got his answer. As he crept over to look at the nest, he saw a mother quail sitting on the eggs.

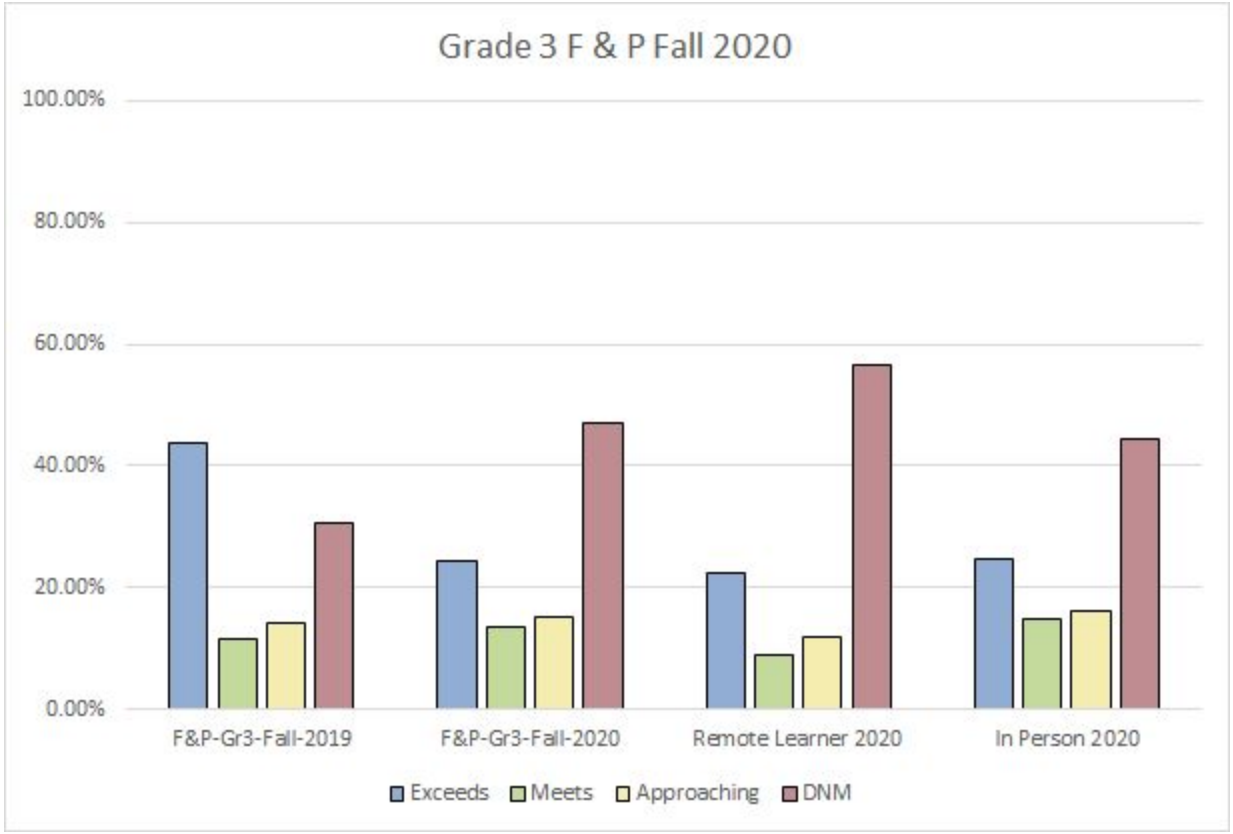
Patrick continued to check on the nest every day. He was determined to keep it safe. After about three weeks, the eggs finally hatched. Patrick was thrilled to see all the little quails scurrying around their mother. After that, every time he passed the spot where the nest had been, he remembered the little baby birds and smiled.

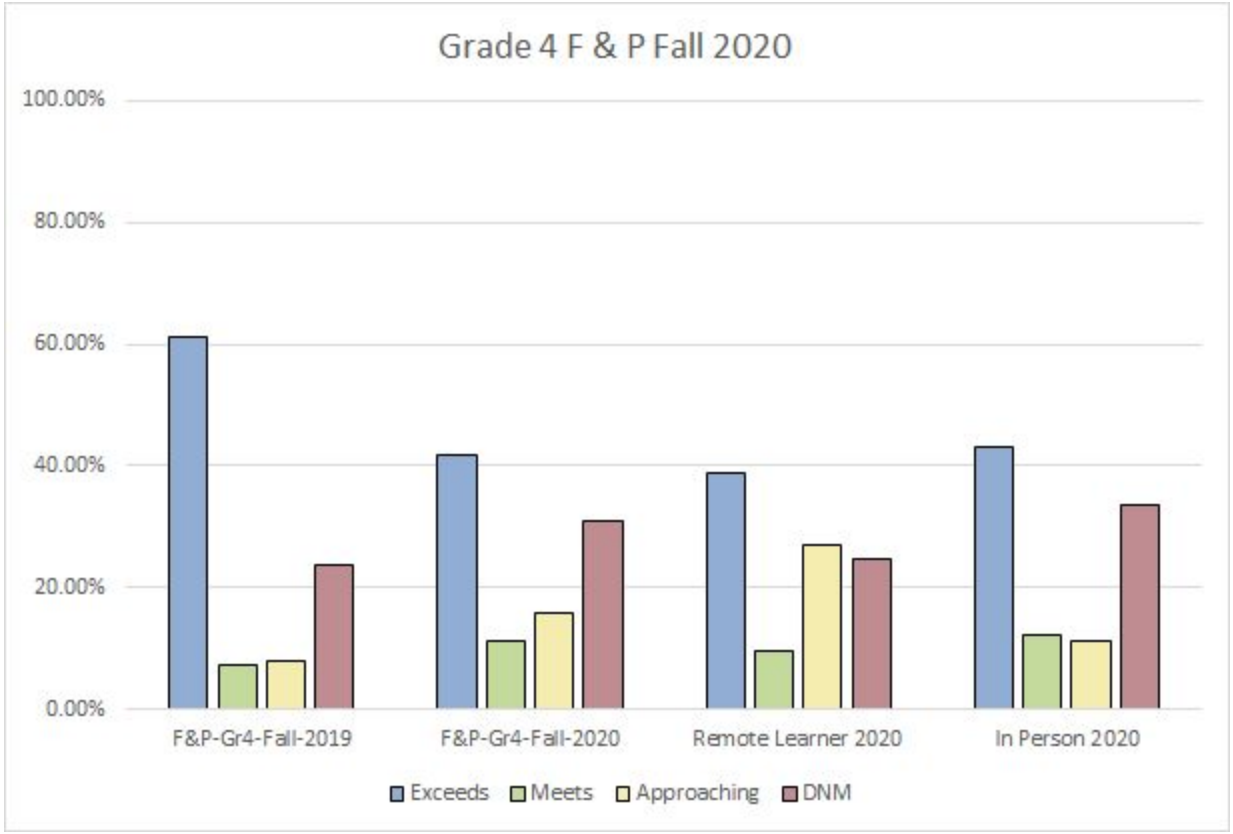
DIBELS Oral Reading Fluency (ORF) is a standardized, individually administered test of accuracy and fluency with connected text.

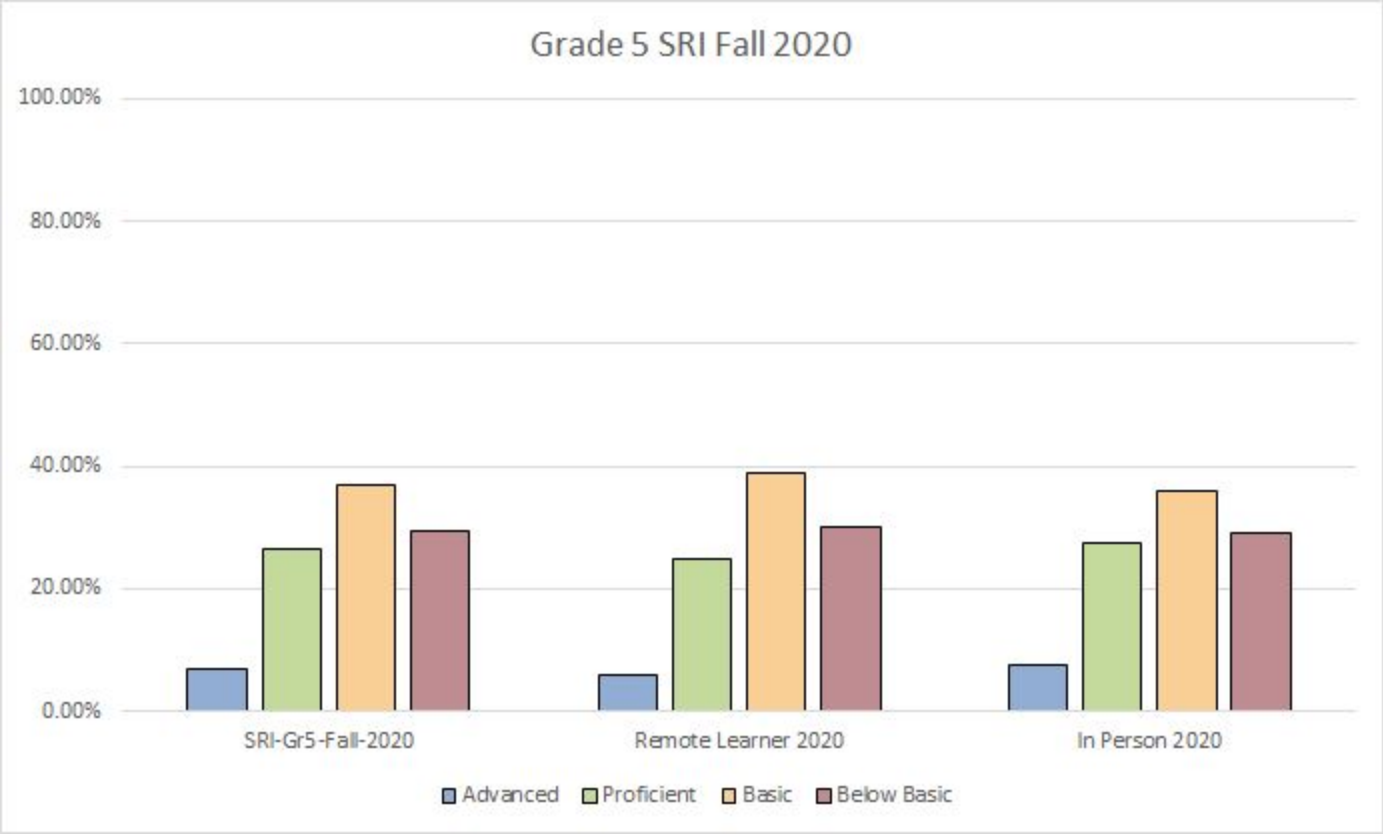

Grade 2 Dibels Fall Comparison
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
Dibels-Gr2-Fall 2019
Dibels-Gr2-Fall 2020
Remote Learner 2020
In Person 2020
Exceeds
Meets
Approaching
DNM

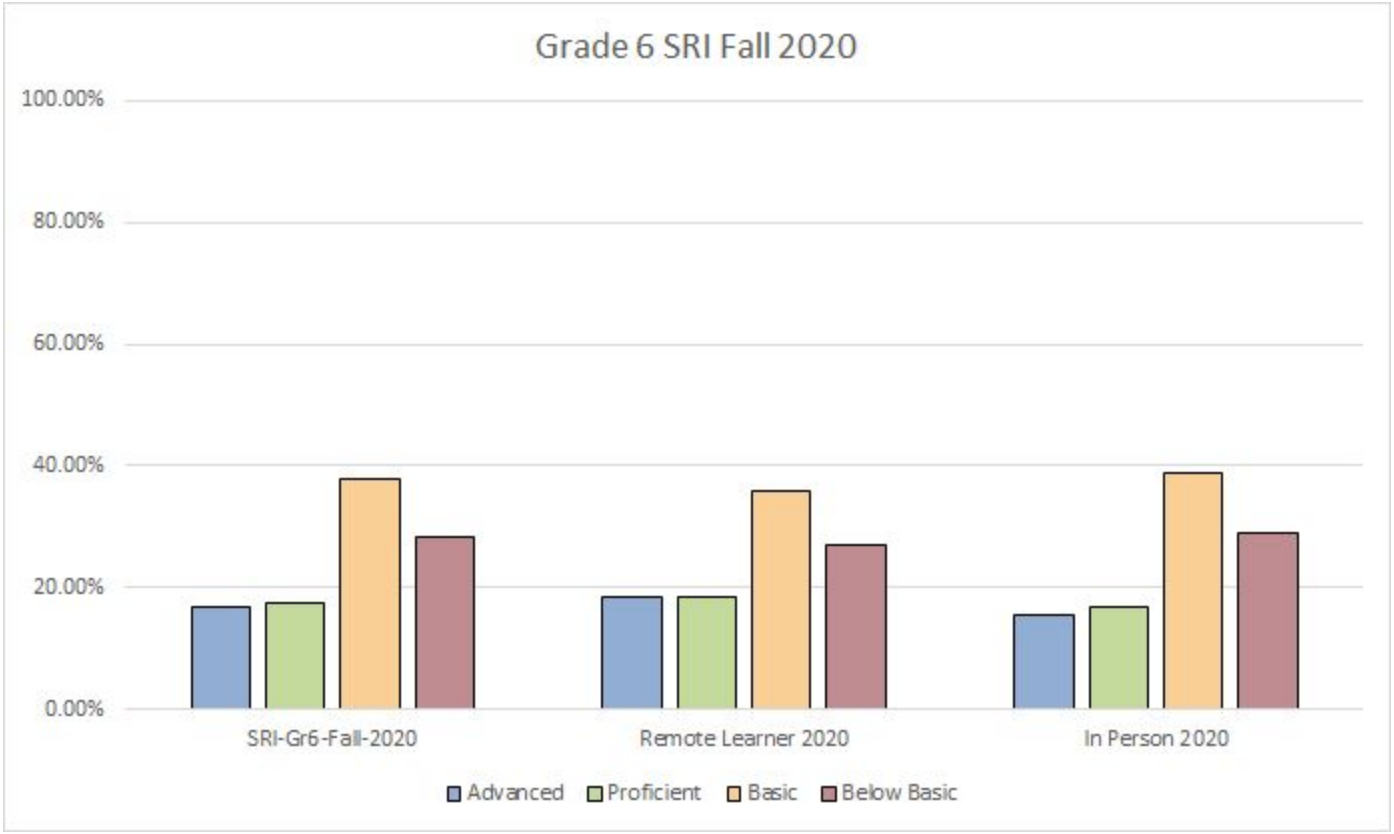

Grade 2 F & P Fall 2020
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
F&P-Gr2-Fall-2019
F&P-Gr2-Fall-2020
Remote Learner 2020
In Person 2020
Exceeds
Meets
Approaching
DNM

