

MANCHESTER BOARD OF EDUCATION
REGULAR MEETING
Monday, February 14, 2022
Lincoln Center - Hybrid: In-Person and Virtual Meeting
Please note that masks are required for those in attendance

Policy Committee Meeting

5:45 P.M. - Lincoln Center

Board of Education Meeting

7:00 P.M. - Lincoln Center

Public access to view meeting :

Live streaming on FaceBook: [Link to MPS Pride FaceBook Page](#)

Live at Silk City TV: [Link to Live at Silk City TV](#)

On demand after the meeting: [Link to on-demand after the meeting](#)

A. OPENING

- 1.) Call to order
- 2.) Pledge of Allegiance
- 3.) Board of Education Minutes - February 3, 2022

[A - 3](#)

B. COMMITTEE REPORTS - None

C. CONSENT CALENDAR

- 1.) Personnel Actions - None
- 2.) Budget Transfers
- 3.) Extended Field Trip Request - Eight (8) MHS Students, Four (4) Chaperones, MHS Track & Field Team - Philadelphia, Pennsylvania - April 27, 2022 - April 30, 2022
- 4.) Extended Field Trip Request - Eight (8) MHS Students, Two (2) Chaperones, MHS Wrestling Team - Trumbull, Connecticut - February 18, 2022 - February 19, 2022

[C - 2](#)

[C - 3](#)

[C - 4](#)

D. REPORT FROM STUDENT REPRESENTATIVE

Leila Affini, Alexandra Hamza

E. PUBLIC PARTICIPATION

Residents who would like to participate remotely during public comment sessions must complete the [Request to Speak](#) form. Those in attendance must print their name and address on the sign-in sheet at the podium for accurate record keeping. In either case:

- State your name and address for the record. Students state name only.
- Three minute time limit.
- Written statements may be substituted for Board members if time runs out for the speaker.
- Inappropriate topics: Confidential information, personal issues and legal concerns. Please avoid derogatory and profane language.
- Immediate replies to questions/concerns should not be expected (although the Board Chair/Superintendent can do so at their discretion). However, questions of general interest can be submitted anytime using the '[Ask the Superintendent](#)' form

F. SUPERINTENDENT'S REPORT

- 1.) Superintendent's 2022-23 Recommended Budget - Matthew Geary, Superintendent of Schools
- 2.) Buckley Technology Package - Mr. Randall Luther, TSKP Studio
- 3.) Update on Covid-19 Protocols Related to Masks

[F - 1](#)

[F - 2](#)

G. UNFINISHED BUSINESS

1). Action on Board of Education Budget

Recommended Motion: Move to approve the Board of Education budget in the amount of 122,422,774.93

H. NEW BUSINESS

1. Buckley Technology Approval

RESOLVED, the Board of Education approves the plans and specifications for Technology Equipment for Buckley Elementary School dated February 7, 2022 prepared by TSKP Studio and the associated cost estimate, for submission to the Department of Administrative Services, Office of School Construction Grants for review of final plans.

I. PUBLIC PARTICIPATION

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J. COMMUNICATIONS - None

K. ITEMS FOR FUTURE AGENDAS

Topics for Superintendent's Report

Monday, February 28, 2022 Winter Data Update

Monday, March 14, 2022 Update on Technology
Update on Food Services

Monday, March 28, 2022 Update on Humanities / STEM 5-12

L. ADJOURNMENT

MANCHESTER BOARD OF EDUCATION

Regular Meeting

February 3, 2022

Lincoln/Virtual

PRESENT: Eisenthal, Kohls, Meggers, Mix, Ntem-mensah, Orsene, Pattacini, Patterson,

ALSO PRESENT: Superintendent of Schools Geary, Deputy Superintendent Curriculum & Special Services Radikas, Director of Finance & Management Clancy

ABSENT: Stefanovicz

A. OPENING

A.1. & 2. Meeting Called to Order

Chairperson Pattacini called the meeting to order at 7:04 p.m. All in attendance participated in the Pledge of Allegiance to the Flag, led by Mr. Pattacini.

A.3. Approval of Minutes of Previous Meeting

APPROVED – Minutes Regular Meeting of the Board of Education of January 24, 2022. Secretary Patterson moved and Mr. Eisenthal seconded the motion.

7/0 – Voted in favor.

A.4. Approval of Minutes of Budget Workshop

APPROVED - Minutes Budget Workshop of January 20, 2022. Secretary Patterson moved and Mr. Ntem-Mensah seconded the motion.

7/0 - Voted in favor.

A.5. Approval of Minutes of Budget Workshop

**APPROVED - Minutes Budget Workshop of January 27, 2022.
Secretary Patterson moved and Mr. Kohls seconded the motion.**

7/0 - Voted in favor.

B. COMMITTEE REPORTS

B.1. Curriculum & Instruction Committee

Mr. Ntem-Mensah reviewed that the last meeting was held January 24, 2022. In attendance were Richard Kohls, Peter Meggers, Kwasi Ntem-Mensah, Tracy Patterson, Amy Radikas, Diane Burns, Beth Hayes, Shardae Shipman, and Josh Steffenson.

Items discussed included an overview of the Office of Curriculum and Special Services. The overview included an introduction of the Directors of Teaching and Learning. Each director provided a brief overview of their specific content responsibilities, grade levels, and oversight.

- Humanities: English Language Arts, Reading, Social Studies, World Language and other assigned areas
- STEAM: Math and Science
- Career and Technical Education (CTE): Business, Technology, Family Consumer Science, and Health Care Careers

The district's online platform for curriculum, Unit Planner, was reintroduced. The platform holds curricular units, assessments and online resources for teachers to access. Units are revised throughout the year by teams of teachers that consider priority standards, relevant materials and ongoing professional development. Directors offered content specific examples of the work being done to strengthen vertical alignment (PK-12) to ensure all students are engaged in relevant teaching and learning experiences and opportunities at the secondary level to support college career pathway program articulations.

*The next C&I meeting is scheduled for Monday, March 14, 2022.

C. CONSENT CALENDAR

Mr. Geary presented six items on the Consent Calendar for Board approval.

C.1. Personnel Action

Details had already been provided to the Board members with their agenda.

C.2. Transfer of Funds

- Transfer from Illing Middle School Physical Education Repair account to Illing Middle School Physical Education Instructional Supplies and Materials account in the amount of \$300.00

C.3. Permission to apply for the State of Connecticut Public Educational and Governmental Programming and Education Technology Investment Account (PEGPETIA) Grant for the FY 21/22 in the amount of \$42,308.78

C.4. Establish an appropriation for the Title IV, Part A, Student Support and Academic Enrichment Grant for the FY 21/23 in the amount of \$148,559

C.5. Establish an appropriation for the American Rescue Plan Elementary and Secondary School Emergency Relief (ARP ESSER) for the FY 20/25 in the amount of \$15,480,800

C.6. Establish an appropriation for the Bilingual Grant for the FY 21/22 in the amount of \$12,585

The Chairman called for a motion.

Secretary Patterson moved and Mr. Eisenthal seconded the recommendation to adopt the Consent Calendar as outlined in the agenda.

7/0 - Voted in favor.

D. STUDENT REPRESENTATIVE REPORT

Leila Affini reported that Manchester High School is in its third quarter and many are excited about the end of the year events on the horizon. In the meantime, we still have much to celebrate:

- Aurelian Brown and Kevin Maysonet were chosen to be MHS ambassadors for the UCONN close to home project!
- The winter sports season is winding down with team pictures and state meets and tournaments on the horizon.
- The first of the Student Equity Advisory Team's Black History Month lessons was presented in classes this week. Students learned about prominent Black people and the significance of Black History month.
- Resources, such as click and submit events, have been made available to students applying to community colleges.
- Science Research Students, Alexandra Hamza, Emma Greenfield and Leila Affini herself, were chosen to present at the Connecticut Junior Science and Humanities Symposium. Alexandra was selected as one of the 15 students in the State of Connecticut to be an oral presenter while Emma and Leila were chosen to be poster presenters. Their topics range from growing plants in burned soil, traffic related noise pollution, and the uses and effects of changing temperature of an antibacterial perfluorocarbon emulsion has on bacteria.
- Chamber orchestra students will be performing for the NHS (National Honor Society) induction ceremony next week.

Mr. Pattacini would like more information on the UCONN Close to Home Project. He also congratulated both our Student Representatives for representing the Manchester community so well.

E. PUBLIC COMMENTS

Mr. Tom Stringfellow, 183 Hillstown Road, spoke about Black History Month. He recommended author Carol Anderson's book *One Person, No Vote*. There is an article in *TIME* about why we aren't learning about the reconstruction era that he found interesting. Mr. Stringfellow spoke about people of color being marginalized even though they contributed greatly to this country. He reminded us that the Winter Olympics begin soon. He spoke about gun extremists. Mr. Stringfellow recommended another book, *How to Raise a Kind Child in a Prejudice World* and also mentioned "take your child to the library day".

Kate Sulick, 15 Jefferson Street, first complimented Mr. Geary on always being a gentleman. This is her first year with a child in public school. In the past she has had her children in daycare, private school, homeschool and online school. She is having a good experience as a parent with her child at Waddell this year, but she feels for the challenges her son is facing. She thanks the teachers for all they are doing. It is a hard job made even more difficult with the pandemic. She sees their struggles, but does not get to engage with them much. It feels weird that she has never set foot inside the school building her child attends. This makes her uncomfortable. She would love to see this start to change so we are not as disconnected from our children's lives. Masks also do not help the situation. Ms. Sulick feels it is time to think about getting back to a place of normalcy. We need to start moving in that direction. The rest of the world is moving forward, so should we. Ms. Sulick also complained that the parking lot at Waddell is nuts, with parents driving like "animals". She hopes there is a way to get the message across that this is dangerous and people need to slow down and be careful in school parking lots.

