

MARLBOROUGH BOARD OF EDUCATION

Regular Business Meeting Minutes

Thursday, September 28, 2023

Elmer Thienes-Mary Hall Elementary School –Library

6:00 p.m.

1. **Call to Order and Roll Call by Vice Chairperson Kerri Barella**

Kerri Barella, BOE Vice Chair, called the meeting to order at 6:02 pm

BOE Members Present: Kerri Barella, Louise Concodello, Patrick Pabouet,
Angela Colantonio, Linda Earley, Chip Morris

Administration Present: Dr. Holly Hageman, Superintendent
 Dan White, Principal
 Kim Kelley, Assistant Principal
 John Mercier, Director of Operations

2. **Pledge of Allegiance**

3. **Celebrations**

Kim Kelley presented a video of the first month of school happenings.

4. **Public Comment - None**

5. **Additions to the Agenda**

Motion: L. Concodello made a motion to move agenda item 9.4, Executive Session: Upcoming Transportation Contract Negotiations to after agenda item 12. Second by A. Colantonio. Unanimously approved. MOTION CARRIED.

6. **Consent Agenda**

- 6.1 Minutes of 8/24/23 Regular Business meeting and the 8/24/23 Policy Committee meeting;
- 6.2 Personnel Actions – none;
- 6.3 Reports – receive and file the following document: monthly enrollment report;
- 6.4 Grants – none

L. Concodello made a motion that the Board approve Consent Agenda items 6.1 – 6.4, seconded by A. Colantonio. Unanimously approved. MOTION CARRIED.

7. Oral Reports

7.1 Advisory Groups

- **PTO** – D. White reported the PTO held a Welcome Back meeting on 9/12/23. Topics discussed were: The PTO Welcome Back Breakfast for staff on the first two PD days of school. Due to weather concerns, instead of Chalk the Walk to welcome back students and staff, a Tree of Wishes bulletin board was created. The PTO increased the amount of support for field trips to \$10 per student. Sixth grade funding for end of year activities was discussed including the Haunted House fundraiser. Book Fair is Oct 2nd – 5th and every student will get a \$5 coupon toward the book fair. Ice Cream social will be held Oct 5th from 6-8 pm. Trunk or Treat is scheduled for October 27th.
- **SAC** – D. White stated SAC had a meeting on Thursday September 28th. They discussed the Music program in regards to switching chorus and band practice to the mornings. SAC members also reviewed feedback from Meet and Greet and Open House surveys noting overall positive responses. The Family Survey will be held in November during parent-teacher conferences. Feedback regarding the SRO and Director of Operations has been overwhelmingly positive.
- **Operations, Wellness & Safety** – D. White stated the Operations, Wellness and Safety Committee did not meet in September. J. Mercier provided an update of projects which included: The Architectural Study RFQ process, installation of remote boiler room cameras, electricity rate approach in conjunction with the Town, roof inspection and minor repairs, and planning for future installation of electric vehicle chargers.
- **Board of Finance Liaison** – L. Concodello informed the Board that the BOF did not meet in September but the Budget Kickoff meeting will be held on October 19th at 7:00 pm
- **AHM** – K. Barella reported: The SOAR scavenger hunt was well received, an AHM brochure is available three times per year highlighting programs AHM offers, the CADCA event is open to students and adults, Hidden in Plain Sight will present at the Harvest Moon Event on Oct 21st, and National Take-Back Day will be held October 28th at RHAM High School.

7.2 Subcommittees

- **Policy** – L. Concodello reported there was a Policy meeting earlier this evening at 5:30 pm. She stated there were 5 policies reviewed that will be presented to the Board at the next BOE meeting in October.

7.3 Chairperson

- K. Barella introduced and welcomed the newly appointed Board member, Chip Morris. Dr. Hageman also welcomed Chip Morris and gave a summary of Mr. Morris' background.

7.4 Superintendent and Administrative Team

- D. White reported he is pleased with the transition into the new school year.
- J. Mercier gave an overview of the Architectural Study/Capital Planning Process and timeline.
- The SCIP: Academic Program Guide was passed out to the Board. Dr. Hageman demonstrated where the guide can also be found on the MES website. Dr.

Hageman gave a brief overview of the updated 2023-2024 Academic Program Guide.

8. **Unfinished Business - None**

9. **New Business**

9.1 **Receive, Review, Revise and Adopt FY 2024-2025 Budget Guiding Principles and Assumptions and Budget Timeline:**

Dr. Hageman reviewed the Budget Guiding Principles & Assumptions and Budget Timeline. Dr. Hageman also passed out a Budget Development School Highlights flier added as enclosure 9.1C.

K. Barella moved to accept the FY 2024-2025 Budget Guiding Principles & Assumptions, Budget Timeline and Budget Development School Highlight Flier as presented, seconded by A. Colantonio. Unanimously Approved. MOTION CARRIED

9.2 **Review September Financial Report:**

Dr. Hageman reviewed the monthly financial report as enclosed.

9.3 **First Reading of Proposed Policy Revisions:**

The Board reviewed and discussed on a first read basis the proposed policy revisions as presented by the Policy Subcommittee - P# 9230: Orienting New Board Members and P# 9323: Preparation of Agenda. The Board agreed to edit P# 9230 further by adjusting item #3. A handout of Robert's Rules was passed out to the Board.

10. **Public Comment - None**

11. **Communications**

11.1 **Staff Vacancy Summary - Submitted**

12. **Future Meetings & Topics**

- BOS & BOF Budget Kick-Off Meeting, Thursday, October 19, 2023, 7:00 p.m.
- Tentative Policy Subcommittee meeting, Thursday, October 26, 2023, 5:30 p.m.
- Next Regular Business meeting, Thursday, October 26, 2023, 6:00 p.m. - 7:00 p.m.
- BOE Community Forum, Thursday, October 26, 2023, 7:00 p.m. - 8:00 p.m.
- CABE/CAPSS Convention, Friday, November 17 - Saturday, November 18, 2023
- CABE New Board Member Orientation/Leadership Conference, Wednesday, December 6, 2023

A. Colantonio made a motion to enter into Executive Session to discuss Upcoming Transportation Contract Negotiations, seconded by L. Earley. Unanimously approved. MOTION CARRIED.

Entered Executive Session: 7:38 PM

Exited Executive Session: 7:49 PM

Marlborough Board of Education
Meeting Minutes
September 28, 2023
UNAPPROVED DRAFT

13. **Adjournment**

A. Colantonio made a motion to adjourn the meeting at 7:52 pm. Seconded by K. Barella. Unanimously approved. MOTION CARRIED.

Respectfully Submitted,
Carmela Monte