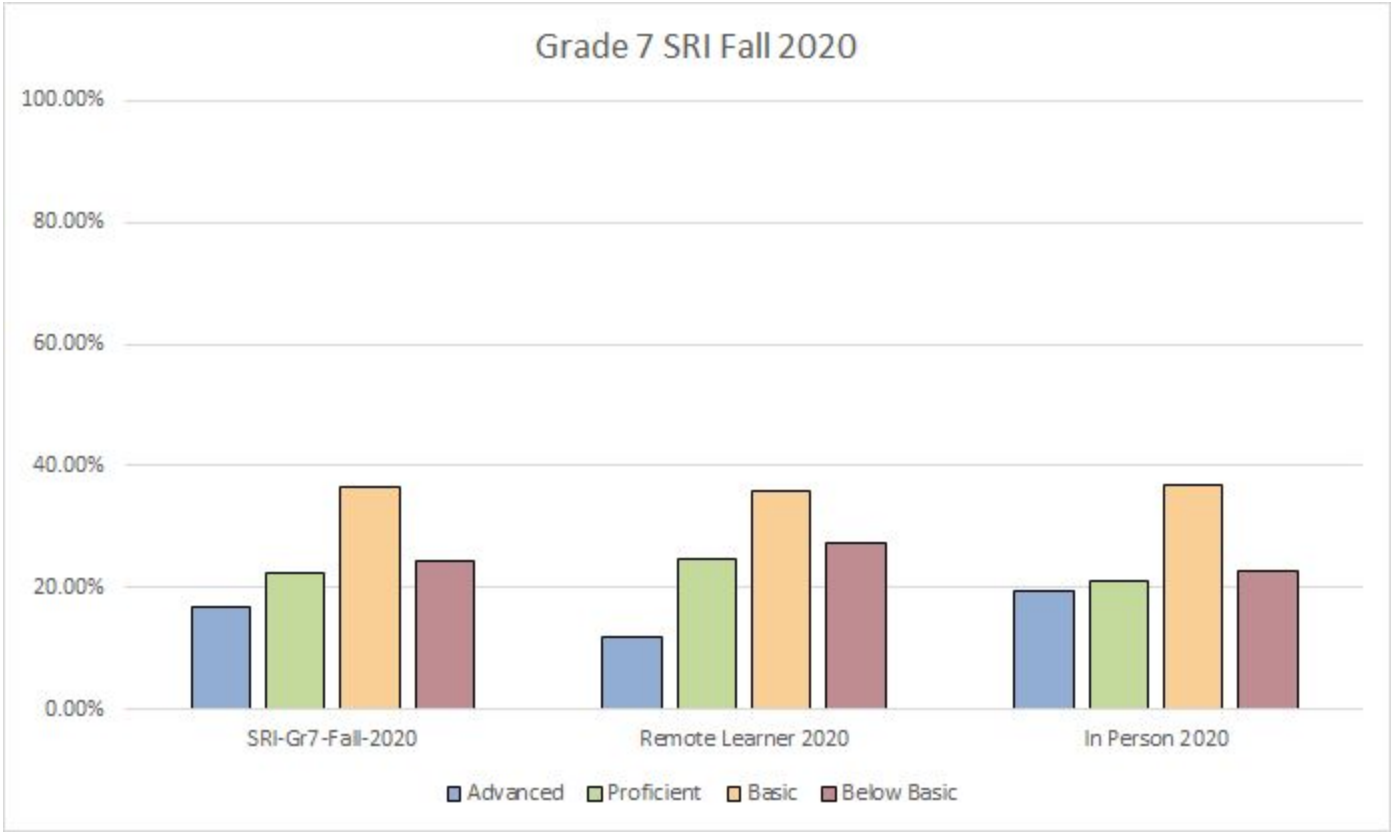

Grade 3 Dibels Fall Comparison
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
Dibels-Gr3-Fall 2019
Dibels-Gr3-Fall 2020
Remote Learner 2020
In Person 2020
Exceeds
Meets
Approaching
DNM


Grade 3 F & P Fall 2020
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
F&P-Gr3-Fall-2019
F&P-Gr3-Fall-2020
Remote Learner 2020
In Person 2020
Exceeds
Meets
Approaching
DNM


Grade 4 F & P Fall 2020
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
F&P-Gr4-Fall-2019
F&P-Gr4-Fall-2020
Remote Learner 2020
In Person 2020
Exceeds
Meets
Approaching
DNM


Grade 5 SRI Fall 2020
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
SRI-Gr5-Fall-2020
Remote Learner 2020
In Person 2020
Advanced
Proficient
Basic
Below Basic


Grade 6 SRI Fall 2020
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
SRI-Gr6-Fall-2020
Remote Learner 2020
In Person 2020
Advanced
Proficient
Basic
Below Basic


Grade 7 SRI Fall 2020
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
SRI-Gr7-Fall-2020
Remote Learner 2020
In Person 2020
Advanced
Proficient
Basic
Below Basic

SEMr

School Wide Enrichment Model - Reading

- Offered to all Grade 7 students
- In addition to the Grade 7 ELA curriculum
- Differentiated reading goals based upon SRI data
- An enrichment based approach/framework to reading focusing on supporting the love of reading through volume, stamina an engagement in books

Phase 1 - Exposure	Phase 2 - Training & Self-Selected Reading	Phase 3 - Interest & Choice Components
• High-interest books to read aloud • Higher-order thinking probing questions • Bookmarks for teachers with questions regarding Bloom's Taxonomy, biography, character, illustrations and other topics relevant to the study of literature	• Training and discussions on Supported Independent Reading • Supported Independent Reading • One-on-one teacher conferences on reading strategies and instruction • Bookmarks for students posing higher-order questions regarding character, plot, setting, considering the story, and other useful topics.	• Introducing creative thinking • Exploring the Internet • Genre studies • Literary exploration • Responding to books • Investigation centers • Focus on biographies • Buddy reading • Books on tape • Literature circles • Creative or expository writing • Type III investigations
Type I Activities	**Type II Activities**	**Type II & Type III Investigations**

Increasing degree of student selection

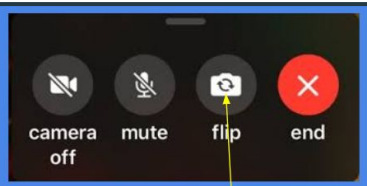
Kinder - Counting & Cardinality Assessment

- Assessment remained the same
- Focused on all the Counting & Cardinality Standards (K.CC 1-7)
  - Number ID & Count in Sequence
  - Count to Tell Number of Objects
  - Compare Numbers
- Administration protocol was different -

Dear Parents,

During the next few weeks, we will be meeting with your children to assess them on their counting and cardinality math skills. In order to complete this assessment, we will be meeting with your children 1:1 during a google meet. There is one section of the assessment where we will need your support. We will be showing your child a number. Your child will be asked to identify that number and then use counters to show that number. It is important that we can see if your child can successfully use the counters to match the number shown. Keep in mind that this is a developmental skill. Your child may not be able to do is now, as they will be practicing this skill throughout the kindergarten school year.

Please review the directions on the next slide to see how you will be supporting your child during this assessment.

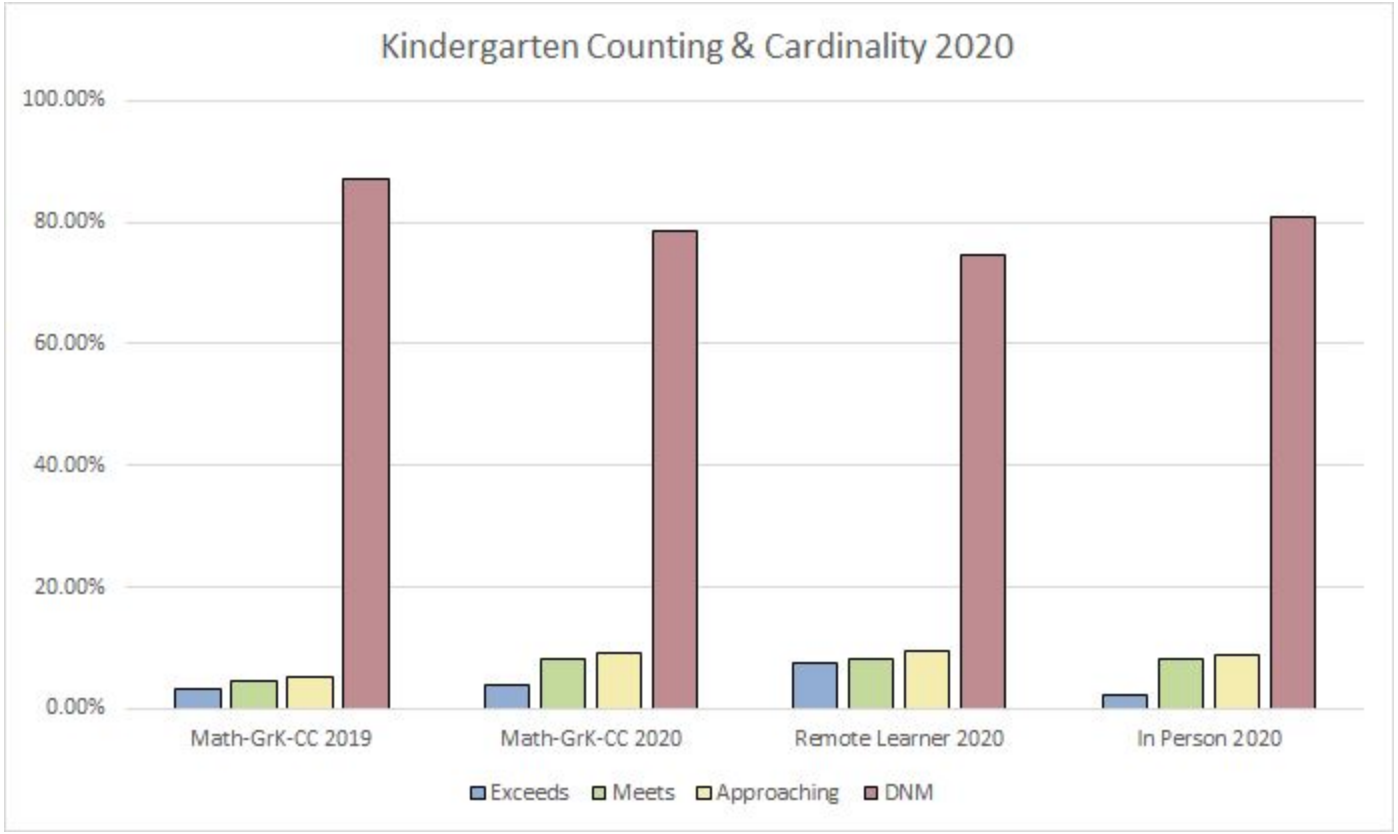


During the assessment, you will be asked to flip the camera in order for the teacher to view your child counting. The camera flip image looks like this and is located on the top right hand corner of the screen.

You will provide your child with the math counters and the teacher will then ask your child to count the number shown.
Please view this quick video as a sample.

