MANCHESTER BOARD OF EDUCATION
REGULAR MEETING
Monday, January 10, 2022
Lincoln Center - Hybrid: In-Person and Virtual Meeting
Please note that masks are required for those in attendance

Personnel and Finance **5:45 P.M. - Lincoln Center**

Board of Education Meeting **7:00 P.M. - Lincoln Center**

Public access to view meeting :
Live streaming on FaceBook**:** Link to MPS Pride FaceBook Page
Live at Silk City TV: Link to Live at Silk City TV
On demand after the meeting: Link to on-demand after the meeting

A. ***OPENING***

1.) Call to order
2.) Pledge of Allegiance
3.) Action to fill Board Member Vacancy
4.) Oath of Office for New Board Member
5.) Board of Education Minutes - December 6, 2021 A - 5
6.) Building and Sites Minutes - December 6, 2021 A - 6
7.) Board of Education Special Meeting Minutes - December 20, 2021 A - 7

B. ***COMMITTEE REPORTS***

C. ***CONSENT CALENDAR***

1.) Personnel Actions C - 1
2.) Budget Transfers C - 2

D. ***REPORT FROM STUDENT REPRESENTATIVE***

Leila Affini, Alexandra Hamza

E. ***PUBLIC PARTICIPATION***

Residents who would like to participate remotely during public comment sessions must complete the Request to Speak form. Those in attendance must print their name and address on the sign-in sheet at the podium for accurate record keeping. In either case:

- State your name and address for the record. Students state name only.
- Three minute time limit.
- Written statements may be substituted for Board members if time runs out for the speaker.
- Inappropriate topics: Confidential information, personal issues and legal concerns. Please avoid derogatory and profane language.
- Immediate replies to questions/concerns should not be expected (although the Board Chair/Superintendent can do so at their discretion). However, questions of general interest can be submitted anytime using the 'Ask the Superintendent' form

F. ***SUPERINTENDENT'S REPORT***

1.) Update on Culture and Climate - Matthew Geary, Superintendent of Schools F - 1
2.) Update on Covid-19, Matthew Geary, Superintendent of Schools F - 2
3.) Buckley FF&E

G. ***UNFINISHED BUSINESS***

H. ***NEW BUSINESS***

1.) Approval of Buckley Furniture, Fixtures, and Equipment Plan H - 1

Recommended Motion

RESOLVED, the Board of Education approves the plans and specifications for Fixtures, Furnishings, and Equipment for Bowers Elementary School dated January 3, 2022 prepared by TSKP Studio and the associated cost estimate, for submission to the Department of Administrative Services, Office of School Construction Grants for review of final plans.

2.) Discussion and Possible Action on Revisions to 21-22 School Calendar H - 2

Recommended Motion:

Move to approve the revisions to the 21-22 school calendar which extends the elementary to from 3:00 to 3:30 and adds a 2:00 early dismissal each Wednesday through June 2, 2022

3.) Approval of 22-23 School Calendar H - 3

Recommended Motion:

Move to approve the 2022-23 school calendar

I. ***PUBLIC PARTICIPATION***

Residents who would like to participate remotely during public comment sessions must complete the Request to Speak form. Those in attendance must print their name and address on the sign-in sheet at the podium for accurate record keeping. In either case:

- State your name and address for the record. Students state name only.
- Three minute time limit.
- Written statements may be substituted for Board members if time runs out for the speaker.
- Inappropriate topics: Confidential information, personal issues and legal concerns. Please avoid derogatory and profane language.
- Immediate replies to questions/concerns should not be expected (although the Board Chair/Superintendent can do so at their discretion). However, questions of general interest can be submitted anytime using the 'Ask the Superintendent' form

J. ***COMMUNICATIONS*** ***- None***

K. ***ITEMS FOR FUTURE AGENDAS***

Topics for Superintendent's Report

Monday, January 24, 2022	Update on Humanities / STEM 5-12 Budget Presentation
Thursday, February 3, 2022	Adoption of Budget
Monday, February 14, 2022	Winter Data Update Update on Student Behavioral Supports

L. ***ADJOURNMENT***

MANCHESTER BOARD OF EDUCATION

Regular Meeting
December 6, 2021
Lincoln/Virtual

PRESENT: Eisenthal, Kohls, Meggers, Mix, Orsene, Pattacini, Patterson, Stefanovicz, Thames

ALSO PRESENT: Superintendent of Schools Geary, Deputy Superintendent Curriculum & Special Services Radikas, Director of Finance & Management Clancy

ABSENT:

A. OPENING

A.1. & 2. Meeting Called to Order
Chairperson Pattacini called the meeting to order at 7:01 p.m. All in attendance participated in the Pledge of Allegiance to the Flag, led by Mr. Pattacini.

A.3. Approval of Minutes of Previous Meeting

APPROVED – Minutes Regular Meeting of the Board of Education of November 22, 2021. Secretary Patterson moved and Mr. Orsene seconded the motion.

9/0 – Voted in favor.

B. COMMITTEE REPORTS
None.

C. CONSENT CALENDAR
Mr. Geary presented three items on the Consent Calendar for Board approval.

C.1. Personnel Action
Details had already been provided to the Board members with their agenda.

C.2. Transfer of Funds

- Transfer from System-wide Plant Maintenance Maintenance Supplies and Materials account to System-wide Plant Maintenance Dues and Fees account in the amount of $1,520.00

C.3. <u>Establish an appropriation for the Adult Education Program Enhancement Project (PEP) Grant for the FY 21/22 in the amount of $40,000</u>

<u>DISCUSSION:</u>
Mr. Pattacini asked Mr. Geary to describe the PEP Grant. Mr. Geary reviewed the $40,000 grant will help support adult learners access the adult ed space and programming.

The Chairman called for a motion.

Secretary Patterson moved and Mr. Eisenthal seconded the recommendation to adopt the Consent Calendar.

9/0 - Voted in favor.

D. <u>STUDENT REPRESENTATIVE REPORT</u>
Alexandra Hamza expressed hope that everyone here is having a good transition into the colder weather and is as excited for the upcoming winter holidays as she is.

Alexandra reported a successful volleyball tournament was hosted by the senior class before the Thanksgiving break. It was great to see the excitement and watch some impressive players.

Another annual game occurred last Thursday, Turkey bowl.The junior Turkey bowl team won the game against the senior team by one touchdown.

While seniors did not win the turkey bowl game this year, each senior is slowly solidifying post-secondary plans. Many college readiness resources have been made available to seniors this year including a financial aid night tomorrow at 6:30pm, and post-secondary help sessions next week.

During the Thanksgiving break a few MHS cross-country athletes ran and medaled at the Northeast east bay regional race including: Jamie Dykstra, Kamili Riera, Mia Gilbert, Aidan Puffer, Sean Barkasy and Abdullah Barlas.

Finally, winter sports, including Boy's swim, Indoor track, wrestling and girl basketball, are underway. Boys basketball will be holding their tryouts today.

E. PUBLIC COMMENTS

Mr. Tom Stringfellow, 183 Hillstown Road, recommended the History Channel to learn about Pearl Harbor. He also mentioned an article in the JI about the 30 survivors of the event which occurred 80 years ago.

Mr. Stringfellow recommended several books, including the Lincoln Brigade and Introduction to Systemic Racism by Delgado. An article in All About History magazine on the Spanish Inquisition was also interesting to him.

Last, Mr. Stringfellow mentioned Sandy Hook and the recent school shooting in Michigan and his hope that students can go to school safely.

F. SUPERINTENDENT'S REPORT – PART I

F.1. Fall Data Update

Mr. Geary gave a presentation on the fall data results. He noted updates are given in Fall, Winter and Spring.

Mr. Geary also spoke about COVID-19 and the fact that cases are rising across the country as well as in our district. We have dealt with teacher absences, shortages of bus drivers and shortages of supplies.

Mr. Geary is thinking about extending the elementary school day back to normal in January and having them release early for PD on Wednesdays like the upper grades have been doing.

Ms. Mix was confused about the data around Robertson and Buckley and it was explained that Buckley is currently using the Robertson building, but that Robertson is no longer a school.

Mr. Eisenthal pointed out that at the 40th day of school, missing only 4 days would make a student labeled chronically absent. He also wondered if the ISS/OSS numbers were individual students or the number of suspensions total. Mr. Geary explained those numbers represent the number of instances and it may be that some students have multiple suspensions. Mr. Eisenthal also wondered how representative the staff response to the survey was. Mr. Geary noted he would like to see closer to 600-650 responses to be a more accurate representation.

Ms. Stefanovicz wondered if some schools, specifically Verplanck, need to be approached differently and asked how many coaches we have. Mr. Geary reviewed there are different needs at each school and currently there are 3 reading consultants at Verplanck. He noted we will look further into this during budget development. Ms. Stefanovicz also wants to be sure parents know and understand the needs of their students. Mr. Geary noted there are funds from the Hartford Foundation for Public Giving to support events and books to be sent home to involve parents. He recalled about 5 years ago we underwent a lot of parent training in the elementary schools. Ms. Stefanovicz noted in a crisis we have to make tough decisions about what is essential.

Ms. Patterson wondered about participation in advanced classes and what keeps students from getting there. Mr. Geary stated we have to be mindful of the criteria, such as taking advanced math in grade 6. We constantly review assessments and make sure kids are in courses that are appropriate and support them and their interests.

Ms. Patterson wondered what the criteria was for an ISS (in-school suspension) vs an OSS (out-of-school suspension). Mr. Geary noted that some offenses (such as having a weapon) demand a specific OSS, while other offenses are in the grey area.

Mr. Orsene asked if there is a 5 or 10 year plan for the schools or do we go year to year. Mr. Geary noted that typically we work on a three year plan. He expected this year to be more typical but clearly it has not been. He has been working on more of a 6 month plan at this point. We have never had to deal with so many unpredictable factors that are out of our control.

Ms. Stefanovicz asked if Mr. Geary knew why the suspensions at Illing were on the rise. She didn't know if it was a specific cohort of students that had struggled all along. Mr. Geary will look at the cohort information. He also noted that middle school is a notoriously difficult age which has become more challenging due to the pandemic.

Ms. Stefanovicz wants to continue to partner with parents to improve school climate and culture. Mr. Geary agreed that we always want to partner with families and be transparent. He noted that the most extreme behaviors do not represent the whole school. He would also like to start getting parents into buildings more.

Mr. Thames thanked Mr. Geary for dispelling the myth that we do not discipline students with egregious behavior. The safety of our students is paramount. He is concerned about the disparity of disproportionate punishments and wondered if this data is analyzed by teacher or school and if any trends are noted. Mr. Thames also asked what we are doing to help teachers with classroom management skills. Mr. Geary noted that coaches are used to help teachers learn classroom management skills if they struggle. We will also look at the data and see if we could use more PD around that.

Ms. Patterson wondered if we are continuing to experience a loss in learning or are we catching up. Mr. Geary noted that this year has been more consistent than last year. We are trying to get kids working on grade level, but it is hard to get a sense of how successful that is until about 80 days in. He feels it is not as bad as last year.

Mr. Pattacini noted that historically we have a multi-year plan for the Board and now we are looking at it in 6 month chunks. Mr. Geary noted there is still a three year plan, but we adjust as we go. After winter data comes in we adjust as well as after spring data. We do need to be mindful to avoid a funding/spending cliff.

Mr. Geary responded to a question asked online that if the number of students below grade level is high we adjust the tier 1 instruction for those in need.

Mr. Pattacini thanked Mr. Geary and the administration and staff for their work during this stressful time, noting they are all frontline workers.

G. UNFINISHED BUSINESS

None.

H. NEW BUSINESS

None.

I. PUBLIC COMMENTS (Limited to items on tonight's agenda)

Mr. Tom Stringfellow, 183 Hillstown Road, enjoyed this evening's presentation and supports the Consent Calendar. He recommended the book *White by Law*. He suggested an article in *Attitude* magazine about special needs students. Mr. Stringfellow mentioned the violence in schools and anger management, involving parents and DCF. An article in the *Boston Globe* about students fighting bias interested him as well as an article in *USA Today* about closing the racial wealth gap.

J. COMMUNICATIONS

None.

K. ITEMS FOR FUTURE AGENDAS

Monday, December 20, 2021 - Board of Education Professional Learning Session
Monday, January 10, 2022 - Budget Presentation
Update on School Climate and Culture

Monday, January 24, 2021 Update on Humanities / STEM 5-12
Budget Presentation

L. ADJOURNMENT

Mr. Pattacini called for a motion to adjourn.

Secretary Patterson moved and Mr. Kohls seconded the motion to adjourn the meeting.

9/0 - Voted in favor.

Adjournment 8:56 p.m.