Colin McNamara, 47 Grandview Street, noted Governor Lamont is starting to waffle on his covid policies. It is time to make a change. Mr. McNamara was pleased to run into Board member Patterson in a coffee shop recently, where he could see her face without a mask - which was wonderful! Adults make decisions for themselves and should be allowed to make decisions for their children. Mr. McNamara stated there have been no juvenile deaths in Manchester and only a handful in the state. He feels children are more at risk from the flu. He feels masks in school should be optional and that it would be in everyone's best interest for mental and emotional health. It is also easier for children to learn to speak correctly by seeing the teacher's mouth as she sounds out words. Regarding the January Family Survey, Mr. McNamara did not like the buzzword "equity". What about equality? He feels we should teach that you work for what you have. He clarified that it is fine when a child needs more attention, but treatment is what we think about. Last, Mr. McNamara pointed out Vernon is having a "snowperson" contest and suggested Manchester also do something gender-neutral like that.

Vanessa Reichelt, 97 Prospect Street, agrees with the other parents that she would like to return toward normalcy with no more masks. Regarding the parent survey, there were many questions on how represented the taker feels in the district. That is a hard question to answer as the parents are not privy to the book list or read aloud videos,

etc. It would be beneficial for parents to have access to this information. Ms. Reichelt notes that while it is ideal for all elementary schools to “do the same” things, it is difficult to execute. She is unhappy with the communication between administration, teachers, parents and PTA. They all have different ideas about what is allowed. Then many people burden Mr. Geary with emails and questions. If communication was clear we could avoid those questions, or ask for clarification from the principal. One example recently was whether or not Valentines were allowed. More autonomy should be given to principals. Recently Martin haede a book parade. Keeney did not, but it is okay. If anything it gives other parents ideas for future events. She would like to see Central Office/School communications improve.

Mr. Pattacini noted that Mr. Geary does indeed have an open door/email policy. However, parents are asked to first contact the teacher and then principal before escalating an issue to Mr. Geary.

F. SUPERINTENDENT’S REPORT – PART I

F.1. Budget Update

Mr. Geary stated that this budget is basically a current services budget along with contractual obligations. Manchester has always been very fiscally responsible, even returning unused funds to the Town, saving funds for future projects, and the like.

A list of potential reductions produces very little savings, less than \$200,000. There is not much room to cut at this point.

Mr. Geary reviewed the living wage issue. Once you account for the fact that paras do not work a full year, they make above living wage. That leaves noon aides and food service workers. To bring them up to a living wage would be about \$2.22/hr for noon aides and \$1.02/hr for food service workers, which would total approximately \$130,000. However, this is not a line item type situation. Union contracts have been negotiated and would have to be amended. A better plan would be to keep in mind, during current and future contract negotiations, the Board’s desire to increase some wages. He reminded the Board that they are the final step in signing off on Union contracts.

Next, Mr. Geary showed his current estimate of items that are currently in ESSER funding lines that we would want to move to the Alliance Grant over the next couple of years. He explained that we would use the additional funds that Alliance will go up each year to offset the items we would be keeping, so the budget impact would be nil. Some items to be retained may include tutors, STEAM teachers, mental health supports, among others.

Written questions/answers:

The display titled Student Profile says serving 6,220 students. Are Magnet school students (not being taught in Manchester schools) included in this total?

Magnet school students are not included in this total. The students included in this total are PK - 12 student in Manchester Public Schools

How many students are in Magnet Schools?

Currently a total of 1262 Students in Magnet / Vo-Ag Schools

- 604 students attend magnet or voag schools requiring Manchester to pay tuition of \$3,205,223
- 400 students attend Hartford Public Magnets; Manchester does not pay tuition except for students who attend Great Path Academy

How many students are actually taught in Manchester Public Schools?

6220

The display titled 5500 - Other Purchased Services shows \$4,110,116.18 for Tuition - Public. In addition to students who attend magnet schools, what else is paid from Tuition-Public? Does this mean that 1,174 students go elsewhere @ \$3,500 tuition?

The balance of the Tuition-Public line is spent on students with disabilities who attend public outplacement programs (CREC Polaris and CREC Riverstreet). The cost for these 8 students is approximately \$800,000.

The display titled 5500 - Other Purchased Services shows \$2,840,471.76 for Tuition-Private. What is this "purchased service"? Are these students who are taught somewhere other than in the Manchester Public Schools in addition to those attending Magnet schools?

The funds in the Tuition-Private line are spent on the approximately 56 students with disabilities who attend private outplacements designed to meet needs that cannot be met in MPS. These students are in addition to students attending magnets / voags and public outplacements.

The display titled 5500-Other Purchased Services shows \$1,396,942 for Instructional Services. What is this?

Instructional Services are academic supports for students at placements (tutoring, resource time etc.). Other Professional Services are services other than educational services that support the operation of the school district (doctors, lawyers, therapists, audiologists, 1:1 paras). Special Education Related Services include occupational therapy, speech, counseling, social work, psychology, etc.

The display titled 5500-Other Purchased Services show \$1,328,134.10 for Other Purchased Services. What does this include?

Description	BOE Cost
Town of Manchester Share of Townwide Services-Leasing the Town's Fiber network including yearly maintenance and other Information Systems support (Munis and telephone support).	\$100,000.00
Munis Munis is the Town/BOE Human Resource /Financial & Payroll solution. This represents the district's share of the annual per user licensing required to maintain the service.	\$53,550.00
eRate Money set aside to fund the BOE's 20% portion of the Federal eRate grant for technology infrastructure (equipment/switches). Can vary from year to year.	\$35,000.00
Channel 16 Yearly funding from the BOE to support Channel 16 programming in the community.	\$12,500.00
Kronos District's Time Reporting Management Software for hourly staff at all BOE buildings.	\$35,000.00
Advance 2000 District's share of the phone Licensing for the district	\$10,000.00
Advance 2000 District's share of the annual Support Fee for AVST (Applied Voice & Speech Technologies) voicemail for all phones in every classroom and office in the district.	\$26,000.00
Unit Planner / Unit Planner Unit Planner is the District's online curriculum platform available to all teaching staff. Curriculum is now developed and stored and shared online so that everyone has access to the most up to minute revisions.	\$27,000.00
VMWare/VSphere Virtualization licenses to maintain our virtualized servers.	\$15,000.00

Manage Engine IT work order system used by all staff in the district to request technology help. Also allows for Google Account creation to be automated with our systems	\$8,500.00
Lexis/Nexis Lexis/Nexis is a database service the district subscribes to in order to perform residency checks.	\$6,500.00
CEN The CT Education Network is the Districts Internet Service Provider (or ISP) providing a 10Gbps pipeline to the Internet. Cost \$48K (Board Share \$10K).	\$10,000.00
Protraxx Protraxx is the District's Professional Development and Teacher Evaluation platform.	\$65,000.00
Blackboard Blackboard Connect is the district's mass/emergency communications platform, website provider and mobile app.	\$58,000.00
Applitrack Recruitment and applicant tracking software used to take employees through the onboarding process.	\$8,000.00
Misc. Domain Certs and Renewals Domain and certificate renewals for our Firewall, VPN and SSL	\$500.00
Naviance Licenses for 6-12 Guidance software that provides students access to career and college planning and preparation,	\$17,500.00
Adobe Cloud Connect Licenses to support staff and students using Adobe products such as Photoshop, Premiere and AfterEffects.	\$13,000.00
Smartnet Yearly support for the CISCO firewall/ASA appliance that protects our network from threats	\$19,000.00
PaperCut Cloud based software that allows users to manage printing and limit waste. Users send their printing to any copier in the district and release it with a swipe of their badge.	\$6,000.00
MicroSoft Server and Windows Licensing Licenses to run internal servers and MS windows across the district	\$35,000.00
JAMPF Management console is used to centrally manage iPads across the district, including deploying apps and security policies. Licenses are purchased annually based upon the number of devices that are managed by the console Supports 1:1.	\$20,000.00

Odysseyware Online courseware licenses for students	\$8,400.00
SMART Software Renewal Licensing for the software that runs on the district SMARTboards in K-6 Schools	\$10,500.00
Equatio Integrates with Google products to easily create math problems in the google environment. Also used for accessibility (ie screen reading of math problems)	\$6,000.00
Veritas Backup Agent Used to manage and automate our server backups	\$6,500.00
ConnectWise Hub Licensing for cloud platform that allows instructional coaches to track the efficacy of their coaching interactions	\$4,100.00
Google Workspace Licences Licenses for staff that provide access to advanced features within the Google platform, including the ability to record Meets	\$24,000.00
Raptor Visitor Management Software Raptor compares government-issued ID information to a database that contains registered sex offenders from 50 states as well as local flags placed into Raptor by a school site. In the event of a match, Raptor alerts designated school officials.	\$4,500.00
Seesaw Student learning platform for iPads that maximizes the iPad's touch and video features when creating and assigning student work. Supports 1:1.	\$9,000.00
Absolute Management software for our 7-12 student dells which enables us to push security and policy changes as well as locate devices. Supports 1:1.	\$43,786.00
Cisco Enterprise Agreement Licensing for Cisco Umbrella, our DNS filtering software that is pushed to all district owned devices Licensing for Cisco DNA which manages access and access levels to our network throughout the district	\$126,436.00
Duo AnyConnect Manages the multifactor authentication of staff email and allows for single sign on to multiple platforms.	\$32,500.00
OmniVista 8770 Client Manager The "clients" here are phones. The OmniVista licensing provides a GUI interface to our phone system	\$1,000.00
Infinite Campus New student information system. It will take the place of eSchool, Performance Plus, and Infosnap	\$70,200.00
School Resource Officers	\$250,308.00