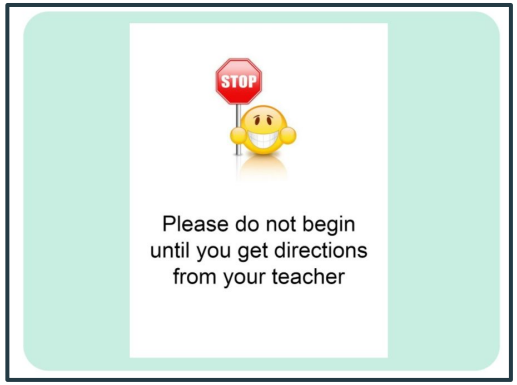
Sample Video for Counting & Cardinality Assessment

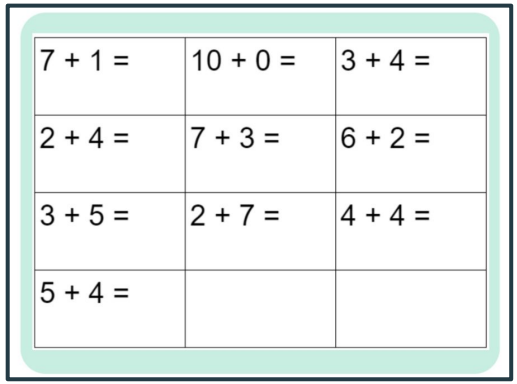
Please note how the child completed the task independently.
Thank you so much for helping us gain this valuable information that we will use to better instruct your child.

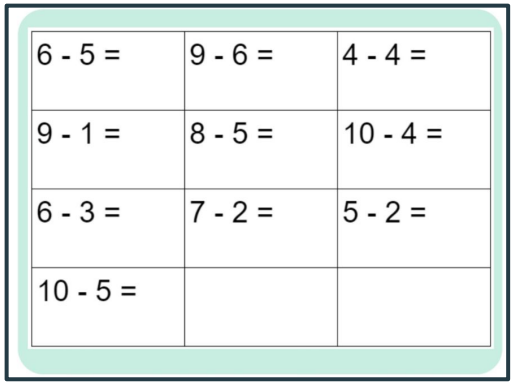

Kindergarten Counting & Cardinality 2020
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
Math-GrK-CC 2019
Math-GrK-CC 2020
Remote Learner 2020
In Person 2020
Exceeds
Meets
Approaching
DNM

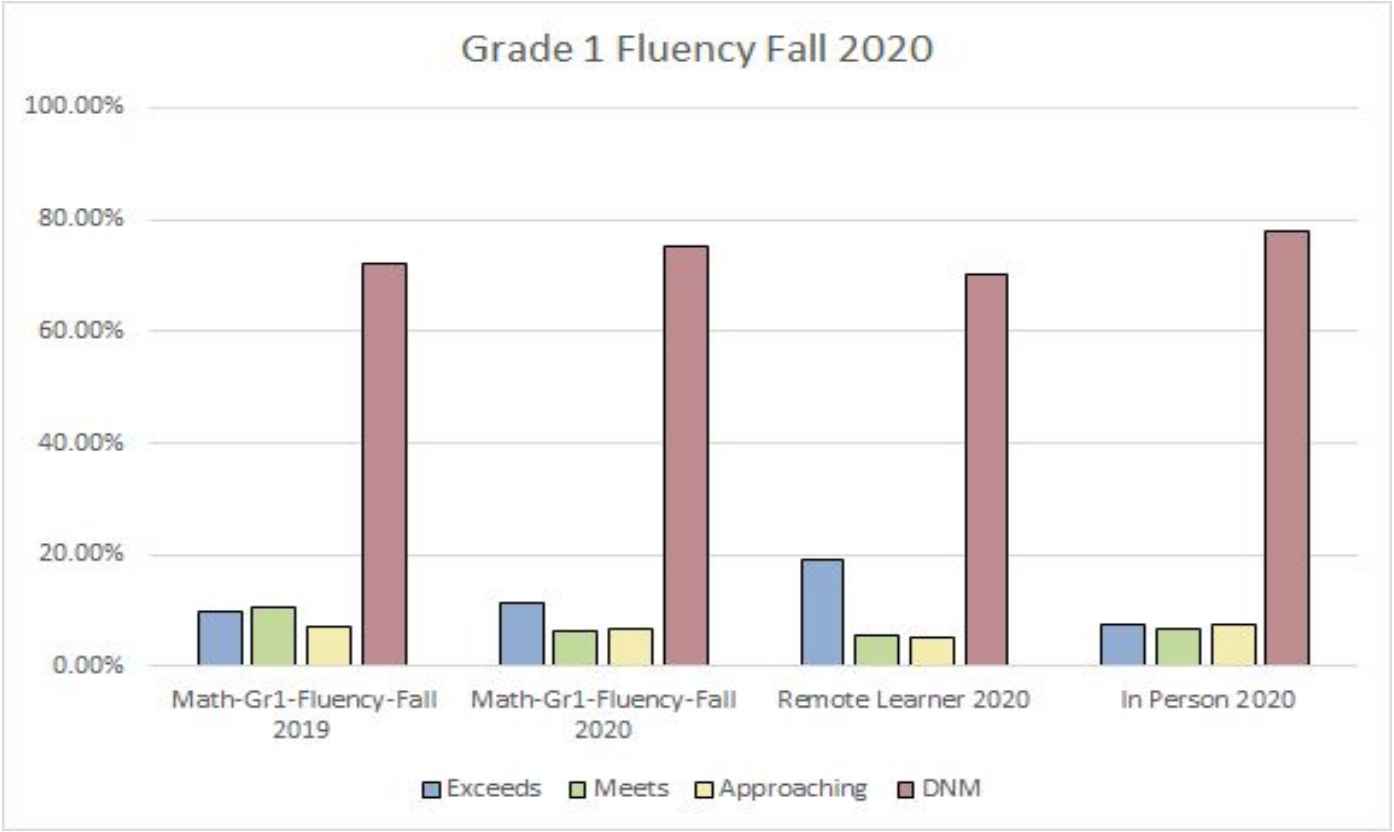
Grade 1 Fact Fluency Assessment

- Content and time allotment remained the same
- Focused on Fluency Standard (1.OA.6)
  - Add and subtract within 10
- Administration protocol was different
  - Virtual assessment for all students using SeeSaw
  - Teachers used Google Meet in the background to give directions





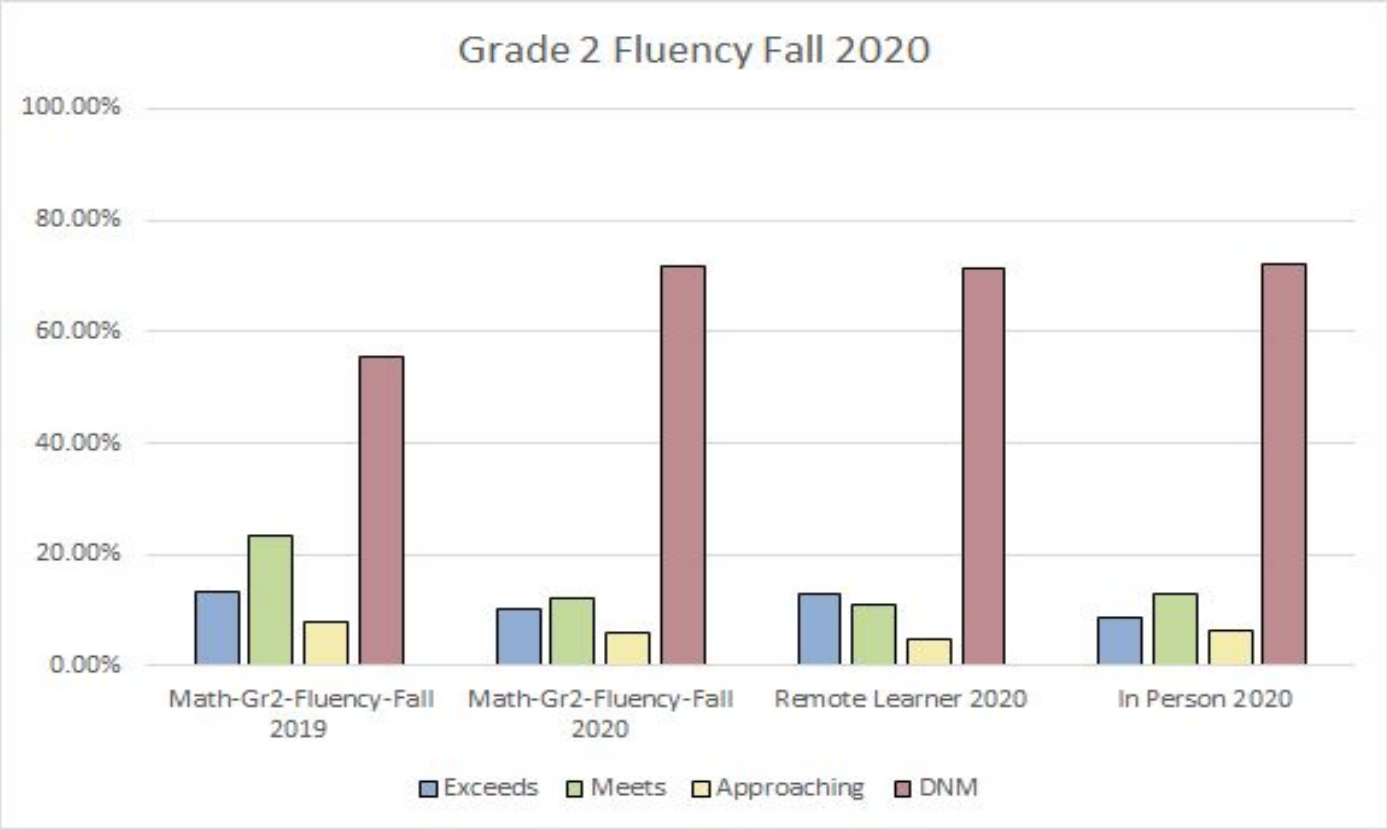


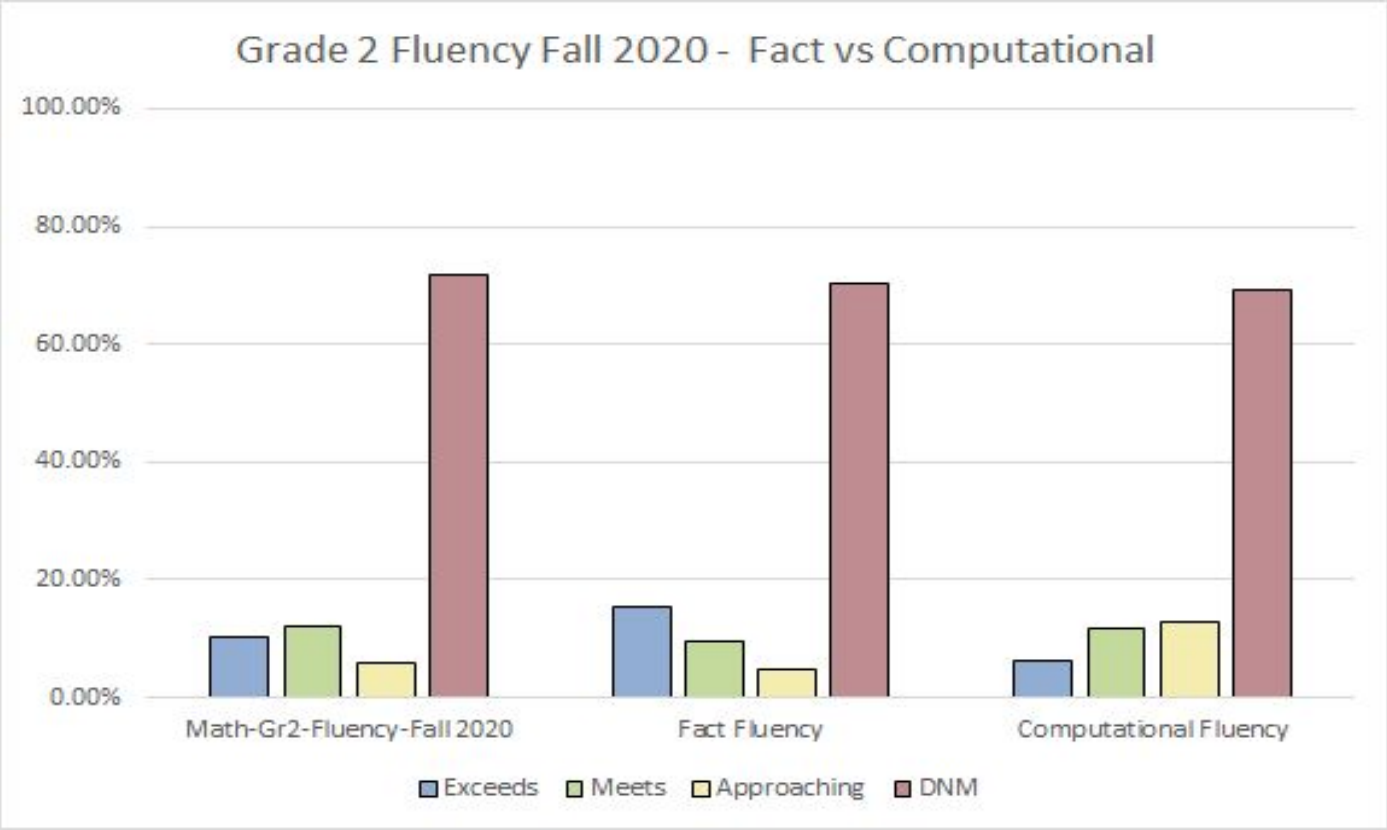

Grade 1 Fluency Fall 2020
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
Math-Gr1-Fluency-Fall 2019
Math-Gr1-Fluency-Fall 2020
Remote Learner 2020
In Person 2020
Exceeds
Meets
Approaching
DNM