Respectfully submitted,

Tracy Patterson
Board Secretary

Manchester Board of Education
Building and Sites Committee Meeting Minutes
Lincoln Center - Virtual
December 6, 2021

Committee Member Attendees: David Eisenthal, Richard Kohls, Michael Orsene and Melanie Stefanovicz

Other Attendees: Matthew Geary, Superintendent of Schools; Karen Clancy, Assistant Superintendent of Finance & Management and Lindsey Boutilier, Director of Operations & Athletics

Alliance Construction Grant Projects

The committee was updated as to the status of the projects completed through the Alliance Construction Grant. Projects focused on Manchester High School and Illing Middle School.

MHS Roof & Other Schools Roof Projects

The MHS pool roof grant application will be submitted to the State in the next month or so. The work will take place in the Spring 2021. Most other school roof replacements have been addressed or will be addressed through school construction projects. All school roofs have been inspected and repairs were made and will continue to be addressed as necessary. Illing Middle School will need to be considered for replacement in the not too distant future.

MHS Gym Floor

The MHS gym floor has been replaced. The work is complete and we are very pleased with the final product.

Central Office Modular Expansion

Permits for the portable unit for Central office have been approved and received. Electrical work will be scheduled this month and the unit will be installed mid to end of January.

555 Main Street (Adult Ed and Welcome Center)

We are looking to move The Welcome Center out of 555 Main Street. The firehouse located on the Cheney-Bennet campus was a consideration but has been determined as cost prohibitive. We will continue to look for options.

Energy Efficiency Upgrade and Solar Panel Projects

These two town initiated projects are underway. We will continue to update the Board as to status.

Buildings & Grounds Staffing

A new Maintenance Technician Supervisor position has been created for accountability and oversight of the trades work in the district. Lead Maintainer roles have also been created for each of the trades which will provide additional oversight.

Classroom Space Projects

Additional classroom space has been created at Highland Park Elementary School and Bennet Academy based on school needs. Additional classroom space is in the process of being created within Illing Middle School.

Manchester Middle Academy at Washington

We have a shared responsibilities agreement in place with the Town for maintenance and custodial services of this building.

Verplanck Water Intrusion

Verplanck Elementary School has experienced a number of water intrusion issues. We are working with TSKP and a contractor to address the issues.

Respectfully Submitted,

Karen L. Clancy

Karen L. Clancy
Assistant Superintendent of Finance & Management

MANCHESTER BOARD OF EDUCATION

Special Meeting
December 20, 2021
Lincoln/Virtual

PRESENT: Eisenthal, Kohls, Meggers, Orsene, Pattacini, Patterson, Stefanovicz

ALSO PRESENT: Superintendent of Schools Geary, Deputy Superintendent Curriculum & Special Services Radikas, Director of Finance & Management Clancy, Director of Human Resources Sone-Moyano

ABSENT: Mix, Thames

1. Meeting Called to Order
Chairperson Pattacini called the special meeting to order at 6:03 p.m.

2. Approval of Plans and Specifications for Additions and Renovations to Bowers Elementary School
Mr. Geary stated we are on the cusp of sending the educational specifications for Bowers to the State Department for approval and we need to sign off on them to do so. Architect, Randall Luther, is here this evening to answer any questions the Board may have.

Mr. Luther gave a brief presentation to bring new members of the Board up to date on the project. He reviewed the proposed Bowers site plan, floor plans, and other construction documents. He explained that the completed construction documents include some 254 drawings of 30x40" each as well as about 1500 pages of specifications. The drawings explain how much of something is needed and where it goes, while the specifications say what comprises the materials and how does it get assembled. Mr. Luther reminded the Board that this is a net zero building.

Currently, we are about $120,000 under budget estimates. We are concerned about the impact of COVID on prices. There is a $1.4million contingency fund. Mr. Luther feels we are in good shape and noted that the project totals about $32.8 million and has about $30million in construction costs eligible for reimbursement. Some costs are not reimbursable.

Mr. Pattacini asked to talk about the process for new members. He noted that the Board defines what they want and works with the Superintendent to achieve the goal. The Building Committee for the Town also approves. Basically tonight we need to say yes, we still want this project. We are still early in the process.

Mr. Luther noted this is a busy month for the project. TSKP Partners prepared a set of construction documents for O & G to give their estimate, along with one to local officials to sign off, such as the fire department, health department, etc. The Town hired a code consultant to also review the plans. A commissioning agent reviews the electricals to be sure all mechanicals will work. All comments are considered and rolled into the plans. The Building Committee gave their approval to this set of plans about two weeks ago. Tomorrow the state will review the plans. In the past this was very in-depth, but now it is more a "page turner". They may ask questions about items that were issues in other projects. The State will make comments/suggestions and we will revise the documents. They will review them again and issue a letter of approval to go to bid. We cannot big the project without this letter. The Construction Manager has already divided the work by trades and will bid all projects separately. We hope to break ground by the end of June 2022.

Ms. Stefanovicz wondered if any changes will require a change request. Mr. Luther stated that before bids come in, no, but after the bid any changes do require a form. Ms. Stefanovicz asked if there was a process for stakeholders to "sign off" on things they want to see (such as Food Services, teachers, administration, etc). Mr. Geary chimed in that we should be careful about asking stakeholders to sign off, though we do want to get their input. This is a net zero project, and to that end, there may be things that need to happen, or not happen, due to that. Those are not negotiable. We have gotten feedback on other projects and do take those things into consideration.

Ms. Patterson wondered what types of things the state might not reimburse. Mr. Luther stated there are many items and we may not know what they all are right now. One example of uncovered costs is anything off site, such as a utility crossing the sidewalk to the road. The costs have to be separated so the unreimbursable costs are known. Another cost is the roof warranty. The state only covers a 20 year warranty while Manchester wants a 30 year warranty. So the difference in those costs needs to

be determined. The contingency will cover many of these items as they are currently unknown.

Mr. Meggers was confused about the budget and contingency amount. Mr. Luther clarified that the project is currently about $120,000 under budget. That amount is simply added to the contingency fund, for future unexpected expenses. Mr. Meggers asked about previous building projects and Mr. Geary noted that the last three projects came in about $5million under budget overall. Mr. Geary also reminded us that we have last year's rollover account available as well, so we are in good shape.

Mr. Eisenthal wondered when we go to bid for the project. Mr. Luther reviewed the goal is to go to bid in January for ground breaking in June.

Secretary Patterson moved for the Board of Education to approve the plans and specifications for Additions and Renovations to the Bowers Elementary School dated December 10, 2021 prepared by TSKP Studio, and the associated cost estimate dated December 13, 2021 prepared by O&G Industries, for submission to the Department of Administrative Services, Office of School Construction Grants for review of final plans for construction authorization. Mr. Meggers seconded the motion.

7/0 - Voted in favor.

Mr. Pattacini thanked everyone for their work and he looks forward to another successful school renovation.

3. ADJOURNMENT

Mr. Pattacini called for a motion to adjourn.

Secretary Patterson moved and Ms. Stefanovicz seconded the motion to adjourn the meeting.

7/0 - Voted in favor.

Adjournment 6:42 p.m.

Respectfully submitted,

Tracy Patterson
Board Secretary

PERSONNEL ACTIONS

APPOINTMENTS

Mr. Gregory Bannon to be a Social Studies Teacher at Manchester Middle Academy. Mr. Bannon received his Bachelor's Degree from Southern Connecticut State University and currently resides in Cromwell. It is recommended that his appointment be approved effective January 3, 2022 (Bachelor's / Step 4.5, $52,988.00).

Ms. Eden Beaudoin to be an English Teacher at Manchester High School. Ms. Beaudoin received her Master's Degree from Concordia University in Portland, OR and currently resides in New Britain. It is recommended that her appointment be approved effective December 8, 2021 (Master's / Step 6.5, $63,374.00).

Mr. Joel Corriveau to be an Art Teacher at Verplanck Elementary School. Mr. Corriveau received his Bachelor's Degree from Central Connecticut State University and currently resides in Newington. It is recommended that his appointment be approved effective January 3, 2022 (Bachelor's / Step 4.5, $54,320.00).

Ms. Krishna Longanecker to be a Grade 6 STEAM Teacher at Bennet Academy. Ms. Longanecker received her Master's Degree from Elms College and currently resides in Manchester. It is recommended that her appointment be approved effective December 6, 2021 (Master's / Step 5.5, $60,657.00).

Ms. Denise Slaughter to be an Art Teacher at Manchester Middle Academy. Ms Slaughter received her Master's in Art Education from Central Connecticut State University and currently resides in Bloomfield. It is recommended that her appointment be approved effective January 3, 2022 (Master's +30 / Step 3.5, 60,432.00).

RESIGNATIONS

Mr. Jordan Boyman, Grade 3 Teacher at Verplanck Elementary School has submitted his letter of resignation effective retroactively to December 23, 2021. Mr. Boyman has been with Manchester Public Schools since August 30, 2017. It is recommended that his resignation be accepted.

Mrs. Linda Browning, Music Teacher at Bennet Academy has submitted her letter of intent to retire effective retroactive to December 31, 2021. Mrs. Browning has been with Manchester Public Schools since September 4, 1985. It is recommended that her retirement be accepted.

Ms. Susan Eden, Special Education Preschool Teacher at the Manchester Preschool Center has submitted her letter of intent to retire effective June 30, 2022. Ms. Eden has been with Manchester Public Schools since September 1, 1982. It is recommended that her intent to retire be accepted.

Ms. Cynthia Henderson, Special Education Teacher at Manchester Regional Academy has submitted her intent to retire effective June 30, 2022. Ms. Henderson has been with Manchester Public Schools since October 22, 1984. It is recommended that her intent to retire be accepted.

Mrs. Lisa Kerkin-Bundy, Music Teacher at Waddell Elementary School, has submitted her letter of intent to retire effective June 30, 2022. Mrs. Kerkin-Bundy has been with Manchester Public Schools since September 5, 1984. It is recommended that her intent to retire be accepted.

Mr. Tae Hwan (Dan) Lee, Science Teacher at Illing Middle School has submitted his letter of resignation retroactive to December 6, 2021. Mr. Lee has been with Manchester Public Schools since October 29, 2018. It is recommended that his resignation be accepted.

Mrs. Linda Mason, Special Education Teacher at Bowers Elementary School has submitted her letter of intent to retire effective June 30, 2021. Mrs. Mason has been with Manchester Public Schools since August 28, 1997. It is recommended that her letter of retirement be accepted.

Ms. Gwendolyn Meadows, Special Education Teacher at Manchester Middle Academy has submitted her letter of resignation effective January 14, 2022. Ms. Meadows has been with Manchester Public Schools since August 29, 2018. It is recommended that her letter of resignation be accepted.

Ms. Amanda Ortiz, STEM Specialist at Martin Elementary School has submitted her letter of resignation effective end of business on December 23, 2021. Ms. Ortiz has been with Manchester Public Schools since August 25, 2015. It is recommended that her resignation be accepted.

Ms. Kelly Reyes, Spanish Teacher at Illing Middle School has submitted her letter of resignation effective retroactively to December 23, 2021. Ms. Reyes has been with Manchester Public Schools since August 30, 2021. It is recommended that her resignation be accepted.

Mrs. Tia Slivinsky-Jones, Science Teacher at Illing Middle School has submitted her letter of resignation effective December 23, 2021. Mrs. Slivinksy-Jones has been with Manchester Public Schools since August 29, 2016. It is recommended that her resignation be accepted.

Mr. David Stetson, Director of School Counseling 6-12 has submitted his letter of intent to retire effective June 30, 2022. Mr. Stetson has been with Manchester Public Schools since August 26, 1991. It is recommended that his intent to retire be accepted.

Mr. Edward Tyler, Music Teacher at Manchester High School has submitted his letter of intent to retire effective June 30, 2022. Mr. Tyler has been with Manchester Public Schools since August 29, 1989. It is recommended that his intent to retire be accepted.

Mr. Thomas Weyrauch, STEAM Teacher at Bennet Academy has submitted his letter of intent to retire effective June 30, 2022. Mr. Weyrauch has been with Manchester Public Schools since August 28, 1997. It is recommended that his intent to retire be accepted.

LEAVE OF ABSENCES

Town of Manchester
Board of Education

To: **Manchester Board of Education**

From: **Mr. Matthew Geary, Superintendent of Schools**

Subject: **Transfer of Funds**

Date: **December 14, 2021**

Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY2021-2022 Budget.

Discussion/Analysis: Transfer from System-wide Plant Maintenance Capital Repairs in the amount of $79,076.00. Transfer to System-wide Plant Maintenance Capital Projects in the amount of $79,076.00.

Financial Impact: None

Other Board/Commission Action: None

Recommendation: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY2021-2022 Budget.

