



JIS Access Code of Conduct

Welcome to the Jakarta International School. We take pride in maintaining a safe, inclusive, and respectful environment where all members can thrive academically, socially, and personally. Our entry code of conduct sets out the behavioral expectations we have for everyone who enters our school premises, including students, staff, faculty, parents, contractors, and visitors.

By adhering to these expectations, we ensure that our community upholds the highest standards of behavior, promotes diversity and inclusion, and fosters a culture of learning and personal growth. Everyone who enters this campus is expected to follow and uphold the access code of conduct:

Respectful Behavior

- All members of the community are expected to be polite, respectful, and courteous to others always.
- Adults are expected to demonstrate role model behavior to children.

Child Safeguarding

- Elementary aged children should always be under adult supervision.
- Only use designated adult/staff/faculty/visitor toilets and changing rooms.
- Avoid physical contact with students, always maintain appropriate boundaries between adults and children.

Safety and Security

- Visitors must always display their visitor badge and keep it court/pitch side during sports activities.
- Security and safety regulations must be followed. Security, safety, or school official's instructions must be always followed.
- Cigarettes, e-cigarettes, vaping devices, alcohol, weapons, and illegal substances are strictly prohibited, JIS reserves the right to screen vehicles and persons entering the campuses.
- Everyone has the responsibility to report an accident, near miss incident or security Incident.

Taking Photos and Videos

- Do not take photos or video of JIS security infrastructure, equipment, personnel, or practices.
- Privacy and data protection are a shared responsibility. Please be mindful of those in your photos and videos. Only take photos of children with parent consent, and only take photos of staff and faculty with school consent.
- Privacy and sharing guidelines are posted around the school, be sure to check them out.

Environment and Sustainability

- Facilities must always be kept clean and tidy. All trash should be placed in the designated trash cans and separated into recyclable and non-recyclable as displayed.
- Community members should respect the school property and avoid any damage, defacing or contamination of gardens, facilities, and equipment.
- Our neighboring communities are valued members of our community, their access, privacy, and property must always be treated respectfully.

Failure to adhere to this Access Code of Conduct may include having access privileges restricted or withdrawn.

QUESTIONS? Please contact our Risk Management Office: riskmanagement@jisedu.or.id