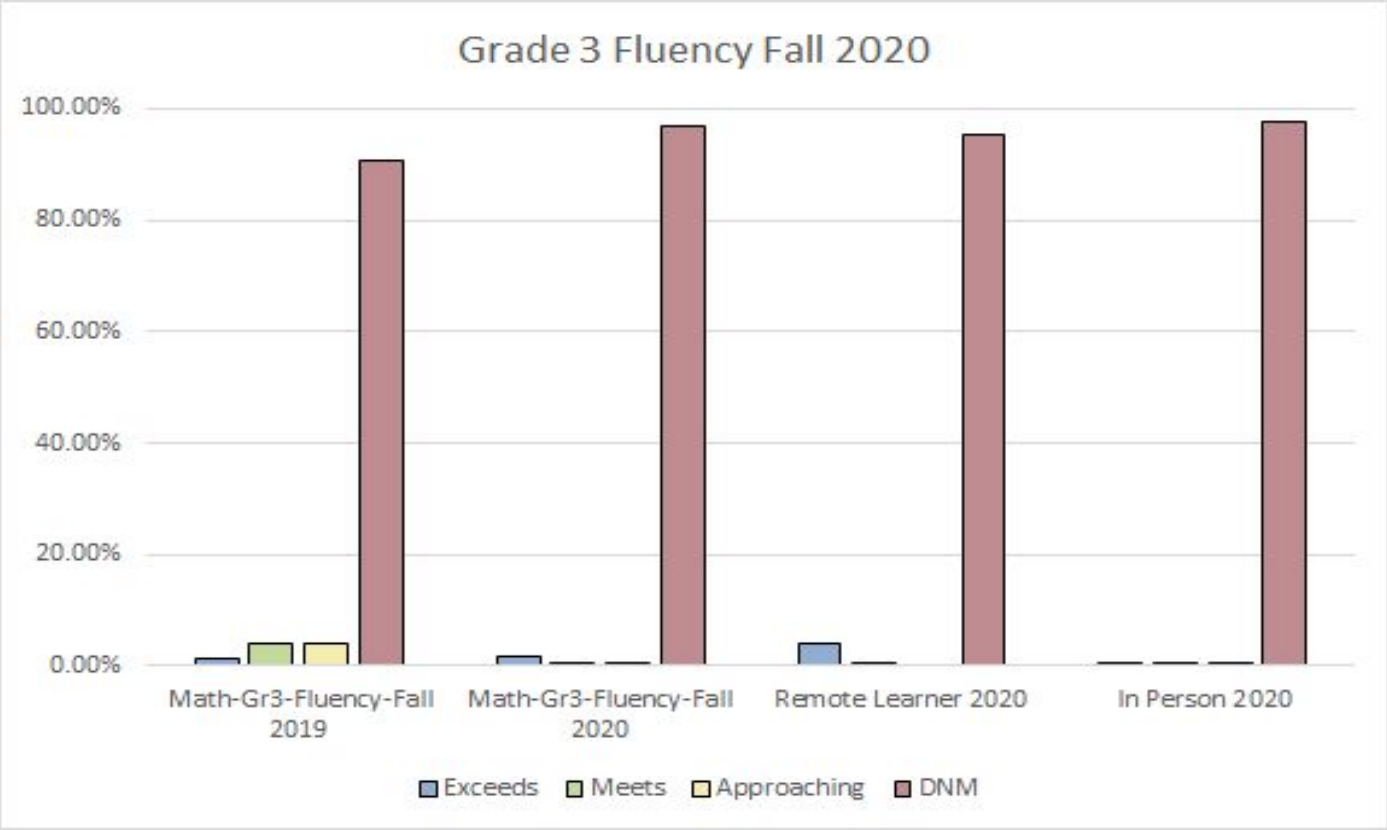
Grades 2-4 Fact Fluency Assessment

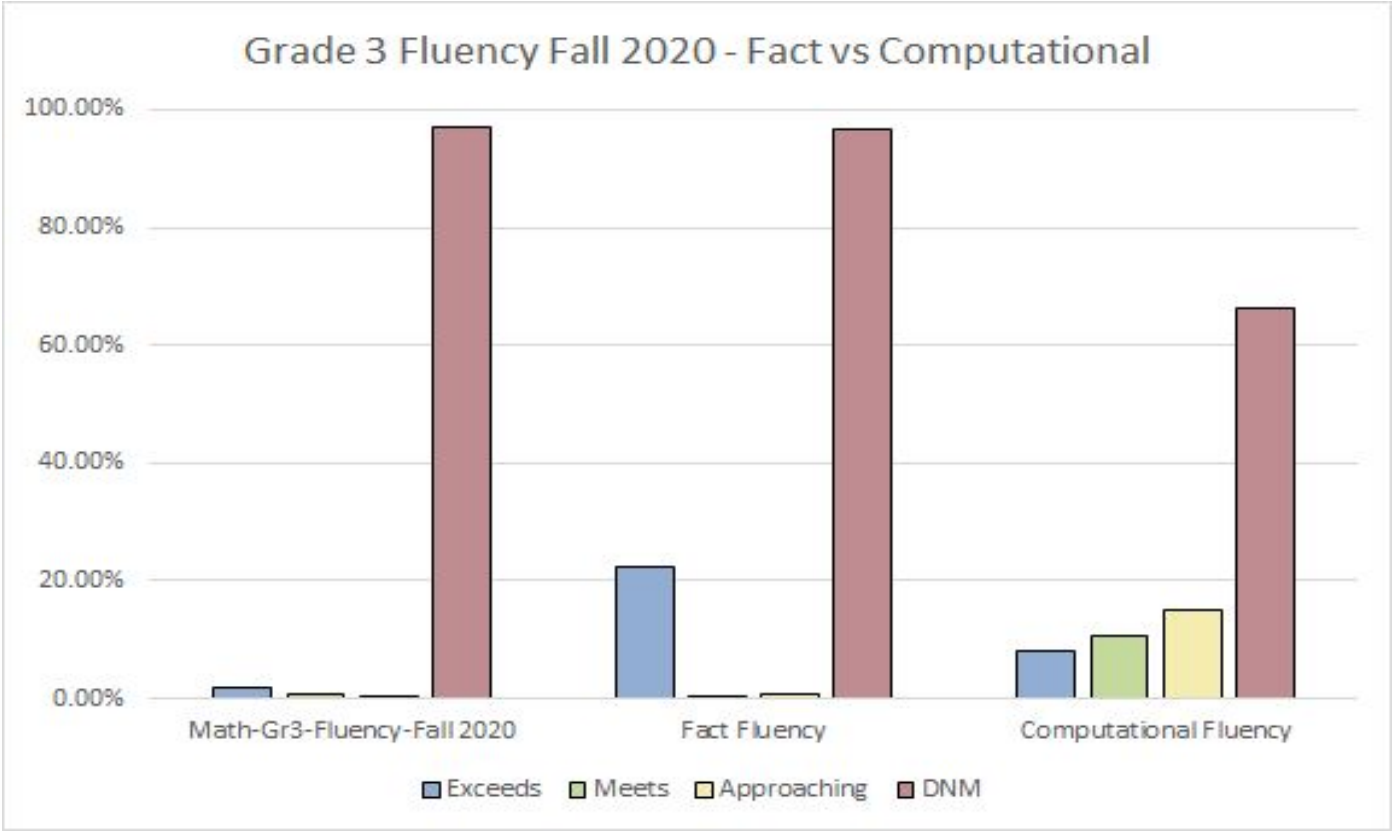
- Content and time allotment remained the same
- Focused on Fluency Standards
  - Grade 2 (2.OA.2, 2.NBT.5)
    - Add and subtract within 20
    - Add and subtract within 100
  - Grade 3 (3.OA.7, 3.NBT.2)
    - Add and subtract within 1,000
    - Multiply and divide within 100
  - Grade 4 (4.NBT.4)
    - Add and subtract within 1 million
    - *multiply and divide within 144

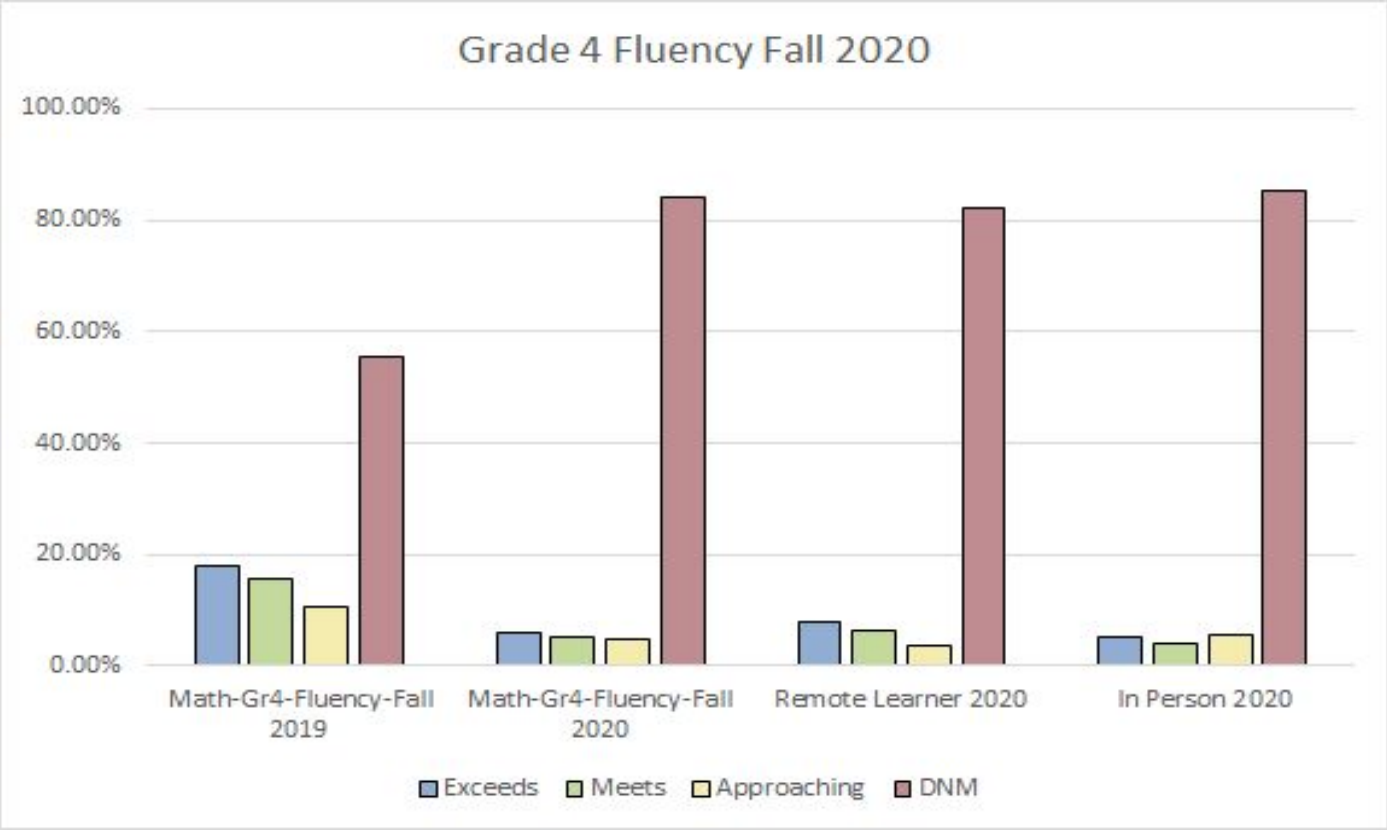
- Administration protocol was different
  - Virtual assessment for all students using Google Slides
  - Teachers used Google Meet in the background to give directions or gave directions in person
  - Let's Explore using Google Jamboard