Matthew Geary

Matthew Geary
Superintendent of Schools
Manchester, Connecticut
January 10, 2022

Manchester Public Schools
Manchester, Connecticut

TO: Accounting Department **School/Department: Buildings & Grounds**

Date of Request: 12/14/2021 **Approver: Lindsey Boutilier**

Date Approved: 12/14/2021

JUSTIFICATION (Required Field): To cover additional money needed in budget for $137,701 Illing library renovation.

SUBJECT:
TRANSFER BUDGET MONIES FROM ONE LINE ACCOUNT TO ANOTHER

DECREASE - In whole dollars only:
$ 79,076.00 Account #41799260 5608 Description: System Maint Capital Repairs
$_____ Account #_____ Description:
$_____ Account #_____ Description:

$79,076.00 TOTAL DECREASE

INCREASE - In whole dollars only:
$ 79,076.00 Account #41799260 5736 Description: System Maint Capital Projects
$_____ Account #_____ Description:
$_____ Account #_____ Description:

$ 79,076.00 TOTAL INCREASE (Must match total decrease)

Accounting Department Only

Board Approval Needed: Yes X No ___

Date of Board Approval: _____

Date Transfer Completed: _____ Name: _____

Manchester Board of Education

Culture and Climate Update

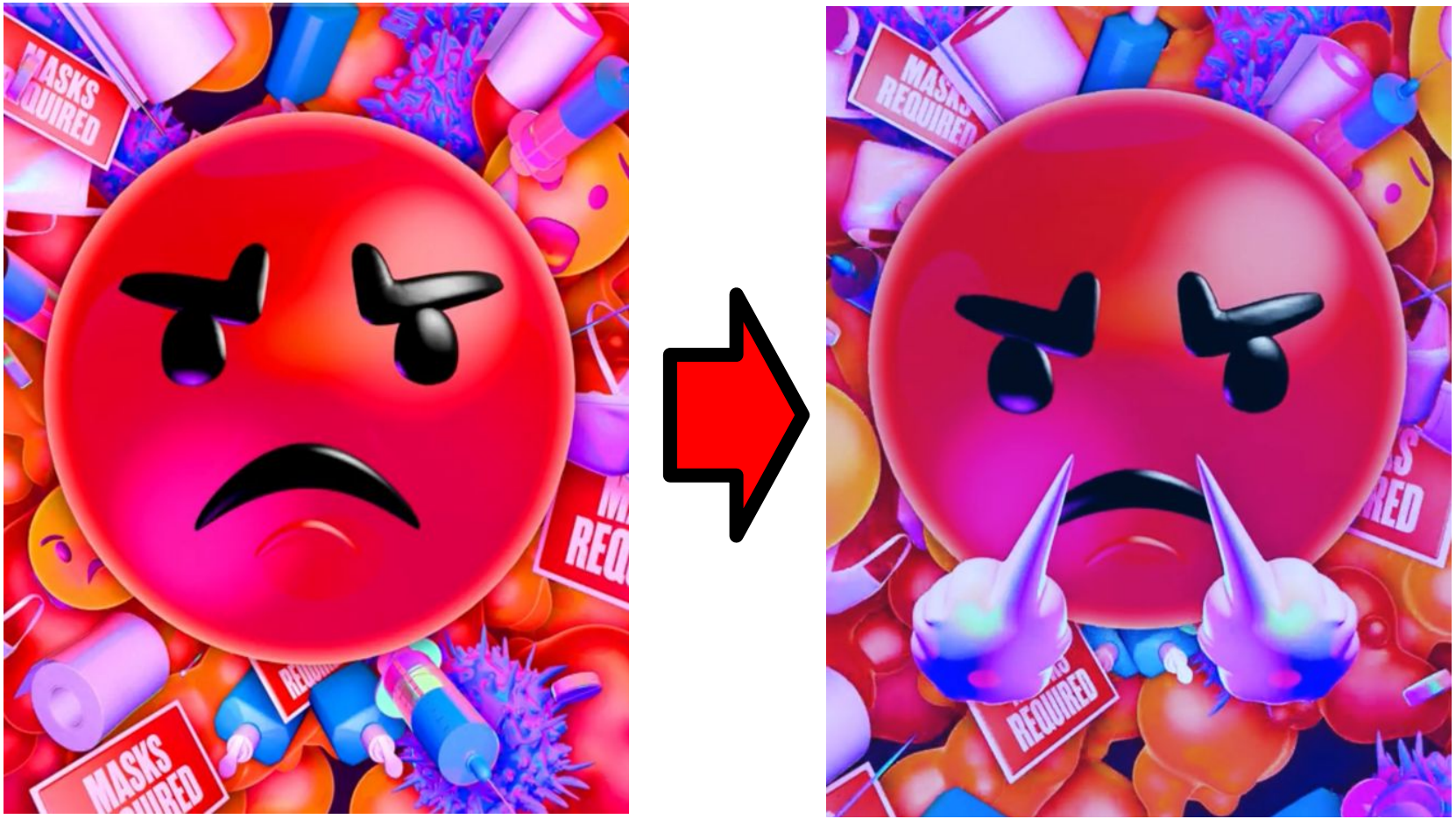
Matt Geary
Superintendent of Schools
January 10, 2022

Definitions

School climate - the feel of the school (the schools' attitude/behaviors); the behaviors and points of view exhibited and experienced by students, teachers and other stakeholders.

School culture - the guiding beliefs and values evident in the way a school operates (the personality of a school), the underlying norms and values that shape patterns of behavior, attitudes and expectations between stakeholders in the school.

How would you describe the climate and culture in the United States right now?


MASKS
REQUIRED


VIRUS
LIFE IN ISOLATION
CRISIS
QUARANTINE
pandemic
SURVIVING
Isolation
TIME OF CRISIS,
CORONAVIRUS OUTBREAK
COVID-19 PANIC
virus
suffering
spread
close border
rescue package
shelves empty
enforce
closures
blame
CRITICAL
isolated




LIVES MATTER
GEORGE FLOYD
FIGHT RACISM


SCHOOL BUS
SCHOOL BUS

Vision of the Manchester Public Schools

Our vision is that the Manchester Public Schools will be characterized by the following:

- A strong belief that all children can learn.
- Adults who are committed to ensuring success for all students by providing equal access and opportunities.
- A climate that fosters learning and high achievement and is characterized by mutual respect, care, and concern for all students, staff and families.
- A student population in all schools that represents the diversity in the District as a whole.

Vision of the Manchester Public Schools

Our vision is that all students in the Manchester Public Schools will:

- Demonstrate positive values and beliefs as evidenced by respect for peers and adults; a strong work ethic; a growth mindset; and kindness and caring for themselves and others.
- Make decisions that have positive results for themselves and others; manage their time effectively; advocate for themselves; embrace and value differences in all people; and assume responsibility for their own actions.
- Be prepared to make sound personal decisions regarding a healthy, productive lifestyle, including diet, health maintenance, exercise including athletics, and positive leisure activities.

Vision of the Manchester Public Schools

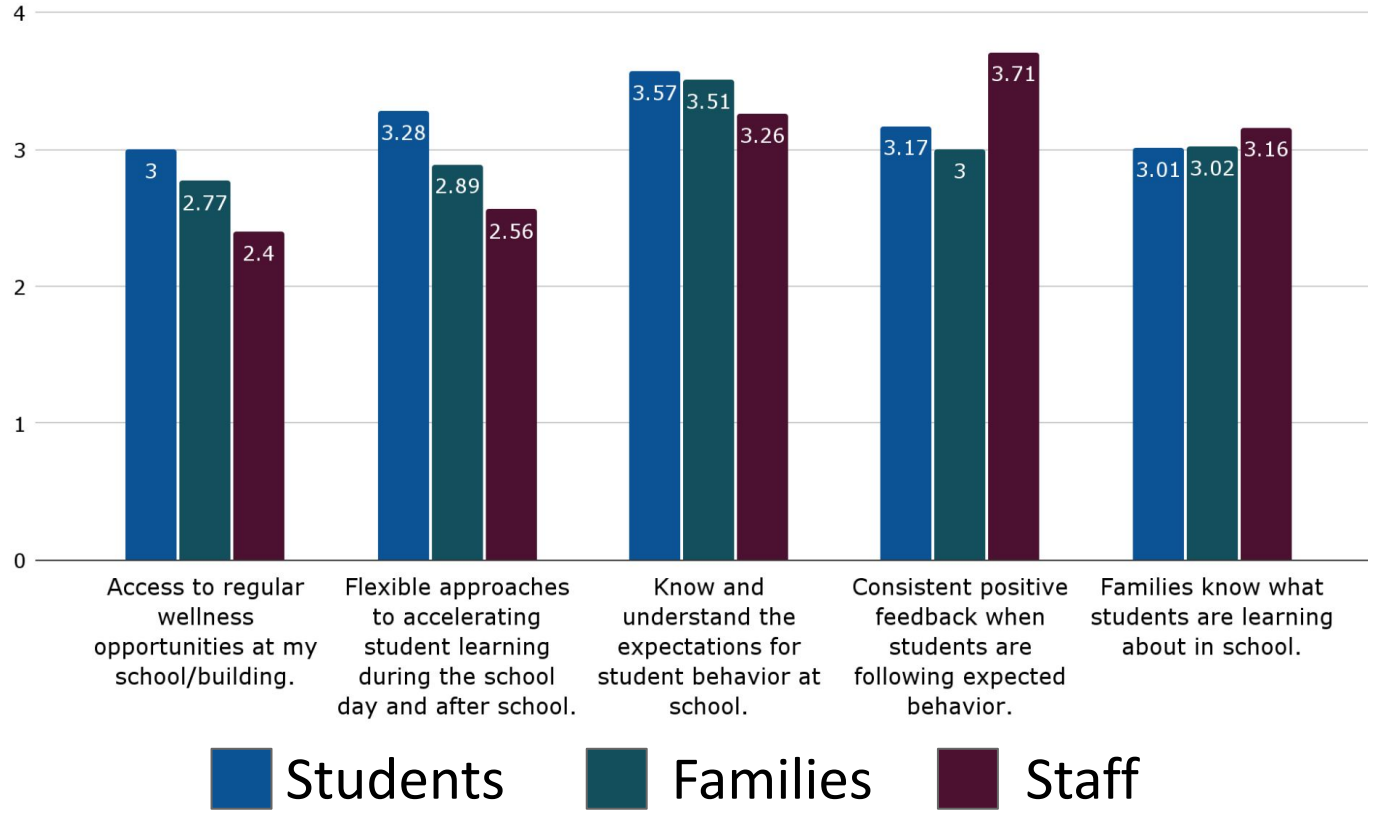
All staff in the Manchester Public Schools will support student growth by:

- Developing and implementing a systematic approach to teach and reinforce expected behaviors (specific to developmental levels).
- Ensuring equitable, logical, and developmentally appropriate consequences and opportunities for restorative and collaborative practices when behaviors occur that don't meet expectations.
- Teaching, modeling and upholding common expectations for how all members of the school community (adults and students) interact with each other.
- Partnering with students to set and achieve high expectations and determine interventions to support all students.
- Developing students' academic and social emotional skills to ensure success.
- Establishing classroom environments that are engaging and supportive of the individual needs of all students.

