

**MANCHESTER BOARD OF EDUCATION**  
**REGULAR MEETING**  
**Monday, May 23, 2022**  
**Lincoln Center - Hybrid: In-Person and Virtual Meeting**  
**Hybrid: In-Person and Virtual Meeting**

**Curriculum & Instruction Committee Meeting**      **5:00 P.M - MHS Freshman Center**  
**Executive Session - Superintendent's Evaluation**      **6:00 P.M. - Lincoln Center**  
**Board of Education Meeting**      **7:00 P.M. - Lincoln Center**

**Public access to view meeting :**

Live streaming on FaceBook: [Link to MPS Pride FaceBook Page](#)

Live at Silk City TV: [Link to Live at Silk City TV](#)

On demand after the meeting: [Link to on-demand after the meeting](#)

**A. OPENING**

- 1.) Call to order
- 2.) Pledge of Allegiance
- 3.) Board of Education Minutes - May 9, 2022 A - 3

**B. COMMITTEE REPORTS**

- 1.) Personnel and Finance Committee Minutes - May 9, 2022 B - 1

**C. CONSENT CALENDAR**

- 1.) Personnel Actions [C - 1](#)
- 2.) Budget Transfers [C - 2](#)
- 3.) Establish an appropriation for the State of Connecticut Public Educational and Governmental Programming and Education Technology Investment Account (PEGPETIA) Grant Program for the FY 21-22 in the amount of \$29,673.37 [C - 3](#)
- 4.) Permission to apply for the Manchester Head Start Cost of Living and Quality Improvement Adjustments Grant for the FY 22/23 in the amount of \$64,057 [C - 4](#)
- 5.) Permission to apply for the State Department of Education's Program Enhancement Project (PEP) for Adult Education for the FY 22/23 in the amount of \$40,000 [C - 5](#)
- 6.) Permission to apply for the Carl D. Perkins Career and Technical Education Secondary Supplemental Enhancement Grant for the FY 21/23 in the amount of \$50,000 [C - 6](#)

**D. REPORT FROM STUDENT REPRESENTATIVE**

Leila Affini, Alexandra Hamza

**E. PUBLIC PARTICIPATION**

Residents who would like to participate remotely during public comment sessions must complete the [Request to Speak](#) form. Those in attendance must print their name and address on the sign-in sheet at the podium for accurate record keeping. In either case:

- State your name and address for the record. Students state name only.
- Three minute time limit.
- Written statements may be substituted for Board members if time runs out for the speaker.
- Inappropriate topics: Confidential information, personal issues and legal concerns. Please avoid derogatory and profane language.
- Immediate replies to questions/concerns should not be expected (although the Board Chair/Superintendent can do so at their discretion). However, questions of general interest can be submitted anytime using the '[Ask the Superintendent](#)' form

**F. SUPERINTENDENT'S REPORT**

- 1.) Board of Education 22-23 Budget Update, Matt Geary, Superintendent of Schools
- 2.) Update on Covid-19, Matt Geary, Superintendent of Schools

[F - 1](#)

**G. UNFINISHED BUSINESS - None**

**H. NEW BUSINESS**

- 1.) **Bid Waiver**  
Discussion of Bid Waiver for Certified Substitute Services.
- 2.) **2022-23 Budget**  
**Recommended Motion:**  
Move to Approve the Board of Education Budget for 2022-23

**I. PUBLIC PARTICIPATION**

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- State your name and address for the record. Students state name only.
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- Immediate replies to questions/concerns should not be expected (although the Board Chair/Superintendent can do so at their discretion). However, questions of general interest can be submitted anytime using the '[Ask the Superintendent](#)' form

**J. COMMUNICATIONS - None**

**K. ITEMS FOR FUTURE AGENDAS**  
**Topics for Superintendent's Report**

|                       |                                                           |
|-----------------------|-----------------------------------------------------------|
| Monday, June 13, 2022 | Adult Education Update<br>Manchester Teachers of the Year |
| Monday, June 27, 2022 | Close of School Update                                    |
| Monday, July 25, 2022 | Summer Programming Update                                 |

**L. ADJOURNMENT**

**MANCHESTER BOARD OF EDUCATION**

**Regular Meeting  
May 9, 2022  
Lincoln Center/Virtual**

**PRESENT:** Eisenthal, Kohls, Meggers, Mix, Ntem-mensah, Orsene, Pattacini, Patterson,

**ALSO PRESENT:** Superintendent of Schools Geary, Deputy Superintendent Curriculum & Special Services Radikas, Director of Finance & Management Clancy, Director of Human Resources Sone-Moyano

**ABSENT:**

**A. OPENING**

**A.1. & 2. Meeting Called to Order**

**The meeting was called to order by Chairperson Pattacii at 6:00 p.m.**

**Mr. Eisenthal moved to go into Executive Session. Mix seconded the motion.**

**8/0 - Voted in favor.**

**Executive session concluded at 6:38 p.m.**

**Chairperson Pattacini** called the meeting back to order at 7:01 p.m. All in attendance participated in the Pledge of Allegiance to the Flag, led by Mr. Pattacini.

**A.3. Approval of Minutes of Previous Meeting**

**APPROVED – Minutes Regular Meeting of the Board of Education of April 25, 2022. Secretary Patterson moved and Ms. Mix seconded the motion.**

**8/0 – Voted in favor.**

**B. COMMITTEE REPORTS**

None.

**C. CONSENT CALENDAR**

**Mr. Geary** presented two items on the Consent Calendar for Board approval.

**C.1. Personnel Action**

None.

