

Records Management Board of Education Policy Update

Policy Committee Actions to Date

Policy	Point of Contact	Details	Status
GCFA Hiring if Instructional Staff/Portability of Non-Probationary	Executive Director of Human Resources	Board moved to action/consent	Adopted
JLCDC Medically Necessary Treatment in School Setting	Executive Director of Special Education	New Policy aligned to CRS	Adopted
JLCDC-R Medically Necessary Treatment in School Setting	Executive Director of Special Education	New Policy aligned to CRS	Adopted
GBEB Staff Dress Code	Executive Director of Human Resources	Recoded to GBEB; returned to committee by BOE with suggested revisions	Deleted/Removed
GBEB-R Facilities, Operations, and Transportation Staff Dress Code	Executive Director of Human Resources	Recode of current GBEB; returned to committee by BOE with suggested revisions	Deleted/Removed
KDE-E-1 Emergency Operations Plan (Safety, Readiness and Incident Management Planning)	Director of Security	Updated to reflect ECOT team - exhibits will be repealed	Repealed
KDE-E-2 Emergency Response Plan	Director of Security	Updated to reflect ECOT team - exhibits will be repealed	Repealed
LC Research Projects, Studies, Experiments and Surveys	Education Insights	Changes to Department and Division Head; returned to committee with revisions BOE. Adopted as revised 3.22.23	Adopted
KB Parent Involvement		Introduced with revision. Held over to 4.14.23	Committee
AKB Parent Partnerships	Board of Education	Review in 5/17/23 work session	Adopted

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EEAA Transportation Eligibility	Director of Transportation	Revised to align to services provided for Purple Star families living on Peterson Air Force Base.	Revised
EEAA-R Transportation Eligibility - Regulation	Director of Transportation	Revised to align to services provided for Purple Star families living on Peterson Air Force Base.	Revised
EEAC-R Bus Scheduling and Routing - Regulation	Director of Transportation	Revised to align to services provided for Purple Star families living on Peterson Air Force Base.	Revised
JKA Use of Physical Intervention and Restraints - Policy	Executive Director of Student Services	Revised to align with new statutory language resulting from the passage of House Bill 22-1376. New Language redefines a physical restraint to be any hold longer than one minute. Previous language defined physical restraint as a hold longer than five minutes. Regulations and exhibits changed to match new practice.	Revised
JKA-E-1 Informed Consent for Restraint - Form	Executive Director of Student Services	Revised to align with new statutory language resulting from the passage of House Bill 22-1376. New Language redefines a physical restraint to be any hold longer than one minute. Previous language defined physical restraint as a hold longer than five minutes. Regulations and exhibits changed to match new practice.	Revised
JKA-E-2 Semi-Annual Summative Use of Restraint - Form	Executive Director of Student Services	Revised to align with new statutory language resulting from the passage of House Bill 22-1376. New Language redefines a physical restraint to be any hold longer than one minute. Previous language defined physical restraint as a hold longer than five minutes. Regulations and exhibits changed to match new practice.	Revised
JKA-E-3 Use of Restraint Report - Form	Executive Director of Student Services	Revised to align with new statutory language resulting from the passage of House Bill 22-1376. New Language redefines a physical restraint to be any hold longer than one minute. Previous language defined physical restraint as a hold longer than five minutes. Regulations and exhibits changed to match new practice.	Revised

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JKA-R Use of Physical Intervention and Restraints - Regulation	Executive Director of Student Services	Revised to align with new statutory language resulting from the passage of House Bill 22-1376. New Language redefines a physical restraint to be any hold longer than one minute. Previous language defined physical restraint as a hold longer than five minutes. Regulations and exhibits changed to match new practice.	Revised
IHBJ Parent Involvement in Title 1 Education	Director of Curriculum and Instruction	Proposed for repeal as IHBJ	Repealed
IHBJ-R Parent Involvement in Title 1 Education	Director of Curriculum and Instruction	Proposed for repeal as IHBJ-R	Repealed
DIA Online Schools and Online Programs (Permissible Documentation)	Senior Executive Director of Financial Services	Adopted (previous JH-R-2) by board.	Adopted
JH-R (now JH-R-1) (switched to JH-R-2 in Sep 2020) Online School Students Participation and Absences (new)	Director of Enrollment	Language added to define synchronous and asynchronous learning for online schools. Repealed as JH-R-2 and readopted as DIA	Repealed
KBA Parent/Guardian and Family Engagement in Title I	Director of Title 1	Proposed for adoption (formerly IHBJ); adopted January 25, 2023	Adopted
KBA-R Parent/Guardian and Family Engagement in Title I	Director of Title 1	KBA-R Parent/Guardian and Family Engagement in Title I	Adopted
GBEBA Staff Dress Code	Executive Director of Human Resources	Recode of current GBEB; returned to committee by BOE with suggested revisions	Adopted
GBGB Staff Security and Safety	Executive Director of Human Resources	repealed in 2018 and added to A series/management directives. Required by law; returned to committee by BOE with suggested revisions	Adopted