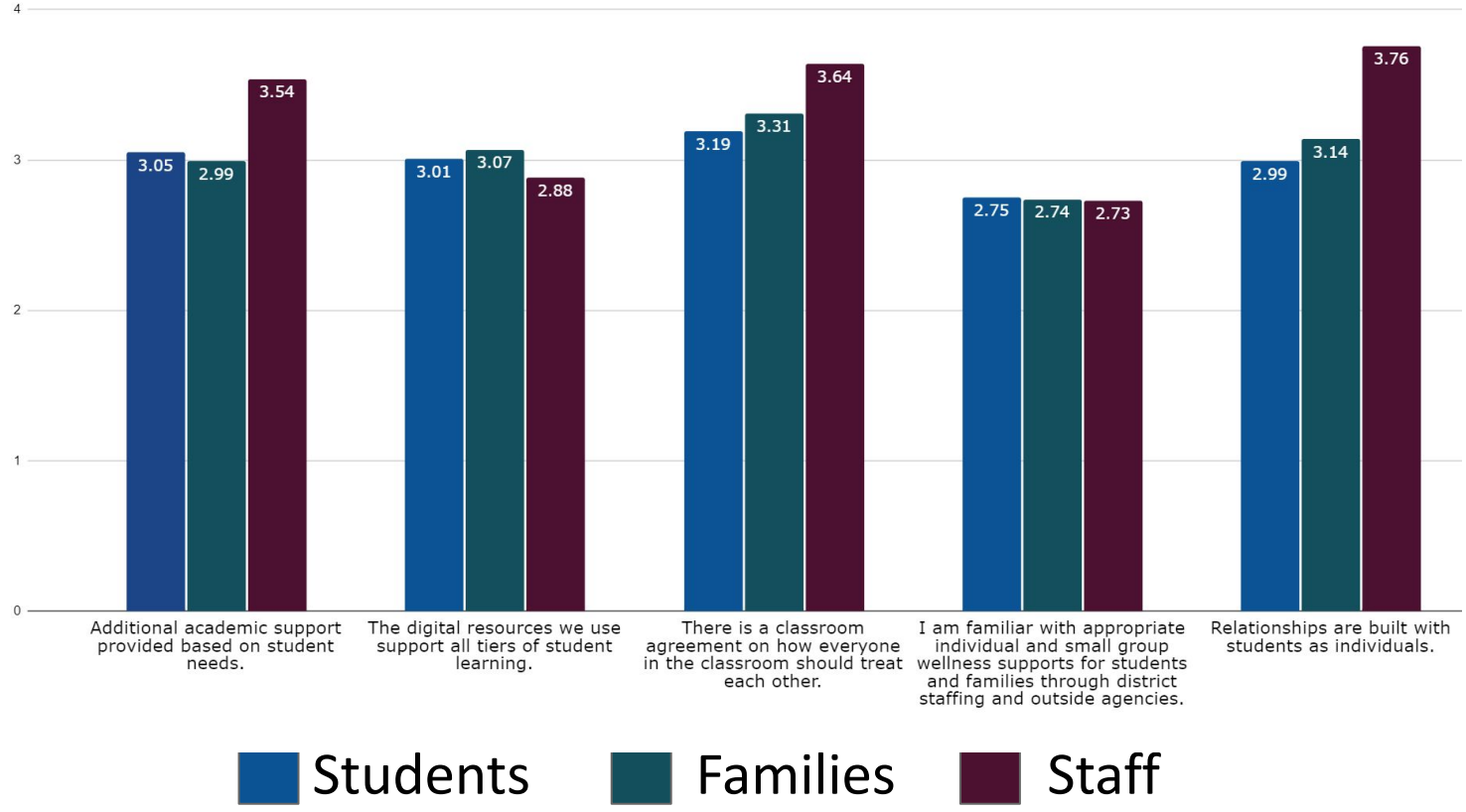
Culture and Climate Goals

- All students will demonstrate personal responsibility, character, cultural understanding, and ethical behavior
- District and building level faculty and staff will build relationships based on trust through listening, welcoming, respecting individual differences, and allowing for shared decision making with parents, families, and other stakeholders

Data from Survey



Data from Survey



Community Building

Supportive relationships are the heart of community. They enable students from diverse backgrounds to bring their personal thoughts, feelings, and experiences into the classroom.

- Elementary - Social Emotional Learning Lessons and Equity Read Alouds
- Bennet - Daily Advisory Period
- Illing - CREW 2X per week
- Manchester High School - Mentoring 1X per week

Interventions

- Parent Contact
- Mediation / Social Contracts
- Individual and Small Group Counseling by School Staff
- Behavior Intervention Plans Developed with support of BCBA
- Additional Human Capital (Paraprofessionals, Behavior Techs) assigned to support students in classrooms
- Community Health Resources - Clinicians Assigned to Each School and APRN to support management of medications
- District-wide Learning Centers
- Outplacements

Accountability

- Detention
- In School Suspension
- Out of School Suspension
- Expulsion

Accountability

Number		Total	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
Bennet		37	16	21						
Bentley		6					2	2	1	1
Illing		16			7	9				
MHS		57					15	13	15	14
MMA		3		2		1				
MRA/NH		11				1	3	4	3	
Total		130	16	23	7	11	20	19	19	15

ISS % of Total

Percent	District	Total	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
Male	51.8%	62.3%	75.0%	52.2%	85.7%	81.8%	55.0%	68.4%	68.4%	33.3%
Female	48.2%	37.7%	25.0%	47.8%	14.3%	18.2%	45.0%	31.6%	31.6%	66.7%
Black	24.6%	39.2%	75.0%	34.8%	0.0%	45.5%	20.0%	42.1%	47.4%	33.3%
Hispanic	32.7%	36.2%	12.5%	52.2%	42.9%	27.3%	35.0%	47.4%	31.6%	33.3%
White	31.8%	17.7%	12.5%	8.7%	57.1%	27.3%	25.0%	10.5%	10.5%	20.0%
Asian	8.1%	1.5%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	5.3%	6.7%
Special Ed	15.3%	36.9%	43.8%	39.1%	28.6%	36.4%	40.0%	47.4%	31.6%	20.0%
NotSpec Ed	84.7%	63.1%	56.3%	60.9%	71.4%	63.6%	60.0%	52.6%	68.4%	80.0%
EL	7.6%	6.9%	0.0%	4.3%	28.6%	0.0%	10.0%	5.3%	10.5%	6.7%
Not EL	92.4%	93.1%	100.0%	95.7%	71.4%	100.0%	90.0%	94.7%	89.5%	93.3%
Total		130	16	23	7	11	20	19	19	15

Accountability

		Total	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
Bennet		6	1	5						
Bentley		13					11	1		1
Illing		41			23	18				
MHS		40					12	6	8	14
MMA		19	1	4	9	5				
MRA/NH		20					5	5	5	5
Total		139	2	9	32	23	28	12	13	20

OSS % of Total

		Total	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
Male	51.8%	61.2%	100.0%	66.7%	65.6%	52.2%	53.6%	83.3%	76.9%	45.0%
Female	48.2%	38.8%	0.0%	33.3%	34.4%	47.8%	46.4%	16.7%	23.1%	55.0%
Black	24.6%	36.7%	50.0%	66.7%	28.1%	43.5%	28.6%	25.0%	30.8%	50.0%
Hispanic	32.7%	45.3%	0.0%	33.3%	56.3%	56.5%	28.6%	66.7%	46.2%	35.0%
White	31.8%	15.1%	50.0%	0.0%	15.6%	0.0%	39.3%	8.3%	7.7%	10.0%
Asian	8.1%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Special Ed	15.3%	43.2%	100.0%	66.7%	37.5%	39.1%	46.4%	33.3%	53.8%	35.0%
Not Special Ed	84.7%	56.8%	0.0%	33.3%	62.5%	60.9%	53.6%	66.7%	46.2%	65.0%
EL	7.6%	9.4%	0.0%	0.0%	18.8%	8.7%	7.1%	0.0%	23.1%	0.0%
Not EL	92.4%	90.6%	100.0%	100.0%	81.3%	91.3%	92.9%	100.0%	76.9%	100.0%
Total		139	2	9	32	23	28	12	13	20

Bullying

- Bullying means an act that is direct or indirect and severe, persistent or pervasive, which:
    1. causes physical or emotional harm to an individual;
    2. places an individual in reasonable fear of physical or emotional harm; or
    3. infringes on the rights or opportunities of an individual at school.
- Bullying is investigated by school personnel and, when necessary, the District Safe School Climate Coordinator
- Bullying and the corresponding actions are documented in a safety plan for the students involved

Next Steps

- Continue recruiting, hiring, and training staff to support behavioral needs of students at all grade levels
- Ensure mental health needs of students and families are prioritized by providing necessary supports including social work and counseling services and family outreach
- Implement on site services and case management for Mental Health Supports through Community Health Resources
- Continue to partner with parents and families to improve school climate and culture

Questions



Update on Covid-19

January 10, 2022

Covid-19 Case Count

The following cases have been confirmed for Wednesday, January 5, 2022:

Bennet	7 cases
Bowers	2 cases
Buckley	3 cases
Highland Park	3 cases
Illing Middle	6 cases
Martin	6 cases
MHS	6 cases
MRA	1 case
Verplanck	1 case
Waddell	2 cases

Town of Manchester New Cases Per 100,000

12/19 - 1/1	141.3

New Guidelines

On December 31, 2021, we received an update from the Connecticut Department of Public Health (DPH) and Connecticut State Department of Education (CSDE) regarding quarantine, isolation, testing, contact tracing policies and procedures, and remote learning. We have updated our guidelines based on the update from the state.

Symptoms

As was previously the case, individuals who are symptomatic with any of the high risk symptoms associated with COVID-19 should immediately isolate at home, test for the virus with a PCR, antigen, or self-test, and remain away from activities outside of the home until they are fever-free for at least 24 hours and other symptoms are significantly improved.

Isolation and Quarantines

Isolation

Regardless of vaccination status, individuals who test positive for COVID-19 should isolate at home for at least 5 days from the first full day following the onset of symptoms or positive test whichever is first. If symptoms develop or persist, individuals isolate for an additional 5 days. A mask should continue to be worn for an additional 5 days at all times when around others.

Quarantines

If you are a close contact to a person who tests positive, follow the guidelines below:

- Fully vaccinated close contacts with no symptoms do not need to quarantine after an exposure unless they develop symptoms
- Close contacts who are not fully vaccinated will quarantine at home for 5 days after exposure

Contact Tracing

Based on the recommendation of DPH and CSDE, Manchester Public Schools has discontinued individual contact tracing. There are several reasons for this change that include 1) individual contact tracing is less effective when community transmission is high; 2) in-school transmission has remained low throughout the pandemic; 3) the need to prioritize our limited school resources. **Phone calls to individual families regarding cases of COVID-19 will no longer be made. We will continue to notify school communities by email if a positive case is reported.**

Emails will now indicate classrooms where the case(s) has occurred PK - 4, group level 5-6, grade-level 7-8, and school-level 9-12. In these cases parents should monitor for symptoms.

Remote Learning

Full scale remote learning can only be permitted by the governor or legislature. Days on which schools are closed due to pandemic-related staffing shortages would need to be made up in order to satisfy the statutory 180-school day requirement.

Staff Information

Testing for Unvaccinated Staff

Given the increased difficulty in obtaining testing, home or self-testing with an FDA approved or authorized COVID-19 test kit is now an acceptable testing method to comply with the weekly testing requirements for workers who are exempt from or who opted out of vaccination. If staff are using a home test, they must attach a picture of the negative test to the google form. The picture needs to contain the QR code from the test and when they take the picture their GPS locator must be on to time and date stamp the picture.

N95 Masks

The state distributed N95 masks through local emergency services for school personnel for optional use which we will distribute this week.

Test Kits

We received a shipment of COVID-19 home test kits Wednesday. The Connecticut State Department of Education provided these kits to help further protect staff, children, and families. The rapid home tests are to be used to screen those who are symptomatic, to determine who should not be present in school. The test kits are provided to address 3 needs:

1. If a child or staff member exhibits high risk symptoms;
2. If a child or staff member has a direct exposure to an individual with COVID-19, and is symptomatic; and/or
3. If a class or program is experiencing multiple cases of COVID-19, a school may want to distribute tests to all students in that classroom if they have difficulty accessing tests.

Test Kits

The first round of test kits was distributed **Wednesday, January 5th from 4:30 pm - 7:00 pm** at Manchester High School. **Test kits will be provided to parents/guardians of students who were absent from school on Wednesday**:

- due to experiencing any high risk symptom (persistent cough or other respiratory symptoms, shortness of breath, lung congestion, lost ability to smell or taste, fever over 100 F) or
- with a known exposure and multiple lower risk symptoms (chills, fatigue, muscle or body aches, headache, sore throat, congestion or runny nose, nausea or vomiting, diarrhea).

Parents/guardians were asked to test their student at home Wednesday evening.

Student Learning

Students Exhibiting Symptoms

If your student is exhibiting symptoms and tests positive, they should isolate at home for at least 5 days and return to school when fever-free for at least 24 hours and other symptoms are significantly improved. In this case, you should notify the school nurse and we will set up remote learning for your student.

If your student is exhibiting symptoms but tests negative, they should return to school once symptoms improve and utilize Google classroom, Seesaw, or email the teacher to keep up with class assignments.

Student Learning

Exposed Students (No Symptoms)
The school is not providing tests for exposed students who are not exhibiting symptoms.

If your student was directly exposed and is vaccinated, they should continue with in person learning and monitor for symptoms. If symptoms develop, they should test.