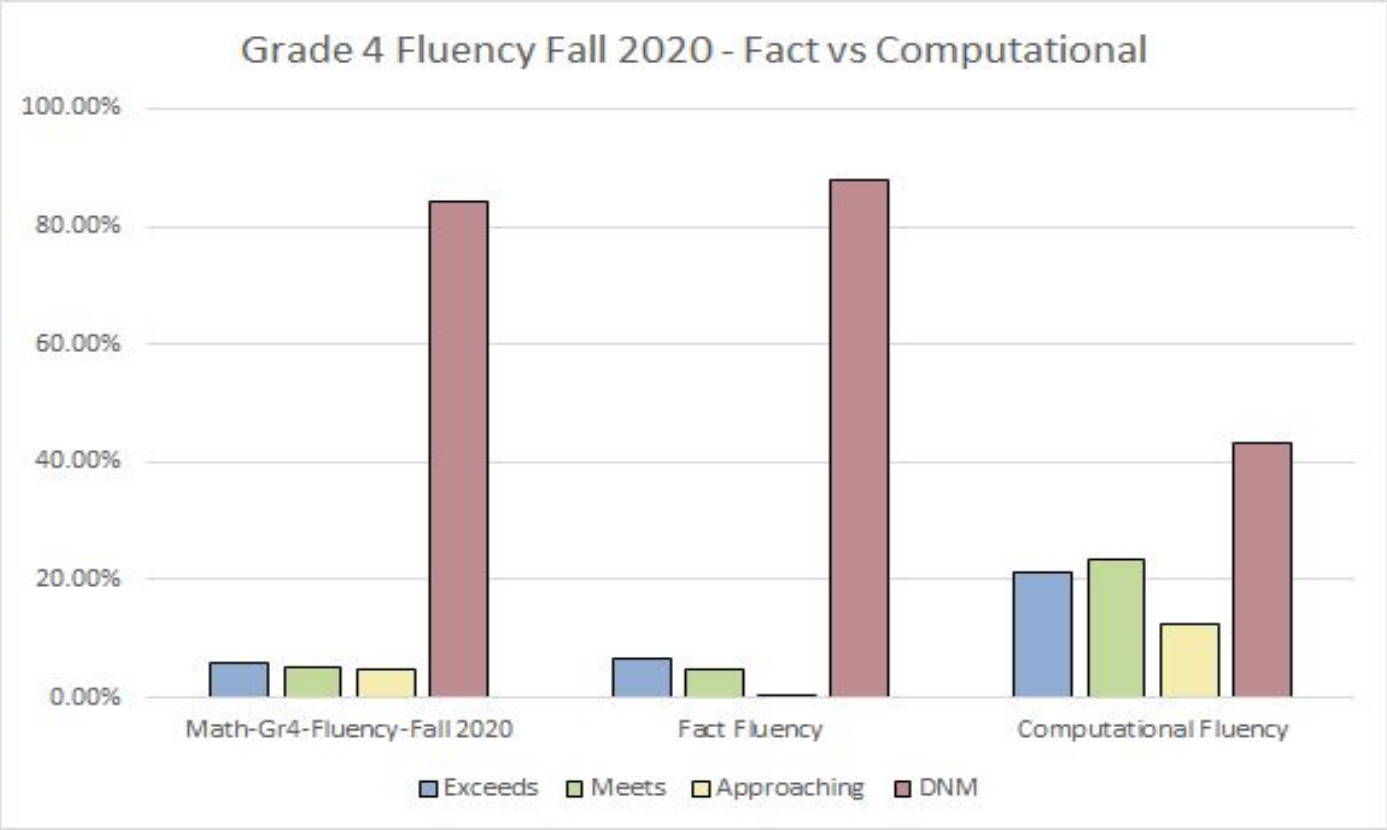

Grade 2 Fluency Fall 2020
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
Math-Gr2-Fluency-Fall 2019
Math-Gr2-Fluency-Fall 2020
Remote Learner 2020
In Person 2020
Exceeds
Meets
Approaching
DNM


Grade 2 Fluency Fall 2020 - Fact vs Computational
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
Math-Gr2-Fluency-Fall 2020
Fact Fluency
Computational Fluency
Exceeds
Meets
Approaching
DNM


Grade 3 Fluency Fall 2020
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
Math-Gr3-Fluency-Fall 2019
Math-Gr3-Fluency-Fall 2020
Remote Learner 2020
In Person 2020
Exceeds
Meets
Approaching
DNM


Grade 3 Fluency Fall 2020 - Fact vs Computational
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
Math-Gr3-Fluency-Fall 2020
Fact Fluency
Computational Fluency
Exceeds
Meets
Approaching
DNM


Grade 4 Fluency Fall 2020
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
Math-Gr4-Fluency-Fall 2019
Math-Gr4-Fluency-Fall 2020
Remote Learner 2020
In Person 2020
Exceeds
Meets
Approaching
DNM


Grade 4 Fluency Fall 2020 - Fact vs Computational
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
Math-Gr4-Fluency-Fall 2020
Fact Fluency
Computational Fluency
Exceeds
Meets
Approaching
DNM

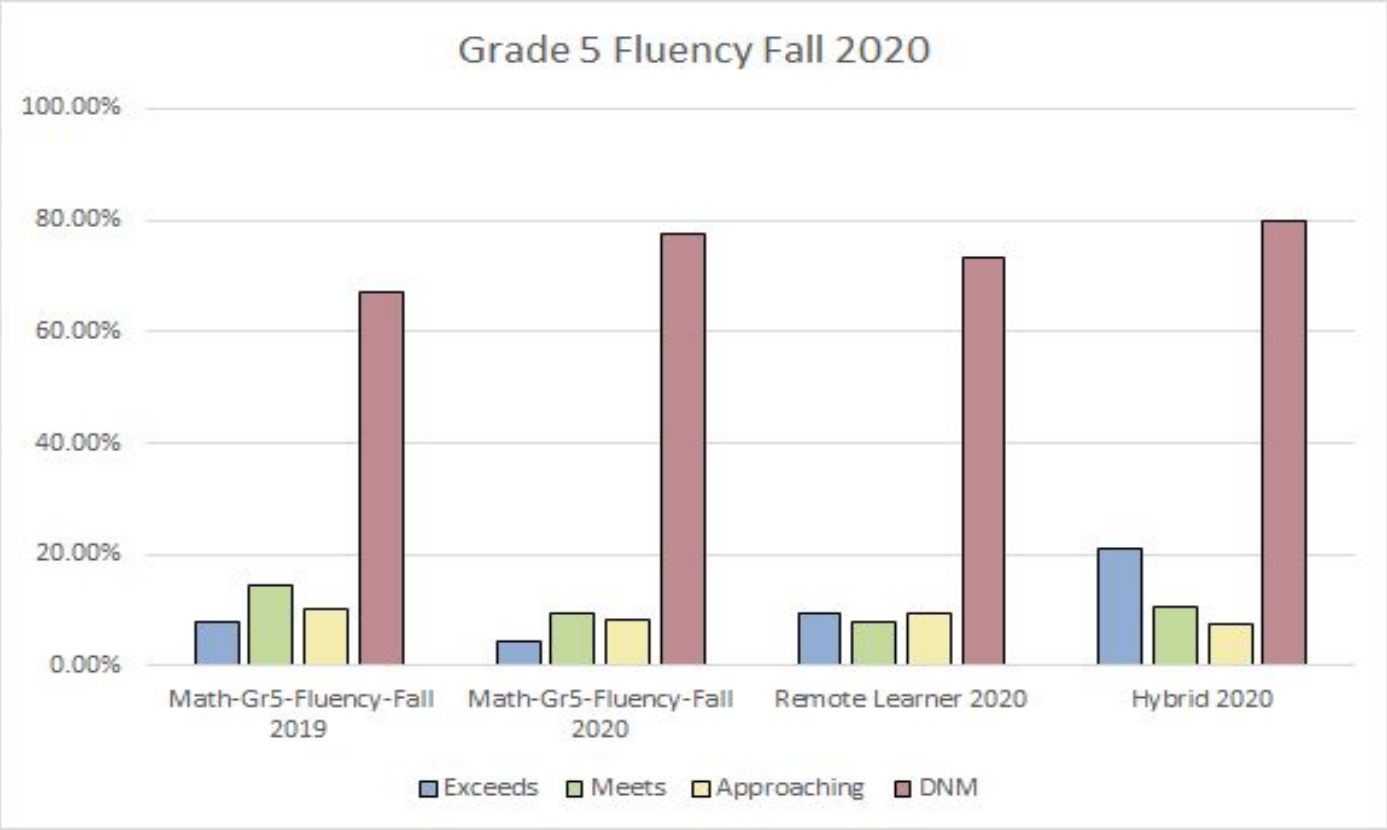
Adjustments to K-4 Programming Based Upon Data

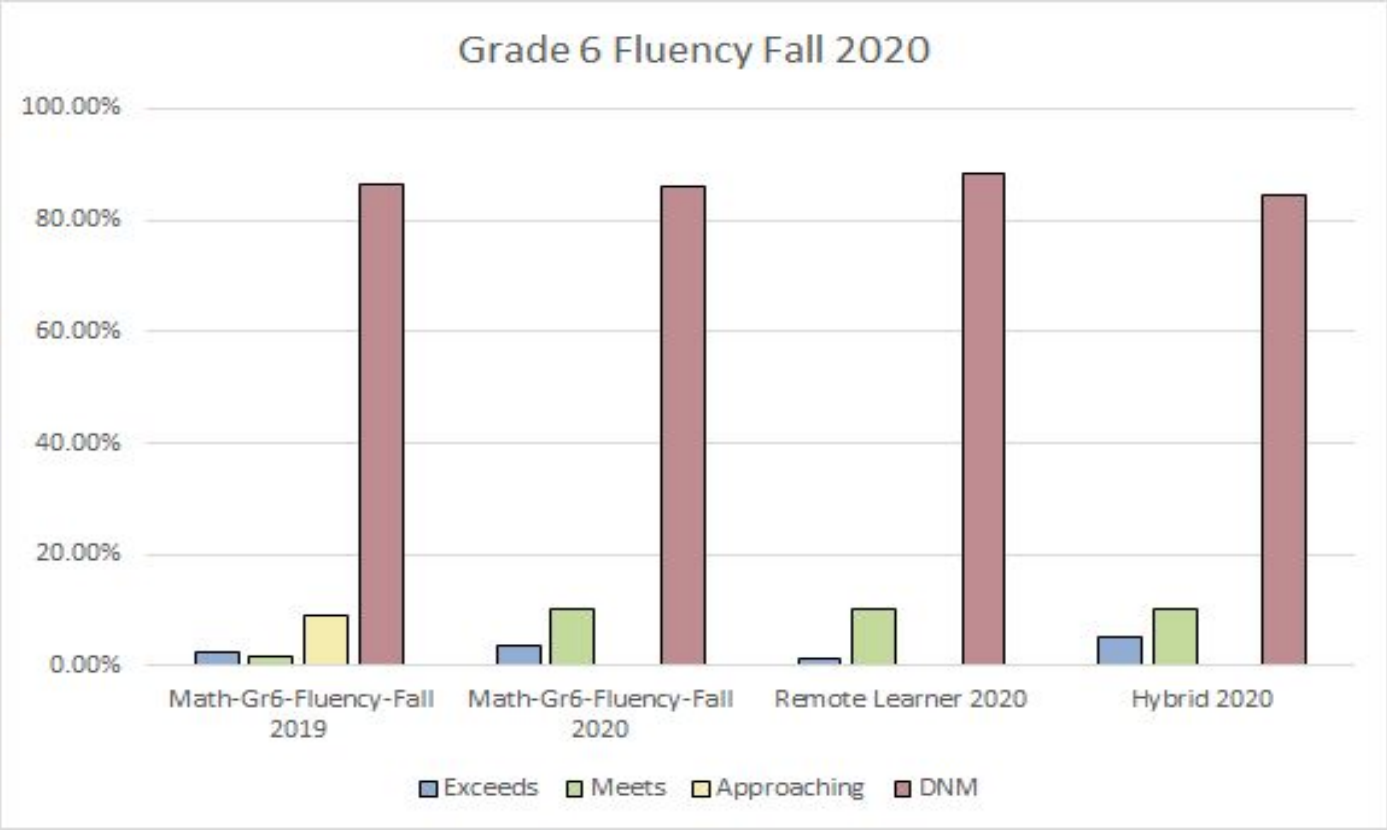
Tier 1	• Number Sense Related Warm Up or Number Talk in Learning Plans • Math Fluency Block in addition to Math block
Tier 2	• Differentiated Fluency practice • Intervention with a focus on building number sense through addition and subtraction