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KDE Crisis Management (Safety, Readiness and Incident Management Planning)	Director of Security	Updated to reflect ECOT team - exhibits will be repealed	Revised
JLCD Administering Medicines to Students	School Nurses	Regulation language added to policy	Revised
JFBA/JFBB School Choice-Open Enrollment and Transfers	Director of Enrollment	Revised to accommodate more choice options	Non-Action
JFBA/JFBB-R-1 School Choice-Open Enrollment and Transfers-Regulation	Director of Enrollment	Revised to accommodate more choice options	Non-Action
EEAC Bus Scheduling and Routing	Director of Transportation	Revised to align to services provided for Purple Star families living on Peterson Air Force Base.	Revised
JS-E-3 Parent/Guardian opt Out Declaration for Usage of Technology and Internet Resources	Director of LRT	Language revised to Opt-In for restricted internet access. Spanish translation completed and updated.	Revised
KDB-R Regulation to Policy KDB, Public Right to Know/Freedom of Information	Director of Policy and Archives	Policy and regulation revised to align with Colorado Open Records Act statutory language. Changes include the use of public records and an increase in fees associated with processing CORA requests. Fees changed from \$20 USD/hour to \$30 USD/hour.	Revised
JRA/JRC Student Records/Release of Information on Students	Director of Policy and Archives	JRA/JRC revised to separate student records and release of student records from student data and information privacy	Committee
JRA/JRC-E Annual Notification of Parent/Guardian Rights	Director of Policy and Archives	Minor changes to align with federal/state language - use of eligible student versus adult student	Committee
JRA/JRC-E-3 opt out form for Student Publish	Director of Policy and Archives	JRA/JRC E-2 is being added to have a standalone Opt-out to the military recruiting list	Committee
JRA/JRC-R-1 Request to Review/Amend Education Records	Director of Policy and Archives	JRA/JRC E-1 is being revised to remove opt Out information from the list of parent rights related to student records	Committee

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JRA/JRC-R-2 Privacy and Protection of Confidential Student Information - Privacy and Protection Procedures	Director of Policy and Archives	JRA/JRC E-2 is being added to have a standalone Opt-out to media/images/publications	Committee
JRCA Sharing of Information Between School and State Agency	Director of Policy and Archives	Policy JRCA is being proposed for adoption to clarify our districts sharing of information with local law enforcement	Committee
JRCB Privacy Protection of Confidential Information	Director of Policy and Archives	Policy JRCB is being added to separate student data privacy from student records and the release of records	Committee
JRCB-R Privacy Protection of Confidential Information - Data Breach; Providers, etc.	Director of Policy and Archives	Regulation JRCB-R is being proposed to outline practices associated with student data PII data breaches.	Committee
KDB Public's Right to Know/Freedom of Information	Director of Policy and Archives	Policy and regulation revised to align with Colorado Open Records Act statutory language. Changes include the use of public records and an increase in fees associated with processing CORA requests. Fees changed from \$20 USD/hour to \$30 USD/hour.	Revised
KEC Public Concerns About Instructional and Library resources	Director of Curriculum and Instruction	Revised to provide clarity on selection process; community member asked for revision	Committee
EJ Service Animals	Director of Risk Related Activities	Changes to incorporate new classifications of animals and to provide process for registration of animals; will be recoded to IMG Animals in Schools	Committee
EJ-R Regulation to Policy EJ, Service Animals	Director of Risk Related Activities	Changes to incorporate new classifications of animals and to provide process for registration of animals; will be recoded to IMG Animals in Schools	Committee
FF Naming Facilities	Director of Facilities	Revisions to accommodate new process and 6 year waiting period	Revised
FF-E Naming Facilities	Director of Facilities	Revisions to accommodate new process and 6 year waiting period	Revised
GBC - Whistleblower Protections		Details protections for serious infractions of staff conduct. Policy awaiting BOE review.	Committee

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GBEB Staff Conduct (Responsibilities)	Executive Director of Human Resources	Introduced to align with CASB/Board work session; on hold for policy realignment	Adopted
GBEB-R-1 Staff Conduct	Executive Director of Human Resources	Introduced to align with CASB/Board work session; on hold for policy realignment	Adopted
GBEB-R-2 Staff Conduct	Executive Director of Human Resources	Introduced to align with CASB/Board work session; on hold for policy realignment	Adopted