

MANCHESTER BOARD OF EDUCATION
REGULAR MEETING
Monday, January 24, 2022
Lincoln Center - Hybrid: In-Person and Virtual Meeting
Please note that masks are required for those in attendance
Amended

Curriculum & Instruction

5:45 P.M. - Lincoln Center

Board of Education Meeting

7:00 P.M. - Lincoln Center

Public access to view meeting :

Live streaming on FaceBook: [Link to MPS Pride FaceBook Page](#)

Live at Silk City TV: [Link to Live at Silk City TV](#)

On demand after the meeting: [Link to on-demand after the meeting](#)

A. OPENING

- 1.) Call to order
- 2.) Pledge of Allegiance
- 3.) Board of Education Minutes - January 10, 2022 A - 3
- 4.) Budget Workshop Minutes - January 13, 2022 A - 4

B. COMMITTEE REPORTS

- 1.) Personnel and Finance Minutes - January 10, 2022 B - 1

C. CONSENT CALENDAR

- 1.) Personnel Actions C - 1
- 2.) Budget Transfers - *None*
- 3.) Establish an appropriation for the Carl D. Perkins Career and Technical Education Secondary Basic Grant for the FY 21/22 in the amount of \$115,705 C - 3
- 4.) Establish an appropriation for the American Rescue Plan (ARP) - Individuals with Disabilities Act (IDEA) 611 Grant for the FY 21/23 in the amount of \$422,390 C - 4
- 5.) Establish an appropriation for the American Rescue Plan (ARP) - Individuals with Disabilities Act (IDEA) 619 Grant for the FY 21/23 in the amount of \$40,059 C - 5
- 6.) Establish an appropriation for the ESSER II Special Education Recovery Activities Grant for the FY 21/23 in the amount of \$120,000 C - 6
- 7.) Establish an appropriation for the ESSER II Bonus Special Populations Recovery Grant for the FY 21/23 in the amount of 25,000 C.- 7
- 8.) Establish an appropriation for the ESSER II Bonus Dyslexia Recovery Grant for the FY 21/23 in the amount of \$11,050 C - 8

D. REPORT FROM STUDENT REPRESENTATIVE

Leila Affini, Alexandra Hamza

E. PUBLIC PARTICIPATION

Residents who would like to participate remotely during public comment sessions must complete the [Request to Speak](#) form. Those in attendance must print their name and address on the sign-in sheet at the podium for accurate record keeping. In either case:

- State your name and address for the record. Students state name only.
- Three minute time limit.
- Written statements may be substituted for Board members if time runs out for the speaker.
- Inappropriate topics: Confidential information, personal issues and legal concerns. Please avoid derogatory and profane language.

- Immediate replies to questions/concerns should not be expected (although the Board Chair/Superintendent can do so at their discretion). However, questions of general interest can be submitted anytime using the '[Ask the Superintendent](#)' form

F. SUPERINTENDENT'S REPORT

- 1.) Budget Update - Matthew Geary, Superintendent of Schools

[F - 1](#)

G. UNFINISHED BUSINESS

H. NEW BUSINESS

1. Approval to negotiate a contract for student transportation
Recommended Motion
RESOLVED, the Board of Education approves the Superintendent, in conjunction with legal counsel, to enter into negotiations of a 3-year contract for student transportation for the period from July 1, 2022-June 30, 2025 with First Student.
2. Review and Discussion of Bid Waiver for Simple Pack Mfg. & Packaging, LLC, as the provider of 100% biodegradable containers utilized in serving lunches to students in classrooms.
3. Review and Discussion of Bid Waiver for DatAvail Corporation which has been identified as a preferred provider of data integration, database administration, and data migration services with 17 years of the experience and expertise necessary to complete the migration of our student information system data. Their experience includes work within our legacy student information system (eSchool) and our new student information system (Infinite Campus). The combination of expertise, experience and resources that DatAvail Corporation possesses makes DatAvail Corporation uniquely qualified to complete the data migration and database setup in the limited amount of time available to complete the project for the start of the 2022-2023 school year.

[H - 1](#)

I. PUBLIC PARTICIPATION

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J. COMMUNICATIONS - None

**K. ITEMS FOR FUTURE AGENDAS
Topics for Superintendent's Report**

Thursday, February 3, 2022 Adoption of Budget

Monday, February 14, 2022 Winter Data Update
Update on Student Behavioral Supports

Monday, February 28, 2022 Bowers Update
Update on Technology

L. ADJOURNMENT

MANCHESTER BOARD OF EDUCATION

**Regular Meeting
January 10, 2022
Lincoln/Virtual**

PRESENT: Eisenthal, Kohls, Mix, Ntem-mensah, Orsene, Patterson, Stefanovicz

ALSO PRESENT: Superintendent of Schools Geary, Deputy Superintendent Curriculum & Special Services Radikas, Director of Finance & Management Clancy, Director of Human Resources Sone-Moyano

ABSENT: Meggers, Pattacini, Thames

A. OPENING

A.1. & 2. Meeting Called to Order

Acting Chairperson Patterson called the meeting to order at 7:01 p.m. All in attendance participated in the Pledge of Allegiance to the Flag, led by Ms. Patterson.

A.3. Action to fill Board Member Vacancy

Acting Chairperson Patterson reminded the room that Mr. Thames had resigned his position on the Board in order to assume his new position as Town Clerk of Manchester. She thanked Mr. Thames for his many years of service and wished him well in his new position. This evening we are looking for a nomination for Mr. Thames replacement on the Board.

Ms. Mix stated it was her honor to nominate Kwasi Ntem-Mensah to the Manchester Board of Education. Mr. Orsene seconded the nomination.

6/0 - Voted in favor.

A.4. Oath of Office for New Board Member

Manchester Town Clerk Darryl Thames stepped forward to swear in Mr. Ntem-Mensah as his successor on the Board of Education.

A.5. Approval of Minutes of Previous Meeting

APPROVED – Minutes Regular Meeting of the Board of Education of December 6, 2021. Acting Secretary Stefanovicz moved and Mr. Eisenthal seconded the motion.

7/0 – Voted in favor.

A.6. Building and Sites Minutes - December 6, 2021

Acting Secretary Stefanovicz moved to move item A.6. Building and Sites Minutes - December 6, 2021 to B.1. Mr. Eisenthal seconded the motion.

7/0 - Voted in favor.

A.7. Board of Education Special Meeting Minutes - December 20, 2021

APPROVED – Minutes Special Meeting of the Board of Education of December 20, 2021. Acting Secretary Stefanovicz moved and Ms. Mix seconded the motion.

7/0 – Voted in favor.

B. COMMITTEE REPORTS

B.1. Buildings & Sites Committee

Ms. Stefanovicz reported the last Building & Sites Committee meeting was held December 6, 2021. Committee Members in attendance were: David Eisenthal, Richard Kohls, Michael Orsene and Melanie Stefanovicz. Other attendees were: Matthew Geary, Superintendent of Schools; Karen Clancy, Assistant

Superintendent of Finance & Management and Lindsey Boutilier, Director of Operations & Athletics.

The Alliance Construction Grant Projects was discussed and the Committee was updated as to the status of the projects completed through the Alliance Construction Grant. Projects focused on Manchester High School and Illing Middle School.