Early Childhood Specialist - Cost split with town (salary plus benefits)	\$49,754.00
Expulsion Hearing Officer - Impartial Hearing Officer who arbitrates expulsion hearings	\$5,000.00
Police Services	\$15,000.00
Shredding (Infoshred)	\$1,500.00
Erate - 3rd Party Vendor who supports management of Erate funding	\$12,000.00
New England Mailing (Mail Stuffing Machine) - Stuffing for Bulk Mail	\$2,000.00
NEO Post - Postage Machines	\$2,000.00
CCM (Electricity Consortium) - Vendor that manages participation in electricity consortium	\$10,000.00
Connecticut Weather Service	\$2,000.00
Demographers (Peter Prowda / Milone and MacBroom)	\$5,000.00
Employee Assistance Program	\$26,000.00
Applitrack (Frontline Technologies) - Human Resources Hiring System	\$7,600.00
District Medical Consultant	\$12,000.00
	\$1,328,134.00

There are long lists of \$\$\$ allocations for CLUBS, STIPEND, SPORTS WINTER, etc. What/who is being compensated for these?

These stipends are typically paid to certified and non-certified staff who work for MPS who advise clubs or coach teams. In some cases people from outside MPS are paid for these roles but the majority of them are filled by current employees who do additional work.

The listing for Employee Pay Allocation runs total 39 ½ pages @ 46 entries per page, shows 1,828 entries for "Allocation Amount". There are many small entries that are obviously not annual salaries. It would take some resorting to determine how ~~may~~ many classroom teachers vs. helpers like social workers, reading specialists, paraprofessionals, physical ed, instructional tutors, guidance, etc. it appears (at Bowers, for instance) that there are 20 K-4 teachers and 53 other positions

The estimate for Bowers appears to be accurate. The breakdown is below.

Principal	1	K - 4 Teachers	20
Reading Consultant	1		
Assistant Principal	1	Special Ed Teachers	6
FRC Coordinator	1		
Secretary	1	Art	1
Paraprofessionals	18		
Nurse	1	Music	1
Tutors	3		
Social Worker	2	PE	1
Behavior Tech	5	Library / Media	1

STEM	2	Student Engagement	1
School Psychologist	1	Speech and Language	1
Custodian	4		

How many administrators are sharing the five million in salaries?

Emp #	Job Class Code	Job Class Code Long Description	Group /BU Code	Object Code	Project Code Description	Location Code Long Description	Allocation FTE	Allocation Amount
9532	BAVP	SEC ASSISTANT PRINCIPAL	BADM	5110		BENNET ACADEMY	1.00	131,511.00
14358	BABP	BENNET PRINCIPAL	BADM	5110		BENNET ACADEMY	1.00	149,320.00
17706	BAVP	SEC ASSISTANT PRINCIPAL	BADM	5110		BENNET ACADEMY	1.00	125,840.00
8244	BAVP	SEC ASSISTANT PRINCIPAL	BADM	5110		BENTLEY ALT EDUCATION	1.00	125,840.00
15585	BAPE	PRINCIPAL ELEMENTARY	BADM	5110		BOWERS ELEMENTARY SCHOOL	1.00	131,638.00
7612	BAPE	PRINCIPAL ELEMENTARY	BADM	5110		BUCKLEY ELEMENTARY SCHOOL	1.00	142,941.00
15280	BAPE	PRINCIPAL ELEMENTARY	BADM	5110		HIGHLAND ELEMENTARY SCHOOL	1.00	138,230.00
7645	BAVP	SEC ASSISTANT PRINCIPAL	BADM	5110		ILLING MIDDLE SCHOOL	1.00	125,840.00
12949	BAVP	SEC ASSISTANT PRINCIPAL	BADM	5110		ILLING MIDDLE SCHOOL	1.00	131,511.00
14783	BAPM	PRINCIPAL MIDDLE SCHOOL	BADM	5110		ILLING MIDDLE SCHOOL	1.00	144,337.00
17688	BAPE	PRINCIPAL ELEMENTARY	BADM	5110		KEENEY ELEMENTARY SCHOOL	1.00	138,230.00
16480	BU05	ASST SUPT FIN & MGMT	BUNA	5110		KENNEDY EDUCATION CENTER - BUS	1.00	172,500.00
14727	BU07	DEPUTY ASST SUPT CURR&SP SERV	BUNA	5110		KENNEDY EDUCATION CENTER C&I	0.00	6,000.00
8145	BATL	DIR OF TEACHING/LEARNING PK-4	BADM	5110		KENNEDY EDUCATION CENTER C&I	0.50	74,660.00
7628	BITS	DIR OF INSTR TECHNOLOGY PK-12	BADM	5110		KENNEDY EDUCATION CENTER C&I	1.00	132,175.00
9750	BATL	DIR OF TEACHING/LEARNING CTE PK-12	BADM	5110		KENNEDY EDUCATION CENTER C&I	1.00	140,832.00
14727	BU07	DEPUTY ASST SUPT CURR&SP SERV	BUNA	5110		KENNEDY EDUCATION CENTER C&I	1.00	187,500.00
14327	BACE	ASST SUPT HUMAN CAPITAL & TAL DEV	BUNA	5110		KENNEDY EDUCATION CENTER HR	1.00	172,500.00
14155	BU22	SUPERINTENDENT	BUNA	5110		KENNEDY EDUCATION CENTER LDSP	1.00	211,273.00
8762	BAPS	PPS SUPERVISORS	BADM	5110		KENNEDY EDUCATION CENTER PPS	0.00	2,500.00
8264	BAPS	PPS SUPERVISORS	BADM	5110		KENNEDY EDUCATION CENTER PPS	1.00	135,310.00
8762	BAPS	PPS SUPERVISORS	BADM	5110		KENNEDY EDUCATION CENTER PPS	1.00	125,123.00

1080 5	BAPS	PPS SUPERVISORS	BADM	5110		KENNEDY EDUCATION CENTER PPS	1.00	131,022.00
1245 0	BAPP	DIR OF PUPIL SERVICES	BADM	5110		KENNEDY EDUCATION CENTER PPS	1.00	149,320.00
1579 5	BAPP	DIR OF PUPIL SERVICES	BADM	5110		KENNEDY EDUCATION CENTER PPS	1.00	149,320.00
1820 9	BAPS	PPS SUPERVISORS	BADM	5110		KENNEDY EDUCATION CENTER PPS	1.00	120,180.00
1915 0	BAPS	PPS SUPERVISORS	BADM	5110		KENNEDY EDUCATION CENTER PPS	1.00	120,180.00
1323 3	BAOA	DIRECTOR OF OPERS & ATHLETICS	BADM	5110		MANCHESTER HIGH SCHOOL	0.50	74,660.00
7307	BAVP	SEC ASSISTANT PRINCIPAL	BADM	5110		MANCHESTER HIGH SCHOOL	1.00	128,429.00
7338	BAVP	SEC ASSISTANT PRINCIPAL	BADM	5110		MANCHESTER HIGH SCHOOL	1.00	123,251.00
7847	BAPH	PRINCIPAL HIGH SCHOOL	BADM	5110		MANCHESTER HIGH SCHOOL	1.00	154,856.00
8205	BASC	6-12 DIR SCHOOL COUNSELING	BADM	5110		MANCHESTER HIGH SCHOOL	1.00	139,051.00
1245 8	BAVP	SEC ASSISTANT PRINCIPAL	BADM	5110		MANCHESTER HIGH SCHOOL	1.00	131,511.00
1378 6	BAPS	PPS SUPERVISORS	BADM	5110		MANCHESTER HIGH SCHOOL	1.00	135,310.00
1502 3	BAVP	SEC ASSISTANT PRINCIPAL	BADM	5110		MANCHESTER HIGH SCHOOL	1.00	125,840.00
1507 2	BAVP	SEC ASSISTANT PRINCIPAL	BADM	5110		MANCHESTER HIGH SCHOOL	1.00	139,051.00
7236	BAPE	PRINCIPAL ELEMENTARY	BADM	5110		MARTIN ELEMENTARY SCHOOL	1.00	131,638.00
1918 7	BAPE	PRINCIPAL ELEMENTARY	BADM	5110		VERPLANCK ELEMENTARY SCHOOL	1.00	142,941.00
1768 7	BAPE	PRINCIPAL ELEMENTARY	BADM	5110		WADDELL ELEMENTARY SCHOOL	1.00	142,941.00
							36.00	
7232	BAEA	DIRECTOR OF EQUITY & ADULT ED	BADM	5110	ADULT ED	555 MAIN STREET	0.00	2,500.00
7232	BAEA	DIRECTOR OF EQUITY & ADULT ED	BADM	5110	ADULT ED	555 MAIN STREET	0.50	74,660.00
1247 1	BATS	DIR OF TEACH/LEARNING-STEAM PK-4	BADM	5110	ALLIANCE A	KENNEDY EDUCATION CENTER C&I	1.00	137,326.00
1328 6	BASD	EARLY CHILDHOOD SUPERVISOR	BADM	5110	ALLIANCE A	KENNEDY EDUCATION CENTER PPS	1.00	126,697.70
1230 2	BAVP	SEC ASSISTANT PRINCIPAL	BADM	5110	ALLIANCE A	MANCHESTER HIGH SCHOOL	0.00	2,500.00
1230 2	BAVP	SEC ASSISTANT PRINCIPAL	BADM	5110	ALLIANCE A	MANCHESTER HIGH SCHOOL	1.00	123,251.00
7215	BAVP	SEC ASSISTANT PRINCIPAL	BADM	5110	ALLIANCE C	BENNET ACADEMY	1.00	139,051.00
1919 3	BAVE	ELEMENTARY ASST PRINCIPAL	BADM	5110	ALLIANCE C	BOWERS ELEMENTARY SCHOOL	1.00	131,022.00
1597 2	BAVE	ELEMENTARY ASST PRINCIPAL	BADM	5110	ALLIANCE C	BUCKLEY ELEMENTARY SCHOOL	1.00	139,051.00
1466 6	BAVE	ELEMENTARY ASST PRINCIPAL	BADM	5110	ALLIANCE C	HIGHLAND ELEMENTARY SCHOOL	1.00	120,180.00