**C.2. Transfer of Funds**

- **Transfer from System-wide Curriculum & Instruction Dues and Fees account in the amount of \$19,724.00. Transfer to System-wide Curriculum & Instruction Instructional Supplies and Materials account in the amount of \$17,666.00 and transfer to System-wide Curriculum & Instruction Computer Equipment account in the amount of \$2,058.00 for a total transfer of \$19,724.00**

**The Chairman called for a motion.**

**Secretary Patterson moved and Mr. Eisenthal seconded the recommendation to adopt the Consent Calendar as outlined in the agenda.**

**8/0 - Voted in favor.**

**D. STUDENT REPRESENTATIVE REPORT**

**Leila Affini** shared the MHS update:

-At Manchester High School, 4th quarter is moving right along with progress notes closing this week.

- Many students are also in the midst of taking AP tests. Most testing ends this week except for a few make-up tests next week.

-One thing Manchester prides itself on is making room for students to create change. Paris Bazemore, a junior at MHS, was recognized by the Voice4Change program. For her efforts, MHS will have a designated makerspace.

-As the year is winding down, the senior festivities are just getting started with prom this Saturday at the Hartford Marriott.

-End of the year concerts are also coming up and this year Modern Band will be having a concert next Tuesday May, 17th at 7pm at the Bailey Auditorium.

-The spring sports season continues to be going smoothly at MHS.

-Finally the Student Equity Advisory Team will be attending the UCONN Human Rights Summit next Wednesday to give a presentation on youth voice and equity.

**Mr. Pattacini** wanted to hear more about the Student Equity Advisor Program, maybe at another meeting. Leila is actually chair of that group that was created in 2020. We have one of the most diverse high schools in the state and this group is about cultural appreciation in school.

## **E. PUBLIC PARTICIPATION**

Mr. Tom Stringfellow, 183 Hillstown Road, attended the State Board of Education meeting recently. They spoke about racial imbalance and student attendance. Mr. Stringfellow talked about how racism is real and there are hate groups out there, as well as BLM and PowerUp. He recommended the book *Systemic Racism 101*. Mr. Stringfellow also talked about Mental Health Awareness Month and suicide prevention. Last, he mentioned that the history of women in a positive light was shown on CBS this morning.

Ms. Debbie Streeter, 25 Eastfield Street, noted that employees usually think of the "Board" as the administration. She shared a picture of the difference between equal and fair. She works with students with disabilities to help them be successful. Sometimes administration treats paras like teachers, when they want classes covered, but when it comes to the increase in health insurance costs and the percentage paras

pay, both are at a higher percent than teachers, nurses and others, all who make more money than paras.

Ms. Streeter wondered why the pay schedule shows increased steps, but this did not increase the pay of those on top, but makes it take longer to get to those top steps. She would like to see paras able to select a balloon payment or be able to divide their pay evenly through the year like teachers can do. They don't work in the summer, which means no pay, but they also are excluded from collecting unemployment benefits.

Mr. Colin McNamara, 47 Grandview Street, feels equity means nothing, it is a nonsense term. He went on to make jokes about privilege.

## **F. SUPERINTENDENT'S REPORT**

### **F.1. Update on Senior Stories**

**Mr. Geary** introduced Katelyn Miner, Principal of MHS. Mr. Geary shared that about a month ago he had the opportunity to sit through multiple senior stories. Ms. Miner reported that a team of hardworking people are responsible for this work, backed by the support of the Barr Foundation. Ms. Miner's presentation can be seen on the website.

**Mr. Eisenthal** mentioned that this was in a pilot phase and wondered if next year there would be a formal rollout. He also wondered if we are following another district on this project, or are we a trailblazer. Ms. Miner noted that we took ideas from several districts and made this project our own.

**Ms. Mix** is confused, wondering if each teacher will advise a group. Ms. Miner mentioned the Wednesday mentor program, where almost all staff members mentor 10-11 mentees. They build relationships with students outside of a classroom setting. Some topics covered include career planning, college prep, interview prep as well as senior story work across grades 9-12.

**Ms. Patterson** thought this was excellent work, foundational work, for our students. The "rest of life" is a big thing to think about and she likes this incremental approach starting in grade 9. Ms. Patterson wondered if there is

work done to identify strengths such as assessments or is this just self-discovery? Ms. Miner reviewed there are inventory tools in Naviance and also some self-discovery. It represents a set of experiences over time.

**Mr. Ntem-Mensah** thought this was a job well done, phenomenal!

**Mr. Pattacini** mentioned two grantors, The Barr Foundation and the RISE Network. These are private foundations that tend to offer competitive grants for something innovative. Mr. Geary added that the RISE Network is part of the Dalio Foundation. We were invited to apply for these grants to continue cutting edge work at the high school. Many of these types of grants operate on an invitation to apply only basis. Mr. Pattacini had recently attended a civics class at MHS and every student wrote about the 25th credit and how excited and helpful it has been and how every student should have this experience.

## **G. UNFINISHED BUSINESS**

### **G.1. Ratification of the Manchester Federation of Paraeducators Local #3175, AFT CT, AFL-CIO Contract**

**Mr. Pattacini** reviewed that this item was reviewed in a prior agenda and tabled. This contract is up for ratification this evening. **Mr. Geary** added that this contract was negotiated with the Para Union and ratified by the union.

**Ms. Mix** had previously asked for this item to be tabled. As a new member of the Board, she waited time to review the process and she is comfortable with the contract negotiations. She believes this contract moves in the right direction.

**Mr. Pattacini** supports this contract, which was negotiated in good faith. He noted items in it can be changed in a future contract.

