

AGENDA

**Addison Central School District
Executive Committee
Committee Meeting
Thursday, October 5, 2023, 8:10 am - 9:00 am
VIRTUAL**

ACSD District Vision and Mission

OUR VISION

Our vision is for all ACSD students to reach their full learning potential, have a sense of belonging in our schools, and enrich our community and the communities where they live in the future.

OUR MISSION

Our mission is to provide high-quality, equitable, and varied learning environments that inspire a passion for learning and growth among our students.

Please click the link below to join the webinar:

Link to join Webinar

<https://us06web.zoom.us/j/81211013126>

- A. Call to Order Upon Reaching a Quorum
 - 1. Introductions - Board Members, Administrators and Staff
- B. Public Comment - Agenda Items
- C. Approve Minutes from 9/20/2023 and 9/29/2023
- D. Committee Discussion:
 - 1. Work Plan
- E. Public Comment - Any topic
- F. Adjournment

***Public Comment Guidelines:**

Public comments are encouraged and welcome at each regular board meeting during the period designated for public comment. Comments are limited to three minutes per person. Citizens will be called to make their statement by the board chair. Public comments regarding personnel, students or legal matters will not be heard by the Board.

MINUTES



Addison Central School District

Executive Committee

Special Meeting

Wednesday, September 20, 2023, 8:00 am - 9:00 am

Virtual Meeting

A. Call to Order Upon Reaching a Quorum

Called to order upon reaching a Quorum at 8:25 AM

B. Introductions - Board Members, Administrators and Staff

Present: Barb Wilson, Lindsey Hescock, Mary Heather Noble, and Interim Superintendent Tim Williams

C. Public Comment - Agenda Items No public comment

D. Committee Discussion:

Barb Wilson presented the draft Board Work Plan spreadsheet. The group reviewed the draft, made edits, and provided estimates on when the Board would need to focus on upcoming tasks over the 2023-24 academic year. The incomplete draft will be shared with the Board at the 9/25 Board meeting for initial feedback prior to the Executive Committee's continued work.

1. Work Plan

Barb Wilson presented the draft Board Work Plan spreadsheet. The group reviewed the draft, made edits, and provided estimates on when the Board would need to focus on upcoming tasks over the 2023-24 academic year. The incomplete draft will be shared with the Board at the 9/25 Board meeting for initial feedback prior to the Executive Committee's continued work.

E. Public Comment - Any Topic No public comment

F. Adjournment

Meeting adjourned at 9:35 AM

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DRAFT

MINUTES



**Addison Central School District
Executive Committee
Committee Meeting
Friday, September 29, 2023, 8:00 am - 9:00
am Virtual Only**

ACSD District Vision and Mission

OUR VISION

Our vision is for all ACSD students to reach their full learning potential, have a sense of belonging in our schools, and enrich our community and the communities where they live in the future.

OUR MISSION

Our mission is to provide high-quality, equitable, and varied learning environments that inspire a passion for learning and growth among our students.

A. Call to Order Upon Reaching a Quorum

Meeting called to order at 8:11 AM

1. Introductions - Board Members, Administrators and Staff

Present: Mary Heather Noble, Lindsey Hescok, Barb Wilson and Interim Superintendent Tim Williams.

B. Public Comment - Agenda Items None

C. Approve minutes from 9/20/2023

Minutes were not available prior to the

meeting D. Committee Discussion:

1. Work Plan

The committee spent time focused on Section 5 "Board Affairs" of the work plan and made several modifications to the plan.

E. Public Comment - Any topic None

F. Adjournment

Meeting Adjourned at at 9 AM.