9767	BAVP	SEC ASSISTANT PRINCIPAL	BADM	5110	ALLIANCE C	ILLING MIDDLE SCHOOL	1.00	128,429.00
1312 2	BAAP	ALTERNATIVE PROGRAM SUPERVISOR	BADM	5110	ALLIANCE C	KENNEDY EDUCATION CENTER PPS	1.00	134,934.00
1299 1	BAAA	ATTENDANCE ADMINISTRATOR	BADM	5110	ALLIANCE C	SYSTEMWIDE - ATT/RES	1.00	139,051.00
1642 6	BAVE	ELEMENTARY ASST PRINCIPAL	BADM	5110	ALLIANCE C	WADDELL ELEMENTARY SCHOOL	0.50	60,090.00
7290	BACL	HEALTH/SAFE COMPLIANCE LIAISON	BADM	5110	ESSER I PUB	MANCHESTER MIDDLE ACADEMY	1.00	142,941.00
8372	BARL	REMOTE LEARNING COORD K-4	BADM	5110	ESSER I PUB	SYSTEMWIDE ELEMENTARY	1.00	142,941.00
1772 6	BATS	DIR OF TEACH/LEARNING-STEAM 5-12	BADM	5110	ESSER II 5	KENNEDY EDUCATION CENTER C&I	1.00	140,832.00
1894 6	BATH	DIR OF TCHING/LRNG HUMANITIES 5-12	BADM	5110	ESSER II 5	KENNEDY EDUCATION CENTER C&I	1.00	132,175.00
1344 2	BU92	CHIEF OF SCHOOLS	BUNA	5110	ESSER II 5	KENNEDY EDUCATION CENTER LDSP	1.00	155,000.00
1470 1	BU93	CHIEF PERFORMANCE OFFICER	BUNA	5110	ESSER II 5	KENNEDY EDUCATION CENTER LDSP	1.00	155,000.00
1809 9	BASS	COORD OF STUDENT SUPPORTS	BADM	5110	ESSER III /	ILLING MIDDLE SCHOOL	1.00	123,251.00
1533 4	BAPS	PPS SUPERVISORS	BADM	5110	IDEA PUB	KENNEDY EDUCATION CENTER PPS	1.00	128,072.00
7436	BAHS	HEAD START PRINCIPAL	BADM	5110	MAN HDST	MANCHESTER PRESCHOOL CENTER	1.00	142,941.00
9495	BAMD	MRA DIRECTOR	BADM	5110	MRA	MANCHESTER REGIONAL ACADEMY	0.25	35,735.25
8145	BATL	DIR OF TEACHING/LEARNING PK-4	BADM	5110	TITLE 1 PUB	KENNEDY EDUCATION CENTER C&I	0.50	74,660.00
1642 6	BAVE	ELEMENTARY ASST PRINCIPAL	BADM	5110	TITLE 1 PUB	WADDELL ELEMENTARY SCHOOL	0.50	60,090.00
1820 7	BAVE	ELEMENTARY ASST PRINCIPAL	BADM	5110	TITLE I PUB	VERPLANCK ELEMENTARY SCHOOL	1.00	122,651.00
7232	BAEA	DIRECTOR OF EQUITY & ADULT ED	BADM	5110		555 MAIN STREET	0.50	74,660.00
9495	BAMD	MRA DIRECTOR	BADM	5110		MANCHESTER REGIONAL ACADEMY	0.75	107,205.75
							23.50	

What are the costs for the health benefits for just the administrators? Out of the 17 million in health benefits, how much is attributed to the administrators and how much to certified teachers?

	Single		Two-Person		Family		Total	BOE Percent	BOE Cost
Administrators	9	\$94,815	7	\$132,881	34	\$1,005,924	\$1,233,620	78.50%	\$968,392
B&G Supervisors	1	\$10,535	1	\$18,983	0	\$0	\$29,518	85.00%	\$25,090
Custodians	39	\$410,865	15	\$284,745	18	\$532,548	\$1,228,158	85.50%	\$1,050,075
Food Services	7	\$73,745	6	\$113,898	3	\$88,758	\$276,401	72.00%	\$199,009

Hall Monitors	30	\$316,050	4	\$75,932	2	\$59,172	\$451,154	85.00%	\$383,481
Nurses	3	\$31,605	6	\$113,898	4	\$118,344	\$263,847	81.00%	\$213,716
Paraeducators	51	\$537,285	27	\$512,541	24	\$710,064	\$1,759,890	84.00%	\$1,478,308
Secretaries	16	\$168,560	14	\$265,762	15	\$443,790	\$878,112	85.50%	\$750,786
Teachers	250	\$2,633,750	95	\$1,803,385	208	\$6,153,888	\$10,591,023	79.50%	\$8,419,863
Information Technology	5	\$52,675	1	\$18,983	4	\$118,344	\$190,002	85.50%	\$162,452
Tutors	0	\$0	0	\$0	0	\$0	\$0	100.00%	\$0
Unaffiliated Staff	24	\$252,840	8	\$151,864	15	\$443,790	\$848,494	83.00%	\$704,250
	435	\$4,582,725	184	\$3,492,872	327	\$9,674,622	\$17,750,219		\$14,355,421

In addition to the costs above, the Board of Education contributes \$1000 to the HSA of those with single coverage and \$1000 to those with two person or family coverage.

Retiree health insurance costs are not included in these figures.

Are any administrators receiving any additional benefits?

52.0 Administrators in the administrators union receive a \$1,500 annuity contribution.

3.0 non-affiliated administrators receive \$5,000 annuity contributions.

3.0 Deputy / Assistant Superintendents receive \$10,000 annuity contributions.

The Superintendent receives an \$18,500 annuity contribution per his negotiated contract.

Which employees received the \$388,000 in overtime pay in 2021-2022 in actual cost? What were the reasons for authorized overtime?

A wide variety of non-certified employees receive overtime due to various needs.

Paraprofessionals, Behavior Technicians, and Tutors have covered classrooms and served as bus monitors, lengthening their work day. Maintenance and custodial staff worked significant amounts of overtime at the end of the summer due to the length of summer school. Those staff members also worked overtime to complete building projects at MMA and to clean buildings where staff members are absent. School nurses and secretaries have also worked overtime to support significant contact tracing that needed to be done this year.

How many hall monitors will be employed in the next budget for \$282,000? Where will the hall monitors be deployed? Are hall monitors authorized to write detentions? With security guards and police officers in school, why are hall monitors necessary?

See below for the number of hall monitors and locations. Hall monitors can write behavioral referrals but are not allowed to assign detentions. Hall monitors support the safety and security

of our schools along with security and school resource officers and are necessary to maintain appropriate coverage in large buildings.

Job Class Code	Job Class Code Long Description	Group/BU Code	Object Code	Location Code	Location Code Long Description	Allocation Amount
BSHM	HALL MONITOR	BSHM	5120	B053	ILLING MIDDLE SCHOOL	25,089.96
BSHM	HALL MONITOR	BSHM	5120	B053	ILLING MIDDLE SCHOOL	25,089.96
BSHM	HALL MONITOR	BSHM	5120	B053	ILLING MIDDLE SCHOOL	26,054.91
BSHM	HALL MONITOR	BSHM	5120	B053	ILLING MIDDLE SCHOOL	27,020.07
BSHM	HALL MONITOR	BSHM	5120	B061	MANCHESTER HIGH SCHOOL	25,089.96
BSHM	HALL MONITOR	BSHM	5120	B061	MANCHESTER HIGH SCHOOL	25,089.96
BSHM	HALL MONITOR	BSHM	5120	B061	MANCHESTER HIGH SCHOOL	27,020.07
BSHM	HALL MONITOR	BSHM	5120	B061	MANCHESTER HIGH SCHOOL	25,089.96
BSHM	HALL MONITOR	BSHM	5120	B061	MANCHESTER HIGH SCHOOL	27,020.07

How do you explain certified teachers making \$52,000/year and custodians making \$55,000/year with no Masters Degree?

Teachers advance on a salary schedule as their years of experience increase. The Board is entering contract negotiations with teachers and we continue to work to raise the salary of beginning teachers. At the same time, custodians and maintainers provide necessary and critical services in our schools.