**Secretary Patterson moved to approve the Manchester Federation of Paraeducators Local #3175, AFT CT, AFL-CIO Contract, covering the period of July 1, 2022 – June 30, 2026. Mr. Eisenthal seconded the motion.**

**8/0 - Voted in favor.**

## **H. NEW BUSINESS**

### **H.1. Healthy Food Certification**

**Mr. Geary** noted that each year the Board has to reauthorize the Healthy Food Certification (HFC) as required by statute (C.G.S. Section 10-215f). There are two parts, first to approve and second if approved, to allow the sale of non-approved items at events and fundraisers, etc.

**Secretary Patterson moved to approve that pursuant to C.G.S. Section 10-215f, the Manchester Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2022, through June 30, 2023. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, culinary programs and any fundraising activities on school premises sponsored by the school or non-school organizations and groups. Mr. Eisenthal seconded the motion.**

**8/0 - Voted in favor.**

If the Manchester Board of Education votes "yes" for the healthy food option, the Manchester Board of Education must also vote "yes" or "no" on whether to allow food and beverage exemptions.

**Secretary Patterson moved that the Manchester Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular**

**school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held and must be the same place as the food and beverage sales. Ms. Mix seconded the motion.**

**8/0 - Voted in favor.**

**I. PUBLIC COMMENTS** (Limited to items on tonight's agenda)

Ms. Debbie Streeter, 25 Eastfield Street, stated this was a moot point since the contract for the paras was approved this evening. She feels that sometimes paras are treated like teachers, but yet they are not afforded the balloon payment or summer income that teachers can opt for and cannot collect unemployment during unpaid vacations or during the summer. Paras also have fewer paid holidays, although over the next several years those will be gradually added. Ms. Streeter feels everyone should get paid for all holidays, such as Three Kings Day or Eid. She realized this could have gone to arbitration. These are unprecedented times and Ms. Street hopes the Board sees that and approves an MOU to reflect appropriate pay.

Ms. Laurel Fragne, 55 Academy Street, stated her son Preston will be graduating from Bentley this year. She wanted to thank the Bentley staff and teachers for such a well-run program. She wondered, with the recent increase in covid numbers, would there be any changes to graduation. If so, when does the administration anticipate notifying families? Mr. Geary responded that because graduation is outside this year he hopes there will be no changes. The only reason he would see a change is if the Department of Public Health mandates it. This was one of the reasons graduation was intentionally planned to be outside.

Mr. Tom Stringfellow, 183 Hillstown Road, though it was a good presentation from Ms. Miner. He is a proud 1974 graduate of MHS. He has seen change for the better

recently. He wished the seniors all the best and enjoyed the video presentation. We always see negative things about public high schools. We have to take all comers while private and parochial schools do not. He thinks the 25th credit is a good program and agrees with the food services healthy food mandate.

**Mr. Geary** stated he received a question about school vouchers and he clarified that these are not available in Connecticut.

#### **J. COMMUNICATIONS**

**Ms. Patterson** had the opportunity to attend the Bennet concert last week with a guest appearance of an Illing student. A singing child is a happy child! She saw a room full of pride and joy!!

#### **K. ITEMS FOR FUTURE AGENDAS**

Monday, May 23, 2022                      2022-2023 Budget Update

Monday, June 13, 2022                      Adult Education Update

Monday, June 27, 2022                      Close of School Update

**\*\*It was noted that the May 12 Budget Workshop has been canceled.**

#### **L. ADJOURNMENT**

**Mr. Pattacini called for a motion to adjourn.**

**Secretary Patterson moved and Mr. Eisenthal seconded the motion to adjourn the meeting.**

**8/0 - Voted in favor. Adjournment 8:20 p.m.**

Respectfully submitted,

Traey Patterson, Board Secretary

Manchester Board of Education  
Personnel & Finance Committee Report  
May 9, 2022  
5:00 p.m. - Lincoln Center / Virtual

Attendees: Committee Members Tracy Patterson, David Eisenthal, & Michael Orsene

Also in attendance: Superintendent, Matthew Geary & Assistant Superintendent of Finance & Management, Karen Clancy

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Mr. Geary provided an update on new Magnet School tuition legislation. Magnet School tuition will be capped for Manchester. If the number of Manchester students attending paid Magnet Schools goes above 4% of our enrollment (approximately 300 students), MPS will receive \$4,400 per student back from the State. This equates to \$1.3m. CREC has also increased Magnet School tuition rates by \$900 per student. We have approximately 350 Manchester students attending CREC Magnet Schools which means we will see an increase in cost of approximately \$300K. The net impact on the Board of Education budget is \$1m to the good.

Committee members discussed Long Term Budget Planning for the purpose of addressing concerns with regard to short term grant funding sources. This is an ongoing discussion that will be revisited at the next Personnel & Finance committee meeting.

The meeting was adjourned at 6:00 p.m.

Respectfully Submitted,

*Karen L. Clancy*

Karen L. Clancy  
Assistant Superintendent of Finance & Management

**PERSONNEL ACTIONS****APPOINTMENTS**

Ms. Molly O'Connor to be a Technology Education Teacher at Illing Middle School. Ms. O'Connor is a current MPS Paraeducator who received her Bachelor of Science from Keene State College and currently resides in Manchester. It is recommended that her appointment be approved effective May 9, 2022 (Bachelor's /Step 2.5; \$50,699.00).