The MHS pool roof grant application will be submitted to the State in the next month or so. The work will take place in the Spring 2021. Most other school roof replacements have been addressed or will be addressed through school construction projects. All school roofs have been inspected and repairs were made and will continue to be addressed as necessary. Illing Middle School will need to be considered for replacement in the not too distant future.

The MHS gym floor has been replaced. The work is complete and we are very pleased with the final product.

Permits for the portable unit for Central Office have been approved and received. Electrical work will be scheduled this month and the unit will be installed mid to end of January.

We are looking to move The Welcome Center out of 555 Main Street. The firehouse located on the Cheney-Bennet campus was a consideration but has been determined as cost prohibitive. We will continue to look for options.

The Town-initiated Energy Efficiency Upgrade and Solar Panel projects are underway. We will continue to update the Board as to the status.

A new Maintenance Technician Supervisor position has been created for the Buildings & Grounds department for accountability and oversight of the trades work in the district. Lead Maintainer roles have also been created for each of the trades which will provide additional oversight.

Additional classroom space has been created at Highland Park Elementary School and Bennet Academy, based on school needs. Additional classroom space is in the process of being created within Iling Middle School.

We have a shared responsibilities agreement in place with the Town for maintenance and custodial services of Washington while Manchester Middle Academy is housed there.

Verplanck Elementary School has experienced a number of water intrusion issues. We are working with TSKP and a contractor to address the issues.

C. CONSENT CALENDAR

Mr. Geary presented two items on the Consent Calendar for Board approval.

C.1. Personnel Action

Details had already been provided to the Board members with their agenda.

C.2. Transfer of Funds

- Transfer from System-wide Plant Maintenance Capital Repairs account to System-wide Plant Maintenance Capital Projects account in the amount of \$79,076.00.

The Acting Chairperson called for a motion.

Acting Secretary Stefanovicz moved and Mr. Eisenthal seconded the recommendation to adopt the Consent Calendar as outlined in C.1. and C.2.

7/0 - Voted in favor.

D. STUDENT REPRESENTATIVE REPORT

Leila Affini hoped everyone was able to stay safe during last week's weather events. She reported that Manchester High School is back from Winter break and enjoyed a surprise four-day weekend to start the week. The second quarter is coming to a fast close on January 21.

Sports, including the indoor track teams, the boys swim team, hockey and basketball teams are in the middle of their seasons.

As we all know, we are in the midst of a slight uptick in COVID cases. Students at the high school who have been exposed to COVID-19 are still able to be present during in-classroom meetings through the use of google meets.

Seniors are continuing to prepare for college. Last week the MHS Counseling Department hosted a virtual Red Hawk Return where recent school alumni came to speak about their college experiences and offer advice.

A google form has been sent out to all seniors about the yearbook. Students will be able to pick out their senior quote and superlatives as well as add a baby picture. These submissions are due by January 28.

Finally, Ms. Affini noted there is a new course being offered at the high school called 'Continuing Education'. It is open to any juniors or seniors interested in working in the education field.

E. PUBLIC PARTICIPATION

Acting Chairperson Patterson reviewed the guidelines for public participation.

Mr. Tom Stringfellow, 183 Hillstown Road, wished everyone a Happy 2022! He reminded us that Dr. King's Day is next week, January 17th. Mr. Stringfellow informed us that it was 38 years ago that President Reagan signed the day into law and Connecticut was the first state to recognize it as a holiday. Mr. Stringfellow stated he does not want to see another January 6, 2021. We can do better. Black people are suffering now. Mr. Stringfellow mentioned several articles, including items on COVID, vaccine boosters, children's vs parent's rights regarding vaccines, as well as a book on Asian-Americans. With the budget meetings starting soon, he also recommended a book about ill-funded, discriminatory education, *Schoolhouse Burning*.

Mr. Colin McNamara, 47 Grandview Street, noted it is a tumultuous time in public education. The last couple of years have endured a lot of quick changes. Though Mr. McNamara noted he homeschools his own children, he wondered about the Federal funding (America Cares, Rescue Plan, ESSER Program I, II, and III - Survive, Thrive,

Transform). He notes \$1,709,401,391 has been received by the State of Connecticut for education. He feels the Department of Public Education website is hard to navigate. The Reimagine Schools to Transform Children's Lives had a checklist on how to unlock funds. Items included the institution of universal and correct masking, which Mr. McNamara feels is asinine and inhumane. He says there is no data on the benefits and that there is no injury or death for children if they contract COVID. Mr. McNamara would like answers on the following questions: 1) how much money did we receive through ESSER? 2) Were parents notified of the necessary checklist in order to receive the money? 3) How many OSHA-regulated Hazmat containers were or are being used and where is the waste being taken? He was recently at Highland Park School and there were discarded masks all over the playground. He will follow up with the Board in an email.

F. SUPERINTENDENT'S REPORT – PART I

F.1. Update on Culture & Climate

Mr. Geary reviewed the definition of school climate versus school culture. Climate is the feel of the school (the schools' attitude/behaviors); the behavior and point of view exhibited and experienced by students, teachers and others. The culture of the school is the guiding beliefs and values evident in the way a school operates (the personality of a school), the underlying norms and values that shape patterns of behavior, attitudes and expectations between stakeholders in the school.

We have experienced student dysregulation and concern from the community recently. The climate in the entire U.S. right now is fraught with angst, changing, highly emotional, crazy and polarized. School climates reflect the community, state and national climates. These children have lived through COVID and the younger kids don't even know or remember a non-COVID life. In addition, over the past year they have seen the Capital 1/6/21 violence, Black Lives Matter protests, social media like SnapChat, and school violence throughout the country. The mood of schools is reflective of the mood of the world.

The vision for Manchester Public Schools is that we will be characterized by the following:

- A strong belief that all children can learn.

- Adults who are committed to ensuring success for all students by providing equal access and opportunities.
- A climate that fosters learning and high achievement and is characterized by mutual respect, care, and concern for all students, staff and families.
- A student population in all schools that represents the diversity in the District as a whole.

Our vision is that all students in the Manchester Public Schools will:

- Demonstrate positive values and beliefs as evidenced by respect for peers and adults; a strong work ethic; a growth mindset; and kindness and caring for themselves and others.
- Make decisions that have positive results for themselves and others; manage their time effectively; advocate for themselves; embrace and value differences in all people; and assume responsibility for their own actions.
- Be prepared to make sound personal decisions regarding a healthy, productive lifestyle, including diet, health maintenance, exercise including athletics, and positive leisure activities.

All staff in the Manchester Public Schools will support student growth by:

- Developing and implementing a systematic approach to teach and reinforce expected behaviors.
- Ensuring equitable, logical, and developmentally appropriate consequences and opportunities for restorative and collaborative practices when behaviors occur that do not meet expectations.
- Teaching, modeling and upholding common expectations for how all members of the school community interact with each other.
- Partnering with students to set and achieve high expectations and determine interventions to support all students
- Developing students' academic and social emotional skills to ensure success.
- Establishing classroom environments that are engaging and supportive of the individual needs of all students.

The culture and climate goals are that all students will demonstrate personal responsibility, character, cultural understanding, and ethical behavior. For district

and building level faculty and staff, the goal is to build relationships based on trust through listening, welcoming, respecting individual differences, and allowing for shared decision making with parents, families, and other stakeholders.