What hourly rate is paid for legal services? Are legal services put out to competitive bid? Has the BOE considered hiring in-house legal services?

Below are the hourly rates for attorneys from Shipman and Goodwin. The Board has not considered hiring in-house legal services as the multiple areas of expertise in educational law provided by the Shipman and Goodwin attorneys who advise the Board and the administration are critical in taking the proper steps that prevent litigation.

Partner	\$435
Special Education Partner	\$410
School Law Partner Support	\$365 - \$45
Associate Rates	\$260 - \$355

Paralegal

\$210

Mr. Geary reviewed once again that the budget needs to be transmitted to the Town General Manager by February 14. If Board members are not prepared to vote in favor of the budget this evening, the administration would need concrete examples of what to cut tonight, so that the budget presented at our next meeting, February 14, can be approved and walked over to the GM that evening.

Mr. Kohls stated that there was a lot of information to digest. He feels we would find savings by doing a request for proposal for legal services. Mr. Geary stated the Board would have to direct him to do so.

Mr. Kohls wondered what other professional services are bid out. Ms. Clancy reviewed how bids work and some services we bid. We follow the Town Charter, which outlines this. If we are spending over \$13,000 on an item we have to follow the bid process unless we use a vendor that already has a contract with the state. Some services do not need to be bid on, and legal services may be one of those. Ms. Clancy will investigate.

Mr. Kohls wondered about the salary lines, if we only funded 95% of it. Mr. Geary stated that would result in a loss of positions.

Mr. Kohls asked about the health insurance and whether the town gets the best deal. It was explained that the Town is self-insured and the details of that. Ms. Clancy explained the TOMIF fund and that renewals are based on claims. We work with a consultant who recommends whether we should market the insurance. We have used CIGNA for a number of years now.

Mr. Kohls wondered how many retirements are expected and what their salary level is versus a new hire. Mr. Geary reviewed that we have 7 certified staff retiring so far and he took a savings of \$30k per position in this budget. That is an estimate.

Mr. Kohls asked why administrators have annuities on top of high salaries. Mr. Geary stated their contracts call for that as part of their benefits and he reminded Mr. Kohls that all contracts are approved by the Board of Education.

Mr. Kohls stated we are in the midst of a property reevaluation and everyone wonders if their taxes will rise, or how much they will go up. He feels we should trim the budget as much as possible. Nobody knows what the new mil rate will be. He wonders if there is an independent agency that could look over the budget.

Mr. Pattacini declared a point of order. The mil rate is not in our purview. Once again, he clarified that it is the job of the Board of Education to determine how much we need to run the school district and provide the necessary education our children need. It is the job of the Board of Directors to determine what the town can afford. Sometimes that means cutting our budget. The town adopts a budget and provides us with a final number. At that point we refine our budget and make cuts if needed. Mr. Pattacini also clarified that the independent body overseeing this process is THIS BOARD OF EDUCATION. The Board is who oversees the administration.

Mr. Meggers and Mr. Kohls continued to discuss the mil rate and the possible tax hike. Mr. Meggers felt it would be nice if the Board of Directors had given us some idea of what the mil rate would be.

Mr. Orsene asked for a little clarification on the ESSER to Alliance list. Mr. Geary explained that we do not want to find ourselves on a funding cliff when the ESSER money runs out. We know the Alliance money is going up each year, so some of the services we want to keep will be moved over to be funded by Alliance each year.

Mr. Kohls again brought up the idea of starting at zero with the budget and building from there. He feels this would save money. Mr. Geary explained again that this is not possible in all spaces, but is done where we are able. In looking at any other lines we could possibly slash this way, he had provided the list of potential cuts, which did not save much money.

Mr. Pattacini feels we are not ready to pass this budget tonight and feels we should move the vote to February 14th. Mr. Meggers noted he may not be

available on the 14th as he will be out of town and unsure of his ability to log in remotely.

Secretary Patterson moved to remove item H.2. from this agenda to be put on the agenda for February 14, 2022. Mr. Eisenthal seconded the motion.

8/0 - Voted in favor.

Mr. Eisenthal campaigned for this seat so he could help work towards making Manchester Public Schools a showplace for the community. He doesn't have children [in Manchester Public Schools as his children are older], but a good school system also supports home values. Mr. Eisenthal praised the work of Mr. Geary. He actually is not convinced this budget is high enough to provide competitive wages, maintain our infrastructure, and equipment and meet our contractual obligations. He feels a multi-year approach towards projects and plans would help. At this point he supports the Superintendent's recommended budget, though he is concerned it is not enough.

Mr. Ntem-Mensah noted that when you want something good to be the result you must invest. We have a high number of students in magnet schools, which we have to pay for and have no control over those costs. Mr. Ntem-Mensah commended the Superintendent for his good work and efforts. He noted there were complaints that there is not good enough communication between parents and administration, but he feels part of that is because we do not have enough people doing the work. We must invest if we want to improve. He will support this budget, but he also wishes for even more for our children. We are working today to help students become better parents tomorrow.

Ms. Patterson stated these are unprecedented times with a variety of challenges. As a parent of two Manchester students, she agrees we need to invest and after spending a day in the life of an administrator she felt how difficult that is. We are ushering in society's next leaders, the decision makers. She will support the budget. She is not convinced more money is the answer but she appreciates the additional time to review more.

Mr. Orsene is not yet ready to adopt the budget. He appreciates the extra time. He is fiscally conservative, though he understands the importance of education. He is here for the benefit of the students in town.

Mr. Kohls appreciates the extra time as well.

Ms. Mix wants to be sure what we need is funded fully. She is also in favor of a living wage.

Mr. Meggers stated we are all cognizant of the living wage. He does not think this should be incorporated into the budget as a line item though.

Mr. Eisenthal noted we have a hard time keeping workers in the district and a competitive wage is important.

Mr. Pattacini noted that it seems a few Board members are prepared to support this recommended budget this evening and a few are not. We need to give the Superintendent some direction. The administration and staff have done incredible work during the pandemic, an unprecedented event that has affected us all, especially students and schools. The Federal government has provided funds to support schools and students and Mr. Pattacini is excited about the great job the administration has done incorporating those funds into our budget. He reminds the Board that we have survived flat funding from the state for 15 years or so, during a time when Manchester has undergone a significant shift with students in need rising from 30% of the town to more than the majority. We need to support those students, which we have done for many years with no additional funding from the state, just the Manchester taxpayers. The state finally recognized the need and the Alliance Fund was created to make up the ESC formula that was not supportive enough in districts like Manchester.

Mr. Pattacini stated we need to invest in saving kids. We cannot help students if they are not in school. We want a living wage for all, but we also need to ensure that children are in school and we can provide the support they need. In reality, it is not just about the money.

Mr. Geary reiterated that the Board can direct the administration to prioritize wages in contract negotiations. For teacher and administrator contract negotiations, Board members are actually on the Committee. We hear loud and clear that competitive and living wages are an issue. The Board can craft a resolution to have the administration keep in mind a living and competitive wage. We do not change wages in the budget, only in contract negotiations. The Board members vote to approve contracts as the final step in all negotiations.

Mr. Pattacini stated that Board members not in favor of approving this budget need to supply specific changes they would like to see to allow other Board members to weigh in and to allow administration to prepare a motion for the 14th. Otherwise, the motion will read as it does this evening.

Mr. Eisenthal asked to look at adding \$568,947 to the budget for a living wage increase. He is opposed to raiding other line items to offer competitive wages.

Mr. Meggers is opposed to adding a line item for wages to the budget.

Mr. Geary again reviewed that once we approve this budget the Board of Directors deliberates on the Town budget, and we participate in two workshops with them to answer any questions they have about our budget. The Directors set the Town budget and in the spring, once we are given our budget amount, the Board of Education will hold several workshops to adjust our budget to fall in line with our funding. Approving the recommended budget is just Step 1 in the process.

Mr. Pattacini again noted that the Board can take issue with the living/competitive wage issue by crafting a resolution for the administration.

Ms. Patterson asked, if we are not currently in contract negotiations with a group, what would it look like to adjust their wages? Mr. Pattacini stated that was his point, if the Board wants to prioritize wages in negotiations we need to direct the administration to do so in the future.

The discussion about wages continued with Mr. Pattacini reminding the Board members that they are the ones that hire the Superintendent, set policy, approve

a budget and approve contracts. He thanked Mr. Geary, Mrs. Clancy and their staff for all their work on the budget.

G. UNFINISHED BUSINESS

None.

H. NEW BUSINESS

H.1. Manchester High School Graduation

Mr. Geary reviewed we intend to hold graduation ceremonies outside as we did last year, with the entire class at once instead of split. We are looking at June 15 with a rain date of the 16th.

The Chair called for a motion.

Secretary Patterson moved for the Board of Education to approve Wednesday, June 15, 2022, with a rain date of Thursday, June 16, 2022, as the Manchester High School Graduation date. Mr. Ntem-Mensah seconded the motion.

8/0 - Voted in favor.

I. PUBLIC COMMENTS (Limited to items on tonight's agenda)

Mr. Tom Stringfellow, 183 Hillstown Road, supports the Consent Calendar. He felt the report from Mr. Geary was good. He noted everyone has a different perspective. Mr. Stringfellow mentioned magnet and technical schools. He noted COVID is not over yet and referenced an article in the paper about vaccines for those under age 5 as well as articles on the next variant.

Mr. Geary mentioned several questions posted online. He will respond to them either directly or at a future meeting.

