

**SWEDESBORO WOOLWICH SCHOOL DISTRICT**

**PERMANENT YEARLY DISMISSAL PROCEDURE FOR YOUR CHILD AT THE END OF SCHOOL DAY**

• A FORM MUST BE COMPLETED FOR **EACH CHILD** IN YOUR FAMILY •

NAME: \_\_\_\_\_ GRADE: \_\_\_\_\_

SCHOOL: \_\_\_\_\_ HOMEROOM TEACHER: \_\_\_\_\_

• (v) Check off each day according to your child's schedule

•• Make sure you sign and date this completed form

••• Your child must hand in this completed form at the open house or 1<sup>st</sup> day of school

**PEOPLE – OTHER THAN PARENT—APPROVED TO PICK UP YOUR CHILD FOR DISMISSAL – ID REQUIRED**

Name	Relationship	Contact Phone Number
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

	MO N	TUE	WED	THU R	FRI	COMMENTS
BUS # _____						(Students cannot use different buses. <u>DISTRICT POLICY</u> - 1 bus, 1 seat, 1 stop)
PARENT PICK-UP (IN MULTIPURPOSE ROOM—ID REQ'D)						
AMAZING PLACE						
COMET CARE						
GODDARD						
KIDDIE ACADEMY						
KINDER CARE						

**EVERY TIME YOU DEVIATE FROM THIS YEARLY DISMISSAL PROCEDURE, YOU MUST FILL OUT A DAILY COMMUNICATION FORM AND SEND IT TO SCHOOL WITH YOUR CHILD**

(ADDITIONAL FORMS ARE AVAILABLE AT THE MAIN OFFICE AND ON THE DISTRICT WEBSITE)

**IF YOU ARE UNABLE TO FILL OUT A DAILY COMMUNICATION FORM YOU MUST CALL THE MAIN OFFICE AND SPEAK TO SOMEONE AT THE SCHOOL. DO NOT EMAIL TEACHER OR LEAVE A MESSAGE ON VOICE MAIL.**

**\*\*\*YOU MUST BRING ID WITH YOU EVERY TIME YOU SIGN YOUR CHILD OUT OF SCHOOL\*\*\***

WE WILL NOT RELEASE YOUR CHILD WITHOUT PROPER ID

PARENT/GUARDIAN (SIGNATURE): \_\_\_\_\_ DATE: \_\_\_\_\_

8/2023