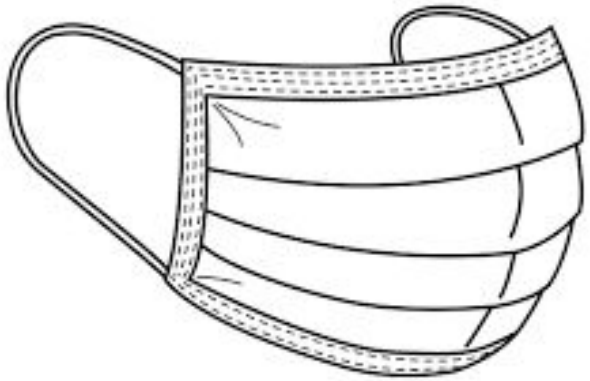
If your student was directly exposed and is not vaccinated, they should quarantine at home from school, extracurricular activities, and other activities for 5 days from the last exposure to the COVID-19 case. In this case they should return to school after 5 days and Google classroom, Seesaw, or email the teacher to get assignments. If they develop symptoms they should test. In the event that a quarantine lasts more than 5 days due to unique household circumstances, remote instruction may be approved by building administrators.

Visitors

We are temporarily restricting visitors due to the increased cases of COVID-19. Parents and families wishing to meet with school staff can do so remotely.

Masks

- Masks must be worn in schools by all students, staff and visitors, regardless of vaccination status through February 15. Masks must also be worn on school buses but are not be required outdoors.



Staff Vaccinations

Total Staff	# Fully Vaccinated	# Testing
1480	1373	107
	92.8%	7.2%

<u>Executive Order Regarding Vaccines</u>

- All staff must be fully vaccinated
- Exemptions from this requirement may occur because a physician, physician's assistant, or advanced practice registered nurse determined and documented that the administration of COVID-19 vaccine is likely to be detrimental to the covered worker's health, or the covered worker objects to vaccination on the basis of a sincerely held religious or spiritual belief, and the covered worker is able to perform their essential job functions with a reasonable accommodation that is not an undue burden on the school
- Anyone who is not fully vaccinated must test weekly and submit the results to the district

Questions

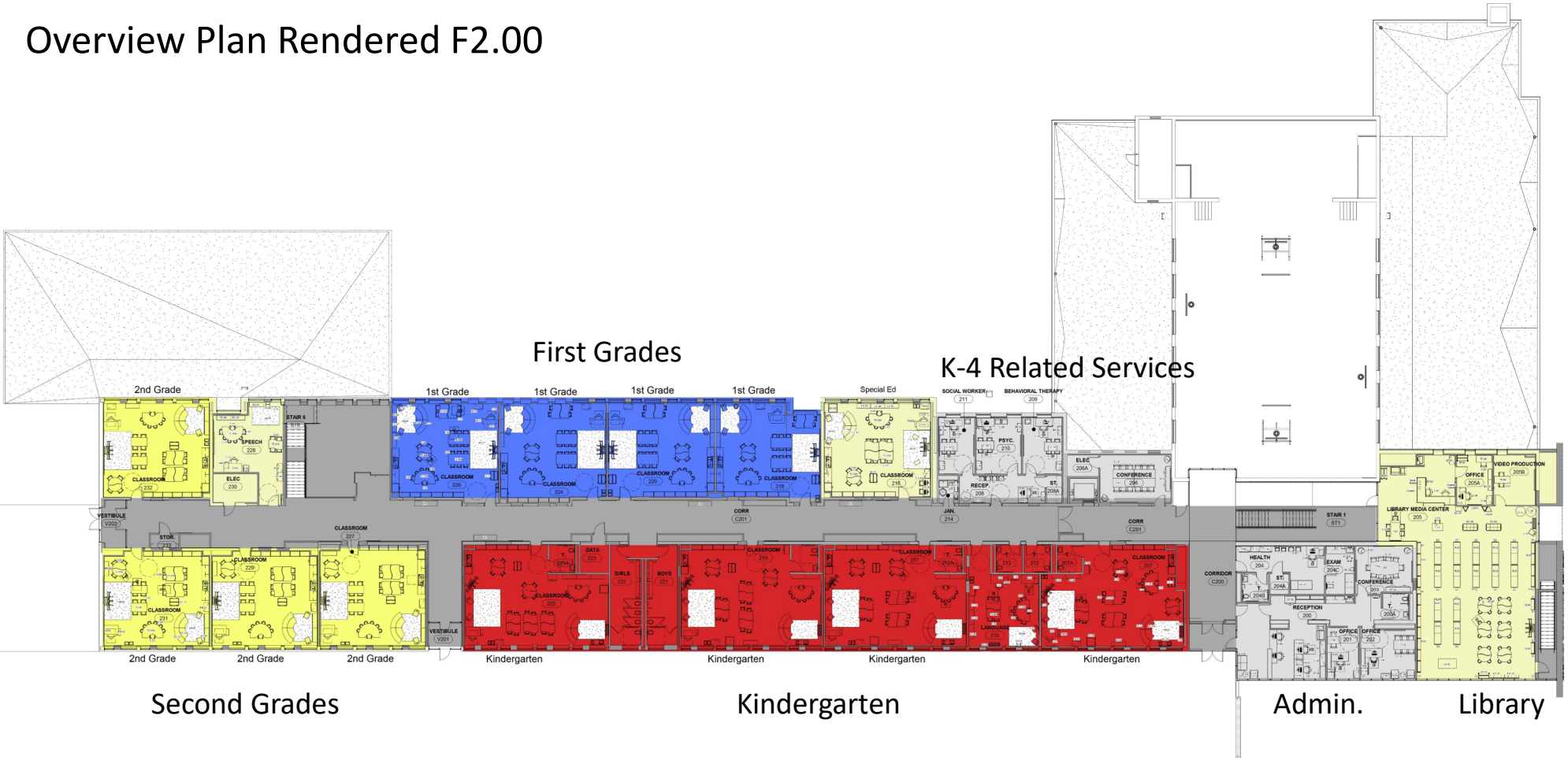


BUCKLEY ELEMENTARY FF&E



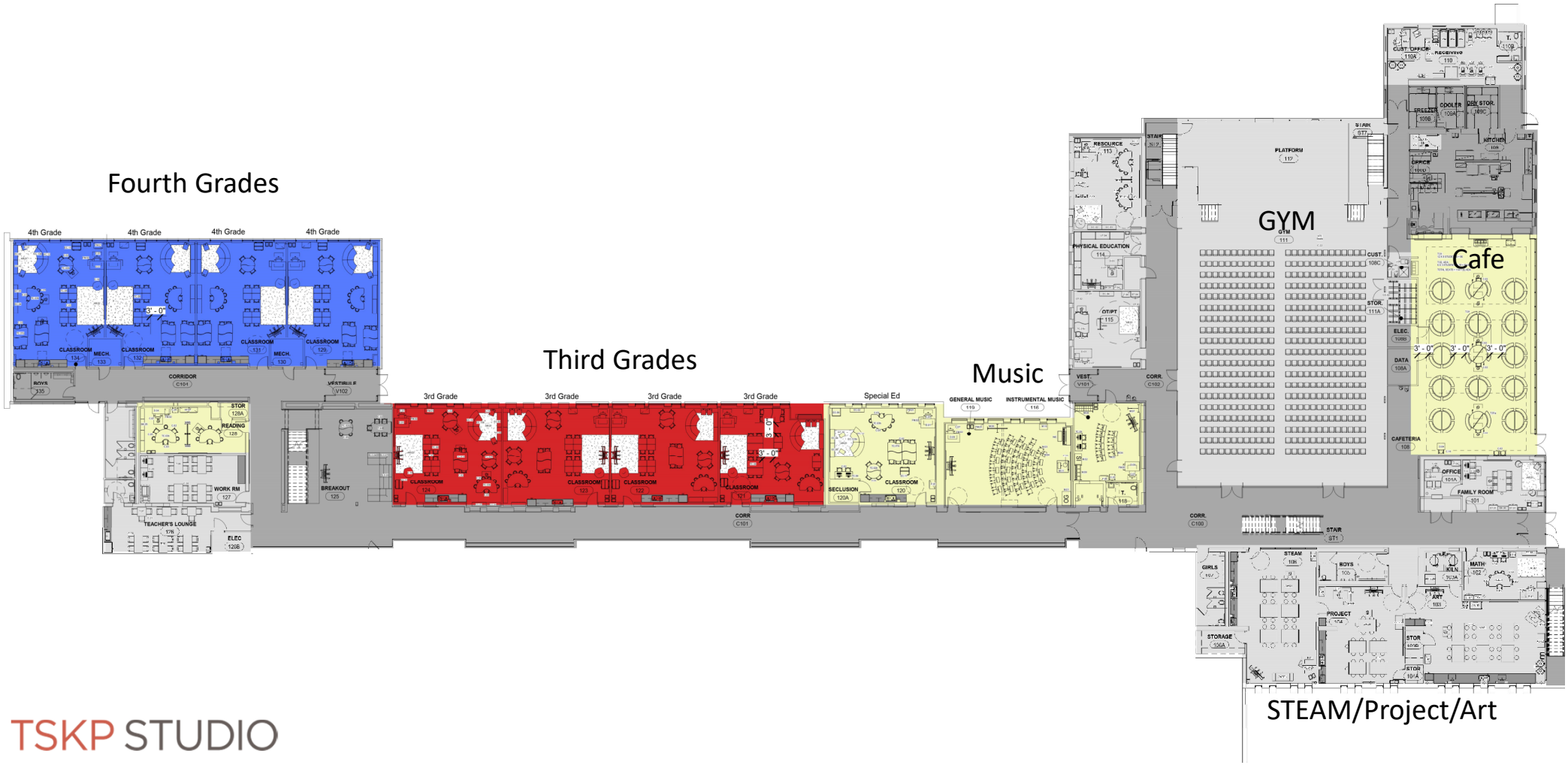
TSKP STUDIO

Overview Plan Rendered F2.00



TSKP STUDIO

Overview First Floor Plan F1.00
Rendered



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Typical Classroom Furniture

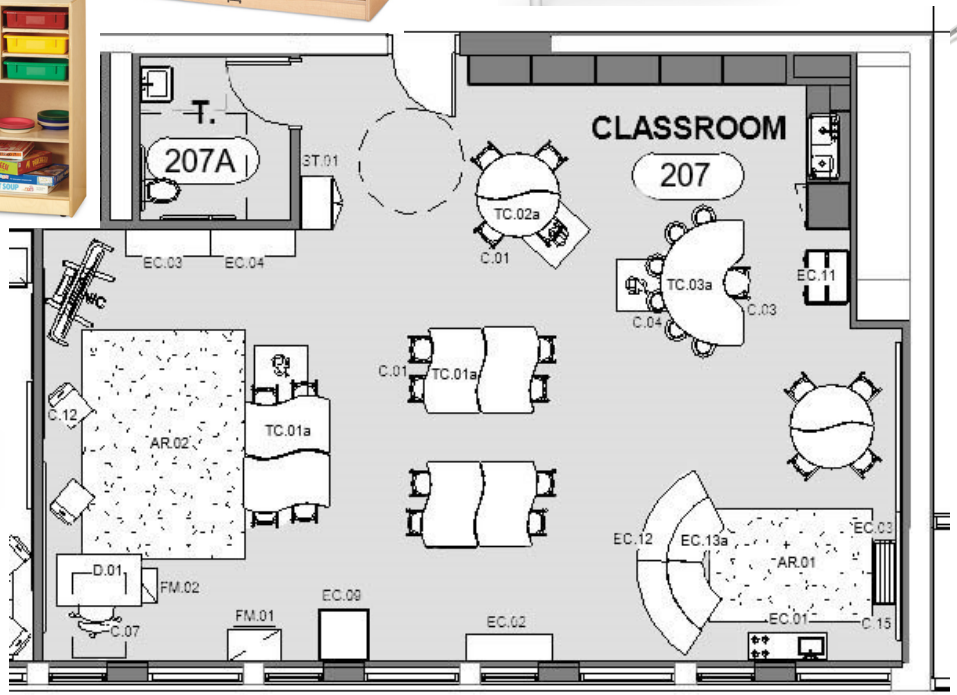


















Kindergarten Only















Kindergarten Only

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Teacher's General Classroom Furniture