- High school schedule for next year
- Behaviors at the middle school level
- Electric buses
- Lunches, quantity, quality and options
- New bus company - First Student

J. COMMUNICATIONS

Mr. Orsene noted he personally is opposed to masks and we need to eliminate them when we are able. He feels it inhibits learning. Masking should be up to the parent.

Mr. Kohls agrees totally. He noted kindergarteners are about two years behind in their verbal skills as they need to see the teacher's faces to form words correctly.

Mr. Geary wanted to dispel any confusion about the masks. We are under mandate currently as are all public schools in the state of Connecticut. He does not want to confuse the public as this is not a topic up for debate at this time.

K. ITEMS FOR FUTURE AGENDAS

Monday, February 14, 2022 Winter Data Update

Monday, February 28, 2022 Bowers Update
Update on Technology

Monday, March 14, 2022 Buckley Update

L. ADJOURNMENT

Mr. Pattacini called for a motion to adjourn.

Secretary Patterson moved and Mr. Ntem-Mensah seconded the motion to adjourn the meeting.

8/0 - Voted in favor.

Adjournment 9:18 p.m.

Respectfully submitted,

Tracy Patterson
Board Secretary

Town of Manchester
Board of Education

To: Manchester Board of Education
From: Mr. Matthew Geary, Superintendent of Schools
Subject: Transfer of Funds
Date: February 3, 2022

Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY 2021-2022 Budget.

Discussion/Analysis: Transfer from System-wide Music Consultants in the amount of \$15,425.00. Transfer to System-wide Music Computer Equipment in the amount of \$15,425.00

Financial Impact: None

Other Board/Commission Action: None

Recommendation: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY 2021-2022 Budget.

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, Connecticut
February 14, 2022

**Manchester Public Schools
Manchester, Connecticut**

TO: Accounting Department

School/Department: System-wide Music

Date of Request: 02/01/2022

Approver: Amy F. Radikas

Date Approved: 02/03/2022

JUSTIFICATION (Required Field): To support the upgrade of the Manchester High School MIDI/Music Computer Lab.

SUBJECT:
TRANSFER BUDGET MONIES FROM ONE LINE ACCOUNT TO ANOTHER

DECREASE - In whole dollars only:

\$ 15,425.00 Account # **132 99221 5320** Description: **System-wide Music Consultants**

\$ _____ Account # _____ Description:

\$ _____ Account # _____ Description:

\$15,425.00 TOTAL DECREASE

INCREASE - In whole dollars only:

\$ 15,425.00 Account # **132 99100 5734** Description: **System-wide Music Comp Equip**

\$ _____ Account # _____ Description:

\$ _____ Account # _____ Description:

\$ 15,425.00 TOTAL INCREASE (Must match total decrease)

Accounting Department Only

Board Approval Needed: Yes X No ____

Date of Board Approval: _____

Date Transfer Completed: _____ Name: _____

Town of Manchester
Board of Education

To: Manchester Board of Education
From: Mr. Matthew Geary, Superintendent of Schools
Subject: Transfer of Funds
Date: February 8, 2022

Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY 2021-2022 Budget.

Discussion/Analysis: Transfer from System-wide Medical Services Travel/Lodging in the amount of \$85.00. Transfer to System-wide Medical Services Professional Development in the amount of \$85.00.

Financial Impact: None

Other Board/Commission Action: None

Recommendation: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY 2021-2022 Budget.

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, Connecticut
February 14, 2022

**Manchester Public Schools
Manchester, Connecticut**

TO: Accounting Department

School/Department: System-wide Music

Date of Request: 02/07/2022

Approver: Amy F. Radikas

Date Approved: 02/08/2022

JUSTIFICATION (Required Field): To provide funding for the School Health Coordinator to attend the 2022 Spring School Nurse Supervisor Conference
--

<u>SUBJECT:</u> <u>TRANSFER BUDGET MONIES FROM ONE LINE ACCOUNT TO ANOTHER</u>

DECREASE - In whole dollars only:

\$ 85.00 Account # **312 99210 5580** Description: **Sys-wide Med Srvs Travel/lodge**

\$ Account # Description:

\$ Account # Description:

\$85.00 **TOTAL DECREASE**

INCREASE - In whole dollars only:

\$ 85.00 Account # **312 99210 5330** Description: **System-wide Med Srvs Prof Dev**

\$ Account # Description:

\$ Account # Description:

\$ 85.00 **TOTAL INCREASE (Must match total decrease)**

Accounting Department Only

Board Approval Needed: Yes X No ____

Date of Board Approval: _____

Date Transfer Completed: _____ Name: _____

**MANCHESTER PUBLIC
SCHOOLS 45 North School Street
Manchester, CT 06040**

EXTENDED FIELD TRIP REQUEST FORM

In accordance with Board of Education Policy titled "Instruction-6153" all extended field trips must be approved by the Superintendent of Schools. The following information must be forwarded to the Superintendent 30 days (four months for international trips) prior to the Board meeting which antedates the trips.

Name of School: Manchester High School

Date of Request: 1/21/2022

Name of Club or

Activity: Mhs Track &

Field Team

Trip to: Purpose: Competing at the Penn Relays, Philadelphia, Pennsylvania

Number of students participating: 8 From: 4/ 27/2022 To:4 /30 /2022

The official order of events has not been set. When it is it would most likely shorten the trip

Number of school days missed:

2 to 3

Number and names of teachers and chaperones: Give ages of chaperones under 25 and list relationship to system or staff.

a. Thayer

Redman

B. Mike

Bendzinski

C. Kassandra

Holder

D. Dave

Mazzotta

e. f. g. h.

Others:

Transportation: School Van. I have the A endorsement for activities transportation

Are fund-raising activities planned? Yes the team will host invitational track meets to pay for the trip

How will funds be allocated to students participating?* the funds will pay entry fee, transportation, hotel stay and meals

Lodging: Hotel

If known, give specifics of room assignments:
not known at this time

Cost per teacher and/or chaperone: \$ (Chaperones may need to provide some of their own expenses if the field trip fund is not adequate.) chaperons will pay for their meals the rest will be paid for by funds raised

Total cost per student: \$ (Money from fund-raising activities is deposited into an account for the designated field trip in order to offset student costs. However, students may still be responsible for a portion of the cost.*) **students will not be asked to pay any of the associated costs.**

Cost per student after fund-raising: \$
0 dollars

If travel agencies are engaged, *at least three quotations need to be approved with documentation attached to this form.* For quotes in excess of \$7,499, sealed public bids must be sought. Please allow enough time for public bid process (1 month).

a. b. c. d.

Name of teacher making request:

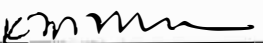
Signature: __Thayer Redman__ Typed:

(PLEASE PRINT TO OBTAIN REQUIRED SIGNATURES BELOW)

Approved by Department Chair at secondary level:

Signature:  Date: 1-21-22

**Approved by
Principal:**

Signature:  Date: 1-28-22

**Approved by Superintendent or
designee:**

Signature:  Date: 2/7/22

Attachments: Quotations
Itinerary

*Every effort should be made to allow all eligible students to participate regardless of financial situation.

**MANCHESTER PUBLIC
SCHOOLS 45 North School Street
Manchester, CT 06040**

EXTENDED FIELD TRIP REQUEST FORM

In accordance with Board of Education Policy titled "Instruction-6153" all extended field trips must be approved by the Superintendent of Schools. The following information must be forwarded to the Superintendent 30 days (four months for international trips) prior to the Board meeting which antedates the trips.

Name of School: Manchester High School
Date of Request: 2/10/2022

Name of Club or
Activity: Wrestling Team
LL State Tournament

Trip to: Trumbull High
School

Purpose: Competing
Number of students
participating: 8 From:
2/18/2022 To:
2/19/2022

Number of school days missed:
.5

Number and names of teachers and chaperones: Give ages of chaperones under 25 and list relationship to system or staff.

a. Kassan
dra
Holder

B. Gerry
Navarra

Transportation: School Bus

Are fund-raising activities planned? No

How will funds be allocated to students participating?*

Lodging: Hotel

If known, give specifics of room assignments:

Trumbull Marriott 180 Hawley Ln, Trumbull, CT
06611

Cost per teacher and/or chaperone: No cost to district

Total cost per student: No cost to district

Cost per student after fund-raising: \$
0 dollars

a. b. c. d.

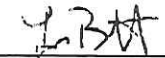
Name of teacher making
request:

Signature: Kassandra Holder

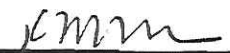
 2-10-22

(PLEASE PRINT TO OBTAIN REQUIRED SIGNATURES BELOW)

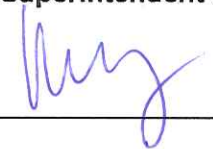
Approved by Department Chair at secondary level:

Signature:  Date: 2-10-22

Approved by
Principal:

Signature:  Date: 2-10-22

Approved by Superintendent or
designee:

Signature:  Date: 2-10-22



Manchester
Public
Schools

Hillary MacLachlan <hgibson@mpspride.org>

Wrestling tournament details

1 message

Kassandra Holder <kholder@mpspride.org>

Thu, Feb 10, 2022 at 12:09 PM

To: Hillary MacLachlan <hgibson@mpspride.org>

What: Divisional Championships (Feb. 18, 3:00 p.m., Feb. 19, 9:00 a.m.)

Location: Trumbull High School

Details: Matches end at 9:30pm Friday and athletes return to Trumbull at 7:30am Saturday.

