RED BANK BOROUGH PUBLIC SCHOOLS BOARD OF EDUCATION REGULAR VOTING MEETING

TUESDAY, July 25, 2023 7:00 PM



Red Bank Borough Board of Education

Dominic Kalorin, President
Erik Perry, Vice President
Christina Bruno
Jennifer Garcia
E. Pamela McArthur
Ann Roseman
Dr. Frederick Stone
Suzanne Viscomi

Jared J. Rumage, Ed.D. Superintendent of Schools Anthony Sciarrillo
Business Administrator/Board Secretary

MISSION

Driven by the needs of our children, we provide a safe, nurturing, and challenging learning environment for every student, every day.

VISION

We believe our children should Dream BIG.
We will inspire. We will challenge.
They will achieve.

1. 7:00 p.m. Call to Order by the Board President and Reading of the Sunshine Statement:

"Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 3, 2023. Notice of this meeting was published in the Asbury Park Press newspaper and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

At the commencement of the meetings, the Board is expected to immediately convene an executive session and expects to resume the public portion of its meeting upon its return from executive session. Members of the public will be able to participate in the meeting as per the agenda.

Fire exits are located in the direction indicated. In case of fire, you will be signaled by a bell and/or public address system. If so alerted, please move in a calm and orderly fashion to the nearest exit.

Need for Remote: Notice is hereby given that future meetings of the Red Bank Borough Board of Education may need to be held virtually. Visit www.rbb.k12.nj.us for access information and/or location changes.

The Red Bank Borough Board of Education shall allow members of the public to make public comments by audio, or by audio and video, if the remote public meeting is held over both audio and video, during the meeting. In advance of the remote public meeting, the Board shall allow public comments to be submitted to the Business Administrator by electronic mail using publiccomment@rbb.k12.nj.us and in written form sent to Red Bank Board of Education, 76 Branch Avenue, Red Bank, NJ 07701. Public comments submitted by 4:00 PM the Monday before the remote public meeting through electronic mail or by written letter shall be read aloud and addressed during the remote public meeting in a manner audible to all meeting participants and the public. The Board imposes a five minute time limit on individual comments with the same limits placed on the reading of written comments. Bylaw 0164.6 found on the District website has more details on Remote Public Board Meetings.

BOARD OF EDUCATION MEETING SCHEDULE

7:00 PM – Red Bank Primary School Cafeteria **Bold Indicates Change**

January 3, 2023

January 17, 2023

January 31, 2023 February 21, 2023

March 14, 2023

April 25, 2023 Public Budget Hearing May 16, 2023 (Red Bank Middle School)

June 6, 2023 June 20, 2023 July 25, 2023 (Retreat @ 5:00 PM) RBMS

August 15, 2023

August 29, 2023

September 12, 2023

October 10, 2023

November 14, 2023 December 12, 2023

January 2, 2024 Reorganization

- 2. ROLL CALL
- 3. FLAG SALUTE
- 4. BOARD CANDIDATE STATEMENTS
- 5. EXECUTIVE SESSION
 - a. Personnel
 - b. Attorney-Client Privilege
- 6. VOTING AND SWEARING IN OF NEW BOARD MEMBER
- 7. SUPERINTENDENT'S REPORT
 - a. Summer Update
- 8. COMMITTEE REPORTS
- 9. PRESIDENT'S REPORT

10. HEARING OF THE PUBLIC

Bylaw #0167 reads . . . "Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes."

11. STATEMENT TO THE PUBLIC

It may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting, the matter is thoroughly reviewed by the Superintendent and, when necessary, other school district administrators. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, and if the circumstances permit, it is then referred to the appropriate committee of the Board of Education. The members of the Board committee work with the Administration and the Superintendent to assure its understanding of the matter. When the Board committee and the Superintendent are satisfied that it may be presented to the Board of Education, the matter is placed on the agenda at a public meeting.

12. ACTION AGENDA

COMMUNITY RELATIONS - 1000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following COMMUNITY RELATIONS resolution(s) are approved as indicated:

NONE

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following COMPLIANCE resolution(s) are approved as indicated:

- **2022.** That the Board approves the Harassment, Intimidation or Bullying Report as submitted by the Superintendent on June 20, 2023.
- **2023.** That the Board approves the submission of the LEA Checklist and Plan for Virtual or Remote Instruction Programs for 2023-2024 as per Chapter 27 in the event of a public-health related district closure as per Attachment A.
- **2024.** That the Board approves the submission of the Student Safety Data System Report for January 1, 2023 through June 30, 2023.

