

**Hershey Elementary School**  
**Building Advisory Team Meeting (BAT)**  
**Date: Thursday, September 14, 2023**



**Meeting Minutes**

**Attending in person:**

Brianne Yeagley	Heather Fleetman	Ms. DeCicco
Shailja Sharma	Erin Darr	Ms. Stine
Val Pantanelli	Tracy Kerchner	Ms. Clark
Caroline Schwalm	Scott Alan Godoy	Dr. Stacy Winslow
Becky Levenick	Beth Campbell Hetrick	Sarah Karpel
Jackie Lerch	Matt Edwards	
Sara Smith	Mrs. Gawel	

**Grade Level Representatives 2023-24:**

Kindergarten – TBD  
Grade 1 – TBD  
Grade 2 - TBD  
Grade 3 – TBD  
Grade 4 – TBD  
Grade 5 – TBD  
Special Education – TBD

The BAT Meeting was conducted in person. There is also the option to attend via zoom. There were approximately 36 attendees on zoom. Mrs. Gawel welcomed everyone in person and via zoom. BAT meetings are open to everyone, including community members. During BAT time we can share and talk thru ideas, issues and concerns.

There was a review of our Elementary Vision, Mission and Purpose:

**Vision:** Increase student achievement through collaboration, discussion, and teaching based on student data and performance.

**Mission:** As a K-5 faculty, we will do whatever it takes to engage, elevate, and ensure high levels of learning for ALL students.

**Purpose: Building Advisory Team (BAT):**

To keep the lines of communication open between the elementary schools and community, the school has formed a Building Advisory Team (BAT), which serves in an advisory capacity to the building administrator. BAT meetings are held monthly - on the second Thursday of each month at 9:00 a.m. The BAT meetings are held in person at the Elementary School with an option to attend via zoom as well.

Use of a protocol - Any question or concern that cannot be quickly responded to will become part of the informational/presentation items made at the following BAT meeting.

## Problem Solving / Solution Based Team

### Use of a Decision-Making Protocol (when needed)

What is the issue/concern that requires a decision to be made?

Describe how this decision will impact students?

Describe how this decision will impact the safety of students and staff?

Will this decision go against any policies?

Consider the resources necessary to address this issue. Are they available? What will be required?

### **Topics shared during grade level reports:**

Kindergarten – nothing to report

Grade 1 - nothing to report

Grade 2 - nothing to report

Grade 3 - nothing to report

Grade 4 – nothing to report

Grade 5 – nothing to report

Special Education – nothing to report

### **Old Business**

None

### **New Business**

Ms. DeCicco spoke about PBIS:

What is PBIS....

PBIS stands for: Positive Behavior Intervention Support

Just as we teach and give feedback in academic areas, we need to teach and give feedback in behavioral areas.

PBIS includes:

- Teaching “The Trojan Way” to our students to show them how to be respectful, responsible and safe in all areas of school.
- Common language to review expectations with Listening Larry (grades K-1) and Champs (grades 2-5)

CHAMPS stands for:

**Conversation – Help – Activity – Movement – Participation – Success**

School staff reinforces these principals by giving out “Hershey passes” to students they see are following “The Trojan Way” by being respectful, responsible and/or safe. Students who earn Hershey passes are entered into a weekly drawing and if their name is drawn, they are able to pick a reward.

Below is the QR code for the PBIS Parent Resource Website for more detailed information:

HES PBIS Parent Resource Website



<https://bit.ly/HESPBIS>

**Sharing from Principals** – to be done at PTO Meeting

**Next BAT meeting will be held on Thursday, October 12, 2023 starting at 9:00 am in Elementary Room 6 with an option to attend via zoom**

**Please email Mrs. Funck with suggestions for a topic to discuss**