Ms. Paola Silva to be a Technology Education Teacher serving under a Durational Shortage Area Permit at Illing Middle School. Ms. Silva received her Bachelor's in Digital Printing and Design Technology from Central Connecticut State University and currently resides in Rocky Hill. It is recommended that her appointment be approved effective May 23, 2022 (Bachelor's / Step 2.5; \$50,699.00).

**RESIGNATIONS**

Mr. Robert O'Neal, Technology Education Teacher at Illing Middle School, has submitted his notice of resignation effective April 27, 2022. Mr. O'Neal has been with Manchester Public Schools since December 21, 2021. It is recommended that his resignation be accepted.

**LEAVE OF ABSENCES**

Town of Manchester  
Board of Education

**To:** Manchester Board of Education  
**From:** Mr. Matthew Geary, Superintendent of Schools  
**Subject:** Transfer of Funds  
**Date:** May 13, 2022

**Background:** In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY2021-2022 Budget.

**Discussion/Analysis:** Transfer from Manchester Middle Academy Alternative Education Other Purchased Services in the amount of \$4,000.00. Transfer to Manchester Middle Academy Alternative Education General Supplies & Materials in the amount of \$4,000.00.

**Financial Impact:** None

**Other Board/Commission Action:** None

**Recommendation:** The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY2021-2022 Budget.

*Matthew Geary*

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Matthew Geary  
Superintendent of Schools  
Manchester, Connecticut  
May 23, 2022

**Manchester Public Schools  
Manchester, Connecticut**

**TO: Accounting Department**

**School/Department: Manchester Middle Academy**

**Date of Request: 05/13/2022**

**Approver: Althea Barnes**

**Date Approved: 05/13/2022**

**JUSTIFICATION (Required Field):** To move money from Other Purchased services. The two outside vendors did not stay for the time period that was allocated. Both contracts were ended early.

**SUBJECT:**  
**TRANSFER BUDGET MONIES FROM ONE LINE ACCOUNT TO ANOTHER**

**DECREASE - In whole dollars only:**

**\$ 4,000.00    Account # 10263100 5590    Description: MMA Other Purchased Srvc**

**\$ \_\_\_\_\_ Account # \_\_\_\_\_ Description:**

**\$ \_\_\_\_\_ Account # \_\_\_\_\_ Description:**

**\$ 4,000.00    TOTAL DECREASE**

**INCREASE - In whole dollars only:**

**\$ 4,000.00    Account # 10263100 5610    Description: MMA General Sup. & Mat.**

**\$ \_\_\_\_\_ Account # \_\_\_\_\_ Description:**

**\$ \_\_\_\_\_ Account # \_\_\_\_\_ Description:**

**\$ 4,000.00    TOTAL INCREASE (Must match total decrease)**

**Accounting Department Only**

Board Approval Needed:    Yes X    No \_\_\_\_

Date of Board Approval:    \_\_\_\_\_

Date Transfer Completed:    \_\_\_\_\_    Name: \_\_\_\_\_

Town of Manchester  
Board of Education

**To:** Manchester Board of Education  
**From:** Mr. Matthew Geary, Superintendent of Schools  
**Subject:** Transfer of Funds  
**Date:** April 29, 2022

**Background:** In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY 2021-2022 Budget.

**Discussion/Analysis:** Transfer from Bentley Alternative Education Field Trips in the amount of \$1,005.00. Transfer to Bentley Alternative Education Instructional Supplies and Materials in the amount of \$500.00 and transfer to Bentley Alternative Education Office Supplies and Materials in the amount of \$505.00.

**Financial Impact:** None

**Other Board/Commission Action:** None

**Recommendation:** The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY 2021-2022 Budget.

*Matthew Geary*

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Matthew Geary  
Superintendent of Schools  
Manchester, Connecticut  
May 23, 2022

**Manchester Public Schools  
Manchester, Connecticut**

**TO: Accounting Department**

**School/Department: Bentley Alternative Education**

**Date of Request: 4/29/2022**

**Approver: Jill Tallberg**

**Date Approved: 5/3/2022**

**JUSTIFICATION (Required Field):** Will not be utilizing balance of Transportation Field Trip budget. Would like the transfer to be split between Instructional Supplies and Office Supplies.

**SUBJECT:**

**TRANSFER BUDGET MONIES FROM ONE LINE ACCOUNT TO ANOTHER**

**DECREASE - In whole dollars only:**

**\$ 1,005.00**    **Account # 10265270 5512**    **Description: Bentley Field Trips**

**\$ \_\_\_\_\_**    **Account # \_\_\_\_\_**    **Description: \_\_\_\_\_**

**\$ \_\_\_\_\_**    **Account # \_\_\_\_\_**    **Description: \_\_\_\_\_**

**\$1,005.00**    **TOTAL DECREASE**

**INCREASE - In whole dollars only:**

**\$ 500.00**    **Account # 10265100 5611**    **Description: Bentley Instructional Sup/Mat**

**\$ 505.00**    **Account # 10265100 5680**    **Description: Bentley Office Sup/Mat**

**\$ \_\_\_\_\_**    **Account # \_\_\_\_\_**    **Description: \_\_\_\_\_**

**\$ 1,005.00**    **TOTAL INCREASE (Must match total decrease)**

**Accounting Department Only**

Board Approval Needed:    Yes X    No \_\_\_\_\_

Date of Board Approval:    \_\_\_\_\_

Date Transfer Completed:    \_\_\_\_\_    Name: \_\_\_\_\_

Town of Manchester  
Board of Education

To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Item for Appropriation State of Connecticut Public Educational and Governmental Programming and Education Technology Investment Account (PEGPETIA) Grant Program

Date: May 16, 2022

**Background:**

Manchester Public Schools have demonstrated a record of excellence in technology education and we are requesting state of the art equipment for our studio and auditorium facilities. The PEGPETIA Grant will improve and expand education and career guidance systems for Manchester's youth. The grant is funded by the State of Connecticut.