Mr. Geary presented survey data from students, staff and families regarding MPS. He reviewed the community building efforts in each grade level:

- Elementary - Social Emotional Learning Lessons and Equity Read Alouds
- Bennet - Daily Advisory Period
- Illing - CREW 2x per week
- MHS - Mentoring once a week

Interventions in the district include:

- Parent contact
- Mediation social contracts
- Individual and small group counseling by school staff
- Behavior intervention plans developed with the support of a BCBA
- Additional Human Capital (paraprofessionals, Behavior Techs) assigned to support students in classrooms
- Community Health Resources - clinicians assigned to each school and an APRN to support management of medications
- District-wide Learning Centers
- Outplacements when necessary

Student accountability includes:

- Detention
- In-School Suspension
- Out-of-School Suspension
- Expulsion

Mr. Geary explained the definition of bullying, which was recently expanded by the legislature. Bullying cases are investigated by school personnel and, if necessary, by the District Safe School Climate Coordinator. This is all documented in a safety plan for the students involved. There are currently five cases of bullying in the district.

The next steps for Manchester Public Schools include:

- Continue to recruit, hire and train staff to support behavioral needs of students at all grade levels
- Ensure mental health needs of students and families are prioritized by providing support, including social work and counseling services and family outreach
- Implement on site services and case management for Mental Health Support through Community Health Resources
- Continue to partner with parents and families to improve school climate and culture

Mr. Orsene wondered what Mr. Geary feels is the biggest issue today in society. Mr. Geary thought there are multiple big issues, including technology (which has good and bad features), isolation, and the pace of the world. Adults need to model acceptable behavior and that is lacking. Relationships are important and we need students to feel connected to an adult in their building and having access to therapy is important.

Ms. Stefanovicz thanked Mr. Geary for the comprehensive report. She wondered if we have data to show the behaviors from the first conflict and when and how it escalates in severe cases. Mr. Geary notes we do track referrals and Assistant Principals spend between 60-80% of their time dealing with behaviors. There are preventative efforts, talking to students, following up. This works about 80% of the time. Sometimes parents call to report repeated incidents against their child, but sometimes that is the first time the school is hearing about a problem. When parents are not given information about the other student involved with their child, that does not mean we do nothing. Sometimes that is the way parents interpret that. We cannot share information about other students with parents.

Ms. Stefanovicz noted that parents have a need for empathy. They want to feel seen and heard and included in the solution. Mr. Geary notes we do spend a lot of time listening to parents and building those relationships, but we can all be better at that. People are frustrated with the lack of control over their lives currently.

Ms. Patterson asked where the definition of bullying came from. Mr. Geary advised that this is a state level definition and reminded the Board that the state recently changed the definition from “repeated, over time” to “severe” so bullying can be one incident alone.

Ms. Patterson asked how CHR (Community Health Resources) approaches families for services. Can parents self-select their own therapist? Mr. Geary reviewed that school counselors or social workers refer families to CHR or help parents find other supports. Outplacements are the last step, however are not only used for extreme behaviors. Many times the students have severe medical challenges or autism with severe behaviors. Sometimes extreme behavioral concerns are outplaced short-term to help the student build the necessary skills to function in a classroom setting.

Ms. Patterson asked about the diversion program. Mr. Geary notes we try to avoid the pipeline to prison. When he started back in 2012 there were 100 arrests at schools. Now only the most severe cases involve arrests. There are court division programs as well.

F.2. Update on COVID-19

Mr. Geary reviewed how we track COVID and the changes we have made. This new variant seems to be more easily transmissible, through we are still seeing minimal in-school transmission.

Ms. Mix was confused about how a case is verified. Mr. Geary stated that currently, we are trusting those reporting. Ultimately, we may require proof.

Mr. Orsene asked about the mask mandate. He noted the current mandate expires February 15. When that expires in the state, will we lift the requirement for masks in the school district? Mr. Geary stated we are under the governor’s mandate. If the governor’s emergency powers expire we would bring the subject to the board for a decision.

F.3. Buckley School FF&E

Mr. Geary stated it is only 6-8 months until Buckley will be complete. He told the Board that tonight Randall Luther, from TSKP Studio, will present the bid

items under furniture, fixtures and equipment. We will then have to vote on a motion approving the documents under New Business.

Mr. Luther reported that we are asking to go to bid for these items a little earlier than typical due to delivery issues plaguing the world currently. Mr. Luther mentioned that Janet O'Connell, Director of Interiors with TSKP, looked at what we used in our other recently renovated buildings and put together a list for Buckley. Pictures of typical items for classrooms and offices were reviewed. The total cost for these items is \$933,272. Last week TSKP Studio met with the Building Committee, who approved the proposal.

Mr. Eisenthal wondered how much of our contingency fund has already been used. Mr. Luther noted very little has been touched thus far, maybe \$200,000 of the \$1.4million budget. He feels we are still in a good position to fund any overages at this point.

Mr. Geary pointed out that if funds become an issue there are some things we could do. He suggested that Food Services, who has a healthy budget, could possibly help purchase tables for cafeterias.

Mr. Luther reviewed that the next two items for the Board to review will be the technology package and the playground package.

G. UNFINISHED BUSINESS

None.

H. NEW BUSINESS

H.1. Approval of Buckley Furniture, Fixtures, and Equipment Plan

Acting Secretary Stefanovicz moved for the Board of Education to approve the plans and specifications for Fixtures, Furnishings, and Equipment for Buckley Elementary School dated January 3, 2022, prepared by TSKP Studio and the associated cost estimate, for submission to the Department of Administrative Services,

Office of School Construction Grants for review of final plans. Mr. Eisenthal seconded the motion

7/0 - Voted in favor.

H.2. Revisions to 21-22 School Calendar

Mr. Geary stated that he had attempted to use a different schedule this year with the elementary schools to allow for Professional Development time for staff and lessen the disruption of a weekly half day for parents. Unfortunately this has proved very challenging. Currently the school day in the elementary schools ends at 3:00 and walkers and those picked up by parents are dismissed. Bus students are supervised until buses are available at 3:40. Staffing for this time period, from 3:00 until buses are loaded and leave, has been extremely challenging. At this point, Mr. Geary is suggesting that we extend the elementary school day to 3:30 and institute a weekly early dismissal on Wednesdays at 2:00 pm, as we do in grades 5-12. He would like to start this new schedule the week of January 31st to give parents a couple of weeks to plan.

Ms. Stefanovicz wondered if MELC would be offered for anyone that has difficulty with a 2:00 pm dismissal on Wednesdays? Mr. Geary is going to look into that and noted that for current MELC afternoon families, they will begin their MELC supervision at 2:00 on Wednesdays.

Acting Secretary Stefanovicz moved to approve the revisions to the 21-22 school calendar, which extends the elementary school day from 3:00 to 3:30 and adds a 2:00 early dismissal each Wednesday through June 2, 2022. Mr. Eisenthal seconded the motion.

7/0 - Voted in favor.

H.3. Approval of 22-23 School Calendar

Mr. Geary noted that they attempted to look at starting school before Labor Day next year, but with the construction projects still going on, we need those extra days. We are going to continue with an early dismissal on Wednesdays for next

school year. This summer we are planning a one month summer program, which is a little shorter than last year. The program will serve current K-4 students and there will also be programs for 8 going into 9. Last summer the program was too big and we were stretched too thin.

Acting Secretary Stefanovicz moved to approve the 2022-23 school calendar. Mr. Ntem-Mensah seconded the motion.

7/0 - Voted in favor.