BUSINESS - 3000

BOARD SECRETARY'S CERTIFICATION

Anthony Sciarrillo, the School Business Administrator/Board Secretary, certifies that no line item has been over-expanded in the month of June 2023 in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

anthony Scianvillo

School Business Administrator/Board Secretary

PAYROLL CERTIFICATION

Payroll Certification for the period of June 1, 2023 through June 30, 2023.

June 14, 2023	\$559,398.11
June 15, 2023	\$788,705.77
June 30, 2023	\$183,749.20

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3132. APPROVAL OF BOARD MINUTES

That the Board approves the minutes from the June 20, 2023 Regular Session and Executive Sessions of the Board of Education.

BOARD SECRETARY'S CERTIFICATION

Valery Petrone, the Interim School Business Administrator/Board Secretary, certifies that no line item has been over-expanded in the month of **May** 2023 in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3133. BILLS PAYMENT

To authorize the payment of final bills for June 2023 in the amount of \$3,028,207.15 and for bills as of July 2023 in the amount of \$354,617.71.

3134. APPROVAL OF MEAL PRICES 2023-2024 - REVISED REDUCED MEAL PRICES

That the Board revises the approval of 2023-2024 reduced meal prices from \$.40 for lunch and \$.30 for breakfast to \$0 for both as per New Jersey Statutes 18A:33-21.I. This is a revision to Resolution #3081.

3135. SHELTERED ENGLISH INSTRUCTION (SEI) TRAINING

That the Board approves Up The Bar Consulting, LLC (Dr. Lucia Lakata) to provide Sheltered English Instruction professional learning and support not to exceed \$8,000 for the 2023-2024 school year. Account # Title III Grant

3136. OPTICAL ACADEMY

That the Board approves the Optical Academy to provide on-site eye exams/eyewear as a service to our District families/staff during the 2023-2024 school year, not to exceed a fee of \$4,000.00. The Optical Academy accepts insurance and also provides grants/reduced rates for eye exams/glasses.

3137. TENDER SMILES MOBILE

That the Board approves Tender Smiles Mobile to provide onsite dental care, cleaning, x-rays, fluoride, and sealants as a service to our District students during the 2023-2024 school year. Tender Smiles Mobile accepts insurance and provides grants for families without insurance.

3138. DONATION

That the Board accepts the donation of gently used LLI Kits (Level Green and Red) from The Ranney School valued at approximately \$1,000.00.

3139. TRAVEL

NAME	DATE/TIME	LOCATION	COST	THEME	ACCOUNT #
Alyssa Geary	8/8, 8/11, 8/15, 8/25 and 9/15	Online	\$1,050.00	Advancing Thinking Through Writing	20-487-200-500-000

3140. PRESCHOOL PROGRAM STATE AID/APPLICATION 2023-2024

That the Board authorizes the submission of the DOE Division of Early Childhood Services PEA 2023-2024 District Enrollment and Planning Workbook and that the Board accepts the approved Preschool Education Aid for fiscal year 2023-2024 in the amount of \$3,261,097.

3141. IDEA APPLICATION 2023-2024

That the Board authorizes the Superintendent to apply and accept funds for the IDEA (Individuals With Disabilities Education Act) for the 2024-2024 school year as follows:

 IDEA Basic
 \$436,978

 IDEA Preschool
 \$ 15,553

 Total
 \$452,531

3142. CERTIFICATE OF EXCELLENCE

That the Board approves the District's application for ASBO International's Certificate of Excellence in Financial Reporting for the fiscal year ending June 30, 2022.

3143. DONATION

That the Board accepts the donation of \$35.00 from parents of a Red Bank Student, to be used towards events at the Red Bank Middle School.

PERSONNEL - 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4123. That the Board approves the appointment of the Red Bank Middle School Athletic Director and Athletic Coaches for the 2023-2024 school year and their contractual stipends. Account # 11-402-100-100-002

STAFF MEMBER	POSITION	STIPEND
Isaac Nathanson	Athletic Director	\$9,860.00
Patrick Hanson	Boys' Cross Country Head Coach	\$3,000.00
Meghan Welch	Girls' Cross Country Head Coach	\$3,000.00
John Adranovitz	Boys' Soccer Head Coach	\$3,000.00
Amy Campbell	Girls' Soccer Head Coach	\$3,000.00
Jonathan Rue	Boys' Soccer Assistant Coach	\$2,500.00
Catherine Conte	Girls' Soccer Assistant Coach	\$2,500.00
Isaac Nathanson	Boys' Basketball Head Coach	\$3,000.00
Gabrielle Coco	Girls' Basketball Head Coach	\$3,000.00
Patrick Hanson	Baseball Head Coach	\$3,000.00
Breanna Hartman	Softball Head Coach	\$3,000.00
Michael Dutton	Baseball Assistant Coach	\$2,500.00