**Discussion/Analysis:**

Funds will be used to:

1. Enhance student experiences in the Performing Arts and Communications (PAC) Academy at Manchester High School where students work and learn in spaces and courses that are dedicated to helping them find exposure, expertise, agency and voice: having access to industry standard equipment helps these students to gain meaningful and rich experiences in documenting and producing media.
2. Provide experiences that help ensure that students are exposed to specific career-based competencies, which will prepare them for a transition to a technologically-advanced employment workplace.
3. Support specific developmental initiatives through funding for instructional programs, supplies and equipment for grades 9-12 in the aforementioned areas.

**Financial Impact:** None to the Board of Education

**Other Board/Commission Action:** None

**Recommendations:**

The Superintendent recommends that the Board of Education request that the Board of Directors establish an appropriation for FY21-22 Public Educational and Governmental Programming and Education Technology Investment Account (PEGPETIA) Grant Program in the amount of \$29,673.37.

Matthew Geary  
Superintendent of Schools  
Manchester, CT  
May 23, 2022

Town of Manchester  
Board of Education

**To:** Manchester Board of Education

**From:** Matthew Geary, Superintendent of Schools

**Subject:** Permission to apply for FY 22/23 Manchester Head Start Cost of Living and Quality Improvement Adjustments

**Date:** May 3, 2022

**Background:** The Manchester Board of Education must submit an application to receive a Cost of Living Adjustment and Quality Improvement Adjustment for the FY 22/23 Head Start Program.

**Discussion/Analysis:** Pro-rated Cost of Living Adjustment (COLA) of 2.28% for staff salaries and fringe benefits in the amount of \$51,567. Pro-rated Quality Improvement (QI) allocation in the amount of \$12,490 based on funded slots for the program to invest in ongoing program efforts and activities to better incorporate a trauma-informed approach to support children, families and staff impacted by adverse experiences.

**Financial Impact:** None.

**Other Board/Commission Action:** None.

**Recommendations:** The Superintendent recommends that the Board of Education give permission to apply for the FY 22/23 Manchester Head Start Cost of Living and Quality Improvement Adjustments totaling \$64,057.

**Attachments:** None.

*Matthew Geary*

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Matthew Geary  
Superintendent of Schools  
Manchester, Connecticut  
May 23, 2022

**Town of Manchester  
Board of Education**

**To:** Manchester Board of Education

**From:** Matthew Geary, Superintendent of Schools

**Date:** May 3, 2022

**Re:** **Permission to apply for the State Department of Education's Program Enhancement Project (PEP) for Adult Education for FY22/23**

**Background:**

This **Transition: Workforce Readiness** grant is designed to promote the self-sufficiency of adult education students and to strengthen their response to the needs of a rapidly changing labor market; to provide exposure to, and experience in, relevant industry sectors/career pathways as identified in the Capital Workforce Partners Workforce Development Board's local WIOA plans; and to ensure that Connecticut has educated workers with the necessary skills, competencies and credentials to be successful in the 21<sup>st</sup> century workplace.

**Discussion/Analysis:**

These funds will be used to support individuals enrolled in MA&CE's diploma granting program pathways, and ESL enrolled students with limited English proficiency skills through the integration and contextualization of the above into the academic instruction in response to the evolving needs of the business community. The integrated components will include the promotion of individual self-sufficiency; provide workforce readiness activities, including literacy instruction; development of digital literacy skills and employability skills; career exploration and development along with links to employment; employment services; and other options. Instruction and related career and workforce readiness activities, including workshops, will also include support to transitioning to work, entry-level employment, and reentry into the workforce for unemployed individuals.

**Financial Impact:**

None to the Board of Education

**Other Board/Commission Action:** None

**Recommendations:**

The Superintendent of Schools recommends that the Board of Education give permission to apply for Connecticut State Department of Education's Adult Education Program Enhancement Projects (PEP) grant for FY22/23 in the amount of \$40,000.

*Matthew Geary*

Matthew Geary  
Superintendent of Schools  
Manchester, Connecticut  
May 23, 2022

Town of Manchester  
Board of Education

**To:** Manchester Board of Education

**From:** Matthew Geary, Superintendent of Schools

**Subject:** Permission to apply Carl D. Perkins Career and Technical Education Secondary Supplemental Enhancement Grant for FY21-23.

**Date:** May 3, 2022

**Background:**

Manchester Public Schools have demonstrated a record of excellence in career and technical education. The Carl D. Perkins Career and Technical Education Secondary Supplemental Enhancement Grant will improve and expand education and career guidance systems for Manchester's youth. The grant is funded by the State of Connecticut.

**Discussion/Analysis:**

Funds will be used between June 1, 2022 and September 30, 2022 to:

1. Foster innovation through the identification and promotion of promising and proven career and technical education programs, practices, and strategies.
2. Support specific developmental initiatives through funding for professional development, instructional programs, supplies and equipment for grades 9-12 in Career and Technical Education Program areas including manufacturing, business/finance, education and hospitality.

**Financial Impact:** None to the Board of Education

**Other Board/Commission Action:** None

**Recommendations:** The Superintendent recommends that the Board of Education give permission to apply for the FY21-23 Carl D. Perkins Career and Technical Education Secondary Supplemental Enhancement Grant in the amount of \$50,000.