I. PUBLIC COMMENTS (Limited to items on tonight's agenda)

Mr. Tom Stringfellow, 183 Hillstown Road, hopes the Buckley project is going well. He felt the COVID update was comprehensive and wondered about how many families in Manchester homeschool their children. He would like to see a report on this as he is curious. Mr. Stringfellow recommended an article on the critical race theory. He noted that Black History Month starts soon and he recommended a book, *A Season - Finding Your Roots* by Dr. Henry Lewis Cates.

Mr. Geary stated there was a question from a parent on-line about school lunches and he will get that information.

J. COMMUNICATIONS

None.

K. ITEMS FOR FUTURE AGENDAS

Monday, January 24, 2022 - Update on Humanities / STEM 5-12
Budget Presentation

Thursday, February 3, 2022 - Adoption of Budget

Monday, February 14, 2022 - Winter Data Update
Update on Student Behavioral Supports

L. ADJOURNMENT

Ms. Patterson called for a motion to adjourn.

Acting Secretary Stefanovicz moved and Mr. Eisenthal seconded the motion to adjourn the meeting.

7/0 - Voted in favor.

Adjournment 8:58 p.m.

Respectfully submitted,

Melanie Stefanovicz
Acting Board Secretary

MANCHESTER BOARD OF EDUCATION

BUDGET WORKSHOP

Thursday, January 13, 2022

6:00 p.m.

Lincoln Center/Virtual

PRESENT: Eisenthal, Kohls, Mix, Ntem-mensah, Orsene, Patterson, Stefanovicz

ALSO PRESENT: Superintendent of Schools Geary, Deputy Superintendent Curriculum & Special Services Radikas, Director of Finance & Management Clancy

ABSENT: Meggers, Pattacini

A. CALL TO ORDER

The meeting was called to order at 6:10 p.m. by Tracey Patterson, Acting Chairperson.

B. PLEDGE OF ALLEGIANCE

Ms. Patterson led everyone in the pledge of allegiance.

C. SUPERINTENDENT'S DRAFT BUDGET PRESENTATION

Mr. Geary reviewed the Board of Education proposed budget for the 2022-2023 school year. He noted that it is no longer the goal of a student to be in one job for 40 years and retire. Today's students need to be flexible learners as they transition from position to position throughout their lives. We need to teach our children the skills necessary to succeed in today's world.

Mr. Geary reviewed the budget workshop dates. This evening he presents the recommended budget. Next Thursday, January 20, he will give details on Salaries, Benefits and Grants. At the regular Board meeting Monday, January 24, he will discuss purchased professional services, contracted services as well as other purchased services. At the last scheduled budget workshop on Thursday, January 27, utilities and supplies will be discussed.

As he does with most presentations, Mr. Geary reviewed the mission of Manchester Public Schools, which is to engage ***all*** students in the highest quality 21st century education preschool through graduation. Through an active

partnership with students, school personnel, families and community, the Manchester Public Schools will create safe, inclusive schools where equity is the norm and excellence is the goal. All students will be prepared to be lifelong learners and contributing members of society.

Mr. Geary reviewed the student profiles of our students as well as our goals. Budget priorities were outlined, which include:

- Ensure wages allow for adequate staffing at all schools that ensures:
 - additional individual and small group intervention and acceleration needed as a result of lost learning time
 - flexible times and spaces to support interventions and acceleration within and outside the traditional school day
 - support for students who are struggling socially, emotionally and/or behaviorally
- Support resources needed to prioritize curriculum standards in preparation for the 22-23 SY
- Ensure necessary instructional resources and materials, including appropriate technology, are in place to support teaching and learning equitably across the district
- Support the health and wellness of all MPS faculty, staff, students and families
- Ensure necessary resources are available to support strategic recruitment and retention of candidates representative of student demographics of MPS.
- Provide resources to continue race and equity work through professional learning, reflective practice and curriculum development

We are an Alliance District. Alliance districts serve 42% of Connecticut's children, which includes 65% of CT's low income students; 76% of CT's EL learners; and 63% of CT's students of color.

Mr. Geary reviewed the last several years' budgets, noting the highest increase in the last 7 years was 2.8%. He reviewed the economic impact of the pandemic, including staffing shortages, rising wages, supply chain issues and inflation. He also reviewed the expected grant funding and relief packages from the government. Mr. Geary reminded us that last year we were able to save just under \$2million in a non-lapsing account. We need to start shifting things around long-term to avoid a funding cliff.

Mr. Geary explained for the benefit of the newer Board members that grants and federal funding help us maintain a reasonable budget. Federal funds cannot be used to supplant town funds, only to supplement them. He explained that MBR = minimum budget requirements. If the town does not approve the MBR they are fined.

When looking at account numbers in the budget the object code represents the categories (such as certified salaries, instructional supplies, etc.). Location codes indicate where the activity takes place (ie a school, central office, a magnet school). Program codes are essentially departments (ie Language Arts, Math).

For the 2022-2023 school year the superintendent recommends a budget of \$122,422,774.93. This represents a proposed budget increase of \$4,648,600.93 over last year's adopted budget of \$117,774,174.00. This is a proposed increase of 3.95%.

Key cost drivers to this budget include contractual obligations in salaries for certified and non-certified staff, health insurance costs, special education tuition and related services for magnets and out of district placements, and transportation.

Mr. Geary again gave the dates of the next several budget workshops and what would be reviewed each one. He stated that we may approve the budget at our regular meeting on February 3rd, but we have until February 14th to approve it if we need more time.

Ms. Stefanovicz wanted to make clear that it costs more than \$122,422,774.93 to run our districts, as many costs are covered by grants and federal funding. She reminded us that as an Alliance District we are one of 33 districts out of 169 in CT that provide for 65% of CT's low income families, 76% of EL families and 63% of CT's families of color.

Regarding the potential salary increase to attract and retain talent, Ms. Stefanovicz would like more information. Mr. Geary suggested providing the DRG reference group to compare salaries. He will provide that at the next meeting.

Ms. Stefanovicz asked about the policy on capital repairs being a percentage of the budget. Mr. Geary stated it would not be wise to use the money we saved last year to supplement that line.

Mr. Kohls was overwhelmed by the amount of information presented. He asked about a list of positions and salaries. Mr. Geary explained that details on that would be presented at the next meeting. Mr. Kohls also wondered if we get Alliance funding every year. Mr. Geary stated we do currently. Mr. Kohls wondered about a monitoring system to see if the things we are spending the Alliance money on are achieving the goals we need. Mr. Geary explained that we both internally monitor programming as well as the state, who has an Alliance tracker. There is also an outside program evaluator used.

Mr. Eisenthal felt this was a good overview of the budget. He wondered why our health insurance costs are only rising 4% when many places are seeing a

much higher increase. Mr. Geary explained that we provide trend analysis detail and this budget line can swing wildly. When we replace veteran employees who retire with younger adults it is often the case that we drop from a family plan for medical coverage to a single plan. This saves us thousands of dollars. The Town is self-insured and has a healthy TOMIF fund, which we will go into another time. Mrs. Clancy also noted that in recent years we were able to move all bargaining units to a high deductible plan, which costs much less than traditional insurance.