Eric Schwarz Softball Assistant Coach	\$2,500.00
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- **4124.** That the Board approves Patrick Hanson as Basketball Timekeeper for the 2023-2024 school year at the stipulated contractual rate of \$36.00 per hour (not to exceed 26 hours). Account # 11-402-100-100-002
- **4125.** That the Board approves a stipend of \$2,070.00 each for Thomas Schroll and Evelyn Rosenberg for performing extra duties 30 minutes per day distributing meals for the Preschool Program, effective September 1, 2023 through June 30, 2024. Account # 20-218-200-100-P24
- **4126.** That the Board accepts the resignation of Tiffany Fetter, Grade 3 Teacher, effective June 30, 2023.
- **4127.** That the Board accepts the resignation of Kristen Maiello, Grade 7 Science Teacher, effective June 30, 2023.
- **4128.** That the Board approves the appointment of Luz Mosquera as an Instructional Assistant at a Step 10 annual salary of \$32,208.00, pending a positive criminal history clearance and completion of all personnel paperwork and requirements, effective September 1, 2023 through June 30, 2024. Account # 20-218-100-106-P24
- **4129.** That the Board accepts the resignation of Rebecca Janwich, Instructional Assistant, effective June 30, 2023.
- **4130.** That the Board rescinds the appointment of Brian Schifano, Middle School Math Teacher effective immediately.
- 4131. That the Board approves the appointment of Magda Timmes as a Middle School Spanish Teacher (replacing Jennifer Stolte) at a BA Step 7 annual salary of \$60,125.00, pending NJDOE Teacher certification, effective September 1, 2023 through June 30, 2024. Account # 11-120-100-101-002 and 11-130-100-101-002
- **4132.** That the Board approves Carol Boehm as Primary School Chorus Advisor for the 2023-2024 school year, at the stipulated negotiated contractual stipend of \$1,600.00. Account # 11-401-100-001
- **4133.** That the Board approves Jayne Buttler as Primary School cafeteria aide liaison, with a yearly stipend of \$200.00 for the 2023-2024 school year. Account # 11-000-262-107-001

4134. RESOLUTION TO WITHHOLD INCREMENT

WHEREAS, the Superintendent of Schools has recommended that the Red Bank Borough

Board of Education ("Board") withhold Alexandra Demarest's employment and adjustment increments for the 2023-2024 school year due to reasons referenced in the Superintendent's letter to employee, dated May 26, 2023, advising employee of the Superintendent's recommendation to withhold employee's employment and adjustment increments; and

WHEREAS, following due consideration, the Board agrees with the recommendation of the Superintendent and the reasons thereof;

NOW, THEREFORE, BE IT RESOLVED by the Red Bank Borough Board of Education that Alexandra Demarest's employment and adjustment increments for the 2023-2024 school year be withheld so that the employee's 2023-2024 salary shall be fixed at \$56,618.00, which is the same as employee's salary for the 2022-2023 school year; and be it

FURTHER RESOLVED, that, within 10 days of the date of this resolution is approved by the Board, the Superintendent hereby is directed to provide Ms. Demarest with a copy of this resolution notifying the employee that employee's employment adjustment increments have been withheld.

- 4135. That the Board approves the appointment of Mary Emich as a Middle School Science Teacher (replacing Kristen Maiello) at a BA Step 1 annual salary of \$52,617.00 pending completion of all personnel paperwork and requirements, effective September 1, 2023 through June 30, 2024. Account # 11-130-100-101-002
- **4136.** That the Board accepts the resignation of Jaclyn Spittler, Grade 4 Teacher, effective June 30, 2023.
- **4137.** That the Board accepts the resignation of Dolores Cutler, District Speech Specialist, effective June 30, 2023.
- **4138.** That the Board accepts the resignation of Melanie Schaefer, Special Education Teacher, effective June 30, 2023.
- **4139.** That the Board approves a paid leave under the Federal Medical Leave Act (FMLA) for Aria Slipek utilizing 34 sick days effective September 1, 2023 through October 23, 2023 and an unpaid leave under the New Jersey Family Leave Act effective October 24, 2023 through January 22, 2024.
- **4140.** That the Board approves the appointment of Christina Flynn as a Grade 2 Long Term Leave Replacement teacher (replacing Aria Slipek) at an MA Step 1 prorated annual salary of \$55,617.00 pending completion of all personnel paperwork and requirements, effective September 1, 2023 through January 22, 2024. Account # 11-120-100-101-001
- **4141.** That the Board approves the appointment of Sophia Yonezuka as a Grade 3 Teacher