—
Kassandra Holder

Health and Physical Education Teacher

Assistant Wrestling Coach

Girl's Assistant Track & Field Coach

Manchester High School

"If you dream it, you MUST do it!"

OBJECT	ACCOUNT DESCRIPTION	21-22 Revised	21-22 Expended	21-22 Enc	21-22 Actual	22-23 Supt Rec	Diff	Percent	20% Policy Reductions	Reduce Supt Rec	Reason	20% Policy (except Computer Equipment) + Update Supt Rec
5110	CERTIFIED ADMINISTRATORS	5,057,824.00	2,716,658.26	2,354,110.47	5,070,768.73	5,248,245.64	190,421.64	3.63%		\$139,091.00	Reduce 1.0 Admin Retirement	\$139,091.00
5111	CERTIFIED SALARIES	41,729,412.00	17,276,560.59	24,945,283.91	41,521,844.50	42,975,109.06	1,245,697.06	2.90%				\$0.00
5112	NON-CERTIFIED SALARIES	12,683,704.00	6,232,278.45	6,904,992.42	12,687,270.87	13,131,325.35	447,621.35	3.41%				\$0.00
5115	HOURLY EMPLOYEES	2,700,000.00	1,399,762.15	1,182,191.61	2,831,953.76	2,931,072.14	231,072.14	7.88%				\$0.00
5117	TUTORS	554,574.00	243,740.04	352,854.76	566,594.80	586,425.62	31,851.62	5.43%				\$0.00
5118	PARAPROFESSIONALS	4,232,588.00	1,628,856.73	2,799,977.52	4,253,834.25	4,402,718.45	170,130.45	3.86%				\$0.00
5120	HALL MONITORS	226,034.00	90,006.69	182,814.40	247,821.09	256,494.83	30,460.83	11.88%				\$0.00
5122	BUILDING SUBSTITUTES	285,000.00	182,363.65	0.00	285,000.00	293,550.00	8,550.00	2.91%				\$0.00
5124	CERT. DEGREE CHANGES	0.00	0.00	0.00	0.00	100,000.00	0	0.00%				\$0.00
5130	OVERTIME	300,000.00	338,900.57	0.00	388,900.57	300,000.00	0.00	0.00%				\$0.00
5210	LIFE INSURANCE	127,143.00	61,752.86	62,899.56	124,652.42	133,156.00	6,013.00	4.52%				\$0.00
5220	SOCIAL SECURITY	2,321,913.00	1,036,397.63	0.00	2,321,912.63	2,376,160.00	54,247.00	2.28%				\$0.00
5230	TOWN PENSION	2,090,198.00	0.00	0.00	0.00	2,048,999.00	-41,199.00	-2.01%				\$0.00
5235	DEFINED CONTRIBUTION	685,213.00	387,631.35	0.00	387,631.35	752,301.00	67,088.00	8.92%				\$0.00
5240	TUITION REIMBURSEMENT	165,000.00	103,409.84	0.00	103,409.84	100,000.00	-65,000.00	-65.00%				\$0.00
5250	UNEMPLOYMENT COMP.	60,000.00	18,116.40	41,883.60	60,000.00	50,000.00	-10,000.00	-20.00%		\$20,000.00	Only \$18,116 spent to date	\$20,000.00
5270	HEALTH & MAJ. MED.	16,561,532.00	8,961,452.08	7,569,539.19	16,530,991.27	17,249,912.00	688,380.00	3.99%				\$0.00
5280	MAN. SELF INS. PROG. MSIP	1,490,589.00	1,490,589.00	0.00	1,490,589.00	1,528,163.00	37,574.00	2.46%				\$0.00
5290	CERTIFIED-ACCUM. SICK	100,000.00	23,851.13	0.00	23,851.13	100,000.00	0.00	0.00%				\$0.00
5291	NON-CERT. ACCUM. SICK	100,000.00	21,083.06	0.00	21,083.06	100,000.00	0.00	0.00%				\$0.00
5292	CERTIFIED LONGEVITY	24,700.00	8,917.81	11,896.49	20,814.30	21,550.00	-3,150.00	-14.62%				\$0.00
5293	NON-CERT. LONGEVITY	35,100.00	14,830.47	13,702.31	28,532.78	32,400.00	-2,700.00	-8.33%				\$0.00
5320	CONSULTANTS	160,000.00	17,975.20	22,457.50	40,432.70	60,000.00	-100,000.00	-166.67%				\$0.00
5330	PROFESSIONAL DEVELOPMENT	91,387.00	24,596.27	3,939.00	28,535.27	50,000.00	-41,387.00	-82.77%				\$0.00
5335	LEGAL FEES	220,000.00	125,038.48	262,961.52	388,000.00	250,000.00	30,000.00	12.00%				\$0.00
5340	OTHER PROFESSIONAL SERVIC	1,182,725.00	548,315.13	961,637.69	1,509,952.82	1,450,000.00	267,275.00	18.43%		\$40,000.00	Actual Bills Received	\$40,000.00
5341	SPORTS OFFICIALS	56,715.00	28,793.56	24,413.44	53,207.00	55,069.25	-1,645.76	-2.99%				\$0.00
5342	SPED RELATED SERVICES	579,388.00	21,765.01	803,139.28	824,904.29	824,904.29	245,516.29	29.76%		\$40,000.00	Actual Bills Received	\$40,000.00
5421	DISPOSAL SERVICES	141,000.00	66,210.34	73,789.66	140,000.00	140,000.00	-1,000.00	-0.71%				\$0.00
5430	CONTRACTED SERVICES	225,298.00	130,054.06	91,350.57	221,404.63	225,298.00	0.00	0.00%				\$0.00
5431	CONTRACTED REPAIRS	41,600.00	35,479.94	13,569.95	49,049.89	41,600.00	0.00	0.00%				\$0.00
5432	CONTRACTED SUBS	996,400.00	337,519.35	518,264.13	855,783.48	900,000.00	-96,400.00	-10.71%				\$0.00
5435	REPAIR OF EQUIPMENT	135,908.00	52,150.30	75,125.67	127,275.97	135,908.00	0.00	0.00%				\$0.00
5440	RENTALS	381,734.00	171,667.34	158,734.58	330,401.92	341,965.99	-39,768.01	-11.63%				\$0.00
5510	REGULAR TRANSPORTATION	2,855,857.00	1,008,586.62	1,714,901.00	2,773,487.62	2,995,366.63	139,509.63	4.66%				\$0.00
5511	SPECIAL TRANSPORTATION	2,685,751.00	846,813.95	2,285,042.94	2,931,856.89	3,166,405.44	480,654.44	15.18%				\$0.00
5512	TRANSPORTATION FIELD/ATHL	228,528.00	22,241.39	60,679.20	182,920.59	175,000.00	-53,528.00	-30.59%				\$0.00
5513	HOMELESS TRANSPORTATION	158,646.00	4,230.00	46,695.00	50,925.00	50,000.00	-108,646.00	-217.29%				\$0.00
5529	INTERSCHOLASTIC INSURANCE	29,500.00	27,218.00	0.00	27,218.00	28,170.63	-1,329.37	-4.72%				\$0.00
5530	TELEPHONE/COMMUN.	143,359.00	72,793.79	85,355.24	158,149.03	143,359.00	0.00	0.00%				\$0.00
5532	COMM RELATED EQUIP	15,232.00	7,994.94	0.00	7,994.94	15,232.00	0.00	0.00%				\$0.00
5535	LIBRARY DATA BASES	55,432.00	36,230.08	9,964.73	46,194.81	55,258.00	-174.00	-0.31%				\$0.00
5540	PRINTING/ADVERTISING	56,560.00	8,630.07	2,349.24	10,979.31	40,000.00	-16,560.00	-41.40%		\$20,000.00	Only \$12,000 spent to date	\$20,000.00
5541	POSTAGE	40,256.00	29,222.07	1,189.40	30,411.47	40,000.00	-256.00	-0.64%				\$0.00
5561	TUITION-PUBLIC	3,602,113.00	1,625,507.06	2,809,609.12	4,110,116.18	4,110,116.18	508,003.18	12.36%		\$100,000.00	Actual Bills Received	\$100,000.00
5563	TUITION-PRIVATE	2,366,948.00	596,385.69	3,944,086.07	2,840,471.76	2,840,471.76	473,523.76	16.67%		\$130,000.00	Actual Bills Received	\$130,000.00
5564	INSTRUCTIONAL SERVICES	1,396,391.00	173,786.29	1,173,156.53	1,346,942.82	1,396,942.00	551.00	0.04%		\$30,000.00	Actual Bills Received	\$30,000.00
5580	TRAVEL/LODGING	100,303.00	45,993.95	25,369.90	71,363.85	73,861.58	-26,441.42	-35.80%				\$0.00
5590	OTHER PURCHASED SERV	1,419,471.00	973,316.91	309,904.44	1,283,221.35	1,328,134.10	-91,336.90	-6.88%				\$0.00
5608	CAPITAL REPAIR	412,210.00	146,806.94	96,601.08	243,408.02	412,210.00	0.00	0.00%	\$82,442.00			\$82,442.00
5610	GENERAL SUP & MAT	307,776.00	143,163.31	148,671.47	291,834.78	307,776.00	0.00	0.00%				\$0.00
5611	INSTRUCTIONAL SUP & MAT	570,799.00	436,083.47	90,324.55	526,408.02	500,000.00	-70,799.00	-14.16%				\$0.00
5612	COMPUTER SUP & MAT	200,334.00	117,567.51	41,803.93	159,371.44	200,334.00	0.00	0.00%				\$0.00