Ms. Patterson loved the perspective given about being an Alliance District, as she gets questions about it. Regarding efforts to attract and retain staff, she agrees with Ms. Stefanovicz. She wondered how we get to a number we feel will attract talent. Mr. Geary reviewed the teachers contract ends at the end of 22-23. Currently we are in negotiations with security/hall monitors and Behavior Techs, whose contracts expired at the end of 19-20. These groups combined unions and changed affiliations. They had not had a raise in a while so they were back-paid a 2.75% raise for the 20-21 school year. We are hoping for a 5 year contract. The paraprofessional contract ends at the end of this year. Usually we budget about a 2% raise, but comparing us to other districts regionally, we are on the low end of the pay scale.

D. Public Participation

None.

E. ADJOURNMENT

The meeting was adjourned at 7:36 p.m.

Respectfully submitted,

Tracey Patterson
Acting Board Secretary

Manchester Board of Education
Personnel & Finance Committee Report
January 10, 2022
5:45 p.m. - Lincoln Center / Virtual

Attendees: Committee Members Peter Meggers, Tracy Patterson, David Eisenthal, & Michael Orsene

Also in attendance: Superintendent, Matthew Geary; Assistant Superintendent of Finance & Management, Karen Clancy and Purchasing Specialist, Heather Adams

Ms. Clancy provided a summary review and pricing of two proposals received in response to the Request for Proposal that was issued for Student Transportation for a contract for the period from July 1, 2022 - June 30, 2025.

The committee agreed to present this information to the full Board of Education at the January 24, 2022 regular meeting and to request that they authorize the Superintendent, in conjunction with legal counsel, to enter into negotiations with one of the bidders.

The meeting was adjourned at 6:25 p.m.

Respectfully Submitted,

Karen L. Clancy

Karen L. Clancy

Assistant Superintendent of Finance & Management

PERSONNEL ACTIONS**APPOINTMENTS****RESIGNATIONS**

Ms. Shelbie Greene, English Language Arts Teacher at Illing Middle School has submitted her letter of resignation effective February 4, 2022. Ms. Greene has been with Manchester Public Schools since August 29, 2019. It is recommended that her resignation be accepted.

Ms. Madeline Martinez, Music Teacher at Verplanck Elementary School has submitted her letter of resignation effective January 21, 2022. Ms. Martinez has been with Manchester Public Schools since August 29, 2018. It is recommended that her resignation be accepted.

Mrs. Laurie Pels-Roulier, Guidance Counselor at Manchester High School has submitted her letter of resignation effective January 28, 2022. Mrs. Pels-Roulier has been with Manchester Public Schools since August 25, 1999. It is recommended that her letter be accepted.

Ms. Ronda Russo, Special Education Teacher at Bowers Elementary School has submitted her letter of resignation effective January 26, 2022. Ms. Russo has been with Manchester Public Schools since January 11, 2021. It is recommended that her resignation be accepted.

LEAVE OF ABSENCES

Town of Manchester
Board of Education

To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Item for Appropriation Carl D. Perkins Career and Technical Education Secondary Basic Grant FY 2021-22

Date: January 18, 2022

Background:

Manchester Public Schools has demonstrated a record of excellence in career and technical education. The Carl D. Perkins Career and Technical Education Secondary Basic Grant will improve and expand education and career guidance systems for Manchester's youth. The grant is funded by the State of Connecticut.

Discussion/Analysis:

Funds will be used for a 12-month period (July 2021 to June 2022) to:

1. Create a sustainable manufacturing workforce development program in partnership with local manufacturers, the Greater Manchester Chamber of Commerce, the Connecticut Center for Advanced Technology and Manchester Community College. This program will be designed to provide students with opportunities to develop skills needed to successfully transition to a technologically-advanced employment or STEM related post-secondary pursuits.
2. Support specific developmental initiatives through funding for professional development, instructional programs, supplies and equipment for grades 9-12 in manufacturing.

Financial Impact: None to the Board of Education

Other Board/Commission Action: None

Recommendations: The Superintendent recommends that the Board of Education request the Board of Directors to establish an appropriation for FY 2021-22 Carl D. Perkins Career and Technical Education Secondary Grant in the amount of \$115,705.

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, Connecticut
January 24, 2022

STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION

GRANT AWARD NOTIFICATION

1 Grant Recipient

Manchester School District

DUNS Number: 789457756

4 Award Information

Grant Type: FEDERAL

Statute: P.L. 109-270

CFDA #: 84.048A

SDE Project Code: SDE000000000002

Grant Number: 077-000 12060-20742-2022-84010-170002

2 Grant Title

Perkins Secondary Grant

5 Award Period

7/1/2021 - 6/30/2022

3 Education Staff

Program Manager:

Harold Mackin

Payment & Expenditure Inquiries:

Jeff Lindgren (860) 713-6624

6 Authorized Funding

Grant Amount: \$115,705.00

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2021 and June 30, 2022 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2022. For grants awarded for two-year periods beginning July 1, 2021, final second-year budget revision requests covering the entire two-year period must be received no later than February 1, 2023. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

1/11/2022

Melissa Hickey - CSDE Management Approver

Town of Manchester
Board of Education

To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Item for Appropriation American Rescue Plan - IDEA 611 for FY 21/23

Date: January 19, 2022

Background: The U.S. Department of Education released American Rescue Plan (ARP) funds to states to support youth with disabilities. The funding will help aid students served under the Individuals with Disabilities Act (IDEA).

Discussion/Analysis: These funds will assist states in providing a free appropriate public education in the least restrictive environment for children with disabilities age 3 through 21 impacted by the pandemic. Funds will be used July 1, 2021 to September 30, 2023.

Financial Impact: None.

Other Board/Commission Action: None.

Recommendations: The Superintendent recommends that the Board of Education request the Board of Directors to establish an appropriation for the FY 21/23 American Rescue Plan - IDEA 611 in the amount of \$422,390.

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, Connecticut
January 24, 2022

STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION

GRANT AWARD NOTIFICATION

1 Grant Recipient

Manchester School District

DUNS Number: 789457756

4 Award Information

Grant Type: FEDERAL

Statute: P.L. 108-446

CFDA #:

SDE Project Code: SDE000000000002

Grant Number: 077-000 12060-23083-2022-82032-170002

2 Grant Title

ARP IDEA 611

5 Award Period

7/1/2021 - 6/30/2023

3 Education Staff**Program Manager:**

Tom Boudreau (860) 713-6919

Payment & Expenditure Inquiries:

Jeff Lindgren (860) 713-6624

6 Authorized Funding

Grant Amount: \$422,390.00

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2021 and June 30, 2022 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2022. For grants awarded for two-year periods beginning July 1, 2021, final second-year budget revision requests covering the entire two-year period must be received no later than February 1, 2023. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

12/28/2021

Bryan Klimkiewicz - CSDE Management Approver

Town of Manchester
Board of Education

To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Item for Appropriation American Rescue Plan - IDEA 619 for FY 21/23

Date: January 19, 2022

Background: The U.S. Department of Education released American Rescue Plan (ARP) funds to states to support youth with disabilities. The funding will help aid preschool students served under the Individuals with Disabilities Act (IDEA).

Discussion/Analysis: These funds will assist states in providing a free appropriate public education in the least restrictive environment for preschool children with disabilities impacted by the pandemic. Funds will be used July 1, 2021 to September 30, 2023.

Financial Impact: None.

Other Board/Commission Action: None.

Recommendations: The Superintendent recommends that the Board of Education request the Board of Directors to establish an appropriation for the FY 21/23 American Rescue Plan - IDEA 619 in the amount of \$40,059.