D.01
Sit/Stand Teacher's Desk
Mobile



FM.02



EC.11
Teaching Easel



FM.01



C.07

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Bookcase/Files/Storage





















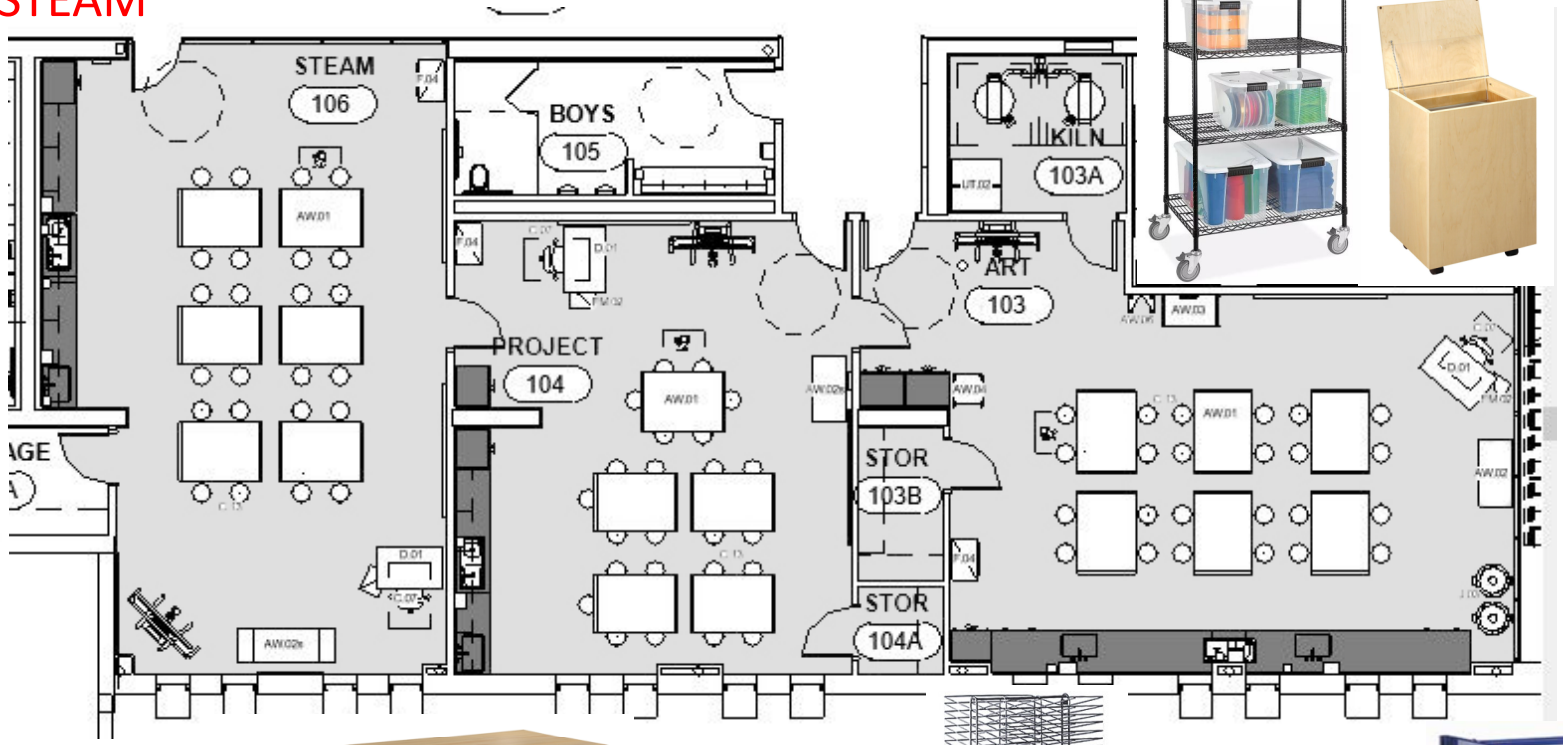
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Art, Projects & STEAM



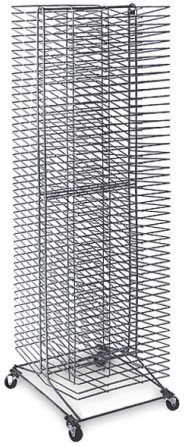










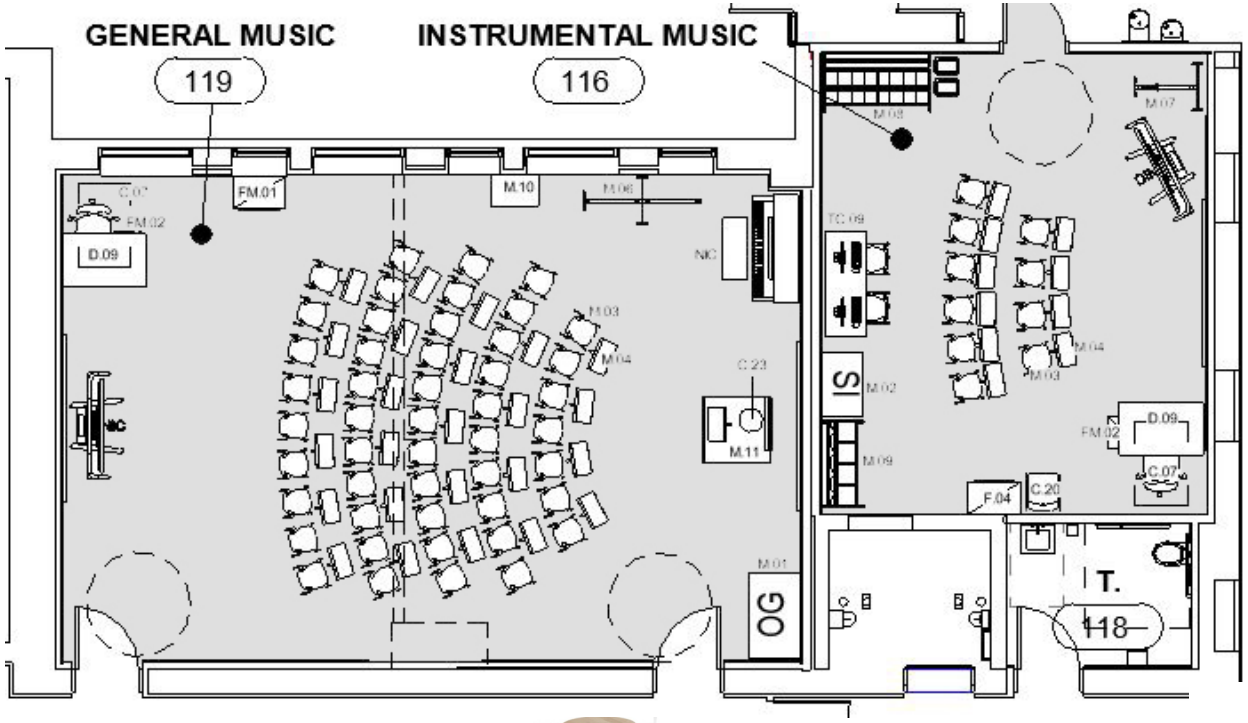






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Music Rooms





M.08 Violin Viola Rack
Holds 16 Cases



M.01
Small Instrument Storage



M.09
4 Unit Cello Rack



M.01 ORFF
Garage



M.03



M.04





C.23



M.11
Conductor's Station





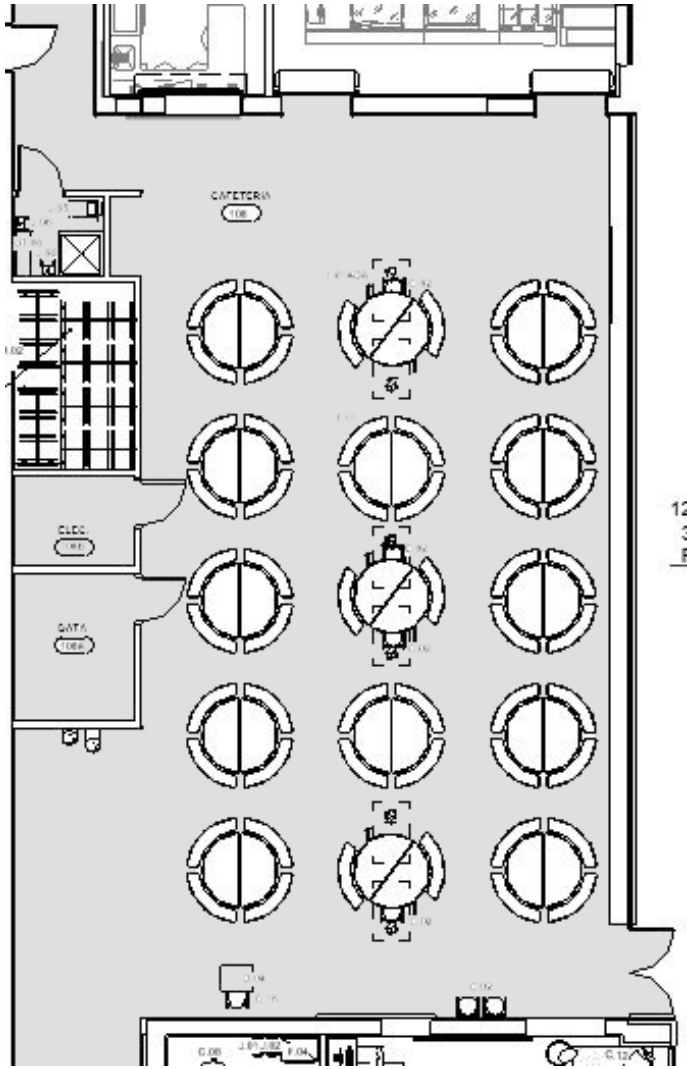
M.06 & M.07
Music Stand Dollies



M.10 Folio Cabinet

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Cafeteria &



Bench seating in Corridors



12 @ 8 SEATS ea = 96 T.01
3 @ 4 SEATS ea = 12 T.01ADA
Plus ADA SEATS = 6
Total (min.) 114/Wave





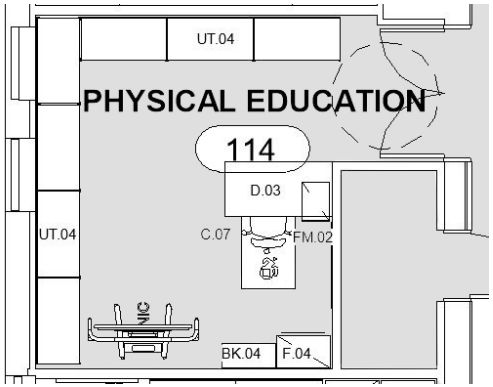


ADA



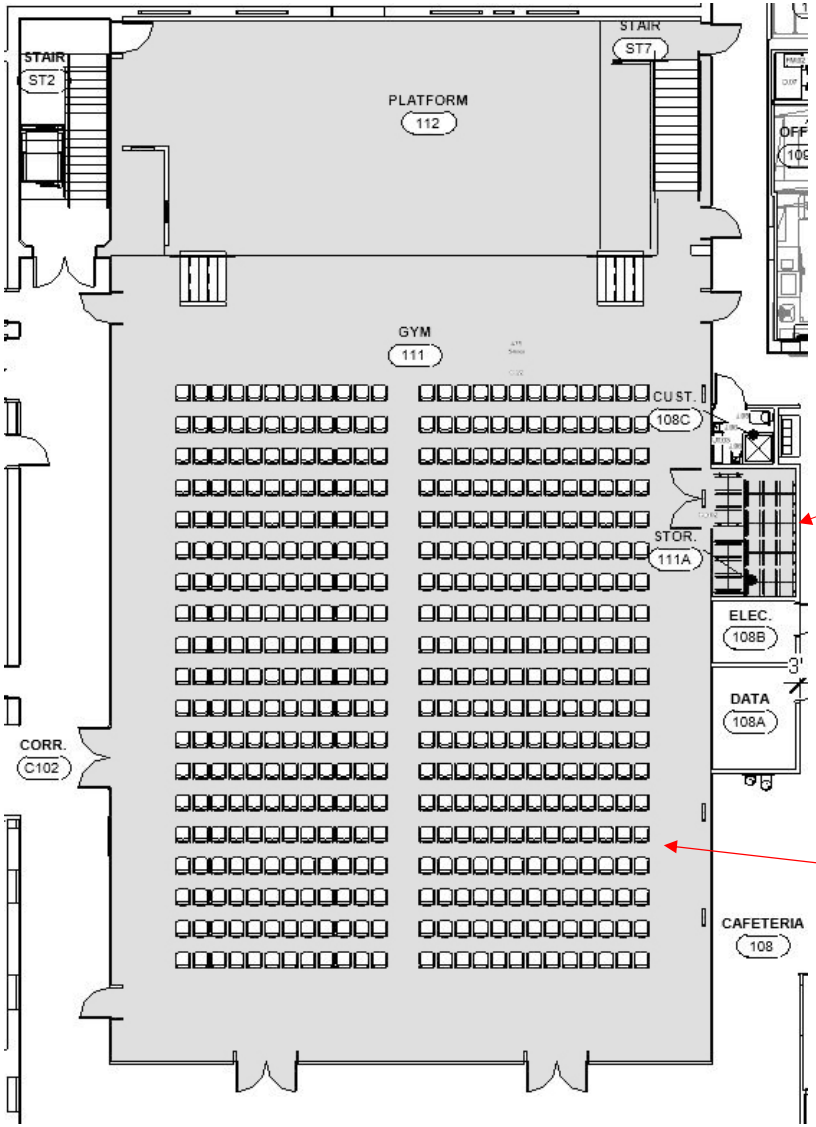
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GYM