*Matthew Geary*

Matthew Geary  
Superintendent of Schools  
Manchester, CT  
May 23, 2022

Board of Education  
2022-2023 Budget Update

F - 1

| OBJECT | ACCOUNT DESCRIPTION       | 21-22 Revised | 21-22 Actual  | 22-23 BOE Rec | Diff2        | Percent  | 22-23 BOE Final |
|--------|---------------------------|---------------|---------------|---------------|--------------|----------|-----------------|
| 5110   | CERTIFIED ADMINISTRATORS  | 5,057,824.00  | 5,070,768.73  | 5,109,154.64  | 51,330.64    | 1.00%    | 5,109,154.64    |
| 5111   | CERTIFIED SALARIES        | 41,729,412.00 | 41,521,844.50 | 42,975,109.06 | 1,245,697.06 | 2.90%    | 42,425,109.06   |
| 5112   | NON-CERTIFIED SALARIES    | 12,683,704.00 | 12,687,270.87 | 13,131,325.35 | 447,621.35   | 3.41%    | 13,131,325.35   |
| 5115   | HOURLY EMPLOYEES          | 2,700,000.00  | 2,831,953.76  | 2,931,072.14  | 231,072.14   | 7.88%    | 2,931,072.14    |
| 5117   | TUTORS                    | 554,574.00    | 566,594.80    | 586,425.62    | 31,851.62    | 5.43%    | 586,425.62      |
| 5118   | PARAPROFESSIONALS         | 4,232,588.00  | 4,253,834.25  | 4,402,718.45  | 170,130.45   | 3.86%    | 4,402,718.45    |
| 5120   | HALL MONITORS             | 226,034.00    | 247,821.09    | 256,494.83    | 30,460.83    | 11.88%   | 256,494.83      |
| 5122   | BUILDING SUBSTITUTES      | 285,000.00    | 285,000.00    | 293,550.00    | 8,550.00     | 2.91%    | 293,550.00      |
| 5124   | CERT. DEGREE CHANGES      | 0.00          | 0.00          | 100,000.00    | 0            | 0.00%    | 100,000.00      |
| 5130   | OVERTIME                  | 300,000.00    | 388,900.57    | 300,000.00    | 0.00         | 0.00%    | 300,000.00      |
| 5100   | TOTAL                     | 67,769,136.00 | 67,853,988.57 | 70,085,850.09 | 2,216,714.09 | 3.27%    | 69,535,850.09   |
| OBJECT | ACCOUNT DESCRIPTION       | 21-22 Revised | 21-22 Actual  | 22-23 BOE Rec | Diff         | Percent  | 22-23 BOE Final |
| 5210   | LIFE INSURANCE            | 127,143.00    | 124,652.42    | 133,156.00    | 6,013.00     | 4.52%    | 133,156.00      |
| 5220   | SOCIAL SECURITY           | 2,321,913.00  | 2,321,912.63  | 2,376,160.00  | 54,247.00    | 2.28%    | 2,376,160.00    |
| 5230   | TOWN PENSION              | 2,090,198.00  | 0.00          | 2,048,999.00  | -41,199.00   | -2.01%   | 2,048,999.00    |
| 5235   | DEFINED CONTRIBUTION      | 685,213.00    | 387,631.35    | 752,301.00    | 67,088.00    | 8.92%    | 752,301.00      |
| 5240   | TUITION REIMBURSEMENT     | 165,000.00    | 103,409.84    | 100,000.00    | -65,000.00   | -65.00%  | 100,000.00      |
| 5250   | UNEMPLOYMENT COMP.        | 60,000.00     | 60,000.00     | 30,000.00     | -30,000.00   | -100.00% | 30,000.00       |
| 5270   | HEALTH & MAJ. MED.        | 16,561,532.00 | 16,530,991.27 | 17,249,912.00 | 688,380.00   | 3.99%    | 17,249,912.00   |
| 5280   | MAN. SELF INS. PROG. MSIP | 1,490,589.00  | 1,490,589.00  | 1,528,163.00  | 37,574.00    | 2.46%    | 1,528,163.00    |
| 5290   | CERTIFIED-ACCUM. SICK     | 100,000.00    | 23,851.13     | 100,000.00    | 0.00         | 0.00%    | 100,000.00      |
| 5291   | NON-CERT. ACCUM. SICK     | 100,000.00    | 21,083.06     | 100,000.00    | 0.00         | 0.00%    | 100,000.00      |
| 5292   | CERTIFIED LONGEVITY       | 24,700.00     | 20,814.30     | 21,550.00     | -3,150.00    | -14.62%  | 21,550.00       |
| 5293   | NON-CERT. LONGEVITY       | 35,100.00     | 28,532.78     | 32,400.00     | -2,700.00    | -8.33%   | 32,400.00       |
| 5200   | TOTAL                     | 23,761,388.00 | 21,113,467.78 | 24,472,641.00 | 711,253.00   | 2.99%    | 24,472,641.00   |
| OBJECT | ACCOUNT DESCRIPTION       | 21-22 Revised | 21-22 Actual  | 22-23 BOE Rec | Diff         | Percent  | 22-23 BOE Final |
| 5320   | CONSULTANTS               | 160,000.00    | 40,432.70     | 60,000.00     | -100,000.00  | -166.67% | 60,000.00       |
| 5330   | PROFESSIONAL DEVELOPMENT  | 91,387.00     | 28,535.27     | 50,000.00     | -41,387.00   | -82.77%  | 50,000.00       |
| 5335   | LEGAL FEES                | 220,000.00    | 388,000.00    | 250,000.00    | 30,000.00    | 12.00%   | 250,000.00      |
| 5340   | OTHER PROFESSIONAL SERVIC | 1,182,725.00  | 1,509,952.82  | 1,410,000.00  | 227,275.00   | 16.12%   | 1,410,000.00    |
| 5341   | SPORTS OFFICIALS          | 56,715.00     | 53,207.00     | 55,069.24     | -1,645.76    | -2.99%   | 55,069.24       |
| 5342   | SPED RELATED SERVICES     | 579,388.00    | 824,904.29    | 784,904.29    | 205,516.29   | 26.18%   | 784,904.29      |
| 5300   | TOTAL                     | 2,290,215.00  | 2,845,032.08  | 2,609,973.53  | 319,758.53   | 13.96%   | 2,609,973.53    |