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, Connecticut
January 24, 2022

STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION

GRANT AWARD NOTIFICATION

1 Grant Recipient

Manchester School District

DUNS Number: 789457756

4 Award Information

Grant Type: FEDERAL

Statute: P.L. 108-446

CFDA #:

SDE Project Code: SDE000000000002

Grant Number: 077-000 12060-29684-2022-82032-170002

2 Grant Title

ARP IDEA 619

5 Award Period

7/1/2021 - 6/30/2023

3 Education Staff**Program Manager:**

Tom Boudreau (860) 713-6919

Payment & Expenditure Inquiries:

Jeff Lindgren (860) 713-6624

6 Authorized Funding

Grant Amount: \$40,059.00

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2021 and June 30, 2022 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2022. For grants awarded for two-year periods beginning July 1, 2021, final second-year budget revision requests covering the entire two-year period must be received no later than February 1, 2023. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

12/28/2021

Bryan Klimkiewicz - CSDE Management Approver

Town of Manchester
Board of Education

To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Item for Appropriation ESSER II Special Education Recovery Activities Grant for FY 21-23

Date: January 19, 2022

Background:

ESSER II Special Education Recovery Activities Grant is intended to assist school districts with addressing delayed, interrupted, suspended or inaccessible IEP supports and services for students in our school district.

Discussion/Analysis:

The one-time grant funding is available for the grant period of 7/1/2021 through 6/30/2023. These funds are to be used to provide students with IEP support and services to remediate skills and/or address lack of progress due to the COVID-19 pandemic. These funds may also be used along with/as an extension of the ESSER II, IDEA, Part B or ARP IDEA funding.

Financial Impact: None to the Board of Education

Other Board/Commission Action: None

Recommendations:

The Superintendent recommends that the Board of Education request the Board of Directors to establish an appropriation for FY 21-23 ESSER II Special Education Recovery Activities Grant in the amount of \$120,000.

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, CT
January 24, 2022

STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION

GRANT AWARD NOTIFICATION

1 Grant Recipient

Manchester School District

DUNS Number: 789457756

4 Award Information

Grant Type: FEDERAL

Statute: P.L. 108-446

CFDA #:

SDE Project Code: SDE000000000002

Grant Number: 077-000 12060-29571-2021-82032-170002

2 Grant Title

ESSER II Special Education Recovery Activities Grant

5 Award Period

7/1/2021 - 6/30/2023

3 Education Staff**Program Manager:**

Jay Brown (860) 713-6918

Payment & Expenditure Inquiries:

Jeff Lindgren (860) 713-6624

6 Authorized Funding

Grant Amount: \$120,000.00

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2020 and June 30, 2021 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2021. For grants awarded for two-year periods beginning July 1, 2020, final second-year budget revision requests covering the entire two-year period must be received no later than February 1, 2022. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

12/28/2021

Bryan Klimkiewicz - CSDE Management Approver

Town of Manchester
Board of Education

To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Item for Appropriation ESSER II Bonus Special Populations Recovery Grant for FY 21-23

Date: January 19, 2022

Background:

ESSER II Bonus Special Populations Recovery Grant is intended to add bonus funding to the main ESSER II Special Education Recovery Activities Grant and assist school districts with addressing delayed, interrupted, suspended or inaccessible IEP supports and services for students with IEPs in our school district.

Discussion/Analysis:

The one-time grant funding is available for the grant period of 7/1/2021 through 6/30/2023. These funds are to be used to provide students with IEP support and services to remediate skills and/or address lack of progress due to the COVID-19 pandemic.

Financial Impact: None to the Board of Education

Other Board/Commission Action: None

Recommendations:

The Superintendent recommends that the Board of Education request the Board of Directors to establish an appropriation for FY 21-23 ESSER II Bonus Special Populations Recovery Grant in the amount of \$25,000.

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, CT
January 24, 2022

STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION

GRANT AWARD NOTIFICATION

1 Grant Recipient

Manchester School District

DUNS Number: 789457756

4 Award Information

Grant Type: FEDERAL

Statute: P.L. 108-446

CFDA #:

SDE Project Code: SDE000000000002

Grant Number: 077-000 12060-29571-2021-82032-170002-SDE00005

2 Grant Title

ESSER II Bonus Special Populations \$25K
Recovery Grant

5 Award Period

7/1/2021 - 6/30/2023

3 Education Staff**Program Manager:**

Jay Brown (860) 713-6918

Payment & Expenditure Inquiries:

Jeff Lindgren (860) 713-6624

6 Authorized Funding

Grant Amount: \$25,000.00

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2020 and June 30, 2021 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2021. For grants awarded for two-year periods beginning July 1, 2020, final second-year budget revision requests covering the entire two-year period must be received no later than February 1, 2022. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

12/28/2021

Bryan Klimkiewicz - CSDE Management Approver

Town of Manchester
Board of Education

To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Item for Appropriation ESSER II Bonus Dyslexia Recovery Grant for FY 21-23

Date: January 19, 2022

Background:

ESSER II Bonus Dyslexia Recovery Grant is intended to assist school districts with the instruction for students with dyslexia.

Discussion/Analysis:

The one-time grant funding is available for the grant period of 7/1/2021 through 6/30/2023. These funds are to be used for instruction itself, not instructional supplies.

Financial Impact: None to the Board of Education

Other Board/Commission Action: None

Recommendations:

The Superintendent recommends that the Board of Education request the Board of Directors to establish an appropriation for FY 21-23 ESSER II Bonus Dyslexia Recovery Grant in the amount of \$11,050.

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, CT
January 24, 2022

STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION

GRANT AWARD NOTIFICATION

1 Grant Recipient

Manchester School District

DUNS Number: 789457756

4 Award Information

Grant Type: FEDERAL

Statute: P.L. 108-446

CFDA #:

SDE Project Code: SDE000000000002

Grant Number: 077-000 12060-29571-2021-82032-170002-SDE00006

2 Grant Title

ESSER II Bonus Dyslexia Recovery Grant

5 Award Period

7/1/2021 - 6/30/2023

3 Education Staff

Program Manager:

Jay Brown (860) 713-6918

Payment & Expenditure Inquiries:

Jeff Lindgren (860) 713-6624

6 Authorized Funding

Grant Amount: \$11,050.00

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2020 and June 30, 2021 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2021. For grants awarded for two-year periods beginning July 1, 2020, final second-year budget revision requests covering the entire two-year period must be received no later than February 1, 2022. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

12/28/2021

Bryan Klimkiewicz - CSDE Management Approver



Manchester Public Schools

Superintendent's
Recommended

Budget

2021-2022

Regular Meeting

January 24



Questions from previous presentation



RESPOND

RECOVER

REIMAGINE

Regular Meeting - January 24

- Purchased Professional Services
- Contracted Services
- Other Purchased Services



5300 - Purchased Professional Services

OBJECT	ACCOUNT DESCRIPTION	21-22 Revised	21-22 Actual	22-23 Supt Rec	Diff	Percent
5320	CONSULTANTS	160,000.00	40,432.70	60,000.00	-100,000.00	-166.67%
5330	PROFESSIONAL DEVELOPMENT	91,387.00	28,535.27	50,000.00	-41,387.00	-82.77%
5335	LEGAL FEES	220,000.00	388,000.00	250,000.00	30,000.00	12.00%
5340	OTHER PROFESSIONAL SERVIC	1,182,725.00	1,509,952.82	1,450,000.00	267,275.00	18.43%
5341	SPORTS OFFICIALS	56,715.00	53,207.00	55,069.25	-1,645.76	-2.99%
5342	SPED RELATED SERVICES	579,388.00	824,904.29	824,904.29	245,516.29	29.76%
5300	TOTAL	2,290,215.00	2,845,032.08	2,689,973.54	399,758.54	17.46%