Respectfully submitted,
Barb Wilson

***Public Comment Guidelines:**

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DRAFT

ACSD BOARD WORK PLAN FOR 2023-2024 (DRAFT)

Work Item	Responsible	J u l y	A u g u s t	S e p t e m b e r	O c t o b e r	N o v e m b e r	D e c e m b e r	J a n u a r y	F e b r u a r y	M a r c h	A p r i l	M a y	J u n e	A s R e q u i r e d
1. Strategic Plan and Progress Review														
1.1. Review and provide input on plan			X	X										
1.2. Approve plan					X									
1.3. Monthly implementation status updates							X	X	X	X				
1.4. Receive progress reports towards Strategic Plan strategies and action steps (quarterly)													X	
1.5 Review Annual Report (March 2025)														
2. Hire a Permanent Superintendent														
2.1. Post Position/Receive Applications				X										
2.2. Review applications/select finalists					X									
2.3. Interview finalist candidates						X								
2.4. Select candidate and negotiation contract						X								
2.5. Announce candidate							X							

ACSD BOARD WORK PLAN FOR 2023-2024 (DRAFT)

Work Item	Responsible	J u l y	A u g u s t	S e p t e m b e r	O c t o b e r	N o v e m b e r	D e c e m b e r	J a n u a r y	F e b r u a r y	M a r c h	A p r i l	M a y	J u n e	A s R e q u i r e d
2.6. Work with Mac & Jake to establish superintendent evaluation goals and objectives (June 2024?)													X	
3. Finance and Budget Development														
3.1. Review FY25 budget drivers				X										
3.2. Review FY25 budget development					X	X								
3.3. FY25 Cost Center Presentations							X							
3.4. Review draft FY25 budget							X	X						
3.5. Approve final FY25 budget book and warning language								X						
3.6. Annual Budget Meeting								X						
4. Preparation work towards Bond														
5. Contract Negotiations														
5.1.														
5.2.														
5.3.														
6. Board Affairs														

ACSD BOARD WORK PLAN FOR 2023-2024 (DRAFT)

Work Item	Responsible	J u l y	A u g u s t	S e p t e m b e r	O c t o b e r	N o v e m b e r	D e c e m b e r	J a n u a r y	F e b r u a r y	M a r c h	A p r i l	M a y	J u n e	A s R e q u i r e d
6.1. Elect board officers at first meeting after annual elections										X				
6.2. Make committee assignments and other appointments										X				X
6.3. Onboard new board members										X	X	X	X	
6.4. Receive committee reports		X	X	X	X	X	X	X	X	X	X	X	X	X
6.5. Hold board retreats (2 to 3/year)		X										X		X
6.6. Review and develop plan for adopting new AOE Governance Rules					X				X	X	X			
6.7. Conduct and review board self-evaluation											X			
6.8. Set board goals/objectives annually												X		
6.9. Prepare and approve annual board work plan				X	X									
6.10. Schedule and hold Board education sessions ¹ (schedule and topics to be set as part of work plan)														X

¹ Need to figure process on how we decide on topics and frequency. Topics could include SEPAC presentation, educational finance presentation, etc.

ACSD BOARD WORK PLAN FOR 2023-2024 (DRAFT)

Work Item	Responsible	J u l y	A u g u s t	S e p t e m b e r	O c t o b e r	N o v e m b e r	D e c e m b e r	J a n u a r y	F e b r u a r y	M a r c h	A p r i l	M a y	J u n e	A s R e q u i r e d
6.11. Review board norms annually												X		
6.12. Review board vision and mission statement annually												X		
6.13. Review and approve contracts presented by committees and/or administration														X
6.14. Review and approve policies as presented by the Policy Committee														X
7. Community Relations and Engagement														
7.1. Back to School Nights				X										
7.2. FY25 Budget Driver Outreach							X							
7.3. Other important regular outreach?														
7.4. Soliciting other important community feedback?														
7.5. End-of-Year Projects & Graduation Ceremony													X	
8. Superintendent Goal Setting and Evaluation														

ACSD BOARD WORK PLAN FOR 2023-2024 (DRAFT)

Work Item	Responsible	J u l y	A u g u s t	S e p t e m b e r	O c t o b e r	N o v e m b e r	D e c e m b e r	J a n u a r y	F e b r u a r y	M a r c h	A p r i l	M a y	J u n e	A s R e q u i r e d
8.1.														
8.2.														
8.3.														