



# Mill Levy Override Oversight Committee

## MEETING NOTES

June 1, 2021 6:00-7:30 p.m. @ WebEx

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- (11) Members present:** Kenneth Davis, Jerry Carney, Dierdre Aden-Smith, Ayla Bertetto, Jacqueline Dowds-Bennett, AJ Mangum, Jane Morgan, Karen Petersilie, Jan Rennie, Jay Smith and Daniel Yaciuk
- (7) Members absent:** Cynthia Bernard, Stacy Fisher, Erin Hobson, Chip MacEnulty, Elaina Richardson, Joseph Shelton and Vickie Tonkins
- (2) Guests attending:** Linda Sanders – Director of Professional Development  
Cory Notestine – Executive Director of Student Success & Wellness

**Ex-Officio members present:** Glenn Gustafson and Kim Gilstrap

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### Preliminary Items:

- Welcome and Introductions:  
Chairman Davis began the meeting at 6:02 pm  
It was immediately noted that Ms. Gilstrap was having technical issues in Webex, but in attendance. Mr. Gustafson also announced that he may have to leave early, due to a family emergency.
- Approval of the Agenda:  
The committee reviewed this evening's agenda and the agenda was unanimously approved.
- Approval of the Meeting Notes:  
Mr. Davis called for a motion to approve the meeting notes from February 16, 2021, which were also unanimously approved, with first and second motions from Karen Petersilie and AJ Mangum.
- Public Feedback Form Submissions:  
Ms. Gilstrap was unable to report on this, due to audio/video issues. However, Mr. Gustafson informed the committee that there have been no submissions or inquiries, to date.
- PIP Review Inventory:  
Mr. Gustafson, spoke on behalf of Ms. Gilstrap and noted the PIPs that have been reviewed, for FY 20-21. He then, spoke to the remaining PIPs, which are due for review. Mr. Gustafson added that this report will now also be an essential part of every meeting packet.
- Monthly Financial Statement Update - April:  
Mr. Gustafson jumped right in, observing the Property Tax revenue deficit. He reiterated that May and June will still bring in most of that revenue. Overall, expenditures are well in alignment with the budget, with only a few notable exceptions. PIP 2000-7B appears to be over budget for the month of April. However, it is still under budget for the year, which is why PIP owner, Linda Sanders, is submitting a proposal of amendment to the PIP language. In addition, PIPs 2000-5a and 2000-5b are way behind in their spending, on which will be followed up. However, Procurement is keeping busy, with last minute, end-of-year purchases coming through.
- MLO Phase-in Report:  
Mr. Gustafson advised the committee that he, Amber Hickman and Ms. Gilstrap reviewed the Phase-In report earlier that day and made note of a couple of changes to be made. Although the 2000 MLO items never change, the correct number of staff needs to be updated, for PIP 9B (should be a total of 58, with 2

Prof). Also, PIP 2017 – 1B was not costed out correctly and he will propose a small inflation factor adjustment, to correct that anomaly. No other issues were found and the district is still fully on track with the bond debt payoff.

#### **Action Items:**

8. Guest, Linda Sanders; Teacher and Technology Training: 2000-7B – Proposed Amendment:  
Ms. Sanders began with an introduction of herself, followed by a short history on her career and tenure with CSSD-11. She is proposing an amendment to the language, of PIP 2000-7B. It has been noted that in past years it has been difficult for her to spend the funds allocated to her MLO item, due to the “Teacher only” limitations, as stated in the PIP description. In addition, the new “Push-in” philosophy enables on-site embedded training. The allocated funds provide more than necessary to keep the teachers within the literacy standards. Since the Pandemic changed the course of education, Ms. Sanders discovered a learning platform that offers much more and would afford the Educational Support Professionals (ESP) to have access to courses, which are appropriate and beneficial to meeting the District’s goal in collaborative education and learning. The committee expressed their support in moving forward with the amendment, which will be presented to the Board of Education on June 9, 2021.

#### **Non-Action Items:**

9. Update: Audit Committee Policy:  
Mr. Gustafson explained that the Audit Committee work is mostly between September and December. Their duties include selection of new auditors, review of reports at the end of October, meet with auditors to discuss areas of emphasis and focus, etc. At the end of the 3-month period, they report the findings to the Board of Education (BOE). However, the other nine months of the year do not provide enough audit activity or value. The BOE would like to merge this committee into the DAC budget committee, as a sub-committee and have the board treasurer serve as Chair. It was specifically expressed to avoid merging with the MLOOC. The attached packet reflects omission of item #3: Audit Advisory Committee, which now may be cross-referenced with Board policy 1-AE. Financial oversight will now be maintained by the DAC budget committee. The school-site audit is the only function that will not be transferred, which will be left to the administrative staff in the district. This sums up the proposal, with no questions from the MLOOC.
10. Charter Schools’ PIPs Review (2000-21A & 21B, 2017-9):  
Mr. Gustafson began with acknowledgement that this is the last MLOOC meeting that he will attend, in the capacity of Deputy Superintendent/CFO, as his retirement becomes effective July 1, 2021. He assured the committee he will be around and involved in the community and D11. In continuing, Mr. Gustafson explained the Charters are issued a “fair share” of all MLO allocated funds, based on their final enrollment. Upcoming years may prove to be challenging, as funding becomes insufficient in meeting the statutory requirement, due to enrollment from potential additional charter schools coming into the District. Likely, this will be remedied with an inflation factor or by moving money from another PIP. The inflation factor is figured based on the prior year’s Denver/Boulder CPI-U, which is the state inflation number used for the School Finance Act (currently 2%). Mr. Gustafson expressed his sadness in leaving could be partially contributed to losing the responsibility of setting the property tax levy, for next year. It will prove to be interesting, as an expected jump of 20% in assessed valuation, when the District has averaged approximately 5%.