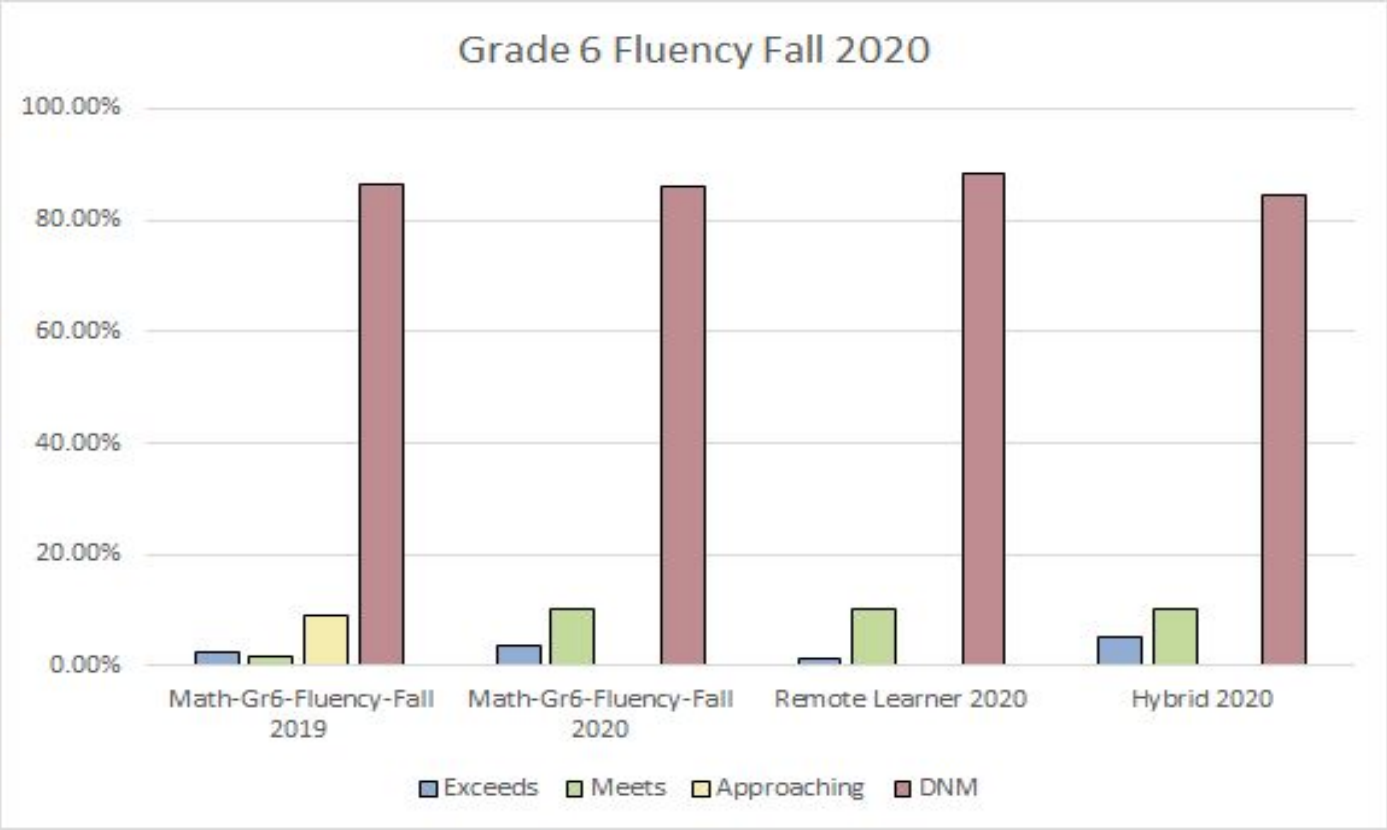
Grades 5-8 Fact Fluency Assessment

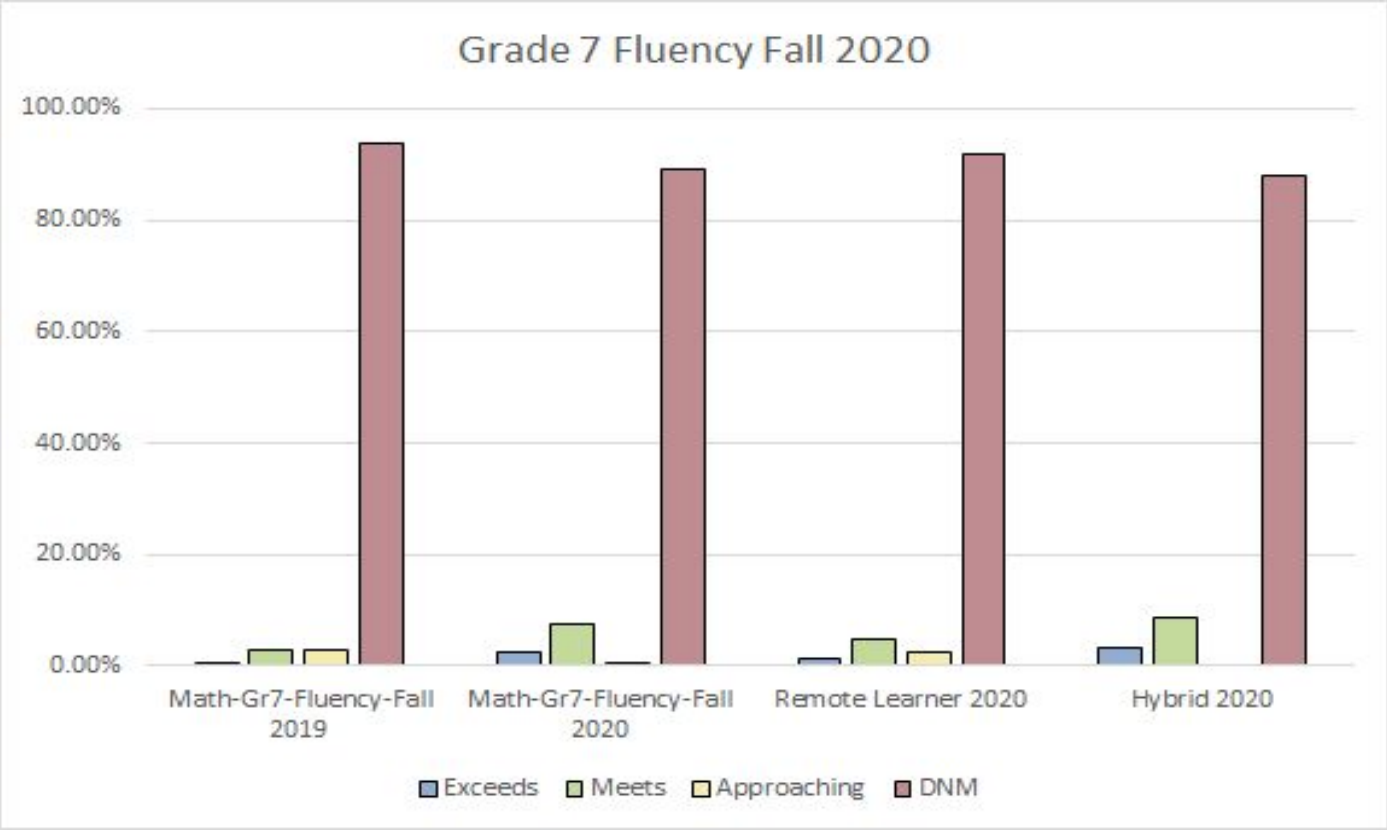
- Content and time allotment remained the same
- Focused on Fluency Standards
  - Grade 5 (5.NBT.B.5)
    - Multi-digit multiplication
    - *multiply and divide within 144
  - Grade 6 (6.NS.B.2, 6.NS.B.3)
    - Multi-digit division
    - Multi-digit decimal operation
  - Grade 7 (NS.A.1, NS.A.2)
    - Fuency with rational number arithmetic
  - Grade 8 (8.EE.C.7)
    - Solve one variable linear equations with rational number coefficients,
    - Expanding expressions using the distributive property and collecting like terms

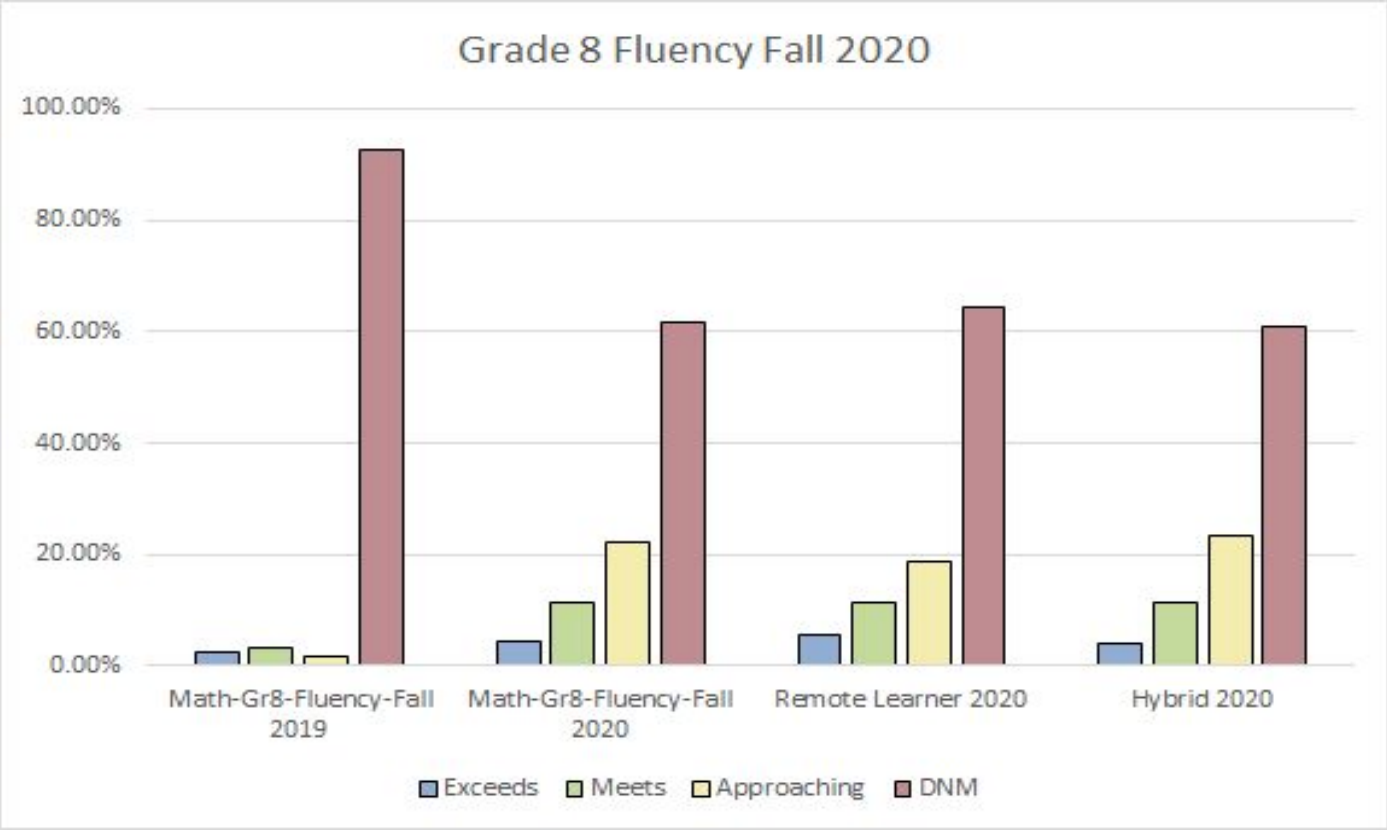
- Administration protocol was different
  - Virtual assessment for all students using Google Forms & Equatio
  - Teachers used Google Meet in the background to give directions or gave directions in person
  - Let's explore this experience using Google Jamboard


Grade 5 Fluency Fall 2020
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
Math-Gr5-Fluency-Fall 2019
Math-Gr5-Fluency-Fall 2020
Remote Learner 2020
Hybrid 2020
Exceeds
Meets
Approaching
DNM


Grade 6 Fluency Fall 2020
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
Math-Gr6-Fluency-Fall 2019
Math-Gr6-Fluency-Fall 2020
Remote Learner 2020
Hybrid 2020
Exceeds
Meets
Approaching
DNM


Grade 6 Fluency Fall 2020
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
Math-Gr6-Fluency-Fall 2019
Math-Gr6-Fluency-Fall 2020
Remote Learner 2020
Hybrid 2020
Exceeds
Meets
Approaching
DNM


Grade 7 Fluency Fall 2020
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
Math-Gr7-Fluency-Fall 2019
Math-Gr7-Fluency-Fall 2020
Remote Learner 2020
Hybrid 2020
Exceeds
Meets
Approaching
DNM


Grade 8 Fluency Fall 2020
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
Math-Gr8-Fluency-Fall 2019
Math-Gr8-Fluency-Fall 2020
Remote Learner 2020
Hybrid 2020
Exceeds
Meets
Approaching
DNM

Digital Assessment Shifts

K-4 Classrooms

- Fountas & Pinnell Guided Reading Running Records
- enVision resource cumulative assessments as unit assessments
- Digitizing fluency through Google tools & SeeSaw

5-7 Classrooms

- Scholastic Reading Inventory
- Digitizing unit assessments and fluency assessments through Google tools and the enVision resource (5-8)

Digital Platforms & Technology Integration Supporting Priority Standards

- Raz Kids - *online guided reading program with interactive ebooks, downloadable books, and reading quizzes.*
- Lexia - *development of oral language, reading, spelling, and writing skills for students. Students will develop fundamental reading skills with the rest of their classmates and receive student-driven and teacher-directed personalized instruction*
- Read 180 -
- Words Their Way - *Word Study for Phonics, Vocabulary, and Spelling Instruction*
- Dreambox - *additional opportunity for math practice and application of concepts through game like experiences that allow students to deepen understanding of concepts*
- enVision Math - *Core curricular resource with various digital instructional, practice and assessment components*
- Screencastify- *Chrome browser extension that records your screen, face, voice, and more.*
- Peardeck - ***Pear Deck*** *makes your slides interactive so every student can respond to your questions or prompts right on their own screens.* ***Pear Deck*** *Slides help you engage every student in every seat and give formative assessments, no matter what grade or subject you teach.*
- WeVideo - *WeVideo is an online, cloud-based video editing platform that works in web browsers and on mobile devices.*
- Google Meet - *a digital platform that allows for real time meetings through video and audio*
- Equatio - *Chrome browser extension that allows student to show work using digital equations, formulas, manipulatives, graphs, etc.*
- Google Jamboard - *digital whiteboard that lets teams sketch out ideas and save them in the cloud*

Moving Forward....