5400 - Contracted Services

OBJECT	ACCOUNT DESCRIPTION	21-22 Revised	21-22 Actual	22-23 Supt Rec	Diff	Percent
5421	DISPOSAL SERVICES	141,000.00	140,000.00	140,000.00	-1,000.00	-0.71%
5430	CONTRACTED SERVICES	225,298.00	221,404.63	225,298.00	0.00	0.00%
5431	CONTRACTED REPAIRS	41,600.00	49,049.89	41,600.00	0.00	0.00%
5432	CONTRACTED SUBS	996,400.00	855,783.48	900,000.00	-96,400.00	-10.71%
5435	REPAIR OF EQUIPMENT	135,908.00	127,275.97	135,908.00	0.00	0.00%
5440	RENTALS	381,734.00	330,401.92	341,965.99	-39,768.01	-11.63%
5400	TOTAL	1,921,940.00	1,723,915.89	1,784,771.99	-137,168.01	-7.14%



5500 - Other Purchased Services

OBJECT	ACCOUNT DESCRIPTION	21-22 Revised	21-22 Actual	22-23 Supt Rec	Diff	Percent
5510	REGULAR TRANSPORTATION	2,855,857.00	2,823,487.62	3,049,366.63	193,509.63	6.35%
5511	SPECIAL TRANSPORTATION	2,685,751.00	2,931,856.89	3,166,405.44	480,654.44	15.18%
5512	TRANSPORTATION FIELD/ATHL	228,528.00	82,920.59	75,000.00	-153,528.00	-204.70%
5513	HOMELESS TRANSPORTATION	158,646.00	50,925.00	50,000.00	-108,646.00	-217.29%
5500	TOTAL	5,928,782.00	5,889,190.10	6,340,772.07	411,990.07	6.95%



5500 - Other Purchased Services

OBJECT	ACCOUNT DESCRIPTION	21-22 Revised	21-22 Actual	22-23 Supt Rec	Diff	Percent
5529	INTERSCHOLASTIC INSURANCE	29,500.00	27,218.00	28,170.63	-1,329.37	-4.72%
5530	TELEPHONE/COMMUN.	143,359.00	158,149.03	143,359.00	0.00	0.00%
5532	COMM RELATED EQUIP	15,232.00	7,994.94	15,232.00	0.00	0.00%
5535	LIBRARY DATA BASES	55,432.00	46,194.81	55,258.00	-174.00	-0.31%
5540	PRINTING/ADVERTISING	56,560.00	10,979.31	45,000.00	-11,560.00	-25.69%
5541	POSTAGE	40,256.00	30,411.47	45,000.00	4,744.00	10.54%
5561	TUITION-PUBLIC	3,602,113.00	4,435,116.18	4,435,116.18	833,003.18	18.78%
5563	TUITION-PRIVATE	2,366,948.00	2,840,471.76	2,840,471.76	473,523.76	16.67%
5564	INSTRUCTIONAL SERVICES	1,396,391.00	1,346,942.82	1,396,942.00	551.00	0.04%
5580	TRAVEL/LODGING	100,303.00	71,363.85	73,861.58	-26,441.42	-35.80%
5590	OTHER PURCHASED SERV	1,419,471.00	1,283,221.35	1,328,134.10	-91,336.90	-6.88%
5500	TOTAL	9,225,565.00	10,258,063.52	10,406,545.25	1,180,980.25	12.80%



RESPOND

RECOVER

REIMAGINE

Explanation of Objects

Other Professional Services: Services other than educational services that support the operation of the school district (doctors, lawyers, therapists, audiologists, 1:1 paras)

Special Education Related Services: Occupational therapy, speech, counseling, social work, psychology (billable)



RESPOND

RECOVER

REIMAGINE

Explanation of Objects

Tuition - Public: Tuition paid for students to attend public magnet schools and outplacements operated by public school systems

Tuition - Private: Tuition paid for students to attend private specialized schools in and out of state

Instructional Services: Academic supports for students at placements (tutoring, resource etc.)



Special Education Totals

Other Professional Services	\$	1,450,000.00	
Special Ed Related Services	\$	824,904.29	
Tuition - Public	\$	4,435,116.18	
Tuition - Private	\$	2,840,471.76	
Instructional Services	\$	1,396,942.00	
Total 2022-23	\$	10,947,434.20	
Total 2021-22	\$	9,124,565.00	
Change from 2021-22	\$	1,819,869.20	↑



Students Out of District

- Currently a total of 1262 Students in Magnet / Vo-Ag Schools
- 604 students attend magnet or voag schools requiring Manchester to pay tuition
Cost of tuition \$ 3,205,223 (does not include special ed publics)
- 400 students attend Hartford Public Magnets; Manchester does not pay tuition but is responsible for the cost of services
- 168 Manchester students who attend Magnet / Vo-Ag schools receive special education / 504 services for which Manchester is responsible
Cost of services \$1,796,000



RESPOND

RECOVER

REIMAGINE

Summary of Magnet / Voag Enrollment

Year	15-16	16-17	17-18	18-19	19-20	20-21	21-22
# Magnet / Voag	517	524	543	544	574	587	604
# Hartford Pub (no tuition)	356	479	449	435	464	496	453* <i>* includes 53 Great Path</i>



Summary of Odyssey Enrollment

- Currently a total of 237 students at Odyssey School; Manchester does not pay tuition
- 22 Manchester students who attend Odyssey receive special education / services for which Manchester is responsible

Cost of services \$215,000



Summary Private Outplacements

Year	Number of Students	Tuition + Related
2021-22	56**	\$3,762,791*
2020-21	54	\$ 3,250,947
2019-20	61	\$ 3,019,850
2018-19	62	\$ 3,222,092
2017-18	48	\$ 2,702,858
2016-17	53	\$ 2,800,467

* Assumes \$1,700,000 in Excess Cost Reimbursement

** Note: An additional 11 students are at public outplacements - tuition costs \$1,217,871



RESPOND

RECOVER

REIMAGINE

Per Pupil Expenditure

- Net current expenditures (NCE) are calculated as defined in Connecticut General Statutes (C.G.S.) Section 10-261(a)(3). NCE includes all current public elementary and secondary expenditures from all sources, excluding reimbursable regular education transportation, tuition revenue, capital expenditures for land, buildings and equipment, and debt service. The information for determining NCE is provided from the Education Financial System (EFS).
- Per pupil expenditure is calculated by dividing the NCE by the average daily membership from the October Public School Information System (PSIS) report.

Manchester
\$18,023



Special Education Excess Cost

- For Manchester residents, we are responsible for the first \$81,123 (4.5 X \$18,027) per pupil expenditure from the previous year of the total cost including tuition, support, and transportation.
- For Department of Children and Families (DCF) placements, we are responsible for the first \$18,027.025 of the total cost including tuition, support, and transportation.
- After we exceed that cost, we are eligible for approximately 75% reimbursement.