(replacing Tiffany Fetter) at an MA Step 7 annual salary of \$63,125.00 pending a positive criminal history clearance and completion of all personnel paperwork and requirements, effective September 1, 2023 through June 30, 2024. Account # 11-120-100-101-001

- **4142.** That the Board approves a partially paid leave under the Federal Medical Leave Act (FMLA) for Alison Saffos utilizing 27 sick days effective September 1, 2023 through October 23, 2023 and an unpaid leave under the New Jersey Family Leave Act effective October 24, 2023 through January 22, 2024.
- 4143. That the Board approves the appointment of Carlos Villacres as a Middle School Counselor (replacing Jeanette Meyer) at an MA Step 13 annual salary of \$73,150.00 pending a positive criminal history clearance and completion of all personnel paperwork and requirements, effective September 1, 2023 through June 30, 2024. Account # 11-000-218-104-002
- 4144. That the Board approves the appointment of Rosalinda Morales-Vargas as Community Parent Involvement Specialist (replacing Shary Ashe-Holt) at a prorated annual salary of \$50,000.00 pending a positive criminal history clearance and completion of all personnel paperwork and requirements, effective September 1, 2023 through June 30, 2024. Account # 20-218-200-173-P24
- **4145.** That the Board approves the job description for Senior Computer Technology Associate as per Attachment B.
- 4146. That the Board approves all staff members as attendees at professional development opportunities as directed by the Assistant Superintendent of Curriculum and Instruction at the stipulated negotiated contractual rate of \$36.00 per hour (teachers) and \$23.00 per hour (instructional assistants and secretaries) for the 2023-2024 school year. Account #s Title I-III. ARP Grant. 11-000-221-110-001. 11-000-221-110-002
- **4147.** That the Board approves the appointment of Jennifer Wetjen as a Grade 4 Teacher (replacing Jaclyn Spittler) at a BA Step 7 annual salary of \$60,125.00 pending a positive criminal history clearance and completion of all personnel paperwork and requirements, effective September 1, 2023 through June 30, 2024. Account # 11-120-100-101-002
- **4148.** That the Board approves the following Guest Teachers for the 2023-2024 school year pending a positive criminal history clearance and completion of all personnel paperwork and requirements.

Caroline Hourican

Jacqueline Ma

4149. That the Board approves the appointment of Joanna Parlamis as a Grade 8 Math Teacher (replacing Alexander Isaacs) at a MA Step 13 annual salary of \$73,150.00 pending a positive

- criminal history clearance and completion of all personnel paperwork and requirements, effective September 1, 2023 through June 30, 2024. Account # 11-130-100-101-002
- 4150. That the Board approves the appointment of Hannah McLoone as a Grade 4 Special Education Teacher (replacing Melanie Schaefer) at a MA Step 1 annual salary of \$55,617.00 pending a positive criminal history clearance and completion of all personnel paperwork and requirements, effective September 1, 2023 through June 30, 2024. Account # 11-213-100-101-RR2
- **4151.** That the Board approves the job description and position of Assistant Superintendent of Schools as per Attachment C.
- **4152.** That the Board approves the job description and position of Director of Curriculum & Instruction as per Attachment D.
- 4153. That the Board approves the appointment of Lauren Skove as a Middle School Science Teacher (replacing Rene Studer-Halbach) at a MA Step 11 annual salary of \$69,950.00 pending a positive criminal history clearance and completion of all personnel paperwork and requirements, effective September 1, 2023 through June 30, 2024. Account # 11-130-100-101-002
- **4154.** That the Board approves the appointment of Cheryl Cuddihy as Director of Curriculum and Instruction at a prorated annual salary of \$122,500.00 effective July 26, 2023 through June 30, 2024. Account # 20-487-200-107-000
- 4155. That the Board approves the appointment of Elizabeth Bellin as a Middle School Special Education Long Term Leave Replacement Teacher (replacing Kelly Lukoff) at a BA Step 1 prorated annual salary of \$52,617.00 pending a positive criminal history clearance and completion of all personnel paperwork and requirements, effective October 2, 2023 through February 18, 2024. Account # 11-204-100-101-LD2

CURRICULUM AND INSTRUCTION

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following CURRICULUM & INSTRUCTION resolution(s) are approved as indicated:

- **6024.** That the Board approves all waking trips that remain within the town of Red Bank for the 2023-2024 school year. The destination of walking trips must be previously approved by the Superintendent of the Red Bank Borough Public School.
- **6025.** That the Board approves school visits for the Red Bank Borough Police Department LEAD Program for the 2023-2024 school year at the Primary School and Red Bank Middle School.