Continuous Professional Development via Instructional Coaches & Library Media Specialists

-RELAY Teachers

-Stem/Classroom Teachers

Curriculum Compacting

-LPs written to ensure equitable practices district wide

Materials

-Remote Learning Materials Distributions; Parent P/U & Deliveries

Covid Implications for 21-22 School Year

-early intervention transitional classes

-summer learning extensions

Manchester Public Schools

Buckley Elementary School

November 18, 2020 Buckley BOE Presentation






TSKP STUDIO ARCHITECTURE | PLANNING | INTERIORS

Buckley | Imagery



Buckley | Estimate

BUCKLEY ELEMENTARY SCHOOL
MANCHESTER, CT
ADDITIONS & RENOVATIONS
Reconciled 11/17/2020

CONSTRUCTION DOCUMENT ESTIMATE
PROJECT COST SUMMARY

BUCKLEY ELEMENTARY SCHOOL

DESCRIPTION	QTY	U/M	UNIT COST	CD TOTAL
CONSTRUCTION TRADE COSTS				
1. SITEWORK				
A. SITE DEVELOPMENT	4.00	AC	$ 473,943	1,899,771
2. ABATEMENT TOTAL SF =	55,396	SF		---
A. ABATEMENT - ACM/PCB'S - ALLOWANCE FOR STATE CONTRACT	55,396	SF	$ 16.25	900,000
B. BUILDING DEMOLITION - NONE	-	SF		---
C. SELECTIVE DEMOLITION - IN "3. BUILDING TRADE COST"	50,297	SF	$ -	---
D. GEOTHERMAL WELL FIELDS - PREMIUM FOR DEEP WELLS ($125,000)	1.00	LS	125,000	125,000
3. BUILDING TRADE COST TOTAL SF =	67,687	SF	$ 283.39	19,179,363
4. ALTERNATES & VE'S				---
A. DESIGN VALUE ENGINEERING OPTIONS	0.0	LS	-	---
B. DESIGN ALTERNATES - PHOTOVOLTAICS	0.0	LS	-	---
TRADE SUBTOTAL ITEMS:	67,687	GSF	$ 326.50	22,900,134
5. CT STATE SALES TAX (EXEMPT)				---
6. BUILDING PERMIT FEE: TOWN (EXEMPT)				---
7. C.M. - STAFF & REIMBURSABLES	14.0	MO	11,311	158,350
SUBTOTAL:				158,350
CONTINGENCY				
1. CD DOCUMENT CONTINGENCY W/NET ZERO	4.00%			884,005
2. ESCALATION (REV'D FOR NET $0 OVERAGE)	0.55%			127,308
3. CM CONTINGENCY - N/A	-			---
SUBTOTAL:				1,011,313
CM FEES				
1. PRE-CONSTRUCTION PHASE	1.0	LS		175,000
2. POST-OCCUPANCY PHASE	1.0	LS		101,047
3. CONSTRUCTION PHASE	1.0	LS		1,110,745
SUBTOTAL:				1,286,792
BUILDERS' BOND / INSURANCE				
1. PERFORMANCE & PAYMENT BOND (N/A - CMR)	-	%		---
2. INSURANCE GL / PL (IN REIMBURSABLES)	-	%		---
SUBTOTAL:				---
TOTAL CONSTRUCTION COSTS	67,687	GSF	$364.27	$ 24,656,589

CONSTRUCTION DOCUMENT ESTIMATE
PROJECT COST SUMMARY

BUCKLEY ELEMENTARY SCHOOL

DESCRIPTION	QTY	U/M	UNIT COST	CD TOTAL
OWNERS ESTIMATED "SOFT" COSTS - TO BE CONFIRMED BY OWNER				
1. LAND ACQUISITION: NONE				---
2. TOWN STAFF: MISCELLANEOUS ADMINISTRATION COSTS				---
3. ARCHITECT / ENGINEER FEES, CONSULTANTS	1	LS		1,520,000
A. A/E REIMBURSABLES	1	LS		10,000
4. ENVIRONMENTAL CONSULTANTS	1	LS		50,000
5. SURVEYS, BORINGS, GEOTECHNICAL (NOT IN A/E)	1	LS		22,000
6. TRAFFIC STUDY				---
7. TESTING, INSPECTIONS, SPECIAL INSPECTIONS	1	LS		35,000
A. SPECIAL INSPECTIONS	1	LS		15,000
8. STRUCTURAL PEER REVIEW (NOT REQUIRED)				---
9. LOCAL REVIEW OPTION	1	LS		20,000
10. PRINTING, MAILING, ADVERTISING	1	LS		8,000
11. FURNITURE, EQUIPMENT	1	LS		750,000
A. FURNITURE CONSULTANT				---
12. TELEPHONE SYSTEM				---
13. TECHNOLOGY EQUIPMENT	1	LS		400,000
A. TECHNOLOGY CONSULTANT, IN ABOVE				---
14. PLAYGROUND EQUIPMENT	1	LS		290,000
A. PLAYGROUND SURFACING	1	LS		10,000
15. BUILDER'S RISK INSURANCE	1	LS		37,000
16. MOVING EXPENSES, STORAGE	1	LS		30,000
17. DISTRICT BONDING FEES				---
18. SHORT TERM FINANCING (ALLOWANCE)				---
19. STATE PERMIT FEE (0.26 / 1000 OF CONST. COST)	0.26	/K		6,411
20. COMMISSIONING	1	LS		70,000
21. UTILITIES	1	LS		60,000
22. OWNERS CONTINGENCY	1.00	LS		1,400,000
23. OWNERS REPRESENTATIVE				---
24. BCI CHAIR REMOVAL				---
25. MISC. EXPENSES	1.00	LS		10,000
26. THIRD PARTY ESTIMATE				---
ESTIMATED TOTAL OF OWNERS "SOFT" COSTS:				$ 4,743,411
TOTAL PROJECT COST:				$ 29,400,000
PROJECT BUDGET				$ 29,400,000
VARIANCE (+ OVER, (UNDER))				$ (0)

TSKP STUDIO

Construction Estimate $24,656,589

Project Budget $29,400,000

Buckley | Construction Documents

TOWN OF MANCHESTER, CT

BUCKLEY ELEMENTARY SCHOOL

250 VERNON STREET, CONNECTICUT

PROJECT NUMBER : 200408

18 NOVEMBER 2020

100% CONSTRUCTION DOCUMENTS



TSKP STUDIO

ARCHITECT
TSKP STUDIO, LLC
ONE HARTFORD SQUARE WEST
HARTFORD, CT 06106

SITE&CIVIL ENGINEER
LANDSCAPE ARCHITECT
MILONE & MACBROOM, INC
1350 MAIN STREET
SPRINGFIELD, MA 01103

ENVIRONMENTAL
ENGINEER
TRC COMPANIES, INC
21 Griffin Road North
Windsor, CT 06095

