



2023-2024 Academic Year

Dear Ursuline Seniors,

Thank you for your commitment to serving others, as St. Angela models for us. Our Senior Serviam Program continues to be an integral part of our students’ growth and development, and Campus Ministry is happy to share the following program guidelines with you. It is our hope that these revised guidelines will help you prepare for the upcoming school year. Please refer to the FAQs for clarification, and as always, please feel free to reach out with specific questions or concerns.

Grade	Focus	On-Campus Service Internship	Off-Campus Service Learning Experience	Total Hours Served
12	Senior SERVIAM Program	30	50	80

As members of the Class of 2024, you will earn 80 service hours for completing your On-Campus Service Internship and Off-Campus Service Learning.

What is the Senior Serviam Program?

The community service component of Ursuline Academy reaches its pinnacle during Senior year when students devote 80-hours of service to the UA community and partner service organizations in the area. Rising seniors are invited to reflect on their unique gifts, talents and passions, and how God may be calling them to serve others during their final year at Ursuline.

Once the school year begins, seniors will complete a Service Internship Application. On the application, seniors will read through the Ursuline departmental internships - namely, Advancement; Admissions; Communications & Marketing; Athletics; Technology; Performing Arts; and, Campus Ministry - and they will indicate their top preferences and explain why. Once paired with an on-campus department, seniors will assist with ongoing programs, new initiatives and take on leadership roles. With department directors/supervisors, seniors will serve during the school day, before and after school, and/or for special events depending on needs and availability.

At the end of the first semester, seniors will complete a Service Learning Application. On the application, seniors will read about the different focus areas for service - namely, the Elderly;

Education & Literacy; Individuals with Special Needs; Food Insecurity, Economic Poverty & the Unhoused; and, Care for Creation & Environmental Justice - and they will indicate their top preferences and explain why. Taking into consideration students' schedules, needs and travel options, seniors will be paired with partnering organizations and do service with their peers. Seniors will be invited to carpool from school to the service organization during the month of May after AP Exams. Seniors will periodically meet in small groups to share, process and reflect on their experiences.

Please see below the projected dates for the Service Learning Experience in May 2024:
5/10 (training day, half day); 5/17; 5/20; 5/21; 5/22; 5/23; 5/24 (half day & group processing);
5/28; 5/29; 5/30; 5/31 (group processing & Class Day)

*Full day = about 6 hours of service, and Half day = about 3 hours of service

*Please note that any scheduling conflicts due to AP Exams or spring sports will be addressed on an individual basis.

As always, please feel free to reach out with specific questions or concerns, and see below for some frequently asked questions.

Sincerely,

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Frequently Asked Questions

1. What is the timeline? And when can I start earning service hours?

The Senior Serviam Program will begin in September and end in May: 30 hours of on-campus service spread throughout the academic year, and 50 hours of off-campus service in May. Once you complete the Service Internship application and are paired with a department in September, you can begin your on-campus service.

2. Why the change from previous years?

We are acutely aware of the challenges of finding service organizations that align with the Mission of our school, meet the scheduling needs of seniors and families, and foster joy, personal growth, and satisfaction while serving people in particular need. As with all school programs, there comes a time to evaluate the effectiveness and success of programming, and the Campus Ministry Team has conducted an intensive evaluation process of the previous Senior Serviam Project. In collaboration with Administration, we expanded the allowed service hours at and for the betterment of Ursuline Academy in October, 2022 for grades 10-12. In addition, we conducted surveys, spoke with current and former seniors about their service experiences, and examined our service guidelines and tracking system. It became clear that the Senior Serviam Project needed to be

revised in order to better meet the needs of students and families and to create greater opportunities for collaborative service work for the betterment of Ursuline and communities in need.

3. What if I still have make-up hours to complete?

If you have makeup hours from previous years that need to be completed, we ask that you continue to complete those over the summer months and into the school year. Because service at Ursuline is cumulative, you will need to finish those make-up hours to graduate.

4. How will I track my service hours?

We will use the online service tracking system, MobileServe. Beginning in September, the Campus Ministers will help all students register, login and learn the new system. Using the app, your supervisors will be able to verify your hours right away, or by submitting your hours with appropriate contact information, supervisors will verify your hours electronically. Once hours are verified, the Campus Ministers can review and approve your completed hours.

5. Will there be a Senior Service Fair?

Yes, the Senior Service Fair will be held on the last day of classes (5/31), affectionately known as Class Day. Seniors will be given the opportunity to share their service experiences with the whole community - what they did, how it impacted them, and what they hope to carry forward.

6. What if I am already a Peer Minister? How is that program changing?

The Peer Ministry program is continuing as an on-campus service internship and a theology course. Unlike the previous two years, Peer Ministers will plan and lead four underclasswomen retreats in Spring 2024, and like the other service internships, Peer Ministers will earn 30 hours of service by ministering to the spiritual needs of the school community.

7. What if I am not a Peer Minister?

In September, all non-Peer Minister seniors will be given the opportunity to serve the Ursuline community in unique and life-giving ways. Seniors will apply for an on-campus service internship, and throughout the academic year, they will serve the school community utilizing their gifts and talents. They will earn 30 hours of service for their commitment, dedication and service for the betterment of the school community.