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| OBJECT | ACCOUNT DESCRIPTION       | 21-22 Revised | 21-22 Actual | 22-23 BOE Rec | Diff        | Percent  | 22-23 BOE Final |
|--------|---------------------------|---------------|--------------|---------------|-------------|----------|-----------------|
| 5421   | DISPOSAL SERVICES         | 141,000.00    | 140,000.00   | 140,000.00    | -1,000.00   | -0.71%   | 140,000.00      |
| 5430   | CONTRACTED SERVICES       | 225,298.00    | 221,404.63   | 225,298.00    | 0.00        | 0.00%    | 225,298.00      |
| 5431   | CONTRACTED REPAIRS        | 41,600.00     | 49,049.89    | 41,600.00     | 0.00        | 0.00%    | 41,600.00       |
| 5432   | CONTRACTED SUBS           | 996,400.00    | 855,783.48   | 900,000.00    | -96,400.00  | -10.71%  | 900,000.00      |
| 5435   | REPAIR OF EQUIPMENT       | 135,908.00    | 127,275.97   | 135,908.00    | 0.00        | 0.00%    | 135,908.00      |
| 5440   | RENTALS                   | 381,734.00    | 330,401.92   | 341,965.99    | -39,768.01  | -11.63%  | 341,965.99      |
| 5400   | TOTAL                     | 1,921,940.00  | 1,723,915.89 | 1,784,771.99  | -137,168.01 | -7.14%   | 1,784,771.99    |
| OBJECT | ACCOUNT DESCRIPTION       | 21-22 Revised | 21-22 Actual | 22-23 BOE Rec | Diff        | Percent  | 22-23 BOE Final |
| 5510   | REGULAR TRANSPORTATION    | 2,855,857.00  | 2,773,487.62 | 2,995,366.63  | 139,509.63  | 4.66%    | 2,995,366.63    |
| 5511   | SPECIAL TRANSPORTATION    | 2,685,751.00  | 2,931,856.89 | 3,166,405.44  | 480,654.44  | 15.18%   | 3,166,405.44    |
| 5512   | TRANSPORTATION FIELD/ATHL | 228,528.00    | 182,920.59   | 175,000.00    | -53,528.00  | -30.59%  | 175,000.00      |
| 5513   | HOMELESS TRANSPORTATION   | 158,646.00    | 50,925.00    | 50,000.00     | -108,646.00 | -217.29% | 50,000.00       |
| 5500   | TOTAL                     | 5,928,782.00  | 5,939,190.10 | 6,386,772.07  | 457,990.07  | 7.72%    | 6,386,772.07    |
| OBJECT | ACCOUNT DESCRIPTION       | 21-22 Revised | 21-22 Actual | 22-23 BOE Rec | Diff        | Percent  | 22-23 BOE Final |
| 5529   | INTERSCHOLASTIC INSURANCE | 29,500.00     | 27,218.00    | 28,170.63     | -1,329.37   | -4.72%   | 28,170.63       |
| 5530   | TELEPHONE/COMMUN.         | 143,359.00    | 158,149.03   | 143,359.00    | 0.00        | 0.00%    | 143,359.00      |
| 5532   | COMM RELATED EQUIP        | 15,232.00     | 7,994.94     | 15,232.00     | 0.00        | 0.00%    | 15,232.00       |
| 5535   | LIBRARY DATA BASES        | 55,432.00     | 46,194.81    | 55,258.00     | -174.00     | -0.31%   | 55,258.00       |
| 5540   | PRINTING/ADVERTISING      | 56,560.00     | 10,979.31    | 20,000.00     | -36,560.00  | -182.80% | 20,000.00       |
| 5541   | POSTAGE                   | 40,256.00     | 30,411.47    | 40,000.00     | -256.00     | -0.64%   | 40,000.00       |
| 5561   | TUITION-PUBLIC            | 3,602,113.00  | 4,110,116.18 | 4,010,116.18  | 408,003.18  | 10.17%   | 3,060,116.18    |
| 5563   | TUITION-PRIVATE           | 2,366,948.00  | 2,840,471.76 | 2,710,471.76  | 343,523.76  | 12.67%   | 2,710,471.76    |
| 5564   | INSTRUCTIONAL SERVICES    | 1,396,391.00  | 1,346,942.82 | 1,366,942.00  | -29,449.00  | -2.15%   | 1,366,942.00    |
| 5580   | TRAVEL/LODGING            | 100,303.00    | 71,363.85    | 73,861.58     | -26,441.42  | -35.80%  | 73,861.58       |
| 5590   | OTHER PURCHASED SERV      | 1,419,471.00  | 1,283,221.35 | 1,328,134.10  | -91,336.90  | -6.88%   | 1,328,134.10    |
| 5500   | TOTAL                     | 9,225,565.00  | 9,933,063.52 | 9,791,545.25  | 565,980.25  | 6.13%    | 8,841,545.25    |