Projected Reimbursement: \$1,700,000



Questions



RESPOND

RECOVER

REIMAGINE

Transportation Proposals
RFP #022-003 Student Transportation

Current Student Transportation Contract with DATTCO ends 6/30/2022

Timeline:

Issued Request for Proposal: October 25, 2021
Mandatory Pre-proposal Meeting: November 5, 2021
Deadline for submitting questions: November 22, 2021
Proposal Due/Opening: December 15, 2021
Contract Award: January 12, 2022
Contract Start: July 1, 2022

5 school bus transportation contractors attended the pre-bid mandatory meeting
2 submitted proposals; DATTCO (current contractor) and First Student

Highlights

Pricing - (see attached pricing comparison)

Minimum Insurance Requirements:

- DATTCO provided minimum coverage requirements but did not include sexual misconduct coverage
- First Student met or exceeded all minimum coverage requirements

Buses:

- DATTCO will provide school bus/vehicle information upon commencement of contract
- First Student will provide all new buses equipped with GPS, Radios, Child Check, Cameras and Driver Hub Tablets

Bus Driver Wage Rates:

- DATTCO \$18.38-26.08/hour
- First Student \$21-26.50/hour

Driver Shortage Plan:

- DATTCO did not include a plan to address the driver shortage
- First Student plans to work with their regional talent acquisition specialists to gain an understanding of staffing cycles, retention trends, and drivers needs

Yard Staffing:

- Both contractors provided adequate yard staffing that includes a manager, dispatcher, Mechanics, safety coordinator, after hours coverage
- DATTCO offers 24/7 after hour coverage through a central dispatch and safety coordinator dedicated to Manchester 25% of the time
- First Student offers 24/7 after hour coverage to the location manager and all staff dedicated to Manchester 100% of the time

Covid Cleaning Pricing (Covid Cleaning pricing requested through an Addendum to the RFP):

- DATTCO did not submit a cost for this service
- First Student submitted a cost per vehicle per day for Covid cleaning

PROPOSERS

DATTCO			FIRST STUDENT			
Proposal Component	Per Day/Per Vehicle Price	Total Yearly Price	Proposal Component	Per Day/Per Vehicle Price	Total Yearly Price	Difference per Year
2022-2023 School Year			2022-2023 School Year			
Regular Transportation			Regular Transportation			
33 Type I-Passenger	424.75	2,551,048.50	33 Type I-Passenger	415.49	2,495,432.94	
27 Type II - Passenger	366.8	1,802,455.20	27 Type II - Passenger	358.86	1,763,438.04	
Performance Bond	31,740.00	31,740.00	Performance Bond	5.29	59,036.40	
COVID cleaning for vehicles	Not Supplied		COVID cleaning for vehicles	5.27	59,466.68	
Special Education Transportation			Special Education Transportation			
2 Type II - Wheelchair Mini Bus	381.4	138,829.60	2 Type II - Wheelchair Mini Bus	373.08	135,801.12	
		\$4,524,073.30			\$4,513,175.18	\$10,898.12
Additional Costs (Not in Total)			Additional Costs (Not in Total)			
Stand-by Shuttle - hourly \$70	As Needed		Stand-by Shuttle - hourly \$62.04	As Needed		
Athletic Trips - hourly \$70	As Needed		Athletic Trips - hourly \$62.04	As Needed		
Field Trips - outside Manchester boundary - hourly \$70	As Needed		Field Trips - outside Manchester boundary - hourly \$62.04	As Needed		
Additional Cost for Digital Cameras per bus	Included		Additional Cost for Digital Cameras per bus	Included		
Additional Cost for GPS per bus	Included		Additional Cost for GPS per bus	Included		
0 Van-for pricing information only	333.86 If Needed		0 Van-for pricing information only	295 If Needed		
Aides, Monitors, and/or Attendants - hourly \$25	As Needed		Aides, Monitors, and/or Attendants - hourly \$30	As Needed		
2023-2024 School Year			2023-2024 School Year			
Regular Transportation			Regular Transportation			
33 Type I-Passenger	445.99	2,678,615.94	33 Type I-Passenger	427.95	2,570,267.70	
27 Type II - Passenger	385.21	1,892,921.94	27 Type II - Passenger	369.63	1,816,361.82	
Performance Bond	33,327.00	33,327.00	Performance Bond	5.45	60,822.00	
COVID cleaning for vehicles	Not Supplied		COVID cleaning for vehicles	5.42	61,159.28	
Special Education Transportation			Special Education Transportation			
2 Type II - Wheelchair Mini Bus	400.47	145,771.08	2 Type II - Wheelchair Mini Bus	384.27	139,874.28	
		\$4,750,635.96			\$4,648,485.08	\$102,150.88
Additional Costs (Not in Total)			Additional Costs (Not in Total)			
Stand-by Shuttle - hourly \$73.50	As Needed		Stand-by Shuttle - hourly \$63.90	As Needed		
Athletic Trips - hourly \$73.50	As Needed		Athletic Trips - hourly \$63.90	As Needed		
Field Trips - outside Manchester boundary - hourly \$73.50	As Needed		Field Trips - outside Manchester boundary - hourly \$63.90	As Needed		
Additional Cost for Digital Cameras per bus	Included		Additional Cost for Digital Cameras per bus	Included		
Additional Cost for GPS per bus	Included		Additional Cost for GPS per bus	Included		
0 Van-for pricing information only	350.55 If Needed		0 Van-for pricing information only	303.85 If Needed		
Aides, Monitors, and/or Attendants - hourly \$26.25	As Needed		Aides, Monitors, and/or Attendants - hourly \$30.90	As Needed		
2024-2025 School Year			2024-2025 School Year			
Regular Transportation			Regular Transportation			
33 Type I-Passenger	468.29	2,812,549.74	33 Type I-Passenger	440.79	2,647,384.74	
27 Type II - Passenger	404.47	1,987,565.58	27 Type II - Passenger	380.72	1,870,858.08	
Performance Bond	34,993.00	34,993.00	Performance Bond	5.62	62,719.20	
COVID cleaning for vehicles	No Supplied		COVID cleaning for vehicles	5.69	64,205.96	
Special Education Transportation			Special Education Transportation			
2 Type II - Wheelchair Mini Bus	420.49	153,058.36	2 Type II - Wheelchair Mini Bus	395.8	144,071.20	
		\$4,988,166.68			\$4,789,239.18	\$198,927.50
Additional Costs (Not in Total)			Additional Costs (Not in Total)			
0 Van-for pricing information only	368.08		0 Van-for pricing information only	312.97		
Stand-by Shuttle - hourly \$77.18	As Needed		Stand-by Shuttle - hourly \$65.82	As Needed		
Athletic Trips - hourly \$77.18	As Needed		Athletic Trips - hourly \$65.82	As Needed		
Field Trips - outside Manchester boundary - hourly \$77.18	As Needed		Field Trips - outside Manchester boundary - hourly \$65.82	As Needed		
Additional Cost for Digital Cameras per bus	Included		Additional Cost for Digital Cameras per bus	Included		
Additional Cost for GPS per bus	Included		Additional Cost for GPS per bus	Included		
Aides, Monitors, and/or Attendants - hourly \$27.56	As Needed		Aides, Monitors, and/or Attendants - hourly \$31.83	As Needed		
3 YEAR TOTALS						
		\$14,262,875.94			\$13,950,899.44	\$311,976.50