24” D x 48”W









475 Folding Chairs

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LIBRARY MEDIA CENTER

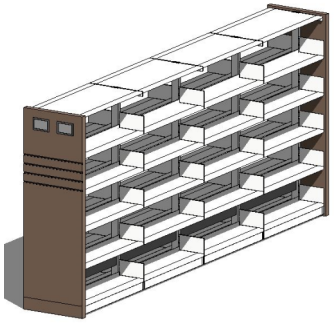






















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LIBRARY MEDIA CENTER

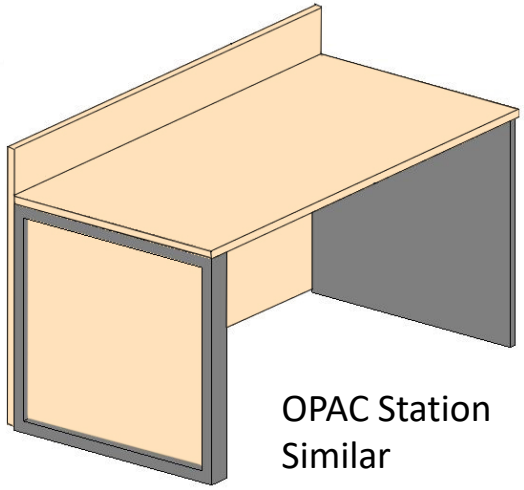












OPAC Station
Similar



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Administrative

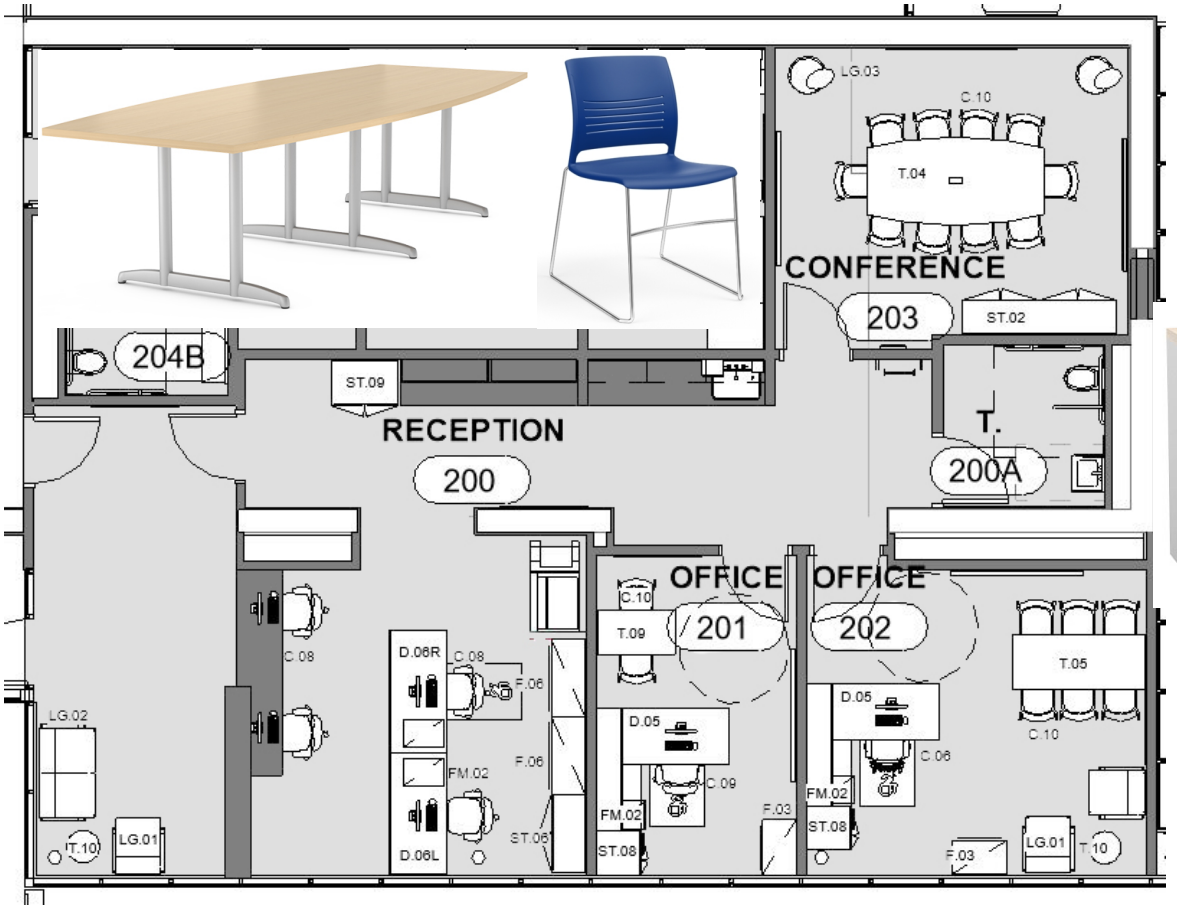


Admin Workstation Similar D.06
(Not U-Shaped)











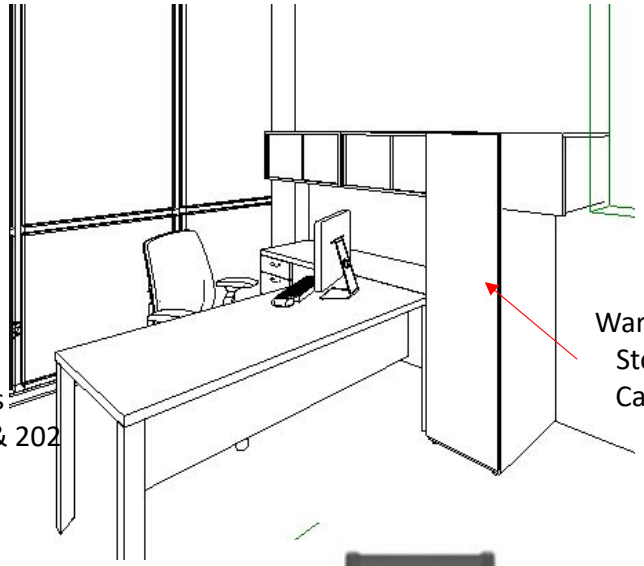


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Administrative



Similar
Workstations
Offices 201 & 202



Wardrobe/
Storage
Cabinet



Principal



Guest Seating



Asst. Principal
Meeting Table



Hi-Back

Asst. Principal



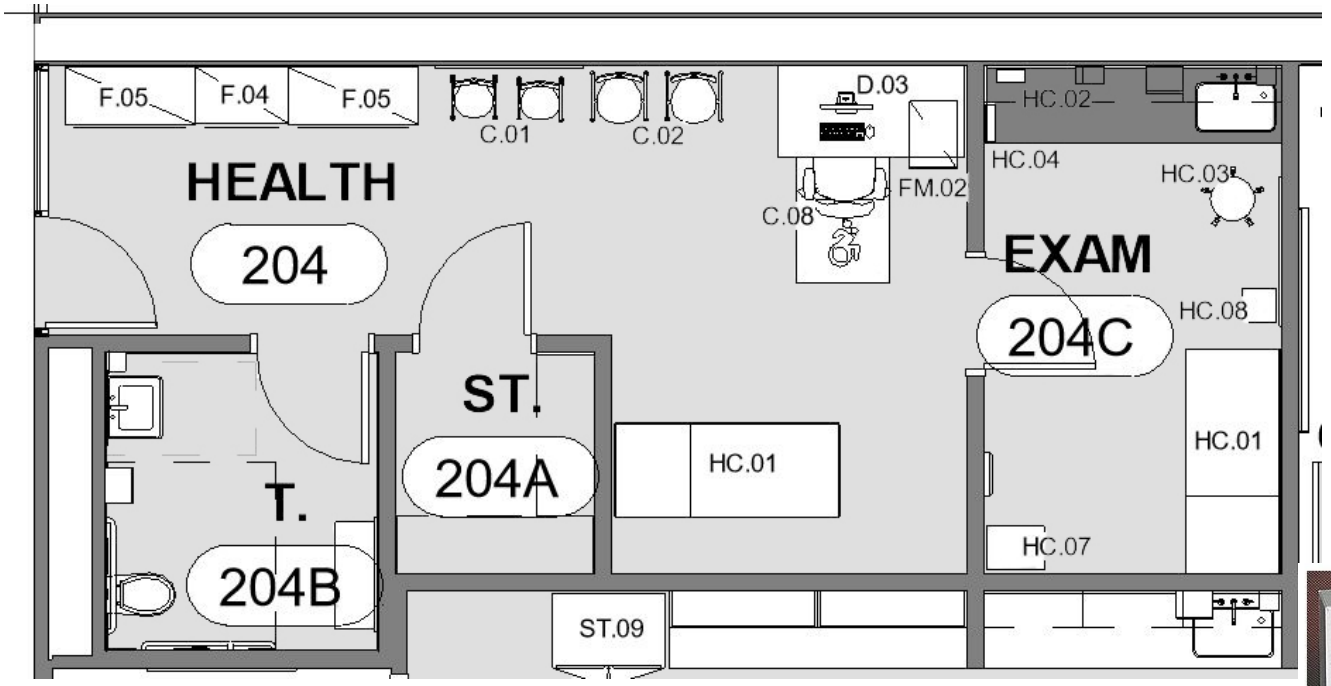
Mid-Back

Clerical

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School Nurse















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Custodial Indoor Equipment



Waste Container w/ Lid & Dolly
J.03



Carpet Vacuum
J.06



Buffer
J.07





Mobile Waste Collector w/ Lid
J.04



Carpet Extractor
J.08



Bucket & Ringer
J.05



J.01



J.02



Stand On Scrubbers
Wet Batteries & AGM Batteries
J.09 & J.10



Wet/Dry Vac
J.12

TSKP STUDIO

Summary Cost Estimate

BUCKLEY ELEMENTARY SCHOOL

FF&E ESTIMATED COST SUMMARY			December 29, 2021
	DESCRIPTION	EST. Eligible	EST Ineligible
1	Administrative (Desks, Tables/Conf, Chairs, Teacher's Desks)	$ 115,303.00	
	Metal Files & Storage (Includes Teacher's/Classrooms)	$ 98,388.00	
2	Cafeteria tables	$ 30,851.00	
3	Art , STEAM & Project Rooms	$ 28,394.00	
4	Soft Furnishings (Classrooms Breakout, Waiting/Admin)	$ 27,252.00	
5	Classroom Children's (Chairs, desks/tables, rugs, easels)	$ 331,697.00	
6	Classroom Children's (Mobile storage (wood), dramatic play)	$ 85,514.00	
7	Custodial Equipment	$ 55,580.00	$ 1,857.00
8	Health & OT/PT	$ 5,142.00	
9	Library Shelving/Depressible book truck @ Circ Desk	$ 99,902.00	
10	Music Funishings (Music stands & chairs, instrument storage units)	$ 18,155.00	
11	Utility Shelving	$ 4,885.00	
12	Gym (Folding Charis & Dollies)	$ 23,832.00	
13	Bench Seting	$ 6,520.00	
		Total Eligible	Total Ineligible
		$ 931,415.00	**$ 1,857.00**
	Total Estimated FF&E Costs		**$ 933,272.00**

TSKP STUDIO

THE END

2021-2022 Manchester Public Schools Calendar

School Begins: September 8, 2021

2021	M	T	W	Th	F	Days
July				1	2	
	5	6	7	8	9	
	12	13	14	15	16	
	19	20	21	22	23	
	26	27	28	29	30	
August	2	3	4	5	6	
	9	10	11	12	13	
	16	17	18	19	20	
	23	24	25	26	27	
	30	31				
September			1	2	3	
	6	7	**8**	**9**	10	
	13	14	15	16	17	
	20	21	22	23	24	
	27	28	29	30		17
October					1	
	4	5	6	7	8	
	11	12	13	14	15	
	18	19	20	21	22	
	25	26	27	28	29	20
November	1	2	3	4	5	
	8	9	10	11	12	
	15	16	17	18	19	
	22	23	24	25	26	
	29	30				18
December			1	2	3	
	6	7	8	9	10	
	13	14	15	16	17	
	20	21	22	23	24	
	27	28	29	30	31	17