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| OBJECT    | ACCOUNT DESCRIPTION     | 21-22 Revised | 21-22 Actual | 22-23 BOE Rec | Diff        | Percent | 22-23 BOE Final |
|-----------|-------------------------|---------------|--------------|---------------|-------------|---------|-----------------|
| 5608      | CAPITAL REPAIR          | 412,210.00    | 243,408.02   | 329,768.00    | -82,442.00  | -25.00% | 329,768.00      |
| 5610      | GENERAL SUP & MAT       | 307,776.00    | 291,834.78   | 307,776.00    | 0.00        | 0.00%   | 307,776.00      |
| 5611      | INSTRUCTIONAL SUP & MAT | 570,799.00    | 526,408.02   | 500,000.00    | -70,799.00  | -14.16% | 500,000.00      |
| 5612      | COMPUTER SUP & MAT      | 200,334.00    | 159,371.44   | 200,334.00    | 0.00        | 0.00%   | 200,334.00      |
| 5613      | MAINTENANCE SUPPLIES    | 355,401.00    | 286,046.70   | 318,000.00    | -37,401.00  | -11.76% | 318,000.00      |
| 5615      | TESTING                 | 54,630.00     | 34,282.07    | 40,000.00     | -14,630.00  | -36.58% | 40,000.00       |
| 5616      | ATHLETIC SUPPLIES       | 63,390.00     | 19,811.33    | 60,000.00     | -3,390.00   | -5.65%  | 60,000.00       |
| 5617      | CUSTODIAL SUP & MAT     | 304,568.00    | 227,777.11   | 265,000.00    | -39,568.00  | -14.93% | 265,000.00      |
| 5618      | GROUNDS BEAUTIFICATION  | 27,434.00     | 31,277.97    | 25,000.00     | -2,434.00   | -9.74%  | 25,000.00       |
| 5600      | TOTAL                   | 2,296,542.00  | 1,820,217.44 | 2,045,878.00  | -250,664.00 | -10.91% | 2,045,878.00    |
| OBJECT    | ACCOUNT DESCRIPTION     | 21-22 Revised | 21-22 Actual | 22-23 BOE Rec | Diff        | Percent | 22-23 BOE Final |
| 5621      | HEAT ENERGY             | 541,787.00    | 541,787.00   | 565,000.00    | 23,213.00   | 4.11%   | 565,000.00      |
| 5622      | ELECTRICITY             | 1,476,752.00  | 1,478,343.31 | 1,375,000.00  | -101,752.00 | -7.40%  | 1,375,000.00    |
| 5623      | WATER                   | 111,862.00    | 118,395.34   | 98,000.00     | -13,862.00  | -14.14% | 98,000.00       |
| 5626      | GASOLINE                | 308,423.00    | 232,253.57   | 280,000.00    | -28,423.00  | -10.15% | 280,000.00      |
| 5600      | TOTAL                   | 2,438,824.00  | 2,370,779.22 | 2,318,000.00  | -120,824.00 | -4.95%  | 2,318,000.00    |
| OBJECT    | ACCOUNT DESCRIPTION     | 21-22 Revised | 21-22 Actual | 22-23 BOE Rec | Diff        | Percent | 22-23 BOE Final |
| 5641      | TEXTBOOKS               | 25,162.00     | 5,657.28     | 20,000.00     | -5,162.00   | -25.81% | 20,000.00       |
| 5642      | LIBRARY BOOKS           | 77,368.00     | 52,305.18    | 77,368.00     | 0.00        | 0.00%   | 77,368.00       |
| 5643      | PERIODICALS             | 17,370.00     | 3,708.63     | 17,370.00     | 0.00        | 0.00%   | 17,370.00       |
| 5650      | MEDICAL SUPPLIES        | 50,413.00     | 16,577.86    | 52,000.00     | 1,587.00    | 3.05%   | 52,000.00       |
| 5651      | SOFTWARE LIC/FEES       | 89,147.00     | 71,700.33    | 85,000.00     | -4,147.00   | -4.88%  | 85,000.00       |
| 5680      | OFFICE SUPPLIES         | 184,794.00    | 87,725.19    | 184,794.00    | 0.00        | 0.00%   | 184,794.00      |
| 5600      | TOTAL                   | 444,254.00    | 237,674.47   | 436,532.00    | -7,722.00   | -1.74%  | 436,532.00      |
| OBJECT    | ACCOUNT DESCRIPTION     | 21-22 Revised | 21-22 Actual | 22-23 BOE Rec | Diff        | Percent | 22-23 BOE Final |
| 5732      | VEHICLES                | 150,000.00    | 125,237.24   | 150,000.00    | 0.00        | 0.00%   | 150,000.00      |
| 5734      | COMPUTER EQUIP.         | 588,871.00    | 1,372,759.37 | 588,871.00    | 0.00        | 0.00%   | 588,871.00      |
| 5736      | CAP PROJ                | 706,645.00    | 837,295.04   | 565,316.00    | -141,329.00 | -25.00% | 565,316.00      |
| 5739      | SECURITY UPGRADES       | 95,500.00     | 18,789.52    | 95,500.00     | 0.00        | 0.00%   | 95,500.00       |
| 5810      | DUES/FEES               | 157,512.00    | 68,030.11    | 157,512.00    | 0.00        | 0.00%   | 157,512.00      |
| 5700/5800 | TOTAL                   | 1,698,528.00  | 2,422,111.28 | 1,557,199.00  | -141,329.00 | -8.32%  | 1,557,199.00    |

**119,989,162.93**