Superintendent's Recommended Budget
2022-2012

OBJECT	ACCOUNT DESCRIPTION	21-22 Revised	21-22 Expended	21-22 Enc	21-22 Actual	22-23 Supt Rec	Diff	Percent	20% Policy Reductions	Reduce Supt Rec	Reason	20% Policy (except Computer Equipment) + Update Supt Rec
5613	MAINTENANCE SUPPLIES	355,401.00	146,623.85	139,422.85	286,046.70	397,500.00	42,099.00	10.59%	\$79,500.00			\$79,500.00
5615	TESTING	54,630.00	17,187.14	17,094.93	34,282.07	40,000.00	-14,630.00	-36.58%				\$0.00
5616	ATHLETIC SUPPLIES	63,390.00	16,211.19	3,600.14	19,811.33	60,000.00	-3,390.00	-5.65%				\$0.00
5617	CUSTODIAL SUP & MAT	304,568.00	133,541.82	94,235.29	227,777.11	331,250.00	26,682.00	8.05%	\$66,250.00			\$66,250.00
5618	GROUND BEAUTIFICATION	27,434.00	31,230.25	47.72	31,277.97	25,000.00	-2,434.00	-9.74%				\$0.00
5621	HEAT ENERGY	541,787.00	191,980.80	349,806.20	541,787.00	565,000.00	23,213.00	4.11%				\$0.00
5622	ELECTRICITY	1,476,752.00	611,262.27	867,081.04	1,478,343.31	1,400,000.00	-76,752.00	-5.48%		\$25,000.00	Updated bills	\$25,000.00
5623	WATER	111,862.00	35,280.18	83,115.16	118,395.34	118,000.00	6,138.00	5.20%		\$20,000.00	Updated bills	\$20,000.00
5626	GASOLINE	308,423.00	103,774.48	128,479.09	232,253.57	280,000.00	-28,423.00	-10.15%				\$0.00
5641	TEXTBOOKS	25,162.00	4,264.09	1,393.19	5,657.28	20,000.00	-5,162.00	-25.81%				\$0.00
5642	LIBRARY BOOKS	77,368.00	33,691.81	18,613.37	52,305.18	77,368.00	0.00	0.00%				\$0.00
5643	PERIODICALS	17,370.00	3,708.63	0.00	3,708.63	17,370.00	0.00	0.00%				\$0.00
5650	MEDICAL SUPPLIES	50,413.00	14,083.31	2,494.55	16,577.86	52,000.00	1,587.00	3.05%				\$0.00
5651	SOFTWARE LIC/FEES	89,147.00	68,712.33	2,988.00	71,700.33	85,000.00	-4,147.00	-4.88%				\$0.00
5680	OFFICE SUPPLIES	184,794.00	53,347.88	34,377.31	87,725.19	184,794.00	0.00	0.00%				\$0.00
5732	VEHICLES	150,000.00	38,886.48	86,350.76	125,237.24	150,000.00	0.00	0.00%				\$0.00
5734	COMPUTER EQUIP.	588,871.00	1,110,849.63	261,909.74	1,372,759.37	588,871.00	0.00	0.00%	\$117,774.20			\$0.00
5736	CAP PROJ	706,645.00	494,866.54	342,428.50	837,295.04	706,645.00	0.00	0.00%	\$141,329.00			\$141,329.00
5739	SECURITY UPGRADES	95,500.00	0.00	18,789.52	18,789.52	95,500.00	0.00	0.00%				\$0.00
5810	DUES/FEES	157,512.00	65,812.61	2,217.50	68,030.11	157,512.00	0.00	0.00%				\$0.00
	Grand Total	117,774,174.00	53,294,611.07	64,731,677.93	118,026,289.00	122,422,774.93	4,648,600.93	3.95%	\$487,295.20	\$564,091.00		\$933,612.00

Current Budget	117,774,174.00	117,774,174.00	117,774,174.00
Proposed Budget	122,422,774.93	121,935,479.73	\$121,858,683.93
Difference	4,648,600.93	4,161,305.73	\$4,084,509.93
Percent	3.95%	3.53%	3.47%
			3.15%



Manchester Public Schools

Buckley Elementary School

February 2022 Buckley Technology Presentation



TSKP ARCHITECTURE | PLANNING | INTERIORS
STUDIO

Kerri Kearney

IT Director

Manchester Public Schools

Randall Luther

Architect

TSKP STUDIO

Teacher Technology : AV Equipment



Smart Interactive TV Mounted on iRover2 Cart connected to Bluetooth In-ceiling Speakers and Document Camera

Library Technology : AV Equipment



Padcaster Studio for Tablets : All-in-one Mobile Production Suite

Teacher Technology : AV Equipment



Teacher Technology: Devices



Dell Laptop With Docking Station, Wireless Keyboard, Mouse And Monitor

Teacher Technology: Devices



Student Technology: Devices / AV



iPad PK-1 Or Chromebook 2-4 With Headphones Or Earbuds

Student Technology: Devices / AV



School Infrastructure

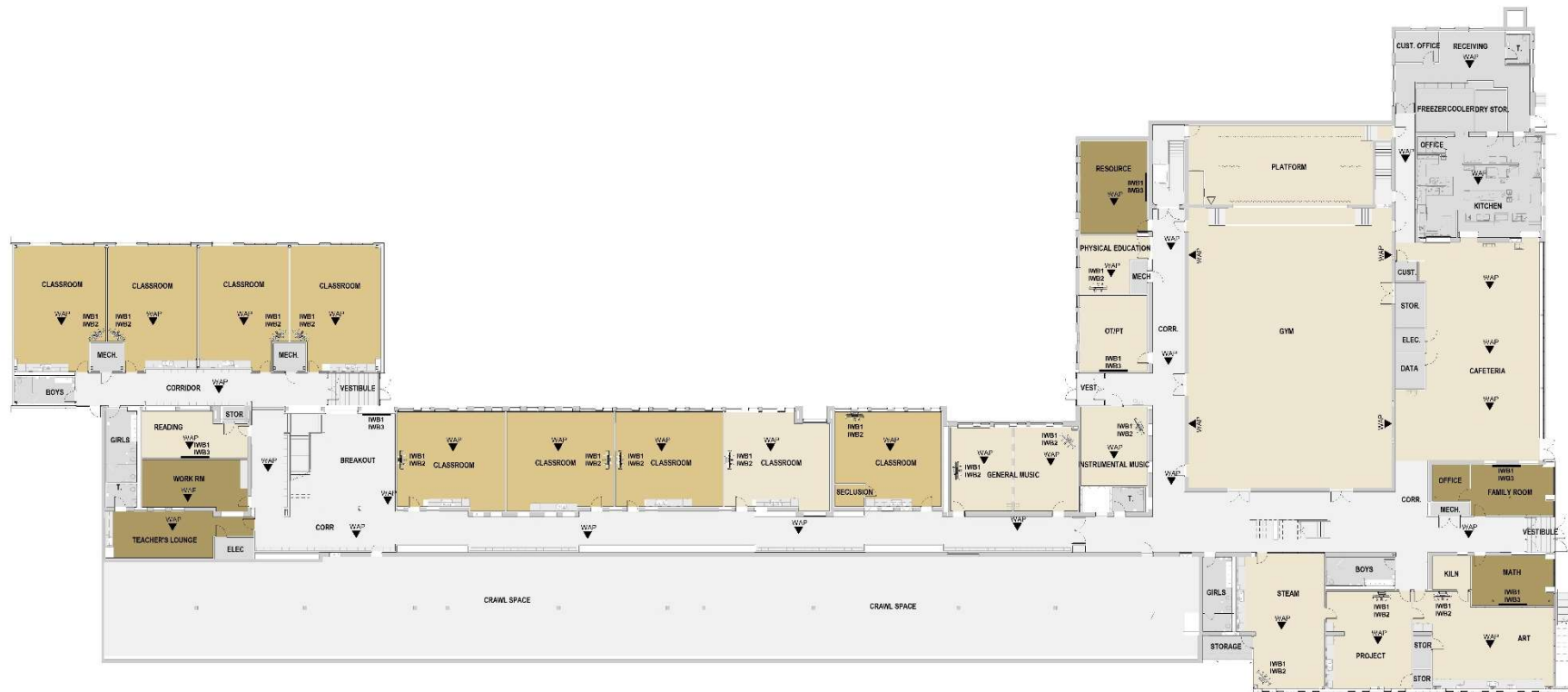


Cisco Switches And Access Points, Lithium Ion Battery Back-ups And Alcatel phones

Buckley | Technology Upper Level



Buckley | Proposed Lower Level



Buckley | Technology Estimate

BUCKLEY ELEMENTARY SCHOOL		
State of Connecticut Project # 077-0240 RNV		PHASE 3 of 4
TECHNOLOGY PROCUREMENT		
COST SUMMARY		
7-Feb-22		
CATEGORY 1	INTERACTIVE WHITE BOARD SYSTEMS/AUDIO VISUAL	\$164,245
CATEGORY 2	COMPUTER EQUIPMENT	\$51,168
CATEGORY 4	ACTIVE DATA ELECTRONIC SWITCHING DEVICES	\$108,203
CATEGORY 5	VOICE PHONE SYSTEM	\$54,702
CATEGORY 6	WIRELESS ACCES POINT SYSTEM	\$34,722
TOTAL CONSTRUCTION COSTS		\$413,041
INELIGIBLE CONSTRUCTION COSTS		\$49,209

Thank You

Questions?