STRUCTURAL
ENGINEER
Macchi Engineers, LLC
44 Gillett Street
Hartford, CT 06105

MECHANICAL
ENERGY/LIGHTING
CMTA INC.
161 WORCESTER ROAD
FRAMINGHAM, MA 01701

EPFP
BEMIS ASSOCIATES LLC
185 MAIN STREET
FARMINGTON CT 06032

FOOD
SERVICE
FSDC
10 MIDDLE DRIVE
WINDSOR LOCKS , CT

DRAWING LIST

Sheet Number | Sheet Name

DRAWING LIST

Sheet Number | Sheet Name

DRAWING LIST

Sheet Number | Sheet Name

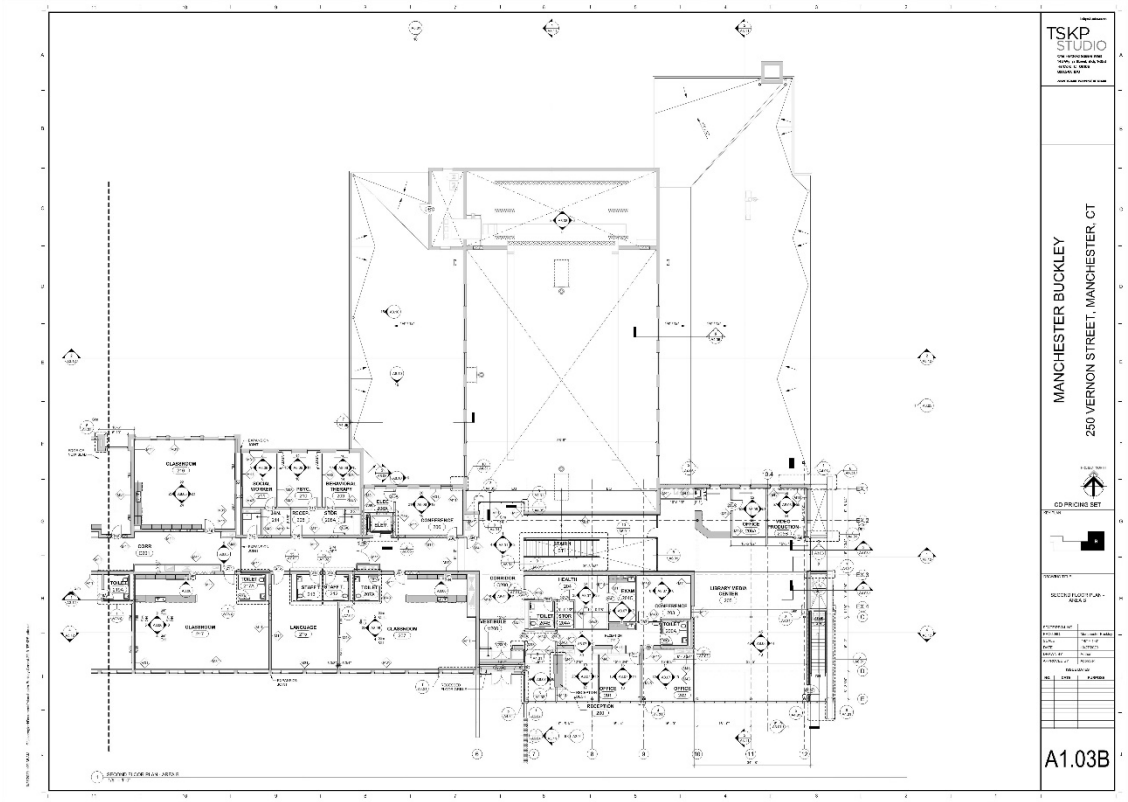
LOCATION PLAN

APPROVALS

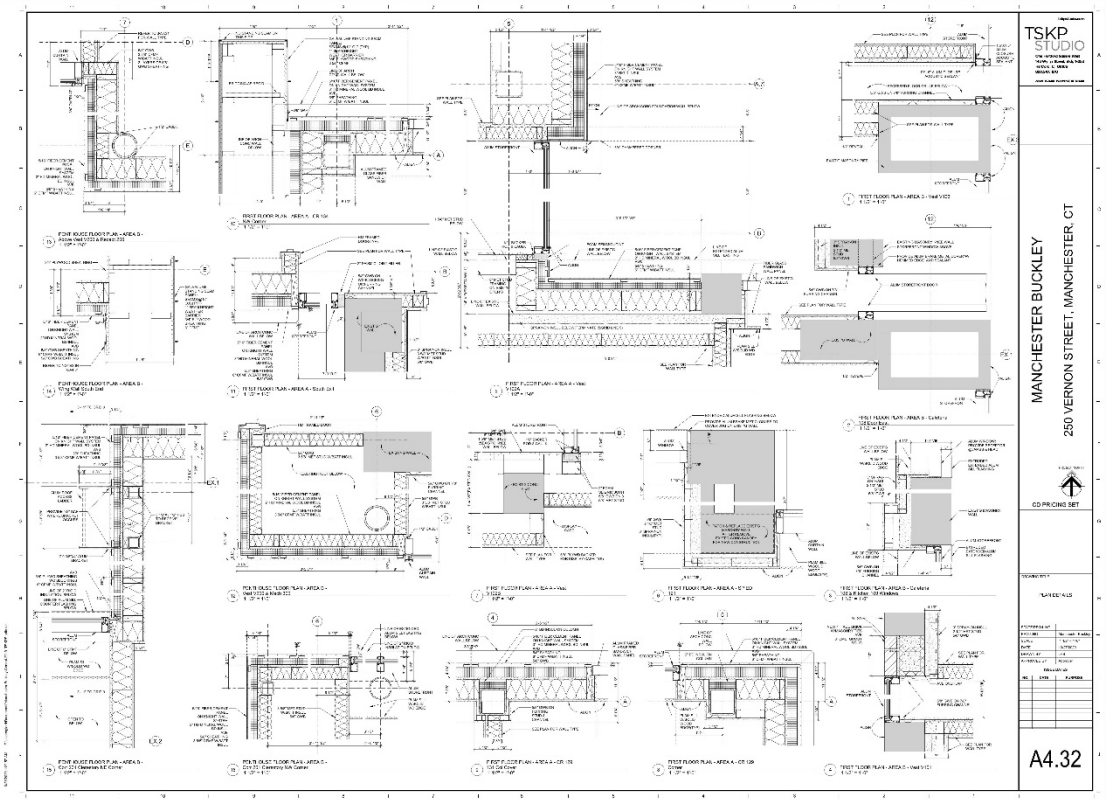
PUBLIC WORKS DATE

AGENCY DATE

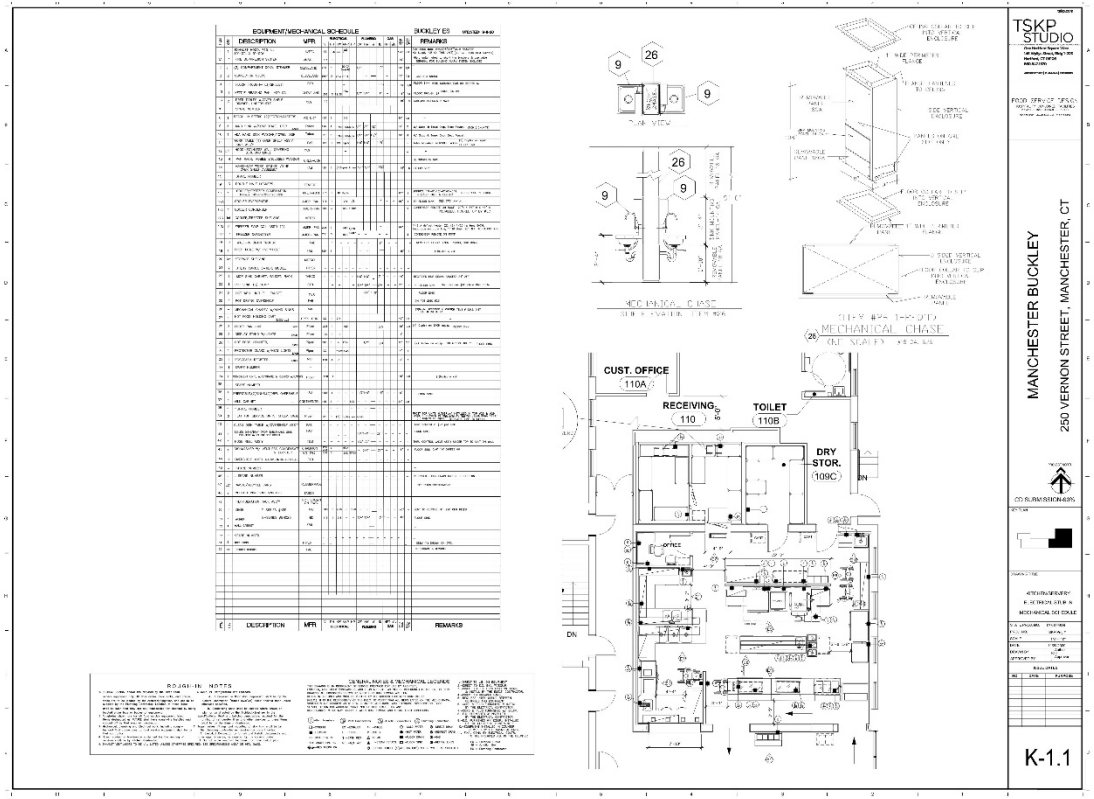
Buckley | Floor Plans



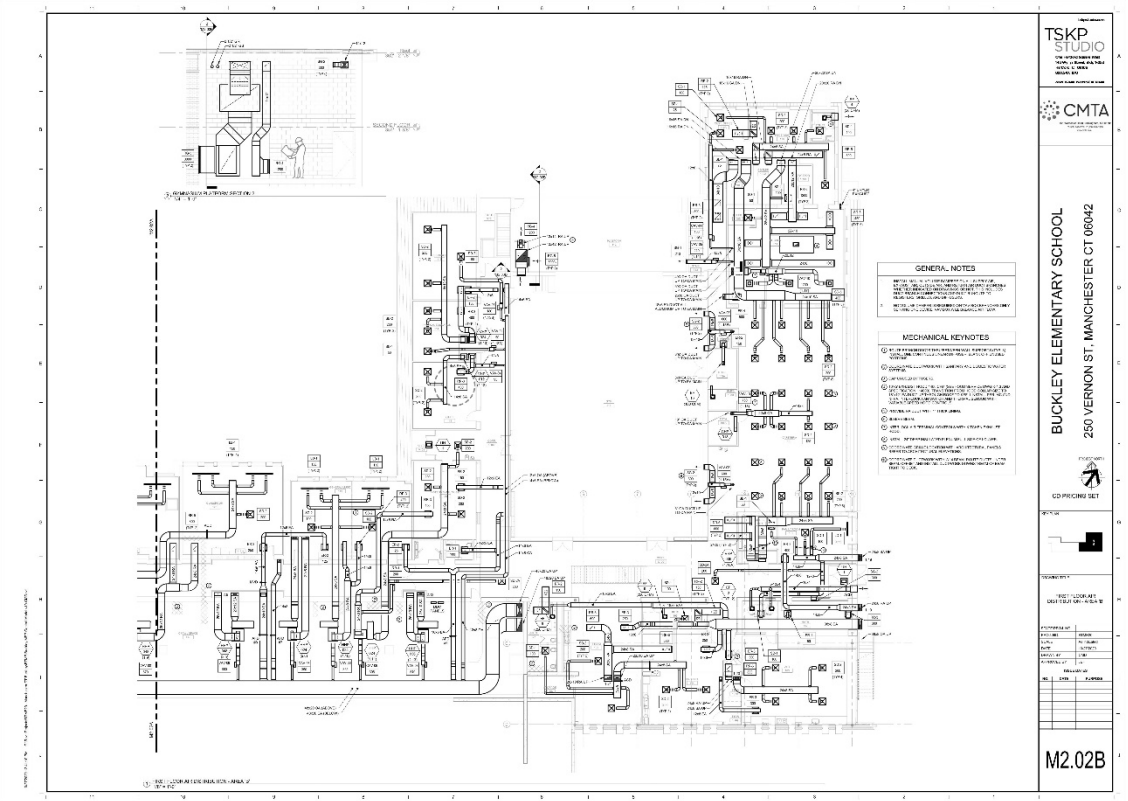
Buckley | Details



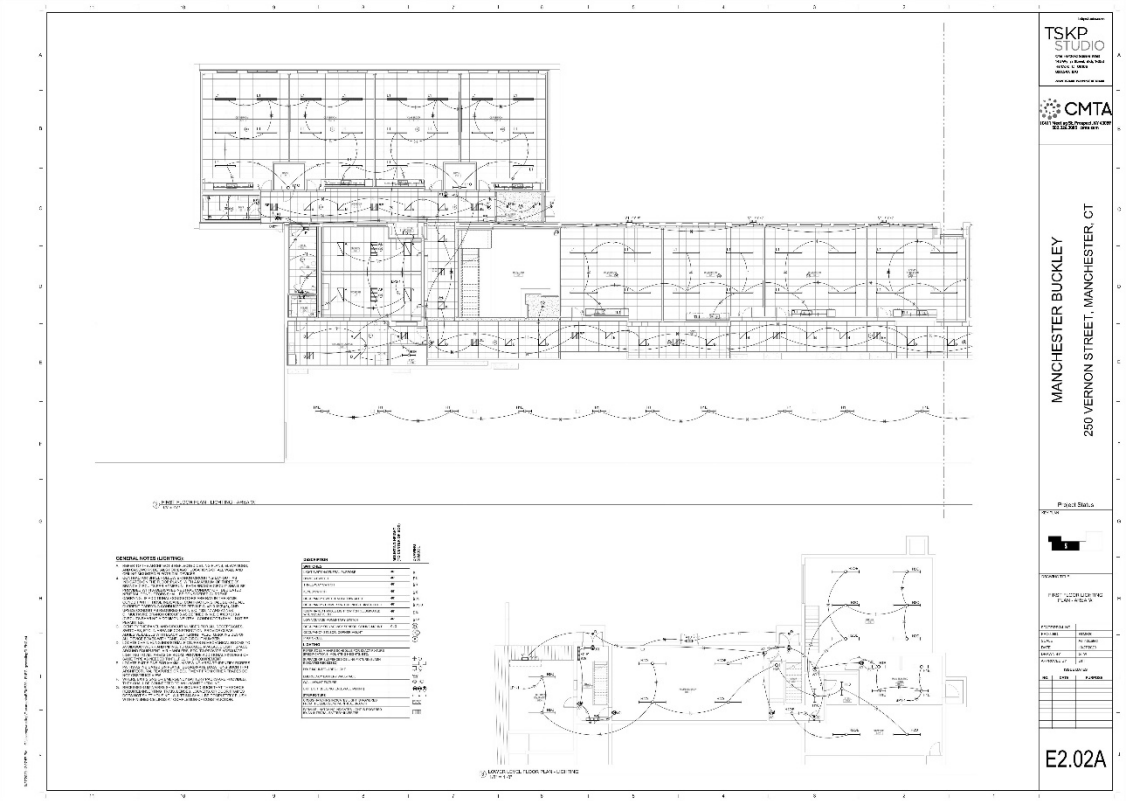
Buckley | Food Service



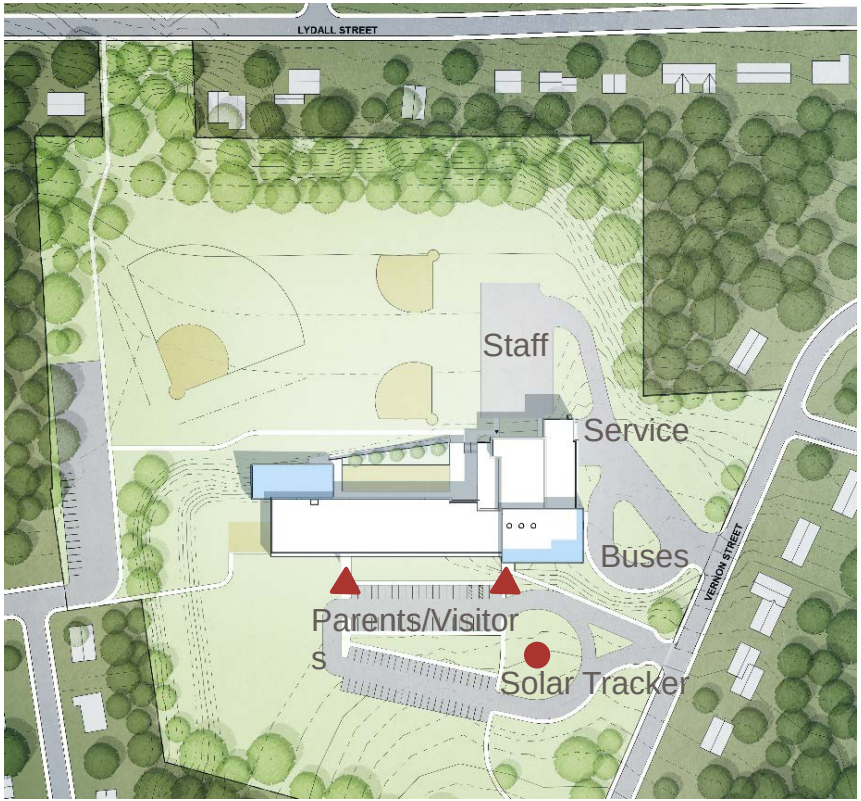
Buckley | Mechanical



Buckley | Lighting



Buckley | Proposed Site





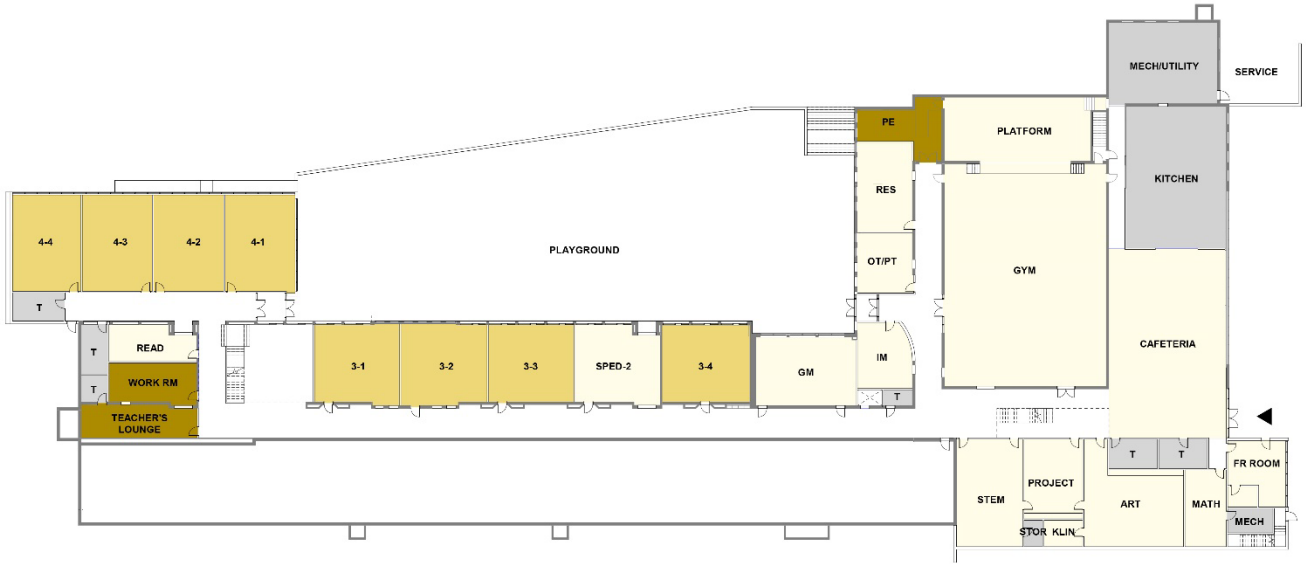
Solar Tracker

Discussion

Buckley | Proposed Upper Level



Buckley | Proposed Lower Level



Buckley | Imagery





TSKP STUDIO