- **6026.** That the Board approves the RSVP Readers at the Primary School for Grade 1 during the 2023-2024 school year.
- **6027.** That the Board approves Girl Scouts at the Primary School for Grades K-3 students for the 2023-2024 school year.

BYLAWS, POLICIES, AND REGULATIONS OF THE BOARD - 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

NONE

- 13. HEARING OF THE PUBLIC
- 14. OLD BUSINESS
- 15. NEW BUSINESS
- 16. ADJOURNMENT



Dreaming BIGGER 2019-2024

Goal 1: Maximize Student Growth

Goal 2: Foster A Positive Organizational Culture & Climate

Goal 3: Resource Management

Goal 4: Data-Driven Decision Making

Goal 5: Technology For Personalized Learning

Dream BIG... We'll Help You Get There!

DISTRICT GOALS

- 1. We will promote student growth by providing a safe, equitable, and student-centered learning environment that offers the proper balance of nurture and academic rigor with particular attention to the challenges engendered by the COVID-19 pandemic.
- 2. We will ensure seamless transitions between grade levels and school sites, including High School, through home-school communications, community engagement, parent involvement and education, High School articulation and the use of best practices in social-emotional learning and soft skills development.
- 3. Implement community school elements to promote equity and access that allows all students the opportunity to maximize their academic, athletic, artistic, and social potential.

BOARD OF EDUCATION GOALS

- 1. Monitor the implementation of the Strategic Plan and goals of the Red Bank Borough Public School District and its Board of Education.
- 2. Continue to strengthen engagement in the school community by providing support through the COVID-19 health crisis and its aftermath.
- 3. Advocate for and endorse a single public school district in the Borough of Red Bank.
- 4. Strengthen Board of Education member training.

2023 BOE COMMITTEE SCHEDULE

	COMMUNITY RELATIONS	CURRICULUM & INSTRUCTION	POLICY	FACILITIES & SAFETY	FINANCE
CHAIR	Jennifer Garcia	Ann Roseman	Fred Stone	Dominic Kalorin	Suzanne Viscomi
MEMBERS	Jennifer Garcia OPEN E. Pamela McArthur Suzanne Viscomi	Ann Roseman OPEN Jennifer Garcia Fred Stone	Fred Stone OPEN E. Pamela McArthur Erik Perry	Dominic Kalorin Erik Perry Fred Stone E. Pamela McArthur	Suzanne Viscomi Dominic Kalorin Ann Roseman Fred Stone
TIME	7:00 PM	6:00 PM	6:00 PM	9:00 AM	6:30 PM
LOCATION	BOE Office	BOE Office	BOE Mtg Location	BOE Office	BOE Mtg Location
MEETING DATES	No Jan Meeting	No Jan Meeting	01/17/23	No Jan Meeting	01/17/23
	02/28/23	02/28/23	02/21/23	02/28/23	02/21/23
	Canceled	03/28/23	Canceled	03/14/23	03/14/23
	Canceled	04/25/23	04/25/23	04/25/23	04/25/23
	05/23/23	05/23/23	Canceled	05/16/23	Canceled
	Canceled	Canceled	06/06/23	06/20/23	06/06/23
	No July Meeting	No July Meeting	No July Meeting	No July Meeting	No July Meeting
	08/22/23	08/22/23	08/15/23	08/15/23	08/15/23
	09/26/23	09/26/23	09/12/23	09/12/23	09/12/23
	10/24/23	10/24/23	10/10/23	10/10/23	10/10/23
	11/21/23	11/21/23	11/14/23	11/14/23	11/14/23
	12/19/23	12/19/23	12/12/23	12/12/23	12/12/23

Negotiations: Ann Roseman (Chair), Dominic Kalorin, Suzanne Viscomi (Meets as Needed)

Residency: Ann Roseman, Fred Stone, OPEN, Suzanne Viscomi (Meets as Needed)