Chairman Davis spoke up to entertain a motion to show the committee’s appreciation for Mr. Gustafson’s support, assistance and leadership through the past years. All members agreed and thanked him, as well. Mr. Gustafson, again expressed his melancholy disposition, in vacating his position. He graciously stated his pleasure and enjoyment in his participation and relationship with the MLOOC, as he kindly thanked them for the acknowledgement.

11. Guest, Cory Notestine; Review of PIP 2017-1: Comprehensive Student Support Model:  
Mr. Notestine began with observing that although there has been a late start in hiring, due to COVID-19, those positions require a higher skillset and greater licensure. The challenge to find qualified candidates is intensified by the lack of available therapists and psychologists. Not only do these positions fulfill

programmatic elements, they are a tremendous resource, as we reintroduce staff and students in a post-pandemic environment. Included in the meeting packet, is his “Phasing Plan”, for this PIP. He continued with charted statistics on K-5 students, which he presented for the committee, highlighting 5 key components: 1) Student/Teacher relationships; 2) Self-efficacy; 3) Sense of belonging; 4) Emotional regulation; 5) Self-management. He stressed the importance of targeting this age range, prior to entry into high school, where issues tend to become more prevalent. To ensure success, results have been collected from a 3-year study, for which teachers offer observations and feedback on their students, by age/grade level. In addition, age appropriate students (grades 3-5) were given the opportunity to do a self-report on how they view themselves. The results, beginning with FY 18-19 show growth in both teacher and student perception, a 10% gain in students’ development of emotional regulation. In closing, Mr. Notestine suggested that the post-pandemic environment should prove to be a good time for this type of assessment. With students’ elevated needs and the opportunity to provide a solid foundation of support, through 1:1 with counselors, expectations are to provide a higher percentage of long-term student success. Mr. Notestine left with an additional comment of gratitude to Mr. Gustafson, for his help and support.

12. *FY 21-22 Meeting Schedule and Committee Members:*

Chairman Davis brought to attention, the new Meeting Schedule and MLOOC Members listed, with 5 open committee positions. He requested the committee members to keep in mind anyone they might know, in the community, that would be interested in volunteering their time to serve on the MLOOC.

Co-Chair Carney added that summer vacation may prevent some from attending the August meeting, like himself.

Mr. Gustafson informed the committee that he is working on a game plan, with Amber Hickman and Kim Gilstrap, for recruiting efforts through entities like PTA groups, DAC and SAC committees and even the local TV broadcasting station channel 16. He also plans to compose an email, addressing school principals to enlist or assist in recruiting.

**NOTE:** Chairman Davis asked all members to please notify Ms. Gilstrap or himself, with confirmation of attendance to the August 17 meeting. Plans have been made for this to be an in-person meeting.

13. *Future Agenda Items:*

Mr. Gustafson announced the departure of David Engstrom (current position is CSSD11 Deputy Superintendent), as he has accepted a Superintendent position at Robinsville, MN. His tenure will end on June 30, 2021. He then turned to suggestions for future agenda items to include a return visit from Dani Ewen, with exciting updates in employee compensation. In addition, the MLOOC may consider PIP reviews, for ELL (English Language Learner), SPED (SPecial EDucation) and GT (Gifted and Talented). Mr. Gustafson also mentioned that next year will be time for the Performance Review and he has started the planning process, with Procurement, in going out for bid.

Co-Chairman Carney suggested that we move forward with having Ms. Ewen back, in August, to review employee compensation, with which the committee agreed.

Chairman Davis stated he would like to have a general discussion surrounding amendments and the impact resulting from those changes, in August or September.

Ms. Petersilie expressed interest in discussing any impact to students, who were affected by a “rotation schedule”, where they were only allowed to attend in-person classes 50% of the school week, due to the constraints brought on by the pandemic. Chairman Davis favorably replied and, with no other comments, concerns or questions, the meeting was adjourned at 7:10pm.

\*\*\* Adjournment \*\*\*

**Next Meeting:** Tuesday, August 17, 2021      6:00pm      D11 Admin. Building Boardroom