

**Manchester Board of Education
Building and Sites Committee Meeting Minutes
Lincoln Center - Directors' Room
March 28, 2022**

Committee Member Attendees: David Eisenthal, Richard Kohls, Michael Orsene and Melanie Stefanovicz

Other Attendees: Karen Clancy, Assistant Superintendent of Finance & Management and Lindsey Boutilier, Director of Operations & Athletics

Central Office Modular Update

The portable unit has been installed behind the central office building and will house a number of central office staff members in six (6) offices. It will be ready for staff to move within the next several weeks.

Energy Audit/Upgrade & Solar Projects

The town's energy efficiency lighting and solar project initiatives are well underway. Buildings & Grounds supervisors are working closely with the contractors to ensure installations are completed according to plan.

ESSER Projects

Funds have been allocated through the ESSER grant to replace HVAC equipment in the high school auditorium.

Summer Capital Improvements

Mr. Boutilier distributed and reviewed a list of summer projects that are being planned for Manchester High School and Illing Middle School.

MHS Plans

We are currently looking at space at the high school to expand the cafeteria and to add small group spaces in the library. We will keep the Board informed of any updates. We are looking into the possibility of installing a digital sign in front of the high school that will provide the community with current events and other information.

Verplanck Roof Issues

The water intrusion issues at Verplanck have been resolved.

Buckley & Bowers Renovation Projects

The Buckley School renovation project is running on target. O&G has received contractor bids for the Bowers School renovation project and is in the process of awarding the bids to contractors.

Respectfully Submitted,

Karen L. Clancy

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Assistant Superintendent of Finance & Management