School Ends: June 17, 2022

2022	M	T	W	Th	F	Days
January	3	4	5	6	7	
	10	11	12	13	14	
	17	18	19	20	21	
	24	25	26	27	28	
	31					18
February		1	2	3	4	
	7	8	9	10	11	
	14	15	16	17	18	
	21	22	23	24	25	
	28					18
March		1	2	3	4	
	7	8	9	10	11	
	14	15	16	17	18	
	21	22	23	24	25	
	28	29	30	31		23
April					1	
	4	5	6	7	8	
	11	12	13	14	15	
	18	19	20	21	22	
	25	26	27	28	29	16
May	2	3	4	5	6	
	9	10	11	12	13	
	16	17	18	19	20	
	23	24	25	26	27	
	30	31				20
June			1	2	3	
	6	7	8	9	10	
	13	14	15	16	17	
	20	21	22	23	24	
	27	28	29	30		14

Total days = 181

Summer Session 1: Recovery

July 6 - July 23

Summer Session 2: Acceleration and Enrichment

August 2 - August 20

New Teacher Orientation

(School not in session) August 25, 26, 27

Professional Development

(School not in session) August 30 - September 3

(School not in session) November 2

First Day of School

Grades K-4, Gr 5, Gr 7, and Gr 9:	September 8
Grade 6, Grade 8, and Grades 10 - 12:	September 9
Head Start (Full Day):	September 13
PreSchool:	September 8

Elementary Conferences - Emergency Dismissal

December 7 and 9

April 27 and May 4

Important Dates

November 2, Election Day, Schools are NOT in session

Tentative Date High School Graduation: TBD

Holiday/Vacation Period

July 5	Independence Day
September 6	Labor Day
September 7	Rosh Hashanah
October 11	Indigenous Peoples Day
November 11	Veterans Day
November 25 - 26	Thanksgiving Recess
December 24 - 31	Winter Vacation Period
January 6	Three Kings Day
January 17	Martin Luther King, Jr.
February 21 - 22	Presidents' Day Recess
April 11 - 14	Spring Vacation Period
April 15	Good Friday
May 3	Eid al-Fitr
May 30	Memorial Day
June 20	Juneteenth

Abbreviated Day for Students and Staff

November 24, December 23, and June 17, or the last day of school

2021-2022 School Bell Times

	Regular Day		Early Dismissal		Emergency Dismissal		Delayed Opening - 2 Hour Delay		Delayed Opening - 3 Hour Delay	
	Start	End	Start	End	Start	End	Start	End	Start	End
Manchester High School, Grades 9 – 12	7:30 a.m.	2:00 p.m.	7:30 a.m.	12:30 p.m.	7:30 a.m.	11:00 a.m.	9:30 a.m.	2:00 p.m.	10:30 a.m	2:00 p.m.
Bentley Alternative Education	7:30 a.m.	2:00 p.m.	7:30 a.m.	12:30 p.m.	7:30 a.m.	11:00 a.m.	9:30 a.m.	2:00 p.m.	10:30 a.m.	2:00 p.m.
Manchester Regional Academy	7:30 a.m.	2:00 p.m.	7:30 a.m.	12:30 p.m.	7:30 a.m.	11:00 a.m.	9:30 a.m.	2:00 p.m.	10:30 a.m	2:00 p.m.
Illing Middle School, Grades 7 – 8	8:15 a.m.	2:45 p.m.	8:15 a.m.	1:15 p.m.	8:15 a.m.	11:45 a.m.	10:15 a.m.	2:45 p.m.	11:15 a.m.	2:45 p.m.
Manchester Middle Academy, Grades 5 - 8	8:15 a.m.	2:45 p.m.	8:15 a.m.	1:15 p.m.	8:15 a.m.	11:45 a.m.	10:15 a.m.	2:45 p.m.	11:15 a.m.	2:45 p.m.
Bennet Academy, Grades 5 - 6	8:15 a.m.	2:45 p.m.	8:15 a.m.	1:15 p.m.	8:15 a.m.	11:45 a.m.	10:15 a.m.	2:45 p.m.	11:15 a.m.	2:45 p.m.
Elementary Schools, Grades K – 4	9:00 a.m.	3:30 p.m.	9:00 a.m.	2:00 p.m.	9:00 a.m.	12:30 p.m.	11:00 a.m.	3:30 p.m.	12:00 p.m.	3:30 p.m.
Preschool (all locations) AM Program: Monday through Friday	8:15 a.m.	11:00 a.m.	8:15 a.m.	11:00 a.m.	8:15 a.m.	10:45 a.m.	No AM PreK	No AM PreK	No AM PreK	No AM PreK
PM Program: Monday through Thursday	12:00 p.m.	2:45 p.m.	No PM PreK	No PM PreK	No PM PreK	No PM PreK	12:00 p.m.	2:45 p.m.	12:00 p.m.	2:45 p.m.
Head Start	8:15 a.m.	2:45 p.m.	8:15 a.m.	12:30 p.m.	8:15 a.m.	11:45 a.m.	10:15 a.m.	2:45 p.m.	11:15 a.m.	2:45 p.m.

Effective January 31, 2022, elementary dismissal will be at 3:30 (adjusted from 3:00)
Effective February 2, 2022, students in grades PK - 12 will follow an early dismissal scheduled on Wednesdays

2021-2022 Dates for Mid-term Progress Reports and End of Marking Periods

	Mid-term Progress Reports	End of Marking Periods
Manchester High School, Grades 9 - 12	October 6, 2021; December 10, 2021; March 4, 2022; May 11, 2022	November 5, 2021; January 21, 2022; April 1, 2022; June 7, 2022
Illing Middle School, Grades 7 - 8	October 6, 2021; December 10, 2021; March 4, 2022; May 11, 2022	November 5, 2021; January 21, 2022; April 1, 2022; June 17, 2022
Manchester Middle Academy, Grades 5 - 8	October 6, 2021; December 10, 2021; March 4, 2022; May 11, 2022	November 5, 2021; January 21, 2022; April 1, 2022; June 17, 2022
Bennet Academy, Grades 5 - 6	October 6, 2021; December 10, 2021; March 4, 2022; May 11, 2022	November 5, 2021; January 21, 2022; April 1, 2022; June 17, 2022
Elementary Schools, Grades K - 4	October 20, 2021; January 28, 2022; April 29, 2022	December 3, 2021; March 11, 2022; June 10, 2022

In compliance with Board of Education policy 6111, in the event of school closings due to bad weather, make-up days will begin June 21 through June 24, 2022. If there are three (3) or more snow days prior to January 31, 2022, school will be held on Tuesday, February 22, 2022. If more than 10 (ten) days are needed, days will be taken from April vacation starting with Friday, April 15, 2022.

2022-2023 Manchester Public Schools Calendar

Draft

School Begins: Thursday, September 1

2022	M	T	W	Th	F	Days
July					1	
	4	5	6	7	8	
	11	12	13	14	15	
	18	19	20	21	22	
	25	26	27	28	29	
August	1	2	3	4	5	
	8	9	10	11	12	
	15	16	17	18	19	
	22	23	24	25	26	
	29	30	31			
September				1	2	
	5	**6**	**7**	8	9	
	12	13	14	15	16	
	19	20	21	22	23	
	26	27	28	29	30	**19**
October	3	4	5	6	7	
	10	11	12	13	14	
	17	18	19	20	21	
	24	25	26	27	28	
	31					**20**
November		1	2	3	4	
	7	8	9	10	11	
	14	15	16	17	18	
	21	22	23	24	25	
	28	29	30			**18**
December				1	2	
	5	6	7	8	9	
	12	13	14	15	16	
	19	20	21	22	23	
	26	27	28	29	30	**17**

School Ends: June 16, 2023

2023	M	T	W	Th	F	Days
January	2	3	4	5	6	
	9	10	11	12	13	
	16	17	18	19	20	
	23	24	25	26	27	
	30	31				**19**
February			1	2	3	
	6	7	8	9	10	
	13	14	15	16	17	
	20	21	22	23	24	
	27	28				**18**
March			1	2	3	
	6	7	8	9	10	
	13	14	15	16	17	
	20	21	22	23	24	
	27	28	29	30	31	**23**
April	3	4	5	6	7	
	10	11	12	13	14	
	17	18	19	20	21	
	24	25	26	27	28	
						13
May	1	2	3	4	5	
	8	9	10	11	12	
	15	16	17	18	19	
	22	23	24	25	26	
	29	30	31			**22**
June				1	2	
	5	6	7	8	9	
	12	13	14	15	16	
	19	20	21	22	23	
	26	27	28	29	30	**12**

Total days = 181

Summer Session

July 5 - July 29

New Staff Orientation

(School not in session) August 24, 25, 26

Professional Development

(School not in session) August 29 - September 1
(School not in session) November 8

First Day of School

Grades K-4, Gr 5, Gr 7, and Gr 9:	September 6
Grade 6, Grade 8, and Grades 10 - 12:	September 7
Head Start (Full Day):	September 12
PreSchool:	September 2

Important Dates

Tentative Date High School Graduation: TBD

Holiday/Vacation Period

July 4	Independence Day
September 5	Labor Day
October 10	Indigenous Peoples Day
November 11	Veterans Day
November 24-25	Thanksgiving Recess
December 26-	Winter Vacation Period
January 2	New Year's Day Observed
January 6	Three Kings Day
January 16	Martin Luther King, Jr.
February 20-21	Presidents' Day Recess
April 7	Good Friday
April 10-14	Spring Vacation Period
April 21	Eid al-Fitr
May 29	Memorial Day
June 19	Juneteenth

Abbreviated Day for Students and Staff

November 23, December 23, and June 14, or the last day of school

Date Adopted: Date Updated: Date Updated Weather Closings:

2021-2022 School Bell Times

	Regular Day		Early Dismissal		Emergency Dismissal		Delayed Opening - 2 Hour Delay		Delayed Opening - 3 Hour Delay	
	Start	End	Start	End	Start	End	Start	End	Start	End
Manchester High School, Grades 9 – 12	7:30 a.m.	2:00 p.m.	7:30 a.m.	12:30 p.m.	7:30 a.m.	11:00 a.m.	9:30 a.m.	2:00 p.m.	10:30 a.m	2:00 p.m.
Bentley Alternative Education	7:30 a.m.	2:00 p.m.	7:30 a.m.	12:30 p.m.	7:30 a.m.	11:00 a.m.	9:30 a.m.	2:00 p.m.	10:30 a.m.	2:00 p.m.
Manchester Regional Academy	7:30 a.m.	2:00 p.m.	7:30 a.m.	12:30 p.m.	7:30 a.m.	11:00 a.m.	9:30 a.m.	2:00 p.m.	10:30 a.m	2:00 p.m.
Illing Middle School, Grades 7 – 8	8:15 a.m.	2:45 p.m.	8:15 a.m.	1:15 p.m.	8:15 a.m.	11:45 a.m.	10:15 a.m.	2:45 p.m.	11:15 a.m.	2:45 p.m.
Manchester Middle Academy, Grades 5 - 8	8:15 a.m.	2:45 p.m.	8:15 a.m.	1:15 p.m.	8:15 a.m.	11:45 a.m.	10:15 a.m.	2:45 p.m.	11:15 a.m.	2:45 p.m.
Bennet Academy, Grades 5 - 6	8:15 a.m.	2:45 p.m.	8:15 a.m.	1:15 p.m.	8:15 a.m.	11:45 a.m.	10:15 a.m.	2:45 p.m.	11:15 a.m.	2:45 p.m.
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Head Start	8:15 a.m.	2:45 p.m.	8:15 a.m.	12:30 p.m.	8:15 a.m.	11:45 a.m.	10:15 a.m.	2:45 p.m.	11:15 a.m.	2:45 p.m.

**Dismissal at 3:00; Bus at 3:40*

Students in grades PK - 12 will follow an early dismissal scheduled on Wednesdays beginning 10/6/2021 and ending 6/1/2022

2021-2022 Dates for Mid-term Progress Reports and End of Marking Periods

	Mid-term Progress Reports	End of Marking Periods
Manchester High School, Grades 9 - 12	**October 6, 2021; December 10, 2021; March 4, 2022; May 11, 2022**	**November 5, 2021; January 21, 2022 (exams January 24 - 27); April 1, 2022; June 7, 2022 (exams June 8 - 10, 13)**
Illing Middle School, Grades 7 - 8	**October 6, 2021; December 10, 2021; March 4, 2022; May 11, 2022**	**November 5, 2021; January 21, 2022; April 1, 2022; June 17, 2022**
Manchester Middle Academy, Grades 5 - 8	**October 6, 2021; December 10, 2021; March 4, 2022; May 11, 2022**	**November 5, 2021; January 21, 2022; April 1, 2022; June 17, 2022**
Bennet Academy, Grades 5 - 6	**October 6, 2021; December 10, 2021; March 4, 2022; May 11, 2022**	**November 5, 2021; January 21, 2022; April 1, 2022; June 17, 2022**
Elementary Schools, Grades K - 4	**October 20, 2021; January 28, 2022; April 29, 2022**	**December 3, 2021; March 11, 2022; June 10, 2022**

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